

## Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Swearing in of Board Member/Oath of Office
4. Early Items
  - 4.a. Celebrate Student Success - Summer Learning - High Dose Literacy Tutoring at Kalmiopsis Elementary
  - 4.b. Integrated Guidance Presentation
    - Annual Report 2024-25 for Continuous Improvement Planning (CIP); Every Day Matters (EDM); High School Success (HSS); Student Investment Account (SIA); Early Indicator and Intervention Systems (EIIS); Early Literacy Success School District Grants (ELSSDG); Career and Technical Education/Perkins V (CTE); Career Connected Learning (CCL); and Federal School Improvement for Comprehensive or Targeted Supports (FSI).
5. Citizen Input
  - Information on Public Input policies is available at [www.brookings.k12.or.us/board/](http://www.brookings.k12.or.us/board/). Written comments must be received at least 24 hours in advance of the meeting date and time. Interested members of the public who wish to speak at the meeting during the public comment time, can RSVP online up until noon on the day of the meeting. For in-person meetings, all are welcome to come to the meeting and fill out a "blue card" signifying that they would like to give public comment and give it to the Board Chair at the start of the meeting with no prior reservation or notification needed.
6. Consent Agenda
  - 6.a. Approve Minutes
    - DRAFT Minutes Annual Organizational Meeting July 16, 2025
    - DRAFT Minutes Regular Board Meeting July 16, 2025
    - DRAFT Minutes School Board Work Session July 16, 2025
  - 6.b. Approve Bills
  - 6.c. Approve New Hires
    - N/A
  - 6.d. Approve Extra Duty Contracts
  - 6.e. Acceptance of Grants and Donations
7. District Reports and Information
  - 7.a. Comments from the Superintendent
    - Cell Phone/Personal Device Policy
    - Summer Operations Summary
    - In-Service Week and Back-to-School Updates
  - 7.b. ~~Administrative Rule Updates~~
    - ~~JHCD-AR—Medications\*\*/\*, Required, New~~

- ~~JHCD/JHCDA-AR-Medications\*\*/\*, Delete~~
  - 7.e.7.b. District Reports
  - 7.d.7.c. Finance Reports
  - 7.e.7.d. Enrollment Summary
    - N/A
- 8. Action Items
  - 8.a. Approve First Reads of Policies
    - CCA Organizational Chart (to reflect director role consolidations)
    - ~~JHCD-Medications\*\*/\*, Required, New~~
    - ~~JHCD/JHCDA-Medications\*\*/\*, Delete~~
- 9. Board Functions and Comments
- 10. Key Dates and Calendar Updates
  - Regular School Board Meeting (August), 5:30–6:30 p.m., Aug. 20, 2025, Kalmiopsis Elementary Room 51
  - School Board Work Session (August), 6:30–7:30 p.m., Aug. 20, 2025, Kalmiopsis Elementary Room 51
  - Regular School Board Meeting (September), 5:30–6:30 p.m., Sept. 17, 2025, Kalmiopsis Elementary Room 51
  - School Board Work Session (September), 6:30–7:30 p.m., Sept. 17, 2025, Kalmiopsis Elementary Room 51
  - Regular School Board Meeting (October), 5:30–6:30 p.m., Oct. 15, 2025, Kalmiopsis Elementary Room 51
  - School Board Work Session (October), 6:30–7:30 p.m., Oct. 15, 2025, Kalmiopsis Elementary Room 51
  - OSBA Annual Convention – Building Bridges to Student Success, Nov. 6–8, 2025, Portland Marriott Downtown Waterfront
  - Regular School Board Meeting (November), 5:30–6:30 p.m., Nov. 19, 2025, Kalmiopsis Elementary Room 51
  - School Board Work Session (November), 6:30–7:30 p.m., Nov. 19, 2025, Kalmiopsis Elementary Room 51
  - Regular School Board Meeting (December), 5:30–6:30 p.m., Dec. 17, 2025, Kalmiopsis Elementary Room 51
  - School Board Work Session (December), 6:30–7:30 p.m., Dec. 17, 2025, Kalmiopsis Elementary Room 51
- 11. Adjournment

**Brookings-Harbor  
School District 17C**

Code: **BBBB**  
Adopted: 1/18/88  
Readopted: 10/22/03; 10/16/13  
Orig. Code(s): BBBB

**Board Member Oath of Office**

New directors must qualify by taking an oath of office before assuming the duties of office. The oath of office will be in the following form:

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support the Constitution of the United States, the Constitution of the state of Oregon and the laws thereof, and the policies of the Brookings-Harbor School District. I will faithfully and impartially discharge the duties of the Office of School Board Member according to the best of my ability during the term for which I have been appointed.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.005](#)



***BROOKINGS-HARBOR***  
“Every Student Can Succeed”

# 24-25 Integrated Programs Annual Report Presentation

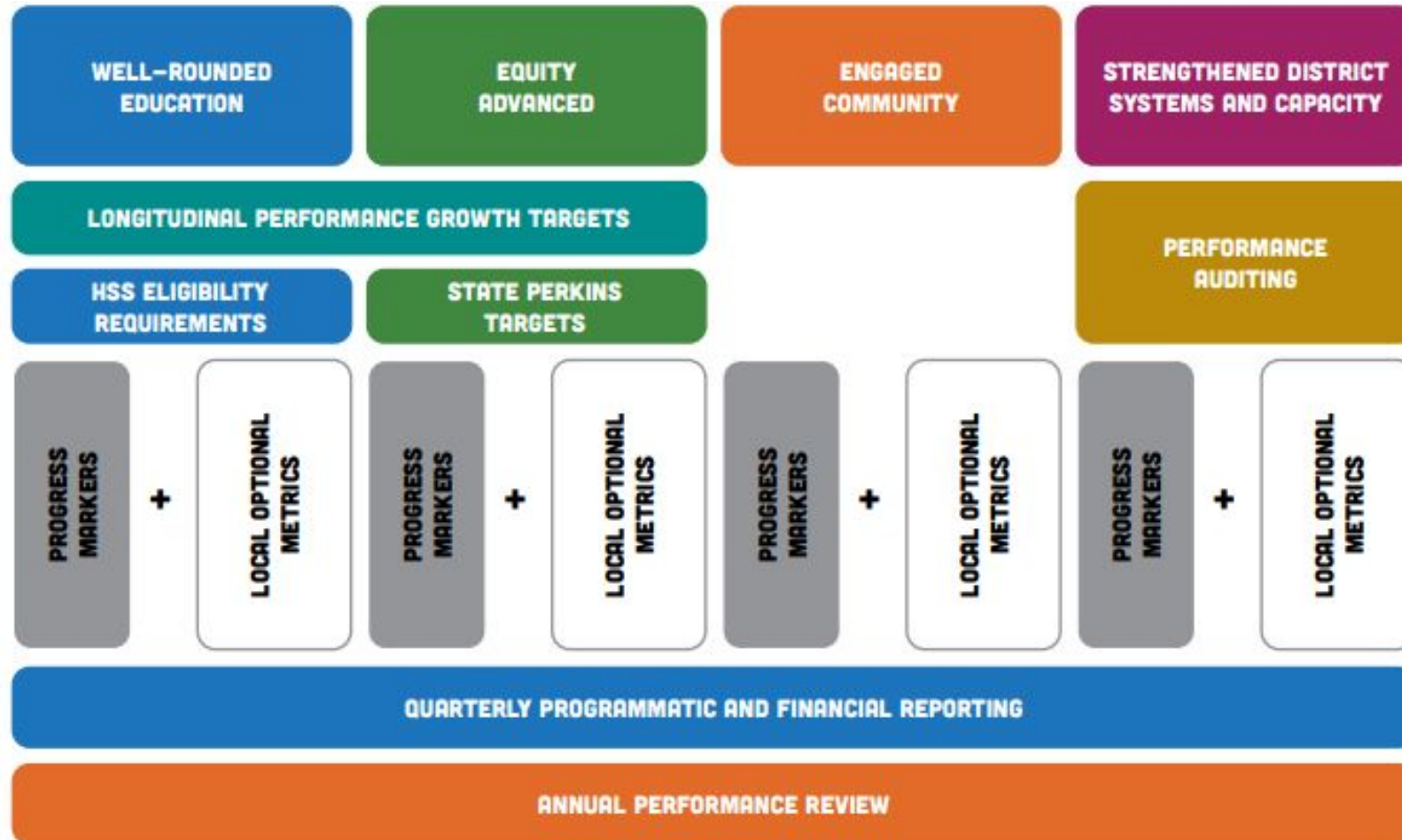
Brookings-Harbor School District  
August 2025

# Annual Reporting Requirements

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- ODE's annual report consists of two narrative questions (Optional inclusion of Progress Markers)
- Throughout the year, grant recipients have been asked to report expenditures, three overall reflection narrative questions, and report on progress markers which will help inform overall progress and annual report.

