



## **2024-25 Board of Directors**

**Board Chair**, Erin Cramer    **Board Vice-Chair**, Mackenzie Strawn

**Board Members:** Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver

**Student Representatives to the Board**, Lucas Joyce & Haley Butenschoen

**Superintendent**, Lee W. Loving

**Director of Business & Fiscal Services**, Rhonda Allen

**Director of Human Resources**, Danielle Blackwell

**Director of Teaching & Learning**, Nicole Duncan

**Interim Director of Special Programs**, Melissa Glover

**Director of Nutrition Services**, John Barnes

**Director of Safety, Security and Health Services**, Gary Rychard

**Director of Facilities**, Dave Parsons

**Superintendent/School Board Executive Assistant**, Tonia Whisman

### **Regular Session**

**Thursday, June 15, 2023 ~ 6:00 PM**

**NSSD District Office/Santiam Room**

**1155 N 3rd Ave**

**Stayton, OR 97383**

<https://youtube.com/live/o5h958kxoyM?feature=share>

### **1. CALL REGULAR SESSION TO ORDER**

*The Regular Session of the North Santiam School District's Board of Directors is called to order at 6:00 pm. It is an open meeting of the Board and the public is allowed to observe in-person and via livestream on YouTube. On the agenda is a place for public comment. Those attending in-person that wish to address the Board during this time must complete an Intent to Submit Public Comment form available near the room entrance prior to this point in the agenda. Those attending virtually must have registered online prior to 4:00 pm in order to receive the Zoom meeting link.*

*Speakers may offer objective criticism of school operations and programs, however, the law prohibits the Board from hearing complaints regarding any personally identifiable District staff member. The Board asks anyone wishing to communicate a complaint of this manner to follow the proper administrative process in Board policy KL (Public Complaints). This information is available near the room entrance and on the District website.*

**ACKNOWLEDGEMENT OF BOARD MEMBERS PRESENT: ERIN CRAMER**

**PLEDGE OF ALLEGIANCE: ERIN CRAMER**

### **2. AGENDA APPROVAL**

Changes to the agenda after posting on June 9, 2023 will be acknowledged:

**Added Attachments-**

- \*6.0-May 2023 Board Financial Report
- \*11.2-June 2023 Licensed Report (revised due to new hire)
- \*11.5-Low Impact Pesticide List NSSD-Product 29J
- \*16.0-2023-24 WESD LSP

**Added Agenda Items-**

- \*11.5-Low Impact Pesticide List NSSD-Product 29J
- \*14.0-Resolution Authorizing Pass Through Payments

**RECOMMENDED MOTION-AGENDA APPROVAL**

*I move that the Board approve the agenda as modified.*

<b><u>3. BOOSTER CLUB PRESENTATION: Randy Forrette</u></b>	<b><u>10</u></b>
<b>(20 minutes)</b>	
22_23 Booster Recap for School Board Meeting	10

**4. STUDENT BUSINESS**

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students.

**4.1. Student Acknowledgements**  
**(5 minutes)**

The Board will acknowledge the efforts of the student reps. during the 2022-23 school year. They will also present Omar Garcia with the Santiam Award for his selection as the Rotary Future First Citizen.

**4.2. SHS ASB/Activities Report: Omar Garcia & Rori Bentz**  
**(10 minutes)**

**4.3. 2023-24 Student Rep. Applications**  
**(10 minutes)**

The Board will review the two applications received to be the student representatives to the Board for the 2023-24 school year.

**5. SUPERINTENDENT'S REPORT: Lee W. Loving**  
**(10 minutes)**

This standing agenda item is for the Board to receive a monthly report from the Superintendent.

**6. BUSINESS DIRECTOR'S REPORT: Rhonda Allen** **23**  
**(10 minutes)**

This standing agenda item is for the Board to receive the monthly financial report from the Business Director as well as other information relating to that department.

May2023 Board Financial Report	23
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**7. STUDENT SERVICES REPORT\*includes board motion\*: Nicole Duncan** **29**  
**(5 minutes)**

This standing agenda item is for the Board to receive regular reports regarding the Student Success Act, Curriculum & Instruction, Professional Development, Grants and other topics relating to student services. This month's report includes a request to postpone math instructional materials.

**RECOMMENDED MOTION-ADOPTION POSTPONEMENT**

*I move that the Board approves NSSD's request to postpone the Mathematics instructional materials adoption to the 2023-24 school year.*

ISST Board Report June 2023.docx

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**8. LICENSED UNION REPORT: Union Rep.**

**(5 minutes)**

This standing agenda item is to receive regular reports from the Licensed Union representatives.

**9. STAYTON CITY COUNCIL LIAISON REPORT: David Patty**

**(5 minutes)**

This standing agenda item is for reports from the Stayton City Council Liaison, David Patty. The District received notice from Mr Patty that he will not be attending the meeting due to a scheduling conflict.

**10. PUBLIC COMMENT**

**(20 minutes)**

*The meeting will now be opened to receive public comment. We value the time and initiative members of the public take to share their thoughts with the Board. The Board's role during public comment is not to immediately respond, but to listen. If there is follow-up necessary, we will direct our Superintendent to do so. Remember that we all model the way for our students, and we ask that everyone share their thoughts respectfully. Should any public comment include complaints regarding a personally identifiable District staff member, the Board chair will direct the speaker to the proper administrative process found in Board policy KL which can be found on the table near the entrance of the room and on the District's website. Those who have completed a public comment card will be called one at a time to step forward (or turn on their cameras/mics) and state their name and relationship to the District. Please note that speakers will have three minutes to express their thoughts.*

*To submit questions for a follow-up response, please complete the form available near the room entrance or via this link [QUESTIONS](#)*

**11. CONSENT AGENDA**

**(10 minutes)**

*In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.*

**11.1. Approval of Meeting Minutes**

**30**

The minutes from the previous month's meeting are submitted for Board review and approval.

05.04.23 Special Session Minutes

30

05.18.23 meeting minutes-DRAFT

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**11.2. Approval of New Hires**

**39**

School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts. Changes in licensed staff since the last board meeting are indicated below and in the attachment. Only new hires require board approval.

**New Hires (Board Action Required)**

Ronald Rose-SHS/Special Ed  
Jayme Peppler-SUB/2nd  
Megan Newquist-SHS/Resource Room  
Juli Olson-SES/Kindergarten  
Sophia Duerst - ML/Principal  
Brad Emmert-SHS/OA, Asst. Principal/Coord of Alt. Ed  
Michael Folger-CTE/Woods/Construction

**Transfers**

Shaylee Serry-ML to SIS/4th

**Resignations**

Alan Kirby-OA/CTE  
Shani Thomas-SES  
Alexandria Jenks-SHS  
James John-OA  
Stephanie Anderson-SHS

**Retirements**

Rodney Weeks-SHS

June 2023 Licensed Report

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***11.3. Designations and Authorizations***

The Board needs to approve the following designations and authorizations annually according to Oregon State statute:

- Chief Administrative Officer-Lee Loving
- District Clerk-Lee Loving
- Deputy Clerk-Rhonda Allen
- Legal Counsel-Garrett Hemann Robertson PC and WESD
- Official Auditors for School Year- Accuity, LLC
- Budget Officer-Lee Loving
- Custodian of Funds-Rhonda Allen
- Depositor for School Funds-LGIP, Umpqua Bank
- Facsimile Signatures-Lee Loving, Danielle Blackwell and Rhonda Allen
- Inter-Fund Borrowing Within Fiscal Year-Rhonda Allen

***11.4. Grant and Consolidated Sub-Grant Authorizations***

The Board needs to approve the following authorizations annually according to Oregon State statute. These grants include the following but are not limited to:

- Title Grant Applications
- NCLB/eCIP Consolidated Grant Applications

- ESEA Grant Applications
- All State and Federal Grant Applications
- All Non-Profit Grant Applications

**11.5. Annual Pesticide Product List** 40

According to ORS 634.705 (5), the governing body of a school district shall adopt a list of low-impact pesticides for use with its integrated pest management plan. The list of products has been included as an attachment to this agenda item. Three items have been added to the list since the last adoption (highlighted in yellow). It is being re-submitted for adoption.

