



**2025-26 BOARD & STAFF**

**Board Chair**, Mackenzie Strawn **Board Vice-Chair**, Alisha Oliver  
**Board Members:** Mike Wagner, Erin Cramer, Mark Henderson, Coral Ford & Brunk Conley  
**Student Representatives to the Board**, Rylie Worcester & Amalia Bell  
**Superintendent**, Lee W. Loving  
**Director of Business & Fiscal Services**, Rhonda Allen  
**Director of Human Resources**, Danielle Blackwell  
**Director of Teaching & Learning**, Nicole Duncan  
**Director of Special Programs**, Melissa Glover  
**Director of Nutrition Services**, John Barnes  
**Director of Operations & Facilities**, Dave Parsons  
**Superintendent/School Board Executive Assistant**, Tonia Whisman

*Access to the agenda and meeting materials can be located on the District website at [www.nssd29j.org](http://www.nssd29j.org) > [Board of Directors](#) > [Agendas/Meeting Minutes](#)*

**Regular Session**  
**Thursday, February 20, 2025 ~ 6:00 PM**  
**Stayton Elementary Cafeteria, 875 N 3rd Ave, Stayton, OR 97383**  
<https://youtube.com/live/zMVRhV8vSIM?feature=share>

**1. CALL REGULAR SESSION TO ORDER**

6:00 (times for agenda items are estimated)

**2. AGENDA APPROVAL**

Changes to the agenda after posting on February 14, 2025 will be acknowledged:

**Added Attachments-**

- \*13.1- IKF - Grad Requirements revised 02.25 & Clean Copy IKF
- \*13.2- BCBA -Student Rep. to the School Board 02.20.25 D2  
-BCBA-AR-replaced with Proposed Process for BCBA 02142025
- \*15.1- Feb. 2025 Field Trip Report

**Revised Attachments-**

- \*13.3-EBBA Student Health Services Plan 02.20.25 D2

**RECOMMENDED MOTION-AGENDA APPROVAL**

*I move that the Board approve the agenda as modified.*

**3. SPOTLIGHT**

6:05

The Board will be asked to approve a motion signifying that NSSD proclaims March 3-7, 2025 as Classified Employee Appreciation Week.

**RECOMMENDED MOTION: RESOLUTION #022025A**

*Now, therefore, be it resolved that the North Santiam School District Board of Directors proclaims March 3-7, 2025 to be CLASSIFIED EMPLOYEE APPRECIATION WEEK*

*Classified Appreciation Week Res. #022025A*

6

**3.2. School Spotlight: Stayton Elementary**

7

*2025 SES Board Presentation PPT*

7

**4. STUDENT BUSINESS: Lucas Joyce/Haley Butenschoen**

26

6:40

*ASB report Feb 2025*

26

**5. CITY COUNCIL LIAISON REPORTS:**

6:50

This standing agenda item is for reports from the Stayton, Sublimity and Lyons City Council Liaisons:

Stayton: David Patty

Sublimity: Tass Morrison

Lyons: Mike Wagner

**6. SUPERINTENDENT'S REPORT: Lee W. Loving**

7:00

**7. BUSINESS & FISCAL SERVICES REPORT: Rhonda Allen**

7:15

**7.1. Monthly Financial Report**

**31**

This month's report includes a funds transfer request.

**MOTION-RESOLUTION #022025C**

*Be it resolved that the Board of Directors of the North Santiam School District hereby authorizes the transfer of fund balance in the Board Reserve Fund from Function 6000, Contingency, to the PERS Reserve Fund, Function 6000, Contingency as stipulated in Resolution #022025C.*

*Financial Report PPT - February 2025*

**31**

*Financial Report Jan2025*

**48**

*Resolution to Transfer Authority 022025C*

**57**

**7.2. NSSD 2025-26 Budget Committee Members**

**58**

Position #8: Brandon John, Sublimity- term expired 6/30/24

Position #9: Brunk Conley, Stayton- term expired 6/30/24

Position #10: Casey Dark, Sublimity- term expired 6/30/24

Position #11: Moria Thiessen, Stayton- term expired 6/30/24

Position #12: Scott Knox, Lyons- term expires 6/30/25

Position #13: Karen Odenthal, Stayton- term expires 6/30/25

Position #14: Randy Forrette, Sublimity-term expired 6/30/26

**RECOMMENDED MOTION: BUDGET COMM. TERM RENEWAL**

*I move that the Board affirms the renewal of Budget Committee positions #8-#11 for new three-year terms, expiring 06/30/27.*

*2024.25 Budget Committee Members*

**58**

**7.3. Action on Supplemental Budget**

2

**59**

**RECOMMENDED MOTION PRESENTED IN BUDGET HEARING**

*NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of North Santiam School District that the supplemental budget for the fiscal year 2024-25 is hereby adopted, and the amounts appropriated by the Board of Directors for the General Fund and Special Revenue Funds are hereby amended as stipulated under Resolution #022025B.*

*Resolution Suppl Budget Feb2025.docx*

59

**8. LICENSED/CLASSIFIED UNION REPORTS: Union Reps.**

7:35

**9. PUBLIC COMMENT**

7:40

**10. CONSENT AGENDA**

8:00

*10.1. Action: Approval of Meeting Minutes*

61

*01.23.25 minutes-DRAFT*

61

*10.2. Information Only: Approval of New Hires*

67

**Resignations (Informational Only)**

Renee Gilbreth - ML Teacher

*Feb Licensed Staff Report*

67

*10.3. Action: Approval of Consent Agenda*

**RECOMMENDED MOTION-CONSENT AGENDA**

*I move that the Board approve the Consent Agenda as [presented] [modified].*

**11. 2025-26 SCHOOL CALENDAR PROPOSAL**

68

8:05

*2025-26 Staff Calendar D2*

68

**12. WESD LOCAL SERVICE PLAN: Supt. Loving**

69

8:10

**MOTION- RESOLUTION 022025D**

*Be it resolved that, pursuant to the provisions of ORS 334.175, the Board of Directors of the North Santiam School District approves the following 2025-27 Local Service Plan Resolution as presented.*

*2025-27 LSP Resolution for School Districts*

69

**13. POLICY UPDATES**

8:20

**13.1. IKF-Graduation Requirements**

71

The Board will continue discussions regarding graduation requirements and changes to graduation requirements and policy IKF.

*IKF -Grad Requirements revised 02.25*

71

*Clean Copy IKF -Grad Requirements revised 02 25*

84

**13.2. Student Representative Policies/Recruitment Strategies**

93

The Board will continue discussions regarding potential changes to the policy and AR as well as possible recruitment strategies for future representatives. The attached information contain suggestions from the work session with Supt. Loving and Coral Ford.

<b>BCBA - Student Rep. to the Board</b>	
<b><u>BCBA -Student Rep to the Board 02.20.25 D2</u></b>	<b><u>93</u></b>
<b><u>Proposed Process for BCBA 02142025</u></b>	<b><u>95</u></b>
<b>13.3. Second Readings</b>	<b>96</b>

DBEA-School District Budget Committee (revised) - Mark

EBBA-Student Health Services (replacement) - Erin

EBBA- First Aid (delete)

EBBA-AR-First Aid Infection Control (delete due to new EBBA)

JHC- Student Health Services & Reqs (delete due to new EBBA)

GBEB-Communicable Diseases in School (revised) - Alisha

GBEB-AR-Communicable Diseases in School (replacement)

GBEB/JHCC-AR-Communicable Diseases (delete)

All of these are recommended for deletion because this content should be covered in the district's Communicable Disease Plan.

GBEBA-Staff HIV, AIDS and HBV (delete)

JHCC - Communicable Diseases - Students, (delete)

JHCC-AR1 - Communicable Diseases - Students, (delete)

JHCC-AR2- Communicable Diseases (delete)

JHCCA - Students - HIV, HBV and AIDS\*\*(delete)

<b><u>DBEA -School District Budget Committee 01.23.25</u></b>	<b><u>96</u></b>
<b><u>EBBA-AR (delete) First Aid- Infection Control 01.23.25</u></b>	<b><u>99</u></b>
<b><u>EBBA (delete) First Aid 01.23.25</u></b>	<b><u>103</u></b>
<b><u>EBBA (replace) Student Health Services Plan 02.20.25 D2</u></b>	<b><u>105</u></b>
<b><u>GBEB -Communicable Diseases 01.23.25</u></b>	<b><u>109</u></b>
<b><u>GBEB-AR (replace) Communicable Diseases in Schools 01.23.25</u></b>	<b><u>112</u></b>
<b><u>GBEB JHCC-AR (delete) Communicable Diseases 01.23.25</u></b>	<b><u>115</u></b>
<b><u>JHC (delete)-Student Health Services and Requirements 01.23.25</u></b>	<b><u>120</u></b>
<b><u>JHCCA (delete) Students HIV, HBV, AIDS 01.23.25</u></b>	<b><u>123</u></b>
<b><u>JHCC-AR 2 (delete) -Communicable Diseases 01.23.25</u></b>	<b><u>125</u></b>
<b><u>JHCC-AR1 (delete) Communicable Diseases – Student 01.23.25</u></b>	<b><u>129</u></b>
<b><u>GBEBA (delete) Staff HIV,AIDS, HBV 01.23.25</u></b>	<b><u>133</u></b>
<b><u>JHCC (delete) Communicable Diseases-students 01.23.25</u></b>	<b><u>135</u></b>

**13.4. First Readings** **138**

8:40

BDC- Executive Sessions (Mackenzie)

BBAA- Individual Board Member’s Authority and Responsibilities (Erin)

**BBAA-Ind. Board Member's Authority and Responsibilities Requirements 2.20.25** **138**

**BDC Executive Sessions 02.20.25** **140**

**13.5. ADMINISTRATIVE REGULATION UPDATES** **143**

8:50

JEBA-AR-Early Entrance into Kindergarten

**JEBA-AR -Early Entrance proposed 2.20.25** **143**

**14. BOARD REFLECTIONS/ANNOUNCEMENTS**

8:55

**15. INFORMATION ONLY**

9:05

**15.1. Field Trip Report:** **144**

**Feb 2025 Fieldtrips Board Report** **144**

**15.2. Student Enrollment:** **156**

Current enrollment is listed below. Refer to the attachment for a breakdown by grade at each location and totals from previous months in the school year.

Mari-Linn: 158

Sublimity: 364

Stayton Elementary: 330

Stayton Intermediate/Middle: 467

Stayton High: 651

Locust Street Academy: 57

Stayton Virtual Academy: 66

Total: 2093

**Feb 2025 Enrollment Totals** **156**

**15.3. Future Agenda Items:** **158**

**Agenda Items Annual Calendar rev 04.24** **158**

**15.4. Upcoming Board Events & Activities:**

March 3, 2025: Regular Session (date changed from Feb. 6th)  
Time TBA ~ District Office/Santiam Meeting Room

March 20, 2025: Regular Session Board Meeting  
6:00 pm ~ Sublimity School

April 17, 2025: Regular Session Board Meeting  
6:00 pm ~ Mari-Linn School

**16. ADJOURN**

9:10 (estimated)

EQUAL OPPORTUNITY EMPLOYER



**RESOLUTION 022025A**

**WHEREAS**, the education of youth is essential to the future of our community, state, country and world; and

**WHEREAS**, classified employees are the backbone of our public education system; and

**WHEREAS**, classified employees work directly with students, educators, parents, volunteers, business partners and community members; and

**WHEREAS**, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

**WHEREAS**, our community depends upon and trusts classified employees to serve students; and

**WHEREAS**, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

**NOW, THEREFORE, BE IT RESOLVED** that the North Santiam School District Board of Directors proclaims March 3-7, 2025, to be **CLASSIFIED EMPLOYEE APPRECIATION WEEK**; and

**BE IT FURTHER RESOLVED** that the North Santiam School District Board of Directors strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

Adopted February 20, 2025

Signed:

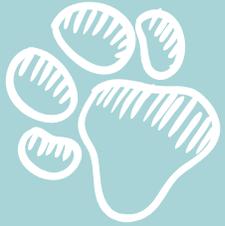
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Board Chair, Erin Cramer

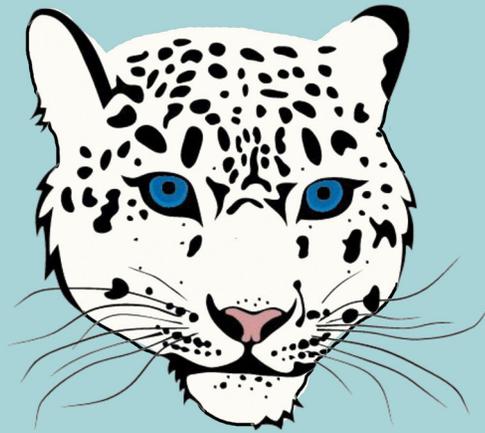
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Superintendent, Lee W. Loving

COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING - COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING



# STAYTON ELEMENTARY



COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING - COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING

COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING

COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING



**VISION**  
 A COLLABORATIVE SCHOOL THAT STRIVES FOR EXCELLENCE BY PROVIDING A POSITIVE AND NURTURING ENVIRONMENT THAT ALLOWS OUR DIVERSE STUDENT POPULATION TO DEVELOP SELF WORTH AND REACH THEIR HIGHEST POTENTIAL.

To help others feel

we will smile a lot, share treats and celebrations

**HAPPY** and encourage, appreciate, and value others.

To help others feel

**SUPPORTED** we will have friendly interactions, actively listen, and strive for collaborative teamwork.

To help others feel

**CALM** we will collaborate by communicating and listening, be flexible and open-minded, and regulate our emotional responses with positive words and actions.

To help others feel

**SAFE** we will follow school protocols and be mindful of our surroundings, listen attentively and maintain confidentiality (personal & professional), and be inclusive and treat others with respect.

To help others feel

**ENERGIZED** we will support others' self-care, use positive and

repeat language, and encourage others by giving compliments, hugs, and high-fives.

**SES Cheetah**

**Charter**

**Student Readiness & Skill Growth**

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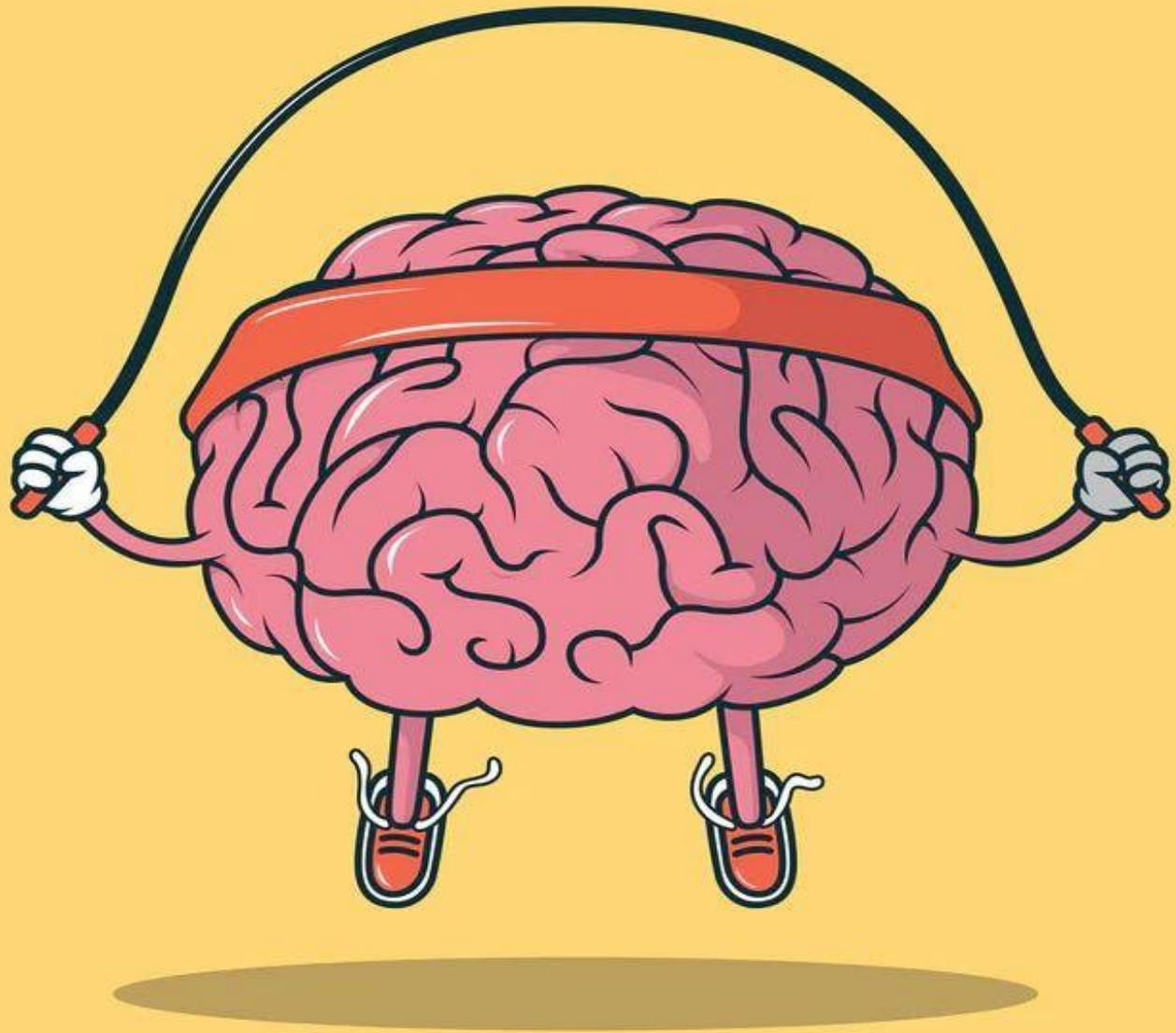
**We Do What's BEST for All Kids**

### Growth mindset:

A growth mindset is the belief that your abilities and intelligence can be developed through dedication and hard work.

### Fixed mindset:

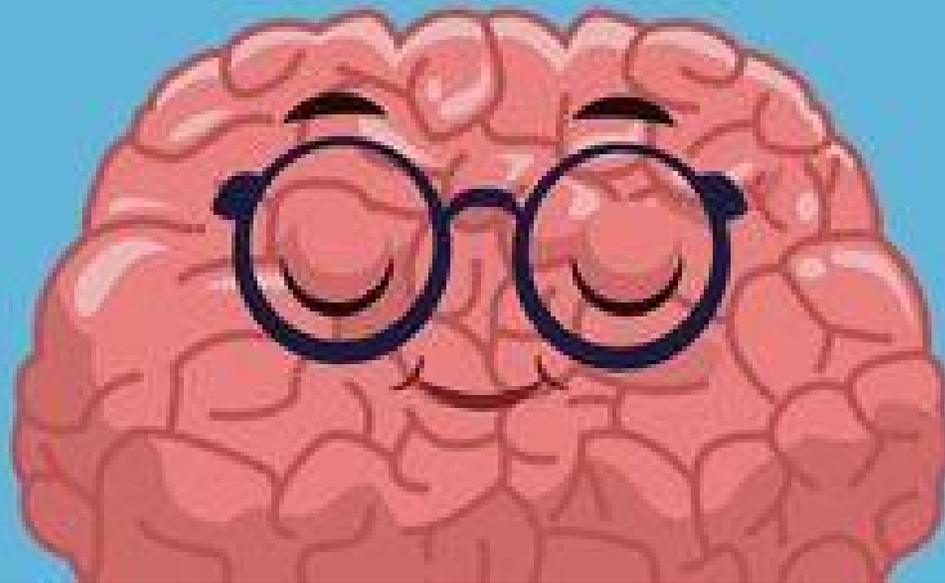
People with a fixed mindset believe their abilities are innate and unchangeable. They tend to avoid challenges, give up easily when faced with obstacles, and see effort as fruitless.



In kindergarten we spend a lot of time teaching about our brain. We grow our neurons and develop a growth mindset.

Benefits of a Growth Mindset:

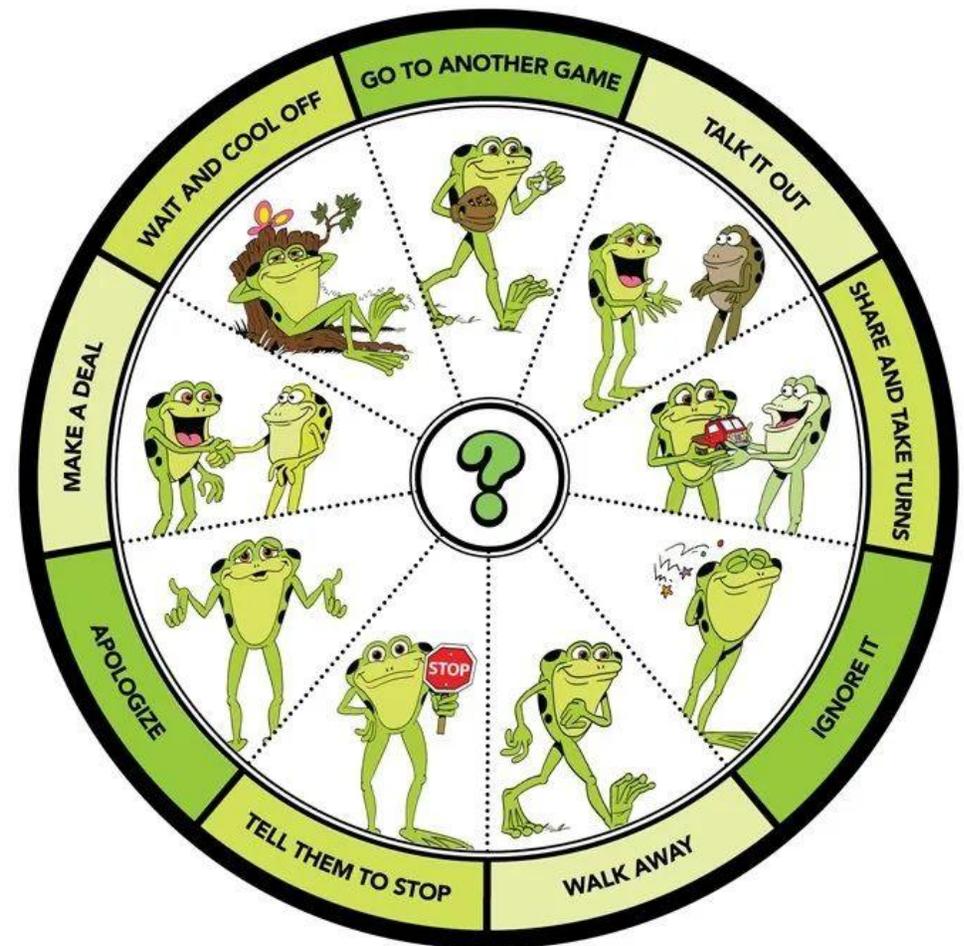
- Increased Resilience: Helps you bounce back from setbacks and learn from failures.
- Enhanced Motivation: Fuels a strong drive to learn and improve.
- Improved Performance: Leads to greater achievement in various areas of life.
- Increased Confidence: Builds self-belief and a stronger sense of self-effic

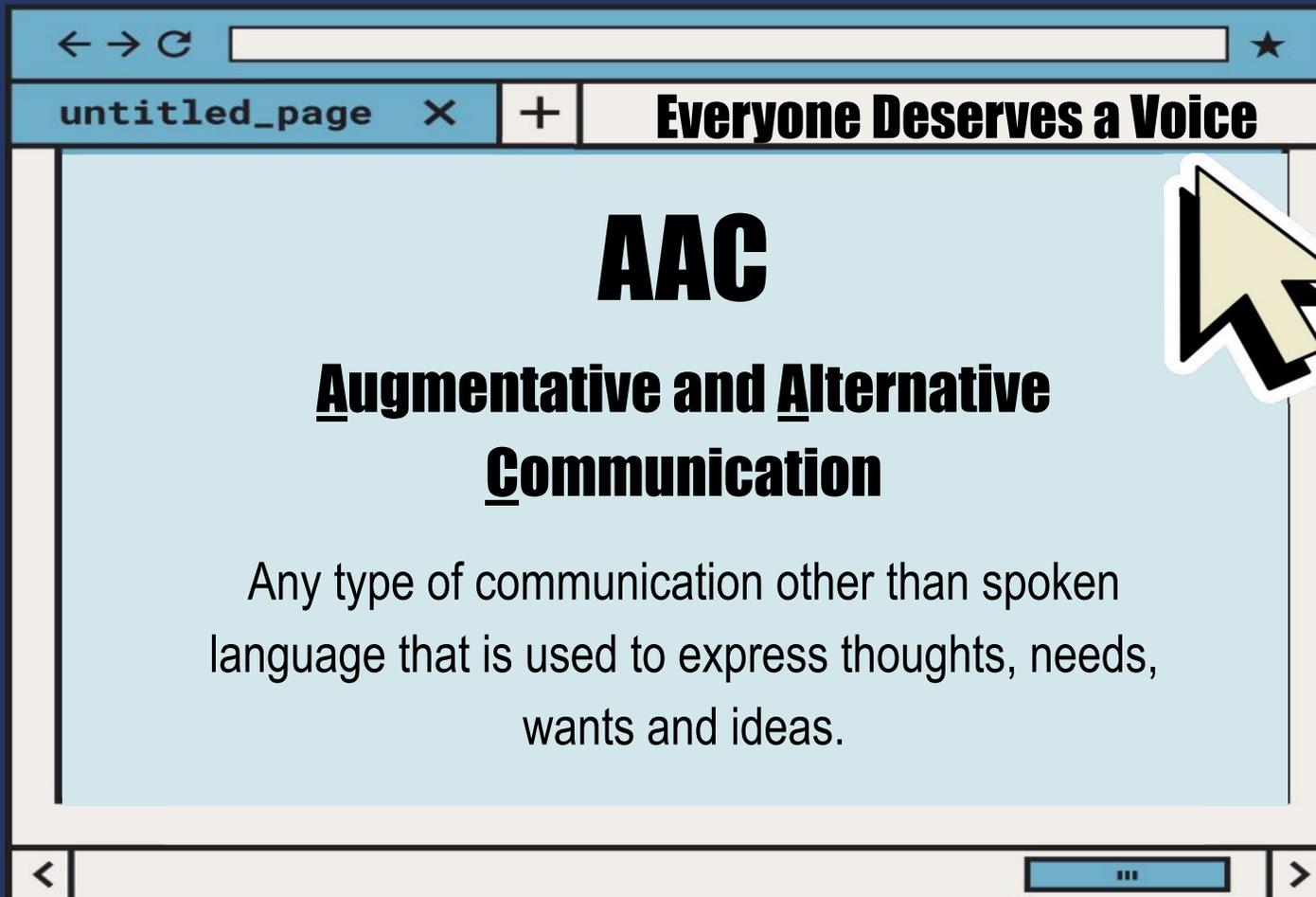


## Kelso's Wheel for Problem Solving:

- Kelso's Wheel focuses on "small problems" – minor disagreements that can be resolved by the children themselves.
- It emphasizes the importance of trying two or more strategies from the wheel before seeking help from an adult.

By teaching children these valuable skills, Kelso's Wheel aims to equip them with the tools they need to navigate social situations effectively and build strong, positive relationships.





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# AAC

## Augmentative and Alternative Communication

Any type of communication other than spoken language that is used to express thoughts, needs, wants and ideas.

<  ... >

Adaptation of AbleNet - To Be Heard 9/9/21 (YouTube)



## 🔍 | **Communication is a basic need**

**Those with little/no functional speech often:**

- play a **passive** role in communication
- tend to initiate **few social interactions**
- **respond infrequently** to communication attempts
- have a **limited number of communicative functions**
- have **difficulty expressing** their wants, needs, feelings, and ideas
- are at increased risk for **learned helplessness**



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untitled\_page × + **Everyone Deserves a Voice**

Numerous studies have shown that use of AAC has frequently proven to have a **positive impact on speech development**, and that children who receive AAC often develop speech faster than they would have otherwise.

Bodine, C. & Beukelman, D. R. (1991). Prediction of future speech performance among potential users of AAC systems: A survey. *Augmentative and Alternative Communication*, 7, 100-111

Van Tatenhove, G. M. (1987). Teaching power through augmentative communication: Guidelines for early intervention. *Journal of Childhood Communication Disorders*, 10, 185-199.



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# Why AAC?





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## Everyone Deserves a Voice

- AAC helps our students become **more independent** across settings (school, home, community).
- AAC helps them take care of their own wants and needs.
- AAC **increases social interaction** opportunities.



Chat

## Low-Tech @ SES

- Simple sign language (e.g., help, more, eat)
- Communication Books
- Communication Boards
- Picture Exchange Visual Schedule
- Writing

Send



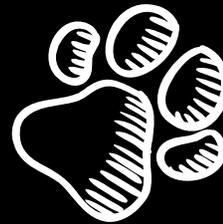
## Chat

# High-Tech @ SES

## We use iPads and iPad Minis w/AAC Apps

- These systems rely on power/rechargeable battery.
- They have lighted dynamic displays & synthesized voices.
- They run software vocabularies, may have multiple voices, and can be customized.

Send



COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING - COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING

COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING

COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING

# | **AAC Applications**



COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING - COLLABORATIVE - PAWSITIVE - SELF WORTH - DIVERSITY - EXCELLENCE - NURTURING

Chat

# TouchChat w/WordPower

- 2 third graders and 2 kinders with limited expressive language and speech intelligibility difficulties.
- 2 first graders in regular education classrooms who use the application during literacy activities, to answer questions, and to share ideas.
- 1st grader who does not use spoken language so it is used to increase symbolic language.

Send

Vocab	PEOPLE	QUESTN	ACTIONS	SOCIAL	PLACES	TIME	GROUPS	DESCRB	good
ABC 123		?							
clear	I	me	to	come	that	a-	the	and	more
.	my	is	eat	drink	finish	get	all	at	COLORS
EXTRA with 17 WORDS Up	it	can	go	help	open	put	in	for	on
here	you	do	like	play	read	stop	out	up	off
yes	your	no	want	take	tell	turn	watch	down	with





## Chat

# TD Snap Motor Plan

2nd grader who uses the application for repairing communication breakdowns due to pronunciation errors and to expand his sentence structure.