# Summary of Integrated Programs Performance Measures



# SIA Annual Report Requirements

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- SIA recipients are required by statute to:
  - review their own progress on an annual basis through an annual progress report and financial audit
  - present their annual report to their governing board at an open meeting with opportunity for public comment (cannot be consent agenda item),
  - and post the report to the district or charter school website.
- If grantee set LPGTs and LOM:
  - In Year 1 of biennium: Affirm progress has been reviewed towards meeting the LPGTs in the grant agreement (Assurance)
  - In Year 2 of biennium: Review actual metric rates compared to previously created LPGT and LOM and share reflection on progress. (Narrative Question)

# Annual Report Narrative #1

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***As you review your progress markers/overall reflection responses and reflect on plan implementation, how do you see your progress contributing to the Outcomes and Strategies in your plan and your Longitudinal Performance Growth Targets (LPGT)/Local Optional Metrics (LOM)?***

***Discuss at least one Outcome where you have seen progress in implementation.***

In 2024-25, BHSD advanced several strategies tied directly to our LPGTs and Integrated Plan outcomes. One notable area of progress is Ninth Grade On-Track, which rose to 77%, exceeding our baseline LPGT target of 63.5% and also surpassing our 2023-24 stretch target of 70%. This improvement reflects the impact of targeted academic interventions, such as the “Keep Up Club” at Azalea Middle School, enhanced high school transition support, and strategic use of credit tracking and counseling support at Brookings-Harbor High School.

Another area of strong progress is in student engagement and social-emotional development, supported by Multi-Tiered Systems of Support (MTSS) and expanded SEL practices. Our partnership with BELONG Partners and our district-wide SEL coaching has deepened implementation of trauma-informed and culturally responsive practices. These improvements contribute to positive school climate indicators, support regular attendance, and ultimately reinforce our academic growth targets.

Increased community engagement, via family nights, cultural events, and advisory groups, has also laid the groundwork for sustained trust and responsiveness in the system, contributing to the district’s goal of inclusive and well-rounded education. These efforts collectively demonstrate how BHSD is aligning daily actions with our broader strategic outcomes and equity commitments.

# Annual Report Narrative #2

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***Where have you experienced barriers, challenges, or impediments to progress toward your Outcomes and Strategies in your plan that you could use support with?***

***Discuss at least one Outcome where you have seen challenges or barriers to implementation.***

While we have made measurable progress in several areas, BHSD continues to face challenges related to staffing shortages (both from difficulty hiring key specialist roles, and budget shortfalls which eliminate staff positions via attrition systemwide) that hinder consistent implementation of our strategies. This barrier affects key areas including MTSS, SEL delivery, and afterschool academic interventions. The absence of an Indian Education Coordinator and intermittent availability of mental health professionals limits our ability to fully support focal student groups, particularly Native youth and students experiencing trauma.

We also continue to experience difficulty sustaining consistent SEL implementation across all classrooms and schools. While some educators have embraced SEL strategies and embedded them with fidelity, others face challenges due to competing initiatives or limited training time. This variability impacts the effectiveness of our climate and culture strategies, especially those tied to improving attendance and reducing exclusionary discipline.

Additionally, engaging families from historically marginalized groups remains a persistent barrier. Despite increased multilingual outreach and advisory group opportunities, participation from families who identify as Indigenous, Latinx, or low-income has been limited. We are actively seeking solutions to build deeper connections and trust, including expanded interpretation services, culturally relevant engagement opportunities, and more inclusive feedback loops.

To address these challenges, BHSD is exploring partnerships with regional education organizations, expanding recruitment and retention incentives, and refining our communications to better link funding sources and student outcomes.

# Annual Report Narrative #3

***2024-25 Only: Review actual metric rates compared to previously created LPGT and LOM and share reflection on progress. Describe how activities are supporting progress towards targets and if any shifts in strategy implementation are planned for the future based upon that current progress. Include specific metrics and target types in your reflection.***

BHSD has observed a mix of progress and ongoing challenges in achieving our LPGTs for the 2024-25 academic year. Below are key reflections by metric:

- **Four-Year Graduation Rate:** Our 2022-23 rate of 80% is slightly below our target of 81%. This suggests that existing supports are effective for many students, but additional targeted strategies are needed for focal groups such as SPED and economically disadvantaged students. We are expanding mentoring and credit recovery pathways as part of our 2025-27 plan.
- **Third Grade Reading Proficiency:** Our proficiency rate remains low at 30.3%—short of our LPGT target—but represents a slight improvement from prior years. This improvement is tied to structured literacy professional development, high-dosage tutoring, and family engagement. In 2025-26, we are scaling up literacy coaches and aligned K-3 phonics interventions.
- **Ninth Grade On-Track:** With a 77% on-track rate, we exceeded our goal of 76.5%. This was achieved through proactive academic counseling, “Keep Up Clubs,” and block scheduling interventions. We will expand these initiatives to support the transition from middle to high school.
- **Regular Attendance:** Districtwide attendance rates have improved, especially at the elementary level, but remain below target. Ongoing SEL implementation, school-based incentives, and tiered family engagement strategies are key actions we are refining in 2025-26. Addressing transportation barriers and chronic absenteeism among focal students remains a priority.

These findings indicate that while our core strategies are directionally correct, we must intensify supports for focal groups and increase fidelity and consistency in implementation. Strategy shifts include expanding early literacy supports, developing culturally responsive SEL content, and strengthening partnerships for wraparound services.

# Progress Markers (Optional to Share)

## Brookings-Harbor SD 17C - 23-25 Progress Markers

Progress Marker Identifier #	Progress Marker	2023-24 Q1 Progress (7/1/23-9/30/23)
<b>Start to See: Early signs of progress (3-6 months)</b>		
1	PM1	No observable change
2	PM2	Low
3	PM3	Medium
4	PM4	Low
5	<b>Gaining Traction: Intermediate Changes (6-18 months)</b>	
6	PM5	Medium
7	PM6	Low
8	PM7	No observable change
9	PM8	No observable change
10		

2024-25 Q1 Progress (7/1/24-9/30/24)	2024-25 Q2 Progress (10/1/24-12/31/24)	2024-25 Q3/Q4 Progress (1/1/25-6/30/25)
Medium	Medium	Medium
Low	Low	Low
Medium	Medium	High
Medium	Medium	Medium
Low	Medium	Medium
Low	Medium	Medium
Low	Medium	Medium
Low	Low	Low

With the exception of PM3 - Data teams supporting student success, which went from “medium” to “high” - all progress markers stayed at the existing “low” or “medium” rating. The scale is low, medium, high, and firmly in place. These are self-rated by our Supt/Admin Team.

# Progress Marker Narrative #1



***Please share any highlights that provide additional context about the changes you have noted in your progress marker ratings above.***

During the second half of the 2024–25 school year, Brookings-Harbor School District made notable strides in several key areas that justify progress marker rating increases. Data teams (PM3) are now firmly embedded in school routines across all grade levels and buildings. These teams use disaggregated academic, attendance, behavior, and SEL data in regular PLCs and MTSS meetings to guide interventions, schedule adjustments (e.g., flex block), and support decisions. This consistent and structured use of student data has had a measurable impact on both system-level planning and individualized student support.

Student agency and voice (PM6) have grown meaningfully. Students are actively leading SEL classroom meetings, contributing to school climate initiatives, and serving as representatives to the School Board. Teachers report improved classroom behavior and academic engagement, with many students showing more initiative and ownership of their learning. These shifts reflect a positive student-centered culture change.