Low Impact Pesticide List NSSD-Product29J 40

**11.6. 2023-24 NSSD Board Regular Session Meeting Calendar** 41

Boards must approve their annual Regular Session Meeting Calendar. Any meetings scheduled or re-scheduled after this approval are considered "Special" or "Emergency" meetings. These changes will be indicated in red on the District website on the MEETING CALENDAR page.

2023-24 Board Calendar-proposed 41

**11.7. Action on Consent Agenda**

**RECOMMENDED MOTION-CONSENT AGENDA**

*Motion that the Board approve the Consent Agenda as {presented} {modified}.*

**12. EXCISE TAX ANNUAL ADJUSTMENT** 42  
(2 minutes)

As part of the annual designations, the Board must accept the new excise tax rate each year as stipulated by the Oregon Dept. of Revenue (SB 1036).

**RECOMMENDED MOTION-EXCISE TAX**

***NOW THEREFORE BE IT RESOLVED that the North Santiam School District Board approves the Construction Tax Increases as published by the Oregon Department of Revenue for 2023-24 at \$1.56 per square foot for residential and \$.78 per square foot for non-residential. The Non-Residential maximum per building permit is \$39,100.***

Excise Tax Resolution\_061523C.docx 42

**13. NOMINATIONS FOR BOARD CHAIR & VICE-CHAIR**

**(10 minutes)**

No later than the next meeting following July 1, the Board will elect a chair and vice chair to serve for one year.

**13.1. Board Chair Nominations/Vote**

**Board Chair declares that nominations are open for the Board Chair for 2023-2024.**

*Note: a second is NOT required for nominations*

Nomination: \_\_\_\_\_ By: \_\_\_\_\_

Nomination: \_\_\_\_\_ By: \_\_\_\_\_

Nomination: \_\_\_\_\_ By: \_\_\_\_\_

**Board Chair offers last call for nominations.**

**Upon hearing none, the Board Chair declares nominations closed.**

**Board Chair calls for each board member to cast one vote either by roll call or paper ballot.**

(If using roll call)

All those in favor of nominee #1 -

All those in favor of nominee #2 - (if applicable)

All those in favor of nominee #3 - (if applicable)

**Assuming that one member has received a majority of the votes, the Board Chair for 2023-24 is announced.**

**13.2. Vice-Chair Nominations/Vote**

**Board Chair declares that nominations are open for the Board Vice-Chair for 2023-2024.**

*Note: a second is NOT required for nominations*

Nomination: \_\_\_\_\_ By: \_\_\_\_\_

Nomination: \_\_\_\_\_ By: \_\_\_\_\_

Nomination: \_\_\_\_\_ By: \_\_\_\_\_

**Board Chair offers last call for nominations.**

**Upon hearing none, the Board Chair declares nominations closed.**

**Board Chair calls for each board member to cast one vote either by roll call or paper ballot.**

(If using roll call)

All those in favor of nominee #1 -

All those in favor of nominee #2 - (if applicable)

All those in favor of nominee #3 - (if applicable)

**Assuming that one member has received a majority of the votes, the Board Vice-Chair for 2023-24 is announced.**

**14. RESOLUTION AUTHORIZING PASS THROUGH PAYMENTS  
(5 minutes)**

**43**

The 2013 bond refinance closed on the meeting day (6-15-2023). The issuance costs were wired directly to NSSD instead of the service providers. NSSD received the funds as bond proceeds revenue so the Business Director needs to expense the issuance cost to each provider. This requires appropriation authority to create these expenditures.

The appropriation in the debt service fund for the expense can be increased as Pass Through Funds by Resolution. A resolution to transfer appropriations will keep the District from being over-appropriated at year-end.

**MOTION-RESOLUTION 061523E**

***BE IT RESOLVED that the Board of Directors of the North Santiam School District hereby***

*authorizes pass through payments in the Debt Service Fund to expense issuance costs for the 2013 GO Bond refinance.*

Resolution to Authorize Pass Through Payments\_061523E.docx

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**15. NSSD 2023-24 BUDGET ADOPTION: Rhonda Allen**  
**(5 minutes)**

**44**

The Director of Business & Fiscal Services will be reviewing the budget information and motions during the NSSD Budget Hearing (5:30 pm) that precedes this Regular Session. Meeting minutes from the May 11, 2023 Budget Committee meeting as well as the budget message PowerPoint presentation are included in the materials for that meeting and are available by copying and pasting this link:

The Budget Committee voted on May 11, 2023 to approve the 2023-24 budget and it is now presented to the Board of Directors for adoption.

**RECOMMENDED MOTIONS-ADOPTION OF THE 2023-24 BUDGET**

**MOTION-Resolution 061523A**

**BE IT RESOLVED that the Board of Directors of the North Santiam School District 29J hereby adopts the budget for the fiscal year 2023-2024 in the sum of \$51,104,942**

**MOTION-Resolution 061523B**

**BE IT RESOLVED that the Board of Directors of the North Santiam School District 29J hereby imposes the taxes provided for in the recommended budget:**

**At the rate per \$1,000 of the assessed value of \$4.3973 for operations;**

**In the amount of \$2,140,000 for debt service on general obligation bonds.**

**MOTION-Resolution 061523D**

**NOW, THEREFORE, BE IT RESOLVED the Board of Directors for North Santiam School District 29J hereby makes the designations, as outlined in Resolution 061523D, of the 2023-2024 ending fund balances in accordance with GASB 54.**

Resolution Adopting Budget\_061523A.docx

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Resolution Imposing Taxes\_061523B.docx

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Resolution GASB 54\_061523D.docx

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**16. WESD LOCAL SERVICE PLAN: Supt. Loving**  
**(15 minutes)**

**49**

Supt. Loving will review the services purchased by NSSD for the upcoming 2023-24 school year from the WESD (Willamette Education Service District).

WESD LSP 23-24

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**17. COMMUNITY ENGAGEMENT**  
**(5 minutes)**

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools.

**18. BOARD REFLECTION**

**(7 minutes)**

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during the meeting.

**19. BOARD REPORTS/ANNOUNCEMENTS**

**(5 minutes)**

**This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.**

Board Greeter for Next Month:

Possible Future Agenda Items:

**20. INFORMATION ONLY**

**20.1. Field Trip Report:**

**51**

A list of the field trips taken and/or scheduled since the start of the school year has been included in the board packet. New trips scheduled since the last board meeting are highlighted in yellow. Any overnight stays are indicated in red.

June 2023 Fieldtrips Board Report

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**20.2. Student Enrollment:**

**62**

Current enrollment is approximately 2,141 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location.

Mari-Linn: 176

Sublimity: 358

Stayton Elementary: 361

Stayton Intermediate/Middle: 456

(SIS: 199 SMS: 266)

Stayton High: 649

Options Academy: 141

June 2023 Enrollment Totals-corrected

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**20.3. Future Agenda Items:**

**64**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

Agenda Items Annual Calendar rev 5.23

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**20.4. Upcoming Board Events & Activities:**

Information regarding activities across the District can be found on the website at [www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us)

July 20, 2023: Board Worksession-Goals & Policies

6:00 pm ~ District Office/Santiam Meeting Room

July 30, 2023: SummerFest  
8:00-4:00 pm (2-hour shifts)

August 9, 2023: NSSD Leadership Team Goals Workshop  
8:00 am- 4:30 pm ~ Historic Heater Farm

August 17, 2023: Regular Session Board Meeting  
6:00 pm ~ District Office/Santiam Meeting Room

**21. EXECUTIVE SESSION-ORS 192.660(2)(i)**  
**(10 minutes)**

The Board will enter into Executive Session under ORS 192.660(2)(i) for the annual evaluation of the performance of the superintendent. This portion of the meeting is not open to the public.

Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No board action may be made in executive session. At the end of the executive session, they will return to open session and welcome the audience back into the room and turn the sound back on for those online.

**22. RETURN TO OPEN SESSION**

**23. APPROVAL OF SUPERINTENDENT CONTRACT**  
**(2 minutes)**

**24. ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*The North Santiam School District shall promote nondiscrimination and an environment free of harassment based on an individual's race, color, religion, sex, national origin, gender identity (including gender expression), sexual orientation, disability, marital status or age or because of the race, color, religion, sex, national origin, disability, marital status or age of any other persons with whom the individual associates. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.*

# 2022 / 2023 Booster Update

June 15th, 2023 School Board Meeting

# 22/23 Booster Board

President	Brandon John
Vice-President	Mike Bochsler
Treasurer	Randy Berning
Secretary	Darcie Hubert
Board member	Jody Classen
Board member	Adam Joyce
Board member	Dory Leming
Board member	Jill Mitzel
Board member	Kizzy Starbuck

# 22/23 Activities

- We continue to support 21 teams and groups including all sports, band, and choir
- Supply equipment, uniforms, hotels, meals, and improvements
- Senior “Party”
  - Donated Gym Retractable Flag
  - Promote school spirit through Booster Gear and activities
- Adopt-A-Road Litter Cleanup (Spring and Fall each year)
- Independence Day Parade and Breakfast
- Publish Sports Program each sports season
- **Scholarships - Increased to \$20,000 this year**
- PT Northwest Trainer Partnership (when position is filled)

# Booster Numbers

<u>Year</u>	<u>Gross</u>	<u>Expense</u>	<u>Exp %</u>	<u>Auction</u>	<u>Grants</u>
22/23	\$315,326	\$7,036	2.23%	\$233,258	\$112,307
21/22	\$247,884	\$4,575	1.85%	\$179,391	\$110,988
20/21	\$55,121	\$4,353	7.90%	\$20,825	\$35,062
19/20	\$215,209	\$5,267	2.45%	\$125,341	\$182,928
18/19	\$166,845	\$4,118	2.47%	\$89,230	\$98,679
17/18	\$158,545	\$4,441	2.80%	\$73,937	\$142,704
16/17	\$90,268	\$2,716	3.01%	\$62,819	\$115,758
15/16	\$147,890	\$2,000	1.35%	\$84,767	\$75,000e
14/15	<u>\$37,252</u>	\$500	1.34%	\$25,421	<u>\$35,000e</u>

