

North Clackamas School Board

Thursday, June 24, 2021 6:30 PM

Board Room/Zoom, 12400 SE Freeman Way, Milwaukie, OR 97222

OPEN SESSION

6:30 Call to Order

Native Land Acknowledgement

Flag Salute

Minutes

June 9, 2021 - Grievance Hearing

June 10, 2021 - Regular Meeting

Consent Agenda

A. Employment Changes

B. Alternative Placements 2021-2022

C. Confidential/Non-Represented Group

Memo of Understanding

D. North Clackamas Administrators
Association (NCAA) 2021-2023 Agreement

E. North Clackamas Education Association
(NCEA) 2021-2023 Agreement

F. Transportation Project Right-of-Way
Dedications and Property Easements

6:40 1. Community Requests

6:50 2. Board Reports - Chair/Vice Chair
Interest

7:00 3. Student Social Emotional Supports -
Presentation

7:20 4. Policy Revisions

7:30 5. Organization Resolution - Action

7:40 6. Appropriations Transfer - Action

7:45 7. Authorization to Purchase Library
Books - Action

7:50 Adjourn



Native Land Acknowledgment

We acknowledge the land on which we sit and which we call the North Clackamas School District rests on the traditional and indigenous lands and village sites of the Native peoples of the Kalapuya, Chinook, Molalla, and the Clackamas. We take this opportunity to offer gratitude for the ability to learn, work, and be a community on this land, and we offer thanks to the original caretakers of this region. We recognize the historic policies of colonization, genocide, relocation, and assimilation that affected Indigenous and Native families both past and present and that will affect those in the future, and honor the resilience and revitalization of our Indigenous and Native communities. We pay our respects to the Elders, both past and present, who have been the stewards of this land throughout the generations.

**NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS SPECIAL MEETING
June 9, 2021
Zoom/Boardroom**

Open Session

With due notice having been given and a quorum present, Chair Libra Forde convened open session at 5:33 p.m. with the following members present:

Libra Forde	–	Chair
Mitzi Bauer	–	Vice Chair
Jena Benologa	–	Director
Kathy Wai	–	Director
Orlando Perez	–	Director
Steven Schroedl	–	Director (virtually on Zoom)
Matt Utterback	–	Superintendent
Sandra Henderson	–	Board Secretary

In attendance on behalf of the district was attorney Iván Resendiz Gutierrez. In attendance on behalf of the grievant were Steve Gustovich (the grievant) and his attorney Randy Harvey.

Also present were, Cindy Detchon, Shay James, Tiffany Shireman, School Board Legal Counsel Jollee Patterson, Mark Moser, Will Ruehle, Melinda Ryan, Andrea Anderson, and Jesse Reschke.

District employees and community members were provided a live stream on YouTube.

Level III Grievance Hearing – Board Chair Libra Forde reviewed the process to be followed for the hearing and outlined the ground rules.

Grievant’s attorney Randy Harvey expressed disagreement with holding the hearing in open session due to the NCEA contract language and indicated he may file an unfair labor practice claim against the district for doing so.

School Board legal counsel Jollee Patterson stated that under Oregon public meetings law, there is not an executive session provision that specifically allows the board to meet outside of an open session for the purposes of this grievance. Therefore, the Board is obligated to meet in open session to hear the grievances.

Chair Forde recessed open session at 5:40 p.m. to consult with School Board legal counsel. With due notice and a quorum present, Chair Forde convened executive session under ORS 192.660 (2)(h).

Executive session was adjourned at 6:00 p.m. and open session was called back to order at that time.

Board Chair Libra Forde requested that the attorney for the grievant state his understanding regarding the legality of holding the hearings in executive session.

Randy Harvey stated that ORS 192.660(2)(a), which pertains to employment of a public employee, pertains to assignment and involuntary transfer and would allow the grievance hearings to be held in executive session.

Board Chair Forde announced that this reason would be taken into consideration and closed the open session at 6:01 p.m.

Unapproved

DRAFT

**NORTH CLACKAMAS SCHOOL DISTRICT 12
CLACKAMAS COUNTY, OREGON
MINUTES — BOARD OF DIRECTORS REGULAR MEETING
June 10, 2021
Zoom/Boardroom**

Open Session

With due notice having been given and a quorum present, Chair Libra Forde convened open session at 6:30 p.m. with the following members present:

- | | | |
|------------------|---|---|
| Libra Forde | – | Chair |
| Mitzi Bauer | – | Vice Chair |
| Jena Benologa | – | Director |
| Kathy Wai | – | Director (entered meeting at 6:34 p.m.) |
| Orlando Perez | – | Director |
| Steven Schroedl | – | Director |
| Tory McVay | – | Director |
| Matt Utterback | – | Superintendent |
| Sandra Henderson | – | Board Secretary |

Also present were Cindy Detchon, Derrick Brown, Gayellyn Jacobson, Khaliyah Williams-Rodriguez, Mark Moser, Maureen Callahan, Petra Callin, Shay James, Shelly Reggiani, Tiffany Shireman, and Vivian Garrison. District employees and community members were provided a live stream on YouTube.

Vice Chair Mitzi Bauer read the Native Land Acknowledgement.

Director Tory McVay led the Flag Salute.

Minutes

R20/21-110 Tory McVay moved, Mitzi Bauer seconded the motion to approve the minutes of the regular Board meeting held May 27, 2021. Jena Benologa, Libra Forde, Mitzi Bauer, Orlando Perez, Steven Schroedl and Tory McVay voted to approve. Kathy Wai was not present for the vote. Motion was approved unanimously.

R20/21-111 **Consent Agenda** – Steven Schroedl moved, Jena Benologa seconded the motion to adopt the consent agenda as recommended:

Employment Changes - Approve employment changes as listed, with a copy of the list made as part of the official minutes, as recommended by the Executive Director of Human Resources:

- | | | |
|-----------------------|---|--------------------------------------|
| <i>Administrative</i> | – | appointments, transfer, terminations |
| <i>Licensed</i> | – | terminations |

Non-Licensed Administrators Continuation of Contracts 2021-2022 -

Approve continuation of contracts for 2021-2022, as presented by the Executive Director of Human Resources.

Exempt Administrator Contracts - Approve Exempt Administrator Contracts for 2021-2022.

Oregon School Employee Association Memo of Understanding - Approve the Memorandum of Understanding (MOU) on compensation and benefit changes to the OSEA Collective Bargaining Agreement, July 1, 2021 to June 30, 2022.

Jena Benologa, Libra Forde, Mitzi Bauer, Orlando Perez, Steven Schroedl and Tory McVay voted to approve. Kathy Wai was not present for the vote. Motion was approved unanimously.

Community Requests – None at this time.

School Presentation: Spring Mountain Elementary – Executive Director of Elementary Programs Khaliyah Williams-Rodriguez introduced Spring Mountain Elementary Principal Jessica Son. The school’s mission and student, staff and family input were featured in the presentation. Questions and comments from the Board were addressed.

North Clackamas Education Association (NCEA) Recognition – NCEA President Melinda Ryan and NCEA Vice President Andrea Anderson recognized the retiring superintendent, Matt Utterback. They thanked him for his service to the district and announced that NCEA will donate \$1000 to the North Clackamas Education Foundation’s Emergency Housing Fund in his name.

Alternative Placements 2021-2022 – Chief of Staff Tiffany Shireman presented the list of alternative placement facilities for the 2021-2022 school year.

Public Hearing on the Budget – Chair Libra Forde announced the budget hearing open and asked whether testimony on the budget had been submitted. As there were none, the hearing was closed.

Adopting the Budget, Making Appropriations, and Declaring the Tax Levy for 2020-2021 – Chief Financial Officer Gayellyn Jacobson presented the proposed resolutions for Board consideration.

R20/21-112 Mitzi Bauer moved, Orlando Perez seconded the motion to adopt Resolution R20/21-112 to adopt the budget for fiscal year 2021-2022 in the total amount of \$542,245,560. Motion passed unanimously.

- R20/21-113 Kathy Wai moved, Tory McVay seconded the motion to adopt Resolution R20/21-113 to approve the amounts for the fiscal year beginning July 1, 2021, and for the purposes shown are hereby appropriated as presented. Motion passed unanimously.
- R20/21-114 Jena Benologa moved, Mitzi Bauer seconded the motion to adopt Resolution R20/21-114 to approve the following ad valorem property taxes are hereby imposed for tax year 2021-2022 upon the assessed value of all taxable property within the district: (1) At the rate per \$1,000 of assessed value of \$4.8701 for permanent rate tax (2) at the rate of \$1.63 per \$1,000 of assessed value for local option tax, and (3) in the amount of \$37,675,805 for the debt service on general obligation bonds. Motion passed unanimously.
- R20/21-115 Orlando Perez moved, Jena Benologa seconded the motion to adopt Resolution R20/21-115 to approve that the taxes imposed are hereby categorized for the purposes of Article XI section 11b as: (1) Education Limitation permanent rate tax of \$4.8701 per \$1,000 (2) at the rate of \$1.63 per \$1,000, and (3) Excluded from Limitation, General Obligation Bond Debt Service in the amount of \$37,675,805. Motion passed unanimously.
- R20/21-116 **Comprehensive Sexuality Education Plan** – Mitzi Bauer moved, Kathy Wai seconded the motion to approve the district’s Comprehensive Sexuality Education Plan. Motion passed unanimously.
- Policy Revisions** – Chief of Staff Tiffany Shireman presented revisions to policy KG - Community Use of District Facilities and reviewed changes made to KG-AR(1) - Community Use and Rental of District Facilities and proposed deletion of KG-AR(2) - District Facility Use Fee Schedule as recommended by an extended sub-committee of the Policy Review Committee.
- R20/21-117 Tory McVay moved, Orlando Perez seconded the motion to move the agenda item to action. Motion passed unanimously.
- R20/21-118 Tory McVay moved, Jena Benologa seconded the motion to approve the revised policy, KG – Community Use of District Facilities. Motion passed unanimously.
- R20/21-119 **Rental Fees for Community Use of District Facilities** – Jena Benologa moved, Orlando Perez seconded the motion to approve the adjusted fee schedule to phase in price increases annually for all district facilities as shown on Attachment A. Motion passed unanimously.

There being no further business to come before the Board, the meeting adjourned at 7:40 p.m.

Unapproved

SUPERINTENDENT’S RECOMMENDATION:

Approval of the Alternative Program Placements list for 2021-2022.

REASON FOR BOARD CONSIDERATION:

In accordance with Policy IGBHA, the Board must annually approve the alternative programs to be used by the district.