We also saw strong evidence that foundational, culturally sustaining learning practices (PM10) are increasingly visible and embedded. Our work with BELONG Partners and districtwide professional development in Constructed Meaning pedagogy has led to consistent SEL practices and trauma-informed approaches in classrooms. These efforts are improving classroom climate, staff confidence, and student relationships at every level.

# Progress Marker Narrative #2

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***Please share other changes you've observed outside of the progress markers; for example, any observable changes made toward your outcomes when or if they don't correspond to the progress markers.***

Districtwide SEL survey data from Panorama continues to show incremental growth in students' sense of belonging and self-efficacy. These positive trends, paired with anecdotal feedback from students and staff, suggest that the social-emotional work initiated several years ago is beginning to take root in measurable ways.

School and community pride has also seen a noticeable boost, particularly around visible symbols of belonging like Bruin Pride gear and new student-led initiatives. Student participation in clubs, showcase nights, and classroom discussions is increasing, and the tone of student voice in school board reports is more hopeful and energized.

Additionally, although not captured in a specific marker, the implementation of a stricter cell phone policy at the high school mid-year appears to be shifting classroom focus, even as staff continue to navigate the challenges of enforcement and initial resistance. The district's self-directed stance to improve our learning environments via a strict cell phone policy has placed our district in a favorable position to be in accordance with a new anti-cell phone law going into effect in Oregon schools mid-year.

# Progress Marker Narrative #3

***Please share any lessons learned, constructive or critical, over this quarter, including anything surprising that has occurred that might be valuable for other leaders in your region or state leaders to understand.***

This quarter reaffirmed the importance of linking our educational priorities to clear and transparent financial messaging. As we worked through the 2025–2026 budget development process, we faced significant challenges related to declining enrollment, increased personnel costs, and flat state funding. While the proposed State School Fund is \$11.36 billion statewide, our local impact is shaped by declining ADM and the realities of staffing in a rural, remote district.

One lesson learned is how difficult it can be to maintain community engagement and staff morale when discussing equity investments in the same breath as necessary budget reductions. Although the district has aligned funds to support programs like SEL, MTSS, and family engagement, often with demonstrable success, the broader community still struggles to understand how these initiatives coexist with staffing reductions. Creating literacy around school finance is now not just a communications task but a foundational need for sustaining trust and engagement.

We've also recognized how important it is to differentiate between one-time revenue (like deferred timber payments or carryover funds) and structural budget realities. While temporary revenue boosts helped prevent more drastic cuts in 2025–26, they will not prevent the need for deeper reductions in 2026–27. Leaders at both the district and state level need to engage in candid, forward-looking conversations about sustainability, not just solvency.

Lastly, we continue to see that consistent investment in staff development and student-centered practices, such as Constructed Meaning PD and student-led SEL meetings, pays dividends. Even amid budget pressure, our ability to maintain focus on culture, relationships, and inclusive practices has helped foster stability and belonging in our schools.

## **DRAFT Minutes**

### **Brookings-Harbor School District 17C Annual Organizational Meeting – Board of Directors**

**Wednesday, July 16, 2025 | 5:30 p.m.**

Kalmiopsis Elementary School – Room 51  
650 Easy Street, Brookings, OR 97415

Video available at: <https://www.youtube.com/live/XWFixJHbxXY?si=0kkpIK8xVqAWjHSX&t=885>

#### **Attendance**

##### **Present:**

- Jay Trost, Chair
- Trish Walker, Vice Chair
- Katherine Johnson, Board Member
- Alan Nidiffer, Board Member
- Helena Chirinian, Superintendent
- Nancy Raskauskas-Coons, Admin Asst to the Board

##### **Absent:**

- Janece Payne, Board Member

#### **1. Call to Order**

The Annual Organizational Meeting was called to order by Trish Walker at 5:30 p.m.

#### **2. Pledge of Allegiance**

The Pledge of Allegiance was observed.

#### **3. Swearing In of Board Members**

All present Board Members were sworn in with the Oath of Office.

#### **4. Annual Organizational Procedures – Action (Enclosure #1)**

##### **a. Elect Board Officers**

- *Motion:* Trish Walker moved to elect Jay Trost as Board Chair for the 2025-26 school year.
- *Second:* Alan Nidiffer
- *Vote:* AN – Aye, KJ – Aye, JT – Aye, TW – Aye

- *Result:* Motion passed unanimously, 4–0. Jay Trost elected Chair.
- *Motion:* Katherine Johnson initially moved to elect Alan Nidiffer as Vice Chair, but later rescinded the motion.
- *Motion:* Katherine Johnson then moved to elect Trish Walker as Vice Chair for the 2025-26 school year.
- *Second:* Alan Nidiffer
- *Vote:* AN – Aye, KJ – Aye, JT – Aye, TW – Aye
- *Result:* Motion passed unanimously, 4–0. Trish Walker elected Vice Chair.

#### **b–n. Remaining Organizational Appointments**

- *Motion:* Alan Nidiffer moved to approve recommendations B through N from Enclosure #1.
- *Second:* Katherine Johnson
- *Vote:* AN – Aye, KJ – Aye, JT – Aye, TW – Aye
- *Result:* Motion passed unanimously, 4–0.

#### **Highlights from Enclosure #1 Approvals:**

- **Regular Board Meetings** will continue to be held on the **third Wednesday of each month at 5:30 p.m. in Room 51 at Kalmiopsis Elementary.**
- Superintendent Helena Chirinian was designated as **District Clerk and CEO.**
- Dede Corpening was designated as **Deputy Clerk and Budget Officer.**
- Umpqua Bank remains the **official depository** of District funds.
- Nancy Raskauskas-Coons was designated as the **Press Representative.**
- The Board continues to serve as the **Local Public Contract Review Board.**

#### **5. Adjournment**

Vice Chair Trish Walker adjourned the Annual Organizational Meeting at **5:38 p.m.**

## DRAFT Minutes

### **Brookings-Harbor School District 17C Regular School Board Meeting – Board of Directors**

**Wednesday, July 16, 2025**

Kalmiopsis Elementary School – Room 51  
650 Easy Street, Brookings, OR 97415

Video available at:

<https://www.youtube.com/live/XWFixJHbxXY?si=5NQeULMP-5uVcKNn&t=1363>

#### **Attendance**

##### **Present:**

- Jay Trost, Chair
- Trish Walker, Vice Chair
- Katherine Johnson, Board Member
- Alan Nidiffer, Board Member
- Helena Chirinian, Superintendent
- Nancy Raskauskas-Coons, Admin Asst to the Board

##### **Absent:**

- Janece Payne, Board Member

#### **1. Call to Order**

Vice Chair Trish Walker called the Regular Meeting of the Brookings-Harbor School District Board of Directors to order at 5:38 p.m.

#### **2. Citizen Input**

Brindel Stubbs provided public comment emphasizing the importance of continuing to allow local charter school students to participate in music classes at Brookings-Harbor High School. She shared personal stories of the positive impacts music education has had on her children and others, underscoring music as a vital educational access point and creative outlet .

#### **3. Consent Agenda**

- *Motion:* Katherine Johnson moved to approve all items on the Consent Agenda.
- *Second:* Jay Trost
- *Vote:* AN – Aye, KJ – Aye, JT – Aye, TW – Aye

- *Result:* Motion passed unanimously, **4–0**.

#### **4. Superintendent's Comments**

Superintendent Helena Chirinian shared several key updates:

- **Comprehensive Literacy Grant Application:**  
The District submitted a grant application at the end of June. If awarded, it would provide \$300,000 in its first year and \$150,000 annually for three subsequent years. The funds would support development of a transitional Pre-K program, enhance Constructed Meaning literacy training, and strengthen cross-building alignment and student supports.
- **Strategic Planning and District Leadership Team (DLT):**  
The Superintendent outlined plans to initiate development of a new District Strategic Plan to succeed the current plan, which sunsets in June 2026. The DLT process in 2025–26 will serve as the primary collaborative vehicle for this work. DLT will meet quarterly, be led by the Superintendent, and include both internal and community partners. It is expected to be a committee of the Board, with no more than two Board Members in attendance at any given time to ensure compliance with public meeting laws.