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\$1,434,340

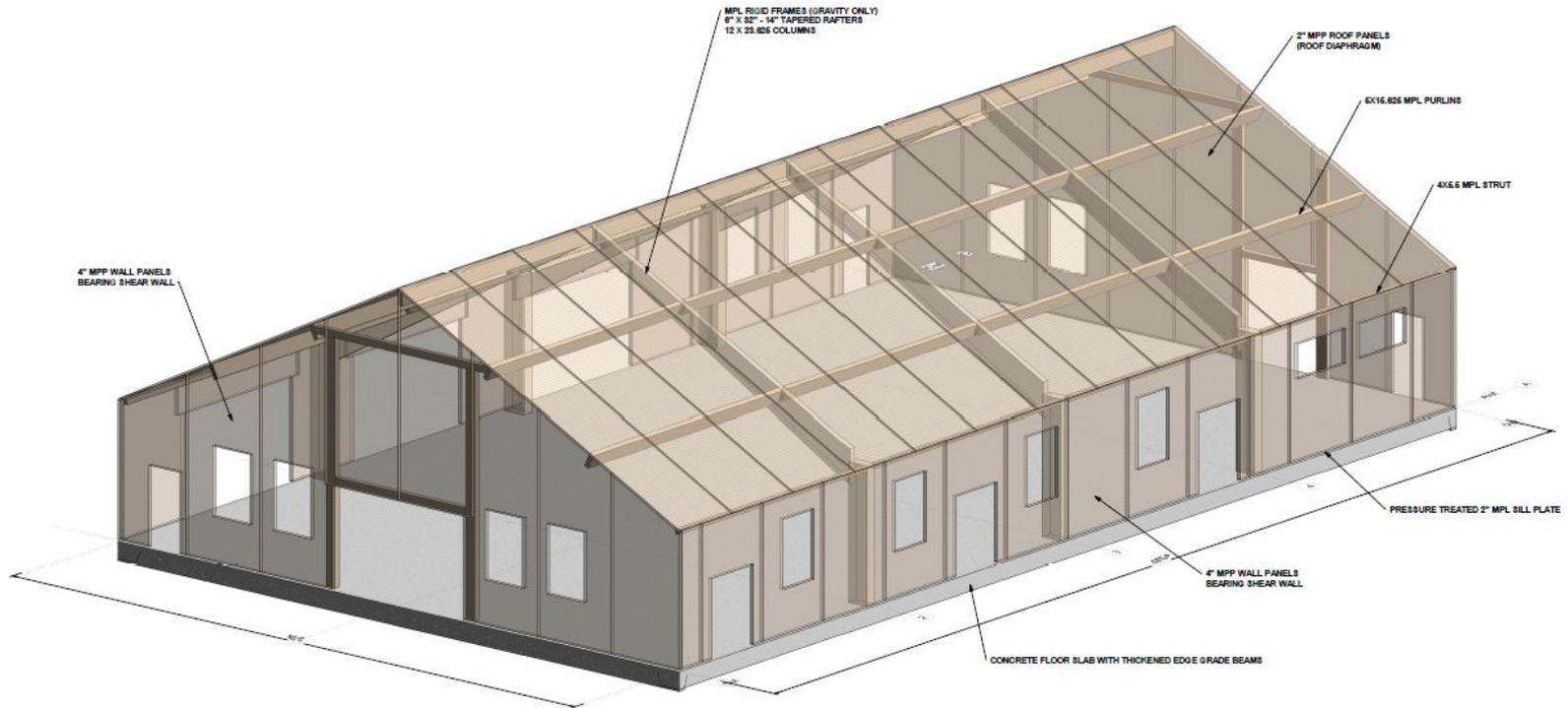
\$908,426

# What's next?

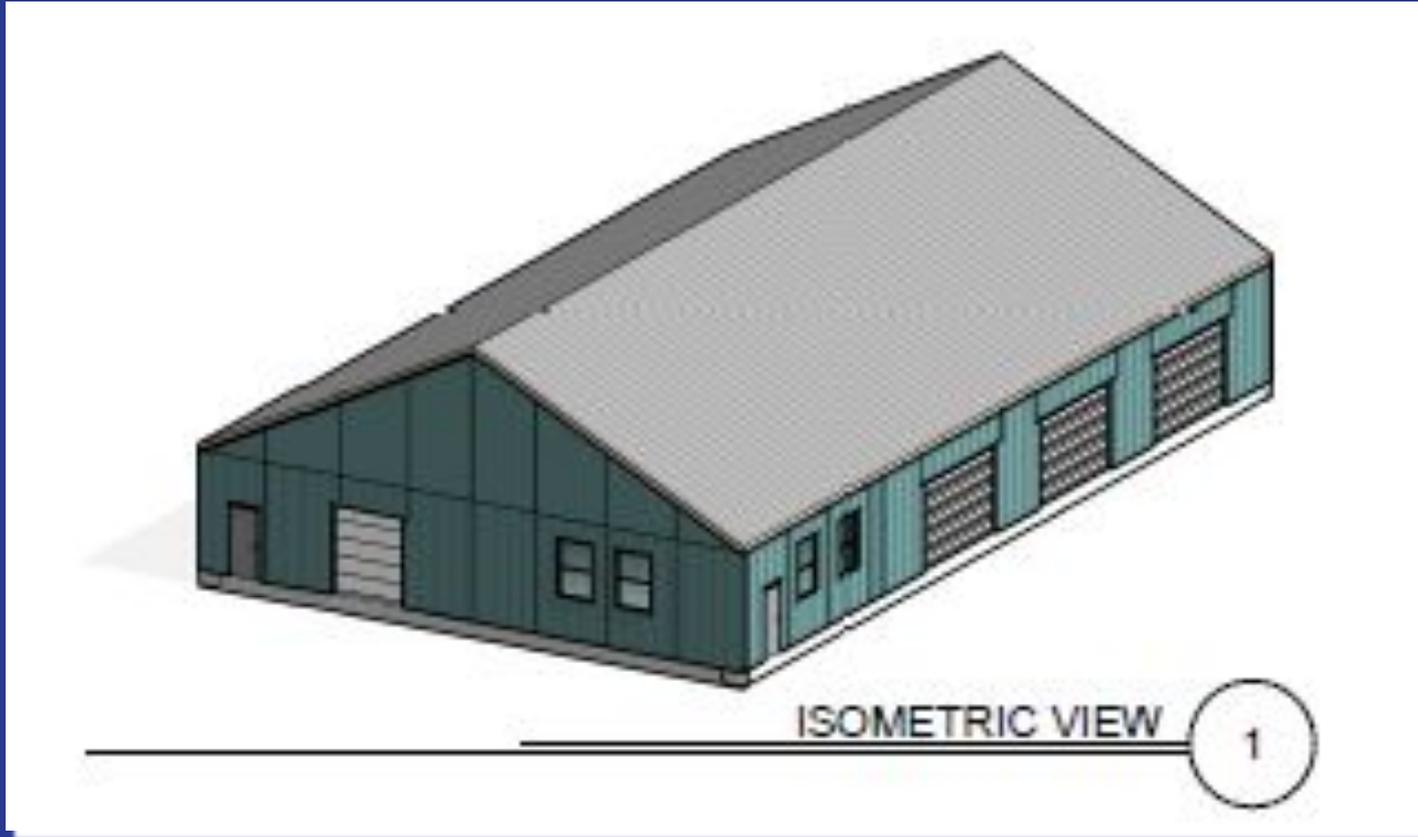
## Continue

- Supporting our kids and coaches
  - Providing \$20,000 in annual scholarships
  - Promoting school spirit
  - Partnering with the senior party committee
- 
- And...

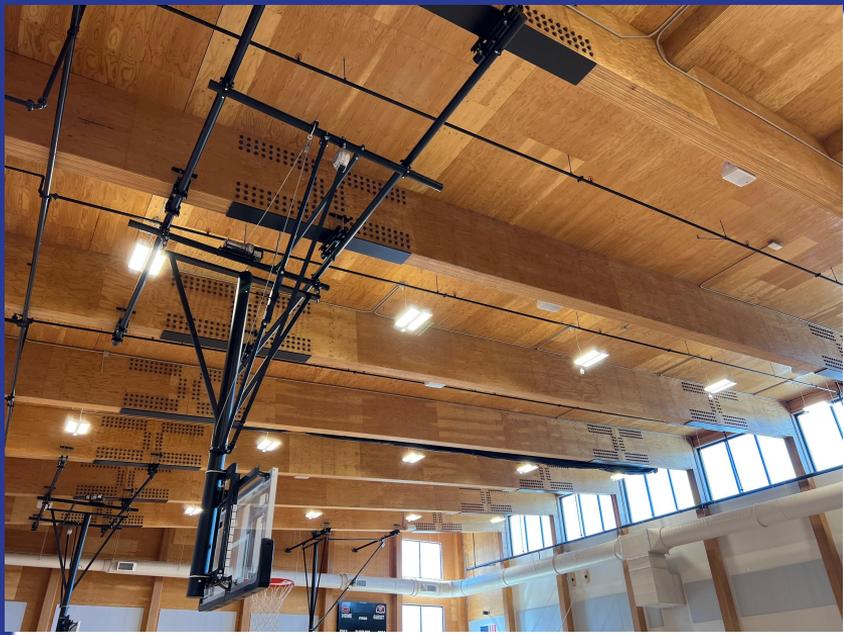
# Ty Hart Memorial Fitness Center



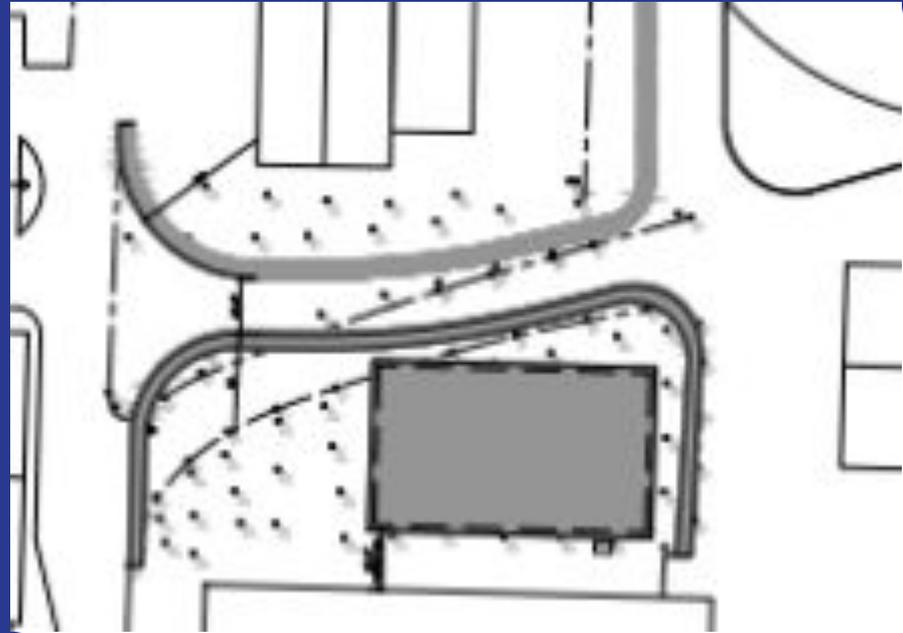
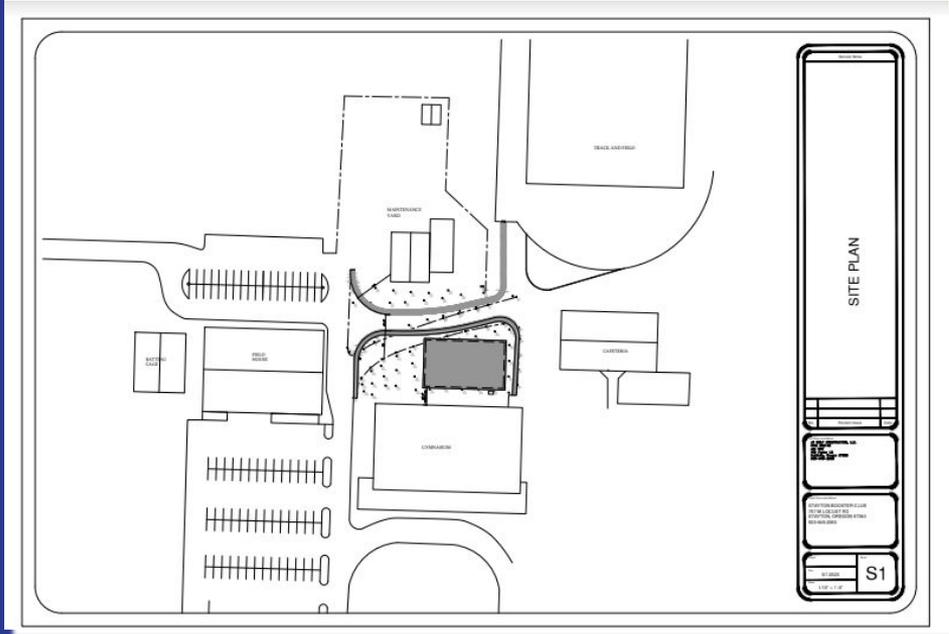
# Ty Hart Memorial Fitness Center



