



2025-26 BOARD & STAFF

Board Chair, Mackenzie Strawn **Board Vice-Chair**, Alisha Oliver
Board Members: Mike Wagner, Erin Cramer, Mark Henderson, Coral Ford & Brunk Conley
Student Representatives to the Board, Rylie Worcester & Amalia Bell
Superintendent, Lee W. Loving
Director of Business & Fiscal Services, Rhonda Allen
Director of Human Resources, Danielle Blackwell
Director of Teaching & Learning, Nicole Duncan
Director of Special Programs, Melissa Glover
Director of Nutrition Services, John Barnes
Director of Operations & Facilities, Dave Parsons
Superintendent/School Board Executive Assistant, Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at www.nssd29j.org > [Board of Directors](#) > [Agendas/Meeting Minutes](#)

Regular Session

Thursday, December 19, 2024 ~ 6:00 PM
NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383
<https://youtube.com/live/aYjcTXzoCUo?feature=share>

1. CALL REGULAR SESSION TO ORDER

6:00-6:05 (times for agenda items are estimated)

2. AGENDA APPROVAL

Changes to the agenda after posting on December 13, 2024 will be acknowledged:

Added Agenda Item-

*17.2- Executive Session Per ORS 192.660 (2)(e)

Added Attachment-

*3..0- ASB Dec. Board Presentation 2024-2025

*8.0-2023-24 Exit Interview Board Report

*13.0- IKF- Graduation Requirements

RECOMMENDED MOTION-AGENDA APPROVAL

I move that the Board approve the agenda as modified.

3. STUDENT BUSINESS: written report only

6:05-6:15

5

ASB Dec. Board Presentation 2024-2025

5

4. CITY COUNCIL LIAISON REPORTS:

6:15-6:30

This standing agenda item is for reports from the Stayton, Sublimity and Lyons City Council Liaisons:

Stayton: David Patty
Sublimity: Tass Morrison/Michael Taylor
Lyons: Mike Wagner

5. SUPERINTENDENT'S REPORT: Lee W. Loving
6:30-6:45

6. BUSINESS & FISCAL SERVICES REPORT: Rhonda Allen **10**
6:45-6:55

Financial Board Report Nov2024 **10**
Financial Report PPT- December 2024 **17**

7. SPECIAL PROGRAMS REPORT:
6:55-7:15

7.1. Special Education: Melissa Glover **24**
Dec 2024 Board Report Special Programs **24**
Dec 2024 SP Board Meeting PPT **27**

7.2. TAG: Sophia Duerst **35**
TAG Board Report 2023 **35**
TAG Board Report 2024 **46**

8. 2023-2024 EXIT INTERVIEW SUMMARY: Danielle Blackwell **52**
7:15-7:25

2023-24 Exit Interview Board Report **52**
2024 Board Report Exit Interviews PPT **53**

9. LICENSED/CLASSIFIED UNION REPORTS: Union Reps.
7:25-7:30

10. PUBLIC COMMENT
7:30-7:50

11. CONSENT AGENDA
7:50-7:55

11.1. Action: Approval of Meeting Minutes **64**
11.21.24 minutes-DRAFT **64**

11.2. Action: Approval of New Hires **69**

New Hires (Board Action Required)

Kaelyn Hill - ML

Resignations (Informational Only)

Brooke Smith- SES

Retirements (Informational Only)

Margaret Ables- SES (working back remainder of 24-25)

Gina Rooney- ML (working back remainder of 24-25)

DEC 2024 Licensed Staff Report **69**

11.3. Action: Approval of Consent Agenda

RECOMMENDED MOTION-CONSENT AGENDA

I move that the Board approve the Consent Agenda as [presented] [modified].

12. POLICY UPDATES/SECOND READING **70**

7:55-8:05

BBF- Board Member Standards of Conduct (Mackenzie)

EBCB- Emergency Procedures Drills & Instruction (Supt. Loving)

BBF Board Member Standards of Conduct 11.21.24

70

EBCB Emergency Procedures Drills & Instruction 11.21.24

72

13. POLICY UPDATES/FIRST READING

74

8:05-8:20

IKF

IKF -Grad Requirements 12.19.24

74

14. STRATEGIC PLANNING UPDATE: Laura Wipper/Alisha Oliver

8:20-8:40

15. BOARD REFLECTIONS/ANNOUNCEMENTS

8:40-8:50

16. INFORMATION ONLY

8:50-8:55

16.1. Field Trip Report:

86

Dec 2024 Fieldtrips Board Report

86

16.2. Student Enrollment:

93

Current enrollment is listed below. Refer to the attachment for a breakdown by grade at each location and totals from previous months in the school year.

Mari-Linn: 160

Sublimity: 360

Stayton Elementary: 332

Stayton Intermediate/Middle: 480

Stayton High: 658

Locust Street Academy: 50

Stayton Virtual Academy: 54

Total: 2094 + 30 preschoolers = 2124

Dec 2024 Enrollment Totals

93

16.3. Future Agenda Items:

95

Agenda Items Annual Calendar rev 04.24

95

16.4. Upcoming Board Events & Activities:

January 23, 2025: Regular Session Board Meeting

6:00 pm ~ Stayton Intermediate/Middle School

February 8, 2025: Stayton Boosters Auction

Oregon Gardens, Silverton

February 20, 2025 ~ Stayton Elementary School

Special Worksession Meeting: 4:00-5:30 pm

Regular Session Board Meeting, 6:00 pm

17. RECESS INTO EXECUTIVE SESSION PER ORS 192.660(2)(h) and ORS 192.660(2)(e)

9:00-

17.1. ORS 192.660(2)(h)- To Consult with Legal Counsel

17.2. ORS 192.660(2)(e)- To Conduct Deliberations to Negotiate Real Property Transactions

18. RECONVENE TO OPEN SESSION

19. POSSIBLE MOTION ON EXECUTIVE SESSION

20. ADJOURN

(estimated)

EQUAL OPPORTUNITY EMPLOYER

SHS Student December 19th Report

...

Recap!

- SHS Theater hosted “Little Women” December 5th through the 7th!
- NHS hosted our Festival of Trees on December 7th at Stayton Middle School’s Holiday Bazar!
- Our Giving Tree has concluded, thank you to everyone who helped make a few extra wishes come true this holiday season!
- The annual Father-Daughter Dance was last Saturday!

What's ASB Up To?

- Attended ASB field trip to Newberg High School on December 6th!
- Snowflake Search :)
- Winter Spirit Week currently
- Holiday Assembly this Friday, December 20th. It is longer, will feature multiple dance performances, Class v. Class Tournaments, Gingerbread Making Contest, and more!

Sports Report

- Both boys and girls basketball are 4-0 to kick off the season. The boys are currently ranked #1 in the state, with the girls not far behind at 5th
- Boys and girls wrestling has been doing well and has some of the top ranked wrestlers in the state including Leo Michel and Lyric Burroughs
- Girls and boys swimming has had a successful season so far. At their first swim meet girls placed 2nd and boys placed 3rd as a team. Both girls and boys relays have been placing really well.

Misc.

- FBLA has been busy in their Community 101 group where they sent out their mission statement that puts the focus on helping children in poverty. Once they receive their grant, they will then pick nonprofits to award it to.
- Stayton Community Choir Concert on Saturday the 21st at 4pm in the SHS Auditorium. Free admission!!



North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

December 11, 2024

TO: North Santiam SD Board of Directors
FROM: Rhonda Allen, Director of Business and Fiscal Services
RE: November 30, 2024, Financial Statements

Board Members,

Attached are the 2024-25 financial statements through November 30, 2024. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, total Appropriations for the year, Special Revenue Funds, and the Cash Flow Report.

The General Fund statements include the actual revenues and expenditures from July 1, 2024, through November 30, 2024, and projections through June 30, 2025. The estimated General Fund Ending Fund Balance is \$4,176,031. Contingency and Unappropriated Ending Fund Balance equal \$1,591,661 of the Fund Balance total.

Oregon's December Economic and Revenue Forecast was released on November 20th. The main takeaways are listed below:

- **Significant Revenue Surge:** The December Economic and Revenue Forecast shows a substantial increase in projected revenues for the 2023-25 and 2025-27 biennia. This is primarily due to strong economic performance.
- **Increased Kicker Payments:** Both personal and corporate kicker payments are projected to be significantly higher than previously estimated. Corporate kicker funds will be used for K-12 education.
- **Strong State Reserves:** Oregon's reserve funds, including the Education Stability Fund, Rainy Day Fund, and cash reserves, are projected to be at a healthy level, providing a strong financial cushion.
- **Corporate Activity Tax Dip:** While overall revenue is strong, the projected revenue from the Corporate Activity Tax, which funds the Student Success Act, has decreased slightly.
- **Positive Economic Outlook:** The state's strong financial position and economic outlook suggest it is well-prepared to withstand potential economic downturns.

North Santiam's investments are held in the Local Government Investment Pool. These assets total \$17,896,821 and yielded 4.99% through November 30, 2024.

Please let me know if you have any questions or concerns regarding these statements.

1155 N 3rd Ave, Stayton, Oregon 97383
P: 503.769.6924 F: 503.769.3578

www.nssd29j.org ~ communications@nsantiam.k12.or.us

North Santiam School District 29J
General Fund: Statement of Revenue Budget Vs. Actual
Fiscal Year 2024-25, As of 11/30/2024

	2024-25 Budget	Actual YTD Rev. 11/30/2024	Projected Revenue 6/30/2025	Total Estimated 2024-25	(Over)/Under Budget
1000 Revenue From Local Sources					
1111 Current Year's Taxes	7,675,000	6,891,567	936,933	7,828,500	(153,500)
1112 Prior Year's Taxes	150,000	58,512	88,488	147,000	3,000
1114 Payments in Lieu of Property Taxes	-	-	-	-	-
1190 Penalties and Interest on Taxes	-	-	-	-	-
1200 REV from Local Gov't Unit Other Than Districts	-	-	-	-	-
1510 Interest on Investments	500,000	365,354	259,646	625,000	(125,000)
1700 Fees	27,000	24,734	916	25,650	1,350
1910 Rentals	1,500	375	1,125	1,500	-
1920 Contributions and Donations	-	-	-	-	-
1960 Recovery of Prior Year Funds	-	2,769	-	2,769	(2,769)
1980 Fees Charged to Grants	100,000	-	100,000	100,000	-
1990 Miscellaneous	25,000	8,282	41,718	50,000	(25,000)
Total Revenue From Local Sources	\$ 8,478,500	7,351,593	1,428,826	8,780,419	(301,919)
2000 Revenue from Intermediate Sources					
2101 County School Funds	55,000	-	55,000	55,000	-
2102 General Education Service District Funds	405,573	-	405,573	405,573	-
2199 Intermediate Rev Heavy Equipment Tax	-	(3,553)	-	(3,553)	3,553
2800 Heavy Equipment Rent Tax	-	1,609	-	1,609	(1,609)
Total Revenue from Intermediate Sources	\$ 460,573	(1,944)	460,573	458,629	1,944
3000 Revenue From State Sources					
3101 State School Fund—General Support	18,292,632	9,106,535	9,110,183	18,216,718	75,914
3103 Common School Fund	290,645	-	289,192	289,192	1,453
3104 State Managed County Timber	80,000	1,301	78,699	80,000	-
3107 State School Fund High Cost Disability	150,000	-	150,000	150,000	-
Total Revenue From State Sources	\$ 18,813,277	9,107,836	9,628,073	18,735,909	77,368
4000 Revenue From Federal Sources					
4801 Federal Forest Fees	10,000	-	10,000	10,000	-
Total Revenue From Federal Sources	\$ 10,000	-	10,000	10,000	-
5000 Revenue From Other Sources					
5110 Bond Proceeds	-	-	-	-	-
5400 Beginning Fund Balance**	4,300,000	5,310,865	-	5,310,865	(1,010,865)
Total Revenue From Other Sources	\$ 4,300,000	5,310,865	-	5,310,865	(1,010,865)
Total Resources	\$ 32,062,350	\$ 21,768,350	\$ 11,527,472	33,295,822.54	(1,233,472.54)
<i>Unaudited Numbers**</i>				\$ 29,119,791	
				\$ 4,176,031	
				\$ 1,591,661	
				\$ 2,584,370	

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2024-25, As of 11/30/2024

Expenditure Functions	2024-25 Budget	Actual YTD EXP 11/30/2024	Projected Expenditures 6/30/2025	Total Estimated 2024-25	(Over)/ Under Budget
1000 Instruction					
1111 Elementary, K-5 or K-6	5,455,098	1,256,671	3,988,375	5,245,045	210,053
1120 AVID Instruction	4,750	1,028	3,644	4,671	79
1121 Middle/Junior High Programs	2,971,173	681,882	2,184,014	2,865,897	105,276
1122 Middle/Junior High School Extracurricular	142,294	71,915	64,785	136,701	5,593
1127 After School Program	15,000	-	-	-	15,000
1131 High School Programs	3,520,192	799,474	2,647,841	3,447,315	72,877
1132 High School Extracurricular	712,033	281,533	391,473	673,006	39,027
1140 Pre-kindergarten Programs	-	-	-	-	-
1220 Restrictive Pgms for Students w/Disabilities	2,185,835	515,241	1,423,913	1,939,154	246,681
1250 Programs for Students w/Severe Disabilities	987,760	261,519	713,534	975,052	12,708
1271 Remediation	576,868	147,545	445,073	592,618	(15,750)
1272 Title I-A	104,318	4,256	105,278	109,534	(5,216)
1281 Alternative Education High School	85,000	15,390	69,610	85,000	-
1285 District Options Academy	547,644	107,995	439,649	547,644	-
1291 English Second Language Programs	580,000	136,384	380,830	517,213	62,787
1292 Teen Parent Program	6,100	-	-	-	6,100
1460 Summer School, Middle/Jr High	800	-	482	482	318
Total Instruction	\$ 17,894,865	\$ 4,280,833	\$ 12,858,499	\$ 17,139,332	\$ 755,533
2000 Support Services					
2111 Safety and Security Service Area Direction	72,203	51,257	70,937	122,195	(49,992)
2115 Student Safety	238,464	35,586	202,879	238,464	-
2120 Guidance Services	194,149	58,022	152,446	210,469	(16,320)
2134 Nurse Services	205,303	66,367	132,528	198,895	6,408
2139 Other Health Services	4,800	1,576	3,224	4,800	-
2143 Psychological Counseling Services	262,797	41,234	53,046	94,281	168,516
2152 Speech Pathology Services	126,128	31,962	93,543	125,506	622
2160 Other Student Treatment Services	-	-	-	-	-
2190 Service Direction, Student Support Services	159,416	96,597	220,105	316,702	(157,286)
2210 Improvement of Instruction Services	-	-	-	-	-
2211 Teaching and Learning Service Area Direction	277,307	118,721	179,149	297,870	(20,563)
2213 Curriculum Development	204,650	20,093	106,519	126,613	78,037
2219 Other Improvement of Instruction Svcs	234,633	44,141	190,492	234,633	-
2220 Educational Media Services	323,764	94,317	233,690	328,008	(4,244)
2230 Assessment and Testing	-	-	-	-	-
2240 Instructional Staff Development	41,844	9,953	31,891	41,844	-
2310 Board of Education Services	105,575	15,932	113,958	129,891	(24,316)
2320 Executive Administration Services	398,920	173,747	225,512	399,260	(340)
2410 Office of the Principal Services	2,622,444	1,049,500	1,744,072	2,793,573	(171,129)
2490 School Administration - Other Support Services	-	-	-	-	-
2510 Direction of Business Support Services	221,824	93,161	124,625	217,786	4,038
2520 Fiscal Services	403,800	168,341	235,459	403,800	-
2528 Risk Management Services	341,210	325,199	-	325,199	16,011

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2024-25, As of 11/30/2024

Expenditure Functions	2024-25 Budget	Actual YTD EXP 11/30/2024	Projected Expenditures 6/30/2025	Total Estimated 2024-25	(Over)/ Under Budget
2541 Maintenance & Facilities Service Area Direction	257,277	112,744	147,000	259,743	(2,466)
2542 Care and Upkeep of Buildings Services	2,812,687	1,000,755	1,467,196	2,467,951	344,736
2543 Care and Upkeep of Grounds Services	179,325	56,052	109,104	165,156	14,169
2549 Other Operation and Maintenance Services	9,961	4,167	5,803	9,970	(9)
2550 Student Transportation Services	1,116,250	170,342	779,686	950,028	166,222
2558 Special Education Transportation Services	250,000	36,808	213,192	250,000	-
2630 Information Services	72,939	22,116	51,454	73,570	(631)
2640 Staff Services	265,659	120,910	155,762	276,672	(11,013)
2641 Human Resources Service Area Direction	218,379	96,206	122,669	218,875	(496)
2649 Human Resources Other Services	-	116	-	116	13
2660 Technology Services	867,630	371,365	241,148	612,513	255,117
2661 IT Service Area Direction	-	-	-	-	-
2680 Interpretation and Translation	-	-	-	-	-
Total Support Services	\$ 12,489,338	\$ 4,487,288	\$ 7,407,092	\$ 11,894,380	\$ 595,074
3000 Enterprise and Community Services					
3360 Welfare Activities Services	5,700	4,425	868	5,293	407
Total Enterprise and Community Services	\$ 5,700	\$ 4,425	\$ 868	\$ 5,293	\$ 407
5000 Other Uses					
5110 Long Term Debt Service	-	-	-	-	-
5200 Transfers of Funds	80,786	-	80,786	80,786	-
Total Other Uses	\$ 80,786	\$ -	\$ 80,786	\$ 80,786	\$ -
6000 Contingencies					
6110 Operating Contingency	661,661	-	-	-	661,661
Total Contingencies	\$ 661,661	\$ -	\$ -	\$ -	\$ 661,661
7000 Unappropriated Ending Fund Balance					
7000 Unappropriated Ending Fund Balance	930,000	-	-	-	930,000
Total Unappropriated Ending Fund Balance	\$ 930,000	\$ -	\$ -	\$ -	\$ 930,000
GENERAL FUND EXPENDITURES GRAND TOTAL	\$ 32,062,350	\$ 8,772,547	\$ 20,347,245	\$ 29,119,791	\$ 2,942,675