BUDGET IMPACT/SOURCE OF FUNDS:

There may be increased costs as charged by each alternative program.

BACKGROUND:

Alternative program placements are most frequently used to:

- accommodate students’ unique needs associated with a disability,
- to accommodate expulsion or expulsion alternative needs, or
- to accommodate the learning needs of students ages 17 and older with few academic credits for whom other NCS D programs have been or likely would be unsuccessful.

For reference, during the 2019-2020 school year:

- approximately 40 students were enrolled in one of the district’s approved general education alternative placements related to expulsion/expulsion alternative or academic credit deficiency, and
- approximately 100 students were enrolled in one of the district’s approved special education alternative placements related to a student’s needs associated with a disability.

During the 2020-2021 school year, while predominately in Comprehensive Distance Learning/Hybrid Instruction due to the COVID-19 pandemic, the enrollment in these programs dropped:

- approximately 16 students were enrolled in one of the district’s approved general education alternative placements related to expulsion/expulsion alternative or academic credit deficiency, and
- approximately 35 students were enrolled in one of the district’s approved special education alternative placements related to a student’s needs associated with a disability.

Over the course of the 2021-2022 school year, with a return to full in-person learning, it is unknown what the enrollment numbers in alternative placements will be though it is likely that enrollment numbers will be somewhere in between the past two years.

In all cases, an NCS D resident student who attends an alternative program placement is linked to at least one NCS D staff member who reviews the placement multiple times throughout the school year with student and/or their family and the staff at the alternative placement. Students’ and families’ unique learning and safety needs are considered before, during and after the placement. These placements are typically customized with frequent interaction between the placement staff, NCS D staff and the student/student’s family.

ATTACHMENTS:

Proposed Alternative Program Placements 2021-2022

PRESENTER / STAFF CONTACT:

Tiffany Shireman, Chief of Staff

Vivian Garrison, Executive Director of Student Support Services

**2021-2022 ALTERNATIVE PROGRAM PLACEMENTS:
GENERAL EDUCATION**

The following programs and schools are used at times to provide an appropriate education for students who have been expelled or who need a different learning environment than is available in North Clackamas neighborhood, charter or magnet schools:

Helensview School, Multnomah ESD	11-20 years old	Youth struggling with anger issues, substance abuse issues, and gang involvement, with little external or family support systems.
SE Works	16+ years old	The program incorporates GED prep with a focus on job skills, career exploration and post-secondary planning.
Oak Grove Center, New Urban High School	Grades 6-12	A small learning environment designed as a placement alternative for middle school and high school students as an alternative to expulsion.
NCSD Virtual Online Program	Grades K-12	A fully remote learning environment that integrates web-based curriculum and in-person video instruction and support.
Portland Youth Builders	17-20 years old	Students who were previously dis-enrolled from school with a focus on education, vocational training and leadership development.
Twilight, New Urban High School	Grades 9-12	After school/outside of typical school hours credit recovery and GED program.

**2021-2022 ALTERNATIVE PROGRAM PLACEMENTS:
SPECIAL EDUCATION**

The following programs and schools are used at times to provide appropriate educational services for students who require an educational environment that is not available in North Clackamas School District:

Arata Creek/Knott Creek, Multnomah ESD	Grades K-12
Heron Creek, Clackamas ESD Therapeutic School Program	Grades K-12
LEEP Programs, Clackamas ESD	Grades K-12 & post grade 12
Columbia Regional Deaf and Hard of Hearing Program, Portland Public Schools	Grades K-12
Helensview School	Grades 9-12
Lifeworks	Grades 6-12
Wheatley School, Multnomah ESD	Grades 3-12
Oregon School for the Deaf	Grades K-12 & post grade 12
Parrot Creek	Court Placed Students
Parry Center / Edwards School	DHS Placed Students
Serendipity Center	Grades K-12
SERP (Supported Employment, Recreation & Leisure) Alternative School Services	Post grade 12

There are additional programs in the metro area where other school districts place students. In some instances, those placements are maintained temporarily when the student moves into North Clackamas School District to provide continuity for educational benefit of the student.

PUBLIC UTILITY EASEMENTS & RIGHT-OF-WAY EASEMENTS
TRANSPORTATION DEPARTMENT SITE

CONSENT F
June 24, 2021

SUPERINTENDENT'S RECOMMENDATION:

Board approve resolution to grant two public utility easements (approximately 2,560 sf and 2,248 sf) and two right of way easements (approximately 2,238 sf and 1,787 sf) to Clackamas County at the Transportation Department's site.

BUDGET IMPACT/SOURCE OF FUNDS:

There is no expense or revenue for the easements.

BACKGROUND:

The school district is constructing a new bus maintenance shop and making site improvements on the Transportation Department property located on 102nd Ave in Clackamas. Clackamas County requires the district to grant public utility easements to allow for the construction and maintenance of public utilities in the easement areas and right-of-way easements for public road purposes.

The requirement to grant right-of-way easements is routine and standard practice whenever the agency having jurisdiction requires the dedication to provide a public right-of-way for public roads. The right-of-way easement will not affect the District's ability to use the overall property as intended.

The requirement to grant public utility easement is routine and standard practice whenever the agency having jurisdiction requires the dedication to provide public utilities. The public utility easement will not affect the District's ability to use the overall property as intended.

ATTACHMENTS:

- A. Board Resolution
- B. Exhibit A: Right-of-Way Description and Public Utility Easement Description for Bus Lot
- C. Exhibit B: Site Plans for Right-of-Way Description and Public Utility Easement Description for Bus Lot
- D. Exhibit A: Right-of-Way Description and Public Utility Easement Description for Bus Shop
- E. Exhibit B: Site Plans for Right-of-Way Description and Public Utility Easement Description for Bus Shop

PRESENTER / STAFF CONTACT:

Ron Stewart, Senior Director of Capital Projects

RESOLUTION NO. R20/21-121

A RESOLUTION OF THE BOARD OF DIRECTORS OF NORTH CLACKAMAS SCHOOL DISTRICT NO. 12, DECLARING THE PUBLIC NECESSITY TO GRANT FOUR (4) PERMANENT EASEMENTS TO CLACKAMAS COUNTY TO ALLOW FURTHER DEVELOPMENT OF THE DISTRICT'S TRANSPORTATION FACILITY REAL PROPERTY AT 15628 SE 102ND AVENUE AND 15670 SE 102ND AVENUE (COLLECTIVELY THE "BUS STORAGE AND MAINTENANCE PROPERTY") WITH DUE REGARD FOR SCHOOL USE AND AUTHORIZING THE NEGOTIATION THEREFORE, AND APPROVING SAID TRANSACTIONS.

WHEREAS, the North Clackamas School District No. 12 (the "District") is authorized and responsible for, without limitation, the student body, instructional delivery, staffing, safety, supply, and transportation services of a public school system, including the location, construction, occupancy, operation and maintenance of facilities therefore; and

WHEREAS, the District owns real property at 15628 SE 102nd Avenue, City of Clackamas, County of Clackamas, Oregon ("102nd Parcel") and 15670 SE 102nd Avenue, City of Clackamas, County of Clackamas, Oregon ("Piazza Parcel"), where the District operates the District's school bus storage and maintenance facility (collectively the "Bus Storage and Maintenance Property"); and

WHEREAS, Clackamas County (the "County") requires the taking of four (4) permanent easements across the Bus Storage and Maintenance Property as follows: two (2) permanent right of way easements for road purposes across each of the parcels (2,560 square feet more or less and approximately 2,248 square feet) and two (2) permanent public utility easements across each of the parcels (2,238 feet more or less and approximately 1,787 square feet). The purpose of the easements is to allow the County to construct a road and right of way dedicated to public use and allow for the construction and maintenance of public utilities in the easement areas. The monetary consideration for this transaction is zero dollars. The four easements are granted by the District to fulfill conditions of the County for permitted development of the District's Property.

WHEREAS, the County will perform the necessary, construction, repair and maintenance work within the four easements with due regard for the District's use and operations on the Bus Storage and Maintenance Property.

WHEREAS, the consideration and recommendation of the Superintendent and his staff is that the grant of the four easements in favor of the County on the Bus Storage and Maintenance Property is in the best interest of the District under the totality of the circumstances; and

WHEREAS, the Superintendent and his staff, aided by appropriate consultants and professionals, are best suited to complete the agreement to grant the four easements to the County on the Bus Storage and Maintenance Property; and

WHEREAS, the Board of Directors of the District having considered and deliberated at a public meeting the public interest and necessity of entering the agreement to grant the four easements to the County on the Bus Storage and Maintenance Property on the foregoing terms;

BE IT RESOLVED:

1. The proposed grant of the four easements to the County on the Bus Storage and Maintenance Property on final terms and conditions to be negotiated by the Superintendent and his designees, is approved by this Board of Directors of the District, is ratified and approved as the intention of the District, and the Superintendent and his designees are authorized and directed to take such actions as may be reasonable and necessary to negotiate for and grant the four easements to the County on the Bus Storage and Maintenance Property, including such full faith and credit as the Superintendent and his staff shall determine to be in the best interest of the District.

DATED this ___ day of _____, 2021.

North Clackamas School District Board of Directors

ATTEST:

EXHIBIT "A"

SE 102ND AVENUE
NORTH CLACKAMAS SCHOOL DISTRICT NO. 12
April 21, 2021
Page 1 OF 3

DTD No: SC000621
TAX LOT 22E10C00702

PARCEL 1 – VARIABLE WIDTH RIGHT OF WAY DEDICATION

A Variable Width Right of Way Dedication as shown on the attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 10, Township 2 South, Range 2 East, Willamette Meridian, Clackamas County, Oregon, being a part of that tract of land conveyed to North Clackamas School District No. 12 as described in Document No. 2018-010220, Clackamas County Deed Records, said Right of Way Dedication being more particularly described as follows:

BEGINNING at the southwest corner of said Deed Document No. 2018-010220, said point also being the northwest corner of Deed Document No. 2019-075195, and also being a point on the east right-of-way line of SE 102nd Avenue (Market Road No. 16);

Thence North $00^{\circ}17'35''$ West for a distance of 267.66 feet, more or less, along said east right-of-way line of SE 102nd Avenue to a point, said point being South $00^{\circ}18'34''$ East, 215.58 feet of a three and one half inch brass cap at the One-Quarter corner common to Section 9 and Section 10, Township 2 South, Range 2 East, Willamette Meridian;

Thence leaving said east right of way line of SE 102nd Avenue, South $25^{\circ}55'00''$ East for a distance of 9.82 feet, to the point of beginning of a 58.50 foot radius curve to the right;

Thence on a 58.50 foot radius curve to the right, the radius of which bears South $64^{\circ}05'00''$ West, through a central angle of $25^{\circ}37'25''$ (the long chord of which bears South $13^{\circ}06'17''$ East, 25.94 feet) for an arc distance of 26.16 feet to a point;

Thence South $00^{\circ}17'35''$ East for a distance of 233.57 feet, more or less, to a point on the south line of said Deed Document No. 2018-010220, said point also being on the north line of Deed Document No. 2019-075195;

Thence North $89^{\circ}54'00''$ West, 10.00 feet along said south line of Deed Document No. 2018-010220 to the BEGINNING of this description.

