



2025-26 BOARD & STAFF

Board Chair, Mackenzie Strawn **Board Vice-Chair**, Alisha Oliver
Board Members: Mike Wagner, Erin Cramer, Mark Henderson, Coral Ford & Brunk Conley
Student Representatives to the Board, Rylie Worcester & Amalia Bell
Superintendent, Lee W. Loving
Director of Business & Fiscal Services, Rhonda Allen
Director of Human Resources, Danielle Blackwell
Director of Teaching & Learning, Nicole Duncan
Director of Special Programs, Melissa Glover
Director of Nutrition Services, John Barnes
Director of Operations & Facilities, Dave Parsons
Superintendent/School Board Executive Assistant, Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at www.nssd29j.org > [Board of Directors](#) > [Agendas/Meeting Minutes](#)

Budget Hearing
Thursday, February 20, 2025 ~ 5:30 PM
Stayton Elementary Cafeteria, 875 N 3rd Ave, Stayton, OR 97383
<https://www.youtube.com/@northsantiamschooldistrict7812/streams>

1. CALL SPECIAL SESSION TO ORDER

The North Santiam School District Budget Hearing is called to order at 5:30 pm. It is an open meeting of the Board and the public is allowed to observe in-person and via livestream on YouTube. On the agenda is a place for public comment regarding the Supplemental Budget. Those attending in-person that wish to address the Board during this time must complete an Intent to Submit Public Comment form available near the room entrance prior to this point in the agenda. Those attending virtually must have registered online prior to 12:00 pm in order to receive the meeting link.

ACKNOWLEDGMENT OF BOARD MEMBERS PRESENT:
PLEDGE OF ALLEGIANCE:

2. APPROVAL OF THE AGENDA

There were no changes after the meeting posting on February 14, 2025.

RECOMMENDED MOTION-APPROVAL OF AGENDA

Motion that the Board approves the agenda as modified.

3. BUDGET HEARING

3.1. Review of Budget Resolution:

The Director of Business and Fiscal Services will review the proposed 2024-25 Supplemental Budget resolution that the Board will be asked to adopt during the Regular Session.

Resolution Suppl Budget Feb2025.docx

Supplemental Budget PPT- February 2025

1

3.2. Public Comments and Discussion

3

3

5

This time is set aside to hear any public comments on the proposed 2024-25 Supplemental Budget.

4. ADJOURN

EQUAL OPPORTUNITY EMPLOYER



North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR THE FISCAL YEAR 2024-2025 RESOLUTION 022025B

WHEREAS, ORS 294.471 provides for making a supplemental budget for an occurrence or condition which had not been ascertained at the time of the preparation of a budget for the current fiscal year, which requires a change in financial planning, and

WHEREAS, after the adoption of the budget, North Santiam School District needs to recognize an increase of instruction, support services, and contingency in the General Fund greater than 10% due to a higher than budgeted Beginning Fund Balance;

WHEREAS, after the adoption of the budget, North Santiam School District needs to recognize an increase in instruction, support services, and community service in the Special Revenue Funds greater than 10%; and to recognize a decrease in Special Revenue Funds in Apportionment of Funds by ESD (5300). The increase in appropriation is due to an increase in grant awards not anticipated at the time of the budget adoption; the decrease in 5300 is due to NSSD direct services of private school grant funding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of North Santiam School District:

The supplemental budget for the fiscal year 2024-25 is hereby adopted, and the amounts appropriated by the Board of Directors under Resolution 022025B for the General Fund and Special Revenue Funds are hereby amended as follows:

| <u>Appropriation Category</u> | <u>Original Budget</u> | <u>Increase/ (Decrease)</u> | <u>Amended Budget</u> |
|-------------------------------|------------------------|-----------------------------|-----------------------|
| General Fund | | | |
| 1000: Instruction Services | \$17,894,865 | \$ 55,000 | \$17,949,865 |
| 2000: Support Services | \$12,489,338 | \$ 617,526 | \$13,106,864 |
| 6000: Contingency | \$ 661,661 | \$ 338,339 | \$ 1,000,000 |



