

Neah-Kah-Nie School District 56
Budget Adoption Meeting
June 25, 2018
Neah-Kah-Nie District Office Board Room

AGENDA

- I. Call To Order
- II. Flag Salute
- III. Approve Agenda
 - Action Required - Recommend Board Approve Agenda
- IV. Nominations for Chairman and Vice Chairman
 - Action Required - Board Must Nominate and Elect a Board Chair and Vice Chair
- V. Consent Agenda
 - A. Approve the Minutes from the June 11, 2018 Regular Board Meeting
 - B. Approve Minutes from May 7, 2018 Budget Committee Meeting
 - Action Required - Recommend the Board Approve the Consent Agenda
 - C. Boldt Carlisle & Smith Engagement Letter for the 2018 Audit
- VI. Annual Agenda
 - A. Designation of the Following:
 1. Chief Administrative Officer - Paul Erlebach
 2. Business Manager/Deputy Clerk - Mark Sybouts
 3. Custodian of Funds - Mark Sybouts
 4. Budget Officer - Paul Erlebach
 5. Authority to Sign Checks - Paul Erlebach, Mark Sybouts, Board Chair, Board Vice Chair
 6. Authority to Sign Student Body Checks - Principal, Head Secretary, Business Manager
 7. Official Auditor - Boldt, Carlisle, Smith, LLC
 8. Depository of Funds - U.S. Bank, Wells Fargo, LGIP, Umpqua Bank, Columbia Bank, and TLC/Fiber Federal Credit Union
 9. Newspaper - The Headlight Herald
 10. School Attorney - Hungerford Law Firm
 11. Authority to Apply for Federal Funds - Paul Erlebach
 12. Agent of Record - Hudson Insurance
 13. Regular Monthly Meeting
 - a. Day: Second Monday of the Month, Unless Otherwise Noted on Annual Calendar
 - b. Time: 6:30 p.m. Unless Otherwise Noted on Annual Calendar
 - c. Location: District Office Board Room
 - Action Required - Recommend the Board Approve the Annual Agenda
- VII. Written Communication

- A. June 2018 Enrollment Report
- B. 2018-19 Draft Board Calendar

VIII. Unfinished Business
None at this time

IX. New Business
None at this Time

X. FISCAL

A. Budget Resolutions

The budget document and budget resolutions will be handed out and discussed at the meeting.

- Action Required - Recommend the Board Adopt the Budget Resolutions and Budget Document as presented.

XI. Suggestions and Comments

A. Superintendent

B. Board

XII. Personnel

A. **Hiring - Licensed**

1. Brianna Rivers, Robert Waddell, Jake Shipman and Jamie Nugent as ESY Summer Staff
2. Sarah Christensen as Garibaldi Grade School Teacher
3. Salena Clifton as Garibaldi Grade School Teacher
4. Bob Waddell and Hannah Reynolds as Neah-Kah-Nie High School Summer School Teachers

B. **Coach**

1. **Hiring**

- a. Mark McLaughlin as Neah-Kah-Nie High School Cross County Coach

2. **Resignation**

- a. Resignation of Kelly Thayer as Neah-Kah-Nie High School Head Speech Coach
- b. Mary Lynn Marden as Neah-Kah-Nie High School Assistant NOSB Coach

C. **NON LICENSED PERSONNEL INFORMATION**

1. **Hiring**

- a. Thomas Nugent as Neah-Kah-Nie Middle School Custodian I
- b. Lanai Spliethof and Jaimie Dorsey as Kinder Camp Instructional Assistants at Nehalem Elementary School
- c. Sandy DeLoe as Kinder Camp Instructional Assistant at Garibaldi Grade School

XIII. Adjourn

XIV. Next Meeting

- A. August 13, 2018, 6:30 p.m. Neah-Kah-Nie School District Board Room