North Santiam School District 29J
Food Service Fund: Statement of Revenues and Expenditures Budget Vs. Actual
Fiscal Year 2024-25, As of 11/30/2024

	2024-25 Budget	Actual as of 11/30/2024	Encumbered as of 11/30/2024	Total Estimated 2024-25	(Over)/Under Budget
REVENUE					
1610/1620 Daily Sales	100,000	24,442	85,539	109,981	(9,981)
1630 Special Functions	-	-	-	-	-
1940 Services Provided Other LEA's	6,200	9,530	8,025	17,555	(11,355)
1960 Recovery of Prior Year Funds	-	-	-	-	-
1990 Miscellaneous Revenue	8,000	939	7,061	8,000	-
3299 State Breakfast/Lunch SSA	100,000	71,822	220,000	291,822	(191,822)
4500 Farm to School Grant		-	-	-	-
4511 State Breakfast		-	-	-	-
4512 State Lunch		-	-	-	-
4513 NSLP Breakfast	295,000	67,437	212,563	280,000	15,000
4515 NSLP Lunch	870,000	219,057	412,943	632,000	238,000
4518 NSLP Snack Program		-	-	-	-
4519 Farm to School	15,000	-	15,000	15,000	-
4525 Summer Lunch	20,000	7,593		7,593	12,407
4526 Federal Revenue Summer Lunch	1,500	-	-	-	1,500
4910 USDA Commodities	90,000	-	90,000	90,000	-
5200 Interfund Transfers		-	-	-	-
5400 Beginning Fund Balance	170,000	22,215		22,215	147,785
TOTAL REVENUE	\$ 1,675,700	\$ 423,035	\$ 1,051,132	\$ 1,474,166	\$ 201,534
EXPENDITURES					
Enterprise and Community Services					
3100-100 Salaries	450,611	135,918	311,624	447,542	3,069
3100-200 Payroll Costs	385,995	99,965	243,288	343,253	42,742
3100-300 Contracted Services	21,500	1,709	1,043	2,751	18,749
3100-410 Supplies and Materials	41,500	17,371	26,285	43,657	(2,157)
3100-411 Fuel	1,000	91	909	1,000	-
3100-415 USDA Commodities	90,000	-	-	-	90,000
3100-450 Food	629,747	187,680	205,380	393,060	236,687
3100-460 Non-Consumable	29,240	5,558	8,554	14,112	15,128
3100-470 Computer Software	4,695	3,155	-	3,155	1,540
3100-480 Computer Hardware	1,500	-	-	-	1,500
3100-540 Equipment Replacement	10,662	-	-	-	10,662
3100-640 Dues and Fees	9,250	9,222	-	9,222	28
TOTAL EXPENDITURES	1,675,700	\$ 460,669	\$ 797,083	\$ 1,257,752	\$ 417,948

FOOD SERVICE EST EFB \$ 216,415

North Santiam School District 29J
Appropriations: Budget Vs. Actual
Fiscal Year 2024-25, As of 11/30/2024

General Fund (100)	Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
1000 Instruction	17,894,865	4,280,833	11,558,486	15,839,319		2,055,546
2000 Support Services	12,489,338	4,487,288	6,487,525	10,974,814		1,514,524
3000 Community Services	5,700	4,425	868	5,293		407
5200 Transfers	80,786	-	-	-		80,786
6000 Contingency	661,661	-	-	-		661,661
Sub Total	\$ 31,132,350	\$ 8,772,547	\$ 18,046,880	\$ 26,819,426	\$ -	\$ 4,312,924
Special Revenue Funds (200)						
1000 Instruction	3,357,615	736,321	1,223,874	1,960,194		1,397,421
2000 Support Services	4,705,226	1,180,472	953,753	2,134,225		2,571,001
3000 Community Services	108,253	20,566	31,647	52,213		56,040
4000 Facilities Acquisition	200,000	-	-	-		200,000
5200 Transfers	258,425	-	-	-		258,425
5300 Apportionment of Funds by ESD	14,952	-	-	-		14,952
6000 Contingency	2,313,022	-	-	-		2,313,022
Sub Total	\$ 10,957,493	\$ 1,937,359	\$ 2,209,273	\$ 4,146,632	\$ -	\$ 6,810,861
Food Service Funds (299)						
3000 Community Services	1,675,700	460,669	797,083	1,257,752	-	417,948
Sub Total	\$ 1,675,700	\$ 460,669	\$ 797,083	\$ 1,257,752	\$ -	\$ 417,948
PERS Bond Debt Service (310.321.375)						
5100 Debt Service	5,125,000	330,622	4,792,675	5,123,297	-	1,703
6000 Contingency	1,882,155	-	-	-	-	1,882,155
Sub Total	\$ 7,007,155	\$ 330,622	\$ 4,792,675	\$ 5,123,297	\$ -	\$ 1,883,858
Facilities (400,401,420,425,426,430,448)						
1000 Instruction Services	100,000	6,482	-	6,482		93,518
2000 Support Services	410,010	142,645	31,143	173,788		236,222
4000 Facilities Acquisition	2,551,654	94,463	-	94,463		2,457,191
5110 Debt Service	41,500	20,266	20,118	40,384		1,117
5200 Transfers	-	-	-	-		-
6000 Contingency	1,308,266	-	-	-		1,308,266
Sub Total	\$ 4,411,430	\$ 263,856	\$ 51,261	\$ 315,116	\$ -	\$ 4,096,314
Internal Service Funds (600)						
2000 Support Services	251,200	95,142	420	95,562		155,638
6000 Contingency	589,379	-	-	-		589,379
Sub Total	\$ 840,579	\$ 95,142	\$ 420	\$ 95,562	\$ -	\$ 745,017
Trust and Agency Fund (700)						
2000 Support Services	48,542	4,500	-	4,500	-	44,042
Sub Total	\$ 48,542	\$ 4,500	\$ -	\$ 4,500	\$ -	\$ 44,042
Total Appropriations	56,073,249	11,864,694	25,897,592	37,762,286	-	18,310,963
Total Unappropriated	930,000	-	-	-	-	930,000
APPROPRIATION TOTAL	\$ 57,003,249	\$ 11,864,693.54	\$ 25,897,592.28	\$ 37,762,285.82	\$ -	\$ 19,240,963

North Santiam School District 29J
Special Revenue Funds
Fiscal Year 2024-25, As of 11/30/2024

Special Revenue Funds: MISC	Allocation	Beginning Fund Bal	YTD Revenue	YTD Exp/Enc	Fund Balance
201: Board Reserve	\$ -	\$ 1,001,791	\$ -	\$ -	\$ 1,001,791
202: Textbook Reserve	\$ -	\$ 1,006,350	\$ -	\$ -	\$ 1,006,350
205: CTE Construction House	\$ -	\$ 47,915	\$ -	\$ 4,210	\$ 43,705
206: CTE SHS Grants	\$ -	\$ -	\$ -	\$ -	\$ -
211: United Way	\$ -	\$ -	\$ -	\$ -	\$ -
216: Misc Grants	\$ -	\$ 8,426	\$ -	\$ 8,426	\$ 0
230: Technology Services	\$ -	\$ 12,836	\$ 290	\$ -	\$ 13,126
231: After School Grant	\$ -	\$ 11,763	\$ -	\$ 10,500	\$ 1,263
240: E-Rate Category 1	\$ -	\$ 87,848	\$ -	\$ 6,750	\$ 81,098
241: Nike Grant	\$ -	\$ -	\$ -	\$ -	\$ -
243: District Grants	\$ -	\$ 1,619	\$ 1,100	\$ -	\$ 2,719
244: E-Rate Category 2	\$ -	\$ -	\$ 37,924	\$ 50,219	\$ (12,295)
249: SB 1149	\$ -	\$ 138,610	\$ 23,987	\$ -	\$ 162,597
278: Communication/Community Engagement	\$ -	\$ 41,539	\$ -	\$ 4,916	\$ 36,623
280: Homeless Support	\$ -	\$ -	\$ -	\$ -	\$ -
281: PERS Increase Reserve	\$ -	\$ 775,000	\$ -	\$ -	\$ 775,000
284: SHS Athletic Improvement Fund	\$ -	\$ 19,072	\$ 5,002	\$ 6,187	\$ 17,887
TOTALS	\$ -	\$ 3,152,768	\$ 68,303	\$ 91,208	\$ 3,129,863

16

Special Revenue Funds: GRANTS	Allocation	Beginning Fund Bal	YTD Revenue	YTD Exp/Enc	Grant Balance
204: ARP HCY I	\$ 5,546	\$ -	\$ 5,546	\$ 5,546	\$ -
209: ESSER III	\$ 43,096	\$ -	\$ 43,096	\$ 43,096	\$ -
215: Title IV	\$ 38,192	\$ -	\$ 7,029	\$ 17,152	\$ 21,040
219: Title III	\$ 14,649	\$ -	\$ -	\$ 359	\$ 14,290
221: IDEA 611	\$ 915,999	\$ -	\$ 141,285	\$ 612,880	\$ 303,119
222: Carl Perkins CTE	\$ -	\$ -	\$ 1,250	\$ 1,250	\$ (1,250)
224: HB3499 EL Transformation	\$ 125,000	\$ -	\$ 21,250	\$ 77,724	\$ 47,276
225: IDEA 611 ARP	\$ -	\$ -	\$ -	\$ -	\$ -
227: Title I-A	\$ 573,631	\$ -	\$ 70,604	\$ 481,288	\$ 92,343
228: Title II-A	\$ 134,752	\$ -	\$ 2,338	\$ 47,021	\$ 87,732
232: Outdoor School	\$ -	\$ -	\$ -	\$ 75,818	\$ (75,818)
247: IDEA 619	\$ 6,244	\$ -	\$ -	\$ -	\$ 6,244
251: Student Investment Act	\$ 2,948,160	\$ 707,241	\$ -	\$ 1,621,493	\$ 1,326,667
252: High School Success	\$ 808,661	\$ -	\$ 94,144	\$ 381,761	\$ 426,901
255: Preschool Promise	\$ 652,116	\$ -	\$ 47,577	\$ 371,820	\$ 280,295
259: Career Pathways Program	\$ 15,793	\$ -	\$ -	\$ 6,811	\$ 8,983
274: SIA - EIS	\$ 6,139	\$ -	\$ -	\$ 971	\$ 5,168
275: Oregon Community Foundation	\$ -	\$ -	\$ -	\$ -	\$ -
276: OSU Grant	\$ -	\$ -	\$ -	\$ -	\$ -
277: TAP Grants	\$ 72,350	\$ -	\$ -	\$ -	\$ 72,350
279: Early Literacy Grant	\$ 207,526	\$ 52,016	\$ -	\$ 116,595	\$ 90,931
282: Oregon Extended Assessment	\$ -	\$ -	\$ -	\$ -	\$ -
283: PEEK Grant	\$ 65,000	\$ -	\$ -	\$ -	\$ 65,000
285: SB283 Mentorship	\$ 40,000	\$ -	\$ -	\$ 24,812	\$ 15,188
299: Breakfast After the Bell	\$ -	\$ -	\$ -	\$ -	\$ -
299: Farm to CNP Base AY25	\$ -	\$ -	\$ -	\$ -	\$ -
299: Local Food for Schools (LFS)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 6,672,855	\$ 759,257	\$ 434,119	\$ 3,886,396	\$ 2,786,458

General Fund

Period Ending November 30, 2024

REVENUE

Local Rev, Estimate	\$ 8,780,419 ¹⁷
Intermediate Rev, Estimate	\$ 458,629
State Rev, Estimate	\$18,735,909
Federal Rev, Estimate	\$ 10,000
Beginning Fund Balance	<u>\$ 5,310,865</u>
Total Rev, Estimated	\$33,295,822



General Fund

Period Ending November 30, 2024

EXPENDITURES

Instruction Exp, Estimate	\$17,139,332 ¹⁸
Support Svcs, Estimate	\$11,894,380
Community Svc Exp, Est	\$ 5,293
Transfers, Estimate	<u>\$ 80,786</u>
Total Exp, Estimated	\$29,119,791



General Fund
Period Ending November 30, 2024

GENERAL FUND - SUMMARY

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Revenue	\$ 33,295,822
Expenditures	\$ 29,119,791
Balance	\$ 4,176,031
Less Contingency/UEFB	\$ 1,591,661
Estimated Fund Balance	<u>\$ 2,584,370</u>



General Fund

Period Ending November 30, 2024

Property Tax Collection

<u>Collection Year</u>	<u>Current Year Collection</u>	<u>Prior Year Collection</u>	<u>Taxes Collected In Lieu of</u>
July thru November 2023	\$5,496,380.87	\$108,742.24	\$1321.00
July thru November 2024	\$6,614,503.16	\$56,981.36	\$0.00



Average Daily Membership

(thru 10-1-2024)

ADM - 1st Period Collection

<u>School</u>	<u>Kindergarten</u>	<u>Grades 1-8</u>	<u>Grades 9-12</u>	<u>TOTAL</u> ₂₁
Mari Linn	12.95	143.39	0	156.34
Options	.01	12.32	66.79	79.21
SES	82.38	239.77	0	322.15
SHS	0	0	651.97	651.97
SIMS	0	482.27	0	482.27
SUBLIMITY	30	334.43	0	364.43
TOTAL	125.43	1212.18	718.76	2056.37

25-26 Estimate of Membership and Revenue

<u>School</u>	<u>Kindergarten</u>	<u>Grades 1-8</u>	<u>Grades 9-12</u>	<u>TOTAL</u>
Mari Linn	13.5	138	0	151.5 ₂₂
Options	.2	9.9	58	68.1
SES	77	232	0	309
SHS	0	0	670	670
SIMS	0	494.58	0	494.58
SUBLIMITY	30	331	0	361
TOTAL	120.7	1205.48	728	2054.18

ADM SUMMARY

23-24 ADM	24-25 ADM	Actual ADM 1st Period	Monetary Difference	25-26 Est ²³ ADM
2046.24	2070	2056	(\$145,000)	2051





North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

December 13, 2024

TO: North Santiam SD Board of Directors
FROM: Melissa Glover, Director of Special Programs
RE: Special Education Child Count Report

Special Education Child Count (SECC)

The December SECC is an unduplicated count of all children with disabilities, from birth through 21, who, on December 1st of the year, are receiving special education and related services through an IEP or IFSP. The SECC serves three purposes:

1. **Reporting:** Reporting to the US Department of Education to comply with the Individuals with Disabilities Education Act (IDEA)
2. **Fiscal:** The December SECC determines the number of eligible students who generate the State School Fund Special Education Weight.
3. **Statistical:** Used for At-A-Glance Special Education Profiles, Systemic Monitoring, and various other needs as they arise.

Our SECC Data (below) was submitted to the Oregon Department of Education and is currently in the review and validation process. If there are any adjustments following the validation period, I will provide you with an updated version of this information.

- **December 1, 2024:** 387 Students
- **December 1, 2023:** 341 Students
- **December 1, 2022:** 337 Students

2024-25 SECC By Enrollment Type

**Numbers under 10 are suppressed to protect student identification*

	2022-23	2023-24	2024-25
Home-Schooled	*	*	*
Homeless	*	*	*
Inter-District Transfer	14 (4%)	15 (4%)	19 (5%)
Normal Enrollment	301 (89%)	304 (89%)	343 (89%)
Other	*	*	*
Private School	18 (5%)	19 (6%)	19 (5%)
Total	337 (100%)	341 (100%)	387 (100%)

1155 N 3rd Ave, Stayton, Oregon 97383

P: 503.769.6924 F: 503.769.3578

www.nssd29j.org ~ communications@nsantiam.k12.or.us



North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

2024-25 SECC By Race/Ethnicity

**Numbers under 10 are suppressed to protect student identification*

	2022-23	2023-24	2024-25
Asian	*	*	*
Black	*	*	*
Hispanic	73 (22%)	71 (21%)	82 (21%)
Multi-Racial	25 (7%)	17 (5%)	20 (5%)
Native American	*	*	*
Pacific Islander	*	*	*
White	228 (68%)	242 (71%)	269 (70%)
Total	337 (100%)	341 (100%)	387 (100%)

2024-25 SECC By Federal Placement Code

**Numbers under 10 are suppressed to protect student identification*

	2022-23	2023-24	2024-25
80% or more in general education	238 (71%)	238 (70%)	271 (70%)
40%-79% in general education	17 (5%)	19 (6%)	36 (9%)
Less than 40% in general education	63 (19%)	64 (19%)	60 (16%)
Homeschooled	*	*	*
Homebound	*	*	*
Private School	18 (5%)	19 (6%)	19 (5%)
Total	337 (100%)	341 (100%)	387 (100%)

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North Santiam School District 29J

Serving Lyons, Mehama, Stayton, and Sublimity

2024-25 SECC By Primary Disability

**Numbers under 10 are suppressed to protect student identification*

	2022-23	2023-24	2024-25
Autism Spectrum Disorder	36 (11%)	40 (12%)	46 (12%)
Deaf/Hard of Hearing	*	*	*
Developmental Delay (3-9yr)	*	12 (4%)	12 (3.%)
Emotional Behavior Disability	26 (8%)	25 (7%)	26 (7%)
Intellectual Disability	21 (6%)	18 (5%)	19 (5%)
Orthopedic Impairment	*	*	*
Other Health Impairment	67 (20%)	64 (19%)	79 (20%)
Specific Learning Disability	113 (34%)	113 (33%)	126 (33%)
Speech/Language Impairment	58 (17%)	59 (17%)	65 (17%)
Traumatic Brain Injury	*	*	*
Visual Impairment	*	*	*
Total	337 (100%)	341 (100%)	387 (100%)

