

NEAH-KAH-NIE SCHOOL DISTRICT NO. 56

Regular Board Meeting 6:30 PM

August 8, 2016

Neah-Kah-Nie District Office Board Room

Board Work Session 5:00 - 6:30 p.m.

- Long Range Planning with Kate Pattison

AGENDA

- I. Call To Order
- II. Flag Salute
- III. Approve Agenda
  - Action Required - Recommend Board Approve Agenda
- IV. Nominations for Chairman and Vice Chairman
  - Action Required - Board Must Nominate and Elect a Board Chair and Vice Chair
- V. Consent Agenda
  - A. Approve the Minutes from the June 8, 2016 Board Work Session, June 13, 2016 Regular Board Meeting and the June 2, 2016 Budget Adoption Meeting
  - B. Approve Personnel Report
    - Action Required - Recommend Board Approve Consent Agenda
- VI. Annual Agenda
  - A. Designation of the Following:
    1. Chief Administrative Officer - Paul Erlebach
    2. Business Manager/Deputy Clerk - Mark Sybouts
    3. Custodian of Funds - Mark Sybouts
    4. Budget Officer - Paul Erlebach
    5. Authority to Sign Checks - Paul Erlebach, Mark Sybouts, Board Chair, Board Vice Chair
    6. Authority to Sign Student Body Checks - Principal, Head Secretary, Business Manager
    7. Official Auditor - Boldt, Carlisle, Smith, LLC
    8. Depository of Funds - U.S. Bank, Wells Fargo, LGIP, Umpqua Bank, Columbia Bank, and TLC/Fiber Federal Credit Union
    9. Newspaper - The Headlight Herald
    10. School Attorney - Hungerford Law Firm
    11. Authority to Apply for Federal Funds - Paul Erlebach
    12. Agent of Record - Hudson Insurance
    13. Regular Monthly Meeting
      - Day: Second Monday of Each Month - Unless Otherwise Noted on Annual Calendar
      - Time: 6:30 p.m. - Unless Otherwise Noted on Annual Calendar
      - Location: District Office Board Room
      - Exceptions as Follows:
        - ° October 2016: Nehalem Elementary School Library
        - ° January 2017: NKN High School Library
        - ° March 2017: Garibaldi Grade School Gymnasium

14. Daily Rate of Pay for Substitute Teachers at \$175.45
15. Mileage Rate of Travel in Private Vehicles on Approved District Business at 54 Cents/Mile or Revised IRS Rate
16. 2016-17 Per Diem Rate: Breakfast \$11; Lunch \$12; Dinner \$23
17. Classified Substitute Rate Increases, effective August 16, 2016
  - Custodians and Head Secretary: from \$12.50 to \$13.00
  - All Others: from \$11.50 to \$12.00
  - Action Required - Recommend Board Approve Annual Agenda

VII. Communication

- A. Public Input
- B. Staff Input

VIII. Written Communication

- A. Board and Administrator
- B. June Enrollment Report
  1. Enrollment Report
- C. Letter from Neah-Kah-Nie Youth Athletics

IX. Reports

- A. SPR&I Determination Report 2015-16
  1. General Information from ODE for Making 2016 IDEA Determinations
  2. ODE 2016 District Determination and Enforcement Matrix (based on 2014-2015 data)
  3. Annual Restraint and Seclusion Report, Heidi Buckmaster
- B. New Criteria for Senior Projects, Heidi Buckmaster
- C. High School Lab Aids Science Adoption, Heidi Buckmaster
- D. High School Spanish Curriculum Adoption, Heidi Buckmaster

X. Unfinished Business

- A. Update on District-wide Lead Testing, Steve Baertlein
- B. Update on Neah-Kah-Nie High School Community Track Project, Steve Baertlein
- C. Update on Seismic Upgrades to Nehalem Elementary School, Steve Baertlein
- D. Update on Summer Projects, Steve Baertlein

XI. New Business

- A. Meeting with Olympic Resource Management Regarding Land Swap - Is Board Interested in a Work Session to Discuss? if Yes, Date and Time
- B. Emergency Contract to Replace Garibaldi Grade School Fuel Tank
  - Action Required, Recommend Board Approve Emergency Contract with 4 C's Environmental Inc.

XII. Fiscal

- A. Check Register
  1. June 2016 Check Register
  2. July 2016 Check Register
- B. Fiscal Summary Sheet
  - Informational - No Action Required

XIII. Suggestions and Comments

- A. Superintendent

B. Board

XIV. Personnel

A. Hiring - Licensed

1. Jenna Angelini as ESY Service Provider for Remainder of Summer
2. Beth Gienger as NKN HS Math Teacher - Retiree, One-year Contract Unless Highly Qualified Teacher is found by December 31st

B. Resignation

1. Ali Duer as NKN MS Cross Country Coach

**C. NON LICENSED PERSONNEL INFORMATION**

1. Hiring

- a. Betsy Cross as 7 hour Instructional Assistant at Garibaldi Grade School
- b. Val Zwald as 7 hour Instructional Assistant at Garibaldi Grade School
- c. Lyssy Scovel as 7 hour Instructional Assistant at Nehalem Elementary School
- d. Sadie Huntley as a 7 hour Instructional Assistant at Nehalem Elementary School

2. Resignation

- a. Brittney Wentzell as Summer ESY Instructional Assistant

XV. Adjourn