#### **5. Action Items**

N/A

#### **6. Board Comments and Functions/7. Key Dates and Calendar Updates**

Board Members discussed the upcoming **South Coast ESD Board Development Training** scheduled for **Monday, August 18, 2025, from 5:00 to 8:00 p.m.** The Superintendent agreed to inquire whether a virtual or livestream option would be available to minimize travel for Board Members on a weeknight .

#### **8. Adjournment**

Vice Chair Trish Walker adjourned the Regular Meeting at 6:01 p.m.

## DRAFT Minutes

### **Brookings-Harbor School District 17C School Board Work Session – Board of Directors**

**Wednesday, July 16, 2025**

Kalmiopsis Elementary School – Room 51  
650 Easy Street, Brookings, OR 97415

#### **Video available at:**

<https://www.youtube.com/live/XWFixJHbxXY?si=kMc5gfs4MBBxLncm&t=2776>

#### **Attendance**

Present:

- Trish Walker, Vice Chair (Presiding)
- Jay Trost, Chair
- Katherine Johnson, Board Member
- Alan Nidiffer, Board Member
- Helena Chirinian, Superintendent
- Nancy Raskauskas-Coons, Admin Asst to the Board

Absent:

- Janece Payne, Board Member

#### **1. Call to Order**

Vice Chair Trish Walker called the School Board Work Session to order at **6:02 p.m.**

#### **2. Discussion Topic: Charter School / Charter District Considerations; Online School Strategy**

This item was listed on the agenda but was not discussed during the session.

#### **3. Future Work Session Topics**

There was no discussion on future work session topics.

#### **4. Superintendent Evaluation Timeline and Goals**

Superintendent Helena Chirinian presented two proposed goals for the 2025–2026 school year:

- **Goal 1: Superintendent Capacity-Building in Special Programs**  
The Superintendent aims to build her expertise in Special Programs and Special Education through a personal professional learning plan, participation in specialized training, mentorship, and strategic leadership actions that enhance program oversight and support across the district.

- **Goal 2: Strategic Plan Update and Extension**

The Superintendent will lead a collaborative and inclusive process to update and extend the district's strategic plan for the 2026–2029 cycle. The plan will incorporate measurable goals, stakeholder input, and alignment with district priorities. A draft of the new plan will be presented to the board by May 15, 2026.

In addition to goal review, Superintendent Chirinian also introduced the **draft Superintendent Evaluation Timeline and Process** for the 2025–2026 school year, which outlines key milestones for setting goals, ongoing progress updates, and formal evaluations including an optional Targeted Feedback Survey (TFS) in fall or winter. Board Members were encouraged to review the proposed structure for discussion at future sessions.

### **5. Executive Session**

At **6:18 p.m.**, the Board recessed from public session to enter **Executive Session** under ORS 192.660(2)(i): “To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.”

Executive Session was called to order at **6:21 p.m.** and adjourned at **6:39 p.m.**. No board actions or discussion took place in public session following the executive session.

### **6. Adjournment**

The Board returned to public session and immediately adjourned the Work Session at **6:39 p.m.**

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 07/01/2025

To Date: 07/31/2025

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
AMAZON						
		136695	GENERAL FUND	STAFF SERVICES	SUPPLIES	\$5.72
		136723	GENERAL FUND	ELEMENTARY	SUPPLIES	\$750.09
		136723	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$286.24
		136723	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$147.05
				Total for AMAZON		\$1,189.10
BEAMAN, JESS						
		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
BETTER HEALTH FAMILY MEDICINE						
		136646	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$200.00
CANON FINANCIAL SERVICES INC.						
		136696	GENERAL FUND	ELEMENTARY	RENTALS	\$1,060.24
		136696	GENERAL FUND	ELEMENTARY	REPAIR AND MAINTENANCE	\$418.55
		136696	GENERAL FUND	FISCAL SERVICES	RENTALS	\$132.22
		136696	GENERAL FUND	FISCAL SERVICES	REPAIR AND MAINTENANCE	\$69.13
		136696	GENERAL FUND	HIGH SCHOOL PROGRAMS	RENTALS	\$700.31
		136696	GENERAL FUND	HIGH SCHOOL PROGRAMS	REPAIR AND MAINTENANCE	\$79.68
		136696	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	RENTALS	\$577.58
		136696	GENERAL FUND	MIDDLE/JUNIOR HIGH PROGRAMS	REPAIR AND MAINTENANCE	\$103.56
		136696	GENERAL FUND	OFFICE OF THE PRINCIPAL	RENTALS	\$69.75
		136696	GENERAL FUND	OFFICE OF THE PRINCIPAL	REPAIR AND MAINTENANCE	\$217.77
		136696	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	RENTALS	\$19.55
		136696	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	REPAIR AND MAINTENANCE	\$16.42
		136696	GENERAL FUND	STUDENTS WITH DISABILITIES	RENTALS	\$171.92
		136696	GENERAL FUND	STUDENTS WITH DISABILITIES	REPAIR AND MAINTENANCE	\$78.58
		136724	GENERAL FUND	ELEMENTARY	RENTALS	\$303.23

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 07/01/2025

To Date: 07/31/2025

		Total for CANON FINANCIAL SERVICES INC.		\$4,018.49
CASCADE HOME CENTER				
136680	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$62.96
136697	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$358.08
136726	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$147.18
		Total for CASCADE HOME CENTER		\$568.22
COASTAL PAPER & SUPPLY INC				
136681	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$14,007.49
136698	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	REPAIR AND MAINTENANCE	\$227.70
136698	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	SUPPLIES	\$492.34
		Total for COASTAL PAPER & SUPPLY INC		\$14,727.53
COSA				
136699	GENERAL FUND	OFFICE OF THE PRINCIPAL	DUES AND FEES	\$4,019.00
136699	GENERAL FUND	OFFICE OF THE PRINCIPAL	TRAVEL	\$1,107.00
136699	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	DUES AND FEES	\$845.00
136699	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	TRAVEL	\$0.00
		Total for COSA		\$5,971.00
CROWE, PEGGY D				
0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
CRYSTAL FRESH BOTTLED WATER INC				
136727	GENERAL FUND	FISCAL SERVICES	SUPPLIES	\$26.60
136727	GENERAL FUND	SERVICE DIRECTION, STUDENT SUPPORT	SUPPLIES	\$11.40
136727	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES	\$17.00
136727	GENERAL FUND	TECHNOLOGY SERVICES	SUPPLIES	\$18.50
		Total for CRYSTAL FRESH BOTTLED WATER INC		\$73.50
DEVOS, CYNTHIA D				
0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
ESS WEST, LLC				

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 07/01/2025

To Date: 07/31/2025

Fund: 100	GENERAL FUND	Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		0	GENERAL FUND	CARE AND UPKEEP OF BUILDINGS	ESS Classified Substitutes	\$3,606.28
		0	GENERAL FUND	MAINTENANCE SERVICES	ESS Classified Substitutes	\$3,115.10
		0	GENERAL FUND	Undesignated	Prepaid Expenses	(\$586.45)
		136728	GENERAL FUND	Undesignated	Prepaid Expenses	\$75,000.00
				Total for ESS WEST, LLC		\$81,134.93
ESTELLE, RALPH		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
FERGUSON, GARRETT D		136669	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
GOALBOOK - ENOME, INC		136683	GENERAL FUND	SERVICE DIRECTION, STUDENT SUPPORT	PROFESSIONAL AND TECHNICAL SERVICES	\$8,154.00
HERNANDEZ, FRANK A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
HUNGERFORD LAW FIRM		136685	GENERAL FUND	SERVICE DIRECTION, STUDENT SUPPORT	PROFESSIONAL AND TECHNICAL SERVICES	\$975.00
		136700	GENERAL FUND	INSTR. STAFF DEVELOPMENT	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$1,200.00
				Total for HUNGERFORD LAW FIRM		\$2,175.00
IMAGINE LEARNING LLC		136648	GENERAL FUND	ALTERNATIVE EDUCATION	COMPUTER SOFTWARE	\$22,277.00
INTOUCH RECEIPTING		136701	GENERAL FUND	HIGH SCHOOL PROGRAMS	COMPUTER SOFTWARE	\$2,400.00
LAWRENCE COMPANY		136686	GENERAL FUND	FISCAL SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$160.00
LOPEZ, JENNIFER C		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
MISSION LINEN SUPPLY						