2024-25 SECC By Agency Serving

**Numbers under 10 are suppressed to protect student identification*

	2022-23	2023-24	2024-25
Private School- Not Receiving Services	0	0	12
NSSD	290 (86%)	289 (85%)	313 (81%)
Regional Program (WESD)	47 (14%)	52 (15%)	62 (16%)
Total	337 (100%)	341 (100%)	387 (100%)

1155 N 3rd Ave, Stayton, Oregon 97383

P: 503.769.6924 F: 503.769.3578

www.nssd29j.org ~ communications@nsantiam.k12.or.us

Special Programs: SECC 2024

What is it

- Special Education Child Count (SECC) or “census”
- Completed annually December 1st of each year
- Students enrolled on this date with a current IEP and Eligibility
- Unduplicated count Birth-21
 - NSSD reports Kindergarten-21
 - WESD reports Birth-Kindergarten
- Used for reporting, funding, and monitoring

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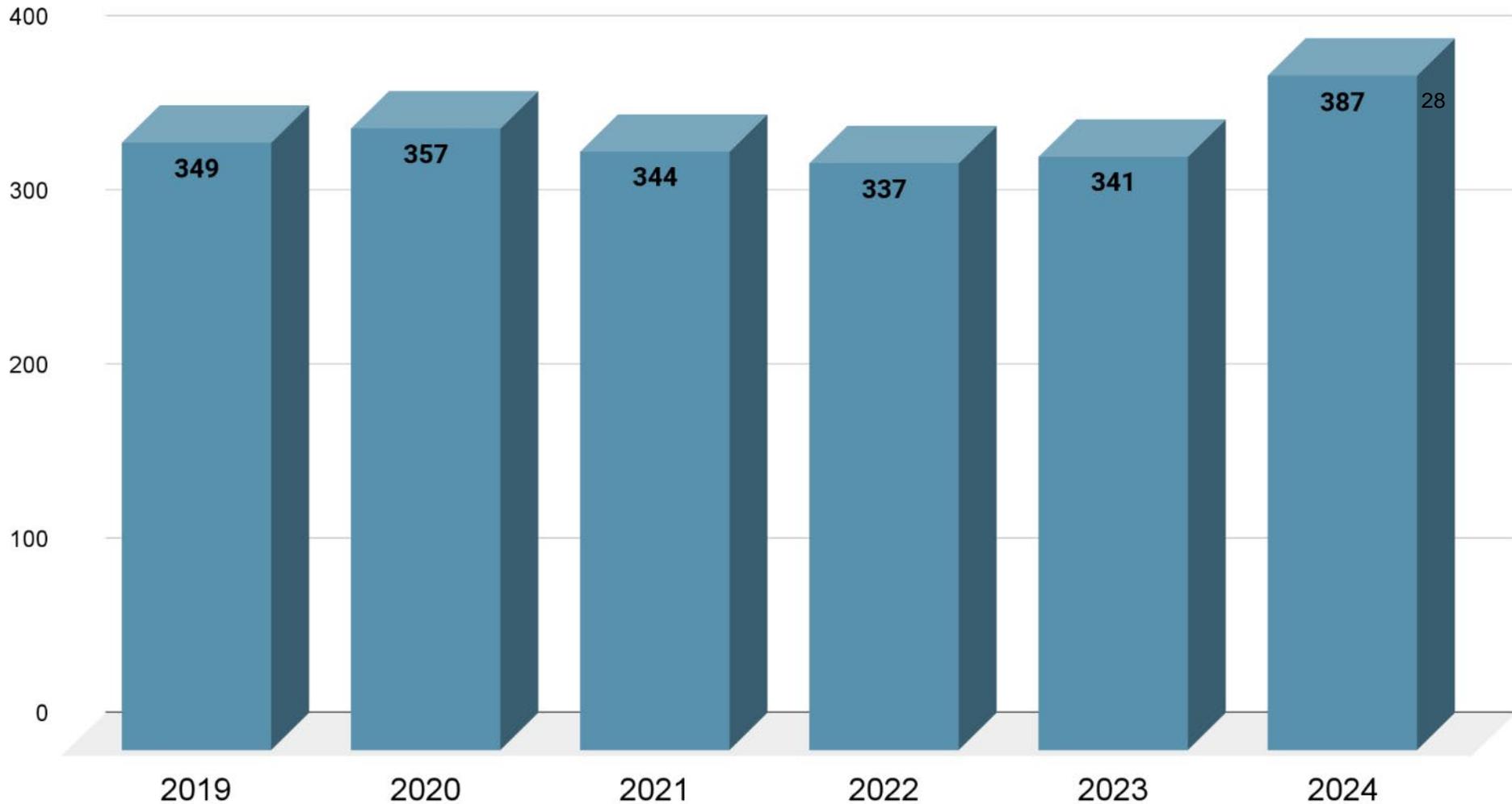
What it takes

- Need to make sure no lapsed IEPs
- Move-in/New Students must be completed by December 1 to count
- Significant data validation requirements



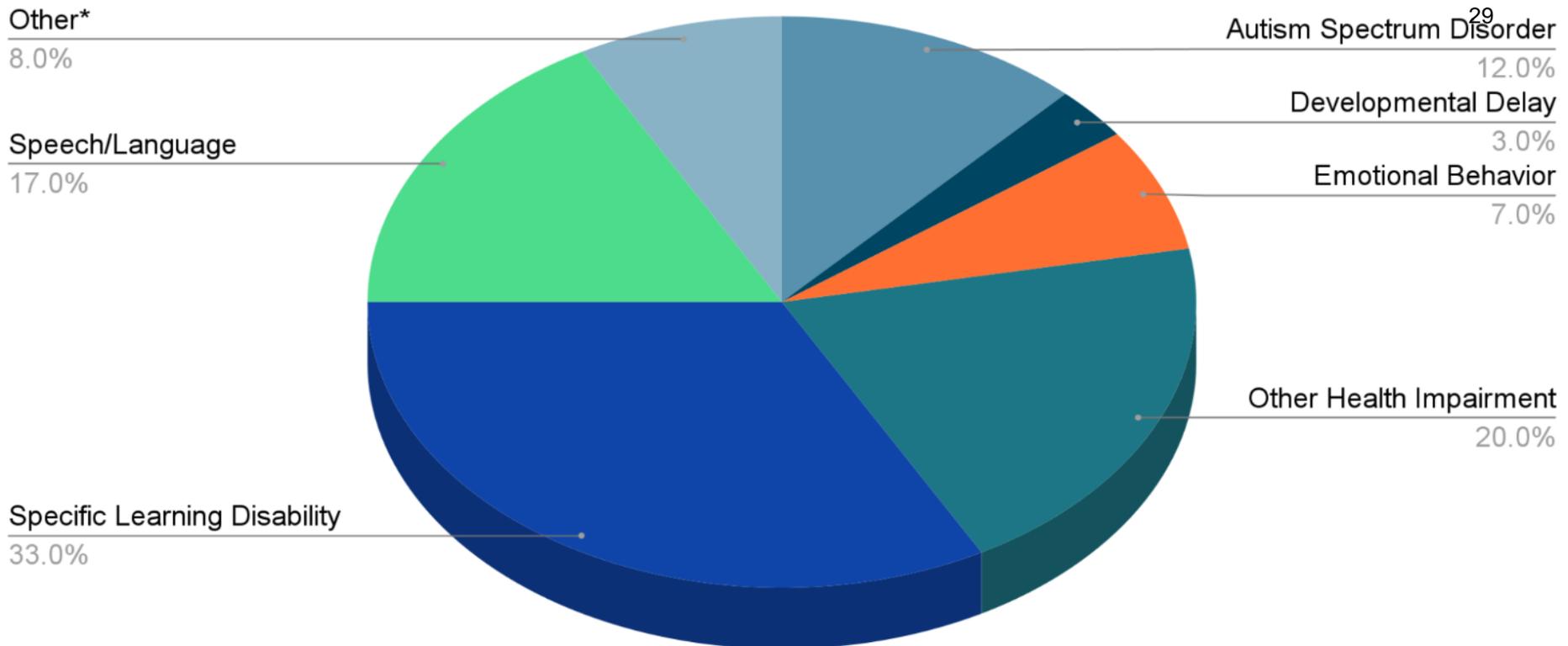
Special Programs SECC 2024

December 1 Special Education Child Count



Special Programs: SECC 2024

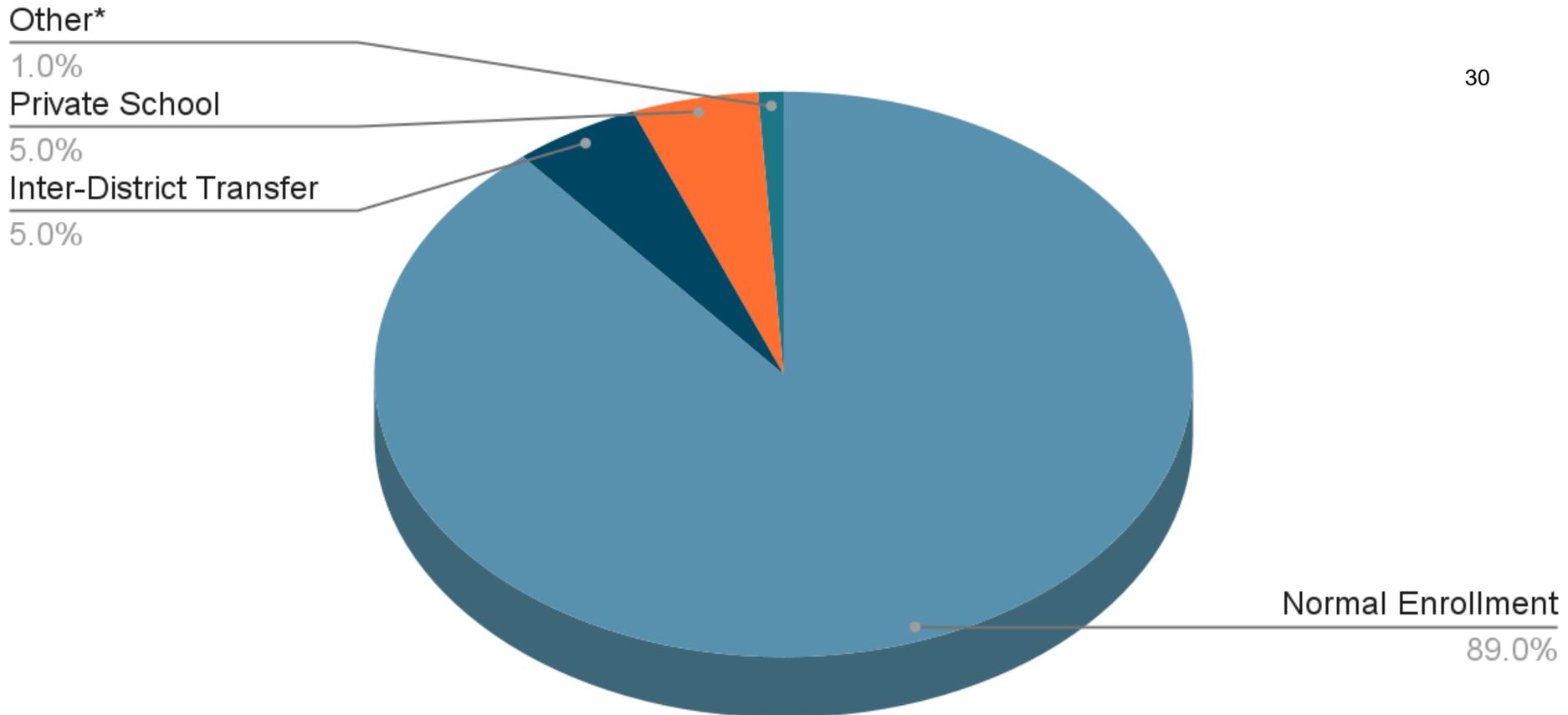
Primary Eligibility Category



Other Areas Include: (1) Deaf/Hard of Hearing, (2) Developmental Delay, (3) Orthopedic Impairment, (4) Traumatic Brain Injury, (5) Vision
***Numbers under 10 are suppressed to protect student identification**

Special Programs: SECC 2024

Enrollment Type

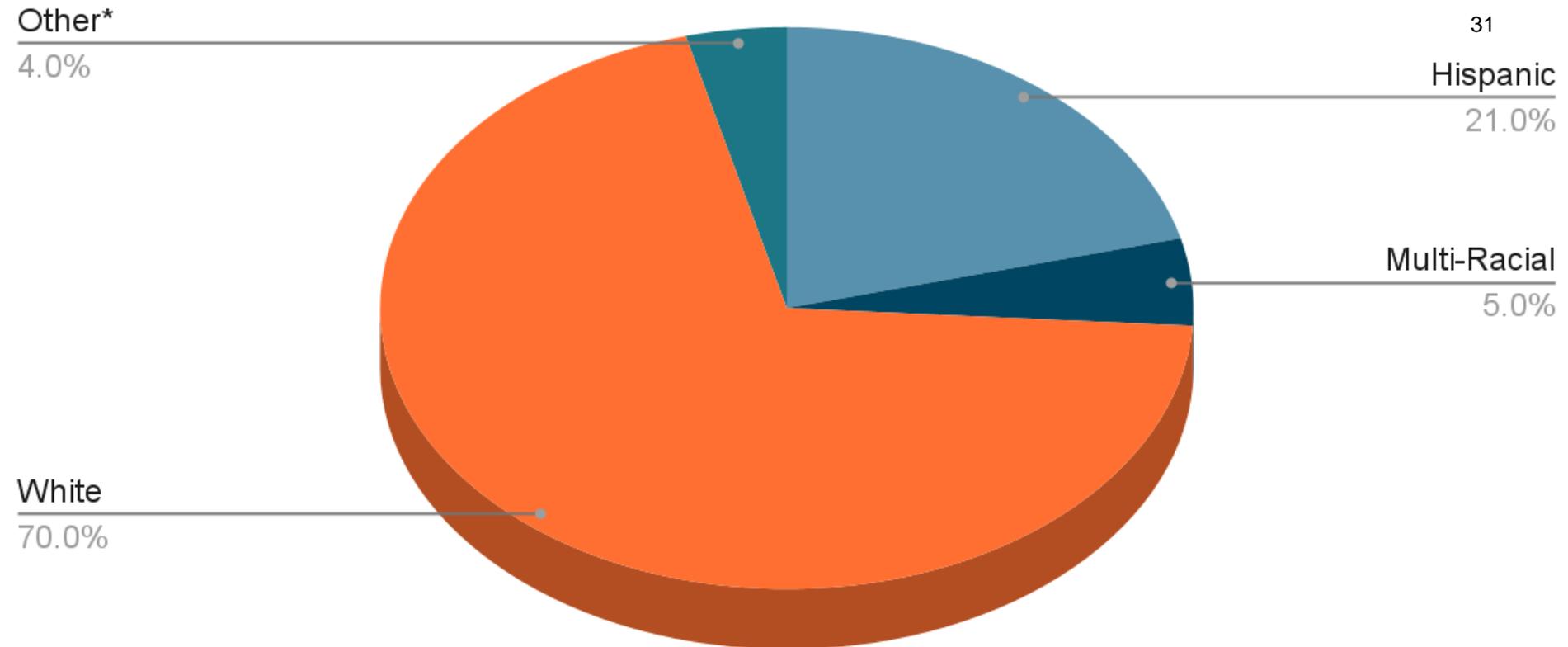


Other Areas Include: (1) Homeless, (2) Homeschooled, (3) Out-of-District Placements

***Numbers under 10 are suppressed to protect student identification**

Special Programs: SECC 2024

Race/Ethnicity

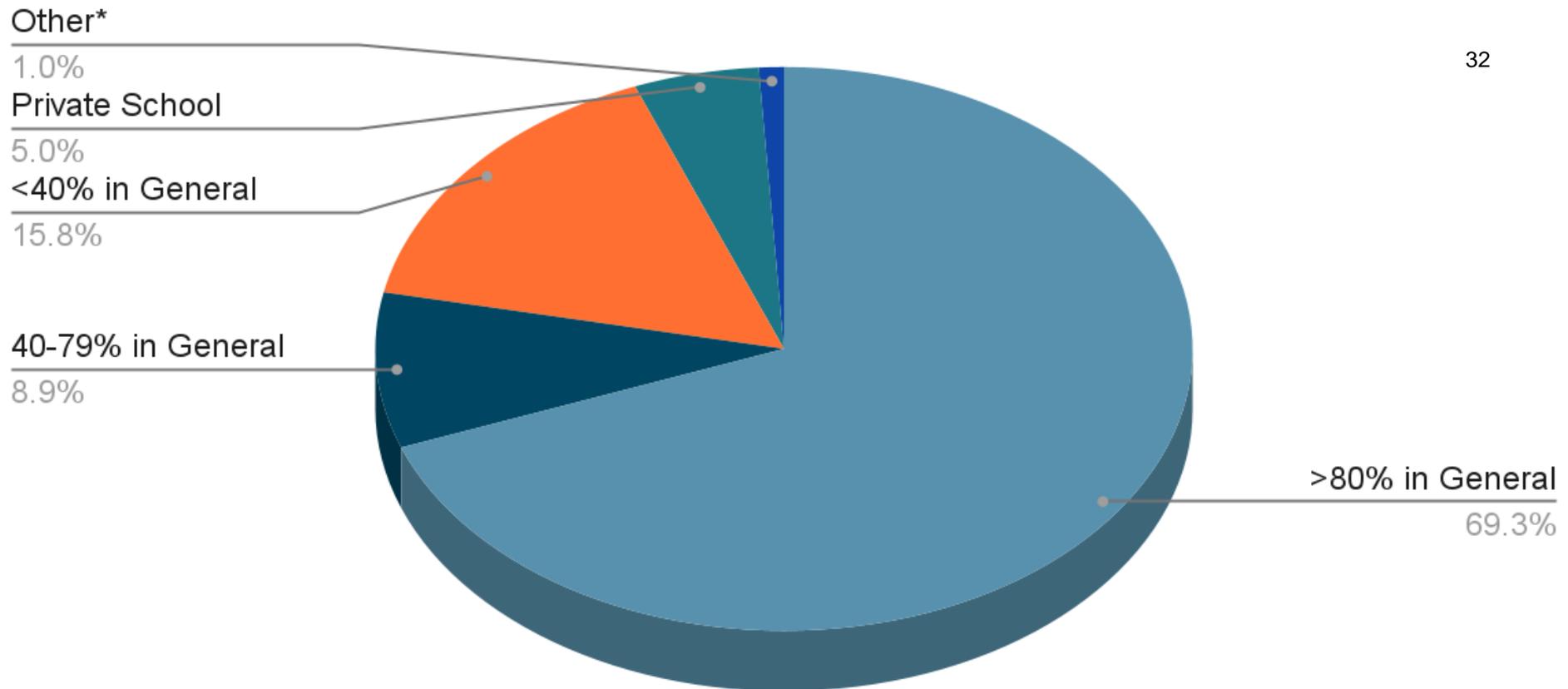


Other Areas Include: (1) Asian, (2) Black, (3) Pacific Islander, (4) Native American