North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

| <u>Appropriation Category</u> | <u>Original Budget</u> | <u>Increase/ (Decrease)</u> | <u>Amended Budget</u> |
|-------------------------------|------------------------|---------------------------------|-----------------------|
| Special Revenue Funds | | | |
| 1000: Instruction | \$ 3,357,615 | \$ 549,096 | \$ 3,906,711 |
| 2000: Support Services | \$ 4,704,726 | \$ 246,013 | \$ 4,950,739 |
| 3000: Community Service | \$ 108,753 | \$ 55,807 | \$ 164,560 |
| 5300: Apportionment of Funds | \$ 14,952 | \$ (14,952) | \$ 0 |

Erin Cramer, Board Chair

Date

Attest, Lee Loving, Superintendent

Date

1155 N 3rd Ave, Stayton, Oregon 97383

P: 503.769.6924 F: 503.769.3578

www.nssd29j.org ~ communications@nsantiam.k12.or.us

Supplemental Budget

February 20, 2025

SUPPLEMENTAL BUDGET

- Modifies the currently adopted budget
- Effective through the end of the fiscal year
- Used to:
 - Increase or decrease appropriations,
 - Create a new appropriation category, or
 - Create a new fund



Supplemental Budget February 20, 2025

SUPPLEMENTAL BUDGET JUSTIFICATION (ORS 294.471)

- Occurrence or condition not known during the regular budget process
- Unforeseen pressing necessity requires prompt action
- *Unanticipated money from federal, state or local government*
- Request for services, to be paid for by others



Supplemental Budget February 20, 2025

SUPPLEMENTAL BUDGET PROCESS

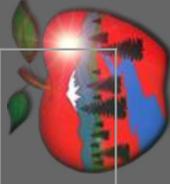
- If change is more than 10%
 - Public hearing is required
 - Publish notice of the hearing
 - After hearing, adopt by resolution
 - Resolution must state the need for, the purpose and the amount of the appropriation



Supplemental Budget February 20, 2025

SUMMARY

| GENERAL FUND | | ORIGINAL BUDGET | NEW BUDGET | DIFFERENCE |
|---------------------|--|----------------------------|---------------------|-------------------|
| EXPENDITURES | | | | |
| 1000 | | \$17,894,856 | \$17,949,865 | \$55,000 |
| 2000 | | \$12,489,338 | \$13,106,864 | \$617,526 |
| 3000 | | \$5,700 | \$5,700 | \$0 |
| 5200 | | \$80,786 | \$80,786 | \$0 |
| 6000 | | \$661,661 | \$1,000,000 | \$338,339 |
| 7000 | | \$930,000 | \$930,000 | \$0 |



Supplemental Budget February 20, 2025

SUMMARY

| | ORIGINAL BUDGET | NEW BUDGET | DIFFERENCE |
|------------------------------|-----------------|-------------|------------|
| SPECIAL REVENUE FUNDS | | | |
| EXPENDITURES | | | |
| 1000 | \$3,357,615 | \$3,906,711 | \$549,096 |
| 2000 | \$4,704,726 | \$4,950,739 | \$246,013 |
| 3000 | \$108,753 | \$164,560 | \$55,807 |
| 4000 | \$200,000 | \$200,000 | \$0 |
| 5200 | \$258,425 | \$258,425 | \$0 |
| 5300 | \$14,952 | \$0 | \$(14,952) |
| 6000 | \$2,313,022 | \$2,313,022 | \$0 |



Supplemental Budget February 20, 2025

SUMMARY

General Fund

- Increase in appropriation of \$1,010,865

Special Revenue Funds

- Increase in appropriation of \$835,964

Total Budget

- Increase in appropriation of \$1,846,829