## Brookings-Harbor School Dist. 17C

### Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 07/01/2025

To Date: 07/31/2025

Fund: 100	GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name							
		136730	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	SUPPLIES		\$58.54
NETDIVERSE							
		136687	GENERAL FUND	TECHNOLOGY SERVICES	COMPUTER SOFTWARE		\$9,026.75
OSBA							
		136702	GENERAL FUND	BOARD OF DIRECTORS	COMPUTER SOFTWARE		\$5,120.00
		136702	GENERAL FUND	BOARD OF DIRECTORS	PERIODICALS		\$1,795.00
		136731	GENERAL FUND	BOARD OF DIRECTORS	DUES AND FEES		\$2,878.45
				Total for OSBA			\$9,793.45
OSPA							
		136649	GENERAL FUND	STAFF SERVICES	TRAVEL		\$399.00
		136703	GENERAL FUND	STAFF SERVICES	DUES AND FEES		\$110.00
				Total for OSPA			\$509.00
PACE							
		136650	GENERAL FUND	BOARD OF DIRECTORS	Insurance & Judgements		\$79,632.00
		136650	GENERAL FUND	MAINTENANCE SERVICES	INSURANCE PREMIUMS		\$261,910.00
		136650	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	INSURANCE PREMIUMS		\$41,590.00
				Total for PACE			\$383,132.00
PURCHASE POWER							
		136704	GENERAL FUND	FISCAL SERVICES	POSTAGE		\$1,000.00
QUILL CORPORATION							
		136732	GENERAL FUND	FISCAL SERVICES	SUPPLIES		\$28.93
ROTARY CLUB OF B-H							
		136733	GENERAL FUND	OFFICE OF THE SUPERINTENDENT	DUES AND FEES		\$370.00
SAIF CORPORATION							
		0	GENERAL FUND	Undesignated	SAIF Liability		\$61,848.02
TURNITIN LLC							
		136693	GENERAL FUND	HIGH SCHOOL PROGRAMS	COMPUTER SOFTWARE		\$3,648.98

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 07/01/2025

To Date: 07/31/2025

Fund: 100 GENERAL FUND		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
US CELLULAR						
		136694	GENERAL FUND	ALTERNATIVE EDUCATION	TELEPHONE	\$48.53
		136694	GENERAL FUND	ELL-ORS	TELEPHONE	\$48.53
		136694	GENERAL FUND	NURSE SERVICES	TELEPHONE	\$97.06
		136694	GENERAL FUND	STUDENT SAFETY	TELEPHONE	\$48.53
		136694	GENERAL FUND	TECHNOLOGY SERVICES	Other Communication Services	\$185.40
		136736	GENERAL FUND	STUDENT TRANSPORTATION SERVICES	Other Communication Services	\$649.67
		136736	GENERAL FUND	TECHNOLOGY SERVICES	Other Communication Services	\$570.80
				Total for US CELLULAR		\$1,648.52
WALLIN, TERI A		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$500.00
WESEL, DUSTIN		0	GENERAL FUND	Undesignated	Payroll Deductions and Withholdings	\$250.00
ZOLEZZI INSURANCE AGENCY		136707	GENERAL FUND	BOARD OF DIRECTORS	DUES AND FEES	\$38,313.20
				Total for GENERAL FUND		<b>\$655,676.16</b>

Fund: 202 Title I-A		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
AMAZON						
		136679	Title I-A	TITLE 1A PROGRAM	SUPPLIES	\$49.75
				Total for Title I-A		<b>\$49.75</b>

Fund: 205 FED IMPROVE FUNDS CSI & TSI SCHOOLS		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
E.L. ACHIEVE, INC.						
		136647	FED IMPROVE FUNDS CSI & TSI SCHOOLS	IMPROVEMENT OF INSTR. SERVICES	PROFESSIONAL AND TECHNICAL SERVICES	\$2,000.00
				Total for FED IMPROVE FUNDS CSI & TSI SCHOOLS		<b>\$2,000.00</b>

Fund: 221 YTP GRANT		Check#	FUND	FUNCTION	OBJECT	Amount
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**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 07/01/2025

To Date: 07/31/2025

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
US CELLULAR					
	136694	YTP GRANT	YOUTH TRANSITION PROGRAM	TELEPHONE	\$48.53
<b>Total for YTP GRANT</b>					<b>\$48.53</b>

**Fund: 252 HIGH SCHOOL SUCCESS - M98**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
ADOBE INC					
	136645	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	COMPUTER SOFTWARE	\$2,496.00
CANON U.S.A., INC.					
	136725	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	RENTALS	\$0.00
	136725	HIGH SCHOOL SUCCESS - M98	HIGH SCHOOL PROGRAMS	REPAIR AND MAINTENANCE	\$47.59
Total for CANON U.S.A., INC.					\$47.59
<b>Total for HIGH SCHOOL SUCCESS - M98</b>					<b>\$2,543.59</b>

**Fund: 259 Transp Equip Lease/Purchase**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
SANTANDER LEASING LLC					
	136652	Transp Equip Lease/Purchase	DEBT SERVICE	REDEMPTION OF PRINCIPAL	\$46,156.00
	136734	Transp Equip Lease/Purchase	DEBT SERVICE	REDEMPTION OF PRINCIPAL	\$16,566.00
Total for SANTANDER LEASING LLC					\$62,722.00
<b>Total for Transp Equip Lease/Purchase</b>					<b>\$62,722.00</b>

**Fund: 274 HS Co-Curricular**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
CTR INC					
	136682	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	DUES AND FEES	\$616.00
HUDL					
	136684	HS Co-Curricular	HIGH SCHOOL EXTRACURRICULAR	COMPUTER SOFTWARE	\$9,150.00
<b>Total for HS Co-Curricular</b>					<b>\$9,766.00</b>

**Fund: 275 Azalea MS Athletics**

Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
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**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 07/01/2025

To Date: 07/31/2025

					Amount
HUDL					
	136684	Azalea MS Athletics	MIDDLE/JUNIOR HIGH EXTRACURRICULAR	COMPUTER SOFTWARE	\$3,050.00
	<b>Total for Azalea MS Athletics</b>				<b>\$3,050.00</b>
<b>Fund: 283</b>	<b>TEXTBOOK ADOPTION</b>				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
TCI					
	136692	TEXTBOOK ADOPTION	MIDDLE/JUNIOR HIGH PROGRAMS	TEXTBOOKS	\$10,240.00
	<b>Total for TEXTBOOK ADOPTION</b>				<b>\$10,240.00</b>
<b>Fund: 285</b>	<b>FACILITY MAINTENANCE</b>				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
CTR INC					
	136682	FACILITY MAINTENANCE	MAINTENANCE SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$152.00
	136682	FACILITY MAINTENANCE	MAINTENANCE SERVICES	REPAIR AND MAINTENANCE	\$0.00
	Total for CTR INC				\$152.00
PBS ENGINEERING AND ENVIRONMENTAL INC.					
	136689	FACILITY MAINTENANCE	MAINTENANCE SERVICES	COMPUTER SOFTWARE	\$1,500.00
	<b>Total for FACILITY MAINTENANCE</b>				<b>\$1,652.00</b>
<b>Fund: 286</b>	<b>TAP</b>				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
ZCS ENGINEERING ARCHITECTURE					
	136738	TAP	MAINTENANCE SERVICES	NON INSTRUCTIONAL PROFESSIONAL & TECH	\$3,860.00
	<b>Total for TAP</b>				<b>\$3,860.00</b>
<b>Fund: 291</b>	<b>HIGH SCHOOL STUDENT BODY</b>				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
FRESH PRINTS OF GOLD BEACH					
	136729	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$1,745.00
PLAYERS CHOICE SPORTS ASSO					

**Brookings-Harbor School Dist. 17C**

**Expenditure Summary Report**

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 07/01/2025

To Date: 07/31/2025

Fund: 291 HIGH SCHOOL STUDENT BODY		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
		136651	HIGH SCHOOL STUDENT BODY	HIGH SCHOOL EXTRACURRICULAR	SUPPLIES	\$3,320.00
<b>Total for HIGH SCHOOL STUDENT BODY</b>						<b>\$5,065.00</b>