Send

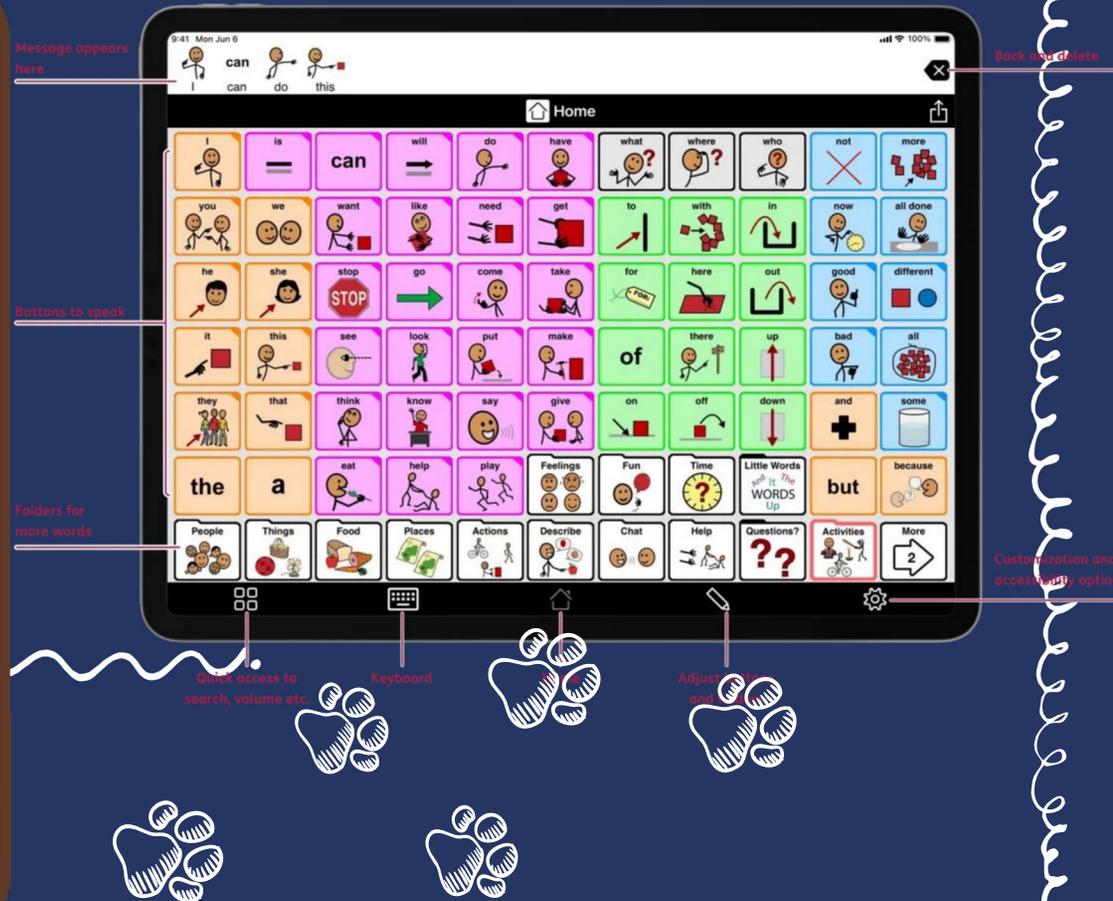


Chat

# Proloquo2Go

Kinder who is hyperlexic, struggles with auditory processing and emotional regulation. He prefers to engage with the keyboard and predictive text.

Send





## Communication is a basic need



No matter the type of AAC used by a particular student, it is imperative that it be **used consistently across settings**. This includes all classes, electives, and social situations.

- *Stayton Elementary is a **collaborative school** that strives for excellence by **providing a positive and nurturing environment**. (vision statement)*

Careful planning is necessary to ensure **vocabulary** is present for all situations.

- *Stayton Elementary provides opportunities for personal growth through **shared learning experiences and meaningful interactions** for our diverse student population. (mission statement)*

AAC can be a vitally important tool for individuals to **communicate** and **learn**, as well as become **more independent**.

- *Stayton Elementary allows our diverse learners to **develop self worth and reach their highest potential**. (vision statement)*



|

# Questions?



# SHS Student February 20th Report

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# Recap!

- Winter formal week February 10th-15th: hit by snow, but still had dress up days, Valentine hearts, Class vs. Class Basketball, and winter formal (sweethearts dance)
- Band and choir vid is up! Check out Stayton High School ASB on Youtube!
- Blood drive was earlier today during school! Thank you to all who helped and donated!
- Our annual Booster Auction was on the 8th!
- Assembly earlier today!



## What's ASB up to?

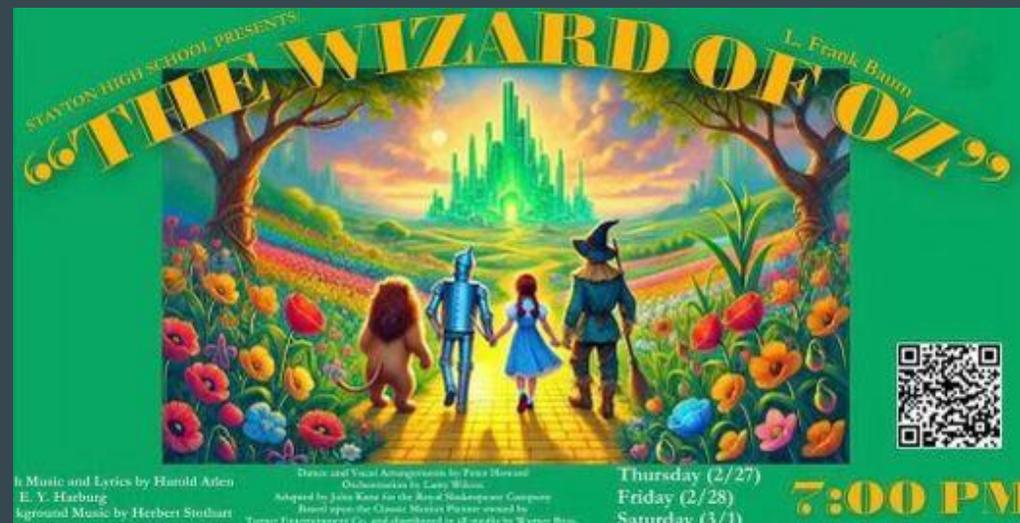
- Cleaning up from Winter formal week :)
- Slowing down from all the craziness
- Working with Regis on Wish Week! We are currently reaching out to businesses to collaborate and hopefully partner for our upcoming fundraisers!

# Sports Report

- Swim had districts this last weekend, and we have a few ladies going to state this weekend! Leah Ellerbee, Elizabeth Young, Kadence Kuiken, and Dekoda Steiner will be competing in the 400 yd Free Relay. Leah will also be competing in the 100 Backstroke and 500 Freestyle!
- Both Boys and Girls Basketball are wrapping up league, playing Philomath at home tomorrow and North Marion away on Tuesday.
- Girls Wrestling had districts this last weekend, and Josey Hafer placed 4th, qualifying her for state!
- Boys wrestling will have districts this weekend at Philomath
- Cheer recently had state and placed 5th!

# Misc.

- Our theatre program is doing Wizard of Oz! It will be showing February 27th-March 1st at 7pm. Tickets can be bought online or at the door(\$10 for adults, \$7 for students and children)
- FFA had their district convention this last Tuesday. Korbyn Schmidt placed 2nd for her FFA Scrapbook. In Advanced Portfolio Maddie Grant placed 3rd, with Ava Crawford not far behind in 4th. Abbie Taylor ran for district office and is the 2025-2026 District Treasurer!



# Financial Report

## Period Ending January 31, 2025

### REVENUE

Local Rev, Actual	\$ 7,783,706
Local Rev, Projected	<u>\$ 981,450</u>
<b>TOTAL Local REV</b>	<b>\$ 8,765,156</b>

Intermediate Rev, Actual	\$ 113,186
Intermediate Rev, Projected	<u>\$ 347,577</u>
<b>TOTAL Intermediate REV</b>	<b>\$ 460,763</b>



# Financial Report Period Ending January 31, 2025

## REVENUE

State Rev, Actual	\$12,285,140
State Rev, Projected	<u>\$ 6,450,770</u>
<b>TOTAL Local REV</b>	<b>\$18,735,909</b>



Financial Report  
Period Ending January 31, 2025

REVENUE

Beginning Fund Balance \$ 5,310,865

Total Rev, YTD / Projected \$33,272,694



# Financial Report Period Ending January 31, 2025



## EXPENDITURES

Instruction Exp, Actual	\$ 7,120,072
Instruction Exp, Projected	<u>\$10,053,731</u>
<b>TOTAL Instruction Exp</b>	<b>\$17,173,803</b>
Support Svcs Exp Actual	\$ 6,667,798
Support Svc Exp, Projected	<u>\$ 5,316,732</u>
<b>TOTAL Support Svc Exp</b>	<b>\$11,984,530</b>

# Financial Report Period Ending January 31, 2025

## EXPENDITURES

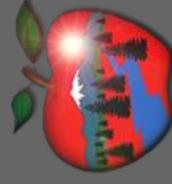
Community Svc Exp, Actual	\$	4,645
Community Svc Exp, Project.	\$	<u>662</u>
<b>TOTAL Comm Svc Exp</b>	<b>\$</b>	<b>5,308</b>
Transfers, Actual	\$	<u>80,786</u>
<b>Total Exp, Actual/Proj.</b>		<b><u>\$29,244,426</u></b>



Financial Report  
Period Ending January 31, 2025

SUMMARY - GENERAL FUND

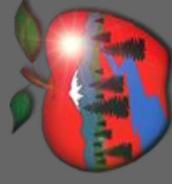
Revenue	\$33,272,694
Expenditures	<u>\$29,244,426</u>
Balance	\$ 4,028,268
Less Contingency/UEFB	\$ 1,591,661
Estimated Fund Balance	<u>\$ 2,436,607</u>
	\$ 4,028,268



# Financial Report - MOE Period Ending January 31, 2025

## What is Maintenance of Effort (MOE)

- Ensures that school districts maintain a consistent level of state and local funding for Special Education.
- This requirement applies to the Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Education Act (IDEA)



# Financial Report - MOE Period Ending January 31, 2025

## How Does MOE Work?

- School districts must demonstrate that they are spending at least as much on Special Education in the current fiscal year as they did in the previous fiscal year.
- Districts are required to submit annual expenditure reports to ODE annually.



# Financial Report - MOE Period Ending January 31, 2025

Why does MOE exist?

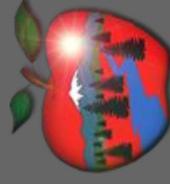
→ MOE ensures that Federal Funds are used to supplement, not supplant, local and state Special Education funds.



# Financial Report - MOE Period Ending January 31, 2025

## Why does MOE exist?

- **Maintaining MOE means a Local Education Agency (LEA) cannot reduce its own spending for special education and replace those funds with Federal Funds.**



# Financial Report - MOE Period Ending January 31, 2025

2022-23 Base Year Actuals	2023-24 Actuals	Net Difference
\$3,111,942	3,164,677	\$52,735



# Financial Report - MOE

## Period Ending January 31, 2025

2023-24 Actuals	2024-25 YTD + Projections	Projected Increase in Expenditures
3,164,677	4,149,237	\$984,560

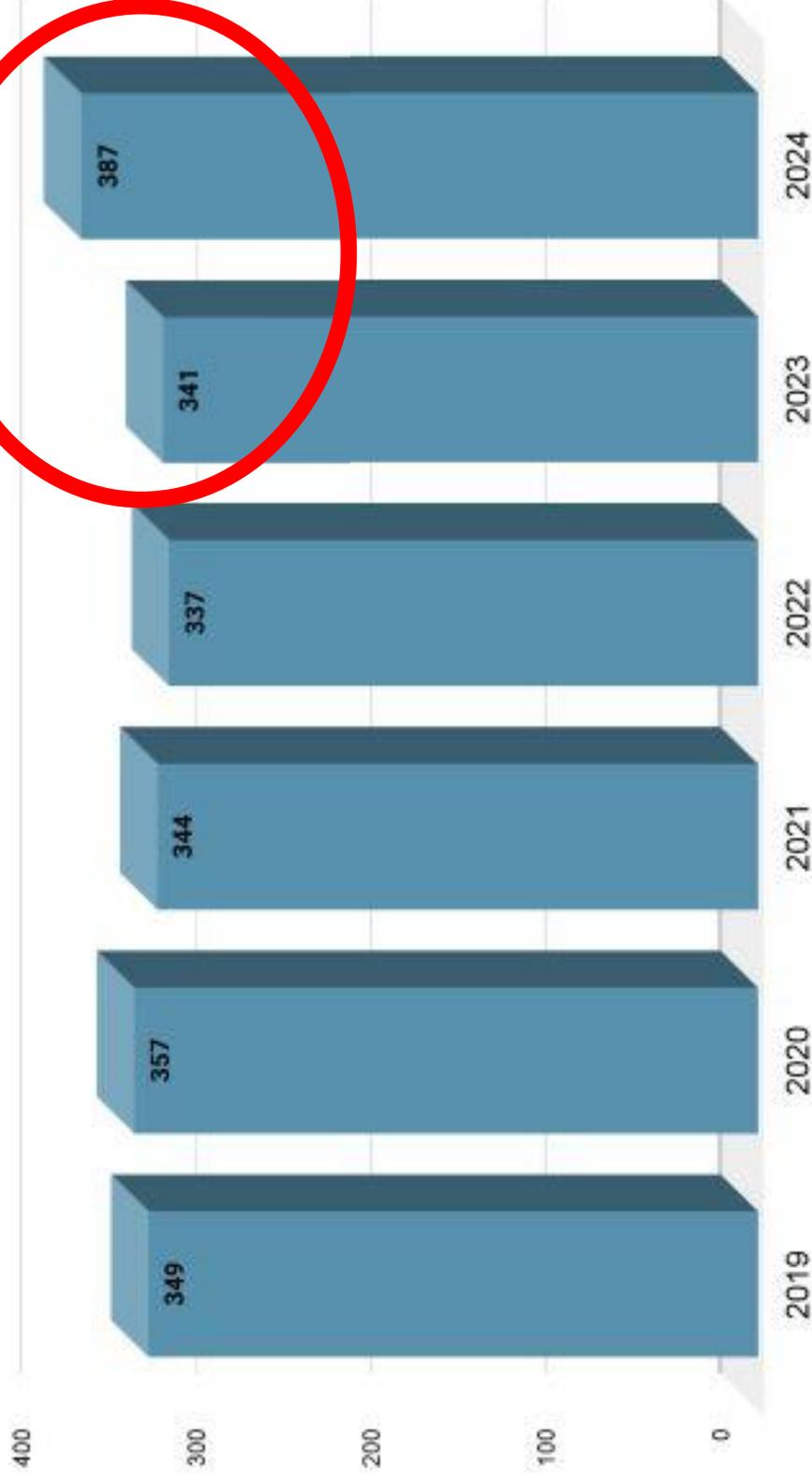


# Financial Report - MOE Period Ending January 31, 2025

Special Ed  
Child  
Count  
Increase  
23-24 to  
24-25 = 46  
Students  
(341 to 387)

## Special Programs SECC 2024

December 1 Special Education Child Count



# Financial Report - MOE Period Ending January 31, 2025

- Current Amount per IEP: \$10,721.54
- Increase in SECC (special ed student count): 46
  - **FORMULA:** \$10,721.54 X 46 = \$493,190.84
- Total Increase in Expenditures = \$984,560
  - WESD contracted services: \$183,512
  - Staffing and Supports: \$769,863
  - Textbooks: \$2,717
  - Professional Development: \$2750
  - Transportation: \$25,718



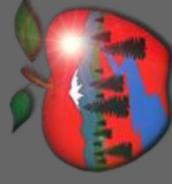
# Financial Report - MOE Period Ending January 31, 2025

- SECC increase 46 students
- **New Reality:**
  - Kindergarten students on IEP trend:
    - 23-24: 12
    - 24-25: 21
    - 25-26: 31



# Financial Report - MOE Period Ending January 31, 2025

- **Results in:**
  - Increase in staffing and Special Education supports
  - Hiring of highly experienced teachers for Special Education in 24-25
  - Increase in contracted Special Education services with Willamette ESD



# Financial Report - MOE Period Ending January 31, 2025

## Proposed Legislation

Oregon's current school funding model provides extra money to districts based on the number of students with disabilities they serve, but this additional funding is limited to 11% of the district's student population. This creates a challenge because roughly 15% of Oregon students, exceeding 82,000 children, require special education. Consequently, school districts are finding it difficult to adequately support students with disabilities without cutting resources from other programs. To address this disparity, proposed legislation seeks to either gradually raise or completely remove the funding cap.





# North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

February 14, 2025

TO: North Santiam SD Board of Directors  
FROM: Rhonda Allen, Director of Business and Fiscal Services  
RE: January 31, 2025, Financial Statements

Board Members,

Attached are the 2024-25 financial statements through January 31, 2025. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, total Appropriations for the year, Special Revenue Funds, and the Cash Flow Report.

The General Fund statements include the actual revenues and expenditures from July 1, 2024, through January 31, 2025, and projections through June 30, 2025. The estimated General Fund Ending Fund Balance is \$4,028,268. Contingency and Unappropriated Ending Fund Balance equal \$1,591,661 of the Fund Balance total.

The 83rd Oregon Legislative Assembly began the 2025 Legislative Session on Tuesday, January 21st. As of now, 3,000 bills have been filed, with an additional 1,000 expected to be introduced. Of these, 400 bills are focused on education. We are closely monitoring legislation related to PERS rate increases, State School Fund distribution, Special Education funding, accountability for the State School Fund, class size, and efforts to consolidate grants and reduce reporting requirements. In addition to state legislation, we are staying updated on federal legislation, particularly any potential cuts to federal funding.

North Santiam's investments are held in the Local Government Investment Pool. These assets total \$21,610,868 and yielded 4.73% through January 31, 2025.

Please let me know if you have any questions or concerns regarding these statements.

1155 N 3<sup>rd</sup> Ave, Stayton, Oregon 97383  
P: 503.769.6924 F: 503.769.3578

[www.nssd29j.org](http://www.nssd29j.org) ~ [communications@nsantiam.k12.or.us](mailto:communications@nsantiam.k12.or.us)

**North Santiam School District 29J**  
**General Fund: Statement of Revenue Budget Vs. Actual**  
**Fiscal Year 2024-25, As of 01/31/2025**

	2024-25 Budget	Actual YTD Rev. 1/31/2025	Projected Revenue 6/30/2025	Total Estimated 2024-25	(Over)/Under Budget
<b>1000 Revenue From Local Sources</b>					
1111 Current Year's Taxes	7,675,000	7,110,259	418,249	7,528,508	146,492
1112 Prior Year's Taxes	150,000	73,420	57,835	131,255	18,745
1114 Payments in Lieu of Property Taxes	-	-	-	-	-
1190 Penalties and Interest on Taxes	-	-	-	-	-
1200 REV from Local Gov't Unit Other Than Districts	-	-	-	-	-
1510 Interest on Investments	500,000	548,309	\$391,649.21	939,958	(439,958)
1700 Fees	27,000	27,841	-	27,841	(841)
1910 Rentals	1,500	8,325	\$1,500.00	9,825	(8,325)
1920 Contributions and Donations	-	-	-	-	-
1960 Recovery of Prior Year Funds	-	2,769	-	2,769	(2,769)
1980 Fees Charged to Grants	100,000	-	100,000	100,000	-
1990 Miscellaneous	25,000	12,782	12,218	25,000	-
<b>Total Revenue From Local Sources</b>	<b>\$ 8,478,500</b>	<b>7,783,706</b>	<b>981,450</b>	<b>8,765,156</b>	<b>(286,656)</b>
<b>2000 Revenue from Intermediate Sources</b>					
2101 County School Funds	55,000	-	55,000	55,000	-
2102 General Education Service District Funds	405,573	112,996	292,577	405,573	-
2199 Intermediate Rev Heavy Equipment Tax	-	(3,553)	-	(3,553)	3,553
2800 Heavy Equipment Rent Tax	-	3,744	-	3,744	(3,744)
<b>Total Revenue from Intermediate Sources</b>	<b>\$ 460,573</b>	<b>113,186</b>	<b>347,577</b>	<b>460,763</b>	<b>(190)</b>
<b>3000 Revenue From State Sources</b>					
3101 State School Fund—General Support	18,292,632	12,141,439	6,075,279	18,216,718	75,914
3103 Common School Fund	290,645	142,400	146,792	289,192	1,453
3104 State Managed County Timber	80,000	1,301	78,699	80,000	-
3107 State School Fund High Cost Disability	150,000	-	150,000	150,000	-
<b>Total Revenue From State Sources</b>	<b>\$ 18,813,277</b>	<b>12,285,140</b>	<b>6,450,770</b>	<b>18,735,909</b>	<b>77,368</b>
<b>4000 Revenue From Federal Sources</b>					
4801 Federal Forest Fees	10,000	-	-	-	10,000
<b>Total Revenue From Federal Sources</b>	<b>\$ 10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
<b>5000 Revenue From Other Sources</b>					
5110 Bond Proceeds	-	-	-	-	-
5400 Beginning Fund Balance**	4,300,000	5,310,865	-	5,310,865	(1,010,865)
<b>Total Revenue From Other Sources</b>	<b>\$ 4,300,000</b>	<b>5,310,865</b>	<b>-</b>	<b>5,310,865</b>	<b>(1,010,865)</b>
<b>Total Resources</b>	<b>\$ 32,062,350</b>	<b>\$ 25,492,897</b>	<b>\$ 7,779,797</b>	<b>33,272,693.92</b>	<b>(1,210,343.92)</b>
				<b>\$ 29,244,426</b>	
				<b>\$ 4,028,268</b>	
				<b>\$ 1,591,661</b>	
				<b>\$ 2,436,607</b>	

**North Santiam School District 29J**  
**General Fund: Statement of Expenditures Budget Vs. Actual**  
**Fiscal Year 2024-25, As of 01/31/2025**

Expenditure Functions	2024-25 Budget	Actual YTD EXP 1/31/2025	Projected Expenditures 6/30/2025	Total Estimated 2024-25	(Over)/ Under Budget
<b>1000 Instruction</b>					
1111 Elementary, K-5 or K-6	5,455,098	2,095,587	3,149,458	5,245,045	210,053
1120 AVID Instruction	4,750	1,078	3,594	4,671	79
1121 Middle/Junior High Programs	2,971,173	1,148,713	1,717,184	2,865,897	105,276
1122 Middle/Junior High School Extracurricular	142,294	100,239	40,654	140,892	1,402
1127 After School Program	15,000	-	-	-	15,000
1131 High School Programs	3,520,192	1,351,483	2,095,832	3,447,315	72,877
1132 High School Extracurricular	712,033	391,213	281,793	673,006	39,027
1140 Pre-kindergarten Programs	-	-	-	-	-
1220 Restrictive Pgms for Students w/Disabilities	2,185,835	825,804	1,085,284	1,911,088	274,747
1250 Programs for Students w/Severe Disabilities	987,760	465,175	613,398	1,078,573	(90,813)
1271 Remediation	576,868	234,415	334,000	568,414	8,454
1272 Title I-A	104,318	15,019	94,515	109,534	(5,216)
1281 Alternative Education High School	85,000	55,794	29,206	85,000	-
1285 District Options Academy	547,644	201,487	346,157	547,644	-
1291 English Second Language Programs	580,000	234,066	262,176	496,242	83,758
1292 Teen Parent Program	6,100	-	-	-	6,100
1460 Summer School, Middle/Jr High	800	-	482	482	318
<b>Total Instruction</b>	<b>\$ 17,894,865</b>	<b>\$ 7,120,072</b>	<b>\$ 10,053,731</b>	<b>\$ 17,173,803</b>	<b>\$ 721,062</b>
<b>2000 Support Services</b>					
2111 Safety and Security Service Area Direction	72,203	74,174	51,523	125,697	(53,494)
2115 Student Safety	238,464	70,591	167,873	238,464	-
2120 Guidance Services	194,149	96,016	119,380	215,396	(21,247)
2134 Nurse Services	205,303	107,249	96,867	204,116	1,187
2139 Other Health Services	4,800	1,576	3,224	4,800	-
2143 Psychological Counseling Services	262,797	57,796	44,871	102,666	160,131
2152 Speech Pathology Services	126,128	54,066	71,474	125,540	588
2160 Other Student Treatment Services	-	-	-	-	-
2190 Service Direction, Student Support Services	159,416	151,684	171,389	323,073	(163,657)
2210 Improvement of Instruction Services	-	-	-	-	-
2211 Teaching and Learning Service Area Direction	277,307	161,829	136,041	297,870	(20,563)
2213 Curriculum Development	204,650	26,834	99,779	126,613	78,037
2219 Other Improvement of Instruction Svcs	234,633	76,300	111,407	187,706	46,927
2220 Educational Media Services	323,764	152,388	176,602	328,990	(5,226)
2230 Assessment and Testing	-	-	-	-	-
2240 Instructional Staff Development	41,844	20,871	20,973	41,844	-
2310 Board of Education Services	105,575	59,945	69,945	129,891	(24,316)
2320 Executive Administration Services	398,920	240,460	167,255	407,715	(8,795)
2410 Office of the Principal Services	2,622,444	1,552,784	1,330,866	2,883,650	(261,206)
2490 School Administration - Other Support Services	-	-	-	-	-
2510 Direction of Business Support Services	221,824	129,421	88,365	217,786	4,038
2520 Fiscal Services	403,800	243,535	160,265	403,800	-
2528 Risk Management Services	341,210	325,173	-	325,173	16,037

**North Santiam School District 29J**  
**General Fund: Statement of Expenditures Budget Vs. Actual**  
**Fiscal Year 2024-25, As of 01/31/2025**

<b>Expenditure Functions</b>	<b>2024-25 Budget</b>	<b>Actual YTD EXP 1/31/2025</b>	<b>Projected Expenditures 6/30/2025</b>	<b>Total Estimated 2024-25</b>	<b>(Over)/ Under Budget</b>
2541 Maintenance & Facilities Service Area Direction	257,277	157,547	106,624	264,172	(6,895)
2542 Care and Upkeep of Buildings Services	2,812,687	1,421,746	1,046,205	2,467,951	344,736
2543 Care and Upkeep of Grounds Services	179,325	79,587	85,569	165,156	14,169
2549 Other Operation and Maintenance Services	9,961	5,632	4,433	10,064	(103)
2550 Student Transportation Services	1,116,250	473,364	476,664	950,028	166,222
2558 Special Education Transportation Services	250,000	146,931	103,069	250,000	-
2630 Information Services	72,939	29,972	43,597	73,570	(631)
2640 Staff Services	265,659	163,292	113,381	276,672	(11,013)
2641 Human Resources Service Area Direction	218,379	134,377	89,060	223,437	(5,058)
2649 Human Resources Other Services	-	176	-	176	-
2660 Technology Services	867,630	452,481	160,031	612,513	255,117
2661 IT Service Area Direction	-	-	-	-	-
2680 Interpretation and Translation	-	-	-	-	-
<b>Total Support Services</b>	<b>\$ 12,489,338</b>	<b>\$ 6,667,798</b>	<b>\$ 5,316,732</b>	<b>\$ 11,984,530</b>	<b>\$ 504,984</b>
<b>3000 Enterprise and Community Services</b>					
3360 Welfare Activities Services	5,700	4,645	662	5,308	392
<b>Total Enterprise and Community Services</b>	<b>\$ 5,700</b>	<b>\$ 4,645</b>	<b>\$ 662</b>	<b>\$ 5,308</b>	<b>\$ 392</b>
<b>5000 Other Uses</b>					
5110 Long Term Debt Service	-	-	-	-	-
5200 Transfers of Funds	80,786	80,786	-	80,786	-
<b>Total Other Uses</b>	<b>\$ 80,786</b>	<b>\$ 80,786</b>	<b>\$ -</b>	<b>\$ 80,786</b>	<b>\$ -</b>
<b>6000 Contingencies</b>					
6110 Operating Contingency	661,661	-	-	-	661,661
<b>Total Contingencies</b>	<b>\$ 661,661</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 661,661</b>
<b>7000 Unappropriated Ending Fund Balance</b>					
7000 Unappropriated Ending Fund Balance	930,000	-	-	-	930,000
<b>Total Unappropriated Ending Fund Balance</b>	<b>\$ 930,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 930,000</b>
<b>GENERAL FUND EXPENDITURES GRAND TOTAL</b>	<b>\$ 32,062,350</b>	<b>\$ 13,873,301</b>	<b>\$ 15,371,125</b>	<b>\$ 29,244,426</b>	<b>\$ 2,818,100</b>

**North Santiam School District 29J**  
**Food Service Fund: Statement of Revenues and Expenditures Budget Vs. Actual**  
**Fiscal Year 2024-25, As of 1/31/2025**

	2024-25 Budget	Actual as of 1/31/2025	Encumbered as of 1/31/2025	Total Estimated 2024-25	(Over)/Under Budget
<b>REVENUE</b>					
1610/1620 Daily Sales	100,000	34,819	75,163	109,981	(9,981)
1630 Special Functions	-	-	-	-	-
1940 Services Provided Other LEA's	6,200	9,530	8,025	17,555	(11,355)
1960 Recovery of Prior Year Funds	-	-	-	-	-
1990 Miscellaneous Revenue	8,000	939	7,061	8,000	-
3299 State Breakfast/Lunch SSA	100,000	149,565	220,000	369,565	(269,565)
4500 Farm to School Grant	-	-	-	-	-
4511 State Breakfast	-	-	-	-	-
4512 State Lunch	-	-	-	-	-
4513 NSLP Breakfast	295,000	139,138	140,862	280,000	15,000
4515 NSLP Lunch	870,000	388,156	243,844	632,000	238,000
4518 NSLP Snack Program	-	-	-	-	-
4519 Farm to School	15,000	-	15,000	15,000	-
4525 Summer Lunch	20,000	7,593	-	7,593	12,407
4526 Federal Revenue Summer Lunch	1,500	-	-	-	1,500
4910 USDA Commodities	90,000	-	90,000	90,000	-
5200 Interfund Transfers	-	-	-	-	-
5400 Beginning Fund Balance	170,000	22,215	-	22,215	147,785
<b>TOTAL REVENUE</b>	<b>\$ 1,675,700</b>	<b>\$ 751,956</b>	<b>\$ 799,954</b>	<b>\$ 1,551,910</b>	<b>\$ 123,796</b>
<b>EXPENDITURES</b>					
<b>Enterprise and Community Services</b>					
3100-100 Salaries	450,611	208,378	235,719	444,097	6,514
3100-200 Payroll Costs	385,995	157,304	195,811	353,114	32,881
3100-300 Contracted Services	21,500	4,481	1,000	5,481	16,019
3100-410 Supplies and Materials	41,500	24,929	18,639	43,568	(2,068)
3100-411 Fuel	1,000	124	876	1,000	-
3100-415 USDA Commodities	90,000	-	-	-	90,000
3100-450 Food	629,747	291,809	185,794	477,602	152,145
3100-460 Non-Consumable	29,240	7,257	6,847	14,105	15,135
3100-470 Computer Software	4,695	3,155	-	3,155	1,540
3100-480 Computer Hardware	1,500	-	-	-	1,500
3100-540 Equipment Replacement	10,662	-	-	-	10,662
3100-640 Dues and Fees	9,250	9,222	-	9,222	28
<b>TOTAL EXPENDITURES</b>	<b>1,675,700</b>	<b>\$ 706,658</b>	<b>\$ 644,686</b>	<b>\$ 1,351,344</b>	<b>\$ 324,356</b>
				<b>FOOD SERVICE EST EFB \$</b>	<b>200,566</b>

**North Santiam School District 29J**  
**Appropriations: Budget Vs. Actual**  
**Fiscal Year 2024-25, As of 01/31/2025**

