

School Board Work Session
Wednesday, May 4, 2022 5:30 PM

Kalmiopsis School Library
650 Easy St
Brookings, Oregon 97415

Agenda

1. Call Meeting to Order
2. Building Report: Kalmiopsis Elementary (Presenter: Carol Leonard, Kalmiopsis Elementary Principal)
3. Consent Agenda
 - 3.a. Approve New Hires
 - Azalea Middle School Principal
 - Other Certified Staff
 - 3.b. Approve Field Trips
 - BHHS Music Program Trip - SeaBreeze Choir to San Jose State University/Great America May 19-22, 2022
4. Policy Discussion/Updates
 - 4.a. JEBA Admission to Kindergarten and First Grade
 - 4.b. IKE Promotion and Retention of Students
5. Future Work Session Topics
6. Adjournment



Brookings-Harbor School District

David Marshall, Superintendent
629 Easy St.

Brookings, OR 97415

541 469-7443

Fax 541 469-6599

www.brookings.k12.or.us

Azalea Middle School Principal Selected

April 26, 2022 - Message to Staff

I am excited to announce that Vickie Nigh has been selected to be the next Azalea Middle School principal. As I am sure you are aware, Ms. Nigh is currently serving as the vice principal at Brookings-Harbor High School. In addition to the great work that Ms. Nigh has done in Brookings for the last three years, she brings over fifteen years of experience in teaching, special education and alternative education.

Ms. Nigh told me that she is looking forward to spending some time this spring connecting with and listening to Azalea staff to continue the learning, growth and positive work currently happening.

Sincerely,

David Marshall

Recommendation to Hire/New Hire Form - Certified

For: **Marlo Eibl, Kristen**

Completed By: User - Grace Ramirez

Sent On: 4/1/2022 4:10pm CT

Sent By:

Overall Status: Approved - Next step

Completed: 4/5/2022 3:01pm CT

NICOLEM@BROOKINGS.K12.OR.US

For Job ID: **791 - Middle School PE/Health Teacher at Azalea Middle School**

RECOMMENDATION TO HIRE - CERTIFIED

Kristen Marlo Eibl is being recommended for:

Position: [JobId] - [PostingTitle]

Location: [PostingLocation]

Current City/State: Harbor / OR

Physical Education

Undergraduate College and GPA:

Western Oregon University

University where Teaching Degree was conferred:

Portland State University

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Mrs. Marlo Eibl brings a wealth of PE/Health knowledge. She approaches PE in a way that is engaging for all students and will seek out different methods to support students. She is excited to join the AMS team and looks forward to learning from her colleagues as well as sharing her experiences to enhance the PE department.

Teaching Assignment / School:

Azalea Middle School 7/8 PE/Health

Work Schedule:

M- F Fulltime

* Anticipated Start Date:

08/26/2022

Hiring Manager Signature:

| | |
|----------|---|
| X | Signed: Nicole Medrano <small>Stamped: 4/1/2022 4:13:30 PM; 198.143.46.7; User - NICOLEM@BROOKINGS.K12.OR.US - nicolem@brookings.k12.or.us;</small> |
|----------|---|

COPY TO BOARD 4/29/22 FAX 5/4/22 MTB

Recommendation to Hire/New Hire Form - Certified

For: **Sherwood, Emily**
Sent By: cynthiab@brookings.k12.or.us

Completed By: User - Grace Ramirez
Overall Status: Approved - Next step

Sent On: 4/15/2022 9:51am CT
Completed: 4/18/2022 12:51pm CT

For Job ID: **779 - Speech & Language Pathologist at District Wide**

RECOMMENDATION TO HIRE - CERTIFIED

Emily Sherwood is being recommended for:

Position: [JobId] - [PostingTitle]

Location: [PostingLocation]

Current City/State: Gold Beach / OR

Special Education: Communication Disorders

Undergraduate College and GPA:

3.6

University where Teaching Degree was conferred:

Portland State University

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

highly skilled in the area of speech and language therapy
connects well with students and families

Teaching Assignment / School:

District wide

Work Schedule:

8-4 M-%

* Anticipated Start Date:

08/29/2022

Hiring Manager Signature:

X

Signed: **Cynthia A. Barthuly**

Stamped: 4/15/2022 9:55:58 AM; 198.143.46.17; User - cynthiab@brookings.k12.or.us - cynthiab@brookings.k12.or.us;