Fund: 299 Nutrition Services		Check#	FUND	FUNCTION	OBJECT	Amount
Remit Name						
ESS WEST, LLC		0	Nutrition Services	FOOD SERVICES	ESS Classified Substitutes	\$945.60
OREGON CHILD NUTRITION COALITION		136688	Nutrition Services	FOOD SERVICES	COMPUTER SOFTWARE	\$310.00
		136688	Nutrition Services	FOOD SERVICES	DUES AND FEES	\$334.62
Total for OREGON CHILD NUTRITION COALITION						\$644.62
SUNRISE DISTRIBUTORS INC		136690	Nutrition Services	FOOD SERVICES	FOOD	\$108.00
		136705	Nutrition Services	FOOD SERVICES	FOOD	\$125.50
		136735	Nutrition Services	FOOD SERVICES	FOOD	\$269.50
Total for SUNRISE DISTRIBUTORS INC						\$503.00
SYSCO PORTLAND, INC.		136691	Nutrition Services	FOOD SERVICES	FOOD	\$701.63
		136706	Nutrition Services	FOOD SERVICES	FOOD	\$4.00
Total for SYSCO PORTLAND, INC.						\$705.63
US FOODS		136737	Nutrition Services	FOOD SERVICES	FOOD	\$804.21
<b>Total for Nutrition Services</b>						<b>\$3,603.06</b>

Brookings-Harbor School Dist. 17C

Expenditure Summary Report

Fiscal Year: 2025-2026

Criteria: Report Sort: Fund

From Date: 07/01/2025

To Date: 07/31/2025

Grand Total: \$760,276.09

Recap for FUND for GENERAL FUND

100	GENERAL FUND	\$655,676.16
202	Title I-A	\$49.75
205	FED IMPROVE FUNDS CSI & TSI :	\$2,000.00
221	YTP GRANT	\$48.53
252	HIGH SCHOOL SUCCESS - M98	\$2,543.59
259	Transp Equip Lease/Purchase	\$62,722.00
274	HS Co-Curricular	\$9,766.00
275	Azalea MS Athletics	\$3,050.00
283	TEXTBOOK ADOPTION	\$10,240.00
285	FACILITY MAINTENANCE	\$1,652.00
286	TAP	\$3,860.00
291	HIGH SCHOOL STUDENT BODY	\$5,065.00
299	Nutrition Services	\$3,603.06

End of Report

## 25-26 BHSD Hire Recommendations Extra Duty Contracts

Name	Location	Position	Title/Role
Morris, Steven	Azalea Middle School	Basketball, Boys	Head Coach
Morris, Steven	Azalea Middle School	Basketball, Girls	Head Coach
Horn, Karissa	Azalea Middle School	Cross Country	Head Coach
Green, Julia	Azalea Middle School	Dance/Cheer	Head Coach
Horn, Karissa	Azalea Middle School	Track	Head Coach
Shew, Lorinda	Azalea Middle School	Volleyball	Head Coach
Thorson, Marco	Azalea Middle School	Wrestling	Head Coach
Beaman, Luke	Brookings Harbor High School	Basketball, Boys	Head Coach
Miller , Kara	Brookings Harbor High School	Basketball, Girls	Head Coach
Williams, Mariah	Brookings Harbor High School	Cheerleading	Head Coach
Schiro, Makeala	Brookings Harbor High School	Color/Winter Guard	Coach
Fulton, Jason	Brookings Harbor High School	Cross Country	Head Coach
Exline, Blayne	Brookings Harbor High School	Football	Asst Coach
Winn, Christopher	Brookings Harbor High School	Football	Asst Coach
Deveraux, Tim	Brookings Harbor High School	Football	Asst Coach
White, Russel	Brookings Harbor High School	Football	Asst Coach
Bavaro, Shaun	Brookings Harbor High School	Football	Head Coach
Wallin, Keith	Brookings Harbor High School	Baseball	Head Coach
Silveira, John	Brookings Harbor High School	Soccer, Boys	Head Coach
Carlson, Brian	Brookings Harbor High School	Soccer, Girls	Head Coach
Baron, Tony	Brookings Harbor High School	Softball, Girls	Head Coach
Fulton, Jason	Brookings Harbor High School	Track	Head Coach
Nidiffer, Vanessa	Brookings Harbor High School	Volleyball, Girls	Head Coach
Thorson, Marco	Brookings Harbor High School	Wrestling	Head Coach



**Brookings Harbor School District 17C**

629 Easy St  
 Brookings, OR 97415  
 Tel 541 469-7443  
 Fax 541 469-6599  
[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

**DONATION RECEIPT**

**Best Western - Grants Pass**

DONOR NAME

**110 NE Morgan Lane, Grants Pass, OR, 97526**

MAILING ADDRESS, CITY, STATE, ZIP

**110 NE Morgan Lane, Grants Pass, OR, 97526**

PHYSICAL ADDRESS, CITY, STATE, ZIP

**541-474-5690**

PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

<b>DONATION DESCRIPTION</b>	
1 Box of white sheets	

<b>OFFICE USE ONLY</b>	
Received By:	Ashley Pruitt
Date Received:	March 1, 2025
Destination of Gift:	Graduation



**Brookings Harbor School District 17C**

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[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

**DONATION RECEIPT**

**Best Western - Grants Pass**

DONOR NAME

**111 NE Agness Ave., Grants Pass, OR, 97526**

MAILING ADDRESS, CITY, STATE, ZIP

**111 NE Agness Ave., Grants Pass, OR, 97526**

PHYSICAL ADDRESS, CITY, STATE, ZIP

**541-467-1117**

PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

DONATION DESCRIPTION	
6 bags of Flat/Crinkle white sheets	

OFFICE USE ONLY	
Received By:	Ashley Pruitt
Date Received:	March 1, 2025
Destination of Gift:	Graduation



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**DONATION RECEIPT**

Cascade Home Center

DONOR NAME

711 Chetco Avenue, Brookings, OR, 97415

MAILING ADDRESS, CITY, STATE, ZIP

711 Chetco Avenue, Brookings, OR, 97415

PHYSICAL ADDRESS, CITY, STATE, ZIP

541-469-3139

PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

DONATION DESCRIPTION	
6 Boxes of 3mil Garbage bags	

OFFICE USE ONLY	
Received By:	Ashley Pruitt
Date Received:	March 4, 2025
Destination of Gift:	graduation



**Brookings Harbor School District 17C**

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 Brookings, OR 97415  
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[www.brookings.k12.or.us](http://www.brookings.k12.or.us)

**DONATION RECEIPT**

**Compass Hotel**

DONOR NAME

**2399 South Pacific Hwy., Medford, OR, 97501**

MAILING ADDRESS, CITY, STATE, ZIP

**2399 South Pacific Hwy., Medford, OR, 97501**

PHYSICAL ADDRESS, CITY, STATE, ZIP

**541-646-9700**

PHONE NUMBER

**BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388**

<b>DONATION DESCRIPTION</b>	
4 Boxes of Fitted/Flat White Sheets	

<b>OFFICE USE ONLY</b>	
Received By:	Ashley Pruitt
Date Received:	March 1, 2025
Destination of Gift:	Graduation



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**DONATION RECEIPT**

**Troxel Hay Sales**

DONOR NAME

**15786 Oregon Coast Hwy, Brookings, OR, 97415**

MAILING ADDRESS, CITY, STATE, ZIP

**15786 Oregon Coast Hwy, Brookings, OR, 97415**

PHYSICAL ADDRESS, CITY, STATE, ZIP

**541-601-0120**

PHONE NUMBER

BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

<b>DONATION DESCRIPTION</b>	
115 Bales of Hay	

<b>OFFICE USE ONLY</b>	
Received By:	Ashley Pruitt
Date Received:	May 30, 2025
Destination of Gift:	Graduation



**Brookings Harbor School District 17C**

629 Easy St  
Brookings, OR 97415  
Tel 541 469-7443  
Fax 541 469-6599  
www.brookings.k12.or.us

**DONATION RECEIPT**

Gilbert Murray

DONOR NAME



Brookings OR 97415

MAILING ADDRESS, CITY, STATE, ZIP

PHYSICAL ADDRESS, CITY, STATE, ZIP



PHONE NUMBER

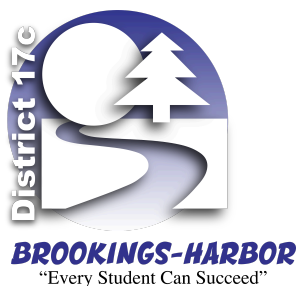
BROOKINGS-HARBOR SCHOOL DISTRICT TAX ID: 93-6000388

**DONATION DESCRIPTION**

Guitar

**OFFICE USE ONLY**

Received By:	<u>Sandy Garrison</u>
Date Received:	<u>8/8/25</u>
Destination of Gift:	<u>Music Dept</u>



## Brookings-Harbor School District

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# Athletics & Activities

## August 2025 Board Report

Summer brought about a ton of activity on campus. Lots of students took the opportunity of mild weather to grow their skills and knowledge.