<b>General Fund (100)</b>	<b>Appropriations</b>	<b>YTD</b>	<b>Encumbrances</b>	<b>Totals</b>	<b>Resolutions</b>	<b>(Over)/Under Budget</b>
1000 Instruction	17,894,865	7,120,072	8,945,407	16,065,479		1,829,386
2000 Support Services	12,489,338	6,667,882	4,682,458	11,350,340		1,138,998
3000 Community Services	5,700	4,645	662	5,308		392
5200 Transfers	80,786	80,786	-	80,786		-
6000 Contingency	661,661	-	-	-		661,661
<b>Sub Total</b>	<b>\$ 31,132,350</b>	<b>\$ 13,873,385</b>	<b>\$ 13,628,528</b>	<b>\$ 27,501,913</b>	<b>\$ -</b>	<b>\$ 3,630,437</b>
<b>Special Revenue Funds (200)</b>						
1000 Instruction	3,357,615	1,141,042	1,032,415	2,173,457		1,184,158
2000 Support Services	4,705,226	1,474,092	857,235	2,331,328		2,373,898
3000 Community Services	108,253	34,763	32,089	66,852		41,401
4000 Facilities Acquisition	200,000	-	-	-		200,000
5200 Transfers	258,425	168,624	-	168,624		89,801
5300 Apportionment of Funds by ESD	14,952	-	-	-		14,952
6000 Contingency	2,313,022	-	-	-		2,313,022
<b>Sub Total</b>	<b>\$ 10,957,493</b>	<b>\$ 2,818,521</b>	<b>\$ 1,921,740</b>	<b>\$ 4,740,260</b>	<b>\$ -</b>	<b>\$ 6,217,233</b>
<b>Food Service Funds (299)</b>						
3000 Community Services	1,675,700	706,658	644,686	1,351,344	-	324,356
<b>Sub Total</b>	<b>\$ 1,675,700</b>	<b>\$ 706,658</b>	<b>\$ 644,686</b>	<b>\$ 1,351,344</b>	<b>\$ -</b>	<b>\$ 324,356</b>
<b>PERS Bond Debt Service (310.321.375)</b>						
5100 Debt Service	5,125,000	671,646	4,451,652	5,123,297	-	53,1703
6000 Contingency	1,882,155	-	-	-	-	1,882,155
<b>Sub Total</b>	<b>\$ 7,007,155</b>	<b>\$ 671,646</b>	<b>\$ 4,451,652</b>	<b>\$ 5,123,297</b>	<b>\$ -</b>	<b>\$ 1,883,858</b>
<b>Facilities (400,401,420,425,426,430,448)</b>						
1000 Instruction Services	100,000	9,509	76,000	85,509		14,491
2000 Support Services	410,010	145,242	-	145,242		264,768
4000 Facilities Acquisition	2,551,654	94,463	-	94,463		2,457,191
5110 Debt Service	41,500	40,531	-	40,531		969
5200 Transfers	-	-	-	-		-
6000 Contingency	1,308,266	-	-	-		1,308,266
<b>Sub Total</b>	<b>\$ 4,411,430</b>	<b>\$ 289,745</b>	<b>\$ 76,000</b>	<b>\$ 365,745</b>	<b>\$ -</b>	<b>\$ 4,045,685</b>
<b>Internal Service Funds (600)</b>						
2000 Support Services	251,200	113,574	210	113,784		137,416
6000 Contingency	589,379	-	-	-		589,379
<b>Sub Total</b>	<b>\$ 840,579</b>	<b>\$ 113,574</b>	<b>\$ 210</b>	<b>\$ 113,784</b>	<b>\$ -</b>	<b>\$ 726,795</b>
<b>Trust and Agency Fund (700)</b>						
2000 Support Services	48,542	4,000	-	4,000	-	44,542
<b>Sub Total</b>	<b>\$ 48,542</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ 44,542</b>
<b>Total Appropriations</b>	56,073,249	18,477,528	20,722,815	39,200,343	-	16,872,906
<b>Total Unappropriated</b>	930,000	-	-	-	-	930,000
<b>APPROPRIATION TOTAL</b>	<b>\$ 57,003,249</b>	<b>\$ 18,477,527.67</b>	<b>\$ 20,722,815.00</b>	<b>\$ 39,200,342.67</b>	<b>\$ -</b>	<b>\$ 17,802,906</b>

**North Santiam School District 29J**  
**Special Revenue Funds**  
**Fiscal Year 2024-25, As of 1/31/2025**

Special Revenue Funds: MISC	Allocation	Beginning Fund Bal	YTD Revenue	YTD Exp/Enc	Fund Balance
201: Board Reserve	\$ -	\$ 1,001,791	\$ -	\$ -	\$ 1,001,791
202: Textbook Reserve	\$ -	\$ 1,006,350	\$ -	\$ -	\$ 1,006,350
205: CTE Construction House	\$ -	\$ 47,915	\$ -	\$ 4,831	\$ 43,084
206: CTE SHS Grants	\$ -	\$ -	\$ -	\$ -	\$ -
211: United Way	\$ -	\$ -	\$ -	\$ -	\$ -
216: Misc Grants	\$ -	\$ 8,426	\$ -	\$ 8,206	\$ 220
230: Technology Services	\$ -	\$ 12,836	\$ 570	\$ -	\$ 13,406
231: After School Grant	\$ -	\$ 11,763	\$ -	\$ 10,500	\$ 1,263
240: E-Rate Category 1	\$ -	\$ 87,848	\$ -	\$ 6,750	\$ 81,098
241: Nike Grant	\$ -	\$ -	\$ -	\$ -	\$ -
243: District Grants	\$ -	\$ 1,619	\$ 1,100	\$ 977	\$ 1,742
244: E-Rate Category 2	\$ -	\$ -	\$ 37,924	\$ 50,219	\$ (12,295)
249: SB 1149	\$ -	\$ 138,610	\$ 37,351	\$ 168,624	\$ 7,337
278: Communication/Community Engagement	\$ -	\$ 41,539	\$ -	\$ 4,916	\$ 36,623
280: Homeless Support	\$ -	\$ -	\$ -	\$ -	\$ -
281: PERS Increase Reserve	\$ -	\$ 775,000	\$ -	\$ -	\$ 775,000
284: SHS Athletic Improvement Fund	\$ -	\$ 19,072	\$ 7,931	\$ 5,611	\$ 21,391
<b>TOTALS</b>	<b>\$ -</b>	<b>\$ 3,152,768</b>	<b>\$ 84,876</b>	<b>\$ 260,634</b>	<b>\$ 2,977,010</b>

Special Revenue Funds: GRANTS	Allocation	Beginning Fund Bal	YTD Revenue	YTD Exp/Enc	Grant Balance
204: ARP HCY I	\$ 5,546	\$ -	\$ 5,546	\$ 5,546	\$ -
209: ESSER III	\$ 43,096	\$ -	\$ 43,096	\$ 43,096	\$ -
215: Title IV	\$ 38,192	\$ -	\$ 7,124	\$ 22,676	\$ 15,516
219: Title III	\$ 14,649	\$ -	\$ 359	\$ 4,435	\$ 10,214
221: IDEA 611	\$ 915,999	\$ -	\$ 249,556	\$ 623,301	\$ 292,698
222: Carl Perkins CTE	\$ -	\$ -	\$ 1,250	\$ 1,250	\$ (1,250)
224: HB3499 EL Transformation	\$ 125,000	\$ -	\$ 36,844	\$ 97,711	\$ 27,289
225: IDEA 611 ARP	\$ -	\$ -	\$ -	\$ -	\$ -
227: Title I-A	\$ 573,631	\$ -	\$ 148,971	\$ 496,596	\$ 77,035
228: Title II-A	\$ 134,752	\$ -	\$ 9,958	\$ 47,736	\$ 87,016
232: Outdoor School	\$ -	\$ -	\$ -	\$ 73,102	\$ (73,102)
247: IDEA 619	\$ 6,244	\$ -	\$ -	\$ -	\$ 6,244
251: Student Investment Act	\$ 2,948,160	\$ 707,241	\$ -	\$ 1,802,735	\$ 1,145,425
252: High School Success	\$ 808,661	\$ -	\$ 184,126	\$ 403,145	\$ 405,516
255: Preschool Promise	\$ 652,116	\$ -	\$ 150,595	\$ 405,690	\$ 246,426
259: Career Pathways Program	\$ 15,793	\$ -	\$ 6,811	\$ 13,209	\$ 2,585
274: SIA - EIS	\$ 6,139	\$ -	\$ 971	\$ 9,047	\$ (2,909)
275: Oregon Community Foundation	\$ -	\$ -	\$ -	\$ -	\$ -
276: OSU Grant	\$ -	\$ -	\$ -	\$ -	\$ -
277: TAP Grants	\$ 72,350	\$ -	\$ -	\$ -	\$ 72,350
279: Early Literacy Grant	\$ 207,526	\$ 52,016	\$ -	\$ 137,177	\$ 70,350
282: Oregon Extended Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
283: PEEK Grant	\$ 65,000	\$ -	\$ 23,095	\$ 23,095	\$ 41,905
285: SB283 Mentorship	\$ 40,000	\$ -	\$ 4,601	\$ 58,188	\$ (18,188)
287: MAPS CU Grant	\$ 750	\$ -	\$ 750	\$ -	\$ 750
<b>TOTALS</b>	<b>\$ 6,673,605</b>	<b>\$ 759,257</b>	<b>\$ 873,652</b>	<b>\$ 4,267,734</b>	<b>\$ 2,405,870</b>

<b>FY24/25 REVENUE</b>	<b>July Actual</b>	<b>August Actual</b>	<b>September Actual</b>	<b>October Actual</b>	<b>November Actual</b>	<b>December Actual</b>	<b>January Actual</b>	<b>February Projected</b>	<b>March Projected</b>	<b>April Projected</b>	<b>May Projected</b>	<b>June Projected</b>
<b>General Fund Revenue</b>												
Local Sources	\$71,354.00	\$88,039.63	\$94,203.89	\$99,247.03	\$6,720,196.49	\$474,912.54	\$235,353.32	\$131,314.42	\$233,054.96	\$127,444.44	\$139,233.88	\$488,198.94
Intermediate Sources	\$0.00	\$0.00	\$1,608.89	\$0.00	(\$3,553.39)	\$115,131.00	\$0.00	\$0.00	\$298,695.57	\$0.00	\$56,632.70	\$27,820.83
State Sources	\$3,036,727.00	\$1,517,452.00	\$1,518,752.98	\$1,517,452.00	\$1,517,452.00	\$1,517,452.00	\$1,659,851.53	\$1,580,518.33	\$1,503,031.58	\$1,719,813.64	\$2,084,728.38	\$0.00
Federal Sources	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,174.00	\$0.00
Other Sources	\$5,324,858.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Other Revenue</b>												
Special Revenue Funds/BFB	\$4,324,121.00	\$122,240.00	\$41,918.47	\$515,657.34	\$321,360.35	\$400,413.59	\$344,107.42	\$396,198.52	\$3,449,484.51	\$415,325.26	\$1,184,504.50	\$111,172.10
Debt Service Funds/BFB	\$2,401,159.31	\$79,882.16	\$232,361.00	\$223,189.44	\$2,261,375.93	\$404,535.48	\$257,609.76	\$329,790.88	\$395,549.19	\$338,308.95	\$347,868.55	\$877,909.21
Capital Project Funds/BFB	\$3,785,905.32	\$1,748.79	\$5,908.78	\$20,899.81	\$117.50	\$255,758.50	\$1,421.79	\$73,398.87	\$9,946.66	\$63,691.49	\$10,251.63	\$19,851.44
Internal Service Funds/BFB	\$595,176.46	\$6.51	\$23.97	\$23.12	(\$36,154.33)	\$108,076.06	\$40,541.66	\$33,623.16	\$33,623.16	\$33,623.16	\$33,623.16	\$33,623.16
Trust and Agency Funds/BFB	\$47,292.11	\$0.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	\$2,427.10	\$1,291.97	\$2,925.02	\$0.00
<b>Total Cash In</b>	<b>\$19,586,593.20</b>	<b>\$1,809,369.09</b>	<b>\$1,894,777.98</b>	<b>\$2,376,468.74</b>	<b>\$10,780,794.55</b>	<b>\$3,290,279.17</b>	<b>\$2,538,885.48</b>	<b>\$2,544,844.18</b>	<b>\$5,925,812.74</b>	<b>\$2,699,498.92</b>	<b>\$3,868,941.81</b>	<b>\$1,558,575.68</b>

<b>EXPENDITURES</b>	<b>July Actual</b>	<b>August Actual</b>	<b>September Actual</b>	<b>October Actual</b>	<b>November Actual</b>	<b>December Actual</b>	<b>January Actual</b>	<b>February Projected</b>	<b>March Projected</b>	<b>April Projected</b>	<b>May Projected</b>	<b>June Projected</b>
<b>General Fund Expenditures</b>												
Salaries	\$300,922.16	\$336,995.26	\$1,259,716.73	\$1,264,978.01	\$1,286,427.78	\$1,245,159.53	\$1,245,649.18	\$1,210,570.48	\$1,201,913.86	\$1,200,807.88	\$1,192,694.85	\$2,825,474.47
Associated Payroll Costs	\$160,631.92	\$215,145.16	\$705,456.47	\$752,426.78	\$708,593.61	\$774,835.71	\$729,792.79	\$749,087.07	\$726,066.91	\$744,084.97	\$750,081.09	\$1,706,587.32
Purchased Services	\$93,895.28	\$126,976.07	\$199,639.40	\$342,175.79	\$157,252.96	\$437,566.25	\$455,511.93	\$286,815.39	\$280,271.52	\$477,287.33	\$277,125.32	\$746,655.13
Supplies and Materials	\$79,736.84	\$65,512.31	\$64,643.43	\$93,833.05	\$45,352.91	\$33,528.49	\$79,477.83	\$19,709.67	\$58,051.13	\$67,762.34	\$91,876.63	\$104,550.13
Capital Outlay	\$41,841.16	\$4,576.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,765.89	\$2,765.89	\$2,765.89	\$2,765.89	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Objects	\$348,917.32	\$5,554.08	\$7,867.27	\$3,277.09	\$11,771.10	\$2,673.83	\$2,470.10	\$1,222.76	\$5,037.28	\$2,291.74	\$5,880.26	\$2,837.88
Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,786.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Other Expenditures</b>												
Special Revenue Funds	\$119,936.00	\$415,982.00	\$852,530.00	\$459,362.00	\$459,719.83	\$658,681.18	\$527,912.44	\$683,489.42	\$985,690.79	\$837,501.76	\$1,401,936.91	\$2,830,609.91
Debt Service Funds	\$0.00	\$0.00	\$0.00	\$330,621.85	\$0.00	\$341,023.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,133,435.60
Capital Project Funds	\$75,840.00	\$82,632.00	\$77,435.00	\$14,978.00	\$11,278.12	\$900.00	\$24,989.13	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00
Internal Service Funds	\$210.00	\$8,955.00	\$0.00	\$85,987.00	\$0.00	\$0.00	\$210.00	\$0.00	\$0.00	\$84,057.90	\$0.00	\$215,196.91
Trust and Agency Funds	\$2,500.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$0.00	(\$500.00)	\$0.00	\$0.00	\$0.00	\$1,618.07	\$14,562.60
<b>Total Cash Out</b>	<b>\$1,224,430.68</b>	<b>\$1,262,327.91</b>	<b>\$3,167,288.30</b>	<b>\$3,349,639.57</b>	<b>\$2,680,396.31</b>	<b>\$3,575,154.66</b>	<b>\$3,065,513.40</b>	<b>\$2,953,660.67</b>	<b>\$3,259,797.39</b>	<b>\$3,416,559.80</b>	<b>\$3,723,979.03</b>	<b>\$11,630,007.95</b>

**Total Additon/Deficit** **\$18,362,162.52** **\$547,041.18** **(\$1,272,510.32)** **(\$973,170.83)** **\$8,100,398.24** **(\$284,875.49)** **(\$526,627.92)** **(\$408,816.50)** **\$2,666,015.35** **(\$717,060.88)** **\$144,962.78** **(\$10,071,432.27)**

<b>PROJECTED ENDING FUND BALANCE</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
<b>PROJECTED ENDING FUND BALANCE</b>	<b>\$18,362,162.52</b>	<b>\$18,909,203.70</b>	<b>\$17,636,693.38</b>	<b>\$16,663,522.55</b>	<b>\$24,763,920.79</b>	<b>\$24,479,045.30</b>	<b>\$23,952,417.38</b>	<b>\$23,543,600.88</b>	<b>\$26,209,616.23</b>	<b>\$25,492,555.35</b>	<b>\$25,637,518.13</b>	<b>\$15,566,085.86</b>
Fund 100	\$7,406,994.32	\$8,257,727.04	\$7,634,969.50	\$6,794,977.81	\$12,819,674.55	\$12,352,620.28	\$11,734,923.30	\$11,176,584.79	\$10,937,260.31	\$10,289,518.26	\$10,258,863.16	\$5,388,680.00
Fund 200	\$4,204,185.00	\$3,910,443.00	\$3,099,831.47	\$3,156,126.81	\$3,017,767.33	\$2,759,499.74	\$2,575,694.72	\$2,288,403.82	\$4,752,197.54	\$4,330,021.04	\$4,112,588.63	\$1,393,150.82
Fund 300	\$2,401,159.31	\$2,481,041.47	\$2,713,402.47	\$2,605,970.06	\$4,867,345.99	\$4,930,857.80	\$5,188,467.56	\$5,518,258.44	\$5,913,807.63	\$6,252,116.58	\$6,599,985.13	\$4,344,458.74
Fund 400	\$3,710,065.32	\$3,629,182.11	\$3,557,655.89	\$3,563,577.70	\$3,552,417.08	\$3,807,275.58	\$3,783,708.24	\$3,857,107.11	\$3,867,053.78	\$3,930,745.27	\$3,940,996.90	\$3,910,848.34
Fund 600	\$594,966.46	\$586,017.97	\$586,041.94	\$500,078.06	\$463,923.73	\$571,999.79	\$612,331.45	\$645,954.61	\$679,577.77	\$629,143.03	\$662,766.19	\$481,192.44
Fund 700	\$44,792.11	\$44,792.11	\$44,792.11	\$42,792.11	\$42,792.11	\$56,792.11	\$57,292.11	\$57,292.11	\$59,719.21	\$61,011.18	\$62,318.13	\$47,755.53

**CASH REPORT**

<b>Monthly Beginning Balance</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
General Checking	\$2,680,027.97	\$1,179,642.38	\$269,885.88	\$989,867.25	\$697,186.83	\$1,380,638.94	\$1,139,057.83	\$1,033,842.69	\$0.00	\$0.00	\$0.00	\$0.00
LGIP Main	\$14,040,849.00	\$16,959,749.90	\$18,351,833.30	\$16,307,325.49	\$15,045,138.46	\$17,896,821.35	\$22,146,423.54	\$21,610,868.12	\$0.00	\$0.00	\$0.00	\$0.00
LGIP PERS UAL	\$61,688.95	\$385,818.21	\$578,517.29	\$772,024.59	\$966,260.08	\$1,161,125.23	\$1,165,370.14	\$1,360,970.02	\$0.00	\$0.00	\$0.00	\$0.00
US Bank 2021 Bond	\$654,377.00	\$149,054.34	\$225,072.63	\$301,252.82	\$377,543.96	\$453,949.20	\$380,681.00	\$457,250.45	\$0.00	\$0.00	\$0.00	\$0.00
Scholarship Checking	\$44,049.00	\$39,799.11	\$39,299.11	\$39,299.11	\$37,799.11	\$37,799.11	\$51,799.11	\$51,299.11	\$0.00	\$0.00	\$0.00	\$0.00
	\$17,480,991.92	\$18,714,063.94	\$19,464,608.21	\$18,409,769.26	\$17,123,928.44	\$25,224,326.68	\$24,939,451.19	\$24,412,823.27	\$24,004,006.77	\$26,670,022.12	\$25,952,961.24	\$26,097,924.02
<b>Monthly Ending Balance</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
General Checking	\$1,179,642.38	\$269,885.88	\$989,867.25	\$697,186.83	\$1,380,638.94	\$1,139,057.83	\$1,033,842.69					
LGIP Main	\$16,959,749.90	\$18,351,833.30	\$16,307,325.49	\$15,045,138.46	\$17,896,821.35	\$22,146,423.54	\$21,610,868.12					
LGIP PERS UAL	\$385,818.21	\$578,517.29	\$772,024.59	\$966,260.08	\$1,161,125.23	\$1,165,370.14	\$1,360,970.02					
US Bank 2021 Bond	\$149,054.34	\$225,072.63	\$301,252.82	\$377,543.96	\$453,949.20	\$380,681.00	\$457,250.45					
Scholarship Checking	\$39,799.11	\$39,299.11	\$39,299.11	\$37,799.11	\$37,799.11	\$51,799.11	\$51,299.11					
<b>PROJECTED ENDING CASH BALANCE</b>	<b>\$18,714,063.94</b>	<b>\$19,464,608.21</b>	<b>\$18,409,769.26</b>	<b>\$17,123,928.44</b>	<b>\$25,224,326.68</b>	<b>\$24,939,451.19</b>	<b>\$24,412,823.27</b>	<b>\$24,004,006.77</b>	<b>\$26,670,022.12</b>	<b>\$25,952,961.24</b>	<b>\$26,097,924.02</b>	<b>\$16,026,491.75</b>
												<b>Outstanding Items</b>
<b>Diffence between Fund Balance and Cash Balance</b>												<b>(\$460,405.89)</b>



# North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

**A RESOLUTION TO  
AUTHORIZE TRANSFER OF CONTINGENCY FUNDS  
FOR THE FISCAL YEAR 2024-25  
RESOLUTION 022025C**

**BE IT RESOLVED** that the Board of Directors of the North Santiam School District hereby authorizes the transfer of fund balance in the Board Reserve Fund from Function 6000, Contingency, to the PERS Reserve Fund, Function 6000, Contingency. The purpose of the transfer is to increase the PERS Reserve Fund due to future rate increases and the expiration of the PERS side account. This transfer does not change adopted budget appropriations;

**TRANSFER REQUEST**

Reduce Fund 201, Function 6000 Contingency, \$1,000,000

Increase Fund 281 Function 6000 PERS Reserve, \$1,000,000

\_\_\_\_\_  
Erin Cramer, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest, Lee Loving, Superintendent

\_\_\_\_\_  
Date



North Santiam School District  
 1155 N 3rd Ave - Stayton, OR 97383  
[www.nssd29j.org](http://www.nssd29j.org)

Superintendent, Lee Loving  
 Director of Business & Fiscal Services, Rhonda Allen  
**2025-2026 Budget Committee**

<b>BOARD MEMBERS</b>	Term Expires	<b>COMMUNITY MEMBERS</b>	Term Expires
Mackenzie Strawn Director #1	06/30/25	Brandon John Position #8	06/30/27
Erin Cramer Director #2	06/30/27	Brunk Conley Position #9	06/30/27
Laura Wipper Director #3	06/30/25	Casey Dark Position #10	06/30/27
Mike Wagner Director #4	06/30/27	Moria Thiessen Position #11	06/30/27
Mark Henderson Director #5	06/30/27	Scott Knox Position #12	06/30/25
Coral Ford Director #6	06/30/27	Karen Odenthal Position #13	06/30/25
Alisha Oliver Director #7	06/30/25	Randy Forrette Position #14	06/30/26

Budget committee members are appointed to three-year terms by the school board. At the end of a budget committee member term, the incumbent member can be reappointed at the discretion of the governing body.



# North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

## A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR THE FISCAL YEAR 2024-2025 RESOLUTION 022025B

WHEREAS, ORS 294.471 provides for making a supplemental budget for an occurrence or condition which had not been ascertained at the time of the preparation of a budget for the current fiscal year, which requires a change in financial planning, and

WHEREAS, after the adoption of the budget, North Santiam School District needs to recognize an increase of instruction, support services, and contingency in the General Fund greater than 10% due to a higher than budgeted Beginning Fund Balance;

WHEREAS, after the adoption of the budget, North Santiam School District needs to recognize an increase in instruction, support services, and community service in the Special Revenue Funds greater than 10%; and to recognize a decrease in Special Revenue Funds in Apportionment of Funds by ESD (5300). The increase in appropriation is due to an increase in grant awards not anticipated at the time of the budget adoption; the decrease in 5300 is due to NSSD direct services of private school grant funding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of North Santiam School District:

The supplemental budget for the fiscal year 2024-25 is hereby adopted, and the amounts appropriated by the Board of Directors under Resolution 022025B for the General Fund and Special Revenue Funds are hereby amended as follows:

<u>Appropriation Category</u>	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<b>General Fund</b>			
1000: Instruction Services	\$17,894,865	\$ 55,000	\$17,949,865
2000: Support Services	\$12,489,338	\$ 617,526	\$13,106,864
6000: Contingency	\$ 661,661	\$ 338,339	\$ 1,000,000



# North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

<u>Appropriation Category</u>	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<b>Special Revenue Funds</b>			
1000: Instruction	\$ 3,357,615	\$ 549,096	\$ 3,906,711
2000: Support Services	\$ 4,704,726	\$ 246,013	\$ 4,950,739
3000: Community Service	\$ 108,753	\$ 55,807	\$ 164,560
5300: Apportionment of Funds	\$ 14,952	\$ (14,952)	\$ 0

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Erin Cramer, Board Chair

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Date

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Attest, Lee Loving, Superintendent

---

Date

1155 N 3<sup>rd</sup> Ave, Stayton, Oregon 97383

P: 503.769.6924 F: 503.769.3578

[www.nssd29j.org](http://www.nssd29j.org) ~ [communications@nsantiam.k12.or.us](mailto:communications@nsantiam.k12.or.us)



**2024-24 Board of Directors**

**Board Chair**, Erin Cramer    **Board Vice-Chair**, Mackenzie Strawn  
**Board Members**: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver  
**Student Representatives to the Board**, Lucas Joyce & Haley Butenschoen  
**Superintendent**, Lee W. Loving  
**Director of Business & Fiscal Services**, Rhonda Allen  
**Director of Human Resources**, Danielle Blackwell  
**Director of Teaching & Learning**, Nicole Duncan  
**Director of Special Programs**, Melissa Glover  
**Director of Nutrition Services**, John Barnes  
**Director of Safety, Security & Health Services**, Gary Rychard  
**Director of Facilities**, Dave Parsons  
**Superintendent/School Board Executive Assistant**, Tonia Whisman

*Access to the agenda and meeting materials can be located on the District website at [www.nssd29j.org](http://www.nssd29j.org) > [Board of Directors](#) > [Agendas/Meeting Minutes](#)*

**Thursday, January 23, 2025 Regular Session**  
**Stayton Middle School Cafeteria, 1021 Shaff Road, Stayton, OR 97383 ~ 5:15 PM**  
<https://www.youtube.com/@northsantiamschooldistrict7812>

**MINUTES - DRAFT**

**1. CALL REGULAR SESSION TO ORDER**

The Board Chair called the meeting to order at 5:15 pm and noted that all board members were present. He then led everyone in the pledge of allegiance.

**2. RECESS INTO EXECUTIVE SESSION PER ORS 192.660(2)(f)-To consider records exempt by law from public inspection and ORS 332.061-To examine confidential records.**

The Board recessed into executive session at 5:20 pm after the Board Chair read the applicable ORS information and instructions for the proceedings. This portion of the meeting was not open to the public.

**3. RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 6:00 pm.

**4. RECESS**

There was no recess.

**5. AGENDA APPROVAL**

Changes to the agenda after posting on January 17, 2025 were acknowledged, and there was a motion to add an additional item to enter back into executive session after the business portion of the meeting and

to move the action item on the executive session to occur afterward:

**Revised Attachments-**

17.2- BCBA & BCBA-AR (original attachments didn't include strikeouts)

**MOTION-AGENDA APPROVAL**

*Motion that the Board modify the agenda to add an additional executive session as per ORS 192.660 (2)(f) after item 20 and to move agenda item 14 (action on executive session) to occur immediately after that.*

**Motion Made By: Alisha Oliver**

**Vote: 7-0, motion passed**

**6. SPOTLIGHT**

**6.1. School Board Recognition Month**

January is School Board Recognition Month and board members were acknowledged for their years of service.

**6.2. School Spotlight**

The Principal from Stayton Intermediate/Middle School, Mike Proctor, was joined by Sarah Corbett, Kaylee Nickol, Sophia Dustin, and Kaydence Kelly. The students performed the skit they created as the final project from their 7th-grade social studies class on ancient Greece. Mike then spent time explaining how SIMS uses Star Assessments to track their student's academic progress and identify needs for improvement in efforts in order to prepare for the state-wide assessments. His presentation can be viewed at the link below:

[Stayton Intermediate\\_Middle School 2025 Board Spotlight](#)

**7. STUDENT BUSINESS: Lucas Joyce/Haley Butenschoen**

Lucas and Haley provided the monthly student activities report. It can be viewed via the link below:

[ASB School Board Presentation 2024-25](#)

**8. CITY COUNCIL LIAISON REPORTS:**

**Stayton:** David Patty was not present but shared an email indicating the city has been officially awarded a Safe Routes To School grant in the amount of \$542,000. In addition, the county was awarded \$1.6 million for a project near Stayton Elementary.

**Sublimity:** no report

**Lyons:** Mike Wagner noted there is an open position on the city council since he was voted in as mayor.

**9. SUPERINTENDENT'S REPORT: Lee W. Loving**

- Follow up on the board request to adjust, align & clarify processes and protocols in handbooks. He reviewed the sections of the District-wide handbook that he is currently revising.
- Mid-year goal conferences with principals and directors will occur in Jan. & early Feb.
- "Every Student Belongs" trainings will occur on 1/24 (Classified & DO) and 1/31 (Licensed) and board members were encouraged to attend
- Sopa con el Supt. en Espanol (Soup with the Supt in Spanish)- 1/27 @ SIMS Cafeteria
- Stayton HS Booster Club Auction @ The Oregon Garden - 2/8 - 5:00 pm
- Superintendent Goals Update

**10. TEACHING & LEARNING REPORT: (written report only)**

[Teaching & Learning Board Report January 2025.docx](#)

**11. BUSINESS & FISCAL SERVICES REPORT: Rhonda Allen**

**11.1. 2023-24 Audit Review**

Director Allen briefly reviewed the findings from the 2023-24 audit. She noted a finding in the federal audit of the Nutrition Services Dept. that necessitates the need for corrective action. She also indicated that the finding was the result of three (paper) sheets of lunch counts that were missing during the audit. They were eventually located, and the reported lunch counts were confirmed to be accurate.

The board asked Rhonda for a response from Accuity regarding their practice of sending surveys to board members. Specifically, they want to know if they all should be receiving the survey annually and, if so, if they can receive evidence of this practice for prior years.

**MOTION: CORRECTIVE ACTION PLAN**

*Motion that the board approves the corrective action plan for finding number 2024-001 from the 2023-24 audit as presented.*

**Motion Made By: Alisha Oliver**

**Vote: 7-0, motion passed**

[NORTH SANTIAM SCHOOL DISTRICT AUDITED FINANCIALS 06302024](#)

[NORTH SANTIAM SCHOOL DISTRICT BOARD REPORT 06302024](#)

[Plan of Action OR Sec of State 2324 Audit.docx](#)

**11.2. Monthly Financial Report**

Director Allen's monthly financial report can be viewed via the links below.

[Financial Board Report Dec2024](#)

[Financial Report PPT- January 2025](#)

**11.3. 2025-26 Budget Committee Calendar (proposed)**

The proposed calendar for the 2025-26 budget committee was submitted for approval.

**MOTION-BUDGET CALENDAR**

*Motion that the board approves the budget committee calendar as presented.*

**Motion Made By: Alisha Oliver**

**Vote: 7-0, motion passed**

[Budget Calendar 2025.26](#)

**12. LICENSED/CLASSIFIED UNION REPORTS: Union Reps.**

Licensed Union Rep. Wayne Lindsey reviewed the student scholarships and teacher grants that the union has granted in the previous year.

**13. PUBLIC COMMENT**

There was no public comment.

**14. ACTION BASED ON EXECUTIVE SESSION**

This was moved to occur as agenda item #22 after a new #21 was added (continuation of the executive session from #2).

**15. 5-MINUTE RECESS**

The Board recessed from 8:01-8:10.