COPY TO BOARD 4/29/22 FOR 5/4/22
MTG

Recommendation to Hire/New Hire Form - Certified

For: **Gutierrez, Darcie**

Completed By: User - Grace Ramirez

Sent On: 4/13/2022 1:55pm CT

Sent By:

Overall Status: Approved - Next step

Completed: 4/18/2022 1:36pm CT

NICOLEM@BROOKINGS.K12.OR.US

For Job ID: **794 - 7th Grade Social Studies Teacher at Azalea Middle School**

RECOMMENDATION TO HIRE - CERTIFIED

Darcie Gutierrez is being recommended for:

Position: [JobId] - [PostingTitle]

Location: [PostingLocation]

Current City/State: Brookings / OR

Social Studies

Undergraduate College and GPA:

Eastern Oregon University University

University where Teaching Degree was conferred:

Western Oregon University

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Darci is the kind of teacher that will create a rigorous classroom environment while taking into account how to get kids to access the material. She uses highly engaging activities that make students critically think. In addition, she uses Universal Design for Learning to reach all her learners. She has a passion and love for middle school.

Teaching Assignment / School:

7th Grade Social Studies/ Azalea Middle School

Work Schedule:

M-F 1.0

* Anticipated Start Date:

08/26/2022

Hiring Manager Signature:

| | |
|----------|---|
| X | Signed: Nicole Medrano <small>Stamped: 4/13/2022 1:56:19 PM; 198.143.46.17; User - NICOLEM@BROOKINGS.K12.OR.US - nicolem@brookings.k12.or.us;</small> |
|----------|---|

COPY TO BOARD 4/20/22 FOR 5/4/22 MTS

Recommendation to Hire/New Hire Form - Certified

For: **Pollett, Lelia**
Sent By: DeAnneV

Completed By: User - Grace Ramirez
Overall Status: Approved - Next step

Sent On: 4/25/2022 11:34am CT
Completed: 4/25/2022 6:15pm CT

For Job ID: **801 - High School English & Business CTE Teacher at Brookings-Harbor High School**

RECOMMENDATION TO HIRE - CERTIFIED

Lelia Pollett is being recommended for:

Position: [JobId] - [PostingTitle]

Location: [PostingLocation]

Current City/State: Beaver / UT

English Language Arts and Social Studies (Two endorsements)

Undergraduate College and GPA:

University of Utah

University where Teaching Degree was conferred:

University of Southern California

Top Quality (1-2 sentences) that compelled the committee to select this candidate over others:

Ms. Pollett has deep instructional knowledge and years of experience in teaching English language arts. She is a positive force with her students and demonstrates joy and energy in the classroom. She has extensive experience with Advanced Placement courses and is focused on engaging student.

Teaching Assignment / School:

English/Business; BHHS

Work Schedule:

Full time

* Anticipated Start Date:

08/26/2022

Hiring Manager Signature:

X

Signed: **DeAnne A Varitek**

Stamped: 4/25/2022 11:59:32 AM; 198.143.46.29; User - DeAnneV - deannev@brookings.k12.or.us;

COPY TO BOARD 4/29/22 FOR 5/4/22 MTG



District Administration Office

629 Easy Street
Brookings, OR 97415
541 469-7443
Fax 541 469-6599
www.brookings.k12.or.us

Memo

Date: 4/14/22
To: David Marshall, Superintendent
From: DeAnne Varitek
Cc: Grace Ramirez, HR Coordinator
Dede Corpening, Business Manager
Re: Brookings Harbor Hire Recommendation

| | |
|--|--|
| Name: | Mark Beaulieu |
| Current City/State: | Etna, CA |
| Teaching Assignment/School: | Welding, BHHS |
| Teaching Endorsements on License: | Seeking Oregon License in CTE |
| Undergraduate College: | Associates Degree; Metals & Welding |
| University where Teaching Degree was conferred: | Manchester Technical College |
| Top Quality (1-2 sentences) that compelled the committee to select this candidate over others: | Mark Beaulieu has extensive experience in all types of welding and has built a welding and metals program at the community college level. His vast knowledge will not only benefit our students, but he will elevate our program and our local partnerships. |

copy to Board 4/29/22
FOR 5/4/22 MTG



Sea Breeze Bay Area Tour and Exchange

May 19th- May 22nd, 2022

Itinerary and Permission Form

Thursday May 19, 2022

8:00am Depart Brookings

4:00PM Arrive at AirBnB. Unpack and depart for recreation in Downtown San Jose.