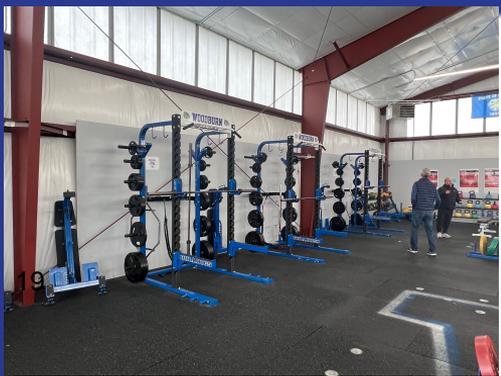
# Freres Mass Plywood Construction



# Ty Hart Memorial Fitness Center



# Ty Hart Memorial Fitness Center



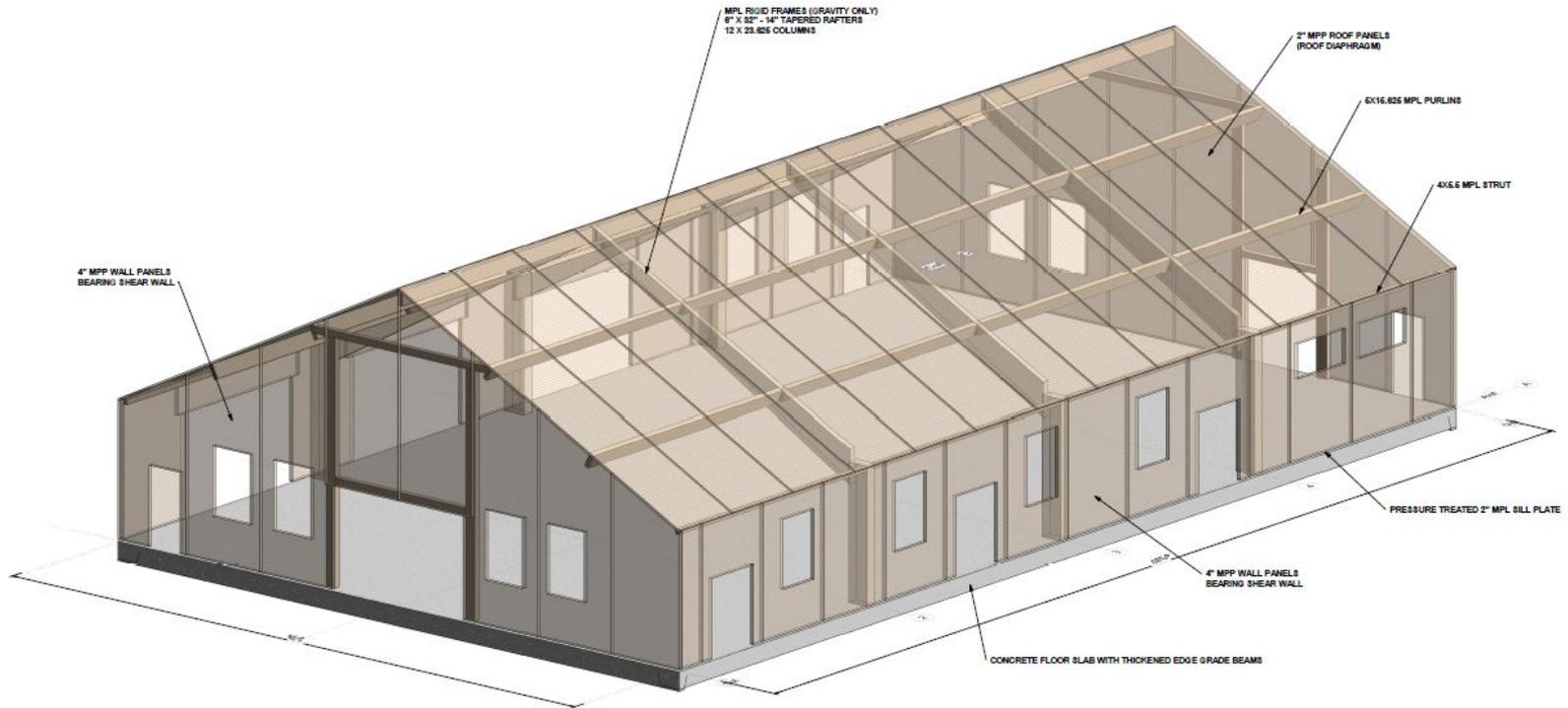
# Ty Hart Memorial Fitness Center

Moving Road and Utilities:	\$126,000
Building Costs:	\$572,403
Plans, Permits, Overhead:	<u>\$192,965</u>
Total Amount:	\$891,368

With Mike and Trina Hart, Boosters, Freres, and multiple 'in kind' donations from Emery & Sons and others... We are FULLY FUNDED!

The building will have the "Ty Hart Memorial Fitness Center" name  
FOREVER

# Ty Hart Memorial Fitness Center



# Thank you NSSD!

Our booster work doesn't happen without your support!

We appreciate our partnership and hope to continue to grow together!

**Superintendent  
Lee W. Loving**



**1155 N 3<sup>rd</sup> Avenue  
Stayton, Oregon 97383**

**Phone: 503.769. 6924  
Fax: 503.769. 3578**

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June 12, 2023

TO: North Santiam SD Board of Directors  
FROM: Rhonda Allen, Business Director  
RE: May 31, 2023, Financial Statements

Board Members,

Attached are the 2022-23 financial statements through May 31, 2023. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, and total Appropriations for the year.

The General Fund statements include the actual revenues and expenditures from July 1, 2022, through May 31, 2023, and projections through June 30, 2023. The estimated General Fund Ending Fund Balance is \$4,987,720. Contingency and Unappropriated Ending Fund Balance make up \$1,300,000 of the Fund Balance total.

The business office is in the process of closing up the fiscal year 2022-23. We also have the interim audit for the 22-23 fiscal year on June 14, 2023.

North Santiam's investments are held in the Local Government Investment Pool. Assets total \$19,459,929, yielding 3.88% through May 31, 2023.

Please let me know if you have any questions or concerns regarding these statements.