Containing 2,560 square feet, more or less.

EXHIBIT "A"

SE 102ND AVENUE
NORTH CLACKAMAS SCHOOL DISTRICT NO. 12
April 21, 2021
Page 2 OF 3

DTD No: SC000621
TAX LOT 22E10C00702

PARCEL 2 – VARIABLE WIDTH PUBLIC UTILITIES EASEMENT

A Variable Width Public Utilities Easement as shown on the attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 10, Township 2 South, Range 2 East, Willamette Meridian, Clackamas County, Oregon, being a part of that tract of land conveyed to North Clackamas School District No. 12 as described in Document No. 2018-010220, Clackamas County Deed Records, said Public Utilities Easement being more particularly described as follows:

COMMENCING at the southwest corner of said Deed Document No. 2018-010220, said point also being the northwest corner of Deed Document No. 2019-075195, and also being a point on the east right-of-way line of SE 102nd Avenue (Market Road No. 16);

Thence leaving said east right of way line of SE 102nd Avenue, South 89°54'00" East for a distance of 10.00 feet, along the south line of said Deed Document No. 2018-010220, to the **BEGINNING** of this description;

Thence continuing South 89°54'00" East for a distance of 8.00 feet along said south line of Deed Document No. 2018-010220;

Thence leaving said south line of Deed Document No. 2018-010220, North 00°17'35" West for a distance of 233.63 feet to the point of beginning of a 66.50 foot radius curve to the left;

Thence on a 66.50 foot radius curve to the left, the radius of which bears South 89°42'25" West, through a central angle of 25°37'25" (the long chord of which bears North 13°06'17" West, 29.49 feet) for an arc distance of 29.74 feet to a point;

Thence North 25°55'00" West a distance of 26.50 feet to a point on said east right-of-way line of SE 102nd Avenue, said point being South 00°18'40" East, 197.08 feet of a three and one half inch brass cap at the One-Quarter corner common to Section 9 and Section 10, Township 2 South, Range 2 East, Willamette Meridian;

Thence South 00°17'35" East for a distance of 18.50 feet along said east right-of-way line of SE 102nd Avenue to a point;

Thence leaving said east right of way line of SE 102nd Avenue, South 25°55'00" East for a distance of 9.82 feet, to the point of beginning of a 58.50 foot radius curve to the right;

Thence on a 58.50 foot radius curve to the right, the radius of which bears South 64°05'00" West, through a central angle of 25°37'25" (the long chord of which bears South 13°06'17" East, 25.94 feet) for an arc distance of 26.16 feet to a point;

Thence South 00°17'35" East for a distance of 233.57 feet, more or less, to the **BEGINNING** of this description.

EXHIBIT "A"

SE 102ND AVENUE
NORTH CLACKAMAS SCHOOL DISTRICT NO. 12
April 21, 2021
Page 3 OF 3

DTD No: SC000621
TAX LOT 22E10C00702

Containing 2,238 square feet, more or less.

The bearings of these description are based on the Oregon Coordinate Reference System (OCRS) – Portland Zone.

**REGISTERED
PROFESSIONAL
LAND SURVEYOR**



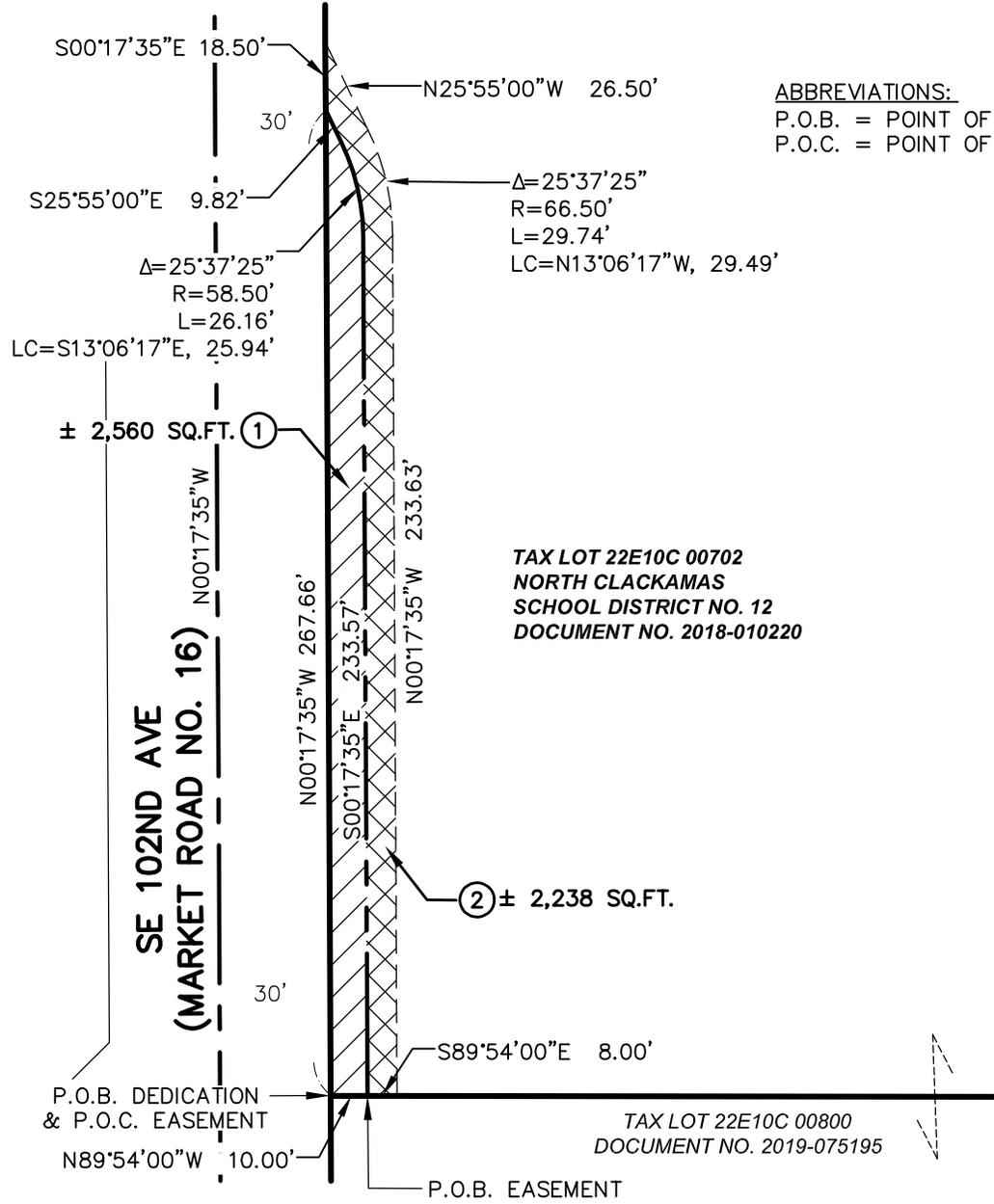
OREGON
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93377

RENEWS: 12-31-2021

04-21-2021

EXHIBIT "B"

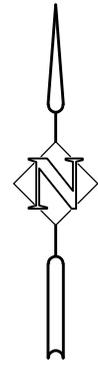
LOCATED IN THE NORTHWEST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER OF SECTION 10, TOWNSHIP 2 SOUTH, RANGE 2 EAST, WILLAMETTE MERIDIAN, CLACKAMAS COUNTY, OREGON



ABBREVIATIONS:

P.O.B. = POINT OF BEGINNING
 P.O.C. = POINT OF COMMENCEMENT

TAX LOT 22E10C 00702
 NORTH CLACKAMAS
 SCHOOL DISTRICT NO. 12
 DOCUMENT NO. 2018-010220



SCALE
 1" = 50'

LEGEND



① RIGHT OF WAY DEDICATION
 ± 2,560 SQ.FT.



② PUBLIC UTILITIES EASEMENT
 ± 2,238 SQ.FT.

SEE ATTACHED
 LEGAL DESCRIPTION



**Harper
 Houf Peterson
 Righellis Inc.**

ENGINEERS • PLANNERS
 LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
 phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