9:00PM Return to AirBnB.

10:30PM Lights Out. Students separated into respective rooms.

Friday, May 20, 2022

Breakfast at Air BnB

8:00am Depart for San Jose State. Tour campus, perform for and watch SJSU choir.

12:30PM Grab lunch

1:30PM Depart for San Francisco

2:40PM Arrive in SF. Visit Fisherman's Wharf, Chinatown, Japan Town, etc.

8:00PM Depart for AirBnB

10:30PM Lights Out. Students separated into respective rooms.

Saturday, May 21, 2022

Breakfast at Air BnB

9:30am Depart for Great America.

10:00am Perform and enjoy the park.

7:00PM Depart for AirBnB

9:00PM Lights Out. We leave early in the morning to make it back for the Wild Rivers Symphony performance in Crescent City at 3:00PM the next day.

Sunday, May 22, 2022

Approx 6:00am Depart for Brookings. Stop for meals and restrooms on the way.

Approx 2:00PM Return to Brookings.



ITEMS TO BRING:

- Concert Black for performances
- Casual clothing for 4 total days (prepare for cold/rain/sun. Wear layers and pack good shoes)
- Snacks
- Money for shopping and meals out. We will use some funds to prepare food together.
- Medications
- Sheet Music
- Water bottle

By signing below, I give my student permission to participate. In case of an accident, school personnel have my permission to seek any medical help necessary. I will call/ text (909)728-9692 if I have any questions. I understand that students will follow all school rules set forth in the Parent/Guardian/ Student Handbook and that failure to follow the rules will be met with disciplinary action.

Student's Name: _____

Parent's/Guardian's Name: _____

Parent's/Guardian's Signature: _____

Emergency Phone #: _____

Date: _____

Insurance Company:

Policy/Group #:

ID #:

Name on Insurance Card:

San Jose Tour Trip Proposal

Esteemed members of the BHSD-17C School Board:

Since the Sea Breeze trip to the Reno Jazz Festival went virtual we are readjusting our plans. We would like to perform at both San Jose State University and Great America in the South Bay Area in California. We would have an exchange performance with San Jose's choir, tour the campus, and spend a day at Great America after our performance. We would stay in an AirBnB and fundraise to ensure all our funding comes from within our choir.

Salina Gonzalez and I are training to be drivers so we'd be able to take the entire choir between us in district vehicles without affecting district transportation. Salina Gonzalez, Alana Hatch, Melissa Drain, and Staci Barr have all volunteered to be chaperones.

We would depart Thursday, May 19 at 8:00am and return Sunday, May 22nd by 2:00PM.

Thank you for your consideration,
Corey Tamondong





Brookings Harbor High School
 625 Pioneer Rd., Brookings, OR 97415
 Phone (541) 469-2108 Fax (541) 469-0176
 DeAnne Varitek - Principal
 Vickie Nigh - Vice Principal and Athletic Director

Field Trip Request

Location of field trip San Jose, California
 Description of field trip ^{Choir} Exchange w/ San Jose State University, Perform @ Great America
 Estimated cost of trip \$ 3000 Paid by Sea Breeze AS Account
 Date of field trip 5/12-5/15 depart time 7:00 am return time 8:00 PM
 Expected number of students 18 adults 4
(All adults must be current on D.O. volunteer list)
 Staff Name Cory Tamondong Date 3/15/22
Please print your name

Below to be filled out by front office

Approved Yes No

Reason for non approval _____

 DeAnne Varitek _____ Date _____

Bus/Transportation submitted by _____ Date _____
 Tina Peters

Overnight

**Brookings-Harbor
School District 17C**

Code: **JEBA**
Adopted: 3/18/09
Revised/Readopted: 6/27/11; 1/21/15

Admission to Kindergarten and First Grade

Students are admitted to kindergarten and first grade at the beginning of each school year according to the following criteria:

1. A student must have reached their fifth birthday for Kindergarten and their sixth birthday for the first grade on or before September 1 and must show proof of age within 10 days of enrollment by providing birth certificate, baptismal record or passport or certified adoption papers. The district does not allow for early entry.
2. Students must comply with ORS 433.267 relative to immunizations. It is recommended that a physical examination be completed prior to enrollment.