***Numbers under 10 are suppressed to protect student identification**

Special Programs: SECC 2024

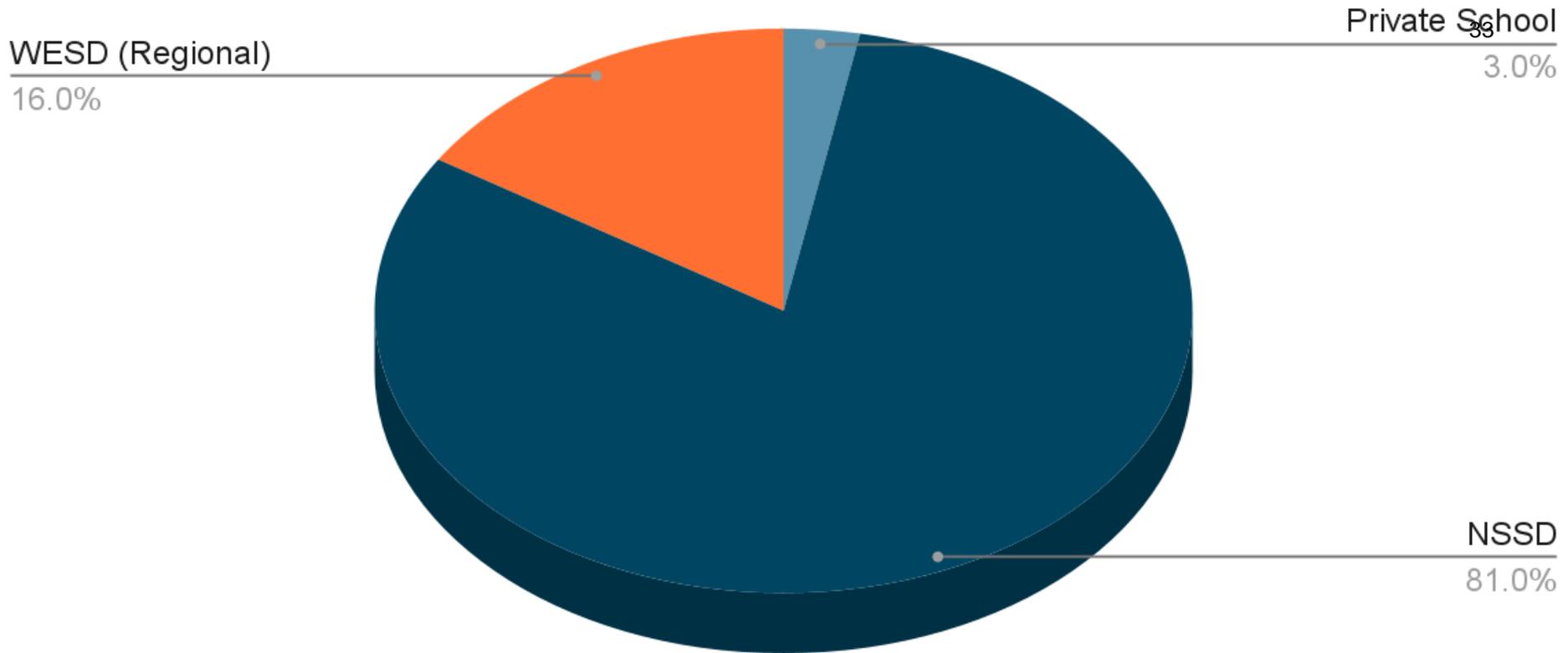
Federal Placement Code



Other Areas Include: (1) Homebound Instruction, (2) Homeschooled
***Numbers under 10 are suppressed to protect student identification**

Special Programs: SECC 2024

Serving Agency



Special Programs: SECC 2024

- Huge THANK YOU to the SPED Case Managers, related services staff, classroom teachers, administrators, and families who helped make all these meetings happen, with all the right people present!
- Extra appreciation for Rebecca Keown, Administrative Assistant for Special Programs, for her time and attention to detail on this annual report.

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Questions??



NSSD Talented and Gifted Overview

November 16, 2023

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NSSD Tag Plan -Submitted to ODE on 11/1



Section 1: Introduction



**Section 2:
School District Policy on the
Education of Talented and
Gifted Students**



**Section 3: Identification of
TAG-Eligible Students**



**Section 4: Instructional
Services and Approaches**



**Section 5:
District Goals - Plan for
Continuous Improvement**



**Section 6:
Contact Information**



**Appendix:
Glossary**

NSSD TAG plan can also be found on the district website

Oregon's Statute Definition of Students Who Qualify for TAG

ORS 343.395(4) "Talented and gifted children" means those children who **require special educational programs or services, or both, beyond those normally provided by the regular school program** in order to realize their contribution to self and society and who demonstrate outstanding ability or potential in one or more of the following areas:

- (a) **General intellectual ability** as commonly measured by measures of intelligence and aptitude.
- (b) **Unusual academic ability** in one or more academic areas.

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-
- (c) Creative ability in using original or nontraditional methods in thinking and producing.
 - (d) Leadership ability in motivating the performance of others either in educational or noneducational settings.
 - (e) Ability in the visual or performing arts, such as dance, music or art.

The 'Why' of the TAG Program

North Santiam School Districts (NSSD) strives to meet the needs of all learners by fostering all to reach their full potential. It is our belief that learners who qualify for TAG services require a flexible range of support options to support their unique learning needs. In the NSSD, the classroom teacher is the primary TAG services provider. To meet the unique needs of learners who qualify for TAG services, each school forms a wrap-around team to identify and select the service options that best meet the learner's identified needs.

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NSSD serves roughly 2100 students, of those students, 20 are currently identified as TAG.

According to ODE a percentage that represents a healthy identification system is 5-10%, which in a district our size we would expect 100+ students who qualify.



NSSD TAG PROCESS



1



2



3



4

STUDENT NOMINATION

By Parent/Guardian
(proceed to [step 2](#))

By Educator : Send
Parent Permission to Screen (then proceed
to next [step 2](#))

STUDY

Site TAG Coordinator
completes
**Identification
Eligibility
Determination-
Preponderance of
Evidence Form**
(proceed to [step 3](#))

DETERMINATION OF ELIGIBILITY

Site TAG Coordinator
Schedules Eligibility
Meeting and Shares
Agenda with Eligibility
Team

NO

Preponderance of
Evidence does
not support TAG
identification at
this time

YES

Preponderance of
Evidence supports
TAG identification
(proceed to [step 4](#))

INSTRUCTIONAL SUPPORT PLAN

Eligibility Team
builds **Instruction
Support Plan**

Provide copy of
instructional plan to all of
the following:

- Current teacher(s)
- Parent/Guardian
- Cumulative file

The Three Student Identification Areas

1. **Intellectually Gifted** - students served in all content areas.
2. **Academically Talented in Reading** - students served in all classes where reading is the primary source of learning.
3. **Academically Talented in Math** - students served only in mathematics.

TAG Identification Eligibility Determination

The District TAG team collects a body of evidence from parents and teachers, including learner characteristics, work samples and assessment data.

The student may qualify if they have scored;

- In the 97th percentile (or above) on a nationally-normed IQ assessment.

OR

- 97th percentile (or above) on a national standardized assessment

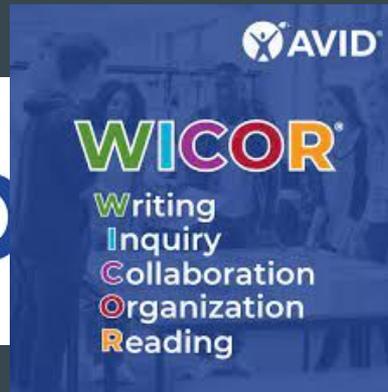
AND

- The District TAG team determines that there is a preponderance of evidence to support TAG identification.

Programs and Services

NSSD, designs Instructional Support TAG plans (linked to the student's area(s) of identification) to be delivered in the general education classroom through Multi-Tiered Systems of Support (MTSS).

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Example of Tiered Supports:

Tier 1 - Universal Supports: A tier 1 setting includes instruction given to all students in the classroom. The majority of students needs are met within this tier. Differentiation for GT students in the tier 1 setting include: pre-assessment, learning contracts, independent study design, modifying instruction for depth and complexity, coaching on higher-order thinking, and strategic flexible grouping.

Tier 2 - Targeted acceleration: A tier 2 setting includes additional academic supports designed to help high-achieving students extend their learning goals when they have achieved their learning goals in the tier 1 setting and require further opportunity to accelerate. GT tier 2 supports may be provided by qualified staff including individualized work with qualified staff, increased intensity and rigor in programming, practice, or monitoring.

Tier 3 - Intensive acceleration : In some cases, a student will require tier 3 interventions. This level of intervention involves significant changes to student learning experiences and is addressed on a case-by-case basis aligned with student academic, social and emotional, and behavioral needs.

NSSD TAG Coordinators

District TAG Coordinator/Administrator	Sophia Duerst	sophia.duerst@nsantiam.k12.or.us	503-859-2154
Person responsible for updating contact information annually on your district website	Tonia Whisman	tonia.whisman@nsantiam.k12.or.us	503-769-6924
Person responsible for updating contact information annually on the Department	Sophia Duerst	sophia.duerst@nsantiam.k12.or.us	503-859-2154
Person responsible for sending copies of the district-level TAG plans to building-level personnel (TAG coordinators, principals, etc.)	Sophia Duerst	sophia.duerst@nsantiam.k12.or.us	503-859-2154
TAG contact for Mari-Linn K-8 School	Sophia Duerst	sophia.duerst@nsantiam.k12.or.us	503-859-2154
TAG contact for Sublimity K-8 School	Uli Sparks	uli.sparks@nsantiam.k12.or.us	503-769-2459
TAG contact for Stayton K-3 School	Shealon Cooper	shealon.cooper@nsantiam.k12.or.us	
TAG contact for Stayton Intermediate/Middle School	Jessica Roth	jessica.roth@nsantiam.k12.or.us	503-769-2198
TAG contact for Stayton High School	Jason Platt	jason.platt@nsantiam.k12.or.us	503-769-2171
TAG contact for Stayton Alt. High School-Options Academy	Brad Emmert	brad.emmert@nsantiam.k12.or.us	503-769-1618

NSSD Talented and Gifted Update

December 19 ,2024

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NAGC Conference Key Takeaways



Identification & Assessment:

- Ensuring consistent, data-driven evaluations to identify students' unique needs and talents.
- Threshold Expansion for Identification
- Need for Additional On-Ramps for Identification
 - Localized norms
- Universal Screening Tools

Professional Development for Teachers:

- Ongoing professional development to enhance educators' ability to support gifted learners.
- Emphasis on aligning teacher training with best practices in gifted education.

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TAG Services:

- Differentiated instruction is the cornerstone of gifted services, aligning with The Four Habits of Effective Teaching and Learning and the NAGC Gifted Programming Standards.
- Focus on tailoring instruction to meet diverse needs, enhancing the learning experience for all students.

Annual Review of TAG Plans:

- Streamlining the process for teachers to annually review and update TAG (Talented and Gifted) plans.

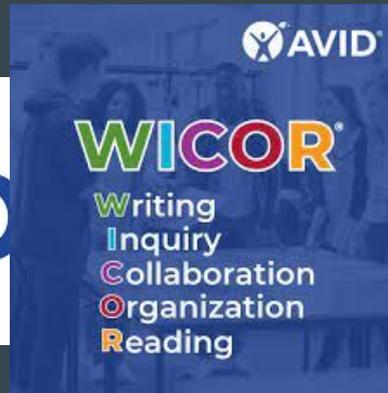
Identification & Assessment (Cont.)

- **Threshold Expansion:**
We propose expanding the identification threshold to the 90th percentile for broader, more inclusive identification.
- **Additional On-Ramps for Identification:**
More entry points are needed to recognize giftedness at different stages and in various ways.
- **Universal Screening Tools:**
We are exploring tools like STAR, CogAT, and NGAT for equitable evaluation, though these may highlight intellectual rather than academic talent. Refining the process is necessary.
- **Incorporating Localized Norms & Data Points:**
Using STAR, BAS, DIBELS, and qualitative classroom data will provide a more comprehensive view of student abilities.
- **SEL & Behavioral Considerations:**
Gifted students may show social-emotional or behavioral challenges, which can be overlooked in traditional assessments. There may be a need to incorporate our SEL universal screener (DESSA) as an added data point when considering identification.

Programs and Services

NSSD, designs Instructional Support TAG plans (linked to the student's area(s) of identification) to be delivered in the general education classroom through Multi-Tiered Systems of Support (MTSS).

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TAG contact for Stayton Alt. High School-Options Academy	Brad Emmert	brad.emmert@nsantiam.k12.or.us	503-769-1618

**2023-24
EXIT INTERVIEW DATA**

Summary of Staff Interviewed:

Of the thirty - one (31) employees who left the District from September 2023 through August 2024, eighteen (18) were certified, eleven (11) were classified, and four (2) were Director/Manager and/or non - represented employees. This number does not include those who were temporarily assigned or transferred to other positions.

Summary of Reasons for Leaving:

Reason Given	Certified and other	Classified
Retirement	1	
Better Pay	1	See leaving education
Closer to home	2	1
Family	3	1
Health		
Mutual agreement/termination*	5	1
Pressure to improve		1
Other – Different setting/position	4	
Finish Degree		
Left the area	2	
Leaving education		7

Positive Trends:

- Kids
- Co- workers
- Support
- Relationships with students and other staff

Suggestions for Improvement:

- Pay needs to be more competitive with all the districts around
- More support for Instructional aides who work with difficult behaviors
- In building buddy (mix classified and certified)
- More training in behavior management
- Value classified staff with more training, support, and pay

Longevity Stats:

0- 4 years	17
5- 9 years	7
10- 14 years	3
15- 19 years	2
20- 24 years	1
25- 29 years	1

Key Questions:

What is your reason for leaving?

Did the job give you an opportunity to make use of your skills/abilities?

Did you receive feedback about your performance? Was it helpful?

Did you feel free to bring problems to your supervisor? Did s/he listen to your concerns?

How do you feel about the working conditions?

Do you feel your work was appreciated?