Football hosted our first ever team camp in July to raving reviews. We have a lofty goal of making this a premier event in the future, with teams already wanting to join and help it grow. Teams competed in a variety of strength and skill competitions while taking time to grow into healthy programs. The 3 day event culminated with scrimmages under the lights with tons of exciting plays.

Soccer hosted their annual youth camp. Our high school students worked with a wide range of ages and skills for several days. The addition of the turf facility has really given soccer the ability to do some new things and utilize the lights to expand the practice day for all.

Volleyball has been hard at work in many areas. They had their annual team camp where they spent an entire week growing both on and off the court. They immediately held their middle school camp the next week where the athletes help grow the next batch of up and comers.

Band camp is going on this whole week, and will have a small performance on the turf to culminate their camp. Students spend all week growing as musicians and coming together to perfect their craft.

Fall practices officially start Monday 8/18 for all OSAA activities. Schedules are being finalized and dont forget to show up for homecoming week (Sept. 22-27).

**GO BRUINS!**

*Keith Wallin, Athletics & Activities Director*



## **Azalea Middle School**

505 Pacific Ave  
Brookings, OR 97415  
541-469-7427

Vickie Nigh, Principal  
Nick Chapman, Assistant Principal

### August 2025 BOARD REPORT

We are busy at Azalea Middle School preparing for the return of staff and students. The custodial, maintenance and IT staff are working hard to make sure the campus is ready for everyone.

On August 25, 2025, we will welcome our sixth-grade students and any seventh or eighth graders who are new to the district.

We are excited to start the WEB program. Last year, I sent two teachers to complete the training. This program is similar to the high school's Link Crew, but tailored for middle school. We had students apply to be WEB leaders last year, and we currently have 23 students involved in the program this year. These students will help run our soft start day, work with sixth graders, serve as mentors throughout the year, and teach lessons in the sixth-grade cohort classes. This year, Azalea will send two more staff members for training to support and continue the program.

Additionally, we are developing a program for accountability projects for students who may make poor choices. We will offer an alternative to in-school suspension to keep students in classrooms throughout the day. Students will participate in after-school detention and have the opportunity to complete an accountability project, ensuring they remain engaged in their learning during the school day. Azalea continues to grow as a school, and we look forward to another year of positive development.

Vickie Nigh  
Principal Azalea Middle School



## Brookings-Harbor School District

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# Food Services June 2025 Board Report

[The Summer Foods Program](#) came to an end July 31st. Between June and July we fed 989 breakfast and 1,845 lunches to which BOB the bus did 224 of those lunches in the 5 days it ran its route. Last year we did 804 breakfast and 1,004 lunches without BOB the Bus running. I had a staff of three who did an amazing job at making sure we had two gorgeous salad bars, magnificent meals, and BOB the Bus food finesse. I just finished with Kindergarten Academy, where another 144 Breakfast and 104 lunches were served and will be added onto the Summer Foods Program counts. Shout out to the Brookings-Harbor Community Helpers Food Bank, where they provided daily snack packs for our community children throughout the summer and during Kindergarten Academy.

Hope everyone had a relaxing and peaceful summer.



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# Athletics & Activities

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Fall practices officially start Monday 8/18 for all OSAA activities. Schedules are being finalized and dont forget to show up for homecoming week (Sept. 22-27).

**GO BRUINS!**

*Keith Wallin, Athletics & Activities Director*



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### District Communications August 2025

Over the summer, the Communications Department focused on preparing resources, campaigns, and tools that support staff, families, and community partners as we begin the 2025–26 school year.

**Staff and Emergency Preparedness Handbooks:** Working in collaboration with Superintendent Helena Chirinian and HR Coordinator Jennifer Lopez, the district's 2025–2026 Staff Handbook was fully updated to align with OSBA model policies and state recommendations. The Emergency Preparedness Handbook was also revised, with flow charts redrawn to reflect current staffing structures and clearer cross-references to student suicide prevention procedures. These updates ensure staff have accurate and accessible guidance going into the new school year.

**Back-to-School and Summer Communications:** In collaboration with Principals and Superintendent worked on a rollout of the “Devices Off. Learning On.” campaign, reinforcing updates to allowable use of student personal electronic devices through website articles, social media posts, and family letters. Clear sports clearance messaging was also developed to guide families through requirements for gold and silver cards, including FamilyID registration, updated physicals, and OSAA eligibility documentation for homeschool and online students. In addition, welcoming communications were prepared for new staff orientation, district in-service days, Kindergarten Academy, and first-day-of-school messaging, ensuring consistency across schools. Two annual seasonal resources were also produced: the Summer Foods webpage, featuring menus for free summer meals, and the Summer Enrichment Activities guide, an online resource that promoted BHSD camps alongside community activities for youth, updated frequently to give parents and guardians accessible options for keeping children engaged over the break.

**Digital Communications Infrastructure:** A major project this summer was the comparative analysis of district messaging platforms, undertaken in partnership with PowerSchool Coordinator Blythe Wardwell and Technology Director Bruce Raleigh. Together, we evaluated ParentSquare, Finalsite Messenger XR, Apptegy, OneCall Alert Now (current system), and ClassDojo, with emphasis on SIS integration with PowerSchool, teacher-parent communication tools, pricing for districts of our size, and overall usability. The district is aiming for a mid-year implementation in January 2026.

**Professional Development:** I attended NSPRA 2025 in mid-July, where I participated in sessions on the use of generative AI in school district workflows and policy development, as well as sessions highlighting effective brand refreshes and rebranding efforts by small school districts. Through these efforts, the district enters the 2025–26 year with updated staff resources and a clearer roadmap for improving the systems we rely on to connect with our community.

*Nancy Raskauskas-Coons, Communications Coordinator*

**Stay Connected:** Brookings-Harbor School District: Web: [brookings.k12.or.us/](http://brookings.k12.or.us/); Social: [facebook.com/BHSD17C/](https://facebook.com/BHSD17C/)