END OF POLICY

Legal Reference(s):

ORS 327.006
ORS 336.095
ORS 339.115
ORS 343.395

Current
BHSD Policy

OSBA Model Sample Policy

Code: JEBA
Adopted:

Early Entrance**

(This policy is required if the district allows early entrance.)

[A child will be admitted into a public school if the child's sixth birthday occurs on or before September 1. A child whose sixth birthday occurs after that date may be admitted to the first grade if the child has maintained regular attendance in any grade of a public full-time school during the entire school term.]

[A child will be admitted to kindergarten if the child's fifth birthday occurs on or before September 1, or is a kindergarten student transferring from a public school in another district.]

The early entry into school may be allowed for a child who has not attained the minimum age requirement,[as per Oregon law,] if the needs of the child would best be met in the school program based on an analysis by qualified professional staff[.] [of the child's: {¹}

1. Cognitive development;
2. Social development; and
3. Physical development.]

The superintendent [or designee] shall identify screening processes and instruments which will provide a dependable assessment of the preceding criteria.

[Parents are required to pay the cost of the special testing involved.]{²}

END OF POLICY

Legal Reference(s):

{¹ District should make sure the assessments being used are administered in the child's native language and are not discriminatory.}

{² District should consider the impact charging for testing may have on low income families. This model policy and attached administrative regulation state that testing/evaluation is paid by the parents. Modify language and practice in both if the district has other practices for payment of required testing/evaluation.}

ORS 327.006
ORS 332.107
ORS 336.092
ORS 336.095
ORS 339.010
ORS 339.065
ORS 339.115
ORS 343.395

**Brookings-Harbor
School District 17C**

Code: **IKE**
Adopted: 1/18/88
Revised/Readopted: 10/22/03; 6/17/15
Orig. Code(s): IKE

Promotion and Retention of Students**

The Board is dedicated to the best total and continuous development of each student enrolled. The professional staff is expected to place students at the grade level best suited to them academically, socially and emotionally.

Students will normally progress annually from grade to grade. Exceptions may be made when, in the judgment of the professional staff, such exceptions are in the best educational interest of the students involved. Exceptions will always be made after prior notification and explanation to each student's parents.

Final authority for the determination of promotion or retention of an elementary student shall rest with school authorities. Students retained shall be reviewed by the teacher and elementary principal prior to notification of retention to the parent. The basis for the retention shall include the grade level achievement of the student compared to his/her academic potential as well as his/her maturity level. Staff are encouraged to utilize the services of the school psychologist and/or other special services personnel in making an objective determination of the student's academic potential.

END OF POLICY

Legal Reference(s):

OAR 581-022-1130
OAR 581-022-1670

Current BHSD Policy

**Brookings-Harbor
School District 17C**

Code: **IKE**
Adopted: 1/18/88
Revised/Readopted: 10/22/03; 6/17/15
Orig. Code(s): IKE

Promotion and Retention of Students**

The Board is dedicated to the best total and continuous development of each student enrolled. The professional staff is expected to place students at the grade level best suited to them academically, socially and emotionally.

Students will normally progress annually from grade to grade. Exceptions may be made when, in the judgment of the professional staff, such exceptions are in the best educational interest of the students involved.

Whenever retention or promotion is being considered, the teacher shall confer with the principal and other staff members involved with the child, such as specialist or counselor. A team meeting will be held for school staff and parents/guardians to consider all available information. Parent/Guardians may provide additional information for consideration.

Final authority for the determination of promotion or retention of an elementary student shall rest with school authorities. Students retained shall be reviewed by the teacher and elementary principal prior to notification of retention to the parent. The basis for the retention shall include the grade level achievement of the student compared to his/her academic potential as well as his/her maturity level. Staff are encouraged to utilize the services of the school psychologist and/or other special services personnel in making an objective determination of the student's academic potential.

END OF POLICY

Legal Reference(s):

[OAR 581-022-1130](#)
[OAR 581-022-1670](#)

Supt
Marshall
Proposal
for Revision