

NEAH-KAH-NIE SCHOOL DISTRICT NO. 56

Regular Board Meeting 6:30 PM

July 10, 2017

Neah-Kah-Nie District Office Board Room

AGENDA

- I. Call To Order
- II. Flag Salute
- III. Approve Agenda
  - Action Required - Recommend Board Approve Monthly Agenda
- IV. Conduct Swearing in of Newly Elected Board Members
  - A. Terry Kelly, JoDee Ridderbusch, Pat Ryan, Michele Aeder, Carol Mahoney
- V. Nominations for Chairman and Vice Chairman
  - Action Required - Board Must Nominate and Elect a Board Chair and Vice Chair
- VI. Consent Agenda
  - A. Approve the Minutes from the June 12, 2017 Regular Board Meeting
  - B. Approve Minutes from June 19, 2017 Budget Adoption Meeting
  - C. Approve Personnel Report
    - Action Required - Recommend Board Approve Consent Agenda
- VII. Annual Agenda
  - A. Designation of the Following:
    1. Chief Administrative Officer - Paul Erlebach
    2. Business Manager/Deputy Clerk - Mark Sybouts
    3. Custodian of Funds - Mark Sybouts
    4. Budget Officer - Paul Erlebach
    5. Authority to Sign Checks - Paul Erlebach, Mark Sybouts, Board Chair, Board Vice Chair
    6. Authority to Sign Student Body Checks - Principal, Head Secretary, Business Manager
    7. Official Auditor - Boldt, Carlisle, Smith, LLC
    8. Depository of Funds - U.S. Bank, Wells Fargo, LGIP, Umpqua Bank, Columbia Bank, and TLC/Fiber Federal Credit Union
    9. Newspaper - The Headlight Herald
    10. School Attorney - Hungerford Law Firm
    11. Authority to Apply for Federal Funds - Paul Erlebach
    12. Agent of Record - Hudson Insurance
    13. Regular Monthly Meeting
      - a. Day: Second Monday of the Month, Unless Otherwise Noted on Annual Calendar
      - b. Time: 6:30 p.m. Unless Otherwise Noted on Annual Calendar
      - c. Location: District Office Board Room
    14. Daily Rate of Pay for Substitute Teachers at \$178.35
    15. Mileage Rate of Travel in Private Vehicles on Approved District Business at 53.5 Cents/Mile or

Revised IRS Rate

16. 2017-18 Per Diem Rate: Breakfast \$11; Lunch \$12; Dinner \$23
17. Classified Substitute Rate Increases, Effective July 16, 2017
  - a. Custodians and Head Secretary: From \$13.00 to \$13.50
  - b. All Others: From \$12.00 - \$12.50
    - Action Required - Recommend Board Approve Annual Agenda

VIII. Communication

- A. Public Input
- B. Staff Input

IX. Written Communication

- A. 2016-17 Restraint and Seclusion Report
- B. June 2017 Enrollment Report
- C. 2017-18 Approved Board Calendar

X. Reports

None at this time

XI. Unfinished Business

None at this time

- A. Neah-Kah-Nie High School Community Track Update, Steve Baertlein
- B. Nehalem Elementary School Seismic Upgrade Update, Mark Sybouts

XII. New Business

None at this Time

XIII. Fiscal

- A. Check Register
  - Informational - No Action Required
- B. Fiscal Summary Sheet
  - Informational - No Action Required

XIV. Suggestions and Comments

- A. Superintendent
- B. Board

XV. Personnel

A. Hiring - Licensed

1. Will Crook as Neah-Kah-Nie Middle School Social Studies Teacher
2. ESY Summer Staff
  - a. Brianna Moses, Special Education Teacher
  - b. Nicole Narwold, Instructional Assistant
  - c. Kimberly Baertlein, Teacher
  - d. Skyanna Goodland, Teacher

B. Coach

1. Krista Longmire as Neah-Kah-Nie Assistant Softball Coach  
This was inadvertently left off the May Agenda due to a late submission.

**C. NON LICENSED PERSONNEL INFORMATION**

1. Hiring

a. Christina Pfister as Nehalem Elementary 7 hr. Instructional Assistant

2. Resignations

a. Christina Pfister as Nehalem Elementary 3.5 hr Instructional Assistant

XVI. Adjourn

XVII. Next Meeting

A. August 14, 2017, 6:30 p.m. Neah-Kah-Nie School District Board Room

We will have a work session prior to this meeting. Time, to be determined.