## 16. CONSENT AGENDA

### 16.1. *Action: Approval of Meeting Minutes*

[12.19.24 Minutes-DRAFT](#)

[01.14.25 minutes-DRAFT](#)

[01.15.25 Priorities Sub-Committee minutes-DRAFT](#)

### 16.2. *Action: Approval of New Hires*

#### **New Hires (Board Action Required)**

Brynlee Ramsay - SUB/Math

#### **Resignations (Informational Only)**

Andrew Hockman - SUB

#### **Retirements (Informational Only)**

Darren Shryock - SHS/AD-AP - effective 6/30/25

[Jan 2025 Licensed Staff report](#)

### 16.3. *Action: Approval of Consent Agenda*

There was a request to pull the licensed report to allow for discussion.

#### **MOTIONS-CONSENT AGENDA**

*Motion that the Board approve 16.1 of the Consent Agenda as presented.*

**Motion Made By: Alisha Oliver**

**Vote: 7-0**

There were clarifying questions regarding the retiring employee and a statement that the resigning employee will be missed.

*Motion that the Board approve 16.2 of the Consent Agenda as presented.*

**Motion Made By: Mackenzie Strawn**

**Vote: 7-0**

## 17. POLICY UPDATES

### 17.1. **IKF-Graduation Requirements**

The Board continued discussions regarding graduation requirements and changes to policy IKF-Graduation Requirements. Since honors courses are more complex and likely more time-intensive, the board suggested the number of credits required for the Academic Honors Diploma also be reduced from 26 to 24. This would not prohibit students from earning more than 24 credits; it would simply not require them.

Once all final revisions have been made, the District recommends that the changes go into effect for the class of 2027. The proposed policy will be reviewed by SHS administrators, counselors, and students and be brought back for additional discussion in February.

[Clean Copy IKF -Grad Requirements revised 01.23.25](#)

[IKF -Grad Requirements revised 01.23.25](#)

### 17.2. **Student Representative Policies/Recruitment Strategies**

The Board discussed potential changes to the policy and AR and possible recruitment strategies for future representatives. Coral will work with Supt. Loving to revise the policy to incorporate the suggestions made in the board meeting, which would allow the board to be more involved in the process. The board recommends focusing on recruitment strategies, minimum application requirements, and the selection process for potential candidates.

**BCBA - Student Rep. to the Board**  
**BCBA-AR1- Student Reps. to the Board**  
[BCBA- Student Rep. on the Board](#)  
[BCBA-AR-Student Reps on the Board](#)  
**17.3. Additional Policies/First Readings**

DBEA-School District Budget Committee (revised) - Mark

EBBA-Student Health Services (replacement) - Erin  
EBBA- First Aid (delete)  
EBBA-AR-First Aid Infection Control (delete due to new EBBA)  
JHC- Student Health Services & Reqs (delete due to new EBBA)

GBEB-Communicable Diseases in School (revised) - Alisha  
GBEB-AR-Communicable Diseases in School (replacement)  
GBEB/JHCC-AR-Communicable Diseases (delete)

All of these are recommended for deletion because this content should be covered in the district's Communicable Disease Plan.

GBEBA-Staff HIV, AIDS and HBV (delete)  
JHCC - Communicable Diseases - Students, (delete)  
JHCC-AR1 - Communicable Diseases - Students, (delete)  
JHCC-AR2- Communicable Diseases (delete)  
JHCCA - Students - HIV, HBV and AIDS\*\*(delete)

[DBEA -School District Budget Committee 01.23.25](#)  
[EBBA-AR \(delete\) First Aid- Infection Control 01.23.25](#)  
[EBBA \(delete\) First Aid 01.23.25](#)  
[EBBA \(replace\) Student Health Services 01.23.25](#)  
[GBEB -Communicable Diseases 01.23.25](#)  
[GBEB-AR \(replace\) Communicable Diseases in Schools 01.23.25](#)  
[GBEB JHCC-AR \(delete\) Communicable Diseases 01.23.25](#)  
[JHC \(delete\)-Student Health Services and Requirements 01.23.25](#)  
[JHCCA \(delete\) Students HIV, HBV, AIDS 01.23.25](#)  
[JHCC-AR 2 \(delete\) -Communicable Diseases 01.23.25](#)  
[JHCC-AR1 \(delete\) Communicable Diseases – Student 01.23.25](#)  
[GBEBA \(delete\) Staff HIV, AIDS, HBV 01.23.25](#)  
[JHCC \(delete\) Communicable Diseases-students 01.23.25](#)

**18. [STRATEGIC PLANNING UPDATE: Laura Wipper/Alisha Oliver](#)**

Laura Wipper shared that she plans to meet with Supt. Loving the following week to finish the version of the plan that will be presented to the board for discussion.

**19. [LEGISLATIVE PRIORITIES SUB-COMMITTEE: Coral Ford](#)**

The committee met and determined that for a variety of reasons, the sub-committee is delaying further until they have the opportunity to align with the strategic plan once it's completed. They also hope to collaborate with other district boards, which would require additional coordination.

**20. [BOARD REFLECTIONS/ANNOUNCEMENTS](#)**

The Board noted they enjoyed seeing students demonstrate their learning in unique ways (skit). Coral noted she would be sharing comments regarding proposed policy EBBA with the board secretary.

21. **RECESS INTO EXECUTIVE SESSION PER ORS 192.660(2)(f)-To consider records exempt by law from public inspection and ORS 332.061-To examine confidential records.**

The Board recessed into executive session per ORS 192.660 (2)(f) and ORS 332.061 at 9:20 pm.

22. **RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 10:34 pm.

23. **ACTION BASED ON DISCUSSION IN EXECUTIVE SESSION**

**MOTION**

*In reference to the appeal dated November 27, 2024, I move that the Board modify the decision of the superintendent that was issued November 15, 2024 which shall be supplemented by a letter written by the board chair consistent with the direction provided by the board in executive session.*

**Motion Made By: Laura Wipper**

**Vote: 5-2, motion passed: Laura Wipper-yes, Mike Wagner-yes, Erin Cramer-yes, Mark Henderson-yes, Alisha Oliver-yes, Coral Ford-no, Mackenzie Strawn-no**

24. **INFORMATION ONLY**

**24.1.1. Pest Control Applications**

[2025 Annual IPM Report](#)

**24.1.2. Field Trip Report:**

[Jan 2025 Fieldtrips Board Report](#)

**24.2. Student Enrollment:**

[Jan 2025 Enrollment Totals](#)

**24.3. Future Agenda Items:**

[Agenda Items Annual Calendar rev 04.24](#)

**24.4. Upcoming Board Events & Activities:**

Included in the meeting materials.

25. **Adjourn**

The Board Chair adjourned the meeting at 10:36 pm

EQUAL OPPORTUNITY EMPLOYER



# 2025-2026 Staff Calendar



North Santiam School District  
1155 N 3rd Ave - Stayton, OR 97383  
www.nisantiam.k12.or.us

July 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
August 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
September 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
October 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
November 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
December 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 4	Independence Day
Aug 18-20	New Licensed Staff Training
Aug 20	New Classified Staff Training
Aug 25-Aug 28	*Staff Work/In-Service Days
Aug 29	Non-work Day
Sept 1	Labor Day
Sept 2	First Day of School (K-9)
Sept 3	First Day of School (10-12)
Oct 10	State-wide Teacher In-Service Day
Oct 31	Grading Day/Mid-Term 1
Nov 4-7	Conferences Occur
Nov 7	Early Release
Nov 10	Conference Hours Payback
Nov 11	Veterans Day
Nov 26-28	Thanksgiving Break
Dec 22-Jan 2	Winter Break
Jan 19	Martin Luther King Jr. Day
Jan 23	Grading Day, Term 1
Jan 23	Classified In-Service Day
Jan 30	Teacher In-Service Day
Feb 16	Presidents' Day
March 23-27	Spring Break
April 3	Grading Day/Mid-Term 2
April 6-9	Conferences Occur
April 9	Early Release
April 10	Conference Hours Payback
May 25	Memorial Day
June 5	SHS Graduation
June 9 <	Last day of School
June 10 <	Grading Day, Term 2
June 11 <	Last day for Teachers
June 19	Juneteenth

Student contact Sept	21
Student contact Oct	21
Student contact Nov	15
Student contact Dec	15
Student contact Jan	17
Student contact Feb	19
Student contact March	17
Student contact April	20
Student contact May	20
Student contact June	7
Student contact total	172

Licensed Contract Days	
In-Service Days	4
Conference Days	2
Grading Days	4
Non-school Work Days	3
Holidays	5
Student Contact	172
Total Contract	190

	No School-Holiday/Break
	Late Start
	New Staff Orientation
	In-Service
	Grading Day
	In-service or Work Day-TBA
	Early Release
	Conference Hours

△ Classified staff should refer to their work calendars regarding dates with this symbol and for their start/end dates as they vary by position

< Dates may be extended due to unplanned closures

	New Staff Orientation
	In-service or Work Day-TBA
	Classified non-work days, varies
	Last day for grades K-7, 9-11

January 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
February 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
March 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
April 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
May 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
June 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## Calendar Notes

\*These In-service (2) and work dates (2) are set by building admin and will be communicated prior to the start of the school year.

△ Classified non-work days, varies

< Dates may be extended due to unplanned closures

○ Last day for grades K-7, 9-11

△ Classified non-work days, varies

○ Last day for grades K-7, 9-11

△ Classified non-work days, varies

○ Last day for grades K-7, 9-11



*Approved by Executive Council on 11.21.2024*

*Approved by Willamette ESD Board on 12.10.2024*

BE IT RESOLVED THAT, pursuant to the provisions of ORS 334.175, the Board of Directors of the North Santiam School District approves the following 2025-27 Local Service Plan Resolution:

**WESD PROVIDED SERVICES: WESD Uses Non-LSP Funds, No Cost to Districts**

- Attendance Services (Districts less than 1000 students)
- Homeschool Registration
- Regional Leadership Meetings
- Crisis Response Team
- Youth Suicide Prevention Services

**PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS:**

- Audiology Services
- Autism Services
- Behavior Intervention Program
- Behavior Services / School Psych
- Braille Transcription Services
- EI/ECSE Evaluations
- Nursing Services
- Occupational & Physical Therapy Services
- Professional Development/Trainings
- Speech/Language/Augmentative Communication
- Transition Specialist Services
- Vision Education Assistant
- SPED Administration Services
- Licensed Clinical Social Worker
- Preschool Administration & Oversight
- Preschool Curriculum Coaching & Support

**TECHNOLOGY SUPPORTS:**

- Cybersecurity Audits
- Desktop Support
- Network Services
- Software Supports
- Technology Training
- Student Information Services
- HR & Financial Systems
- Special Education Systems
- Oregon Data Suite/Early Indicator & Intervention Sys.

**SCHOOL IMPROVEMENT SERVICES:**

- Family Support Advocate
- Library Media Specialist
- Mid-Willamette Education Consortium
- School Safety Supports
- Individualized School Improvement Services/Assessments
- Social Emotional Learning Services
- Student Internship Coordination
- Willamette Career Academy
- Willamette School Improvement Consortium
- Willamette Promise Services
- Newcomer & Recent Arriver Transcript Review

**ADMINISTRATIVE & SUPPORT SERVICES FOR DISTRICTS:**

- Business Services
- Communications, Marketing & Bond Services
- Courier
- Criminal History Background Checks
- Data Analysis and/or Data Coaches
- Grant Writing Services
- Human Resources Services
- Legal Services
- Professional Support Services/PD Services
- Program & Project Evaluation Services
- Substitute & Employee Management
- Translation Services
- Medicaid Billing/MAC Claiming

**SERVICES PROVIDED TO ENTITIES OTHER THAN COMPONENT DISTRICTS**

In an effort to remain transparent, Willamette ESD (WESD) discloses that the following services may be provided to public or private entities that are outside of the WESD region. In addition to any services listed on page one of this documents, other services may include:

**PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS:**

- Special Education Services: Autism Spectrum Disorder Consultation and Resources and Classroom services for students who are Deaf and Hard of Hearing. Related Services including, but not limited to: Physical Therapy, Occupational Therapy, Speech Therapy, Autism Specialist, Behavior Intervention Program and Sign Language Instruction

**SCHOOL IMPROVEMENT SERVICES:**

- Willamette Promise and Willamette Career Academy

**TECHNOLOGY SUPPORT:**

- Student Information Services, HR & Financial Systems, Desktop Support, Network Services and Oregon Data Suite/Early Indicator & Intervention System

**ADMINISTRATIVE AND SUPPORT SERVICES FOR DISTRICTS:**

- Contracted Courier Services to Private Schools; Data Analysis; Program and Project Evaluation Services, Grant Writing Services, Legal Services, Regional Educator Network, Professional Support Services/PD Services and Business Services

**This certifies that the 2025-27 Local Service Plan is hereby adopted by the North Santiam School District Board of Directors on the 20th day of February 20, 2025.**

\_\_\_\_\_  
Erin Cramer, Board Chair

\_\_\_\_\_  
Lee Loving, Superintendent

If these resolution services are approved by two-thirds of the school districts' Board of Directors with the majority of the students within WESD, WESD will budget for the services for the 2025-27 fiscal years, subject to the statutory limitation.

## Summary

Senate Bill (SB) 992 (2023) replaced the “Alternative Certificate” with a “Certificate of Attendance.”

Additionally, SB 3 (2023) added one-half credit each of higher education and career path skills and personal financial education to the diploma and the modified diploma, therefore, reducing the number of elective credits by 1 to maintain the 24 credits. Both of these are effective for students who began grade 9 in the 2023-2024 school year.

The State Board of Education adopted the half credit for civics passed in SB 513 (2021) into OAR 581-022-2000. This is effective for students who began grade 9 in the 2022-2023 school year. Additional rules adopted by the State Board affect a variety of changes in policy which include language on additional credit requirements, Essential Skills, and updated parent notice requirements.

Also of note is the requirement for a district board to define criteria for the issuance of a certificate of attendance to a student in their district when they do not satisfy the requirements to receive a diploma.

OSBA still anticipates additional rules (which may affect this policy) resulting from the passage of House Bill 4137 (2024) and affecting ORS 329.451; the bill creates a path for students who have completed an International Baccalaureate program to satisfy graduation requirements.

## North Santiam School District

Code: IKF  
Adopted: 7/01/96  
Revised/Readopted: 6/23/11; 03/15/12; 7/19/12;  
2/21/13; 12/18/14; 10/19/17;  
10/18/18; 10/17/19; 5/18/23  
Orig. Code: IKF/IKFC

### Graduation Requirements\*\*

The Board will establish graduation requirements, for awarding **the following diplomas and of a high school diploma, a modified diploma, an extended diploma, and an alternative certificate** certificate of attendance which meet or exceed state requirements.

- Standard Diploma (24 credits)
- Academic Honors Diplomas (24 credits)
- Modified Diploma (24 credits)
- Extended Diplomas (12 credits)
- Certificate of Attendance (no credits awarded)

~~These requirements will be published yearly in the parent/student handbook.~~ A student may satisfy graduation requirements in less than four years. The district will award a diploma to a student fulfilling graduation requirements in less than four years if consent is given by the student’s parent or guardian or by the student if the **studenty isare** 18 years of age or older or emancipated.

~~If the district requires diploma requirements beyond the state requirements, the district shall grant a waiver for those requirements to any student who, at any time from grade 9 to 12, was:~~

¶

~~A foster care child<sup>1</sup>;~~

~~Experiencing houselessness<sup>2</sup>;~~

~~Homeless;~~

~~A runaway;~~

~~A child in a military family covered by the Interstate Compact on Educational Opportunity for Military Children;~~

~~A child of a migrant worker; or~~

~~Enrolled in the Youth Corrections Education Program or the Juvenile Detention Education Program; or~~

~~<sup>3</sup>Enrolled in an approved recovery school under ORS 336.680.~~

~~For any student identified above, the district shall accept any credits earned by the student in an educational program<sup>4</sup> in this state, applying those credits toward the state requirements for a diploma if the credits satisfied those requirements in that educational program in this state.~~

## Standard Diploma

A standard diploma will be awarded to students in grades 9 through 12 who ~~meet the~~ earn 24 ~~units of~~ credits, ~~which include at least~~. The course credits outlined below in items 1-9 are required by law and account for 19 of the required 24 credits. The remaining credits are fulfilled by courses of the student's choosing.

1. Three (3.0) credits of mathematics (must include Algebra I or above with all courses aligned to the adopted Algebra, Geometry, and Data Reasoning standards) ~~two units that are at a level higher than Algebra I);~~
2. ~~Four (4.0) credits of English language arts (shall include the equivalent of one unit credit in written composition);~~
3. Three (3.0) credits of science;

---

<sup>1</sup>~~“Foster child” isAs defined in ORS 30.297.~~

<sup>2</sup>~~{ORS 329.451(2) and OAR 581-022-use the term “homeless.”} See OAR 581-022-2000 for additional information.~~

<sup>3</sup>~~Applies to high school diplomas awarded on or after January 1, 2026.~~

<sup>4</sup>~~“Educational program in this state” means an educational program that is provided by a school district, a public charter school, an approved recovery school (applies to diplomas awarded on or after January 1, 2026), the Youth Corrections Education Program or the Juvenile Detention Program, or funded as provided by ORS 343.243 for students in a long term care or treatment facility described in ORS 343.961962 or a hospital identified in ORS 343.261.~~

4. Three (3.0) credits in social sciences (shall include 0.5 credit of U.S. Civics<sup>5</sup> credit in addition to at least 2.5 credits of credit aligned to the Oregon State Board adopted standards for U.S. and World History, Geography, Economics and <sup>6</sup>Financial Literacy); ~~Three credits of social sciences (including history, civics<sup>7</sup>, geography, and economics (including personal finance))~~
5. <sup>8</sup>One-half (0.5) credit of higher education and career path skills;
6. <sup>9</sup>One-half (0.5) credit of Personal Financial education;
7. One (1.0) credit in Hhealth education;
8. One (1.0) credit in physical education; and
9. Three (3.00 credits in Career and Technical eEducation (CTE), the arts or world language<sup>10</sup> (creditsunits shall be earned in any one or a combination).

The district shall offer students credit options provided the method for obtaining such credits is described in the student’s personal education plan and the credit is earned by meeting requirements described in Oregon Administrative Rule (OAR) 581-022-2025.

To receive ~~an honors diploma, a Stayton High School diploma, a standard diploma, or modified diploma,~~ in addition to the credit requirements, as outlined above in ~~OAR 581-022-2000 and OAR 581-022-2010,~~ respectively, a student must:

1. ~~11 Demonstrate proficiency in the Essential Skills of reading, writing and apply mathematics in a variety of settings; applied math (OAR 581-022-2115);~~¶
2. ~~2. Develop an education plan and build an education profile;~~
3. Demonstrate extended application of standards through a collection of evidence (or include evidence in existing collections); and

<sup>5</sup> Civics becomes a half-credit requirement beginning on January 1, 2026 (ORS 329.451).

<sup>6</sup> This requirement is replaced with a one-half credit of personal financial education requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year.

~~<sup>7</sup> Civics becomes a half-credit requirement beginning on January 1, 2026 (ORS 329.451).~~ ¶

<sup>8</sup> Higher education and career path skills becomes a one-half credit graduation requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year (a requirement for a high school diploma awarded on or after January 1, 2027; a district may request a one-year waiver in accordance with law).

<sup>9</sup> Personal finance education becomes a one-half credit graduation requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year (a requirement for a high school diploma awarded on or after January 1, 2027; a district may request a one-year waiver in accordance with law).

<sup>10</sup> “World languages” includes sign language, heritage languages and languages other than a student’s primary language.

~~<sup>11</sup> The State Board of Education has waived this requirement in Essential Skills for students graduating through the 2027-2028 school year.~~ ¶

4. Participate in career-related learning experiences.
5. ~~12 Demonstrate proficiency in the Essential Skills of reading, writing and apply mathematics in a variety of settings; applied math (OAR 581-022-2115);¶~~
6. ~~Develop an education plan and build an education profile;¶~~
7. ~~Demonstrate extended application of standards through a collection of evidence (or include evidence in existing collection(s)); and;¶~~
8. ~~Participate in career-related learning experiences.¶~~

## Academic Honors Diploma

Students who intend ~~on going to college~~ to apply to a college or university after graduation should consider ~~them~~ Academic Honors Program. Honors and AP (Advanced Placement) courses are more rigorous than standard courses. They are intended to prepare students for more challenging college classes and in some cases, can earn the student college credit. Honors/AP courses also help demonstrate academic excellence for secondary education entrance applications.

To graduate with Academic Honors, a student must have:

1. Completed the requirements for a ~~State of Oregon Stayton High School~~ Diploma;
2. ~~Have a~~ At least ten (10) credits in courses designated ~~College Prep or Honors/AP~~ courses. A list of the available courses designated as ~~College Prep and Honors/AP~~ for the current school year can be found in the ~~High School SHS~~ Curriculum Guide which is available on the school's website and in the counseling office.
  - a. ~~College Pprep/Honors/AP~~ credit will not be:
    - (1) Issued for any regularly scheduled class taken on an independent study basis;
    - (2) Counted toward Academic Honors for any class taken before ninth grade. Students must take ten (10) credits of ~~collegeprep/Honors/AP~~ classes during grades 9-12.
  - b. ~~College prep/Honors/AP~~ credit can be authorized for certain classes ~~that are~~ taken at an accredited college or university with prior consent of a counselor as long as all ~~the above~~ requirements stipulated in items ~~(1. through 5)~~ of this section are also met.
3. ~~Have a~~ A Grade Point Average (GPA) of 3.50 ~~or better~~ after 7 semesters;
4. ~~Have a~~ A minimum of five (5) graded classes each term for ~~all~~ four years. This does NOT include Pass/No Pass classes (teacher aide, peer tutor, etc.);
5. ~~Have a~~ An English ~~language arts~~ (LA/WR) class every term (except ~~for~~ Early College students);

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~~12 The State Board of Education has waived this requirement in Essential Skills for students graduating through the 2027-2028 school year.¶~~

6. Two (2) years of the same world language (beginning with the class of 2027);
7. Attended high school for eight complete semesters.

The Academic Honors Board – consisting of two (2) counselors, the principal (or their designee), and two (2) teachers – will designate college prep/Honors/AP classes. The courses will be reviewed each year and will change as the curriculum dictates. The Academic Honors Board will review the curriculum of transfer students to determine eligibility.

Students participating in the Early College program may be considered eligible for the Academic Honors Diploma on an individual basis with approval from the counseling department.

### ~~Stayton High School Diploma~~

~~A Stayton High School diploma will be awarded to students in grades 9 through 12 who have completed a minimum of 26 credits which include at least:~~

- ~~1. Three credits of mathematics (shall include one unit at the Algebra I level and two units that are at a level higher than Algebra I);~~

~~Four credits of language arts (shall include the equivalent of one unit in written composition);~~

~~Three credits of science;~~

~~One-half credit of High School Success;~~

~~One credit of world history;~~

~~One credit of U.S. history;~~

~~One-half credit of American Government;~~

~~One credit in health education;~~

~~One credit in physical education;~~

~~One-half credit of personal finance;~~

~~One-half credit of economics;~~

~~Three credits in career and technical education, the arts or world language (units shall be earned in any one or a combination);~~

~~Seven credits of electives.~~

### ~~Essential Skills and English Language Learners~~

~~The district will allow English Language Learner (ELL) students to demonstrate proficiency in all required Essential Skills.~~

~~¶~~

~~The district will develop procedures to provide assessment options as described in the *Test Administration Manual*, in the ELL student's language of origin for those ELL students who meet the criteria above and will develop procedures to ensure that locally scored assessment options administered in an ELL student's language of origin are scored by a qualified rater.~~

~~¶~~

### ~~Essential Skills Appeal~~

~~¶~~

~~The district will follow Board policy KL – Public Complaints in the event of an appeal for the denial of a diploma based on the Essential Skills graduation requirement. The district will retain student work samples and student performance data to ensure that sufficient evidence is available in the event of an appeal.~~

~~¶~~

### Modified Diploma

A modified diploma will be awarded **only** to students who have demonstrated **the an** inability to meet the full set of academic **content** standards adopted by the State Board of Education for a **high school standard** diploma while receiving reasonable modifications and accommodations. A modified diploma may **will** only be awarded to a student who meets the **eligibility following** criteria **below** and other criteria, if applicable, outlined in OAR 581-022-2010 (3):

1. ~~Has~~ The student has a documented history of **an** inability to maintain **grade-level grade level** achievement due to significant learning and instructional barriers; or
2. **The student has** ~~Has~~ a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students; who, while in grade nine through completion of high school, complete 24 credits. **The course credits outlined below in items 1-9 are required by law and account for 13 of the required 24 credits. The remaining credits are fulfilled by courses of the student's choosing.**  
~~which shall include:~~

1. Three **(3.0)** credits in **language arts**;
2. Two **(2.0)** credits in mathematics;
3. Two **(2.0)** -credits in science;
4. Two **(2.0)** credits in social sciences (which may include **hHistory, eCivics, gGeography, and eEconomics (including personal finance)**);

<sup>13</sup>One-half **(0.5)** credit in **pPersonal fFinancial education**;

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<sup>13</sup> This unit of credit applies to all students who are awarded a modified diploma on or after January 1, 2027.

<sup>14</sup>One-half (0.5) credit in higher education and career path skills;

5. One (1.0) credit in health education;
6. One (1.0) credit in physical education; and
7. One (1.0) credit in Career Technical Education (CTE) technology, the arts, or a world language (units/credits may be earned in any one or a combination).

Students may earn additional credits **to earn** a modified diploma pursuant to OAR 581-022-2010.

In addition to credit requirements, as outlined in OAR 581-022-2010, a student must:

¶

1. <sup>15</sup>Demonstrate proficiency in the Essential Skills of reading, writing and apply mathematics in a variety of settings;¶
2. Develop an education plan and build an education profile; and¶
3. Demonstrate extended application of standards through a collection of evidence (or include evidence in existing collection(s)).¶

A student must also demonstrate proficiency in the Essential Skills with reasonable modifications and accommodations.¶

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:¶

¶

1. For a student on an individualized education program (IEP) or Section 504 plan, any modifications to work samples must be consistent with the requirements established in the IEP or 504 plan. Modifications include practices and procedures that compromise the intent of the assessment through a change in the achievement level, construct/learning expectations, construct, or content that is to be measured, grade level standard, or measured outcome of the assessment. This means that IEP or 504 school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard. The IEP or 504 team must inform the student's parent that the use of a modification on an assessment will result in an invalid assessment;¶
2. For a student not on an IEP or 504 plan, any modifications to work samples must have been provided to the student during their instruction in the content area to be assessed and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.¶

Students **without** not on an IEP or a Section 504 Plan may not receive a modified statewide Smarter Balanced assessment.¶

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<sup>14</sup> This unit of credit applies to all students who are awarded a modified diploma on or after January 1, 2027.

<sup>15</sup> The State Board of Education has waived this requirement in Essential Skills for students graduating through the 2027-2028 school year.¶

A student's school team (which must include an adult student, parent/guardian of the student) shall decide if that a student will should work toward a modified diploma no earlier than the end of grade six<sup>6</sup> and no later than two years before the student's anticipated exit from high school.

A student's school team may decide to revise a modified diploma decision.

A student's school team may decide that a student who was not previously working toward a modified diploma should work toward one when the student is less than two years from the anticipated exit from high school if the documented history has changed.

~~Beginning in grade five or beginning after~~ For students with a documented history as described above to qualify for a modified diploma, the district shall annually provide to the parents or guardians of students, beginning in grade five or after such documented history has been established, the following:

1. Information student, information about the availability of high school diplomas, modified diplomas and the requirements for such diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any reporting for the State or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

### ~~[(<sup>16</sup>)] Essential Skills~~

~~The district [will] [will not] allow English Language Learner (ELL) students to demonstrate proficiency in Essential Skills in the student's language of origin for a high school diploma or of a modified diploma.~~

~~The district will develop procedures to provide local performance assessment options as described in the *Local Performance Assessment Manual*, in the ELL student's language of origin, and will develop procedures to ensure that locally scored assessment options administered in an ELL student's language of origin are scored by a qualified rater.~~

### ~~Essential Skills Appeal~~

~~The district will [establish an appeal process] [follow Board policy KL - Public Complaints] in the event of an appeal for the denial of a diploma based on the Essential Skills graduation requirement. The district will retain student work samples and student performance data to ensure that sufficient evidence is available in the event of an appeal.]~~

## Extended Diploma

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<sup>16</sup> ~~{[OAR 581-022-2120(2) requires districts to have "policy whether to allow ELL students to demonstrate proficiency in all required Essential Skills in the students' language of origin." OAR 581-022-2120(4) waives this requirement through the 2027-28 school year.] Therefore, these two sections, i.e., Essential Skills and Essential Skills Appeal, are not required to be in policy at this time. The district could elect to keep the language and the bracketed portion of this footnote.}~~

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a high school diploma while receiving reasonable modifications and accommodations. ~~To be eligible for an extended diploma, a student must:~~

To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than ~~six~~ credits in a self-contained special education classroom, and will include:
  - a. Two (2.0) credits in mathematics;
  - b. Two (2.0) credits in language arts of English;
  - c. Two (2.0) credits in science;
  - d. Three (3.0) credits in History, Geography, Economics; or Civics;
  - e. One (1.0) credit in health education;
  - f. One (1.0) credit in physical education; and
  - g. One (1.0) credit in the arts or a world language; and
2. Have a documented history of:
  - a. An inability to maintain grade level achievement due to significant learning and instructional barriers; ~~or~~
  - b. A medical condition that creates a barrier to achievement; or
  - c. A change in the student's ability to participate in grade-level activities as a result of a serious illness or injury that occurred after grade eight.

For students with a documented history, the district shall annually provide the parents or guardians of such students, beginning in grade five or after such documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas, and the requirements for such diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any reporting for the state or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

~~Beginning in grade five or beginning after a documented history to qualify for an extended diploma, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an alternative certificate. ¶~~

¶

#### ~~Alternative Certificates ¶~~

¶

~~Alternative certificates will be awarded to students who do not satisfy the requirements for a diploma, a modified diploma, or an extended diploma if the students meet minimum credit requirements established by the district. ¶~~

¶

~~Beginning in grade five or beginning after a documented history to qualify for an alternative certificate the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an alternative certificate.¶¶~~

## Certificate of Attendance

A {<sup>17</sup>} certificate of attendance<sup>18</sup> will be awarded to students who:

1. Have maintained regular full-time attendance<sup>19</sup> for at least four years beginning in grade nine;
2. Do not satisfy requirements for a high school diploma, modified diploma or extended diploma; and
3. Have a documented history<sup>20</sup>.

For students with a documented history<sup>21</sup>, the district shall annually provide the parents or guardians of such students, beginning in grade five or after such a documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas and the requirements for the diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any required reporting for the State or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

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<sup>17</sup> {The Board shall define criteria for a certificate of attendance. OAR 581-022-2200 (3). See the Oregon Department of Education’s [Certificates for School Completion: Questions and Answers Related to the Implementation of SB 992.](#)}

<sup>18</sup> A student who began grade 9 before July 1, 2020, may be awarded an alternative certificate if the student satisfies the requirements for an alternative certificate which are in effect on the day before July 1, 2024.

<sup>19</sup> {There is no established definition of “regular full-time attendance. The district should review any existing attendance definitions, consider the needs of students in the district and establish clear criteria. This should include how excused and unexcused absences are counted. A few options are provided.}

[“Regular full-time attendance” means not being absent for more than 10 percent of school days that the student is enrolled in a school year. See OAR 581-020-0631 for definition of chronic absenteeism. Excused absences [are considered absences for this purpose] [will not be counted against a student.]]