Public Utilities Easement for Bus Lot

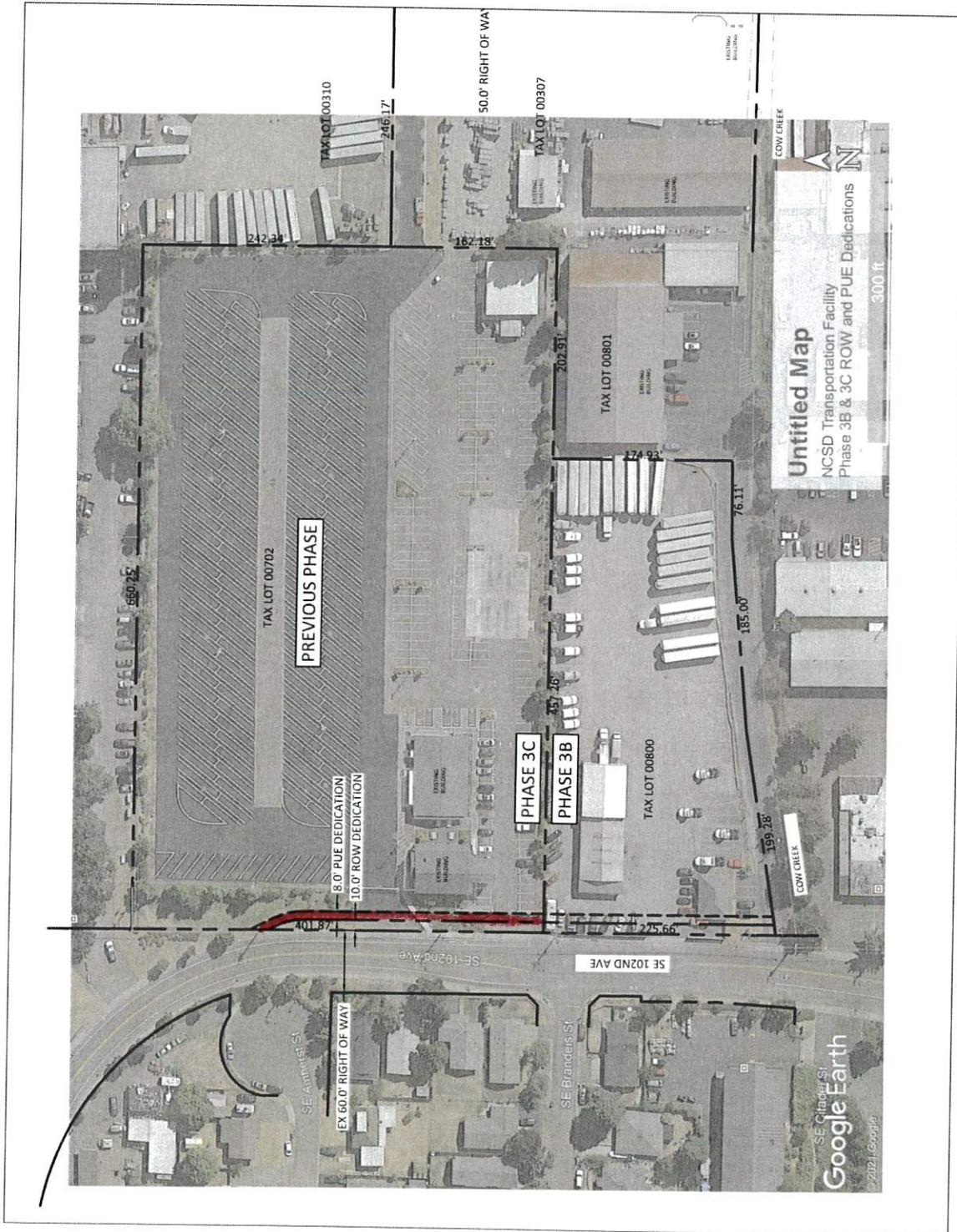


EXHIBIT "A"

SE 102ND AVENUE
NORTH CLACKAMAS SCHOOL DISTRICT NO. 12
April 21, 2021
Page 1 OF 2

DTD No: SC000621
TAX LOT 22E10C00800

PARCEL 1 – TEN FOOT WIDTH RIGHT OF WAY DEDICATION

A 10 Foot Width Right of Way Dedication as shown on the attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 10, Township 2 South, Range 2 East, Willamette Meridian, Clackamas County, Oregon, being a part of that tract of land conveyed to North Clackamas School District No. 12 as described in Document No. 2019-075195, Clackamas County Deed Records, said Right of Way Dedication being more particularly described as follows:

BEGINNING at the northwest corner of said Deed Document No. 2019-075195, said point also being the southwest corner of Deed Document No. 2018-010220, and also being a point on the east right-of-way line of SE 102nd Avenue (Market Road No. 16);

Thence leaving said east right of way line of SE 102nd Avenue, South 89°54'00" East for a distance of 10.00 feet, along the north line of said Deed Document No. 2019-075195;

Thence leaving said north line of Deed Document No. 2019-075195, South 00°17'35" East for a distance of 224.03 feet, more or less, to a point on the south line of said Deed Document No. 2019-075195, said point also being a point on the north line of Deed Document 1996-056224;

Thence South 80°49'49" West for a distance of 10.12 feet along said south line of Deed Document No. 2019-075195 to a point on the east right-of-way line of SE 102nd Avenue (Market Road No. 16);

Thence North 00°17'35" West for a distance of 225.66 feet, more or less, along said east right-of-way line of SE 102nd Avenue to the BEGINNING of this description.

Containing 2,248 square feet, more or less.

EXHIBIT "A"

SE 102ND AVENUE
 NORTH CLACKAMAS SCHOOL DISTRICT NO. 12
 April 21, 2021
 Page 2 OF 2

DTD No: SC000621
 TAX LOT 22E10C00800

PARCEL 2 – EIGHT FOOT WIDTH PUBLIC UTILITIES EASEMENT

An 8 foot width Public Utilities Easement as shown on the attached Exhibit "B", lying in the Northwest One-Quarter of the Southwest One-Quarter of Section 10, Township 2 South, Range 2 East, Willamette Meridian, Clackamas County, Oregon, being a part of that tract of land conveyed to North Clackamas School District No. 12 as described in Document No. 2019-075195, Clackamas County Deed Records, said Public Utilities Easement being more particularly described as follows:

COMMENCING at the northwest corner of said Deed Document No. 2019-075195, said point also being the southwest corner of Deed Document No. 2018-010220, and also being a point on the east right-of-way line of SE 102nd Avenue (Market Road No. 16);

Thence leaving said east right of way line of SE 102nd Avenue, South 89°54'00" East for a distance of 10.00 feet, along the north line of said Deed Document No. 2019-075195 to the **BEGINNING** of this description;

Thence leaving said north line of Deed Document No. 2019-075195, South 00°17'35" East for a distance of 224.03 feet, more or less, to a point on the south line of said Deed Document No. 2019-075195, said point also being a point on the north line of Deed Document 1996-056224;

Thence North 80°49'49" East for a distance of 8.10 feet along said south line of Deed Document No. 2019-075195 to a point;

Thence leaving said south line of Deed Document No. 2019-075195, North 00°17'35" West for a distance of 222.73 feet, more or less, to a point on said north line of Deed Document No. 2019-075195;

Thence North 89°54'00" West for a distance of 8.00 feet along said north line of Deed Document No. 2019-075195 to the **BEGINNING** of this description.

Containing 1,787 square feet, more or less.

The bearings of these descriptions are based on the Oregon Coordinate Reference System (OCRS) – Portland Zone.

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR

RCB

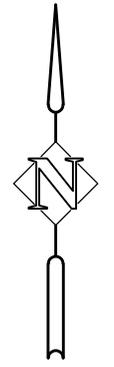
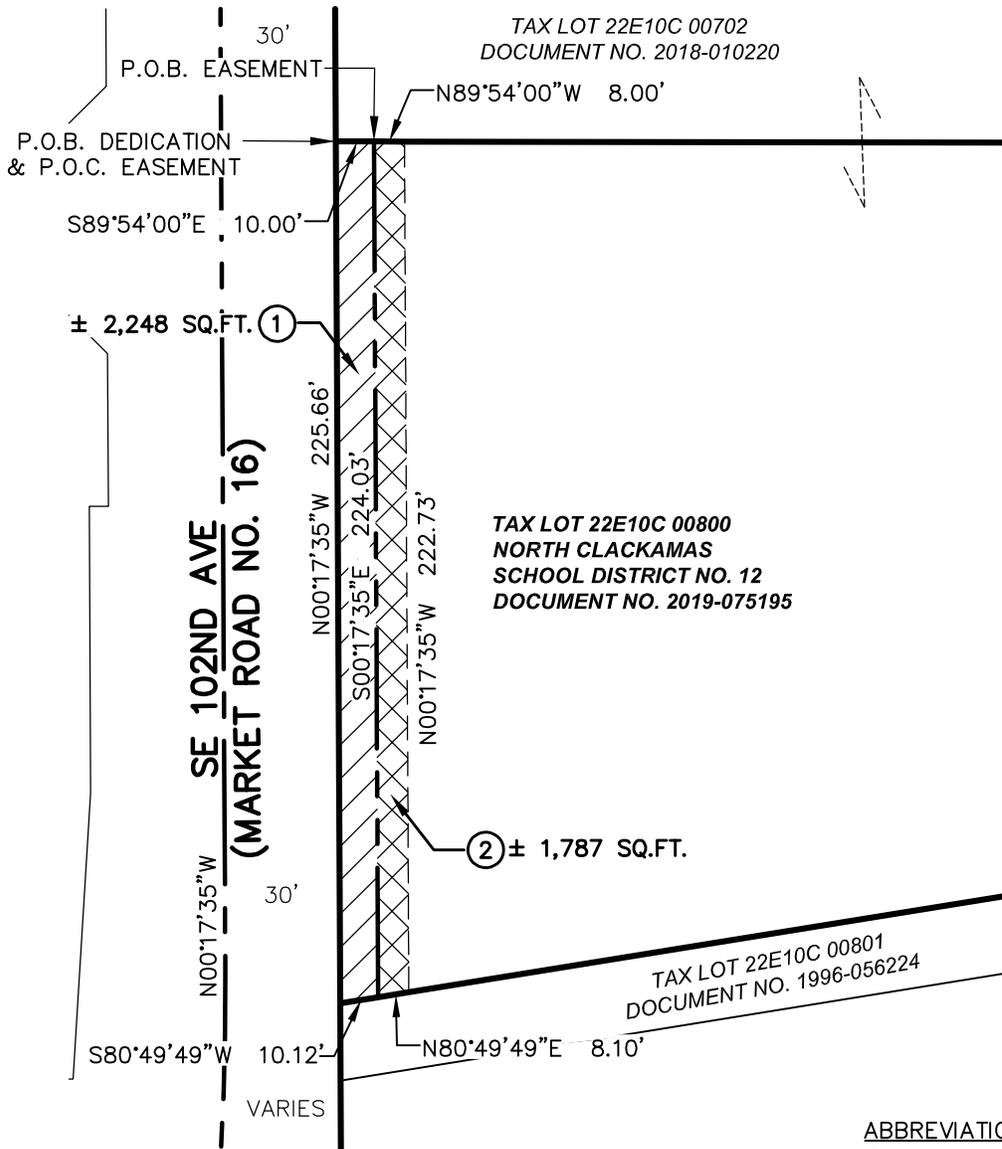
OREGON
 JANUARY 8, 2019
 REED CARLSON BEAUDUY
 93377

RENEWS: 12-31-2021

04-21-2021

EXHIBIT "B"

LOCATED IN THE NORTHWEST ONE-QUARTER OF THE SOUTHWEST ONE-QUARTER OF SECTION 10, TOWNSHIP 2 SOUTH, RANGE 2 EAST, WILLAMETTE MERIDIAN, CLACKAMAS COUNTY, OREGON



SCALE
1" = 50'

ABBREVIATIONS:

P.O.B. = POINT OF BEGINNING
P.O.C. = POINT OF COMMENCEMENT

LEGEND



① RIGHT OF WAY DEDICATION
± 2,248 SQ.FT.