How should we change the way we do

2023-2024 Exit Interview Data

(September 2023 - August 2024)

- 18 Certified
- 11 Classified
- 2 Administrative, Director, or Non-represented
- Total = 31
- 11 were not interviewed

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2023-2024 Exit Interview Data

Top Reasons for Leaving - Certified

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- Left the area (5)
- Not returning from LOA (3)
- Another position (2)
- Retirement (1)
- Other (6)



2023-2024 Exit Interview Data

Top Reasons for Leaving - Classified

- Outside education (7)
- Stress (2)
- Other (2)

55



2023-2024 Exit Interview Data

Involuntary Turnover Rate:

2%

56

Voluntary Turnover Rate:

8%

Retention Rate:

90%



2023-2024 Exit Interview Data

Longevity Stats

0-4 Years	17
5-9 Years	7
10-14 Years	3
15-19 Years	2
20-24 Years	1
25-29 Years	1

57



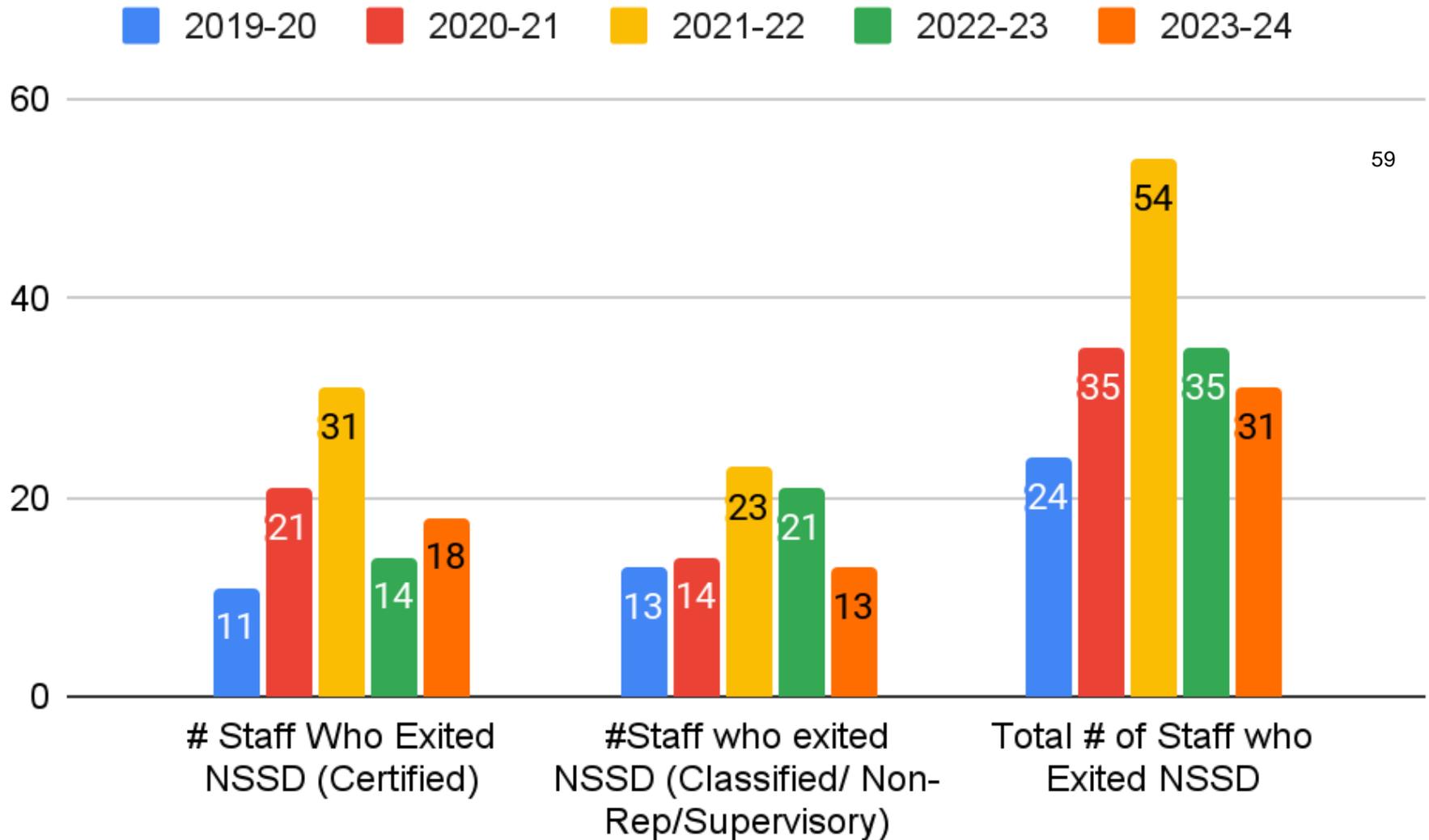
2023-2024 Exit Interview Data

- 80% felt they had the opportunity to use their skills and abilities
- 87% stated they received feedback for their performance
 - 85% believed that feedback was useful
- 80% felt that they could bring concerns/issues to their supervisor
 - 100% of those believe the supervisor listened
- 87% felt their work was appreciated

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2019 - 2024 Comparison



2019 - 2024 Comparison Top Reasons for Leaving

Certified:

2019-20	Retirement, Closer to home, & Mutual Agreement (6)
2020-21	Retirement, family, different setting (14)
2021-22	Closer to home, Retirement, Left the area (16)
2022-23	Retirement, Closer to home, Other, Left area (13)
2023-24	Left the area, not returning from LOA, other position, retirement, other (17)

Classified/Non-Rep:

2019-20	Better Pay, Family (7)	60
2020-21	Better Pay, Health/COVID, Mutual agreement (7)	
2021-22	Closer to home, Health/COVID, Left the area, Leaving education (13)	
2022-23	Retirement, Closer to home, Other, Left area (13)	
2023-24	Outside Education, Stress, other (11)	



2019 - 2023 Comparison

Positive Trends

- Kids
- Good working conditions
- Peers
- Classified being included in PD
- The best PD - New Teacher Academy
- Students seeing the light bulb (2022)
- Autonomy (2022)



2019 - 2024 Comparison

Suggestions for Improvements

- Provide Stronger communication
- Keep up with curricular needs
- Make sure new staff have a “go to” person
- Need counselors for younger students
- More support for behaviors (2023 & 2024)
- Pay (2023 & 2024)



Questions & Thank You

Any questions about the data?

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Thank you!

Note: Changed Exit Survey for the 2024-25
to gather more information





2024-25 Board of Directors

Board Chair, Erin Cramer **Board Vice-Chair**, Mackenzie Strawn
Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver
Student Representatives to the Board, Lucas Joyce & Haley Butenschoen
Superintendent, Lee W. Loving
Director of Business & Fiscal Services, Rhonda Allen
Director of Human Resources, Danielle Blackwell
Director of Teaching & Learning, Nicole Duncan
Director of Special Programs, Melissa Glover
Director of Nutrition Services, John Barnes
Director of Safety, Security and Health Services, Gary Rychard
Director of Facilities, Dave Parsons
Superintendent/School Board Executive Assistant, Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at www.nssd29j.org > [Board of Directors](#) > [Agendas/Meeting Minutes](#)

Thursday, November 21, 2024 Regular Session
NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383 ~ 6:00 PM
<https://youtube.com/live/5oapxZ-aBE0?feature=share> (until start of Exec. Session)
<https://www.youtube.com/live/YHV5mqggUNE?si=uC5kzvIEYg54XxD> (after Exec. Session)

MINUTES - DRAFT

1. CALL REGULAR SESSION TO ORDER

The Board Chair called the meeting to order at 6:00pm with all members present except Laura Wipper who was absent with notice (Mark Henderson was attending virtually). He then led everyone in the pledge of allegiance.

2. AGENDA APPROVAL

Changes to the agenda after posting on November 15, 2024 were acknowledged:

Added Attachments-

- *7.0-Financial Report PPT-November 2024
- *22.2-Nov 2024 Enrollment Totals

MOTION-AGENDA APPROVAL

Motion that the Board approve the agenda as modified.

Motion Made By: Alisha Oliver

Vote: 6-0

3. STUDENT BUSINESS: Lucas Joyce/Haley Butenschoen

Highlights included:

- Oregon Assoc. School Councils conference recap
- upcoming holiday activities including the Giving Tree and Festival of Trees
- Haley named Rotary Student of the Month
- fall sports recap/winter sports kick-off

4. CITY COUNCIL LIAISON REPORTS:

Sublimity: Michael Taylor - Holiday activities & If I Were Mayor contest

Lyons: Mike Wagner - 190+ write-in votes for mayor, no winner yet & new swings at Freres Park

5. SUPERINTENDENT'S REPORT: Lee W. Loving

Key points included:

- Brent Belveal has started working as the Stayton High School Interim Principal while Vicky Storey is on medical leave
- Youth Truth Survey closes the following day and the district is encouraged by the level of participation by students and staff. The level of participation from families has been slightly higher than in recent years (except at SHS) and we will continue to work on improving that rate.
- All valedictorians who desire to will be allowed time to speak at graduation. There will likely be a max time allotted for all student speeches so they will work together to determine how the time will be allotted. If things remain the same as they are now, it is likely SHS will have at least 10 valedictorians.
- SaferWatch app pilot is complete at SIMS and the roll out to all schools has begun. The district has locked in the annual price for seven years but can cancel the plan at any time.

6. TEACHING & LEARNING REPORT: Nicole Duncan/David Holcomb

This month's report included highlights from the newly released 23-24 School/District Profiles and a report on the correlations between the district's STAR assessment results and the state testing outcomes from the Oregon Statewide Assessment System (OSAS).

6.1. 2023-24 At-A-Glance Profiles: Nicole Duncan

The profiles include data on attendance, 3rd Grade ELA, 8th Grade Mathematics, 9th grade on track to Graduation, On-Time Graduation, and Five-year completion. For highlights and growth opportunities, refer to the Teaching & Learning Board Report November 2024 available at the link below.

6.2. Progress Monitoring and STAR Reports: David Holcomb

The data highlights a strong correlation between STAR results and OSAS outcomes, demonstrating the value of these tools in identifying students' academic needs and aligning support accordingly. For more details, refer to the Teaching & Learning Board Report November 2024 available at the link below.

[Teaching & Learning Board Report November 2024](#)

7. BUSINESS & FISCAL SERVICES REPORT: Rhonda Allen

The report included General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, total Appropriations for the year, Special Revenue Funds, and the Cash Flow Report. In addition, the report included information regarding the anticipated PERS rate increases for 2025-26 & 2027-28. It was noted that the district will need to adjust the budget plans for 2025-27 due to an estimated increase in PERS liability of \$1,500,000. For more information regarding these reports, refer to the links below.

8. **LICENSED/CLASSIFIED UNION REPORTS: Union Reps.**

There was no union report.

9. **PUBLIC COMMENT**

There were no comments from the public.

10. **CONSENT AGENDA**

10.1. *Action: Approval of Meeting Minutes*

[10.24.24 Minutes-DRAFT](#)

10.2. *Action: Approval of Consent Agenda*

MOTION-CONSENT AGENDA

Motion that the Board approve the Consent Agenda as presented.

Motion Made By: Mackenzie Strawn

Vote: 6-0

11. **STRATEGIC PLANNING UPDATE: Laura Wipper/Alisha Oliver**

Alisha Oliver indicated they hoped to have a draft available for the board to review at the December meeting.

12. **RECESS**

The Board Chair called for a recess from 7:07-7:13.

13. **OSBA ELECTIONS**

MOTION-OSBA LPC

Motion that the Board cast a yes vote for Jeffrey Crapper for Legislative Policy Committee Position 12.

Motion Made By: Mike Wagner

Vote: 6-0

MOTION-OSBA RESOLUTION 1

Motion that the Board opposes Resolution 1 to amend the OSBA dues schedule.

Motion Made By: Mackenzie Strawn

Vote: 6-0

MOTION-OSBA RESOLUTION 2

Motion that the Board opposes Resolution 2 to create OR School Board Members PRIDE Caucus and designate a seat on the OSBA Board and Legislative Policy Committee.

Motion Made By: Mike Wagner

Vote: 6-0

MOTION-OSBA RESOLUTION 3 (amendments summary)

Motion that the Board opposes Resolution 3 to adopt proposed amendments to the OSBA Bylaws.

Motion Made By: Mackenzie Strawn

Vote: 4-1, Erin-yes, Mackenzie-no, Alisha-no, Coral-no, Mark-no, Mike-abstained

[Election - OSBA 2024 - Marion \(11, 12\) ballot](#)
[LPCPosition12CarsonCottinghamQR](#)
[LPCPosition12CrapperQR](#)
[LPCPosition12StutzmanQR](#)

14. LEGISLATIVE PRIORITIES UPDATE: Coral Ford

Coral Ford shared the findings from the anonymous survey that she sent to the Legislative Priorities Sub-Committee. The Board agreed that they would continue to discuss the top priorities and formulate them into district-specific statements. They discussed inviting local representatives to a forum to then review these priorities.

15. POLICY UPDATES/SECOND READING

Motion to approve JGAB as presented.

Motion Made By: Mackenzie Strawn

Vote: 6-0

JGAB- Use of Restraint or Seclusion

16. ADMINISTRATIVE REGULATION UPDATES

The Supt. presented the AR for a second reading so board members could review policy JGAB for the second reading along with the attached AR.

JGAB-AR - Use of Physical Restraint & Seclusion

17. POLICY UPDATES/FIRST READINGS

BFF- Board Member Standards of Conduct (Mackenzie)

EBCB- Emergency Procedures Drills & Instruction (Supt. Loving)

18. RECESS INTO EXECUTIVE SESSION PER ORS 192.660(2)(h)

The board recessed into Executive Session at 8:18pm.

19. RECONVENE TO OPEN SESSION

The board re-convened the meeting at 9:20pm.

20. POSSIBLE MOTION ON EXECUTIVE SESSION

Motion that the board decline to hear the appeal (to review an administrative decision) and uphold the Superintendent's administrative decision of October 30, 2024.

Motion Made By: Mike Wagner

Vote: 5-1, Alisha Oliver-yes, Coral Ford-yes, Erin Cramer-yes, Mark Henderson-yes, Mike Wagner-yes, Mackenzie Strawn-no

The Board directed the superintendent to review the high school and district handbooks and policies/procedures to ensure they are aligned. They requested there be a focus on what constitutes progressive discipline and how it can be applied equitably to different students. They asked for demonstration of the improvement and standardization both for their understanding and for parents and students so they see the responsiveness to their concerns.

21. BOARD REFLECTIONS/ANNOUNCEMENTS

- Alisha reported on visits to SES and expressed appreciation for the board's ability to vote differently and still have respectful and amicable discussions.
- Coral and Mark reported on attending the OSBA conference and noted there is an LPC webinar on Dec. 3rd at noon and Dec. 18 at 6pm
- Erin shared his appreciation for the work all board members are doing at all levels. He expressed appreciation for the amount of effort the members put into everything they do, no matter the task.

22. INFORMATION ONLY

22.1. Field Trip Report:

[Nov 2024 Fieldtrips Board Report](#)

22.2. Student Enrollment: pending

Mari-Linn: 159

Sublimity: 363

Stayton Elementary: 334 (minus PreK)

Stayton Intermediate/Middle: 484

Stayton High: 664

Locust Street Academy/GED: 47

Stayton Virtual Academy:61

Total: 2112 (2142 w/ PreK)

[Nov 2024 Enrollment Totals](#)

22.3. Future Agenda Items:

[Agenda Items Annual Calendar rev 04.24](#)

22.4. Upcoming Board Events & Activities:

Included in the meeting materials.

23. ADJOURN

The Board Chair adjourned the meeting at 9:37

EQUAL OPPORTUNITY EMPLOYER

North Santiam School District

Code: BBF
Adopted: 6/15/17
Revised/Readopted: 5/20/21

Board Member Standards of Conduct

A Board member should:

1. Comply with ethics laws for public officials;
2. Understand that the Board sets the standards for the district through Board policy. Board members do not manage the district on a day-to-day basis;
3. Understand that the Board makes decisions by a quorum vote of the Board. Individual Board members may not commit the Board to any action;
4. Respect the right of other Board members to have opinions and ideas which differ;
5. Recognize that decisions ~~are~~ made by a quorum vote are the final decisions of the Board. Such decisions should be supported by all Board members;
6. Make decisions only after the facts are presented and discussed;
7. Understand the chain of command and refer problems or complaints to the proper administrative office;
8. Recognize that the Board must comply with the Public Meetings Law and only has authority to make decisions at properly noticed Board meetings;
9. Insist that all Board and district business is ethical and honest;
10. Be open, fair and honest — no hidden agendas;
11. Understand that Board members will receive information that is confidential and cannot be shared;
12. Recognize that the superintendent is the Board's employee and designated as the chief executive officer of the district;
13. Take action only after hearing the superintendent's recommendations;
14. Refuse to bring personal or family problems into Board considerations;
15. Give district staff the respect and consideration due to skilled, professional employees;
16. Present personal criticism of district operations to the superintendent, when appropriate, not to district staff;

17. Respect the right of the public to attend and observe Board meetings;
18. Respect the right of the public to be informed about district decisions and school operations as allowed by law;
19. Remember that content discussed in executive session is confidential;
20. Use social media, websites, or other electronic communication judiciously, respectfully, and in a manner that does not violate Oregon’s Public Meetings Laws;
21. When posting online or to social media, Board members will treat and refer to other Board members, staff, students and the public with respect, and will not post confidential information about students, staff or district business;
22. A Board member is a mandatory reporter of child abuse. A Board member having reasonable cause to believe that any child with whom the Board member comes in contact with has suffered abuse or that any person with whom the Board member comes in contact with has abused a child shall immediately make ~~an oral~~ report ~~by telephone or otherwise~~ to the ~~local~~ Department of Human Services (DHS)¹ or, to ~~the designee of the department or to a local~~ law enforcement within the county where the person making the report is located at the time of contact.

END OF POLICY

Legal Reference(s):

[ORS 162.015 - 162.035](#)

[ORS 162.405 - 162.425](#)

[ORS 192.610 - 192.710](#)

[ORS Chapter 244](#)

[ORS 332.055](#)

[ORS 419B.005](#)

[ORS 419B.010](#)

[ORS 419B.015](#)

Cross Reference(s):

GBI - Gifts and Solicitations

¹ [How to report abuse or neglect: [Oregon DHS](#). Call 855-503-SAFE (7233)]

North Santiam School District

Code: EBCB
Adopted: 3/17/16
Readopted: 6/15/17
Orig. Code: EBCB

Emergency Procedures Drills and Instruction

Each administrator will conduct emergency procedure drills in accordance with the provisions of Oregon Revised Statutes (ORS) and the applicable Oregon Fire Code.

All schools are required to instruct and drill students on district emergency procedures so they ~~that students~~ can respond to an emergency without confusion and panic. The emergency procedures shall include drills and instruction on fires, earthquakes, ~~which shall include tsunami procedures in a tsunami hazard zone~~ and safety threats. Instruction on emergency procedures ~~fires, earthquakes, safety threats, and drills for students~~ shall be conducted for at least 30 minutes each school month.

The first emergency evacuation drill shall be conducted within 10 days of the beginning of classes.

Fire Emergencies

~~The district will conduct monthly fire drills. At least one fire drill will be held within the first 10 days of the school year.~~ Drills and instruction on fire emergencies shall include routes and methods of exiting the school building.

Earthquake Emergencies

At least two drills on earthquakes shall be conducted each year.

Drills and instruction for earthquake emergencies shall include the earthquake emergency response procedure of “drop, cover and hold on” during the earthquake. When based on the evaluation of specific engineering and structural issues related to a building, the district may include additional response procedures for earthquake emergencies.

Safety Threats

At least two drills on safety threats shall be conducted each year.

Drills and instruction on safety threats shall include procedures related to lockdown, lockout, shelter in place and, evacuation and other appropriate actions to take when there is a threat to safety, and will include explanation of the district’s communication strategy following a safety threat action (See Board policy EBCA - Safety Threats**).

~~The Board may use ORS 192.660(2)(k) to conduct an executive session to consider matters related to school safety or a plan that responds to safety threats made toward a school in the district.~~

Local units of government and state agencies associated with emergency procedures training and planning shall review the emergency procedures and assist the district with the instruction and the conducting of drills for students in these emergency procedures.