[“Regular full-time attendance” means not having eight or more unexcused absences in any four-week period during which school is in session. See ORS 339.065 for definition of irregular attendance. This will be calculated on an annual basis and equates to having unexcused absences for less than 20 percent of the days or class periods during which school is in session.]

<sup>20</sup> “Documented history” means evidence in the cumulative record and education plans of a student that demonstrates the inability over time to maintain grade level achievement even with appropriate modifications and accommodations.

<sup>21</sup> “Documented history” means evidence in the cumulative record and education plans of a student that demonstrates the inability over time to maintain grade level achievement even with appropriate modifications and accommodations.

## Other District Responsibilities

The district will ensure that all students have onsite access to the appropriate resources and courses to earn the diplomas offered. ~~achieve a diploma, a modified diploma, an extended diploma, or an alternative certificate at each high school in the district.~~ The district will provide age appropriate and developmentally appropriate literacy instruction to all students until graduation.

The district may not deny a student who has the documented history listed under the modified diploma or extended diploma requirements outlined above the opportunity to pursue a diploma with more stringent requirements, ~~than a modified diploma or an extended diploma~~ for the sole reason the student has the documented history ~~documented history listed under the above modified diploma or extended diploma requirements.~~

The district may award a modified diploma or an extended diploma to a student only upon the written consent of a student who is an emancipated minor or who has reached the age of 18 (adult student) at the time the modified or extended diploma is awarded, or the student's parent or guardian. The district ~~must~~ shall receive the written consent during the school year in which the modified diploma or the extended diploma is awarded.

A student shall have the opportunity to satisfy the requirements for a modified diploma, an extended diploma, or ~~an alternative~~ certificate of attendance in the later of ~~4~~ either four years after starting the ninth grade 9, or until the student reaches the age of 21 years if the student is entitled to a public education until the age of 21 under state or federal law.

A student may ~~complete~~ satisfy the requirements for a modified diploma, an extended diploma, or ~~an alternative~~ certificate of attendance in less than four years but not less than three years. ~~To~~ In order to satisfy the requirements for a modified diploma, an extended diploma, or ~~a~~ alternative certificate of attendance in less than ~~4~~ four years, the student's parent or guardian or a student who is emancipated or has reached the age of 18 must provide written consent ~~that~~ which clearly states the parent, guardian or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent, who will annually report to the Superintendent of Public Instruction the number of such consents.

A student who qualifies to receive or receives a modified diploma, an extended diploma, or ~~an alternative~~ certificate of attendance shall ~~will~~ have the option of participating in a high school graduation ceremony with the student's class.

A student who receives a modified diploma, an extended diploma, or ~~an alternative~~ certificate of attendance shall have access to instructional hours, hours of transition services and hours of other services that are designed to meet the unique needs of the student. ~~When and when~~ added together, the district will provide a total number of hours of instruction and services to the student that equals at least the total number of instructional hours that ~~is~~ are required to be provided to students who are attending a public high school. The district may not unilaterally decrease the total number of hours of instruction and services to which the student has access regardless of the age of the student.

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student

who has an IEP completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a ~~free appropriate public education~~ ~~Free Appropriate Public Education~~ (FAPE) until the age of 21, even if they have earned a modified diploma, an extended diploma, ~~an alternative certificate of attendance~~, or completion of a General Education Development document. The continuance of services for students with disabilities for a modified diploma, ~~an extended diploma or an alternative certificate of attendance~~ is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

The district may not deny a diploma to a student who has opted out of statewide assessments if the student is able to satisfy all other requirements for the diploma. Students may opt-out of the Oregon statewide assessments in language arts and/or mathematics ~~Students who opt out will need to meet the Essential Skills graduation requirement using another approved assessment option. Students may opt out of the Smarter Balanced or alternate Oregon Extended Assessment~~ by completing the Oregon Department of Education's Opt-out Form<sup>22</sup> and submitting the form to the district.

The district will issue a high school diploma ~~pursuant to Oregon law (ORS 332.114)~~, to a veteran if the veteran resides within the boundaries of the district or is an Oregon resident and attended a high school of the district, or to a deceased veteran, upon request from a representative of the veteran, if the deceased veteran resided within the boundaries of the district at the time of death or was an Oregon resident at the time of death and attended a high school of the district.

The act of ~~district shall establish conduct and discipline consequences for~~ student-initiated test impropriety is prohibited. A student ~~who~~<sup>that</sup> participates in an act of student-initiated test impropriety will be subject to discipline. "Student-initiated test impropriety" means student conduct that is inconsistent with the *Test Administration Manual* or accompanying guidance; or results in a score that is invalid.

END OF POLICY

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**Legal Reference(s):**

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<sup>22</sup> Oregon Department of Education page for: [30-day notice and opt-out form](#)

[ORS 329.007](#)  
[ORS 329.045](#)  
[ORS 329.451](#)  
[ORS 329.479](#)  
[ORS 332.107](#)  
[ORS 332.114](#)  
[ORS 336.585](#)  
[ORS 336.590](#)

[ORS 339.115](#)  
[ORS 339.505](#)  
[ORS 343.295](#)  
  
[OAR 581-021-0009](#)  
[OAR 581-022-0102](#)  
[OAR 581-022-2000](#)  
[OAR 581-022-2005](#)

[OAR 581-022-2010](#)  
[OAR 581-022-2015](#)  
[OAR 581-022-2020](#)  
[OAR 581-022-2025](#)  
[OAR 581-022-2030](#)  
[OAR 581-022-2115](#)  
[OAR 581-022-2120](#)  
[OAR 581-022-2505](#)

*Test Administration Manual*, published by the OREGON DEPARTMENT OF EDUCATION.

*Certificates for School Completion: Questions and Answers Related to the Implementation of SB 992*, published by the OREGON DEPARTMENT OF EDUCATION.

# North Santiam School District

Code: IKF  
Adopted: 7/01/96  
Revised/Readopted: 6/23/11; 03/15/12; 7/19/12;  
2/21/13; 12/18/14; 10/19/17;  
10/18/18; 10/17/19; 5/18/23  
Orig. Code: IKF/IKFC

## Graduation Requirements\*\*

The Board will establish graduation requirements for awarding the following diplomas and certificate of attendance, which meet or exceed state requirements.

- Standard Diploma (24 credits)
- Academic Honors Diploma (24 credits)
- Modified Diploma (24 credits)
- Extended Diplomas (12 credits)
- Certificate of Attendance (no credits awarded)

A student may satisfy graduation requirements in less than four years. The district will award a diploma to a student fulfilling graduation requirements in less than four years if consent is given by the student's parent or guardian or by the student if the student is 18 years of age or older or emancipated.

### Standard Diploma

A standard diploma will be awarded to students in grades 9 through 12 who earn 24 credits. The course credits outlined below in items 1-9 are required by law and account for 19 of the required 24 credits. The remaining credits are fulfilled by courses of the student's choosing.

1. Three (3.0) credits of mathematics (must include Algebra I or above with all courses aligned to the adopted Algebra, Geometry, and Data Reasoning standards),
2. Four (4.0) credits of language arts (shall include the equivalent of one credit in written composition);
3. Three (3.0) credits of science;
4. Three (3.0) credits in social sciences (shall include 0.5 credit of U.S. Civics<sup>1</sup> credit in addition to at least 2.5 credits of credit aligned to the Oregon State Board adopted standards for U.S. and World History, Geography, Economics, and <sup>2</sup>Financial Literacy);

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<sup>1</sup> Civics becomes a half-credit requirement beginning on January 1, 2026 (ORS 329.451).

<sup>2</sup> This requirement is replaced with a one-half credit of personal financial education requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year.

5. <sup>3</sup>One-half (0.5) credit of higher education and career path skills;
6. <sup>4</sup>One-half (0.5) credit of Personal Financial education;
7. One (1.0) credit in Health education;
8. One (1.0) credit in physical education; and
9. Three (3.00) credits in Career and Technical Education (CTE), the arts or world language<sup>5</sup> (credits shall be earned in any one or a combination).

The district shall offer students credit options provided the method for obtaining such credits is described in the student’s personal education plan, and the credit is earned by meeting requirements described in Oregon Administrative Rule (OAR) 581-022-2025.

To receive a diploma, in addition to the credit requirements, as outlined above, a student must:

1. Develop an education plan and build an education profile;
2. Demonstrate extended application of standards through a collection of evidence (or include evidence in existing collections); and
3. Participate in career-related learning experiences.

### Academic **Honors Diploma**

Students who intend to apply to a college or university after graduation should consider the Academic Honors Program. Honors and AP (Advanced Placement) courses are more rigorous than standard courses. They are intended to prepare students for more challenging college classes and help demonstrate academic excellence for secondary education entrance applications.

To graduate with Academic Honors, a student must have:

1. Completed the requirements for a State of Oregon Diploma;
2. At least ten (10) credits in courses designated Honors/AP courses. A list of the available courses designated as Honors/AP for the current school year can be found in the High School Curriculum Guide, which is available on the school’s website and in the counseling office.

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<sup>3</sup> Higher education and career path skills becomes a one-half credit graduation requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year (a requirement for a high school diploma awarded on or after January 1, 2027; a district may request a one-year waiver in accordance with law).

<sup>4</sup> Personal finance education becomes a one-half credit graduation requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year (a requirement for a high school diploma awarded on or after January 1, 2027; a district may request a one-year waiver in accordance with law).

<sup>5</sup> “World languages” includes sign language, heritage languages and languages other than a student’s primary language.

- a. Honors/AP credit will not be:
    - (1) Issued for any regularly scheduled class taken on an independent study basis;
    - (2) Counted toward Academic Honors for any class taken before ninth grade. Students must take ten (10) credits of Honors/AP classes during grades 9-12.
  - b. Honors/AP credit can be authorized for certain classes taken at an accredited college or university with prior consent of a counselor as long as all the requirements stipulated in items 1 through 5 of this section are also met.
3. A Grade Point Average (GPA) of 3.50 or better after 7 semesters;
  4. A minimum of five (5) graded classes each term for all four years. This does NOT include Pass/No Pass classes (teacher aide, peer tutor, etc.);
  5. An English Language Arts(ELA/WR) class every term (except for Early College students);
  6. Two (2) years of the same world language (beginning with the class of 2027);
  7. Attended high school for eight complete semesters.

The Academic Honors Board – consisting of two (2) counselors, the principal (or their designee) and two (2) teachers – will designate/Honors/AP classes. The courses will be reviewed each year and will change as the curriculum dictates. The Academic Honors Board will review the curriculum of transfer students to determine eligibility.

Students participating in the Early College program may be considered eligible for the Academic Honors Diploma on an individual basis with approval from the counseling department.

### **Modified Diploma**

A modified diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a high school diploma while receiving reasonable modifications and accommodations. A modified diploma may only be awarded to a student who meets the eligibility criteria below and other criteria, if applicable, outlined in OAR 581-022-2010 (3):

1. The student has a documented history of an inability to maintain grade-level achievement due to significant learning and instructional barriers; or
2. The student has a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students who, while in grade nine through completion of high school, complete 24 credits. The course credits outlined below in items 1-9 are required by law and account for 13 of the required 24 credits. The remaining credits are fulfilled by courses of the student's choosing.

1. Three (3.0) credits in English language arts;

2. Two (2.0) credits in mathematics;
3. Two (2.0) credits in science;
4. Two (2.0) credits in social sciences (which may include History, Civics, Geography and Economics);
5. <sup>6</sup>One-half (0.5) credit in Personal Financial education;
6. <sup>7</sup>One-half (0.5) credit in higher education and career path skills;
7. One (1.0) credit in Health education;
8. One (1.0) credit in physical education; and
9. One (1.0) credit in Career Technical Education (CTE), the arts or world languages (credits may be earned in any one or a combination).

Students may earn additional credits for a modified diploma pursuant to OAR 581-022-2010.

A student's school team (which must include an adult student, parent/guardian of the student) shall decide if a student will work toward a modified diploma no earlier than the end of grade six and no later than two years before the student's anticipated exit from high school.

A student's school team may decide to revise a modified diploma decision.

A student's school team may decide that a student who was not previously working toward a modified diploma should work toward one when the student is less than two years from the anticipated exit from high school if the documented history has changed.

For students with a documented history as described above, the district shall annually provide the parents or guardians of students, beginning in grade five or after such documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas and the requirements for such diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any reporting for the State or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

### **Extended Diploma**

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<sup>6</sup> This unit of credit applies to all students who are awarded a modified diploma on or after January 1, 2027.

<sup>7</sup> This unit of credit applies to all students who are awarded a modified diploma on or after January 1, 2027.

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a high school diploma while receiving reasonable modifications and accommodations.

To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than 6 credits in a self-contained special education classroom, and will include:
  - a. Two (2.0) credits in mathematics;
  - b. Two (2.0) credits in language arts;
  - c. Two (2.0) credits in science;
  - d. Three (3.0) credits in History, Geography, Economics or Civics;
  - e. One (1.0) credit in Health education;
  - f. One (1.0) credit in physical education; and
  - g. One (1.0) credit in the arts or a world language; and
2. Have a documented history of:
  - a. An inability to maintain grade level achievement due to significant learning and instructional barriers;
  - b. A medical condition that creates a barrier to achievement or
  - c. A change in the student’s ability to participate in grade-level activities as a result of a serious illness or injury that occurred after grade eight.

For students with a documented history, the district shall annually provide the parents or guardians of such students, beginning in grade five or after such documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas and the requirements for such diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any reporting for the state or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

### **Certificate of Attendance**

A {<sup>8</sup>}certificate of attendance<sup>9</sup> will be awarded to students who:

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<sup>8</sup> {The Board shall define criteria for a certificate of attendance. OAR 581-022-2200 (3). See the Oregon Department of Education’s [Certificates for School Completion: Questions and Answers Related to the Implementation of SB 992.](#)}

<sup>9</sup> A student who began grade 9 before July 1, 2020, may be awarded an alternative certificate if the student satisfies the requirements for an alternative certificate which are in effect on the day before July 1, 2024.

1. Have maintained regular full-time attendance<sup>10</sup> for at least four years beginning in grade nine;
2. Do not satisfy requirements for a high school diploma, modified diploma or extended diploma; and
3. Have a documented history<sup>11</sup>.

For students with a documented history<sup>12</sup>, the district shall annually provide the parents or guardians of such students, beginning in grade five or after such a documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas and the requirements for the diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any required reporting for the State or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

### **Other District Responsibilities**

The district will ensure that all students have onsite access to the appropriate resources and courses to earn the diplomas offered. The district will provide age-appropriate and developmentally appropriate literacy instruction to all students until graduation.

The district may not deny a student who has the documented history listed under the modified diploma or extended diploma requirements outlined above the opportunity to pursue a diploma with more stringent requirements, for the sole reason the student has the documented history.

The district may award a modified diploma or an extended diploma to a student only upon the written consent of a student who is an emancipated minor or who has reached the age of 18 (adult student) at the time the modified or extended diploma is awarded, or the student's parent or guardian. The district must

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<sup>10</sup> {There is no established definition of "regular full-time attendance. The district should review any existing attendance definitions, consider the needs of students in the district and establish clear criteria. This should include how excused and unexcused absences are counted. A few options are provided.}

["Regular full-time attendance" means not being absent for more than 10 percent of school days that the student is enrolled in a school year. See OAR 581-020-0631 for definition of chronic absenteeism. Excused absences [are considered absences for this purpose] [will not be counted against a student.]]

["Regular full-time attendance" means not having eight or more unexcused absences in any four-week period during which school is in session. See ORS 339.065 for definition of irregular attendance. This will be calculated on an annual basis and equates to having unexcused absences for less than 20 percent of the days or class periods during which school is in session.]

<sup>11</sup> "Documented history" means evidence in the cumulative record and education plans of a student that demonstrates the inability over time to maintain grade level achievement even with appropriate modifications and accommodations.

<sup>12</sup> "Documented history" means evidence in the cumulative record and education plans of a student that demonstrates the inability over time to maintain grade level achievement even with appropriate modifications and accommodations.

receive the written consent during the school year in which the modified diploma or extended diploma is awarded.

A student shall have the opportunity to satisfy the requirements for a modified diploma, an extended diploma or a certificate of attendance in the later of 4 years after starting grade 9, or until the student reaches the age of 21 years if the student is entitled to a public education until the age of 21 under state or federal law.

A student may complete the requirements for a modified diploma, an extended diploma, or a certificate of attendance in less than four years but not less than three years. To satisfy the requirements for a modified diploma, an extended diploma, or a certificate of attendance in less than 4 years, the student's parent or guardian or a student who is emancipated or has reached the age of 18 must provide written consent that clearly states the parent, guardian or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent, who will annually report to the Superintendent of Public Instruction the number of such consents.

A student who qualifies to receive or receives a modified diploma, an extended diploma, or a certificate of attendance shall have the option of participating in a high school graduation ceremony with the student's class.

A student who receives a modified diploma, an extended diploma, or a certificate of attendance shall have access to instructional hours, hours of transition services and hours of other services that are designed to meet the unique needs of the student. When added together, the district will provide a total number of hours of instruction and services to the student that equals at least the total number of instructional hours that is required to be provided to students who are attending a public high school. The district may not unilaterally decrease the total number of hours of instruction and services to which the student has access regardless of the age of the student.

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student who has an IEP completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a free appropriate public education (FAPE) until the age of 21, even if they have earned a modified diploma, an extended diploma, a certificate of attendance or completion of a General Education Development document. The continuance of services for students with disabilities for a modified diploma, extended diploma or certificate of attendance is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

The district may not deny a diploma to a student who has opted out of statewide assessments if the student is able to satisfy all other requirements for the diploma. Students may opt-out of the Oregon statewide

assessments in language arts and/or mathematics by completing the Oregon Department of Education’s Opt-out Form<sup>13</sup> and submitting the form to the district.

The district will issue a high school diploma to a veteran if the veteran resides within the boundaries of the district or is an Oregon resident and attended a high school of the district, or to a deceased veteran, upon request from a representative of the veteran, if the deceased veteran resided within the boundaries of the district at the time of death or was an Oregon resident at the time of death and attended a high school of the district.

The act of student-initiated test impropriety is prohibited. A student who participates in an act of student-initiated test impropriety will be subject to discipline. “Student-initiated test impropriety” means student conduct that is inconsistent with the *Test Administration Manual* or accompanying guidance or results in a score that is invalid.

END OF POLICY

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**Legal Reference(s):**

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<sup>13</sup> Oregon Department of Education page for: [30-day notice and opt-out form](#)

[ORS 329.007](#)  
[ORS 329.045](#)  
[ORS 329.451](#)  
[ORS 329.479](#)  
[ORS 332.107](#)  
[ORS 332.114](#)  
[ORS 336.585](#)  
[ORS 336.590](#)

[ORS 339.115](#)  
[ORS 339.505](#)  
[ORS 343.295](#)  
  
[OAR 581-021-0009](#)  
[OAR 581-022-0102](#)  
[OAR 581-022-2000](#)  
[OAR 581-022-2005](#)

[OAR 581-022-2010](#)  
[OAR 581-022-2015](#)  
[OAR 581-022-2020](#)  
[OAR 581-022-2025](#)  
[OAR 581-022-2030](#)  
[OAR 581-022-2115](#)  
[OAR 581-022-2120](#)  
[OAR 581-022-2505](#)

*Test Administration Manual*, published by the OREGON DEPARTMENT OF EDUCATION.

*Certificates for School Completion: Questions and Answers Related to the Implementation of SB 992*, published by the OREGON DEPARTMENT OF EDUCATION.

Since the first reading, the verbiage highlighted in yellow has been recommended for consideration.

## North Santiam School District

Code: BCBA  
Adopted: 8/18/16

### Student Representative to the Board

~~The Board recognizes and values student input in the decision-making process. To support and encourage student participation, the board may allow up to two student representatives to serve as advisory members of the Board.~~

~~¶~~

~~Student representatives will have the same privileges of discussion as apply to all Board members but may not cast votes on any motions.~~

~~¶~~

~~Student representatives may not attend executive or emergency sessions.~~

~~¶~~

~~The Board reserves the right to remove a student representative or end the program if issues transpire that lead members to determine it (or an individual) has become counter-productive to the guiding principles of the Board.~~

The Board establishes up to two positions of Student Representative to the Board. A student representative shall not be a voting member of the Board.

A student representative shall be installed on the Board with the following Oath of Office:

“I \_\_\_\_\_, will support the Constitution and the laws of the United States, the state of Oregon and the laws thereof, and the policies of the North Santiam School District, and will discharge the duties of Student Representative to the Board to the best of my ability.”

A student representative on the Board shall be selected through a process established determined by the Board and the Superintendent. The Board and Superintendent will coordinate with District staff to will outline and publish the application and selection process, as well as the roles and responsibilities of a student representative, communication expectations, procedures and regulations for student representatives.

The District will ensure the process and management of student representative application materials, communications and the selection process will comply with the requirements of law related to student records.

A student representative shall not be liable for any acts of the Board.

END OF POLICY

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#### Legal Reference(s):

[ORS 332.107](#)

[Date] [Initials]

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2023).

*Note: BCBA – AR will need to be modified to align with any updated processes, if approved. Proposing that these changes take effect in March of 2025.*

**1. Recommended Changes to Process and Associated Timeline.**

March:

District will modernize Student Representative Application from paper to electronic submission. Applications will go to Lee, one Board Member (eg. Coral), and Tonia.

District will work with ASB and District communications staff to develop a short promo video and communication message.

Superintendent will update BCBA – AR to reflect the new process and eligibility requirements.

April:

First week of April, District will send out the short promo video and communication message to all 10<sup>th</sup> and 11<sup>th</sup> graders and their parents/guardians at Stayton High School and Options Academy (Locust Street and Stayton Virtual) with a link to the Student Representative online application.

Second week of April, one Board Member (eg Coral) will coordinate with District to host a lunch informational session for students to learn more. Students will be invited to attend the April Regular Board Meeting.

May:

Student Representative Applications are due by May 1<sup>st</sup>.

Lee, one Board Member (eg Coral), and Tonia will review Applications, and confirm that applicants meet eligibility requirements. All applicants who meet eligibility requirements will be considered in the May Regular Board Meeting. Applicants are required to attend May Regular Board Meeting to answer any questions the Board may have before they vote.

**2. Recommended Changes to Eligibility Requirements.**

2.0+ GPA

No expulsions in the past 12 months.

Current 10<sup>th</sup> and 11<sup>th</sup> grader at Locust Street (less attendance may be allowed, such as attending 2-3 times a year), Stayton Virtual Academy, and Stayton High School.

**3. Recommended Changes to the Term.**

Student Representatives are welcome to serve from July 1 – June 30.

## Summary

Senate Bill 732 was passed in the 2021 Legislative session requiring districts to establish an educational equity advisory committee. The bill outlines the responsibilities and makeup of the committee. At least one member of the educational equity advisory committee needs to be appointed to the budget committee. This would happen when a position becomes open, it does not establish an additional budget committee member. For districts with an ADM of 10,000 or less, the committee must convene no later than September 15, 2025.

## North Santiam School District

Code: DBEA  
Adopted: 7/01/96  
Readopted: 10/16/97; 7/16/09; 6/15/17  
Orig. Code: DBEA

### School District Budget Committee

By law, the budget committee is charged with making recommendations concerning financial priorities.

The budget committee will ~~be have the responsibility of~~ responsible for reviewing the financial programs of the district, reviewing the proposed district budget as presented by the superintendent, and recommending an annual or biennial district budget in keeping with the provisions of applicable state laws.

Educational policy decisions are the responsibility of the Board, not the budget committee. The committee does not have the authority to add programs, ~~or to~~ approve additional personnel, or increased salaries. While the committee may, in effect, delete programs because of a fund decrease ~~the deletion of funds~~, the committee is charged primarily with a fiscal evaluation of programs. The committee may, alternatively, set an amount that ~~changes to be cut from~~ the recommended budget and may request ~~the that~~ administration make such changes ~~reductions~~ in accordance with priorities set by the Board.

The following will govern the make-up and process of establishing the district's budget committee:

The budget committee consists of seven members appointed by the Board plus the elected Board members of the district. To be eligible for appointment, the appointive member must:

1. Live and be registered to vote in the district;
2. Not be an officer, agent, or employee of the district;

No budget committee member may receive any type of compensation from the district.

At least one member of the budget committee must be a member of the district's educational equity advisory committee;<sup>[1]</sup>

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[1] Districts with ADM of 10,000 or under are required to convene an educational equity advisory committee no later than September 15, 2025. A budget committee is not required to include a member of the educational equity advisory committee of the school district until a vacancy on the budget committee occurs by a member who is not also a member of the school district board.

At its first meeting every January, the Board will identify vacant budget committee positions that must be filled by appointment of the Board. The Board will announce the vacancies and receive applications from interested persons between the January and February meetings. Such applications will include an acknowledgment that the applicant is willing to serve as a member of the budget committee and to adhere to the policies of the district.

At the first regular Board meeting in February, the Board will review the names of persons who've submitted applications and names of those who are willing to be reappointed for another term. The Board will appoint persons to fill the vacant positions and reappoint those whose terms expired at the end of the last budget cycle. If any vacancies occur during the middle of a term, the newly appointed member will serve the remainder of the term and be considered for reappointment when it expires. The Board may appoint budget committee members to as many consecutive terms as deemed appropriate.

[  
~~The Board will develop a procedure for advertising budget committee vacancies and for appointing interested citizens to those positions.~~

3. The appointive committee members of ~~a~~the budget committee in a district that prepares an annual budget will be appointed for ~~terms of~~ three-year terms ~~years~~. The terms will be staggered so that, as near as practicable, ~~approximately~~ one-third of the ~~terms of the~~ appointive members' terms ~~members~~ end each year.

~~If any appointive member is unable to complete the term for which the member he or she was appointed, the Board will announce the vacancy at the first regular Board meeting following the committee member's resignation or removal of the committee member.~~ An appointment to fill the position for its unexpired term will be made at the next regular Board meeting.

### **Budget Committee Responsibilities**

The following items explain the budget committee's responsibilities:

At its first meeting after appointment, the budget committee will elect a presiding officer ~~chair and vice chair~~ from among its members. It may also establish ~~such~~ other ground rules, as ~~it deems~~ necessary for successful operation of the committee;:-

A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action;:-

The budget ~~As provided by law, the~~ committee shall hold one or more meetings to receive ~~will hear~~ the budget message ~~presented by the superintendent~~, receive the budget document and to provide members of the public with an opportunity to ask questions about, ~~listen to comments~~ and comment on the budget document. The budget officer shall ~~suggestions by patrons and~~ announce the time and place for ~~all its future~~ meetings, as provided by law. All meetings of the budget committee are open to the public;:-

The budget committee may request ~~of the superintendent or business manager any~~ to review information ~~that the superintendent or business manager used to prepare or revise~~ the budget document. ~~in the preparation of or for use in revising~~. The committee may request the attendance of any district employee at its meetings. The budget committee will approve the budget document as submitted by the superintendent or as subsequently revised by the committee;:-

After approval of the original or revised budget document, the budget committee’s duties cease. The Board will hold a hearing on the approved budget ~~is held by the Board.~~

END OF POLICY

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**Legal Reference(s):**

[ORS 174.130](#)

[ORS 192.610 - 192.695](#)

[ORS 294.305 - 294.565](#)

[ORS 329.711](#)

[ORS 433.835 - 433.875](#)

**~~Cross Reference(s):~~**

~~DBG – Budget Hearing~~

## Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEB are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

### Policies/ARs Impacted by these Revisions

#### **INCLUDED IN JANUARY FOR REVIEW**

EBBA – First Aid\*\*, Delete

EBBA – Student Health Services\*\*, Highly Recommended, New

EBBA-AR – First Aid - Infection Control, Delete

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JHC – Student Health Services and Requirements\*\*, Delete (in lieu of new EBBA)

JHCC – Communicable Diseases - Students, Delete

JHCC-AR – Communicable Diseases - Students, Delete

JHCCA – Students - HIV, HBV and AIDS\*\*, Delete

#### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

#### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional

JH – Student Welfare\*\*, Optional

JHCA/JHCB – Immunization and School Sports Participation\*\*, Highly Recommended

## North Santiam School District

Code: EBBA-AR  
Revised/Reviewed: Unknown ; 6/15/17  
Orig. Code: EBBA-AR

### **First Aid- Infection Control**

*(Recommend delete in lieu of current OSHA requirements and training standards.)*

Health department information about the transmission of diseases including AIDS and HBV<sup>1</sup> focuses on “body fluids” as a possible carrier of organisms that can infect others. The term includes drainage from cuts and scrapes, vomit, urine, feces, respiratory secretions (nasal discharge), saliva, semen and blood. While any contact with the body fluids of another person presents a risk, the level of risk is very low. The risk is increased if the fluid comes in contact with a break in the skin of another individual. Generally, simple consistent standards and procedures of cleanliness minimize risk.

The following procedures are precautionary measures against the transmission of diseases. Prudent actions are to be employed by all staff and students. These actions should focus primarily on steps that students and staff members can take to ensure their own well-being.

Those who administer first aid, provide physical care or may otherwise incur occupational exposure to blood or other potentially infectious materials as determined by the district will be specifically protected through the district’s Exposure Control Plan.

The following procedures are a review for all staff and students of appropriate hygienic and sanitation practices:

1. Universally recognized precautions are to be followed at all times. Universally recognized precautions require the assumption that staff and students approach infection control as if all direct contact with human blood and body fluids is known to be infectious for HIV, HBV and/or other bloodborne pathogens.
2. Whenever possible, a student should be directed to care for his/her own minor bleeding injury. This includes encouraging students to apply their own bandaids. If assistance is required, bandaids may be applied after removal of gloves if caregiver will not come into contact with blood or drainage from the wound.
3. Gloves are required for all tasks in which an individual may come into contact with blood or other potentially infectious materials. Such tasks include cleaning body fluid spills, emptying trash cans, handling sharp/containers, handling contaminated broken glass, cleaning contaminated equipment and handling contaminated laundry/clothing. This also includes assisting with any minor wound care, treating bloody noses, handling clothes soiled by incontinence, diaper changing and cleaning up vomit.
4. Immediate, complete and effective hand washing with soap and running water of at least 30 seconds duration should follow any first aid or health care given a student or contact with potentially infectious materials.
5. If exposure to blood or other potentially infectious materials occurs through coughing, any first-aid procedure, or through an open sore or break in the skin, thorough washing, preferably with germicidal soap, is necessary.
6. In the event hand-washing facilities are not readily available, thorough cleansing with an antiseptic cleanser and clean cloth, paper towels or antiseptic towelettes provided by the district can be used as

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<sup>1</sup> HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

an alternative. In the event alternatives are used, hands must be washed with soap and running water as soon as feasible;

7. Any surface contaminated with blood or other potentially infectious materials must be cleaned after each use and at the end of the day with soap and water and then rinsed with an EPA approved disinfectant.<sup>2</sup> Surfaces may include, but are not limited to, equipment, counter tops, mats (including those used in physical education and athletic events) or changing tables.
8. An EPA-approved disinfectant must be used when cleaning fluids such as blood or vomit from the floor or other contaminated surface.
9. Contaminated laundry such as clothing and towels must be placed and transported in bags and containers in accordance with the district's universally recognized precautions. All such items must be laundered in soap and water and then dried in a dryer.
10. Needles, syringes, broken glassware and other sharp objects found on District property must not be picked up by students at any time, nor by staff without appropriate puncture-proof gloves or a mechanical device such as a broom or brush and dust pan. Any such items found must be disposed of in a closable, puncture resistant, leakproof container that is appropriately labeled or color-coded.
11. All wastebaskets used to dispose of potentially infectious materials must be lined with a plastic bag liner that is changed daily.
12. Gloves and repellent gowns, aprons or jackets are required for tasks in which exposure to blood or other potentially infectious materials can be reasonably anticipated to contaminate street clothing. Type and characteristics of such protective clothing will depend on the task. Such tasks may include diapering/toileting with gross contamination, assisting with wound care, sorting or bagging contaminated laundry/clothing and disposing of regulated waste with gross contamination.
13. Maximum protection with gloves, face and/or eye protection and gowns are required whenever splashes, spray, spatter or droplets of blood or other potentially infectious materials may be generated and eye, nose or mouth contamination can be reasonably anticipated. Such tasks may include feeding a child with a history of spitting or forceful vomiting and assisting with severe injury or wounds with spurting blood.
14. If a first aid situation occurs, students should report to a person in authority, staff should report to a supervisor.