② PUBLIC UTILITIES EASEMENT
± 1,787 SQ.FT.

SEE ATTACHED
LEGAL DESCRIPTION



**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS • PLANNERS
LANDSCAPE ARCHITECTS • SURVEYORS

205 SE Spokane Street, Suite 200, Portland, OR 97202
phone: 503.221.1131 www.hhpr.com fax: 503.221.1171

STUDENT SOCIAL EMOTIONAL SUPPORTS

REPORT
Agenda Item #3
June 24, 2021

SUPERINTENDENT'S RECOMMENDATION:

This item is presented for Board information only.

BACKGROUND:

This presentation will share district work related to the prioritization of student health and wellbeing in our social services programs during the past year, with particular attention to student social emotional supports.

ATTACHMENTS:

Presentation Slides: North Clackamas Schools Social Services: Prioritizing Student Health and Wellbeing

PRESENTER / STAFF CONTACT:

Shelly Reggiani, Executive Director of Equity and Instructional Services
Michael Ralls, Director of Social Services

North Clackamas School Social Services

**Prioritizing Student
Health & Wellbeing**

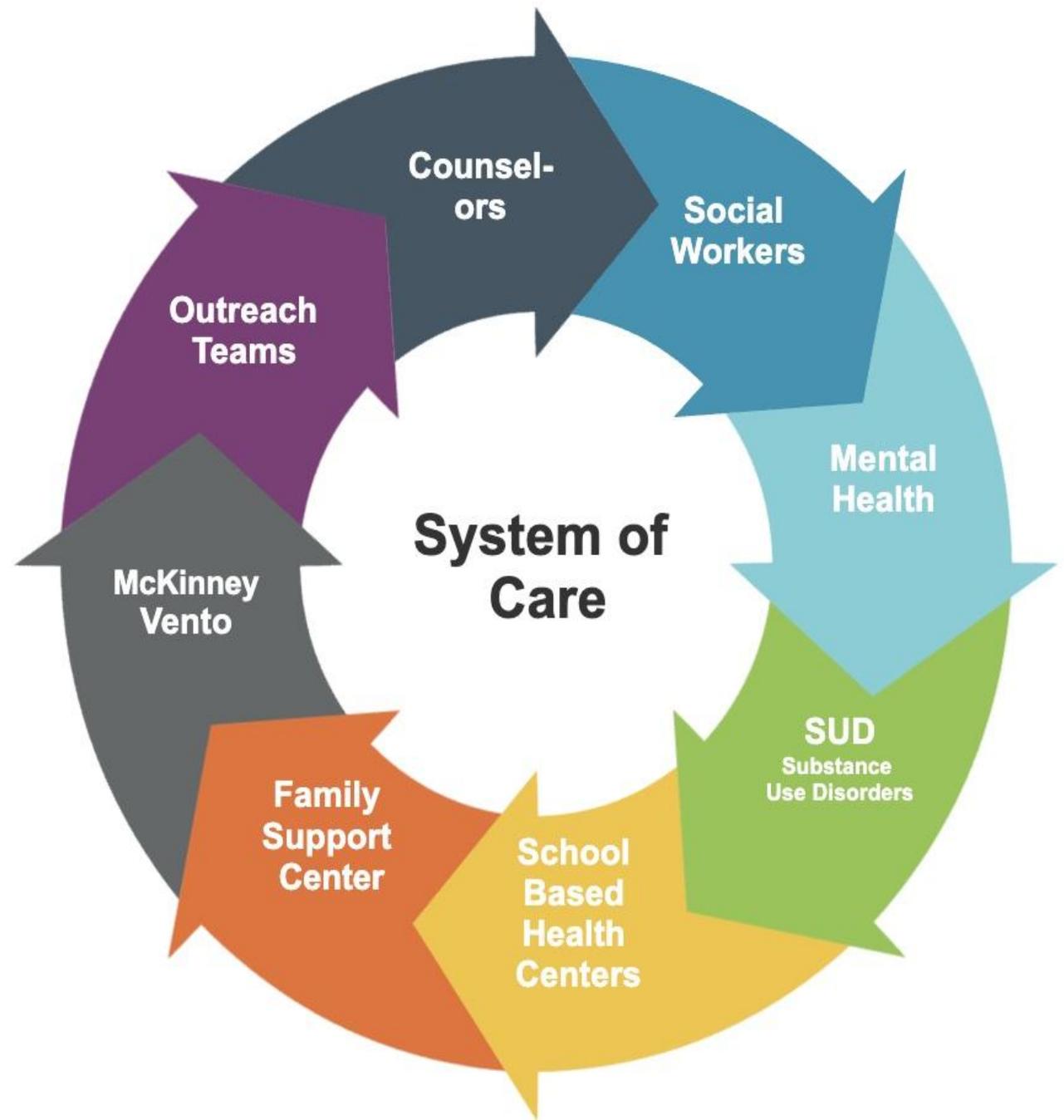
Michael Ralls & Shelly Reggiani
June 24, 2021



Social Emotional Supports this past year

1. Systems of Care
2. School Counselors
3. School Social Workers – update
4. Mental health
5. Substance Use Intervention
6. Food Pantry / Housing Assistance
7. Care and Connect Outreach Teams Check-In Visits
8. School-Based Health Centers

System of Care



Social Determinants of Health



Social determinants of health reflect the social factors and physical conditions of the environment in which people are born, live, learn, play, work, and age. These determinants of health impact a wide range of mental and physical health and quality-of-life outcomes.

Connecting to Resources

- All resources moved to virtual platform
- Connect families directly
- Mental Health
- Primary Care
- Oral Health
- Housing Assistance
- Food
- Crisis Management



How do I access...?

NORTH
Clackamas Schools

Food
NCS D Food Pantry
at Wichita Center
Tuesdays & Thursdays, 10am-2pm

Housing Support
Family Support Center
503-353-5663

Dental Care
NCS D Smile Squad
503-353-6096



Someone to speak with right now

Clackamas County Mental Health
24/7 Crisis Clinic: 503-655-8585
Non-Urgent: 503-742-5335

Youth Line
877-968-8491 or
Text "teen2teen" to 839863

Abuse or threat reporting

Clackamas County DHS
855-503-7233

SafeOregon
844-472-3367
tip@safeoregon.com



A Mental Health Counselor

I have private health insurance


Western Psychological & Counseling Services
 971-808-3643
 schools@westernpsych.com

 Referral Form

I have Oregon Health Plan

Trillium Family Services
 503-813-7732
 jescobar@trilliumfamily.org

 Referral Form

I may or may not have health insurance
School-Based Health & Wellness Centers
Milwaukie High School or **Putnam High School**
 503-353-5847 or 503-353-5884

Medical Care (non-emergency)

NCS D School-Based Health & Wellness Centers
 Routine physical exams, treatment of illness and injury, dental services, age-appropriate reproductive health services, vaccines, and more

Open to all NCS D students:

Milwaukie High School or **Putnam High School**
 503-353-5847 or 503-353-5884

Call 9-1-1 or go to the nearest emergency room, if you are having a medical emergency.

Contact your **school counselor** for more information or help accessing any student & parent resources.

School Counselors



- Created a Counseling, Mental Health CDL **BLUEPRINT** for Oregon Department of Education.
- Met individually with students.
- Created Google Classrooms for school counselors and students to meet virtually that kept all safe.
- Taught Child Protection, Conflict Management, and College/Career lessons.
- Created a Middle School College/Career plan and expanded the use of Naviance College & Career Readiness Program to Middle School.
- Elementary counselors created a Virtual College Fair and taught lessons on college/career.
- Reported Child Abuse, Suicide Interventions, and Threat Assessments.
- Asked to help create ODE state plan for Comprehensive School Counseling Guidance.
- Implemented Care & Connect Outreach Team structure and training for safe home visits.
- Created webpages with connections to resources.

Example Counselor webpage

REX PUTNAM CALMING ROOM

Try our first 4 Calming Videos Exercises below:

-
-
-
-

Do you need Mental Or Physical Health Services?
[CLICK HERE!!](#)

Need Food?
[CLICK HERE!!](#)

Social Workers



- New NCSD program
- 4 School Social Workers
- ANHS, CHS, MHS, & RPHS
- Serving students K-12

Mental Health Supports



Reasons for Need:

- Financial hardship
- Unemployment
- Choosing basic needs over therapy
- High deductibles
- Unaffordable co-pays

NCSD Funds:

- Bridge funding
- Continued services without gaps



Student Investment Account (SIA) funds for Mental Health

”One of the girls who has been in the school-based program has **processed her trauma and is now doing much better in school**. She and her mother are now working on improving their relationship and attachment in family therapy. *Elementary School Clinician*

“I had three students on my caseload at the end of 2020 who informed me that they were going to have to quit therapy because their parents couldn't afford it due to change of benefits, high deductibles, and/or unemployment. **Luckily, the NCSD MH fund saved the day for these students, and they were able to continue therapy without a gap in services, which was extremely important due to high-risk complex issues** including but not limited to suicidal ideation, intrusive thoughts, social isolation & decline in school performance.” *Middle School Clinician*

“Madison's social anxiety affects her ability to engage in daily conversations with authority figures and peers. This has limited her social life and academic involvement even in a familiar high school setting. **This has allowed her to address practical ways she can transition into college successfully**, and instead of avoiding activities and conversations that will be necessary in a new college setting.” *High School Clinician*

SIA funds for Mental Health

“We were able to remove barriers to mental health services for students and families who couldn't afford copays, deductibles, or lack of insurance. Families accessed skills trainers and case managers, coordination of care, and medicine management.”