END OF POLICY

Legal Reference(s):

[ORS 192.660\(2\)\(k\)](#)

[ORS 336.071](#)

[ORS 339.324](#)

[ORS 476.030](#)

[OAR 581-022-2225](#)

[OREGON STATE FIRE MARSHAL](#), OREGON FIRE CODE.

Cross Reference(s):

GBE - Staff Health and Safety

Summary

Senate Bill (SB) 992 (2023) replaced the “Alternative Certificate” with a “Certificate of Attendance.”

Additionally, SB 3 (2023) added one-half credit each of higher education and career path skills and personal financial education to the diploma and the modified diploma, therefore, reducing the number of elective credits by 1 to maintain the 24 credits. Both of these are effective for students who began grade 9 in the 2023-2024 school year.

The State Board of Education adopted the half credit for civics passed in SB 513 (2021) into OAR 581-022-2000. This is effective for students who began grade 9 in the 2022-2023 school year. Additional rules adopted by the State Board affect a variety of changes in policy which include language on additional credit requirements, Essential Skills, and updated parent notice requirements.

Also, of note is the requirement for a district board to define criteria for the issuance of a certificate of attendance to a student in their district when they do not satisfy the requirements to receive a diploma.

OSBA still anticipates additional rules (which may affect this policy) resulting from passage of House Bill 4137 (2024) and affecting ORS 329.451; the bill creates a path for students who have completed an International Baccalaureate program to satisfy graduation requirements.

Editing Key:

Red strikethrough: OSBA deletions

Grey highlight: OSBA additions

Blue or purple strikethrough: NSSD deletions

Blue or purple underlined: NSSD additions

North Santiam School District

Code: IKF
Adopted: 7/01/96
Revised/Readopted: 6/23/11; 03/15/12; 7/19/12;
2/21/13; 12/18/14; 10/19/17;
10/18/18; 10/17/19; 5/18/23
Orig. Code: IKF/IKFC

Graduation Requirements**

The Board will establish graduation requirements, for awarding of a high school diploma, a modified diploma, an extended diploma, and ~~an alternative certificate~~ a certificate of attendance which meet or exceed state requirements.

~~These requirements will be published yearly in the parent/student handbook.~~ A student may satisfy graduation requirements in less than four years. The district will award a diploma to a student fulfilling graduation requirements in less than four years if consent is given by the student’s parent or guardian or by the student if the studenty isare 18 years of age or older or emancipated.

~~If the district requires diploma requirements beyond the state requirements, the district shall grant a waiver for those requirements to any student who, at any time from grade 9 to 12, was:~~

~~A foster care child¹;~~

~~Experiencing houselessness²;~~

~~Homeless;~~

~~A runaway;~~

~~A child in a military family covered by the Interstate Compact on Educational Opportunity for Military Children;~~

~~A child of a migrant worker; or~~

~~Enrolled in the Youth Corrections Education Program or the Juvenile Detention Education Program; or~~

~~³Enrolled in an approved recovery school under ORS 336.680.~~

~~For any student identified above, the district shall accept any credits earned by the student in an educational program⁴ in this state, applying those credits toward the state requirements for a diploma if the credits satisfied those requirements in that educational program in this state.~~

Academic Honors Diploma

Students who intend ~~to be going to college attending a college or university~~ after graduation should consider ~~the~~ Academic Honors Program.

To graduate with Academic Honors, a student must have:

1. Completed the requirements for a ~~State of Oregon Stayton High School~~ Diploma;
2. ~~Have a~~ At least ten (10) credits in courses designated College Prep ~~or Honors courses~~. A list of the available courses designated as College Prep and Honors for the current school year can be found in the ~~High School~~ SHS Curriculum Guide which is available on the school's website and in the counseling office.
 - a. College ~~P~~ prep/Honors credit will not be:
 - (1) Issued for any regularly scheduled class taken on an independent study basis;

¹ ~~"Foster child" is~~ As defined in ORS 30.297.

² ~~{ORS 329.451(2) and OAR 581-022 use the term "homeless."} See OAR 581-022-2000 for additional information.~~

³ ~~Applies to high school diplomas awarded on or after January 1, 2026.~~

⁴ ~~"Educational program in this state" means an educational program that is provided by a school district, a public charter school, an approved recovery school (applies to diplomas awarded on or after January 1, 2026), the Youth Corrections Education Program or the Juvenile Detention Program, or funded as provided by ORS 343.243 for students in a long-term care or treatment facility described in ORS 343.961-962 or a hospital identified in ORS 343.261.~~

(2) Counted toward Academic Honors for any class taken before ninth grade. Students must take ten (10) credits of Ceollege Pprep/Honors classes during grades 9-12.

b. College Pprep/Honors credit can be authorized for certain classes ~~that are~~ taken at an accredited college or university with prior consent of a counselor as long as all the above requirements stipulated in items (1. through -5-of this section are also met.

3. ~~Have a~~ A Grade Point Average (GPA) of 3.50 or better after 7 semesters;
4. ~~Have a~~ A minimum of five (5) graded classes each term for all four years. This does NOT include Pass/No Pass classes (teacher aide, peer tutor, etc.);
5. ~~Have a~~ An English Language Arts(ELA/WR) class every term (except for Early College students);
6. Attended high school for eight complete semesters.

The Academic Honors Board – consisting of two (2) counselors, the principal (or their designee) and two (2) teachers – will designate Ceollege Pprep/Honors classes. The courses will be reviewed each year and will change as the curriculum dictates. The Academic Honors Board will review the curriculum of transfer students to determine eligibility.

Students participating in the Early College program may be considered eligible for the Academic Honors Diploma on an individual basis with approval from the counseling department.

Stayton High School Diploma

~~A Stayton High School diploma will be awarded to students in grades 9 through 12 who have completed a minimum of 26 credits which include at least:~~

~~1. — Three credits of mathematics (shall include one unit at the Algebra I level and two units that are at a level higher than Algebra I);~~

~~Four credits of language arts (shall include the equivalent of one unit in written composition);~~

~~Three credits of science;~~

~~One half credit of High School Success;~~

~~One credit of world history;~~

~~One credit of U.S. history;~~

~~One half credit of American Government;~~

~~One credit in health education;~~

~~One credit in physical education;~~

~~One half credit of personal finance;~~

~~One-half credit of economics;~~

~~Three credits in career and technical education, the arts or world language (units shall be earned in any one or a combination);~~

~~Seven credits of electives.~~

Standard Diploma

A standard diploma will be awarded to students in grades 9 through 12 who meet the 24 units of credit, which include at least:

1. Three (3.0) credits of mathematics (shall include one unit at the Algebra I level, ~~and a half unit of Geometry, and a half unit of Data and Statistics, plus an additional math credit of the student's choice two units that are at a level higher than Algebra I~~);
2. Four ~~(4.0)~~ credits of English Language Arts (shall include the equivalent of one unit in written composition);
3. Three (3.0) credits of science;
4. ~~Three credits of social sciences (including history, civics⁵, geography, and economics (including personal finance))~~ Three (3.0) credits in social sciences (shall include 0.5 unit of U.S. Civics⁶ credit in addition to at least 2.5 units of credit aligned to the Oregon State Board adopted standards for U.S. and World History, Geography, Economics and ⁷Financial Literacy);
5. ⁸One-half (0.5) credit of higher education and career path skills;
6. ⁹One-half (0.5) credit of Personal Financial education;
7. One (1.0) credit in Health education;
8. One (1.0) credit in Physical Education; and

~~⁵ Civics becomes a half-credit requirement beginning on January 1, 2026 (ORS 329.451).~~

⁶ Civics becomes a half-credit requirement beginning on January 1, 2026 (ORS 329.451).

⁷ This requirement is replaced with a one-half credit of personal financial education requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year.

⁸ Higher education and career path skills becomes a one-half credit graduation requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year (a requirement for a high school diploma awarded on or after January 1, 2027; a district may request a one-year waiver in accordance with law).

⁹ Personal finance education becomes a one-half credit graduation requirement for students who were first enrolled in grade 9 during the 2023-2024 school year or first enrolled in grade 9 in any subsequent school year (a requirement for a high school diploma awarded on or after January 1, 2027; a district may request a one-year waiver in accordance with law).

9. Three (3.0) credits in career and technical education, the arts or world language¹⁰ (units shall be earned in any one or a combination).

The district shall offer students credit options provided the method for obtaining such credits is described in the student's personal education plan and the credit is earned by meeting requirements described in Oregon Administrative Rule (OAR) 581-022-2025.

To receive ~~an honors diploma, a Stayton High School diploma, a standard diploma, or modified diploma,~~ in addition to the credit requirements, ~~as outlined above in OAR 581-022-2000 and OAR 581-022-2010, respectively,~~ a student must:

1. ~~H Demonstrate proficiency in the Essential Skills of reading, writing and apply mathematics in a variety of settings; applied math (OAR 581-022-2115);~~
2. Develop an education plan and build an education profile;
3. Demonstrate extended application of standards through a collection of evidence (or include evidence in existing collection(s)); and;
4. Participate in career-related learning experiences.

Essential Skills and English Language Learners

~~The district will allow English Language Learner (ELL) students to demonstrate proficiency in all required Essential Skills.~~

~~The district will develop procedures to provide assessment options as described in the *Test Administration Manual*, in the ELL student's language of origin for those ELL students who meet the criteria above and will develop procedures to ensure that locally scored assessment options administered in an ELL student's language of origin are scored by a qualified rater.~~

Essential Skills Appeal

~~The district will follow Board policy KL—Public Complaints in the event of an appeal for the denial of a diploma based on the Essential Skills graduation requirement. The district will retain student work samples and student performance data to ensure that sufficient evidence is available in the event of an appeal.~~

Modified Diploma

A modified diploma will be awarded only to students who have demonstrated the an inability to meet the full set of academic content standards adopted by the State Board of Education for a high school standard diploma while receiving reasonable modifications and accommodations. A modified diploma may will only

¹⁰ "World languages language" includes sign language, heritage languages language and languages other than a student's primary language.

¹¹ The State Board of Education has waived this requirement in Essential Skills for students graduating through the 2027-2028 school year.

be awarded to a student who meets the eligibility following criteria below and other criteria, if applicable, outlined in OAR 581-022-2010 (3):

1. ~~Has~~The student has a documented history of an inability to maintain ~~grade-level~~grade-level achievement due to significant learning and instructional barriers; or
2. The student has~~Has~~ a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students, who, while in grade nine through completion of high school, complete 24 credits with at least 13 of those credits to which shall include:

1. Three (3.0) credits in ~~English Language Arts~~English;
2. Two (2.0) credits in mathematics;
3. Two (2.0)-credits in science;
4. Two (2.0) credits in social sciences (which may include history, civics, geography, and economics (including personal finance);

¹²One-half (0.5) credit in personal financial education;

¹³One-half (0.5) credit in higher education and career path skills;

5. One (1.0) credit in health education;
6. One (1.0) credit in physical education; and
7. One (1.0) credit in career technical education~~technology~~, the arts, or a world languages~~language~~ (units may be earned in any one or a combination).

Students may earn additional credits ~~for to earn~~ a modified diploma pursuant to OAR 581-022-2010.

~~In addition to credit requirements, as outlined in OAR 581-022-2010, a student must:~~

- ~~1. ¹⁴Demonstrate proficiency in the Essential Skills of reading, writing and apply mathematics in a variety of settings;~~
- ~~2. Develop an education plan and build an education profile; and~~

¹² This unit of credit applies to all students who are awarded a modified diploma on or after January 1, 2027.

¹³ This unit of credit applies to all students who are awarded a modified diploma on or after January 1, 2027.

¹⁴ ~~The State Board of Education has waived this requirement in Essential Skills for students graduating through the 2027-2028 school year.~~

3. ~~Demonstrate extended application of standards through a collection of evidence (or include evidence in existing collection(s)).~~

~~A student must also demonstrate proficiency in the Essential Skills with reasonable modifications and accommodations.~~

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an individualized education program (IEP) or Section 504 plan, any modifications to work samples must be consistent with the requirements established in the IEP or 504 plan. Modifications include practices and procedures that compromise the intent of the assessment through a change in ~~the achievement level, construct~~~~learning expectations, construct, or content that is to be measured, grade level standard~~, or measured outcome of the assessment. This means that IEP or 504 school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard. The IEP or 504 team must inform the student's parent that the use of a modification on an assessment will result in an invalid assessment;
2. For a student not on an IEP or 504 plan, any modifications to work samples must have been provided to the student during their instruction in the content area to be assessed and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students ~~without~~~~not on an~~ IEP or a Section 504 Plan may not receive a modified ~~statewide~~~~Smarter~~~~Balanced~~ assessment.

A student's school team (which must include an adult student, parent/guardian of the student) shall decide ~~if~~~~that~~ a student ~~will~~~~should~~ work toward a modified diploma no earlier than the end of grade ~~six~~~~6~~ and no later than two years before the student's anticipated exit from high school.

A student's school team may decide to revise a modified diploma decision.

A student's school team may decide that a student who was not previously working toward a modified diploma should work toward one when the student is less than two years from ~~the~~ anticipated exit from high school if the documented history has changed.

~~Beginning in grade five or beginning after~~ For students with a documented history as described above ~~to~~~~qualify for a modified diploma~~, the district shall annually provide ~~to~~ the parents or guardians of students, beginning in grade five or after such documented history has been established, the following:

1. ~~Information~~~~student, information~~ about the availability of high school diplomas, modified diplomas and the requirements for such diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any reporting for the State or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

~~[(¹⁵)] Essential Skills~~

~~The district [will] [will not] allow English Language Learner (ELL) students to demonstrate proficiency in Essential Skills in the student's language of origin for a high school diploma or of a modified diploma.~~

~~The district will develop procedures to provide local performance assessment options as described in the *Local Performance Assessment Manual*, in the ELL student's language of origin, and will develop procedures to ensure that locally scored assessment options administered in an ELL student's language of origin are scored by a qualified rater.~~

~~Essential Skills Appeal~~

~~The district will [establish an appeal process] [follow Board policy KL—Public Complaints] in the event of an appeal for the denial of a diploma based on the Essential Skills graduation requirement. The district will retain student work samples and student performance data to ensure that sufficient evidence is available in the event of an appeal.]~~

Extended Diploma

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a high school diploma while receiving reasonable modifications and accommodations. ~~To be eligible for an extended diploma, a student must:~~

To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than ~~6~~^{six} credits in a self-contained special education classroom, and will include:
 - a. Two (2.0) credits ~~in~~^{of} mathematics;
 - b. Two (2.0) credits in English Language Arts~~of English~~;
 - c. Two (2.0) credits ~~in~~^{of} science;
 - d. Three (3.0) credits ~~in~~^{of} history, geography, economics; or civics;
 - e. One (1.0) credit ~~in~~^{of} health;
 - f. One (1.0) credit ~~in~~^{of} physical education; and
 - g. One (1.0) credit ~~in the~~^{of} arts or a world language; and
2. Have a documented history of:
 - a. An inability to maintain grade level achievement due to significant learning and instructional barriers;~~or~~
 - b. A medical condition that creates a barrier to achievement; or

¹⁵ ~~[[OAR 581-022-2120(2) requires districts to have “policy whether to allow ELL students to demonstrate proficiency in all required Essential Skills in the students’ language of origin.” OAR 581-022-2120(4) waives this requirement through the 2027-28 school year.] Therefore, these two sections, i.e., Essential Skills and Essential Skills Appeal, are not required to be in policy at this time. The district could elect to keep the language and the bracketed portion of this footnote.]~~

- c. A change in the student’s ability to participate in ~~grade-level~~ activities as a result of a serious illness or injury that occurred after grade eight.

For students with a documented history, the district shall annually provide the parents or guardians of such students, beginning in grade five or after such documented history has been established, the following:

1. Information about the availability of high school diplomas, modified diplomas and the requirements for such diplomas; and
2. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any reporting for the state or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

~~Beginning in grade five or beginning after a documented history to qualify for an extended diploma, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an alternative certificate.~~

Alternative Certificates

~~Alternative certificates will be awarded to students who do not satisfy the requirements for a diploma, a modified diploma, or an extended diploma if the students meet minimum credit requirements established by the district.~~

~~Beginning in grade five or beginning after a documented history to qualify for an alternative certificate the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an alternative certificate.~~

Certificate of Attendance

A {¹⁶} certificate of attendance¹⁷ will be awarded to students who:

7. Have maintained regular full-time attendance¹⁸ for at least four years beginning in grade nine;

¹⁶ {The Board shall define criteria for a certificate of attendance. OAR 581-022-2200 (3). See the Oregon Department of Education’s [Certificates for School Completion: Questions and Answers Related to the Implementation of SB 992](#). }

¹⁷ A student who began grade 9 before July 1, 2020, may be awarded an alternative certificate if the student satisfies the requirements for an alternative certificate which are in effect on the day before July 1, 2024.

¹⁸ {There is no established definition of “regular full-time attendance. The district should review any existing attendance definitions, consider the needs of students in the district and establish clear criteria. This should include how excused and unexcused absences are counted. A few options are provided. }

[“Regular full-time attendance” means not being absent for more than 10 percent of school days that the student is enrolled in a school year. See OAR 581-020-0631 for definition of chronic absenteeism. Excused absences [are considered absences for this purpose] [will not be counted against a student.]]

[“Regular full-time attendance” means not having eight or more unexcused absences in any four-week period during which school is in session. See ORS 339.065 for definition of irregular attendance. This will be calculated on an annual basis and equates to having unexcused absences for less than 20 percent of the days or class periods during which school is in session.]

8. Do not satisfy requirements for a high school diploma, modified diploma or extended diploma; and
9. Have a documented history¹⁹.