**North Santiam Schools ~ We Change Kids' Lives!**  
[www.nyantiam.k12.or.us](http://www.nyantiam.k12.or.us)  
[communications@nsantiam.k12.or.us](mailto:communications@nsantiam.k12.or.us)

North Santiam School District 29J  
**General Fund: Statement of Revenues Budget Vs. Actual**  
 Fiscal Year 2022-23, As of 05/31/2023

	2022-23 Budget	Actual YTD Rev. 5/31/2023	Projected Revenue 6/30/2023	Total Estimated 2022-23	(Over)/Under Budget
<b>1000 Revenue From Local Sources</b>					
1111 Current Year's Taxes	6,890,000	7,018,727	9,081	7,027,808	(137,808)
1112 Prior Year's Taxes	150,000	160,206	28,569	188,775	(38,775)
1114 Payments in Lieu of Property Taxes	-	70,483		70,483	
1200 REV from Local Gov't Unit Other Than Districts	-	1,720	-	1,720	(1,720)
1510 Interest on Investments	100,000	405,943	96,000	501,943	(401,943)
1700 Fees	3,836	26,245	-	26,245	(22,409)
1910 Rentals	-	2,010	-	2,010	(2,010)
1920 Contributions and Donations	-	-	-	-	
1960 Recovery of Prior Year Funds	-	-	-	-	
1980 Fees Charged to Grants	100,000	-	129,144	129,144	(29,144)
1990 Miscellaneous	2,500	26,435	4,000	30,435	(27,935)
<b>Total Revenue From Local Sources</b>	<b>\$ 7,246,336</b>	<b>7,711,768</b>	<b>266,794</b>	<b>7,978,562</b>	<b>(661,743)</b>
<b>2000 Revenue from Intermediate Sources</b>					
2101 County School Funds	45,000	24,401	20,599	45,000	-
2102 General Education Service District Funds	600,000	450,000	150,000	600,000	-
2199 Intermediate Rev Heavy Equipment Tax	10,000	-	-	-	10,000
2800 Heavy Equipment Rent Tax	-	6,144	-	6,144	
<b>Total Revenue from Intermediate Sources</b>	<b>\$ 655,000</b>	<b>480,545</b>	<b>170,599</b>	<b>651,144</b>	<b>10,000</b>
<b>3000 Revenue From State Sources</b>					
3101 State School Fund—General Support	15,489,954	16,332,238	(0)	16,332,238	
3103 Common School Fund	218,710	135,479	262,672	264,014	
3104 State Managed County Timber	250,000	78,220	-	78,220	
3105 STATE SCH FUND PRIOR YRS ADJ	(150,000)	206,939	206,939	413,878	
3107 State School Fund High Cost Disability	50,000	213,303	183,983	397,286	
<b>Total Revenue From State Sources</b>	<b>\$ 15,858,664</b>	<b>16,966,180</b>	<b>653,593</b>	<b>17,485,636</b>	<b>-</b>
<b>4000 Revenue From Federal Sources</b>					
4801 Federal Forest Fees	10,000	-	-	-	10,000
<b>Total Revenue From Federal Sources</b>	<b>\$ 10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
<b>5000 Revenue From Other Sources</b>					
5110 Bond Proceeds	-	-	-	-	
5400 Beginning Fund Balance	3,850,000	4,857,915	-	4,857,915	(1,007,915)
<b>Total Revenue From Other Sources</b>	<b>\$ 3,850,000</b>	<b>4,857,915</b>	<b>-</b>	<b>4,857,915</b>	<b>(1,007,915)</b>
<b>Total Resources</b>	<b>\$ 27,620,000</b>	<b>\$ 30,016,409</b>	<b>\$ 1,090,986</b>	<b>30,973,257.70</b>	<b>(1,649,658.64)</b>
				<b>\$ 25,985,538</b>	
				<b>\$ 4,987,720</b>	
				<b>\$ 1,300,000</b>	
				<b>\$ 3,687,720</b>	

**North Santiam School District 29J**  
**General Fund: Statement of Expenditures Budget Vs. Actual**  
**Fiscal Year 2022-23, As of 05/31/2023**

Expenditure Functions	2022-23 Budget	Actual YTD EXP 5/31/2023	Projected Expenditures 6/30/2023	Total Estimated 2022-23	(Over)/ Under Budget
<b>1000 Instruction</b>					
1111 Elementary, K-5 or K-6	5,276,614	3,853,946	1,174,148	5,028,093	248,521
1120 AVID Instruction	8,500	3,403	2,400	5,803	
1121 Middle/Junior High Programs	2,681,009	1,858,831	838,703	2,697,533	(16,524)
1122 Middle/Junior High School Extracurricular	150,314	119,365	11,318	130,683	19,631
1127 After School Program	15,000	5,488	574	6,062	
1131 High School Programs	3,268,861	2,281,216	716,617	2,997,833	271,028
1132 High School Extracurricular	684,334	475,533	140,061	615,594	68,740
1150 Distance Learning	-	-	-	-	
1220 Restrictive Pgms for Students w/Disabilities	1,515,409	1,130,322	385,266	1,515,588	(179)
1250 Programs for Students w/Severe Disabilities	682,971	565,711	187,702	753,412	(70,441)
1271 Remediation	347,159	228,022	137,544	365,566	(18,407)
1272 Title I-A	144,652	31,196	110,614	141,810	2,842
1281 Alternative Education High School	117,000	103,848	2,647	106,495	10,505
1285 District Options Academy	99,677	115,844	3,059	118,903	(19,227)
1289 Other Alternative Programs	-	32,832	10,258	43,090	(43,090)
1291 English Second Language Programs	647,307	419,085	147,850	566,935	80,371
1292 Summer School, Middle/Jr High	8,100	-	-	-	8,100
<b>Total Instruction</b>	<b>\$ 15,646,906</b>	<b>\$ 11,224,641</b>	<b>\$ 3,868,761</b>	<b>\$ 15,093,401</b>	<b>\$ 541,870</b>
<b>2000 Support Services</b>					
2110 Attendance and Social Work Services	\$106,452	60,858.52	5,292	66,150	40,302
2113 Social Work Services	\$39,057	18,072	399	18,471	20,586
2115 Student Safety	\$36,300	19,197	5,285	24,481	11,819
2120 Guidance Services	\$178,239	159,442	42,454	201,895	(23,656)
2121 Service Area Direction	-	-	-	-	
2134 Nurse Services	\$263,123	131,379	12,892	144,271	118,852
2143 Psychological Counseling Services	\$97,142	71,773	15,717	87,490	9,652
2152 Speech Pathology Services	\$158,963	84,997	28,415	113,413	45,551
2160 Other Student Treatment Services	\$94,856	70,126	23,460	93,586	1,270
2190 Service Direction, Student Support Services	\$369,364	293,215	34,945	328,161	41,204
2210 Improvement of Instruction Services	\$139,299	164,329	19,713	184,042	(44,742)
2213 Curriculum Development	\$125,200	42,968	1,115	44,083	81,117
2220 Educational Media Services	\$299,152	209,524	67,677	277,201	21,951
2230 Assessment and Testing	\$120,043	113,254	27,710	140,964	(20,921)
2240 Instructional Staff Development	\$21,045	19,670	1,083	20,753	292
2310 Board of Education Services	\$135,500	50,497	5,326	55,822	
2320 Executive Administration Services	\$384,983	377,105	28,707	405,812	
2410 Office of the Principal Services	\$2,065,552	1,912,281	278,376	2,190,656	
2510 Direction of Business Support Services	\$224,584	183,308	16,514	199,823	
2520 Fiscal Services	\$376,763	287,198	38,867	326,066	50,697
2528 Risk Management Services	\$265,000	252,903	-	252,903	12,097
2540 Operation and Maintenance of Plant Services	\$2,499,583	2,182,067	246,425	2,428,492	71,092
2550 Student Transportation Services	\$849,450	531,986	318,928	850,914	(1,464)
2558 Special Education Transportation Services	\$240,000	109,663	130,337	240,000	-

**North Santiam School District 29J**  
**General Fund: Statement of Expenditures Budget Vs. Actual**  
**Fiscal Year 2022-23, As of 05/31/2023**