~ Program Manager



LifeStance
HEALTH

Substance Use Disorders

3,692
service hours

- SUD Evaluations
- SUD Therapy
- Skills Training
- Care Coordination/Case Management
- Facilitating Clubs
- Presenting to Health Classes
- Pre-engagement with Students & Parents
- Professional Development for the School
- School Activities (e.g. Back To School)
- School Staff Consultation
- Staff Counselor Meetings
- Therapeutic Groups

NCS D Food Pantry

25,747

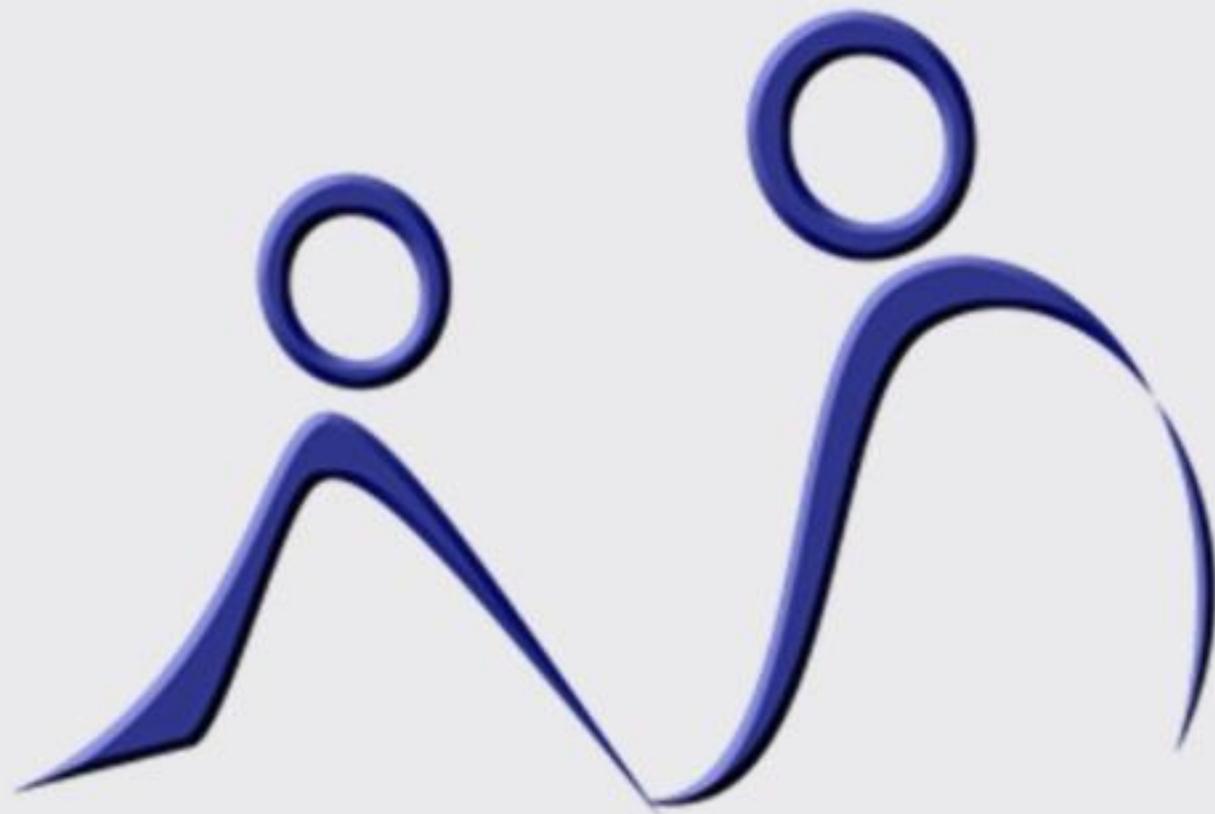
Number of people served from
March 13, 2020 - June 16, 2021



NCSD Housing / Utility Assistance Fund

93 Households helped
\$58,259 awarded

(\$67,263 raised)



McKinney-Vento

Serving Students In Transition

Care and Connect Outreach Team Check-In Visits

Purpose:

To re-engage, without judgement, families with a student who has not successfully accessed Comprehensive Distance Learning.

Core Values:

All parents and guardians want what is best for their children. Families and guardians are essential partners.



School-Based Health Centers

- Provided primary care and behavioral health services.
- Held appointments in-person and virtually.
- Ran a vaccine clinic for students at Putnam High School.
- Expanding to Clackamas High School and Adrienne C. Nelson High School 2021-2022.



Prioritizing Student Health & Wellbeing During a Pandemic

Full time School Counselors in every school

Engagement Specialist do engage with disconnected families

Food Pantry acces year round for every family

Dental Program at every elementary school

Maintained services for students experiencing homelessness

Operated Crisis Response Team through a virtual model

Expanded culturally specific outreach through Black/African American and Native Hawaiian/Pacific Islander Outreach Facilitators (SIA funded)

Covide 19 Vaccine clinics for students 12 years +

Mental health supports available to every student in the district

Reconnecting students who struggled with attendance

Substance use and abuse counseling maintained through telehealth

School-based health centers open year - round

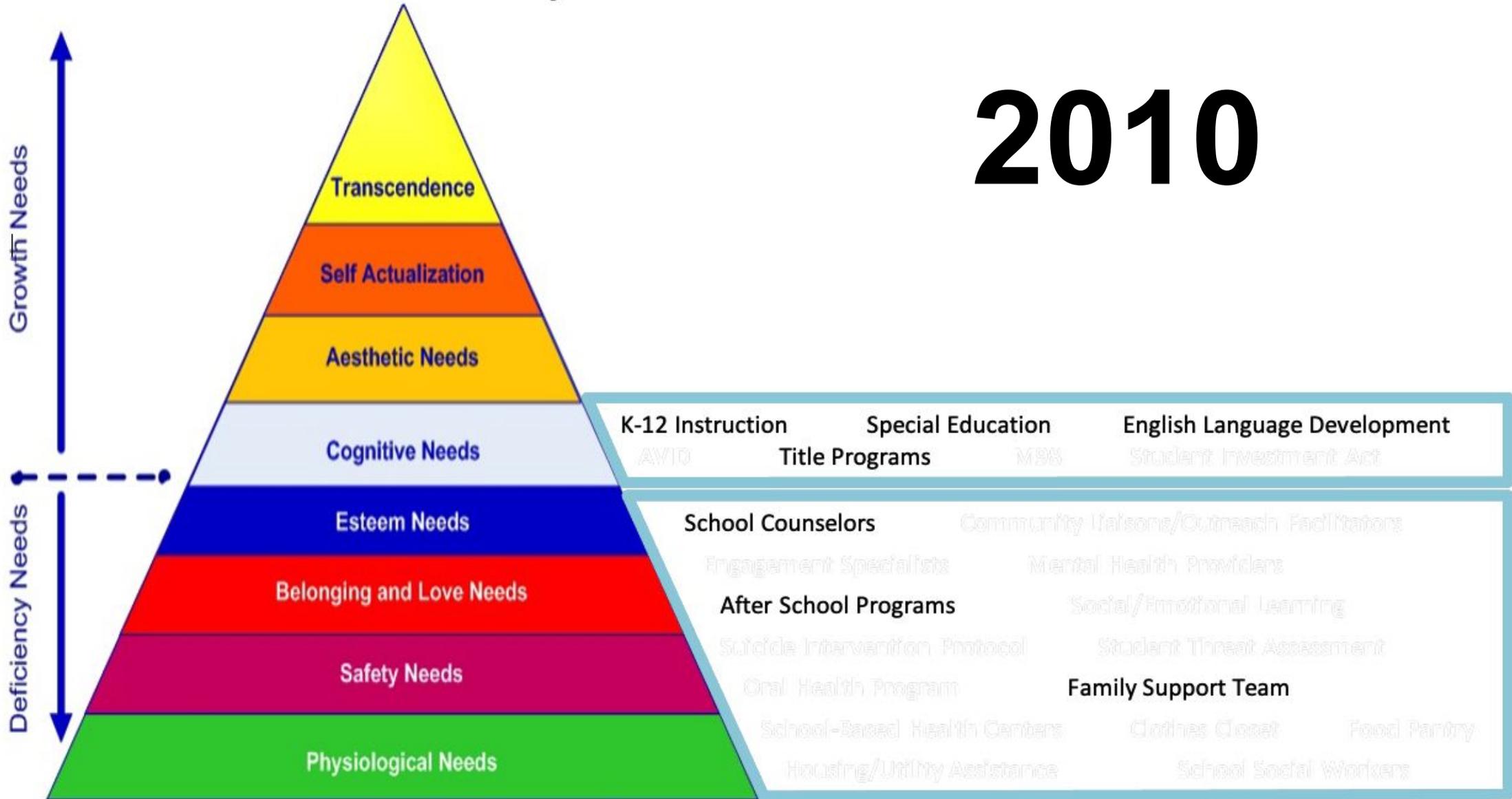
Growth of the housing and utility assistance program