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<sup>2</sup> Disinfectants which can be used include Lysol, Purex, Clorox, Tough Act bathroom cleaner, Dow bathroom cleaner, Real Pine liquid cleaner, Pine Sol, Spic and Span, Tackle liquid, Comet and other products with EPA numbers. Other disinfectants as recommended by the Center for Disease Control may be used.

## Additional Precautions

The following additional precautions should be applied in all school settings. These procedures will help prevent transmission of many infections in addition to HIV and HBV:

1. A sink with soap, hot and cold running water and disposable towels should be available close to the classroom;
2. Sharing of personal toilet articles, such as toothbrushes and razors, should not be permitted;
3. Skin lesions that may ooze blood or serum should be kept covered with a dressing;
4. Exchange of saliva by kissing on the mouth, by sharing items that have been mouthed and by putting fingers in others' mouths should be discouraged.

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## Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEB are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

### Policies/ARs Impacted by these Revisions

#### **INCLUDED IN JANUARY FOR REVIEW**

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EBBA – Student Health Services\*\*, Highly Recommended, New

EBBA-AR – First Aid - Infection Control, Delete

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JHC – Student Health Services and Requirements\*\*, Delete (in lieu of new EBBA)

JHCC – Communicable Diseases - Students, Delete

JHCC-AR – Communicable Diseases - Students, Delete

JHCCA – Students - HIV, HBV and AIDS\*\*, Delete

#### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

#### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional

JH – Student Welfare\*\*, Optional

JHCA/JHCB – Immunization and School Sports Participation\*\*, Highly Recommended

## North Santiam School District

Code: EBBA  
Adopted: 7/01/96  
Readopted: 12/18/97; 6/15/17  
Orig. Code: EBBA

### **First Aid\*\***

#### **See updated version**

In case of sudden illness or injury to a student or a member of the staff, first aid will be given by school staff. Further medical attention to students is the responsibility of the parents or guardian, or of someone the parents or guardian designate in case of emergency.

Each principal is charged with providing for the immediate care of ill or injured persons within his/her area of responsibility.

In each school, procedures for handling health emergencies will be established and made known to the staff. Each school and each school vehicle will be equipped with appropriate first-aid equipment.

All employees are expected to know where first-aid supplies are kept in their work areas.

Designated employees in each building shall hold current first-aid cards. In compliance with Oregon Administrative Rules, each school shall have, at a minimum, at least one staff member with a current first-aid card for every 60 students enrolled or an emergency response team per building. Such team shall consist of no less than six persons who hold current first-aid/CPR cards and who are trained annually in the district and building emergency plans.

END OF POLICY

**Legal Reference(s):**

[ORS 329.025](#)  
[ORS 332.107](#)  
[ORS 336.201](#)  
[ORS 336.204](#)

[ORS 336.211 – 336.214](#)  
[OAR 581-021-0017](#)  
[OAR 581-021-0031](#)  
[OAR 581-021-0587](#)

[OAR 581-021-0590](#)  
[OAR 581-022-2050](#)  
[OAR 581-022-2220](#)  
[OAR 581-022-2515](#)

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).  
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

**Cross Reference(s):**

GB - General Personnel Policies  
GBE - Staff Health and Safety

## Summary

Since the first reading, the verbiage highlighted in yellow has been recommended for consideration.

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEB are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

### **Policies/ARs Impacted by these Revisions** **INCLUDED IN JANUARY FOR REVIEW**

EBBA – First Aid\*\*, Delete

EBBA – Student Health Services\*\*, Highly Recommended, New

EBBA-AR – First Aid - Infection Control, Delete

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JHC – Student Health Services and Requirements\*\*, Delete (in lieu of new EBBA)

JHCC – Communicable Diseases - Students, Delete

JHCC-AR – Communicable Diseases - Students, Delete

JHCCA – Students - HIV, HBV and AIDS\*\*, Delete

### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional

JH – Student Welfare\*\*, Optional

JHCA/JHCB – Immunization and School Sports Participation\*\*, Highly Recommended

## **North Santiam School District**

Code: EBBA (replace old version of EBBA)

Adopted:

### **Student Health Services **Plan**\*\***

The District shall maintain a plan describing the health services provided for all students at each facility that is owned or leased where NSSD students are present for district-run programs. Annual or additional substantive updates to the plan shall be reviewed and approved by the Board of Directors.

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices. A health services plan shall be developed, implemented, and updated annually. The plan shall describe a health services program for all students at each facility that is owned or leased where students are present for regular programming.

The district shall maintain a written prevention-oriented health services plan for all students. The health services plan will<sup>1</sup>:

1. Explain available healthcare space that is appropriately supervised and adequately equipped for providing health care and administering medication or first aid;
2. Refer to available communicable disease prevention and management plan that includes school-level protocols<sup>2</sup>;
3. Outline a district-to-school communication plan<sup>3</sup>;
4. Provide information about health screenings, including immunizations and TB certificate requirements<sup>4</sup>;
5. Describe how services for all students, including those who are medically complex, medically fragile or nursing dependent, and those who have approved 504 plans, individual education program plans, and individualized health care plans or special health care needs are managed<sup>5</sup>;
6. Integrate school health services with school health education programs and coordinate with health and social service agencies, public and private;
7. Describe how hearing, vision, and dental screenings are managed and/or verified for required students<sup>6</sup>;
8. Include a process to assess and determine a student's health services needs, including the availability of a nurse to assess student nursing needs upon, during, and following enrollment with one or more new medical diagnose(s) impacting a student's access to education, and implement a student's individual health plan prior to attending school<sup>7</sup>;

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<sup>1</sup> For exact language and complete requirement, see OAR 581-022-2220(1).

<sup>2</sup> For specific protocol content requirements, see OAR 581-022-2220(1)(b).

<sup>3</sup> For requirements of this plan see OAR 581-022-2220(1)(c).

<sup>4</sup> For more information see ORS 433.260 and 431.110 and OAR 333-019-0010.

<sup>5</sup> For more information regarding these requirements see ORS 336.201 and 339.869, OARs 581-021-0037, 581-015-2040, 581-015-2045, 851-045-0040 – 0060, and 851-047-0010 – 0030.

<sup>6</sup> For vision screening or eye examination or dental screening information see ORS 336.211 and 336.213.

<sup>7</sup> For definitions for this policy see ORS 336.201.

9. Comply with OR-OSHA Bloodborne Pathogens Standards for all persons who are assigned to job tasks that may put them at risk for exposure to body fluids<sup>8</sup>;
10. Refer to adopted policy and procedures for medications in accordance with Oregon law<sup>9</sup>;
11. Include guidelines for the management of students who are medically complex, medically fragile, or nursing dependent as defined by ORS 336.201, including students with life-threatening food allergies and adrenal insufficiency while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before-school or after-school care programs on school-owned property, and in transit to or from school or school-sponsored activities<sup>10</sup>;
12. In accordance with OAR 581-022-2220(3), each school shall have, at a minimum, at least one staff member with a current first aid/CPR/AED card for every 60 students enrolled and who are trained annually on the district and building emergency plans. Emergency planning will include the presence of at least one staff member with a current first aid/CPR/AED card for every 60 students for school-sponsored activities where students are present; and
13. Any nurse(s) employed by the district and providing services to students on behalf of the district shall be licensed in Oregon to practice as a registered nurse or nurse practitioner or be a licensed practical nurse (LPN) in alignment with LPN supervision requirements of OAR 851-045-0050 – 0060.

A nurse employed by the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of a student prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability, and willingness of the delegee.<sup>11</sup>

END OF POLICY

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**Legal Reference(s):**

[ORS 329.025](#)  
[ORS 332.107](#)  
[ORS 336.201](#)  
[ORS 336.204](#)  
[ORS 336.211 – 336.214](#)  
[OAR 581-021-0017](#)  
[OAR 581-021-0031](#)  
[OAR 581-021-0587](#)  
[OAR 581-021-0590](#)

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<sup>8</sup> OAR 437-002-0360 lists various health and safety regulations that apply in the employment setting.

<sup>9</sup> Medication laws can be found in ORS 339.866 – 339.874 and OAR 581-021-0037; relevant Board policy includes JHCD/JHCDA - Medications.

<sup>10</sup> For guideline requirements see OAR 581-022-2220(1)(k).

<sup>11</sup> For additional delegation requirements see OAR [851-047-0030](#).

[OAR 581-022-2050](#)  
[OAR 581-022-2220](#)  
[OAR 581-022-2515](#)

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).  
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

## Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEB are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

### Policies/ARs Impacted by these Revisions

#### **INCLUDED IN JANUARY FOR REVIEW**

EBBA – First Aid\*\*, Delete

EBBA – Student Health Services\*\*, Highly Recommended, New

EBBA-AR – First Aid - Infection Control, Delete

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JHC – Student Health Services and Requirements\*\*, Delete (in lieu of new EBBA)

JHCC – Communicable Diseases - Students, Delete

JHCC-AR – Communicable Diseases - Students, Delete

JHCCA – Students - HIV, HBV and AIDS\*\*, Delete

#### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

#### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional

JH – Student Welfare\*\*, Optional

JHCA/JHCB – Immunization and School Sports Participation\*\*, Highly Recommended

## North Santiam School District

Code: GBEB  
Adopted: 10/19/17  
Revised/Readopted: 2/18/21

### Communicable Diseases

The district shall provide reasonable protection against the risk of exposure to communicable disease for students and employees while engaged in ~~the performance of their school activities or~~ duties. Reasonable protection from communicable disease is generally attained through immunization, exclusion, or other measures as provided by Oregon law, by the local health department, or in the *Communicable Disease*

*Guidance for Schools* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA).

A student or

~~An~~ employee may not attend school or work, respectively, while in a communicable stage of a restrictable disease or when an administrator has reason to suspect ~~that~~ the student or employee has or has been exposed to any disease for which exclusion is required in accordance with law. The district may provide an educational program in an alternative setting. Services will be provided to students as required by law ~~and per administrative regulation GBEB-AR-Communicable Diseases-Staff. If the disease is a reportable disease, the administrator will report the occurrence to the district nurse. If there is a potential school exposure, the district nurse will then report the case to the Local Public Health Authority. The district nurse will be notified of all suspected cases of reportable disease. The district nurse will collaborate with the local public health authority on the management of the situation and communications to parents and staff.~~

Employees shall comply with all other measures adopted ~~the use of personal protective equipment as directed~~ by the district and with all rules adopted ~~set~~ by the Oregon Health Authority, Public Health Division, and the local ~~public~~ health department. ~~authority.~~

~~In those cases where a restrictable or reportable disease is diagnosed and confirmed, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure. Employees may provide services to students who are infected with a restrictable or reportable disease in an alternative setting as provided by law.~~

The district shall protect the confidentiality of each student's and ~~an~~ employee's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for ~~an individual in the school setting. student,~~ the HR Director, or their designee, may inform employees with a legitimate ~~need to know. educational interest.~~

The district will include, as part of its general emergency plans ~~comprehensive communicable disease plan,~~ a description of the actions to be taken by district staff in buildings and by ~~the the case of a declared public health emergency or other catastrophe that disrupts~~ district in response ~~operations.~~

~~The superintendent will develop administrative regulations necessary to~~ medical emergencies. ~~implement this policy.~~

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

[ORS 431.150 - 431.157](#)

[ORS 433.001 - 433.004](#)

[ORS 433.010](#)

[ORS 433.110](#)

[ORS 433.235 - 433.284](#)

[OAR 333-018](#)

[OAR 333-019-0010](#)

[OAR 333-019-0014](#)

[OAR 581-022-2220](#)

[OAR 581-022-2225](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance for Schools*. Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2023).

Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. §§ 1320d to -1320d-8 (2018); 45 C.F.R. Parts 160, 164 (2023).

**Cross Reference(s):**

EBC/EBCA - Emergency Procedures and Disaster Plans

JHCC - Communicable Diseases

## Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEB are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

## Policies/ARs Impacted by these Revisions

### **INCLUDED IN JANUARY FOR REVIEW**

EBBA – First Aid\*\*, Delete

EBBA – Student Health Services\*\*, Highly Recommended, New

EBBA-AR – First Aid - Infection Control, Delete

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JHC – Student Health Services and Requirements\*\*, Delete (in lieu of new EBBA)

JHCC – Communicable Diseases - Students, Delete

JHCC-AR – Communicable Diseases - Students, Delete

JHCCA – Students - HIV, HBV and AIDS\*\*, Delete

### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional

JH – Student Welfare\*\*, Optional

JHCA/JHCB – Immunization and School Sports Participation\*\*, Highly Recommended

## **OSBA Model Sample Policy**

Code: GBEB-AR (delete previous GBEB/JHCC-AR)

Revised/Reviewed:

### **Communicable Diseases in Schools**

The procedures established below will be followed in accordance with state law, administrative rule, the local health authority, and the *Communicable Disease Guidance*.

1. “Restrictable diseases” are defined by rule<sup>1</sup> and include but are not limited to chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis, and infectious tuberculosis, and may include a communicable stage of hepatitis B infection in a child who, in the opinion of the local health officer, poses an unusually high risk to other children (e.g., exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public’s health.
2. “Susceptible” for a child means lacking documentation of immunization required under OAR 333-050-0050, or if immunization is not required, lacking evidence of immunity to the disease.
3. “Susceptible” for a school employee means lacking evidence of immunization or immunity to the disease.
4. “Reportable diseases” means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health.

### **Restrictable Diseases**

1. A district student or employee will not attend school or work, respectively, at a district school or facility while in a communicable stage of a restrictable disease unless authorized to do so under Oregon law. When an administrator has reason to suspect that a student or employee has a restrictable disease, the administrator shall send them home.
2. An administrator shall exclude a susceptible student or employee if the administrator has reason to suspect they have been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not necessary to protect the public’s health. The administrator may request the local health officer to make a determination as allowed by law. If the disease is reportable, the administrator or designee may report the occurrence to the local health department.
3. A student or employee will be excluded in such instances until such time as the student or employee, respectively, presents a certificate from a physician, a physician assistant licensed under Oregon Revised Statute (ORS) 677.505 - 677.525, a nurse practitioner licensed under ORS 678.375 - 678.390, local health department nurse or school nurse stating that the student or employee does not have or is not a carrier of any restrictable disease. An exclusion for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea, or vomiting may be removed by a school nurse or health care provider.
4. The local health department may adopt more stringent exclusion standards for students or employees from school or work.

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<sup>1</sup> OAR 333-019-0010 lists restrictable diseases.

## Reportable Diseases Notification

1. All employees shall comply with all reporting measures adopted by the district and all rules set forth by the Oregon Health Authority, Public Health Division, and the local health department.
2. An administrator, in collaboration with the district nurse, may seek confirmation and assistance from the local health officer to determine the appropriate district response when the administrator is notified that an employee or student has been exposed to a reportable disease that is also a communicable disease.
3. In collaboration with the local public health authority and district nurse, appropriate communication plans will be developed that respect confidentiality and provide appropriate information about communicable diseases.

## Equipment and Training

1. The administrator or designee, in collaboration with the district nurse, shall determine what equipment and/or supplies are necessary to prevent disease transmission in a particular classroom or other setting.
2. The administrator or designee shall consult with the district's nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.
3. All district personnel will be instructed annually to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA).

## Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEB are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

## Policies/ARs Impacted by these Revisions

### **INCLUDED IN JANUARY FOR REVIEW**

EBBA – First Aid, Delete

EBBA – Student Health Services, (replacement) Highly Recommended

EBBA-AR – First Aid - Infection Control, Delete

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JHC – Student Health Services and Requirements, Delete (in lieu of new EBBA)

JHCC – Communicable Diseases - Students, Delete

JHCC-AR1 – Communicable Diseases - Students, Delete

JHCC-AR2 - Communicable Diseases - Delete

JHCCA – Students - HIV, HBV and AIDS, Delete

### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional

JH – Student Welfare, Optional

JHCA/JHCB – Immunization and School Sports Participation, Highly Recommended

## North Santiam School District

Code: GBEB/JHCC-AR

Revised/Reviewed: 10/19/17

### Communicable Diseases

See updated version of GBEB-AR

In accordance with state law, rule and health authority communicable disease guidelines, the procedures as established below will be followed:

### School Restrictable/School Reportable Diseases

1. Restrictable diseases are communicable diseases which occur in a setting where predictable and/or serious consequences may occur to the public. School restrictable diseases are defined as a disease which can be readily transmitted in a school setting and to which students and/or employees in a school may be particularly susceptible;
2. A district employee who is diagnosed to have a school restrictable disease shall not engage in any occupation which involves contact with students as long as the disease is in a communicable stage;
3. A student who is diagnosed to have a school restrictable disease shall not attend school as long as the disease is in a communicable stage. These restrictions are removed by the written statement of the local health officer or designee or a licensed physician (with the concurrence of the local health officer) that the disease is no longer communicable to others in the school setting. For those diseases indicated by an asterisk (\*) the restriction may be removed by a school nurse. School restrictable diseases include, but are not limited to:
  - a. Chicken pox\*;
  - b. Cholera;
  - c. Diphtheria;
  - d. Measles;
  - e. Meningococcal disease;
  - f. Mumps\*;
  - g. Pediculosis\*\* (head lice);
  - h. Pertussis (whooping cough);
  - i. Plague;
  - j. Rubella (German measles);
  - k. Scabies\*;
  - l. Staphylococcal skin infections\*;
  - m. Streptococcal infections\*;
  - n. Tuberculosis;
  - o. Pandemic flu.

The school administrator may, when he/she has reasonable cause to believe the student has a school restrictable disease, exclude that student from attendance until a physician, public health nurse or school nurse certifies that the student is not infectious to others;

4. The local health officer or designee may allow students and employees with diseases in a communicable stage to continue to attend and to work in a school when measures have been taken to prevent the transmission of the disease;
5. More stringent rules for exclusion from school may be adopted by the local health department or by the district through Board-adopted policy;
6. A disease may not be considered to be a school restrictable disease unless it is listed in section 3. above, in accordance with OAR 333-019-0010 (5), it has been designated to be a school restrictable disease through Board policy or the local health administrator determines that it presents a significant public health risk in the school setting;

7. When a person is diagnosed as having diphtheria, measles, pertussis (whooping cough) or rubella (German measles), the local health officer may exclude from any school in his/her jurisdiction any student or employee who is susceptible to that disease;
8. The district's emergency preparedness plan shall address the district's plan with respect to a declared public health emergency at the local or state level.

### Notification

1. Any staff member who has reason to suspect that a student is infected with a reportable, but not school restrictable disease shall so inform the school administrator. All employees shall comply with all reporting measures adopted by the district and with all rules set forth by Oregon Health Services and county health department.
2. Employees have a responsibility to report to the district when infected with a school restrictable communicable disease unless stated otherwise by law.
3. In the event a school administrator is informed that a staff member or student may have a reportable disease, he/she will seek confirmation and assistance from the local health department to determine the appropriate district response. Reportable diseases include, but are not limited to:
  - a. Acquired immunodeficiency syndrome (AIDS);
  - b. Amebiasis;
  - c. Anthrax;
  - d. Botulism;
  - e. Brucellosis;
  - f. Campylobacteriosis;
  - g. Chancroid;
  - h. Chlamydia trachomatis infection of the genital tract;
  - i. Cholera;
  - j. Cryptosporidiosis;
  - k. Diphtheria;
  - l. Escherichia coli 0157-caused illness;
  - m. Food-borne illness;
  - n. Giardiasis;
  - o. Gonococcal infections;
  - p. Haemophilus influenzae-caused invasive disease;
  - q. Hemolytic uremic syndrome;
  - r. Hepatitis (A; B; non-A, non-B and delta);
  - s. HIV infection\*;
  - t. Leprosy;
  - u. Leptospirosis;
  - v. Listeriosis;
  - w. Lyme disease;
  - x. Lymphogranuloma venereum;
  - y. Malaria;
  - z. Measles (Rubeola);

- aa. Meningococcal disease;
- bb. Pelvic inflammatory disease, acute, nongonococcal;
- cc. Pertussis;
- dd. Plague;
- ee. Poliomyelitis;
- ff. Psittacosis;
- gg. Q fever;
- hh. Rabies (human and animal cases);
- ii. Rocky Mountain spotted fever;
- jj. Rubella (including congenital rubella syndrome);
- kk. Salmonellosis (including typhoid fever);
- ll. Shigellosis;
- mm. Syphilis;
- nn. Tetanus;
- oo. Trichinosis;
- pp. Tuberculosis;
- qq. Tularemia;
- rr. Yersiniosis.

\*Does not apply to anonymous HIV testing.

- 4. With consultation and direction from the district's school nurse or appropriate health authorities, the school administrator or designee shall determine which other persons may be informed of the infectious nature of the individual student or employee within guidelines provided in statute.

**Education**

- 1. The school administrator or designee shall seek information from the district's school nurse or other appropriate health officials regarding the health needs/hazards of all students and the educational needs of the infected student.
- 2. The school administrator or designee shall, utilizing information obtained in section 1. above, determine an educational program for the infected student and implement same in an appropriate (regular or alternative) setting.
- 3. The school administrator or designee shall, from time-to-time, review the appropriateness of the educational program and the setting of each individual student.

**Equipment and Training**

- 1. The school administrator or designee shall, on a case-by-case basis, determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.
- 2. The school administrator or designee shall consult with the district's school nurse or other appropriate health officials as to whether it is necessary to provide special training in the methods of protection from such communicable disease.

**All district personnel will be instructed annually by the school health nurse to use the proper precautions pertaining to blood and body fluid exposure.**

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# North Santiam School District

Code: JHC  
Adopted: 9/21/00  
Readopted: 10/19/17; 1/19/23  
Orig. Code: JHC

## **Student Health Services and Requirements** **DELETE IF APPROVING NEW VERSION OF EBBA** (old version of EBBA)

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

The district shall staff nursing services appropriate for students with medical needs and prevention-oriented health services per applicable requirements of Oregon Revised Statutes (ORS) 336.201 and Oregon Administrative Rule (OAR) 581-022-2220.

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost-effective means available to meet the above requirements.

The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.

Any nurse(s) providing services on behalf of the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegating tasks of nursing care in accordance with OAR 851-047, which includes performing a nursing assessment of the patient prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.<sup>1</sup>

The district shall maintain a prevention-oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;

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<sup>1</sup> For additional delegation requirements, see OAR [851-047-0030](#).

2. Health appraisal to include screening for possible vision or hearing problems;
3. Health counseling for students and parents, when appropriate;
4. Health care and first-aid assistance that are appropriately supervised and isolate the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Health Authority, Public Health Division, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;
8. Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of federal law, the district recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination<sup>2</sup> or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students.

Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in vision or hearing screening. The district will abide by those requests.

END OF POLICY

**Legal Reference(s):**

[ORS 329.025](#)  
[ORS 336.201](#)

[ORS 336.211](#)  
[OAR 581-022-2050](#)

[OAR 581-022-2220](#)  
[OAR 581-022-2225](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2022).

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).

Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

<sup>2</sup> The term “invasive physical examination,” as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

**Cross Reference(s):**

JH - Student Welfare

JHH - Student Suicide Prevention

## Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEB are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

## Policies/ARs Impacted by these Revisions

### **INCLUDED IN JANUARY FOR REVIEW**

EBBA – First Aid, Delete

EBBA – Student Health Services, (replacement) Highly Recommended

EBBA-AR – First Aid - Infection Control, Delete

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JHC – Student Health Services and Requirements, Delete (in lieu of new EBBA)

JHCC – Communicable Diseases - Students, Delete

JHCC-AR1 – Communicable Diseases - Students, Delete

JHCC-AR2 - Communicable Diseases - Delete

JHCCA – Students - HIV, HBV and AIDS, Delete

### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional

JH – Student Welfare, Optional

JHCA/JHCB – Immunization and School Sports Participation, Highly Recommended

## **NORTH SANTIAM SCHOOL DISTRICT**

Code: **JHCCA**

Adopted: 9/21/00

Revised/Readopted: 9/18/14; 10/19/17

Orig. Code(s): JHCCA

## **Students HIV, HBV and AIDS\*\***

The district will adhere strictly in policies and procedures to the Oregon Revised Statutes and the Oregon Administrative Rules as they relate to a student infected with HIV or HBV or diagnosed with AIDS<sup>1</sup>.

The district recognizes a parent (student) has no obligation to inform the district of an HIV, HBV or AIDS condition and that the student has a right to attend school. If the district is informed of such a student, written guidelines shall be requested of the parent (student). These guidelines shall include: who may have the information; who will give the information; how the information will be given; and where and when the information will be given.

When informed of the infection, and with written permission from the parent (student), the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the student's condition.

Notification of alternative educational programs shall be made to the parent or eligible student, if an HIV, HBV or AIDS student withdraws from school.

The district shall also develop procedures for rumor control, infection control, student accommodations and public relations/media.

END OF POLICY

**Legal Reference(s):**

[ORS 326.565](#)  
[ORS 326.575](#)  
[ORS 332.061](#)  
[ORS 336.187](#)

[ORS 339.030](#)  
[ORS 339.250](#)  
[ORS 433.008](#)  
[ORS 433.045](#)  
[OAR 333-018-0000](#)

[OAR 333-018-0005](#)  
[OAR 581-022-2220](#)  
[OAR 581-022-2060](#)

OREGON SCHOOL HEALTH SERVICES MANUAL: COMMUNICABLE DISEASES APPENDIX IV. GUIDELINES FOR SCHOOLS WITH CHILDREN WHO HAVE BLOODBORNE PATHOGENS, OREGON DEPARTMENT OF EDUCATION 2012.

**Cross Reference(s):**

EBC/EBCA - Emergency Procedures and Disaster Plans

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<sup>1</sup>HIV - Human Immunodeficiency Virus; HBV - Hepatitis B Virus; AIDS - Acquired Immune Deficiency Syndrome

## Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEB are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

### Policies/ARs Impacted by these Revisions

#### **INCLUDED IN JANUARY FOR REVIEW**

EBBA – First Aid, Delete  
EBBA – Student Health Services, (replacement) Highly Recommended  
EBBA-AR – First Aid - Infection Control, Delete  
GBEB – Communicable Diseases in Schools, Highly Recommended  
GBEB-AR – Communicable Diseases in Schools, Highly Recommended  
GBEBA – Staff – HIV, AIDS, and HBV, Delete  
JHC – Student Health Services and Requirements, Delete (in lieu of new EBBA)  
JHCC – Communicable Diseases - Students, Delete  
JHCC-AR1 – Communicable Diseases - Students, Delete  
JHCC-AR2 - Communicable Diseases - Delete  
JHCCA – Students - HIV, HBV and AIDS, Delete

#### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

#### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional  
JH – Student Welfare, Optional  
JHCA/JHCB – Immunization and School Sports Participation, Highly Recommended

## North Santiam School District

Code: JHCC-AR(2)  
Revised/Reviewed: 10/19/17

### Communicable Diseases

In accordance with state law, rule and health authority communicable disease guidelines, the procedures as established below will be followed:

### School Restrictable/School Reportable Diseases

1. Restrictable diseases are communicable diseases which occur in a setting where predictable and/or serious consequences may occur to the public. "School restrictable diseases" are defined as a disease which can be readily transmitted in a school setting and to which students and/or employees in a school may be particularly susceptible;
2. A student who is diagnosed to have a school restrictable disease shall not attend school as long as the disease is in a communicable stage. These restrictions are removed by the written statement of the local health officer or designee or a licensed physician (with the concurrence of the local health officer) that the disease is no longer communicable to others in the school setting. For those diseases indicated by an asterisk (\*) the restriction may be removed by a school nurse. School restrictable diseases include, but are not limited to:
  - a. Chicken pox\*;
  - b. Cholera;
  - c. Diphtheria;
  - d. Measles;
  - e. Meningococcal disease;
  - f. Mumps\*;
  - g. Pertussis (whooping cough);
  - h. Plague;
  - i. Rubella (German measles);
  - j. Scabies\*;
  - k. Staphylococcal skin infections\*;
  - l. Streptococcal infections\*;
  - m. Tuberculosis;
  - n. Pandemic flu.

The school administrator may, when he/she has reasonable cause to believe the student has a school restrictable disease, exclude that student from attendance until a physician, public health nurse or school nurse certifies that the student is not infectious to others;

3. The local health officer or designee may allow students with diseases in a communicable stage to continue to attend and to work in a school when measures have been taken to prevent the transmission of the disease;
4. More stringent rules for exclusion from school may be adopted by the local health department or by the district through Board adopted policy;
5. A disease may not be considered to be a school restrictable disease unless it is listed in section 2. above, in accordance with OAR 333-019-0010(5), it has been designated to be a school restrictable disease through Board policy or the local health administrator determines that it presents a significant public health risk in the school setting;

6. When a person is diagnosed as having diphtheria, measles, pertussis (whooping cough) or rubella (German measles), the local health officer may exclude from any school in his/her jurisdiction any student or employee who is susceptible to that disease;
7. The district's emergency preparedness plan shall address the district's plan with respect to a declared public health emergency at the local or state level.

### Notification

1. Any staff member who has reason to suspect that a student is infected with a reportable, but not school restrictable disease shall so inform the school administrator. All employees shall comply with all reporting measures adopted by the district and with all rules set forth by Oregon Health Services and county health department.
2. In the event a school administrator is informed that a staff member or student may have a reportable disease, he/she will seek confirmation and assistance from the local health department to determine the appropriate district response. Reportable diseases include, but are not limited to:
  - a. Acquired immunodeficiency syndrome (AIDS);
  - b. Amebiasis;
  - c. Anthrax;
  - d. Botulism;
  - e. Brucellosis;
  - f. Campylobacteriosis;
  - g. Chancroid;
  - h. Chlamydia trachomatis infection of the genital tract;
  - i. Cholera;
  - j. Cryptosporidiosis;
  - k. Diphtheria;
  - l. Escherichia coli 0157-caused illness;
  - m. Food-borne illness;
  - n. Giardiasis;
  - o. Gonococcal infections;
  - p. Haemophilus influenzae-caused invasive disease;
  - q. Hemolytic uremic syndrome;
  - r. Hepatitis (A; B; non-A, non-B and delta);
  - s. HIV infection\*;
  - t. Leprosy;
  - u. Leptospirosis;
  - v. Listeriosis;
  - w. Lyme disease;
  - x. Lymphogranuloma venereum;
  - y. Malaria;
  - z. Measles (Rubeola);
  - aa. Meningococcal disease;
  - bb. Pelvic inflammatory disease, acute, nongonococcal;
  - cc. Pertussis;

- dd. Plague;
- ee. Poliomyelitis;
- ff. Psittacosis;
- gg. Q fever;
- hh. Rabies (human and animal cases);
- ii. Rocky Mountain spotted fever;
- jj. Rubella (including congenital rubella syndrome);
- kk. Salmonellosis (including typhoid fever);
- ll. Shigellosis;
- mm. Syphilis;
- nn. Tetanus;
- oo. Trichinosis;
- pp. Tuberculosis;
- qq. Tularemia;
- rr. Yersiniosis.