<b>Expenditure Functions</b>	<b>2022-23 Budget</b>	<b>Actual YTD EXP 5/31/2023</b>	<b>Projected Expenditures 6/30/2023</b>	<b>Total Estimated 2022-23</b>	<b>(Over)/ Under Budget</b>
2626 Grant Writing	\$31,500	30,000	-	30,000	1,500
2630 Information Services	\$55,521	49,057	10,855	59,912	(4,391)
2633 Public Information Services	\$25,000	-	-	-	25,000
2640 Staff Services	\$414,612	349,783	53,887	403,671	
2660 Technology Services	\$653,809	522,086	82,593	604,679	
<b>Total Support Services</b>	<b>\$ 10,270,094</b>	<b>\$ 8,296,738</b>	<b>\$ 1,496,972</b>	<b>\$ 9,793,709</b>	<b>\$ 457,808</b>
<b>3000 Enterprise and Community Services</b>		-			
3310 Direction of Community Services Activities	-	-			
3360 Welfare Activity Services	\$10,700	-	10,700	10,700	
<b>Total Enterprise and Community Services</b>	<b>\$ 10,700</b>	<b>\$ -</b>	<b>\$ 10,700</b>	<b>\$ 10,700</b>	<b>\$ -</b>
<b>5000 Other Uses</b>					
5110 Long Term Debt Service	\$77,300	\$76,573	\$0	\$76,573	\$727
5200 Transfers of Funds	\$70,000	1,011,154	\$0	\$1,011,154	(\$941,154)
5400 PERS Ual Lump Sum Payment to PERS		\$0	\$0		
<b>Total Other Uses</b>	<b>\$ 147,300</b>	<b>\$ 1,087,727</b>	<b>\$ -</b>	<b>\$ 1,087,727</b>	<b>\$ (940,427)</b>
<b>6000 Contingencies</b>		-			
6110 Operating Contingency	\$1,000,000	-	-	-	1,000,000
<b>Total Contingencies</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>7000 Unappropriated Ending Fund Balance</b>					
7000 Unappropriated Ending Fund Balance	\$545,000		-	-	545,000
<b>Total Unappropriated Ending Fund Balance</b>	<b>\$ 545,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 545,000</b>
<b>Total Requirements</b>	<b>\$ 27,620,000</b>	<b>\$ 20,609,105</b>	<b>\$ 5,376,433</b>	<b>\$ 25,985,538</b>	<b>\$ 1,604,251</b>

**North Santiam School District 29J**  
**Food Service Fund: Statement of Revenues and Expenditures Budget Vs. Actual**  
**Fiscal Year 2022-23, As of 05/31/2023**

	<b>2022-23 Budget</b>	<b>Actual as of 5/31/2023</b>	<b>Encumbered as of 5/31/2023</b>	<b>Total Estimated 2022-23</b>	<b>(Over)/Under Budget</b>
<b>REVENUE</b>					
1600 Daily Sales	16,000	104,304	2,696	107,000	(91,000)
1630 Special Functions	500	-	-	-	500
1940 Services Provided Other LEA's	3,000	3,127	873	4,000	(1,000)
1990 Miscellaneous Revenue	5,500	5,435	-	5,435	65
3102 SSF - School Lunch Match		-	-	-	
3299 Other Restricted Grants		115,781	-	115,781	
4500 Farm to School	12,000	-	11,455	11,455	545
4511 State Breakfast Reimbursement		1,156	326	1,482	
4512 State Lunch Reimbursement		1,327	272	1,599	
4513 NSLP Breakfast	308,000	146,875	100,000	246,875	61,125
4515 NSLP Lunch	748,000	466,843	50,000	516,843	231,157
4525 Summer Lunch	60,000	17,163	-	17,163	42,837
4910 USDA Commodities	85,000	-	90,000	90,000	(5,000)
4526 Federal Revenue Summer Lunch	-	1,472	-	1,472	(1,472)
5200 Interfund Transfers	-	10,154	-	10,154	(10,154)
5400 Beginning Fund Balance	160,000	301,907	-	301,907	(141,907)
<b>TOTAL REVENUE</b>	<b>\$ 1,398,000</b>	<b>\$ 1,175,544</b>	<b>\$ 255,622</b>	<b>\$ 1,431,166</b>	<b>\$ 85,696</b>
<b>EXPENDITURES</b>					
<b>Enterprise and Community Services</b>					
3100-100 Salaries	407,714	312,944	83,193	396,136	11,578
3100-200 Payroll Costs	289,078	211,836	55,624	267,460	21,618
3100-300 Contracted Services	25,200	3,311	2,593	5,904	19,296
3100-410 Supplies and Materials	20,000	12,499	2,912	15,411	4,589
3100-411 Fuel	-	247	-	247	
3100-415 USDA Commodities	85,000	-	-	-	85,000
3100-450 Food	509,508	420,258	107,595	527,853	(18,345)
3100-460 Non-Consumable	18,000	7,111	2,694	9,805	8,195
3100-470 Computer Software	4,000	-	3,940	3,940	60
3100-480 Computer Hardware	1,500	-	-	-	1,500
3100-540 Equipment Replacement	30,000	6,525	-	6,525	
3100-640 Dues and Fees	8,000	8,763	-	8,763	
<b>TOTAL EXPENDITURES</b>	<b>1,398,000</b>	<b>\$ 983,493</b>	<b>\$ 258,551</b>	<b>\$ 1,242,045</b>	<b>\$ 133,491</b>
<b>Est Ending Fund Balance</b>				<b>\$ 189,122</b>	

**North Santiam School District 29J**  
**Appropriations: Budget Vs. Actual**  
**Fiscal Year 2022-23, As of 05/31/2023**