For students with a documented history²⁰, the district shall annually provide the parents or guardians of such students, beginning in grade five or after such a documented history has been established, the following:

10. Information about the availability of high school diplomas, modified diplomas and the requirements for the diplomas; and
11. A disclosure that students awarded a certificate of attendance will not be counted as a high school graduate in any required reporting for the State or district and that such students awarded a certificate of attendance may not indicate they received a high school diploma on applications for employment, military service, financial aid, admittance to an institution of higher education or any other purpose.

Other District Responsibilities

The district will ensure that all students have onsite access to the appropriate resources and courses to achieve high school diplomas, ~~a diploma, a modified diplomas, and diploma, an~~ extended diplomas ~~diploma, or an alternative certificate~~ at each high school in the district. The district will provide age appropriate and developmentally appropriate literacy instruction to all students until graduation.

The district may not deny a student who has the documented history listed under the modified diploma or extended diploma requirements outlined above the opportunity to pursue a diploma with more stringent requirements, ~~than a modified diploma or an extended diploma~~ for the sole reason the student has the document history ~~documented history listed under the above modified diploma or extended diploma requirements~~.

The district may award a modified diploma or an extended diploma to a student only upon the written consent of a student who is an emancipated minor or who has reached the age of 18 (adult student) at the time the modified or extended diploma is awarded, or the student's parent or guardian. The district ~~must~~ ~~shall~~ receive the written consent during the school year in which the modified diploma or the extended diploma is awarded.

A student shall have the opportunity to satisfy the requirements for a modified diploma, an extended diploma, or ~~an alternative~~ certificate of attendance in the later of 4 ~~either four~~ years after starting ~~the ninth~~ grade 9, or until the student reaches the age of 21 years if the student is entitled to a public education until the age of 21 under state or federal law.

¹⁹ "Documented history" means evidence in the cumulative record and education plans of a student that demonstrates the inability over time to maintain grade level achievement even with appropriate modifications and accommodations.

²⁰ "Documented history" means evidence in the cumulative record and education plans of a student that demonstrates the inability over time to maintain grade level achievement even with appropriate modifications and accommodations.

A student may complete ~~satisfy~~ the requirements for a modified diploma, an extended diploma, or ~~an alternative~~ certificate of attendance in less than four years but not less than three years. ~~To~~ ~~In order to~~ satisfy the requirements for a modified diploma, an extended diploma or ~~an alternative~~ certificate of attendance in less than ~~4~~ ~~four~~ years, the student's parent or guardian or a student who is emancipated or has reached the age of 18 must provide written consent ~~that~~ ~~which~~ clearly states the parent, guardian or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent, who will annually report to the Superintendent of Public Instruction the number of such consents.

A student who qualifies to receive or receives a modified diploma, an extended diploma, or ~~an alternative~~ certificate of attendance shall ~~will~~ have the option of participating in a high school graduation ceremony with the student's class.

A student who receives a modified diploma, an extended diploma, or ~~an alternative~~ certificate of attendance shall have access to instructional hours, hours of transition services and hours of other services that are designed to meet the unique needs of the student. ~~When~~ ~~and when~~ added together, the district will provide a total number of hours of instruction and services to the student that equals at least the total number of instructional hours that ~~is~~ ~~are~~ required to be provided to students who are attending a public high school. The district may not unilaterally decrease the total number of hours of instruction and services to which the student has access regardless of the age of the student.

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student who has an IEP completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a ~~free appropriate public education~~ ~~Free Appropriate Public Education~~ (FAPE) until the age of 21, even if they have earned a modified diploma, an extended diploma, ~~an alternative~~ certificate of attendance, or completion of a General Education Development document. The continuance of services for students with disabilities for a modified diploma, ~~an~~ extended diploma or ~~an alternative~~ certificate of attendance is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

The district may not deny a diploma to a student who has opted out of statewide assessments if the student is able to satisfy all other requirements for the diploma. Students may opt-out of the Oregon statewide assessments in language arts and/or mathematics. ~~Students who opt-out will need to meet the Essential Skills graduation requirement using another approved assessment option. Students may opt-out of the Smarter Balanced or alternate Oregon Extended Assessment~~ by completing the Oregon Department of Education's Opt-out Form²¹ and submitting the form to the district.

The district will issue a high school diploma ~~pursuant to Oregon law (ORS 332.114)~~, to a veteran if the veteran resides within the boundaries of the district or is an Oregon resident and attended a high school of

²¹ Oregon Department of Education page for: [30-day notice and opt-out form](#)

the district, or to a deceased veteran, upon request from a representative of the veteran, if the deceased veteran resided within the boundaries of the district at the time of death or was an Oregon resident at the time of death and attended a high school of the district.

The act of ~~district shall establish conduct and discipline consequences for~~ student-initiated test impropriety is prohibited. A student ~~who~~ participates in an act of student-initiated test impropriety will be subject to discipline. “Student-initiated test impropriety” means student conduct that is inconsistent with the *Test Administration Manual* or accompanying guidance; or results in a score that is invalid.

END OF POLICY

Legal Reference(s):

ORS 329.007	ORS 339.115	OAR 581-022-2010
ORS 329.045	ORS 339.505	OAR 581-022-2015
ORS 329.451	ORS 343.295	OAR 581-022-2020
ORS 329.479		OAR 581-022-2025
ORS 332.107	OAR 581-021-0009	OAR 581-022-2030
ORS 332.114	OAR 581-022-0102	OAR 581-022-2115
ORS 336.585	OAR 581-022-2000	OAR 581-022-2120
ORS 336.590	OAR 581-022-2005	OAR 581-022-2505

Test Administration Manual, published by the OREGON DEPARTMENT OF EDUCATION.

Certificates for School Completion: Questions and Answers Related to the Implementation of SB 992, published by the OREGON DEPARTMENT OF EDUCATION.

Dec 2024 Field Trip Report

Overnight & out-of-state trips are indicated in red. Trips added since last report are in yellow.

Trip ID/Name	Trip Destination	Building	Trip Date(s)	Depart & Return Times	Pupils	Adults	Educational Objectives	Organization	Status
243572 - 2nd Grade to OMSI	OMSI 1945 SE Water Ave, Portland	Stayton Elementary	Wed, Mar 19, 2025	8:15am - 2:30pm	80	30	Students will be able to obtain first hand experience with scientific elements, including changes to land.	Curriculum	pending
241470 - SES 3rd Grade Music Field Trip	Willamette University's Smith Auditorium 270 Winter St. SE, Salem	Stayton Elementary	Wed, Feb 12, 2025	9:00am - 11:30am	95	20	Give students an enriching experience of attending a professional symphony concert. Attending and evaluating a music performance is a Oregon state music standard.	Curriculum	pending
244105 - Willamette Career Academy, 4th Grade Tour	Willamette Career Academy, 1200 Lancaster Drive NE, Salem	Sublimity	Wed, Feb 5, 2025	8:45am - 11:30am	32	12	Students will tour the career-tech high school program at Willamette Career Academy. This aligns with our Avid educational focus of exposing young students to college and career pathways.	AVID	pending
244104 - Willamette Career Academy, 5th Grade Tour	Willamette Career Academy, 1200 Lancaster Drive NE, Salem	Sublimity	Tue, Jan 21, 2025	8:45am - 11:30am	60	20	Students will tour the career-tech high school program at Willamette Career Academy. This aligns with our Avid educational focus of exposing young students to college and career pathways.	AVID	pending
244049 - Garden Buddies	Stayton Elementary	Stayton High	Fri, Dec 13, 2024	12:30pm - 2:30pm	30	1	Advanced Ag students have the opportunity to work with the SES students in their garden cleaning up and sharing knowledge they have learned in class.	Curriculum	approved
242681 - Cascade Raptor Center+A5:J24	Cascade Raptor Center 32275 Fox Hollow Rd, Eugene	Sublimity	Fri, Dec 13, 2024	8:15am - 2:00pm	50	6	A visit to the Cascade Raptor Center offers an immersive, hands-on learning experience that directly aligns with the Next Generation Science Standards (NGSS) for 7th grade.	Curriculum	approved
244091 - Tree of Giving Shopping Trip	Walmart 1330 Goldfish Farm Rd, Albany	Options Academy	Thu, Dec 12, 2024	9:30am - 2:00pm	28	5	Students will shop for families from the Giving Tree. Involves Consumer Math course (budgeting, shopping) also social-emotional learning (serving others).	Curriculum	approved
242417 - McMinnville Welding Competition	McMinnville High School 615 NE 15th Street, McMinnville	Stayton High	Sat, Dec 7, 2024	6:00am - 6:00pm	10	1	Fabrication students preparing for future welding competitions, trying to better their skills	CTE	approved

243165 - SMS Smash Bros Tournament	Cascade Junior High 10226 Marion Rd SE, Turner	Stayton Middle	Fri, Dec 6, 2024	2:20pm - 7:00pm	40	2	Promote Teamwork and Collaboration by fostering collaboration and communication skills among participants, especially in team-based games. Teams will learn how to work together, delegate roles, and communicate effectively to achieve a common goal, which mirrors real-world teamwork dynamics.	Curriculum	approved
242726 - Storybook Land	Linn County Fair & Expo Center, 3700 Knox Butte Rd., Albany	Sublimity	Fri, Dec 6, 2024	8:30am - 11:15am	41	10	Students will be able to obtain first hand knowledge of design engineering and fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit.	Curriculum	approved
241011 - Kindergarten to Storybook Land	Storybook Land Linn County Expo Center 3700 Knox Butte Road Albany	Stayton Elementary	Fri, Dec 6, 2024	8:45am - 12:00pm	88	6	Recognize familiar book characters and make text to character connections. Revisit and retell familiar stories, identify characters, settings, and major events.	Curriculum	approved
242787 - SHS Leadership to Student Leadership Collaboartive	Newberg High School 2400 Douglas Ave Newberg	Stayton High	Fri, Dec 6, 2024	8:00am - 2:00pm	28	2	Leadership skills/ASB related student development	ASB	approved
243754 - Seniors to Linfield	Linfield University 900 SE Baker St, McMinnville	Stayton High	Fri, Dec 6, 2024	8:00am - 1:00pm	30	3	Learn about college opportunities and readiness	Curriculum	approved
241003 - 2nd Grade to Storybook Land	Storybook Land Linn County Expo Center 3700 Knox Butte Road Albany	Stayton Elementary	Thu, Dec 5, 2024	8:30am - 11:45am	80	24	Students will be able to obtain first hand knowledge of design engineering and fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit.	Curriculum	approved
244170 - SUB Gr. 6-8 Visit SHS Drama Dept.	Stayton High School	Sublimity	Wed, Dec 4, 2024	8:40am - 11:00am	118	5	Watch a preview of Little Women and then participate in a Q & A with the SHS students and teacher	Curriculum	approved
242326 - 4-5 Beavers Beyond the Classroom Basketball Game	Oregon State University Gill Coliseum 660 SW 26th St Corvallis	Sublimity	Tue, Dec 3, 2024	9:15am - 2:00pm	94	32	AVID-College and Career Readiness	AVID	pending

243099 - OSU Women's Basketball Game	Oregon State University Gill Coliseum 660 SW 26th St Corvallis	Mari-Linn	Tue, Dec 3, 2024	9:00am - 2:00pm	17	4	AVID-College and Career Readiness	AVID	pending
240518 - SHS Boys Basketball Eagle Crest Trip	Eagle Crest Resort	Stayton High	Fri, Nov 22, 2024, - Sun, Nov 24, 2024	4:00pm & 11:00am	12	3	Team Building for the boys basketball team	Athletics	pending
242683 - Garden Buddies canceled due to weather	Stayton Elementary School 875 N 3rd Ave, Stayton	Stayton High	Fri, Nov 22, 2024	12:30pm - 2:30pm	30	4	Advanced Ag students have the opportunity to work with the SES students in their garden cleaning up and sharing knowledge they have learned in class.	Curriculum	approved
242793 - National Apprenticeship Week @ IBEW and LBCC	Central Electrical-- IBEW Training Center 33309 OR-99E Tangent and LBCC 6500 Pacific Blvd SW Albany	Stayton High	Fri, Nov 22, 2024	8:15am - 3:00pm	14	1	To introduce our students to the options of electrical and other apprentice opportunities.	CTE	pending
242792 - Seniors to LBCC	Linn Benton Community College 6500 SW Pacific Blvd SW; Albany	Stayton High	Thu, Nov 21, 2024	8:30am - 1:30pm	30	3	Seniors opportunity knowledge for college.	AVID	approved
241874 - A-DEC Field Trip	A-DEC 2601 Crestview Dr, Newberg	Sublimity	Wed, Nov 20, 2024	8:15am - 2:15pm	46	10	Students will learn about different career opportunities. Students will learn about inquiry and scientific concepts such as force and motion.	Curriculum	pending
242220 - "Fools" Theatre Field Trip at Corban University	Corban University Theater 5000 Deer Park Dr SE, Salem	Stayton High	Fri, Nov 15, 2024	6:30pm - 11:00pm	25	2	Students will be exposed to a live theatre production	Curriculum	approved
241765 - FFA District Ag Sales Competition	Silverton High School	Stayton High	Wed, Nov 13, 2024	3:30pm - 9:00pm	10	1	Students are getting to apply their newly learned skills in agriculture sales by participating in the district competition where they will showcase their knowledge of Ad layouts, customer relations, prospecting, phone orders, and a team activity.	FFA	approved

242443 - Willamette Valley Ag Expo	Linn County Fair Grounds and Expo Center 3700 Knox Butte Rd E, Albany	Stayton High	Wed, Nov 13, 2024	9:15am - 3:00pm	14	1	Getting students in direct contact with local companies and industry professionals in the agriculture industry.	Curriculum	approved
241972 - SMS AVID8 to WCA and CCC	Willamette Career Academy-1200 Lancaster Dr and Chemeketa Community College-4000 Lancaster Dr, Salem	Stayton Middle	Wed, Nov 13, 2024	8:00am - 1:00pm	24	5	AVID Essentials Skills: Opportunity Knowledge: Students research opportunities, set goals, make choices that support their long-term aspirations, and successfully navigate to the next level.	AVID	pending
242096 - Sublimity Middle School Assembly	Sublimity School 376 E Main St, Sublimity	Stayton High	Wed, Nov 6, 2024	9:00am - 11:00am	9	1	Perform the National Anthem for the Sublimity Middle School Veterans Assembly and advertise choir to Sublimity middle school	Curriculum	approved
242081 - SHS ASB to OASC conference	Seaside Convention Center & Seaside High School 415 1st Ave; Seaside	Stayton High	Sun, Nov 3, 2024, - Mon, Nov 4, 2024,	8:30am & 12:00am	8	1	Student Council Retreat	ASB	approved
240899 - K-3 Pumpkin Patch	Greens Bridge Pumpkin Patch 3730 Jefferson Scio Dr SE, Jefferson	Mari-Linn	Thu, Oct 31, 2024	8:30am - 2:00pm	69	20	Use observations to describe patterns of what plants and animals (including humans) need to survive	Curriculum	approved
241740 - SUB K-1 Pumpkin Patch Field Trip	E.Z. Orchard Farm 5504 Hazelgreen Rd NE, Salem	Sublimity	Wed, Oct 30, 2024	9:00am - 1:00pm	65	24	Hands on experience for farming/plants science unit	Curriculum	approved
241654 - Health Occupations Vision Screening - MLN & SES	MLN - 641 5th Street. Lyons SES 875 3rd Ave, Stayton	Stayton High	Wed, Oct 30, 2024	7:15am - 12:30pm	5	3	Expand understanding of Health Occupations through assisting with vision screening at district schools	Curriculum	approved

241767 - EZ Orchards Life Skills	EZ Orchards 5504 Hazelgreen Rd NE, Salem	Sublimity	Mon, Oct 28, 2024	12:00pm - 2:30pm	13	4	The objective of this field trip is to promote a real world connection with the seasons and the calendar year. This is also an opportunity to build relationships and improve social skills.	Curriculum	approved
241763 - Advanced Ag Class Garden Buddies	Stayton Elementary School	Stayton High	Fri, Oct 25, 2024	12:30pm - 2:30pm	26	1	Students will be taking what they are learning in plant science and applying it at the SES garden and sharing their knowledge and learned skills with the elementary students.	FFA	approved
240273 - SES Stayton Walking Field Trip	Stayton Post Office, Stayton Library, Star Cinema, Brown House, Police Station, Pioneer Park	Stayton Elementary	Fri, Oct 25, 2024	8:45am - 2:15pm	80	25	Students will be able to gain first-hand knowledge of the historical sites in their community and how they work to support the members of the community.	Curriculum	approved
240981 - SHS Seniors to Oregon State University	Oregon State University 660 SW 26th St, Corvallis	Stayton High	Fri, Oct 25, 2024	8:00am - 1:00pm	40	3	Opportunity Knowledge for seniors (Senior Seminar class curriculum)	Curriculum	approved
241514 - Cascade College Fair	Cascade High School - 10226 Marion Rd SE, Turner	Stayton High	Tue, Oct 22, 2024	9:30am - 11:15am	40	2	College Opportunity Knowledge	Curriculum	approved
240634 - SES Kindergarten Pumpkin Patch 2024	Greens Bridge Pumpkin Patch 3730 Jefferson Scio Dr SE, Jefferson	Stayton Elementary	Mon, Oct 21, 2024	8:00am - 2:00pm	90	30	Life cycle unit science unit	Curriculum	approved
240751 - Sublimity 6th Grade Outdoor School	OMSI Coastal Discovery Center 3400 SW Abalone Street, South Beach	Sublimity	Mon, Oct 21, 2024, - Wed, Oct 23, 2024	9:30am and 1:45pm	36	11	Aligned with NGSS. An inquiry-based program, ODS is a unique chance for kids to experience the connections among living things and biological systems. Instead of learning these concepts from a book, students develop critical thinking skills by asking questions in the field then working together to investigate, measure and report their discoveries.	Curriculum	approved