\*Does not apply to anonymous HIV testing.

3. With consultation and direction from the district’s school nurse or appropriate health authorities, the school administrator or designee shall determine which other persons may be informed of the infectious nature of the individual student within guidelines provided in statute.

**Education**

1. The school administrator or designee shall seek information from the district’s school nurse or other appropriate health officials regarding the health needs/hazards of all students and the educational needs of the infected student.
2. The school administrator or designee shall, utilizing information obtained in section 1. above, determine an educational program for the infected student and implement same in an appropriate (regular or alternative) setting.
3. The school administrator or designee shall, from time-to-time, review the appropriateness of the educational program and the setting of each individual student.

**Equipment and Training**

1. The school administrator or designee shall, on a case-by-case basis, determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.
2. The school administrator or designee shall consult with the district’s school nurse or other appropriate health officials as to whether it is necessary to provide special training in the methods of protection from such communicable disease.

**All district personnel will be instructed annually by the school health nurse to use the proper precautions pertaining to blood and body fluid exposure.**

## Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEB are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

### Policies/ARs Impacted by these Revisions

#### **INCLUDED IN JANUARY FOR REVIEW**

EBBA – First Aid\*\*, Delete

EBBA – Student Health Services\*\*, Highly Recommended, New

EBBA-AR – First Aid - Infection Control, Delete

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JHC – Student Health Services and Requirements\*\*, Delete (in lieu of new EBBA)

JHCC – Communicable Diseases - Students, Delete

JHCC-AR – Communicable Diseases - Students, Delete

JHCCA – Students - HIV, HBV and AIDS\*\*, Delete

#### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

#### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional

JH – Student Welfare\*\*, Optional

JHCA/JHCB – Immunization and School Sports Participation\*\*, Highly Recommended

## North Santiam School District

Code: JHCC-AR(1)  
Adopted: Unknown  
Readopted: 10/19/17; 2/18/21  
Orig. Code: JHCC-AR(1)

### **Communicable Diseases – Student**

In accordance with state law, administrative rule, the local public health authority and the Communicable Disease Guidance(3), the procedures established below will be followed.

1. “Restrictable diseases” are defined by rule and include but are not limited to COVID-19<sup>1</sup>, chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and infectious tuberculosis, and may include a communicable stage of hepatitis B infection if, in the opinion of the local health officer, the person poses an unusually high risk to others (e.g., a child that exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public’s health. A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by the local public health administrator after determining that it poses a danger to the public’s health.
2. “Susceptible” for a child means lacking documentation of immunization required under OAR 333-050-0050.
3. “Reportable disease” means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health.

### **Restrictable Diseases**

1. A student of the district will not attend a district school or facility while in a communicable stage of a restrictable disease, including a communicable stage of COVID-19<sup>2</sup>, unless authorized to do so under Oregon law. When an administrator has reason to suspect any child has a restrictable disease, the administrator shall send the student home and report the case to the district nurse.
2. An administrator shall exclude a susceptible child from school if the administrator has reason to suspect that the student has been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not necessary to protect the public’s health. The administrator may request the local health officer to make a determination as allowed by law. If the disease is reportable, the administrator will report the occurrence to the local health department.
4. An administrator shall exclude a student if the administrator has been notified by a local public health administrator or local public health officer that the student has had a substantial exposure to an individual with COVID-19 and exclusion is deemed necessary by same.
5. A student will be excluded in such instances until such time as the student or the parent or guardian of the student presents a certificate from a physician, a physician assistant licensed under Oregon Revised Statute (ORS) 677.505 - 677.525, a nurse practitioner licensed under ORS 678.375 - 678.390, local health department nurse or school nurse stating that the student does not have or is not a carrier of any restrictable diseases.
6. The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting. A student may remain in an

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<sup>1</sup> Added per OAR 333-019-1000(2).

<sup>2</sup> “Communicable stage of COVID-19” means having a positive presumptive or confirmed test of COVID-19.

alternative educational setting until such time as a certificate from a physician, physician assistant, nurse practitioner, local health department nurse or school nurse states that the student does not have or is not a carrier of any restrictable disease, or until such time as a local public health administrator states that the disease is no longer communicable to others or that adequate precautions have been taken to minimize the risk of transmission. A restrictable disease exclusion for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea or vomiting may be removed by a district nurse or health care provider.

7. More stringent exclusion standards for students from school may be adopted by the local health department.
8. The district's comprehensive communicable disease plan shall address the district's plan with respect to a declared public health emergency at the local or state level.

### **Reportable Diseases Notification**

1. All employees shall comply with all reporting measures adopted by the district in accordance with the guidance from the local public health authority. An administrator may seek confirmation and assistance from the district nurse or a local health officer to determine the appropriate district response when the administrator is notified that a student or an employee has been exposed to a restrictable disease that is also a reportable disease.
9. An administrator shall follow the guidance of the local public health authority to determine other persons who may be informed of a student's communicable disease.

### **Education**

1. The administrator or designee shall seek information from the district's school nurse or other appropriate health officials regarding the health needs/hazards of all students and the impact on the educational needs of a student diagnosed with a restrictable disease or exposed to a restrictable disease.
10. The administrator or designee shall, utilizing information obtained above, determine an educational program for such a student and implement the program in an appropriate (i.e., regular or alternative) setting.
11. The administrator or designee shall review the appropriateness of the educational program and the educational setting of each individual student diagnosed with a restrictable disease.

### **Equipment and Training**

1. The district will identify and provide equipment and/or supplies necessary in a particular classroom or other setting in order to prevent disease transmission.
12. The administrator or designee shall consult with the district's school nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.

13. All district personnel will be instructed annually to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA). (See policy EBBAA).

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# North Santiam School District

**GBEBA**  
10/19/17

## **Summary**

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEBA are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

## **Policies/ARs Impacted by these Revisions**

### **INCLUDED IN JANUARY FOR REVIEW**

EBBA – First Aid\*\*, Delete

EBBA – Student Health Services\*\*, Highly Recommended, New

EBBA-AR – First Aid - Infection Control, Delete

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JHC – Student Health Services and Requirements\*\*, Delete (in lieu of new EBBA)

JHCC – Communicable Diseases - Students, Delete

JHCC-AR – Communicable Diseases - Students, Delete

JHCCA – Students - HIV, HBV and AIDS\*\*, Delete

### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional

JH – Student Welfare\*\*, Optional

JHCA/JHCB – Immunization and School Sports Participation\*\*, Highly Recommended

## Staff - HIV, AIDS and HBV

The district will strictly adhere in its policies and procedures, to the Oregon Revised Statutes and Oregon Administrative Rules as they relate to staff infected with HIV, AIDS or HBV<sup>1</sup>.

The district recognizes a staff member has no obligation under any circumstance to report his/her condition to the district and the staff member has a right to continue working.

If the staff member reports his/her condition to the district, strict adherence to written guidelines outlined by the staff member shall be followed.

These guidelines shall identify who may have the information, who will give the information, how the information will be given, where and when the information will be given. All such information will be held in confidence in accordance with Oregon Revised Statutes.

When informed of the infection, and with written, signed permission from the staff member, the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the staff member's condition.

Accommodations for a staff member infected with HIV, AIDS or HBV shall be the same as with any other illness.

The district shall also develop policies and/or procedures for rumor control, infection control and public relations/media.

END OF POLICY

**Legal Reference(s):**

[ORS 243.650](#)

[ORS 342.850\(7\)](#)

[ORS 433.008](#)

[ORS 433.045](#)

[ORS 433.260](#)

[OAR 333-017-0000](#)

[OAR 333-018-0000](#)

[OAR 333-018-0005](#)

[OAR 581-022-2220](#)

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<sup>1</sup>HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

## Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes require the development of “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including, but not limited to, planning for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision, and dental screenings.

As a result of these changes, there is a list of policies and administrative regulations that are recommended for either revision, deletion, or transfer into other existing policies. Language from the original EBBA was moved into EBC. Upon updating EBBA, OSBA felt it was best practice to remove JHC, which had become obsolete due to the State Board’s actions. JHCC, JHCC-AR, JHCCA, and GBEB are recommended for removal for similar reasons.

GBEB and JHCC are both related to Communicable Diseases. By including students in GBEB, districts are able to remove JHCC and JHCC-AR.

The entire rule can be accessed here: [OAR 581-022-2220](#). Additional resources include: [ODE](#) and [School Health Services](#).

### Policies/ARs Impacted by these Revisions

#### **INCLUDED IN JANUARY FOR REVIEW**

EBBA – First Aid\*\*, Delete

EBBA – Student Health Services\*\*, Highly Recommended, New

EBBA-AR – First Aid - Infection Control, Delete

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JHC – Student Health Services and Requirements\*\*, Delete (in lieu of new EBBA)

JHCC – Communicable Diseases - Students, Delete

JHCC-AR – Communicable Diseases - Students, Delete

JHCCA – Students - HIV, HBV and AIDS\*\*, Delete

#### **ALREADY APPROVED**

EBBB – Injury or Illness Reports, Required (approved by NSSD 8/22/24)

#### **STILL UNDER CONSIDERATION**

EBBAA – Infection Control and Bloodborne Pathogens, Optional

JH – Student Welfare\*\*, Optional

JHCA/JHCB – Immunization and School Sports Participation\*\*, Highly Recommended

## North Santiam School District

Code: JHCC  
Adopted: 8/19/99  
Readopted: 10/19/17; 2/18/21; 1/20/22  
Orig. Code: JHCC

### **Communicable Diseases - Students**

*(Recommend delete: the requirement for this policy was found in OAR 581-022-2220, which has since been revised and requirement removed in lieu of a new requirement for a Communicable Disease Plan. Refer to policy GBEB and GBEB-AR.)*

The district shall provide reasonable protection against the risk of exposure to communicable disease for students. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). The district will not impose vaccine requirements in excess of Oregon law. Services will be provided to students as required by law.

A student will not attend school while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that any susceptible student has or has been exposed to any disease for which the student is required to be excluded in accordance with law and per administrative regulation JHCC-AR - Communicable Diseases - Students. If the disease is a reportable disease, the administrator will report the occurrence to the district nurse. If there is a potential school exposure, the district nurse will then report the case to the local public health authority. The administrator, in collaboration with the district nurse, will also take whatever reasonable steps it considers necessary to organize and operate its programs in a way which both furthers the education and protects the health of students and others.

The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting.

The district will include, as a part of its comprehensive communicable disease plan, a description of the actions to be taken by district personnel in the case of a declared public health emergency that disrupts district operations.

The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees, with a legitimate educational interest, to protect against the risk of exposure based on the guidance of the local public health authority.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

**Legal Reference(s):**

[ORS 431.150 - 431.157](#)

[ORS 433.001 - 433.526](#)

[OAR 333-018](#)

[OAR 333-019-0010](#)

[OAR 333-019-0014](#)

[OAR 437-002-0360](#)

[OAR 437-002-0377](#)

[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2020).  
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

**Cross Reference(s):**

EBC/EBCA - Emergency Procedures and Disaster Plans

GBEB - Communicable Diseases

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**Summary** - The additions are recommended to include recent additions to responsibilities for school board members.

## **North Santiam School District**

**Code:** BBAA

**Adopted:** 7/01/96

**Readopted:** 8/21/97; 8/20/09; 6/15/17; 5/16/19; 12/16/21

**Orig. Code:** BBAA

### **Individual Board Member’s Authority and Responsibilities**

An individual Board member exercises the authority and responsibility of their position **only** when the Board is in legal session ~~only~~. A Board member has the authority to act in the name of the Board when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business. When authorized to act as the district’s designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

When expressing personal opinions in public, the Board member should clearly identify the opinions as their own.

Members will be knowledgeable of information requested through Board action, supplied by the superintendent, gained through attendance at district activities and through professional Board activities.

Members of the Board will adhere to the following in carrying out the responsibilities of membership:

#### 1. Request for Information

Any individual Board member who desires a copy of an existing written report or survey prepared by the administrative staff will make such a request to the superintendent. A copy of the material may be made available to each member of the Board. Requests for the generation of reports or information, which require additional expense to the district, must be submitted to the Board for consideration.

#### 2. Requests for Legal Opinions

Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. The Board chair is authorized to obtain legal advice or opinions if advantageous to do so prior to the next meeting (e.g., advice regarding an executive session or a decision to invite district legal counsel) without a need for Board approval. Legal counsel is responsible to the Board.

#### 3. Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy. Such information will be conveyed to the superintendent.

#### 4. Board Member’s Relationship to Administration

Individual Board members will be informed about the district’s educational program, may visit schools or other facilities to gain information, and may request information from the superintendent. No individual Board member may direct the superintendent to action without Board authorization. Board members will not intervene in the administration of the district or its schools.

#### 5. Contracts or Agreements

All contracts of the district must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval, before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

#### 6. Mandatory Training

Every member of the Board shall attend or view a training on:

- a. Public meetings law prepared or approved by the Oregon Government Ethics Commission (OGEC) at least once during the Board member’s term of office and shall verify attendance in accordance with OGEC procedures.
- b. Roles and responsibilities related to being a mandatory reporter of child abuse annually, provided by persons or organizations registered and certified by the Oregon Department of Education.

#### 7. Mandatory Reporting

A Board member having reasonable cause to believe that any child with whom the Board member comes in contact with has suffered abuse or that any person with whom the Board member comes in contact with has abused a child shall immediately notify the Oregon Department of Human Services (DHS) or law enforcement pursuant to state law.

#### 8. Public Disclosure

All school board member must annually file a Statement of Economic Interest (SEI) with the Oregon Government Ethics Commission to disclose their assets and income. The purpose of an SEI is to ensure accountability and transparency in government decision-making.

#### END OF POLICY

#### Legal Reference(s):

ORS 332.045	ORS 332.057	ORS 419B.015	ORS 244.050	OAR 581-022-2205
ORS 332.055	ORS 332.075	ORS 192.700	ORS 339.400	

38 OR. ATTY. GEN. OP. 1995 (1978)  
S. Benton Educ. Ass’n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

#### Cross Reference(s):

BHD - Board Member Compensation and Expense Reimbursement  
DFEA - School District

## Summary

[House Bill 2805](#) and [House Bill 2806](#) added new provisions to Public Meetings Law and executive sessions, expanded Oregon Government Ethics Commission (OGEC) oversight of public meetings law, and added provisions requiring a board member to receive mandatory public meetings training.

The new public meetings law provisions for executive sessions (HB 2806), which now include considering matters relating to the safety of the board, district staff and volunteers and the security of district facilities and meeting spaces, as well as considering matters relating to cyber security infrastructure and responses to cyber security threats, are effective now.

## North Santiam School District

Code: BDC  
Adopted: 7/01/96  
Readopted: 7/17/97; 6/15/17  
Orig. Code: BDC

### Executive Sessions

The Board may meet in executive session to discuss subjects allowed by statute but may not take final action except for the expulsion of a student~~students~~ and matters pertaining to or examination of the confidential ~~medical~~ records of the student, ~~including that student's educational program.~~

An executive session may be included as an agenda item ~~convened by order~~ of an existing meeting in accordance with ~~the Board policy BDDC - chair, upon request of three Board Meeting Agenda members~~ or held as its own meeting. Proper notice is required.

~~If open session is held prior to the executive session, the by common consent of the Board for a purpose authorized under Oregon Revised Statute (ORS) 192.660 during a regular, special or emergency meeting.~~ The presiding officer will announce the executive session by identifying the authorization under [Oregon Revised Statute \(ORS\) 192.660](#) or [ORS 332.061](#) for holding such session and by noting the subject of the executive session.

The Board may hold an executive session:

1. ~~To consider the employment of a public officer, employee, staff member or individual agent.~~<sup>1</sup>  
(ORS 192.660(2)(a))

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<sup>1</sup> This provision does not apply to the filling of a vacancy in elective office or on any public committee, commission or other advisory group; or for the consideration of general employment policies. Prior to holding an executive session under [ORS 192.660\(2\)\(a\)](#), the Board must ensure

- a. The vacancy has been advertised;
- b. Regular hiring procedures have been adopted;
- c. If hiring an officer, the public has had the opportunity to comment on the employment of the officer; and
- d. If hiring a chief executive officer, the Board has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.

2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer<sup>2</sup>, employee, staff member or individual agent who does not request an open hearing. (ORS 192.660(2)(b))
3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))
4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))
5. To consider information or records that are exempt by law from public inspection. (ORS 192.660(2)(f))
6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))
7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. (ORS 192.660(2)(i))
8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(2)(k))
9. To consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces. (ORS 192.660(2)(o))
10. To consider matters relating to cyber security infrastructure and responses to cyber security threats. (ORS 192.660(2)(p))
11. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))
12. To ~~review~~~~discuss~~ matters pertaining to or examination of the confidential ~~medical~~ records of a student, ~~including that student's educational program~~. (ORS 332.061(1)(b))

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;
2. Hearings on the expulsion of a minor ~~students~~ or examination of the confidential ~~medical~~ records of a student ~~including that student's educational program~~; and
3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

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<sup>2</sup> To determine whether the individual involved is considered a public officer, consult with legal counsel.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential ~~medical records and educational program~~; the discussion; and each Board member's vote on the issue.

Minutes shall be kept for all executive sessions.

Content discussed in executive sessions is confidential except as provided by law. Board members and the media are instructed not to disclose information obtained in executive session except when specifically authorized to do so or as required by law.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.660](#)

[ORS 332.045](#)

[ORS 332.061](#)

OR. ATTY. GEN. Public Records and Meetings Manual.

Oregon Government Ethics Commission, [Staff Advisory Opinion](#) No. 22-106S

[House Bill 2806](#) (2023) ¶



**Cross Reference(s):**

BD/BDA - Board Meetings

BDDG - Minutes of Board Meetings

CBG - Evaluation of the Superintendent

# North Santiam School District

Code: JEBA-AR  
Revised/Reviewed:

## Early Entrance Into Kindergarten\*\*

Early entry into Kindergarten may be allowed for a child whose fifth birthday occurs between September 2nd and September 30th if, based on the analysis by the Early Entrance Team, the needs of the child would be best met in the school program. If a request for early admission to kindergarten is received by the district, the following guidelines will be used:

1. The Request for Early Entrance form must be completed by a parent or guardian. The receipt of this form will activate the Early Entrance Team. Members of that team will be determined by the district and will include as a minimum: principal, Talented and Gifted Coordinator, teacher, and the student's parent or guardian.
2. Areas that must be tested include:
  - a. Cognitive (intelligence);
  - b. Academic (reading, writing, mathematics);
  - c. Affective (social/emotional); and
  - d. Adaptive skills and behaviors.

Parents/Guardians will be provided information about the testing and procedures upon receipt of the early entry request. Parents/Guardians must complete rating scales and other screening information about the child as known by them.

If a student is to be considered for early entrance, the student will be required to participate in testing, observation, and interviews conducted by the district. If the parent desires different or additional testing, costs associated with that testing will be the responsibility of the parent.

Test scores will be in the 90th percentile. In addition, the child must demonstrate the knowledge and skills to perform at or above the majority of content for Kindergarten as well as demonstrate social, emotional, behavioral and practical daily skills that indicate the student will be successful.

3. The request for early entrance consideration must be received by the district by May 1st in order to allow sufficient time for screening and observation. The student will be required to attend a portion of a day in a Kindergarten classroom as part of the process. The early entry team will then review the data and parent-provided information.
4. The team will make a recommendation to the principal and parents by June 30th. The decision of the team is final.

Early Entrance\*\* – JEBA-AR 1-1

## Feb. 2025 Field Trip Report

**Overnight & out-of-state trips are indicated in red. Trips added since last report are in yellow.**

Trip ID/Name	Trip Destination	Building	Trip Date(s)	Depart & Return Times	Pupils	Adults	Educational Objectives	Organization	Status
246541 - 3-5th Grade Star Theater Trip	Star Theater, 350 North 3rd Avenue, Stayton	Sublimity	Thu, Jun 5, 2025	11:45am - 2:15pm	150	10	We are celebrating a year of hard work and learning focus. We'll learn about some historical aspects of our small community while we're at it.	Curriculum	pending
246175 - 1st grade zoo	Oregon Zoo, 4001 SW Canyon RD, Portland	Mari-Linn	Wed, Jun 4, 2025	7:30am - 2:15pm	14	7	Read texts and use media to determine patterns in behavior of parents and offspring that help offspring survive. Make observations to construct an evidence-based account that young plants and animals are like, but not exactly like, their parents	Curriculum	pending
247268 - Oregon Tradeswomen's Career Fair 2025	NECA/IBEW Electrical Training Center 16021 NE Airport Way Portland OR	Stayton High	Fri, May 16, 2025	8:00am - 3:00pm	12	2	To educate and provide CTE career options to our female students in job fields that females been historically underrepresented.	CTE	pending
245475 - 2nd Grade SES Oregon Coast Aquarium	Oregon Coast Aquarium 2820 SE Ferry Slip Rd, Newport	Stayton Elementary	Fri, May 9, 2025	8:00am - 4:00pm	80	30	Students will be able to apply their learning of animal and plant habitats as well as changes to land connected to our science units.	Curriculum	pending
24247311 - Sublimity 1st/2nd grade and Life Skills Zoo Field Trip7311	Oregon Zoo, 4001 SW Canyon RD, Portland	Sublimity	Thu, May 8, 2025	8:15am - 2:00pm	89	30	To learn more about animals and their adaptations/offspring.	Curriculum	pending
246783 - 5th Grade to Biztown	JA Biztown7830 SE Foster Road, Portland	Stayton Middle	Wed, Apr 30, 2025	8:00am - 2:30pm	86	15	To give students real-world applications of career readiness through a combination of in-class learning and an in-person simulation. Students will learn all about what it means to be career ready and apply that learning to applying for a job, working at a job, and then managing personal finances and budgets.	Curriculum	pending
245402 - Knife River Training Center	Knife River Training Center 35973 Kennel Rd SE Albany	Stayton High	Tue, Apr 15, 2025	8:30am - 2:30pm	20	2	Providing opportunities to our graduating student in the construction industries.	CTE	pending

246784 - ML - Sixth Grade Outdoor School	OMSI Hancock Field Station	39472 Hwy 218, Fossil Oregon	Tue, Apr 15, 2025, 8:00am - Fri, Apr 18, 2025	2:30pm	19	5	Outdoor School	Curriculum	pending
246314 - Ables & Laugle to Gilbert House & Carousel	Gilbert House Children's Museum & Salem's Riverfront Carousel Salem	Stayton Elementary	Thu, Apr 3, 2025	8:30am - 2:00pm	44	26	tudents will make discoveries in science, technology, engineering, art, and math through exploration of 20+ interactive exhibits. Students will be learning through creative play and hands-on activities.	Curriculum	pending
246740 - SHS Juniors to Chemeketa	Chemeketa Community College 4000 Lancaster Dr NE Salem	Stayton High	Fri, Mar 21, 2025	9:30am - 1:30pm	40	3	Opportunity Knowledge	Curriculum	pending
246656 - SIS 4th Grade to Newell Pioneer Village	Newell Pioneer Village 8087 Champoeg Rd NE, St. Paul	Stayton Middle	Thu, Mar 20, 2025	8:45am - 1:30pm	93	25	Students will go to the Newell Pioneer Village to hear about content about Oregon's Earliest Settlers	Curriculum	pending
245756 - FFA State Convention	FFA State Convention Deschutes County Fairgrounds 3800 SW Airport Wy, Redmond	Stayton High	Thu, Mar 20, 2025- Sun, Mar 23, 2025	8:00am-6:00pm	14	1	To enhance their leadership, career development, and agricultural knowledge through workshops, competitions, and networking opportunities. Students develop essential skills in public speaking, decision-making, and teamwork.	FFA	approved
243572 - 2nd Grade to OMSI	OMSI 1945 SE Water Ave, Portland	Stayton Elementary	Wed, Mar 19, 2025	8:15am - 2:30pm	80	30	Students will be able to obtain first hand experience with scientific elements, including changes to land.	Curriculum	pending
247328 - Sound of Music	2100 SW Elm St, Albany	Stayton High	Fri, Mar 14, 2025	6:00pm - 10:00pm	32	2	Exposing students to the performing arts	Curriculum	approved
245608 - ML 8th Grade visiting Western Oregon University	Western Oregon University 345 N Monmouth Ave, Monmouth	Mari-Linn	Wed, Mar 12, 2025	8:45am - 2:00pm	20	4	Visiting college campuses is a vital opportunity for middle school students; helping to expose students to a broad range of options, identifying the colleges that will be a good fit.	Curriculum	pending
246688 - Stayton 7 to SES	Stayton Elementary	Stayton High	Tue, Mar 11, 2025	12:30pm - 2:45pm	14	1	Stayton 7 students visited SES to share about the work they have been doing at SHS	Curriculum	approved

246554 - Western Welding Academy welding Demo tour	McMinnville High School 615 NE 15th Street, McMinnville	Stayton High	Thu, Mar 6, 2025	8:00am - 3:00pm	6	1	Introducing beginning students just starting in welding to the benefits of the welding trade for careers in the trades. Fabrication students preparing for future welding competitions, trying to better their skills. Preparing students to be job ready.	CTE	approved
245606 - ML 7th Tour Chemeketa Community College	Chemeketa Community College 4000 Lancaster Drive NE, Salem	Mari-Linn	Wed, Mar 5, 2025	9:15am - 1:15pm	16	4	Visiting college campuses is a vital opportunity for middle school students; helping to expose students to a broad range of options, identifying the colleges that will be a good fit.	Curriculum	pending
244105 - Willamette Career Academy, 4th Grade Tour	Willamette Career Academy, 1200 Lancaster Drive NE, Salem	Sublimity	Wed, Mar 5, 2025 (rescheduled from Feb 5)	8:45am - 11:30am	32	12	Students will tour the career-tech high school program at Willamette Career Academy. This aligns with our Avid educational focus of exposing young students to college and career pathways.	AVID	approved
246787 - Sublimity 8th Grade Visits BioMed & CTE at Stayton High School	Stayton High School	Sublimity	Tue, Mar 4, 2025	8:15pm - 10:15pm	30	4	This visit provides 8th-grade students with an early opportunity to explore the Biomedical and Career & Technical Education (CTE) programs at the high school level. By engaging in hands-on activities and interacting with instructors and current students, students will gain a deeper understanding of potential career pathways and academic options available to them in high school.	Curriculum	pending
246687 - Stayton 7 to SES	Stayton Elementary	Stayton High	Mon, Mar 3, 2025	12:30pm - 2:45pm	14	1	Stayton 7 students visited SES to share about the work they have been doing at SHS	Curriculum	approved
246749 - Garden Buddies	Stayton Elementary	Stayton High	Fri, Feb 28, 2025	12:30pm - 3:00pm	40	1	Utilizing skills and knowledge learned in class to educate elementary students in their garden and help them get it planted and ready for spring.	Curriculum	approved
247291 - Peterson Cat Technician Training Program	5450 NE Five Oaks Dr, Hillsboro	Stayton High	Thu, Feb 13, 2025	7:45am - 3:00pm	14	1	This is a free tour of the Peterson Cat Shop to showcase the "Think Big Technician	CTE	pending
246683 - Sublimity MS to SHS- The Wizard of Oz	Stayton High School	Sublimity	Wed, Feb 26, 2025	8:40am - 11:45am	115	8	Sublimity middle school students will explore the amazing programs available at Stayton High School in preparation for high school.	Curriculum	pending

246750 - SHS Drama Dept Play	Stayton High School	Mari-Linn	Wed, Feb 26, 2025	8:30am - 12:00pm	115	10	Visiting the high school and seeing a production of a play and all that it entails	Curriculum	approved
246638 - Oregon West Conference Jazz Festival	Cascade High School - 10226 Marion Rd SE, Turner	Stayton High	Tue, Feb 25, 2025	8:30am - 1:00pm	25	1	Students will be competing in the OWC League Jazz contest. Students will perform in front of peers and judges for feedback on their playing and technique. Students will receive a short clinic at the end of their performance. Students will also use the Oregon Jazz Band evaluation for to learn what the judges use while listening to other groups perform.	Curriculum	approved
246686 - Stayton 7 to SES	Stayton Elementary	Stayton High	Mon, Feb 24, 2025	12:30pm - 2:45pm	14	1	Stayton 7 students visited SES to share about the work they have been doing at SHS	Curriculum	approved
246651 - Seniors to Chemeketa	Chemeketa Community College 4000 Lancaster Dr Salem	Stayton High	Fri, Feb 21, 2025	9:15am - 1:30pm	50	3	Chemeketa Campus tour for Chemeketa Scholars qualifiers	Curriculum	approved
245530 - AVID11 to Linfield	900 SE Baker St. McMinnville	Stayton High	Fri, Feb 21, 2025	8:45am - 1:00pm	18	2	Opportunity Knowledge - campus tour	AVID	pending
246685 - Stayton 7 to SES	Stayton Elementary	Stayton High	Tue, Feb 18	12:30pm - 2:45pm	14	1	Stayton 7 students visited SES to share about the work they have been doing at SHS	Curriculum	approved
245755 - FFA District Convention	Silvercreek Fellowship 822 Industrial Way NE, Silverton	Stayton High	Tue, Feb 18	7:15am - 5:00pm	10	1	The educational objective of FFA Leadership Development Events (LDEs) is to provide students with opportunities to develop and enhance their leadership, communication, and interpersonal skills. Through LDEs, participants are encouraged to engage in public speaking, teamwork, problem-solving, and critical thinking, all of which are essential for personal and professional growth.	FFA	approved
245287 - FBLA Regional Skills Conference	1530 Monmouth St, Independence	Stayton High	Sat, Feb 15, 2025	6:45am - 3:45pm	7	1	Competing at the Regional Skills Conference for FBLA, Business Education	FBLA	approved

241470 - SES 3rd Grade Music Field Trip	Willamette University's Smith Auditorium 270 Winter St. SE, Salem	Stayton Elementary	Wed, Feb 12, 2025	9:00am - 11:30am	95	20	Training Program". I have 2 students that graduated last year that are currently in the "Think Big" because of this field trip we took last year.	Curriculum	approved
245142 - Oregon State University Tour	Oregon State University LaSalls Stewart Center 875 SW 26th St, Corvallis	Sublimity	Wed, Feb 12, 2025	8:15am - 2:15pm	46	10	Students will be doing hands on math and science activities, learn about different aspects of future jobs and elements of a college campus.	Curriculum	approved
245529 - SHS Juniors to OSU	Oregon State University 660 SW 26th St Corvallis	Stayton High	Tue, Feb 11, 2025	8:15am - 1:00pm	30	3	College exploration/campus visit	Curriculum	approved
245136 - SHS Connection Field Trip	Moda Center 1 N Center St; Portland	Stayton High	Thu, Feb 6, 2025	5:00pm - 11:00pm	68	6	Relational Capacity - social/emotional learning	Curriculum	approved
245605 - Oregon Thespians Regional Competition	South Eugene High School 400 E 19th Ave, Eugene	Stayton High	Sat, Feb 1, 2025	7:00am - 8:00pm	7	1	This is an acting competition that allows students to be adjudicated and receive valuable feedback. It helps them hone their craft and develop into stronger actors.	Curriculum	approved
244781 - Hoodoo Trip	Hoodoo lodge and ski area 27400 Big Lake Road, Sisters	Stayton High	Sat, Feb 1, 2025	7:00am - 6:15pm	15	5	Immerse students in a learning environment that is place-based and relative to their cultural appreciation.	Curriculum	approved
244104 - Willamette Career Academy, 5th Grade Tour	Willamette Career Academy, 1200 Lancaster Drive NE, Salem	Sublimity	Tue, Jan 21, 2025	8:45am - 11:30am	60	20	Students will tour the career-tech high school program at Willamette Career Academy. This aligns with our Avid educational focus of exposing young students to college and career pathways.	AVID	approved
244868 - FFA District Test Competition	Chemeketa Community College Ag Complex 4000 Lancaster Dr NE, Salem	Stayton High	Fri, Jan 17, 2025	7:00am - 5:00pm	14	1	These are competitive activities designed to educate FFA members by developing their practical job skills (CDE) and leadership abilities (LDE) through hands-on experiences, fostering critical thinking, communication, teamwork, and ethical competition, all while preparing them for potential careers in agriculture.	FFA	approved