**100 GENERAL FUND | Revenue & Expense Summary**

Fiscal Year 2025 - 2026

For the Period Ending July 31, 2025

	Period 1 Actual Jul '25	Period 2 Projected Aug '25	Period 3 Projected Sept '25	Period 4 Projected Oct '25	Period 5 Projected Nov '25	Period 6 Projected Dec '25	Period 7 Projected Jan '26	Period 8 Projected Feb '26	Period 9 Projected Mar '26	Period 10 Projected Apr '26	Period 11 Projected May '26	Period 12 Projected Jun '26	Projected 2025-26 Totals	Adopted 2025-26 BUDGET	% of Budget
<b>REVENUES</b>															
<b>STATE SCHOOL FUND FORMULA:</b>															
Local Taxes	-	45,291	22,723	28,678	6,358,091	164,230	227,111	83,748	209,904	68,513	51,135	162,838	7,422,263	7,422,263	0%
County School Funds	-	-	25,140	6,516	-	-	537	-	292	20,389	-	87,126	140,000	140,000	0%
State School Fund	1,559,481	760,229	760,229	760,229	764,796	765,641	797,140	813,475	767,881	745,309	786,486	65,678	9,346,573	9,308,463	17%
Common School Fund	-	13,989	13,989	13,989	14,073	14,089	14,668	14,969	14,130	13,715	14,472	1,209	143,293	171,288	0%
State Managed Timber	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>SSF Formula Total</b>	<b>1,559,481</b>	<b>819,509</b>	<b>822,081</b>	<b>809,412</b>	<b>7,136,961</b>	<b>943,961</b>	<b>1,039,457</b>	<b>912,191</b>	<b>992,208</b>	<b>847,925</b>	<b>852,094</b>	<b>316,850</b>	<b>17,052,129</b>	<b>17,042,014</b>	<b>9%</b>
Local Sources (1000)	80,015	48,811	32,751	21,384	20,037	64,660	31,330	27,275	48,679	24,708	18,304	60,035	477,991	421,600	19%
Intermediate Sources (2000)	-	-	71,830	18,617	-	-	1,533	-	835	58,254	-	248,931	400,000	400,000	0%
State Sources (3000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Federal Sources (4000)	-	-	-	-	-	-	-	-	-	216,320	832,967	(36,262)	1,013,025	1,013,025	0%
Other Sources (5000)	-	-	458	-	329	-	65	104	1,067	278	1,698	-	4,000	4,000	0%
<b>Total Operating Revenue</b>	<b>1,639,496</b>	<b>868,320</b>	<b>927,120</b>	<b>849,413</b>	<b>7,157,327</b>	<b>1,008,620</b>	<b>1,072,385</b>	<b>939,570</b>	<b>1,042,789</b>	<b>1,147,486</b>	<b>1,705,063</b>	<b>589,554</b>	<b>18,947,145</b>	<b>18,880,639</b>	<b>9%</b>
Beginning Fund Balance (5400)	2,985,200	-	-	-	-	-	-	-	-	-	-	46,755	3,031,955	2,800,000	107%
<b>Total Monthly Revenues</b>	<b>4,624,696</b>	<b>868,320</b>	<b>927,120</b>	<b>849,413</b>	<b>7,157,327</b>	<b>1,008,620</b>	<b>1,072,385</b>	<b>939,570</b>	<b>1,042,789</b>	<b>1,147,486</b>	<b>1,705,063</b>	<b>636,309</b>	<b>21,979,100</b>	<b>21,680,639</b>	<b>21%</b>
<b>CUMULATIVE RESOURCES</b>	<b>4,624,696</b>	<b>5,493,016</b>	<b>6,420,137</b>	<b>7,269,550</b>	<b>14,426,877</b>	<b>15,435,497</b>	<b>16,507,882</b>	<b>17,447,453</b>	<b>18,490,242</b>	<b>19,637,728</b>	<b>21,342,790</b>	<b>21,979,100</b>			
<b>EXPENDITURES BY OBJECT</b>															
Salaries (100)	202,362	230,927	794,640	782,102	769,817	757,397	744,897	769,627	776,636	768,909	778,352	1,686,975	9,062,642	9,082,670	2%
Employee Benefits (200)	112,967	127,370	493,089	492,612	487,492	487,300	480,206	492,434	499,922	494,250	552,161	1,177,111	5,896,916	5,911,885	2%
Purchased Services (300)	25,804	69,159	95,230	146,595	126,551	184,471	146,402	172,163	260,330	180,552	206,478	307,398	1,921,132	1,976,840	1%
Supplies & Materials (400)	60,686	96,183	164,034	85,611	69,221	53,791	70,319	73,774	66,353	64,516	90,196	194,798	1,089,482	1,092,744	6%
Capital Outlay (500)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Insurance/Other (600)	429,668	6,134	10,830	3,413	4,121	1,860	7,390	1,722	4,130	6,238	2,043	2,989	480,539	485,500	89%
Interfund Transfers (700)	1,131,000	-	-	-	-	-	-	-	-	-	-	-	1,131,000	1,131,000	100%
<b>Total Operating Expenditures</b>	<b>1,962,487</b>	<b>529,773</b>	<b>1,557,823</b>	<b>1,510,333</b>	<b>1,457,203</b>	<b>1,484,819</b>	<b>1,449,214</b>	<b>1,509,721</b>	<b>1,607,372</b>	<b>1,514,467</b>	<b>1,629,231</b>	<b>3,369,270</b>	<b>19,581,711</b>	<b>19,680,639</b>	<b>10%</b>
Contingency (810)	-	18,181	18,181	18,182	18,182	18,182	18,182	18,182	18,182	18,182	18,182	18,182	200,000	200,000	0%
Unapprop. Ending Fund (820)	-	163,636	163,636	163,636	163,636	163,636	163,636	163,636	163,637	163,637	163,637	163,637	1,800,000	1,800,000	0%
<b>Total Monthly Expenditures</b>	<b>1,962,487</b>	<b>711,590</b>	<b>1,739,640</b>	<b>1,692,151</b>	<b>1,639,021</b>	<b>1,666,637</b>	<b>1,631,032</b>	<b>1,691,539</b>	<b>1,789,191</b>	<b>1,696,286</b>	<b>1,811,050</b>	<b>3,551,089</b>	<b>21,581,711</b>	<b>21,680,639</b>	<b>9%</b>
<b>CUMULATIVE EXPENDITURES</b>	<b>1,962,487</b>	<b>2,674,077</b>	<b>4,413,717</b>	<b>6,105,868</b>	<b>7,744,888</b>	<b>9,411,525</b>	<b>11,042,557</b>	<b>12,734,096</b>	<b>14,523,286</b>	<b>16,219,572</b>	<b>18,030,622</b>	<b>21,581,711</b>			
<b>EXPENDITURES BY FUNCTION</b>															
Instruction (1000)	44,577	244,135	788,630	810,199	774,095	787,379	754,441	806,415	826,977	779,491	850,357	1,789,481	9,256,177	9,445,245	0%
Support Services (2000)	786,910	285,638	769,193	700,134	683,108	697,440	694,773	703,306	780,395	734,976	778,874	1,579,789	9,194,534	9,104,394	9%
Enterprise & Comm Svc (3000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Facilities Acq & Constr (4000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Uses (5000)	1,131,000	-	-	-	-	-	-	-	-	-	-	-	1,131,000	1,131,000	100%
<b>Total Operating Expenditures</b>	<b>1,962,487</b>	<b>529,773</b>	<b>1,557,823</b>	<b>1,510,333</b>	<b>1,457,203</b>	<b>1,484,819</b>	<b>1,449,214</b>	<b>1,509,721</b>	<b>1,607,372</b>	<b>1,514,467</b>	<b>1,629,231</b>	<b>3,369,270</b>	<b>19,581,711</b>	<b>19,680,639</b>	<b>10%</b>
Contingencies (6000)	-	18,181	18,181	18,182	18,182	18,182	18,182	18,182	18,182	18,182	18,182	18,182	200,000	200,000	0%
Unapprop. Ending Fund (7000)	-	163,636	163,636	163,636	163,636	163,636	163,636	163,636	163,637	163,637	163,637	163,637	1,800,000	1,800,000	0%
<b>Total Monthly Expenditures</b>	<b>1,962,487</b>	<b>711,590</b>	<b>1,739,640</b>	<b>1,692,151</b>	<b>1,639,021</b>	<b>1,666,637</b>	<b>1,631,032</b>	<b>1,691,539</b>	<b>1,789,191</b>	<b>1,696,286</b>	<b>1,811,050</b>	<b>3,551,089</b>	<b>21,581,711</b>	<b>21,680,639</b>	<b>9%</b>
<b>CUMULATIVE EXPENDITURES</b>	<b>1,962,487</b>	<b>2,674,077</b>	<b>4,413,717</b>	<b>6,105,868</b>	<b>7,744,888</b>	<b>9,411,525</b>	<b>11,042,557</b>	<b>12,734,096</b>	<b>14,523,286</b>	<b>16,219,572</b>	<b>18,030,622</b>	<b>21,581,711</b>			

# Brookings-Harbor School District 17C

Code: **CCA**  
 Adopted: 10/22/03  
 Readopted: 2/18/04; 12/13/06; 1/15/14;  
 12/17/14; 12/06/17; 7/02/18;  
 05/18/22; 08/23/23  
 Orig. Code(s): CC

## Organizational Chart