241070 - SHS Homecoming Parade	Stayton High School	Sublimity	Fri, Oct 18, 2024	1:20pm - 2:15pm	32	4	Giving students the opportunity to watch the homecoming parade and participate in a high school activity that they will be able to take part in next year.	Curriculum	approved
241057 - ML 8th Grade Attending SHS Homecoming Parade	Stayton High School	Mari-Linn	Fri, Oct 18, 2024	1:00pm - 2:15pm	20	3	To attend SHS activities to prepare for next year	Curriculum	approved
240597 - Third Grade Silver Falls State Park Field Trip	Silver Falls State Park 20024 Silver Falls Hwy SE, Silverton	Stayton Elementary	Wed, Oct 16, 2024	8:30am - 2:00pm	46	12	This field trip connects to both our science life cycle standards and our social studies regions of Oregon standards.	Curriculum	approved
241655 - Health Occupations Vision Screening	Stayton Middle and Sublimity Elementary	Stayton High	Wed, Oct 16, 2024	7:30am - 12:30pm	5	2	Assisting with vision screening with middle and elementary schools	Curriculum	approved
241086 - 2nd Grade Sublimity Walking Field Trip	Sublimity Post office, Sublimity Fire Department, Sublimity Dental, K's Koffee, and PanezaNellie Breadstick Shoppe.	Sublimity	Thu, Oct 10, 2024	10:00am - 2:15pm	41	10	Students will be able to gain first-hand knowledge of the historical sites in their community and how community members work to support the area in which they live.	Curriculum	approved
240596 - Third Grade Silver Falls State Park	Silver Falls State Park 20024 Silver Falls Hwy SE, Silverton	Stayton Elementary	Wed, Oct 9, 2024	8:30am - 2:00pm	44	13	This trip connects to our science life cycles unit and our Regions of Oregon social studies unit.	Curriculum	approved
240690 - AVID12 to Oregon State	Oregon State University 660 SW 26th St; Corvallis	Stayton High	Wed, Oct 2, 2024	8:00am - 1:30pm	10	2	Opportunity knowledge for AVID Elective students applying to college	Curriculum	approved
240959 - FFA District Soils Competition		Stayton High	Wed, Oct 2, 2024	7:00am - 4:00pm	6	1	Learn about soil, water, and land management through a hands on competition where students explore and take samples from soil pits.	FFA	approved
240829 - Lyons City Hall	Lyons City Hall	Mari-Linn	Mon, Sep 30, 2024	12:15pm - 1:15pm	14	2	To support their learning about the government in our first Social Studies unit, we will interview the mayor of Lyons.	Curriculum	approved

240510 - FFA District Leadership Camp	449 5th St.	Stayton High	Sun, Sep 29, 2024, - Mon, Sep 30, 2024	9:00 am & 3:00pm	7	1	Applied leadership development through peer collaboration	Curriculum	approved
240215 - Salmon Watch Day 2	Lyons	Stayton High	Wed, Sep 25, 2024	8:15am - 1:30pm	60	4	This trip will provide all juniors in biology classes at Stayton High school with a field trip that directly connects to our biology curriculum in our ecology unit. It is rare for high school students to get the opportunity to attend science field learning and this is an incredible opportunity for them. Each day one of the biology teachers will attend the trip along with other adult volunteers.	Curriculum	approved
240213 - Salmon Watch Day 1	Packsaddle County Park 34519 N Santiam Hwy. Gates	Stayton High	Tue, Sep 24, 2024	8:15am - 1:45pm	60	4	see above	Curriculum	approved
239552 - SMS Outdoor School - Students	Camp Tadmor 43943 McDowell Creek Dr, Lebanon	Stayton Middle	Mon, Sep 23, 2024 - Fri, Sep 27, 2024	9:00am & 2:15pm	95	5	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources. First hand experiences with the interrelationships and adaptations found in nature, the dynamics of energy, cycles and systems of change, and people's dependency and responsibility to the environment.	Curriculum	approved
240625 - SMS Outdoor School Day Trip Bus	Camp Tadmor 43943 McDowell Creek Dr, Lebanon	Stayton Middle	Mon, Sep 23, 2024 - Thu, Sep 26, 2024	9:00am & 2:15pm	8	5	See above for objective. This trip for students attending ODS during the days only.	Curriculum	approved
239554 - SMS Outdoor School Counselors	Camp Tadmor 43943 McDowell Creek Dr, Lebanon	Stayton Middle	Mon, Sep 23, 2024 - Fri, Sep 27, 2024	2:30pm & 3:00pm	25	2	High schools counselors who will be supervising and supports middle school students in their learning experiences	Curriculum	approved

Nov NSSD Enrollment Totals												
School Name	Grade	Jun '24	Sept '24	Oct '24	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25
MARI-LINN	KG	13	13	13	13	13						
MARI-LINN	1	18	14	14	14	14						
MARI-LINN	2	24	18	18	18	18						
MARI-LINN	3	17	24	25	25	25						
MARI-LINN	4	14	19	19	18	18						
MARI-LINN	5	21	14	16	17	17						
MARI-LINN	6	15	20	20	20	20						
MARI-LINN	7	18	14	14	14	15						
MARI-LINN	8	19	20	20	20	20						
MARI-LINN	ALL	159	156	159	159	160	0	0	0	0	0	0
SUBLIMITY	KG	30	30	29	29	29						
SUBLIMITY	1	34	35	36	36	36						
SUBLIMITY	2	37	41	41	41	41						
SUBLIMITY	3	33	48	46	46	46						
SUBLIMITY	4	52	34	34	34	33						
SUBLIMITY	5	35	58	59	59	59						
SUBLIMITY	6	49	34	35	35	35						
SUBLIMITY	7	33	53	54	51	50						
SUBLIMITY	8	48	32	32	32	31						
SUBLIMITY	ALL	351	365	366	363	360	0	0	0	0	0	0
OA-VIRTUAL ACADEMY	KG	0	0	1	0	0						
OA-VIRTUAL ACADEMY	1	1	0	0	0	0						
OA-VIRTUAL ACADEMY	2	0	1	1	1	1						
OA-VIRTUAL ACADEMY	3	0	1	0	0	0						
OA-VIRTUAL ACADEMY	4	1	0	1	2	1						
OA-VIRTUAL ACADEMY	5	2	3	2	2	2						
OA-VIRTUAL ACADEMY	6	1	1	1	2	2						
OA-VIRTUAL ACADEMY	7	3	3	2	2	2						
OA-VIRTUAL ACADEMY	8	8	3	4	3	3						
OA-VIRTUAL ACADEMY	9	14	6	5	8	8						
OA-VIRTUAL ACADEMY	10	20	6	10	12	9						
OA-VIRTUAL ACADEMY	11	14	14	14	14	14						
OA-VIRTUAL ACADEMY	12	13	12	14	15	12						
OA-VIRTUAL ACADEMY	ALL	76	50	55	61	54	0	0	0	0	0	0

School Name	Grade	Jun '24	Sept '24	Oct '24	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25
STAYTON ELEMENTARY	PreK	30	27	29	30	30						
STAYTON ELEMENTARY	KG	69	88	91	91	90						
STAYTON ELEMENTARY	1	71	74	75	74	74						
STAYTON ELEMENTARY	2	88	74	78	78	76						
STAYTON ELEMENTARY	3	97	91	92	91	92						
STAYTON ELEMENTARY	ALL	325	327	336	334	332	0	0	0	0	0	0
STAYTON INTERMEDIATE	4	81	94	93	92	90						
STAYTON INTERMEDIATE	5	87	86	87	87	87						
STAYTON MIDDLE	6	96	102	102	100	99						
STAYTON MIDDLE	7	93	103	105	105	104						
STAYTON MIDDLE	8	76	101	99	100	100						
SIS/SMS TOTAL	ALL	433	486	486	484	480	0	0	0	0	0	0
OA-LOCUST ST ACADEMY	9	2	0	0	0	0						
OA-LOCUST ST ACADEMY	10	9	2	1	0	0						
OA-LOCUST ST ACADEMY	11	17	16	13	13	14						
OA-LOCUST ST ACADEMY	12	7	30	20	19	21						
OA-GED				13	15	15						
OA-LSA & GED	ALL	36	48	47	47	50	0	0	0	0	0	0
STAYTON HIGH	9	172	157	157	155	155						
STAYTON HIGH	10	165	191	183	182	181						
STAYTON HIGH	11	137	163	169	167	165						
STAYTON HIGH	12	111	140	138	138	135						
Early College (off campus)		16	13	17	17	17						
Transitions (post-grad SPED)		5	5	4	5	5						
STAYTON HIGH	ALL	601	669	668	664	658	0	0	0	0	0	0
NSSD Total (w/o PreK)	TOTAL	*1986	2101	2117	2112	2094	0	0	0	0	0	0
NSSD Total (w/ PreK)		*2016	2128	2146	2142	2124						
# Registered w/ WESD to homeschool		111	111	96	103	105						
# Enrolled in Virtual Charter Schools		81	80	81	80	79						
3% of total NSSD student population= 78.9 ~ This is the number of students that can be enrolled in virtual charter schools before the cap is reached and students will no longer be released by NSSD												

Notes

NSSD receives Preschool Promise Grant monies for preschool grades and does not receive state funding as it does for grades K-12 so they are not included in the total.

*slightly lower than the average enrollment due to students finishing school prior to the June report date in Options Academy



North Santiam School District
BOARD OF DIRECTORS

SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR

Updated 4/2024

These agenda items typically occur every month so have not been repeated below:

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
 - ASB Report-ASB President or designee
 - Superintendent's Report
 - Business Director's Report
 - Teaching & Learning Report
 - Licensed Union Rep. Report
 - City Council Liaison Reports
 - Informational Reports including: field trips, enrollment & upcoming events
3. Consent Agenda: Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies
5. Board Reflections/Announcements

These items will appear as needed but do not happen at the same time every year:

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

July

According to [ORS 255.335](#), each district board shall hold a regular organizational meeting following the regular district election and not later than the last day of July of that year.

According to [ORS 332.040](#), No later than at the next regular meeting following July 1, the district school board shall meet and organize by electing a chairperson and a vice chairperson from its members.

During election years when there are no newly elected board members, items 2-6 may be approved in June if the Board chooses to hold a work session in July (no business items) or skip the July meeting all together. During election years when new members are seated, the organizational meeting will occur in July. During non-election years, the meeting can occur in July or August (7/31 deadline does not apply so items don't need to be approved in June)

Traditional Location: Santiam Room

Annual Agenda Items:

1. Oath of office for newly elected members
2. Approve Board Goal Strategies for upcoming year (done annually)
3. (Next Applicable in 2023) Approve Board/District Goals – every three years
4. Supt. Evaluation Document Approval
5. Approval of Board Operating Protocol
6. Board members choose their “buddy school”
7. Annual Organizational Agenda Items (list copied from OSBA website)
(in an election year, the Annual Organizational Items must be approved before July 31)

- Elect chair and vice-chair (incumbent chair presides until a successor is elected). No member of the Board may serve as chair more than two years in succession unless the Board approves an extension of this period by a motion in June.
- Designate the following positions:
 - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
 - Business manager or deputy clerk, or both.
 - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
 - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
 - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
 - Legal counsel.
 - Civil Rights Coordinator
- Designate the fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Designate the Board as the Local Public Contract Review Board as per policy DJC
- Approve contracts for payment (ORS 332.075(2-3) (e.g. transportation contract, contracts related to bond projects)
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Establish dates, time and place of regular monthly board meetings.
- Appoint members of standing committees
- Appoint board member to participate on the district negotiation team (as board representative)

Other annual reports or approvals as require by law or per NSSD policy/practice

- Receive English Learners In Oregon Annual Report (distributed by ODE in June)
- Approve list of low-impact pesticides for use according to the integrated pest management plan ORS 634.705 (5)
- Approve Excise Tax annual adjustment for the upcoming school year
- Approve list of third-party alternative education programs

Other Activities/Events

- SummerFest (last Saturday in July)

August

Traditional Location: Santiam Room

Regular Session Annual Agenda Items:

1. Projected Student Enrollment

2. Oaths of Office of newly re-elected members, including any student representatives (if not done in July)

Other Activities/Events

- Leadership Team Goal Workshop (2nd week in August)
- OSBA Annual Conference (Salem)
- Safe Schools Training on Mandatory Reporting (online)
- Lyons Fire Dept Car Show
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

September

Traditional Location: Santiam Room

Annual Agenda Items:

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. OSES (Oregon Statewide Educator Survey) Survey Results

Other Activities/Events

- Safe Schools Training on Mandatory Reporting-due to be completed this month
- **National School-Related/Staff Appreciation Days This Month-** I.T. Professionals Day, Arts in Education Week

October

Traditional Location: Santiam Room

Annual Agenda Items:

1. Stayton Booster Club Report (projects, membership, etc.) - Club President (may vary depending on status of current projects)
2. Division 22 Report- Director of Teaching & Learning
3. Professional Development Report – Director of Teaching & Learning or designee
4. Previous Stayton High school year data
 - a. Graduation/Completer rates
 - b. On-Track to Graduate rates for upcoming 10-12 graders
 - c. College Credits Earned
 - d. CTE Enrollment (demographics if possible)
 - e. Percentage of Students Involved in Co-Curricular Activities
 - f. Percentage of Students Involved in Activities/Clubs with Service

Other Activities

- State-Wide Licensed In-Service Day

- OSBA Regional Meetings
- **National School-Related/Staff Appreciation Days This Month**-Custodial Workers, School Bus Safety Week, Farm to School Month, Walk to School Day, Coaches Day, School Lunch Week, Red Ribbon Week, Bullying Prevention Month, School Principal Month

November

Traditional Location: Santiam Room

Annual Agenda Items:

1. Exit Interview Survey Results (Oct or Nov)- Director of Human Resources
2. OSBA Elections
3. Master Facilities Plan Review and Revisions—Director of Facilities
4. State/District Report Cards-Director of Teaching & Learning (Nov or Dec)
5. TAG Program Report
 - a. Number of Student Identified and the screening process
 - b. Supports/Programs offered

Other Activities/Events

- OSBA Annual Conference (Portland)
- **National School-Related/Staff Appreciation Days This Month**-School Psychologist Week, School Resource Officer Day, Education Support Professionals Day, Substitute Educators Day

December

Traditional Location: Santiam Room

Annual Agenda Items:

1. School Spotlight – Options Academy
2. District-wide AVID Report – District AVID Coordinator
3. Special Education Report - Director of Special Services
 - a. Must include the Abbreviated School Day Notice & Acknowledgement (see ISST)
4. Integrated Guidance Annual Report-Director of Teaching & Learning
5. Superintendent’s Goals/Evaluation Check-in (Exec. Session)

Board Secretary Tasks:

1. Distribute copies of NSSD audit report to board members so they can review before the January meeting.

Other Activities/Events

National School-Related/Staff Appreciation Days This Month- Special Education Day,

January

Traditional Location: Stayton Middle School

Annual Agenda Items:

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years, next due 2025)-Superintendent
4. Audit Review- Director of Business & Fiscal Services (may be joined by rep. from auditing firm)
5. School Board Student Representative Recruitment Strategies
6. Annual report of all pesticide applications from the previous year-IPM Program Coord

Other Activities/Events

- Classified In-Service Day

Board Secretary Tasks:

- File notice of district board election, next due 2025 ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (next due 2025)

February

Traditional Location: Stayton Elementary School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Integrated Guidance Application Review
4. Approval of Budget Committee Members and Calendar- Director of Business & Fiscal Services
5. Superintendent's Goals/Evaluation Check-in

Other Activities/Events

- Board members complete annual superintendent evaluation forms
- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet (schedule may vary)
- Booster Club Annual Auction
- **National School-Related/Staff Appreciation Days This Month**-School Bus Driver Appreciation Day

Board Secretary Tasks:

- Notify Budget Committee of approved meeting dates

March

***Prior to March meeting, the individual scores from the Supt Eval must be compiled so they can be reviewed during the meeting* - Board Volunteer or Board Secretary**

Meeting #1 Traditional Location: District Office/Santiam Room

Special Session: (first Thursday in March)

1. Renewal of Contracts (Licensed/Administrative)

Meeting #2 Traditional Location: Mari-Linn School

Regular Session Annual Agenda Items:

1. School Spotlight-School Admin
2. School Calendar Adoption
3. Review Consolidated Scores on the annual Superintendent Evaluation (Board only/Exec session)
4. Approve Board Chair & Vice-Chair (or designees) to negotiate contract extension on behalf of whole board.

Board Secretary Tasks:

- Provide Reminder of Board Elections Filing Due Date (if applicable)
- **National School-Related/Staff Appreciation Days This Month**-Music in our Schools Month and Classified School Employee's Week

After March Meeting

The Board Chair and Vice Chair (or designee) review Salary/Benefits comparisons with the Director of Human Resources. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract prior to April meeting.

April

Traditional Location: Sublimity School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July
4. (Next Applicable 2026) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July.
5. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
6. Approve contract extension of Superintendent

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1st.
- **National School-Related/Staff Appreciation Days This Month-** School Library Month, Administrative Professional Day

May

NSSD Budget Committee traditionally meets in the second week of May

Traditional Location: Stayton High School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)
4. WESD Local Service Plan List of Services Taken-Supt or Director of Business & Fiscal Services
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey (if available)

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1st.
- **National School-Related/Staff Appreciation Days This Month-**Teacher Appreciation Week, Principal’s Day, School Lunch Hero Day, School Nurse Day, Speech Pathologists Day

June

Traditional Location: Santiam Room

Special Session/Budget Hearing (prior to Regular Session):

Review of Budget Documents/Resolutions: Director of Business & Fiscal Services

Regular Session Annual Agenda Items:

1. Resolutions to adopt budget- Director of Business & Fiscal Services
2. Professional Development Report – Director of Teaching & Learning
3. Annual Restraint & Seclusion Report – Director of Special Programs
4. Acknowledge student reps. for service on the board
5. Select student representative to the school board for following year (June-Aug)