In ten years time

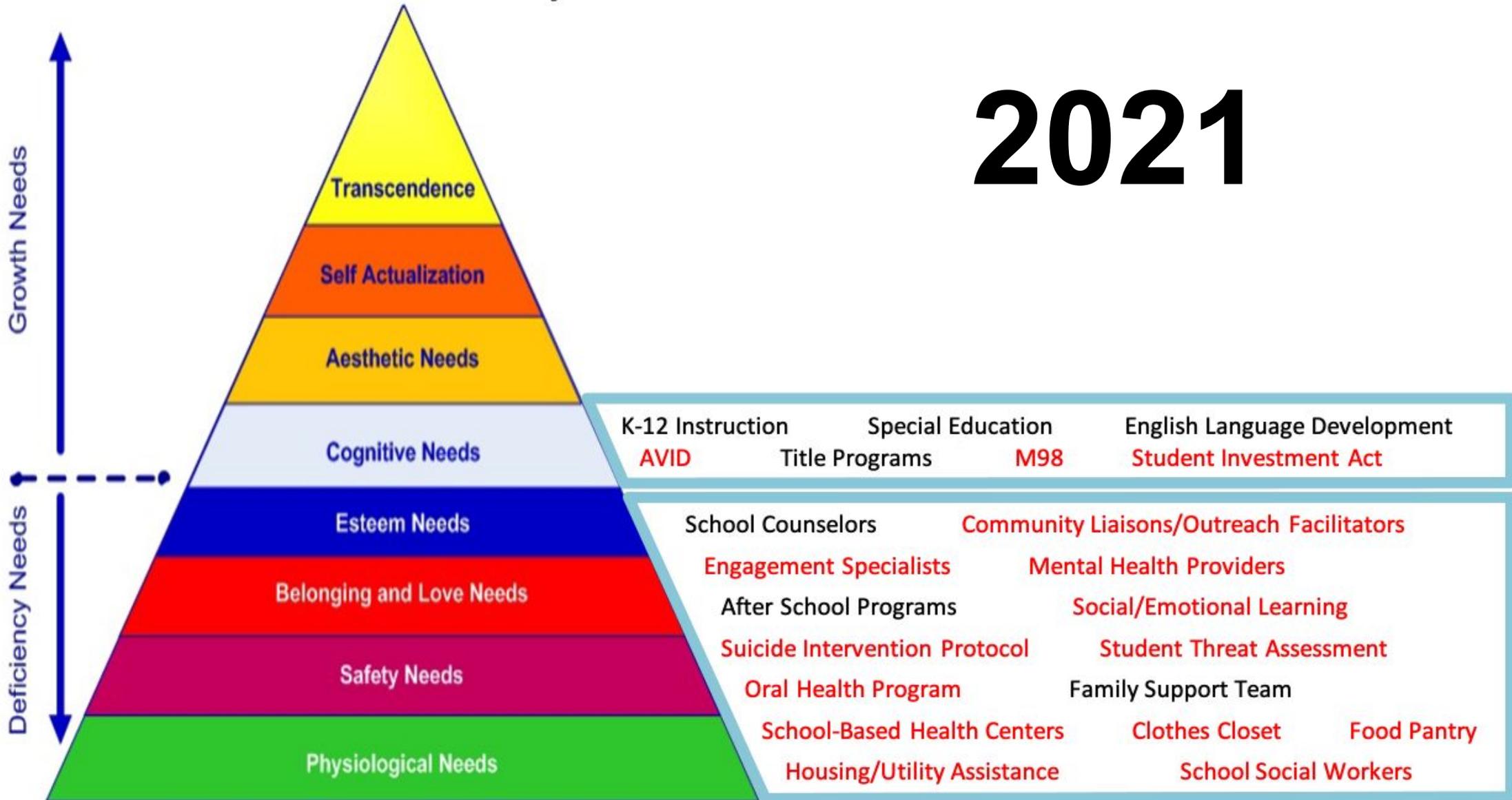
Maslow's Hierarchy

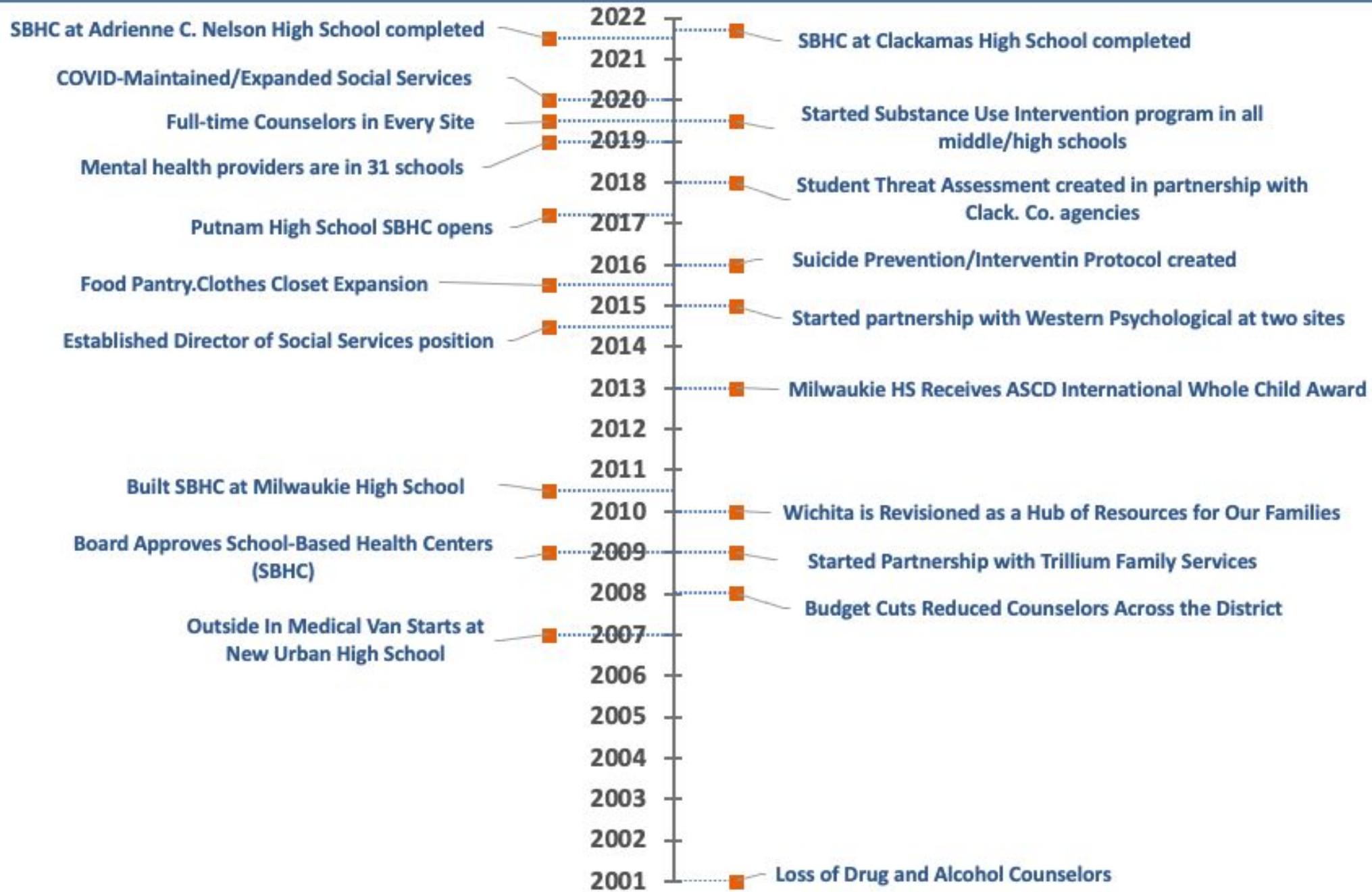
2010



Maslow's Hierarchy

2021







“There can be no keener revelation of a society’s soul than the way in which it treats its children.”

— Nelson Mandela, Former President of South Africa



THANK

YOU!

POLICY REVISIONS

DISCUSSION
Agenda Item #4
June 24, 2021

REASON FOR BOARD CONSIDERATION:

First reading of the attached revised policies.

COMMITTEE RECOMMENDATION:

The Policy Review Committee, with membership of both staff and Board, reviewed and recommends the following policy revisions.

BUDGET IMPACT/SOURCE OF FUNDS:

There are no known or anticipated increases to costs with the proposed policy change.

ATTACHMENTS:

Drafts of the following policies to review:

Policy	Title	Reason
IIBGA	Electronic Communications System	Policy and corresponding Administrative Regulation (Board Update Attachment C) were revised regarding e-Rate program as recommended in the April 2021 OSBA Update.
INDB	Flag Displays and Salutes	Changes recommended in the April 2021 OSBA Update due to law regarding flying of POW/MIA flags.

PRESENTER / STAFF CONTACT:

Cindy Detchon, Assistant Superintendent of Operations



Code: IIBGA
Adopted: 3/06/08
Revised/Readopted: 6/21/12; 6/25/15
Orig. Code(s): IIBGA

Electronic Communications System

~~The Board is committed to the development and maintenance of a quality, equitable, and cost-effective electronic communications system. The system's sole purpose shall be for the advancement and promotion of education and for conducting the business of the district.~~

The district's **electronic communication** system will be used to provide statewide, national and global communications opportunities for staff and students **and for the advancement and promotion of teaching and learning.**

The superintendent or designee will establish administrative regulations for the use of the district's **electronic communication** system including compliance with the following provisions of the Children's Internet Protection Act:

1. Technology protection measures, installed and in continuous operation, ~~that protect against Internet access~~ minimize exposure by both adults and minors to visual depictions that are obscene, include child pornography or, with respect to the use of the devices by minors, harmful to minors;
2. Educating minors about appropriate online behavior, including cyberbullying awareness and response, and about how to interact with other individuals on social networking sites and in chat rooms;
3. Monitoring the online activities of minors;
4. ~~Filtering access by minors to inappropriate matter on the Internet;~~ **Denying access by minors to inappropriate matter on the Internet;**
5. ~~Ensuring the supervision and maximum~~ safety and security of minors when using ~~electronic mail email,~~ **social media,** chat rooms and other forms of direct electronic communications;
6. Prohibiting unauthorized access, including so-called "hacking" and other unlawful activities by minors online;
7. Prohibiting unauthorized disclosure, use and dissemination of personal information regarding minors; **and**
8. Installing measures designed to restrict minors' access to materials harmful to minors.

~~The superintendent will establish administrative regulations for use of the district's system by staff using their own personal electronic devices to download and store district proprietary information including personally recognizable information about the district students or staff. Administrative Regulations developed shall in~~ensure compliance with privacy rights under applicable federal and state laws and regulations, including but not limited to the Age Discrimination in Employment Act of 1967 (ADEA), the

Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act of 2008 (GINA) and the Health Insurance Portability and Accountability Act of 1996 (HIPPA).

The administrative regulations will be consistent with sound guidelines as may be provided by the education service district, the Oregon Department of Education and/or the Oregon Government Ethics Commission, copyright law, and will include a complaint procedure for reporting violations.

~~The superintendent or designee will also establish administrative regulations for use of the district's electronic communications system to comply with copyright law.~~

Failure to abide by district policy and administrative regulations governing use of the district's electronic communications system may result in the suspension and/or revocation of system access. Additionally, student violations may result in discipline up to and including expulsion. Staff violations may also result in discipline up to and including dismissal. Violations of law may be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines or other charges may also be imposed.

END OF POLICY

Legal Reference(s):

~~[ORS 30.765](#)
[ORS 133.739](#)
[ORS 163.435](#)
[ORS 164.345](#)
[ORS 164.365](#)~~

[ORS 167.060 - 167.100](#)
[ORS Chapter 192](#)
[ORS 260.432](#)
[ORS 332.107](#)
[ORS 339.250](#)
[ORS 339.270](#)

[OAR 581-021-0050](#)
[OAR 581-021-0055](#)
[OAR 584-020-0040](#)
[OAR 584-020-0041](#)

Children's Internet Protection Act, 47 U.S.C. §§ 254(h) and (l) (20122018); 47 C.F.R. Section 54.520 (20172019).
Copyrights, 17, U.S.C. §§ 101-1332 (20122018); 19 C.F.R. Part 133 (20172020).
~~Oregon Attorney General's Public Records and Meetings Manual, Appendix H, (2014).~~
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101-7117 (20122018).
Drug-Free Workplace Act of 1988, 41 U.S.C. §§ 8101-8107 (20122018). 34 C.F.R. Part 84, Subpart F (20172020).
Controlled Substances Act, 21 U.S.C. § 812, Schedules I through V (20122018). 21 C.F.R. §§ 1308.11-1308.15 (20172020).
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (20122018). 29 C.F.R. Part 1630 (20172020); 28 C.F.R. Part 35 (20172020).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (20122018). 34 C.F.R. Part 99 (20172020).
~~Oregon Government Standards and Practices Commission, Advisory Opinion No. 98A-1003 (July 9, 1998).~~
Every Student Succeeds Act, 20 U.S.C. § 7131 (20122018).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Cross Reference(s):

IIBGB - Web Pages



Code: **INDB**
Adopted: 10/06/05
Revised/Readopted: 9/20/12; 2/13/14; 6/23/16
Orig. Code(s): INDB

Flag Displays and Salutes

A United States (U.S.) flag and an Oregon State flag shall be displayed on or near each school building under the control of the Board or used by the district during school hours, except in unsuitable weather, and at any other time the Board deems proper.