244049 - Garden Buddies	Stayton Elementary	Stayton High	Fri, Dec 13, 2024	12:30pm - 2:30pm	30	1	a	Curriculum	approved
242681 - Cascade Raptor Center+A5:J24	Cascade Raptor Center 32275 Fox Hollow Rd, Eugene	Sublimity	Fri, Dec 13, 2024	8:15am - 2:00pm	50	6	A visit to the Cascade Raptor Center offers an immersive, hands-on learning experience that directly aligns with the Next Generation Science Standards (NGSS) for 7th grade.	Curriculum	approved
244091 - Tree of Giving Shopping Trip	Walmart 1330 Goldfish Farm Rd, Albany	Options Academy	Thu, Dec 12, 2024	9:30am - 2:00pm	28	5	Students will shop for families from the Giving Tree. Involves Consumer Math course (budgeting, shopping) also social-emotional learning (serving others).	Curriculum	approved
242417 - McMinnville Welding Competition	McMinnville High School 615 NE 15th Street, McMinnville	Stayton High	Sat, Dec 7, 2024	6:00am - 6:00pm	10	1	Fabrication students preparing for future welding competitions, trying to better their skills	CTE	approved
243165 - SMS Smash Bros Tournament	Cascade Junior High 10226 Marion Rd SE, Turner	Stayton Middle	Fri, Dec 6, 2024	2:20pm - 7:00pm	40	2	Promote Teamwork and Collaboration by fostering collaboration and communication skills among participants, especially in team-based games. Teams will learn how to work together, delegate roles, and communicate effectively to achieve a common goal, which mirrors real-world teamwork dynamics.	Curriculum	approved
242726 - Storybook Land	Linn County Fair & Expo Center, 3700 Knox Butte Rd., Albany	Sublimity	Fri, Dec 6, 2024	8:30am - 11:15am	41	10	Students will be able to obtain first hand knowledge of design engineering and fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit.	Curriculum	approved
241011 - Kindergarten to Storybook Land	Storybook Land Linn County Expo Center 3700 Knox Butte Road Albany	Stayton Elementary	Fri, Dec 6, 2024	8:45am - 12:00pm	88	6	Recognize familiar book characters and make text to character connections. Revisit and retell familiar stories, identify characters, settings, and major events.	Curriculum	approved
242787 - SHS Leadership to Student Leadership Collaboartive	Newberg High School 2400 Douglas Ave Newberg	Stayton High	Fri, Dec 6, 2024	8:00am - 2:00pm	28	2	Leadership skills/ASB related student development	ASB	approved

243754 - Seniors to Linfield	Linfield University 900 SE Baker St, McMinnville	Stayton High	Fri, Dec 6, 2024	8:00am - 1:00pm	30	3	Learn about college opportunities and readiness	Curriculum	approved
241003 - 2nd Grade to Storybook Land	Storybook Land Linn County Expo Center 3700 Knox Butte Road Albany	Stayton Elementary	Thu, Dec 5, 2024	8:30am - 11:45am	80	24	Students will be able to obtain first hand knowledge of design engineering and fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit.	Curriculum	approved
244170 - SUB Gr. 6-8 Visit SHS Drama Dept.	Stayton High School	Sublimity	Wed, Dec 4, 2024	8:40am - 11:00am	118	5	Watch a preview of Little Women and then participate in a Q & A with the SHS students and teacher	Curriculum	approved
242326 - 4-5 Beavers Beyond the Classroom Basketball Game	Oregon State University Gill Coliseum 660 SW 26th St Corvallis	Sublimity	Tue, Dec 3, 2024	9:15am - 2:00pm	94	32	AVID-College and Career Readiness	AVID	pending
243099 - OSU Women's Basketball Game	Oregon State University Gill Coliseum 660 SW 26th St Corvallis	Mari-Linn	Tue, Dec 3, 2024	9:00am - 2:00pm	17	4	AVID-College and Career Readiness	AVID	pending
240518 - SHS Boys Basketball Eagle Crest Trip	Eagle Crest Resort	Stayton High	Fri, Nov 22, 2024, - Sun, Nov 24, 2024	4:00pm & 11:00am	12	3	Team Building for the boys basketball team	Athletics	pending
<del>242683 - Garden Buddies canceled due to weather</del>	<del>Stayton Elementary School 875 N 3rd Ave, Stayton</del>	<del>Stayton High</del>	<del>Fri, Nov 22, 2024</del>	<del>12:30pm - 2:30pm</del>	<del>30</del>	<del>4</del>	<del>Advanced Ag students have the opportunity to work with the SES students in their garden cleaning up and sharing knowledge they have learned in class.</del>	<del>Curriculum</del>	<del>approved</del>
242793 - National Apprenticeship Week @ IBEW and LBCC	Central Electrical-- IBEW Training Center 33309 OR- 99E Tangent and LBCC 6500 Pacific Blvd SW Albany	Stayton High	Fri, Nov 22, 2024	8:15am - 3:00pm	14	1	To introduce our students to the options of electrical and other apprentice opportunities.	CTE	pending

242792 - Seniors to LBCC	Linn Benton Community College 6500 SW Pacific Blvd SW; Albany	Stayton High	Thu, Nov 21, 2024	8:30am - 1:30pm	30	3	Seniors opportunity knowledge for college.	AVID	approved
241874 - A-DEC Field Trip	A-DEC 2601 Crestview Dr, Newberg	Sublimity	Wed, Nov 20, 2024	8:15am - 2:15pm	46	10	Students will learn about different career opportunities. Students will learn about inquiry and scientific concepts such as force and motion.	Curriculum	pending
242220 - "Fools" Theatre Field Trip at Corban University	Corban University Theater 5000 Deer Park Dr SE, Salem	Stayton High	Fri, Nov 15, 2024	6:30pm - 11:00pm	25	2	Students will be exposed to a live theatre production	Curriculum	approved
241765 - FFA District Ag Sales Competition	Silverton High School	Stayton High	Wed, Nov 13, 2024	3:30pm - 9:00pm	10	1	Students are getting to apply their newly learned skills in agriculture sales by participating in the district competition where they will showcase their knowledge of Ad layouts, customer relations, prospecting, phone orders, and a team activity.	FFA	approved
242443 - Willamette Valley Ag Expo	Linn County Fair Grounds and Expo Center 3700 Knox Butte Rd E, Albany	Stayton High	Wed, Nov 13, 2024	9:15am - 3:00pm	14	1	Getting students in direct contact with local companies and industry professionals in the agriculture industry.	Curriculum	approved
241972 - SMS AVID8 to WCA and CCC	Willamette Career Academy-1200 Lancaster Dr and Chemeketa Community College-4000 Lancaster Dr, Salem	Stayton Middle	Wed, Nov 13, 2024	8:00am - 1:00pm	24	5	AVID Essentials Skills: Opportunity Knowledge: Students research opportunities, set goals, make choices that support their long-term aspirations, and successfully navigate to the next level.	AVID	pending
242096 - Sublimity Middle School Assembly	Sublimity School 376 E Main St, Sublimity	Stayton High	Wed, Nov 6, 2024	9:00am - 11:00am	9	1	Perform the National Anthem for the Sublimity Middle School Veterans Assembly and advertise choir to Sublimity middle school	Curriculum	approved

242081 - SHS ASB to OASC conference	Seaside Convention Center & Seaside High School 415 1st Ave; Seaside	Stayton High	Sun, Nov 3, 2024, - Mon, Nov 4, 2024,	8:30am & 12:00am	8	1	Student Council Retreat	ASB	approved
240899 - K-3 Pumpkin Patch	Greens Bridge Pumpkin Patch 3730 Jefferson Scio Dr SE, Jefferson	Mari-Linn	Thu, Oct 31, 2024	8:30am - 2:00pm	69	20	Use observations to describe patterns of what plants and animals (including humans) need to survive	Curriculum	approved
241740 - SUB K-1 Pumpkin Patch Field Trip	E.Z. Orchard Farm 5504 Hazelgreen Rd NE, Salem	Sublimity	Wed, Oct 30, 2024	9:00am - 1:00pm	65	24	Hands on experience for farming/plants science unit	Curriculum	approved
241654 - Health Occupations Vision Screening - MLN & SES	MLN - 641 5th Street. Lyons SES 875 3rd Ave, Stayton	Stayton High	Wed, Oct 30, 2024	7:15am - 12:30pm	5	3	Expand understanding of Health Occupations through assisting with vision screening at district schools	Curriculum	approved
241767 - EZ Orchards Life Skills	EZ Orchards 5504 Hazelgreen Rd NE, Salem	Sublimity	Mon, Oct 28, 2024	12:00pm - 2:30pm	13	4	The objective of this field trip is to promote a real world connection with the seasons and the calendar year. This is also an opportunity to build relationships and improve social skills.	Curriculum	approved
241763 - Advanced Ag Class Garden Buddies	Stayton Elementary School	Stayton High	Fri, Oct 25, 2024	12:30pm - 2:30pm	26	1	Students will be taking what they are learning in plant science and applying it at the SES garden and sharing their knowledge and learned skills with the elementary students.	FFA	approved
240273 - SES Stayton Walking Field Trip	Stayton Post Office, Stayton Library, Star Cinema, Brown House, Police Station, Pioneer Park	Stayton Elementary	Fri, Oct 25, 2024	8:45am - 2:15pm	80	25	Students will be able to gain first-hand knowledge of the historical sites in their community and how they work to support the members of the community.	Curriculum	approved

240981 - SHS Seniors to Oregon State University	Oregon State University 660 SW 26th St, Corvallis	Stayton High	Fri, Oct 25, 2024	8:00am - 1:00pm	40	3	Opportunity Knowledge for seniors (Senior Seminar class curriculum)	Curriculum	approved
241514 - Cascade College Fair	Cascade High School - 10226 Marion Rd SE, Turner	Stayton High	Tue, Oct 22, 2024	9:30am - 11:15am	40	2	College Opportunity Knowledge	Curriculum	approved
240634 - SES Kindergarten Pumpkin Patch 2024	Greens Bridge Pumpkin Patch 3730 Jefferson Scio Dr SE, Jefferson	Stayton Elementary	Mon, Oct 21, 2024	8:00am - 2:00pm	90	30	Life cycle unit science unit	Curriculum	approved
240751 - Sublimity 6th Grade Outdoor School	OMSI Coastal Discovery Center 3400 SW Abalone Street, South Beach	Sublimity	Mon, Oct 21, 2024, - Wed, Oct 23, 2024	9:30am and 1:45pm	36	11	Aligned with NGSS. An inquiry-based program, ODS is a unique chance for kids to experience the connections among living things and biological systems. Instead of learning these concepts from a book, students develop critical thinking skills by asking questions in the field then working together to investigate, measure and report their discoveries.	Curriculum	approved
241070 - SHS Homecoming Parade	Stayton High School	Sublimity	Fri, Oct 18, 2024	1:20pm - 2:15pm	32	4	Giving students the opportunity to watch the homecoming parade and participate in a high school activity that they will be able to take part in next year.	Curriculum	approved
241057 - ML 8th Grade Attending SHS Homecoming Parade	Stayton High School	Mari-Linn	Fri, Oct 18, 2024	1:00pm - 2:15pm	20	3	To attend SHS activities to prepare for next year	Curriculum	approved

240597 - Third Grade Silver Falls State Park Field Trip	Silver Falls State Park 20024 Silver Falls Hwy SE, Silverton	Stayton Elementary	Wed, Oct 16, 2024	8:30am - 2:00pm	46	12	This field trip connects to both our science life cycle standards and our social studies regions of Oregon standards.	Curriculum	approved
241655 - Health Occupations Vision Screening	Stayton Middle and Sublimity Elementary	Stayton High	Wed, Oct 16, 2024	7:30am - 12:30pm	5	2	Assisting with vision screening with middle and elementary schools	Curriculum	approved
241086 - 2nd Grade Sublimity Walking Field Trip	Sublimity Post office, Sublimity Fire Department, Sublimity Dental, K's Koffee, and PanezaNellie Breadstick Shoppe.	Sublimity	Thu, Oct 10, 2024	10:00am - 2:15pm	41	10	Students will be able to gain first-hand knowledge of the historical sites in their community and how community members work to support the area in which they live.	Curriculum	approved
240596 - Third Grade Silver Falls State Park	Silver Falls State Park 20024 Silver Falls Hwy SE, Silverton	Stayton Elementary	Wed, Oct 9, 2024	8:30am - 2:00pm	44	13	This trip connects to our science life cycles unit and our Regions of Oregon social studies unit.	Curriculum	approved
240690 - AVID12 to Oregon State	Oregon State University 660 SW 26th St; Corvallis	Stayton High	Wed, Oct 2, 2024	8:00am - 1:30pm	10	2	Opportunity knowledge for AVID Elective students applying to college	Curriculum	approved
240959 - FFA District Soils Competition		Stayton High	Wed, Oct 2, 2024	7:00am - 4:00pm	6	1	Learn about soil, water, and land management through a hands on competition where students explore and take samples from soil pits.	FFA	approved
240829 - Lyons City Hall	Lyons City Hall	Mari-Linn	Mon, Sep 30, 2024	12:15pm - 1:15pm	14	2	To support their learning about the government in our first Social Studies unit, we will interview the mayor of Lyons.	Curriculum	approved
240510 - FFA District Leadership Camp	449 5th St.	Stayton High	Sun, Sep 29, 2024, - Mon, Sep 30, 2024	9:00 am & 3:00pm	7	1	Applied leadership development though peer collaboration	Curriculum	approved
240215 - Salmon Watch Day 2	Lyons	Stayton High	Wed, Sep 25, 2024	8:15am - 1:30pm	60	4	This trip will provide all juniors in biology classes at Stayton High school with a field trip that directly connects to our biology curriculum in our ecology unit. It is rare for high school students to get the opportunity to attend science field learning and this is an incredible opportunity for them. Each day one of the biology teachers will attend the trip along with other adult volunteers.	Curriculum	approved

240213 - Salmon Watch Day 1	Packsaddle County Park 34519 N Santiam Hwy. Gates	Stayton High	Tue, Sep 24, 2024	8:15am - 1:45pm	60	4	see above	Curriculum	approved
239552 - SMS Outdoor School - Students	Camp Tadmor 43943 McDowell Creek Dr, Lebanon	Stayton Middle	Mon, Sep 23, 2024 - Fri, Sep 27, 2024	9:00am & 2:15pm	95	5	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources. First hand experiences with the interrelationships and adaptations found in nature, the dynamics of energy, cycles and systems of change, and people's dependency and responsibility to the environment.	Curriculum	approved
240625 - SMS Outdoor School Day Trip Bus	Camp Tadmor 43943 McDowell Creek Dr, Lebanon	Stayton Middle	Mon, Sep 23, 2024 - Thu, Sep 26, 2024	9:00am & 2:15pm	8	5	See above for objective. This trip for students attending ODS during the days only.	Curriculum	approved
239554 - SMS Outdoor School Counselors	Camp Tadmor 43943 McDowell Creek Dr, Lebanon	Stayton Middle	Mon, Sep 23, 2024 - Fri, Sep 27, 2024	2:30pm & 3:00pm	25	2	High schools counselors who will be supervising and supports middle school students in their learning experiences	Curriculum	approved

February NSSD Enrollment Totals												
School Name	Grade	Jun '24	Sept '24	Oct '24	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25
MARI-LINN	KG	13	13	13	13	13	13	13				
MARI-LINN	1	18	14	14	14	14	14	14				
MARI-LINN	2	24	18	18	18	18	18	18				
MARI-LINN	3	17	24	25	25	25	23	24				
MARI-LINN	4	14	19	19	18	18	18	17				
MARI-LINN	5	21	14	16	17	17	17	17				
MARI-LINN	6	15	20	20	20	20	20	19				
MARI-LINN	7	18	14	14	14	15	16	17				
MARI-LINN	8	19	20	20	20	20	20	19				
<b>MARI-LINN</b>	<b>ALL</b>	<b>159</b>	<b>156</b>	<b>159</b>	<b>159</b>	<b>160</b>	<b>159</b>	<b>158</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
SUBLIMITY	KG	30	30	29	29	29	31	32				
SUBLIMITY	1	34	35	36	36	36	36	36				
SUBLIMITY	2	37	41	41	41	41	41	42				
SUBLIMITY	3	33	48	46	46	46	45	45				
SUBLIMITY	4	52	34	34	34	33	34	35				
SUBLIMITY	5	35	58	59	59	59	59	59				
SUBLIMITY	6	49	34	35	35	35	37	36				
SUBLIMITY	7	33	53	54	51	50	51	49				
SUBLIMITY	8	48	32	32	32	31	31	30				
<b>SUBLIMITY</b>	<b>ALL</b>	<b>351</b>	<b>365</b>	<b>366</b>	<b>363</b>	<b>360</b>	<b>365</b>	<b>364</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OA-VIRTUAL ACADEMY	KG	0	0	1	0	0	0	0				
OA-VIRTUAL ACADEMY	1	1	0	0	0	0	0	0				
OA-VIRTUAL ACADEMY	2	0	1	1	1	1	1	1				
OA-VIRTUAL ACADEMY	3	0	1	0	0	0	0	1				
OA-VIRTUAL ACADEMY	4	1	0	1	2	1	1	2				
OA-VIRTUAL ACADEMY	5	2	3	2	2	2	2	2				
OA-VIRTUAL ACADEMY	6	1	1	1	2	2	3	4				
OA-VIRTUAL ACADEMY	7	3	3	2	2	2	2	3				
OA-VIRTUAL ACADEMY	8	8	3	4	3	3	3	6				
OA-VIRTUAL ACADEMY	9	14	6	5	8	8	8	9				
OA-VIRTUAL ACADEMY	10	20	6	10	12	9	10	11				
OA-VIRTUAL ACADEMY	11	14	14	14	14	14	13	15				
OA-VIRTUAL ACADEMY	12	13	12	14	15	12	11	12				
<b>OA-VIRTUAL ACADEMY</b>	<b>ALL</b>	<b>76</b>	<b>50</b>	<b>55</b>	<b>61</b>	<b>54</b>	<b>54</b>	<b>66</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

School Name	Grade	Jun '24	Sept '24	Oct '24	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25
STAYTON ELEMENTARY	PreK	30	27	29	30	30	30	30				
STAYTON ELEMENTARY	KG	69	88	91	91	90	86	89				
STAYTON ELEMENTARY	1	71	74	75	74	74	75	76				
STAYTON ELEMENTARY	2	88	74	78	78	76	75	76				
STAYTON ELEMENTARY	3	97	91	92	91	92	90	89				
<b>STAYTON ELEMENTARY</b>	<b>ALL</b>	<b>325</b>	<b>327</b>	<b>336</b>	<b>334</b>	<b>332</b>	<b>326</b>	<b>330</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
STAYTON INTERMEDIATE	4	81	94	93	92	90	91	91				
STAYTON INTERMEDIATE	5	87	86	87	87	87	88	86				
STAYTON MIDDLE	6	96	102	102	100	99	97	97				
STAYTON MIDDLE	7	93	103	105	105	104	99	99				
STAYTON MIDDLE	8	76	101	99	100	100	98	94				
<b>SIS/SMS TOTAL</b>	<b>ALL</b>	<b>433</b>	<b>486</b>	<b>486</b>	<b>484</b>	<b>480</b>	<b>473</b>	<b>467</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
OA-LOCUST ST ACADEMY	9	2	0	0	0	0	0	0				
OA-LOCUST ST ACADEMY	10	9	2	1	0	0	0	0				
OA-LOCUST ST ACADEMY	11	17	16	13	13	14	14	16				
OA-LOCUST ST ACADEMY	12	7	30	20	19	21	22	22				
OA-GED				13	15	15	19	19				
<b>OA-LSA &amp; GED</b>	<b>ALL</b>	<b>36</b>	<b>48</b>	<b>47</b>	<b>47</b>	<b>50</b>	<b>55</b>	<b>57</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
STAYTON HIGH	9	172	157	157	155	155	156	155				
STAYTON HIGH	10	165	191	183	182	181	180	177				
STAYTON HIGH	11	137	163	169	167	165	166	164				
STAYTON HIGH	12	111	140	138	138	135	135	134				
Early College (off campus)		16	13	17	17	17	17	17				
Transitions (post-grad SPED)		5	5	4	5	5	4	4				
<b>STAYTON HIGH</b>	<b>ALL</b>	<b>601</b>	<b>669</b>	<b>668</b>	<b>664</b>	<b>658</b>	<b>658</b>	<b>651</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NSSD Total (w/o PreK)</b>	<b>TOTAL</b>	<b>*1986</b>	<b>2101</b>	<b>2117</b>	<b>2112</b>	<b>2094</b>	<b>2090</b>	<b>2093</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NSSD Total (w/ PreK)</b>		<b>*2016</b>	<b>2128</b>	<b>2146</b>	<b>2142</b>	<b>2124</b>	<b>2120</b>	<b>2123</b>				
# Registered w/ WESD to homeschool		111	111	96	103	105	105	105				
# Enrolled in Virtual Charter Schools		81	80	81	80	79	82	82				
<b>3% of total NSSD student population= 78.9 ~ This is the number of students that can be enrolled in virtual charter schools before the cap is reached and students will no longer be released by NSSD</b>												

Notes

NSSD receives Preschool Promise Grant monies for preschool grades and does not receive state funding as it does for grades K-12 so they are not included in the total.

\*slightly lower than the average enrollment due to students finishing school prior to the June report date in Options Academy



North Santiam School District  
**BOARD OF DIRECTORS**

**SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR**

Updated 4/2024

**These agenda items typically occur every month so have not been repeated below:**

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
  - ASB Report-ASB President or designee
  - Superintendent's Report
  - Business Director's Report
  - Teaching & Learning Report
  - Licensed Union Rep. Report
  - City Council Liaison Reports
  - Informational Reports including: field trips, enrollment & upcoming events
3. Consent Agenda: Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies
5. Board Reflections/Announcements

**These items will appear as needed but do not happen at the same time every year:**

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

**July**

According to [ORS 255.335](#), each district board shall hold a regular organizational meeting following the regular district election and not later than the last day of July of that year.

According to [ORS 332.040](#), No later than at the next regular meeting following July 1, the district school board shall meet and organize by electing a chairperson and a vice chairperson from its members.

*During election years when there are no newly elected board members, items 2-6 may be approved in June if the Board chooses to hold a work session in July (no business items) or skip the July meeting all together. During election years when new members are seated, the organizational meeting will occur in July. During non-election years, the meeting can occur in July or August (7/31 deadline does not apply so items don't need to be approved in June)*

**Traditional Location: Santiam Room**

**Annual Agenda Items:**

1. Oath of office for newly elected members
2. Approve Board Goal Strategies for upcoming year (done annually)
3. (Next Applicable in 2023) Approve Board/District Goals – every three years
4. Supt. Evaluation Document Approval
5. Approval of Board Operating Protocol
6. Board members choose their “buddy school”
7. Annual Organizational Agenda Items (list copied from OSBA website)  
*(in an election year, the Annual Organizational Items must be approved before July 31)*

- Elect chair and vice-chair (incumbent chair presides until a successor is elected). No member of the Board may serve as chair more than two years in succession unless the Board approves an extension of this period by a motion in June.
- Designate the following positions:
  - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
  - Business manager or deputy clerk, or both.
  - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
  - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
  - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
  - Legal counsel.
  - Civil Rights Coordinator
- Designate the fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Designate the Board as the Local Public Contract Review Board as per policy DJC
- Approve contracts for payment (ORS 332.075(2-3) (e.g. transportation contract, contracts related to bond projects)
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Establish dates, time and place of regular monthly board meetings.
- Appoint members of standing committees
- Appoint board member to participate on the district negotiation team (as board representative)

**Other annual reports or approvals as require by law or per NSSD policy/practice**

- Receive English Learners In Oregon Annual Report (distributed by ODE in June)
- Approve list of low-impact pesticides for use according to the integrated pest management plan ORS 634.705 (5)
- Approve Excise Tax annual adjustment for the upcoming school year
- Approve list of third-party alternative education programs

**Other Activities/Events**

- SummerFest (last Saturday in July)

**August**

**Traditional Location: Santiam Room**

**Regular Session Annual Agenda Items:**

1. Projected Student Enrollment

2. Oaths of Office of newly re-elected members, including any student representatives (if not done in July)

### **Other Activities/Events**

- Leadership Team Goal Workshop (2<sup>nd</sup> week in August)
- OSBA Annual Conference (Salem)
- Safe Schools Training on Mandatory Reporting (online)
- Lyons Fire Dept Car Show
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

## September

### **Traditional Location: Santiam Room**

#### **Annual Agenda Items:**

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. OSES (Oregon Statewide Educator Survey) Survey Results

### **Other Activities/Events**

- Safe Schools Training on Mandatory Reporting-due to be completed this month
- **National School-Related/Staff Appreciation Days This Month-** I.T. Professionals Day, Arts in Education Week

## October

### **Traditional Location: Santiam Room**

#### **Annual Agenda Items:**

1. Stayton Booster Club Report (projects, membership, etc.) - Club President (may vary depending on status of current projects)
2. Division 22 Report- Director of Teaching & Learning
3. Professional Development Report – Director of Teaching & Learning or designee
4. Previous Stayton High school year data
  - a. Graduation/Completer rates
  - b. On-Track to Graduate rates for upcoming 10-12 graders
  - c. College Credits Earned
  - d. CTE Enrollment (demographics if possible)
  - e. Percentage of Students Involved in Co-Curricular Activities
  - f. Percentage of Students Involved in Activities/Clubs with Service

### **Other Activities**

- State-Wide Licensed In-Service Day

- OSBA Regional Meetings
- **National School-Related/Staff Appreciation Days This Month**-Custodial Workers, School Bus Safety Week, Farm to School Month, Walk to School Day, Coaches Day, School Lunch Week, Red Ribbon Week, Bullying Prevention Month, School Principal Month

## November

### **Traditional Location: Santiam Room**

#### **Annual Agenda Items:**

1. Exit Interview Survey Results (Oct or Nov)- Director of Human Resources
2. OSBA Elections
3. Master Facilities Plan Review and Revisions—Director of Facilities
4. State/District Report Cards-Director of Teaching & Learning (Nov or Dec)
5. TAG Program Report
  - a. Number of Student Identified and the screening process
  - b. Supports/Programs offered

#### **Other Activities/Events**

- OSBA Annual Conference (Portland)
- **National School-Related/Staff Appreciation Days This Month**-School Psychologist Week, School Resource Officer Day, Education Support Professionals Day, Substitute Educators Day

## December

### **Traditional Location: Santiam Room**

#### **Annual Agenda Items:**

1. School Spotlight – Options Academy
2. District-wide AVID Report – District AVID Coordinator
3. Special Education Report - Director of Special Services
  - a. Must include the Abbreviated School Day Notice & Acknowledgement (see ISST)
4. Integrated Guidance Annual Report-Director of Teaching & Learning
5. Superintendent’s Goals/Evaluation Check-in (Exec. Session)

#### **Board Secretary Tasks:**

1. Distribute copies of NSSD audit report to board members so they can review before the January meeting.

#### **Other Activities/Events**

**National School-Related/Staff Appreciation Days This Month**- Special Education Day,

## January

### **Traditional Location: Stayton Middle School**

#### **Annual Agenda Items:**

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years, next due 2025)-Superintendent
4. Audit Review- Director of Business & Fiscal Services (may be joined by rep. from auditing firm)
5. School Board Student Representative Recruitment Strategies
6. Annual report of all pesticide applications from the previous year-IPM Program Coord

#### **Other Activities/Events**

- Classified In-Service Day

#### **Board Secretary Tasks:**

- File notice of district board election, next due 2025 ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (next due 2025)

## February

### **Traditional Location: Stayton Elementary School**

#### **Annual Agenda Items:**

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Integrated Guidance Application Review
4. Approval of Budget Committee Members and Calendar- Director of Business & Fiscal Services
5. Superintendent's Goals/Evaluation Check-in

#### **Other Activities/Events**

- Board members complete annual superintendent evaluation forms
- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet (schedule may vary)
- Booster Club Annual Auction
- **National School-Related/Staff Appreciation Days This Month**-School Bus Driver Appreciation Day

#### **Board Secretary Tasks:**

- Notify Budget Committee of approved meeting dates

## March

**\*Prior to March meeting, the individual scores from the Supt Eval must be compiled so they can be reviewed during the meeting\* - Board Volunteer or Board Secretary**

**Meeting #1 Traditional Location: District Office/Santiam Room**

**Special Session: (first Thursday in March)**

1. Renewal of Contracts (Licensed/Administrative)

**Meeting #2 Traditional Location: Mari-Linn School**

**Regular Session Annual Agenda Items:**

1. School Spotlight-School Admin
2. School Calendar Adoption
3. Review Consolidated Scores on the annual Superintendent Evaluation (Board only/Exec session)
4. Approve Board Chair & Vice-Chair (or designees) to negotiate contract extension on behalf of whole board.

**Board Secretary Tasks:**

- Provide Reminder of Board Elections Filing Due Date (if applicable)
- **National School-Related/Staff Appreciation Days This Month**-Music in our Schools Month and Classified School Employee's Week

**After March Meeting**

The Board Chair and Vice Chair (or designee) review Salary/Benefits comparisons with the Director of Human Resources. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract prior to April meeting.

## April

**Traditional Location: Sublimity School**

**Annual Agenda Items:**

1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July
4. (Next Applicable 2026) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July.
5. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
6. Approve contract extension of Superintendent

### **Board Secretary Tasks**

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1<sup>st</sup>.
- **National School-Related/Staff Appreciation Days This Month-** School Library Month, Administrative Professional Day

## May

**\*NSSD Budget Committee traditionally meets in the second week of May\***

**Traditional Location: Stayton High School**

### **Annual Agenda Items:**

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)
4. WESD Local Service Plan List of Services Taken-Supt or Director of Business & Fiscal Services
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey (if available)

### **Board Secretary Tasks**

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1<sup>st</sup>.
- **National School-Related/Staff Appreciation Days This Month-**Teacher Appreciation Week, Principal’s Day, School Lunch Hero Day, School Nurse Day, Speech Pathologists Day

## June

**Traditional Location: Santiam Room**

### **Special Session/Budget Hearing (prior to Regular Session):**

Review of Budget Documents/Resolutions: Director of Business & Fiscal Services

### **Regular Session Annual Agenda Items:**

1. Resolutions to adopt budget- Director of Business & Fiscal Services
2. Professional Development Report – Director of Teaching & Learning
3. Annual Restraint & Seclusion Report – Director of Special Programs
4. Acknowledge student reps. for service on the board
5. Select student representative to the school board for following year (June-Aug)