A National League of Families' POW/MIA flag of appropriate size shall be displayed on or near each school building when required by state law¹ and in the same manner as a U.S. and Oregon State flag.

The district shall obtain and display a ~~United States~~ U.S. flag of an appropriate size for each classroom.

Students shall receive instruction in respect for the national flag, and be provided an opportunity to salute the ~~United States~~ U.S. flag at least once each week during the school year by reciting *The Pledge of Allegiance*.

A flag salute may be implemented at assemblies, before or after school, at lunch, special events, home room class, athletic contests or at other times deemed appropriate by the principal. Individual staff members and students who do not participate in the salute must maintain a respectful silence during the salute.

Upon request from an Oregon Sovereign tribal government, a flag representing the sovereign tribal government must be displayed on, near, or within a school building during school hours, under the control of the school district board during school hours except in unsuitable weather. The school district may determine the location of the flag.

END OF POLICY

Legal Reference(s):

[ORS 186.110](#)
[ORS 332.107](#)
[ORS 336.067](#)
[ORS 339.875](#)

[OAR 581-021-0043](#)

W. Va. St. Bd. of Educ. v. Barnette, 319 U.S. 624 (1943).

¹ The National League of Families' POW/MIA flag must only be displayed on or near buildings that have existing flagpoles or other infrastructure installed to properly display the U.S., Oregon State, and National League of Families' POW/MIA flags simultaneously. However, all district buildings on or near where it is customary and suitable to display the U.S. flag that are newly constructed on or after January 1, 2018 shall include sufficient infrastructure to properly display the U.S. flag, Oregon State flag, and National League of Families' POW/MIA flag simultaneously.

**2021-2022 ORGANIZATIONAL RESOLUTION FOR THE
REQUIRED DESIGNATIONS, AUTHORIZATIONS AND
APPOINTMENTS**

ACTION
Agenda Item #5
June 24, 2021

SUPERINTENDENT'S RECOMMENDATION:

Recommend approval of the designations, authorizations, and appointments as identified in items A. through H. on the attached Organizational Resolution for the Required Designations, Authorizations, and Appointments for Fiscal Year 2021-2022.

- A. Chief Administrative Officers and District Clerk (ORS 332.515)
- B. Budget Officer (ORS 294.331)
- C. Deputy Clerk
- D. Custodian of Funds and Established Depositories for School Funds (ORS 328.441, ORS 294.805 to ORS 294.895 and ORS 328.445)
- E. Authority to Invest Funds (ORS 294.035) and (ORS 294.810, 294.815)
- F. Auditors (ORS 297.405, 327.137 and 328.465)
- G. Designate Official Publications
- H. Contract Signers (ORS 279A.075 and 332.075(3))

ORIGINATED BY:

This is an annual agenda item, required to make needed designations, authorizations, and appointments.

ATTACHMENTS:

Organizational Resolution for the Required Designations, Authorizations, and Appointments for Fiscal Year 2021-2022

PRESENTER / STAFF CONTACT:

Gayellyn Jacobson, Chief Financial Officer

**ORGANIZATIONAL RESOLUTION FOR THE REQUIRED
DESIGNATIONS, AUTHORIZATIONS, AND APPOINTMENTS
FOR FISCAL YEAR
2021-2022**

WHEREAS: BE IT RESOLVED, the Board of Directors of the North Clackamas School District approves the designations, authorizations and appointments as recommended in items A. through H.

A. Chief Administrative Officers and District Clerk (ORS 332.515)

- a. Dr. Shay James, Superintendent, shall be the Chief Administrative Officer and District Clerk of the Board of Directors with designated powers as stated in Board Policy, including administration of all local, state and federal funds and programs.

B. Budget Officer (ORS 294.331)

- a. Ms. Gayellyn Jacobson, Chief Financial Officer, shall be the Budget Officer.

C. Deputy Clerk

- a. Ms. Gayellyn Jacobson, Chief Financial Officer, shall be the Deputy Clerk.

D. Custodian of Funds and Established Depositories for School Funds (ORS 328.441, ORS 294.805 to ORS 294.895 and ORS 328.445)

- a. Designate the depositories for school funds to be qualified depositories for public funds as approved by the Oregon State Treasury under ORS 295.002.
- b. Designate the Superintendent (Dr. Shay James) and Chief Financial Officer (Ms. Gayellyn Jacobson) as custodian of funds and authorized to sign checks. Also, Chief of Staff (Ms. Tiffany Shireman) and Assistant Superintendent of Operations (Ms. Cindy Detchon) are authorized to sign checks.
- c. Authorized facsimile signatures for checks written in amounts less than \$50,000.
- d. Checks of \$50,000 and over require original signatures on a copy of the check (one for \$50,000 to \$99,999 and two for \$100,000 and over).

E. Authority to Invest Funds (ORS 294.035) and (ORS 294.810, 294.815)

- a. Authorize the State of Oregon Local Government Investment Pool as an investing agent for the North Clackamas School District No. 12, Clackamas County, Oregon.

Authorize Superintendent (Dr. Shay James) and Chief Financial Officer (Ms. Gayellyn Jacobson) to invest funds in accordance with District policy.

F. Auditors (ORS 297.405, 327.137 and 328.465)

- a. Designate Wilcox Arredondo & Co. as the independent audit firm for the North Clackamas School District.

G. Designate Official Publications

- a. Designate the Clackamas Review as the official newspaper for the North Clackamas School District for the 2021-2022 school year.

H. Contract Signers (ORS 279A.075 and 332.075(3))

- a. Designate the Assistant Superintendent of Operations (Ms. Cindy Detchon), Chief Financial Officer (Ms. Gayellyn Jacobson) and Director of Business Operations (Ms. Kerensa Mauck) authority to enter into contracts.

Approved this 24th day of June, 2021.

Libra Forde, Board of Directors Chair

Matthew Utterback, Superintendent/Clerk

**APPROPRIATIONS TRANSFER
FOR FISCAL YEAR 2020-2021**

ACTION
Agenda Item #6
June 25, 2021

SUPERINTENDENT’S RECOMMENDATION:

Approval of resolution for appropriations transfer of \$5,000 from Instruction to Enterprise and Community Service in the 2020-2021 Adopted Trust and Agency Fund Budget to meet budgeting requirements.

BUDGET IMPACT/SOURCE OF FUNDS:

Slight increase in Enterprise and Community Services expenditures in the Trust and Agency Fund.

BACKGROUND:

Prior to the start of each fiscal year, the Board adopts a resolution to appropriate dollars for the day-to-day operations of the district. Adjustments in budgeted expenditures throughout the year can create a need to re-align appropriations.

Throughout the 2020-2021 school year we have monitored expenditures by appropriation level. Expenditures in Enterprise and Community Service are slightly exceeding what the Board had adopted on June 4, 2020.

Oregon budget law (ORS 294.463) requires that the Board of Directors approve any changes in the original budget appropriations by official resolution. The purpose of this resolution is to authorize the level of expenditures needed by the district as outlined below.

Trust and Agency Fund (700)	Existing	Changes	Adjusted
Instruction	\$9,069,674	-\$5,000	\$9,064,674
Support Services	1,646,259	0	1,646,259
Enterprise & Community Services	206,000	5,000	211,000
	<hr/>		
	\$10,921,933	\$0	\$10,921,933

ATTACHMENT:

Resolution for Appropriations Transfer

PRESENTER / STAFF CONTACT:

Gayellyn Jacobson, Chief Financial Officer

RESOLUTION TRANSFERRING APPROPRIATIONS
FOR FISCAL YEAR
2020-2021

WHEREAS: The Board of Directors of North Clackamas School District No. 12 approved the appropriations for the 2020-2021 fiscal year as of July 1, 2020, and

WHEREAS: The District's reporting requirements have changed, making it necessary to make a transfer of \$5,000 from Instruction to Enterprise and Community Services in the 2020-2021 Adopted Trust and Agency Fund Budget to meet budgeting requirements.

NOW THEREFORE BE IT RESOLVED: The appropriations for the fiscal year 2020-2021 approved by the Board of Directors are amended, in accordance with ORS 294.463, as follows:

Trust and Agency Fund (700)	Existing	Changes	Adjusted
Instruction	\$9,069,674	-\$5,000	\$9,064,674
Support Services	1,646,259	0	1,646,259
Enterprise & Community Services	206,000	5,000	211,000
	<hr/>		
	\$10,921,933	\$0	\$10,921,933

Approved this 24th day of June, 2021.

Libra Forde, Board Chair
North Clackamas School District No. 12

Matthew Utterback, Superintendent/Clerk

AUTHORIZATION TO PURCHASE LIBRARY BOOKS
Adrienne C. Nelson High School

ACTION
Agenda Item #7
June 24, 2021

SUPERINTENDENT'S RECOMMENDATION:

Staff recommends the Board grant advanced authorization to the superintendent to enter into contracts to purchase library books from Follett School Solution via a 1 Government Procurement Alliance (1GPA) cooperative contract. The amount of the purchases is a not-to-exceed \$300,000.

BUDGET IMPACT/SOURCE OF FUNDS:

The source of the funds will be the 2016 Bond Funds.

BACKGROUND:

The voters approved a capital projects Bond measure in November 2016.

The creation of Adrienne C. Nelson High School is a Bond commitment.

The Board-adopted Contracting Rules allows the Board to give advanced authority to the Superintendent to execute a particular District Contract or class of District Contracts. Library books are common purchases when remodeling and building new schools.

Selection of library materials will be in accordance to Board Policy II/IIA - Instructional Resources/Instructional Materials

As with all contracts, additional costs may be incurred for added or changed scope (e.g. change orders for unknowns, unforeseens, or agency requirements).

ATTACHMENT:

[Board Policy II/IIA – Instructional Resources/Instructional Materials](#)

PRESENTER / STAFF CONTACT:

Ron Stewart
Senior Director of Capital Projects