	<b>Appropriations</b>	<b>YTD</b>	<b>Encumbrances</b>	<b>Totals</b>	<b>Resolutions</b>	<b>(Over)/Under Budget</b>
<b>General Fund (100)</b>						
1000 Instruction	\$ 15,646,906	\$ 11,224,641	\$ 3,292,607	\$ 14,517,247		\$ 1,129,659
2000 Support Services	\$ 10,270,094	\$ 8,296,988	\$ 1,497,055	\$ 9,794,043	\$ 116,528	\$ 592,579
3000 Community Services	\$ 10,700	\$ -	\$ 2,156	\$ 2,156		\$ 8,544
5100 Debt Service	\$ 77,300	\$ 76,573	\$ -	\$ 76,573	\$ -	\$ 727
5200 Transfers	\$ 70,000	\$ 1,011,154	\$ -	\$ 1,011,154	\$ 1,000,000	\$ 58,846
6000 Contingency	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
<b>Sub Total</b>	<b>\$ 27,075,000</b>	<b>\$ 20,609,355</b>	<b>\$ 4,791,818</b>	<b>\$ 25,401,174</b>	<b>\$ 1,116,528</b>	<b>\$ 2,790,354</b>
<b>Special Revenue Funds (200)</b>						
1000 Instruction	\$ 4,115,150	\$ 2,896,636	\$ 610,445	\$ 3,507,081	\$ 384,926	\$ 992,995
2000 Support Services	\$ 3,863,700	\$ 2,018,518	\$ 208,664	\$ 2,227,182	\$ 122,224	\$ 1,758,742
3000 Community Services	\$ 103,111	\$ 45,402	\$ 22,593	\$ 67,995	\$ 3,000	\$ 38,116
6000 Contingency	\$ 776,791	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,776,791
<b>Sub Total</b>	<b>\$ 8,858,752</b>	<b>\$ 4,960,556</b>	<b>\$ 841,702</b>	<b>\$ 5,802,258</b>	<b>\$ 1,510,150</b>	<b>\$ 4,566,644</b>
<b>Food Service Funds (299)</b>						
3000 Community Services	\$ 1,398,000	\$ 983,493	\$ 258,551	\$ 1,242,044		\$ 155,956
<b>Sub Total</b>	<b>\$ 1,398,000</b>	<b>\$ 983,493</b>	<b>\$ 258,551</b>	<b>\$ 1,242,044</b>	<b>\$ -</b>	<b>\$ 155,956</b>
<b>PERS Bond Debt Service (310.321.375)</b>						
5100 Debt Service	\$ 4,411,600	\$ 2,109,611	\$ 2,301,029	\$ 4,410,640		\$ 960
6000 Contingency	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
<b>Sub Total</b>	<b>\$ 5,911,600</b>	<b>\$ 2,109,611</b>	<b>\$ 2,301,029</b>	<b>\$ 4,410,640</b>	<b>\$ -</b>	<b>\$ 1,500,960</b>
<b>Facilities (400,401,420,425,426,430,448)</b>						
2000 Support Services	\$ 194,311	\$ 5,216	\$ -	\$ 5,216		\$ 189,095
4000 Facilities Acquisition	\$ 3,099,560	\$ 526,080	\$ 45,867	\$ 571,947		\$ 2,527,613
5110 Debt Service	\$ 34,900	\$ 34,882	\$ -	\$ 34,882		\$ 18
6000 Contingency	\$ 300,000	\$ -	\$ -	\$ -		\$ 300,000
<b>Sub Total</b>	<b>\$ 3,628,771</b>	<b>\$ 566,178</b>	<b>\$ 45,867</b>	<b>\$ 612,045</b>	<b>\$ -</b>	<b>\$ 3,016,726</b>
<b>Internal Service Funds (600)</b>						
2000 Support Services	\$ 100,000	\$ 3,621	\$ 210	\$ 3,831		\$ 96,169
6000 Contingency	\$ 270,000	\$ -	\$ -	\$ -		\$ 270,000
<b>Sub Total</b>	<b>\$ 370,000</b>	<b>\$ 3,621</b>	<b>\$ 210</b>	<b>\$ 3,831</b>	<b>\$ -</b>	<b>\$ 366,169</b>
<b>Trust and Agency Fund (700)</b>						
2000 Support Services	\$ 25,000	\$ 3,750	\$ -	\$ 3,750		\$ 21,250
<b>Sub Total</b>	<b>\$ 25,000</b>	<b>\$ 3,750</b>	<b>\$ -</b>	<b>\$ 3,750</b>	<b>\$ -</b>	<b>\$ 21,250</b>
<b>Total Appropriations</b>	<b>\$ 47,267,123</b>	<b>\$ 29,236,565</b>	<b>\$ 8,239,177</b>	<b>\$ 36,226,116.83</b>	<b>\$ 2,626,678.00</b>	<b>\$ 13,667,684</b>
<b>Total Unappropriated</b>	<b>\$ 545,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 545,000</b>
<b>TOTAL</b>	<b>\$ 47,812,123</b>	<b>\$ 29,236,565.48</b>	<b>\$ 8,239,176.60</b>	<b>\$ 36,226,116.83</b>	<b>\$ 2,626,678.00</b>	<b>\$ 14,212,684</b>

Superintendent  
Lee W. Loving



1155 N 3<sup>rd</sup> Avenue  
Stayton, Oregon 97383

Phone: 503.769. 6924  
Fax: 503.769. 3578

## **Instruction and Support Services Team Board Report June 15, 2023**

### **Items for Board Approval:**

#### **Mathematics Instructional Materials Postponement**

Mathematics instructional materials are scheduled to be adopted by the state in 2022 for implementation in classrooms fall of 2023. School districts can request postponement of adoption for up to two years. NSSD has submitted its request for postponement and will begin the material review processes during the 2023-2024 school year. ODE has approved the request pending board approval.

**Will the board approve the district to postpone the Mathematics instructional materials adoption to the 23-24 school year?**

### **Updates:**

#### **Integrated Guidance: Aligning for Student Success**

ODE has approved the Aligning for Student Success Integrated Guidance Application and has moved the application to the Longitudinal Performance Growth Target (LPGT) co-development process. District leadership will ask the building administrator for input on these targets on June 20th. Once LPGTs are developed and approved by the school board, the district will complete the grant agreement.

### **Upcoming:**

**Student Investment Account Report  
HB3499 Board Report**

North Santiam Schools ~ We Change Kids' Lives!  
[www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us)  
[communications@nsantiam.k12.or.us](mailto:communications@nsantiam.k12.or.us)



**2022-23 Board of Directors**

**Board Chair**, Alisha Oliver      **Board Vice-Chair**, Erin Cramer

**Board Members:** Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

**Student Representative to the Board**, Omar Garcia & Rori Bentz

**Superintendent**, Lee W. Loving

**Director of Teaching & Learning**, Nicole Duncan

**Director of Business & Fiscal Services**, Rhonda Allen

**Director of Human Resources**, Danielle Blackwell

**Superintendent/School Board Executive Assistant**, Tonia Whisman

**Special Session - Thursday, May 4, 2023 ~ 5:30 PM**

**NSSD District Office/Santiam Room**

**1155 N 3rd Ave Stayton, OR 97383**

**MINUTES-DRAFT**

1. **CALL SPECIAL SESSION TO ORDER**

The Board Chair called the meeting to order at 5:35 pm with all board members present. Also present were Tonia Whisman, Lee Loving and Nicole Duncan. She then led everyone in the pledge of allegiance.

*\*Due to technical difficulties, the livestream audio was/is not available for this meeting\**

**AGENDA APPROVAL**

Changes to the agenda after posting on April 28, 2023 were acknowledged:

**Removed Agenda Items-**

\*4.0-Superintendent Comparative Salary Report

**MOTION-AGENDA APPROVAL**

*Motion that the Board approve the agenda as modified.*

Motion Made By: Mackenzie Strawn  
Vote: 7-0, motion passed

2. **EQUITY COLLABORATIVE PRESENTATION**

Jamie Almanzan & Jessica Gammell from Equity Collaborative presented the final learning session (4 of 4) of 2022-23 school year entitled *A Community of Belonging*. Their presentation can be viewed under this agenda item at this link [05/04/2023](#)

3. **ADJOURN**

The Board Chair adjourned the meeting at 7:16 pm.

EQUAL OPPORTUNITY EMPLOYER



**North Santiam School District**

**2022-23 Board of Directors**

**Board Chair:** Alisha Oliver    **Board Vice-Chair:** Erin Cramer

**Board Members:** Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

**Student Representative to the Board:** Omar Garcia & Rori Bentz

**Superintendent:** Lee W. Loving

**Director of Teaching & Learning,** Nicole Duncan

**Director of Business & Fiscal Services,** Rhonda Allen

**Director of Human Resources,** Danielle Blackwell

**School Board/Superintendent Executive Secretary:** Tonia Whisman

*Access to the agenda and meeting materials can be located on the District website at [www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us) > School Board > Agendas/Meeting Minutes*

**Thursday, May 18, 2023 Regular Session**

**Stayton High School Library, 757 W Locust St, Stayton, OR 97383 ~ 6:00 PM**

<https://www.youtube.com/live/d6d9XMVFR2c?feature=share>

**MINUTES - DRAFT**

**1. CALL REGULAR SESSION TO ORDER**

The Board Chair called the meeting to order at 6:01 pm with all board members present, including the student reps. She then led everyone in the pledge of attendance.

**2. AGENDA APPROVAL**

Changes to the agenda after posting on May 12, 2023 were acknowledged:

**Added Attachments-**

\*6.0-Board Report\_April2023, Resolution Dissolve Fund 400 #051823A & Resolution for Transfer Authority #051823B

\*16.0-Policy LBEA

\*13.1-04.20.23 Meeting Minutes-DRAFT2

**Revised Agenda Items-**

\*7.0-ISST Board Report2 May 2023

\*15.0-IKF-Grad Reqs 5.18.23 (numbering corrected)

**MOTION-AGENDA APPROVAL**

*Motion that the Board approves the agenda as modified.*

**Motion Made By: Laura Wipper**

**Vote: 7-0, motion passed**

### 3. SPOTLIGHT:

This item is set aside for informational presentations that are not recurring agenda items.

#### 1. Valedictorians/Salutatorian: Vicky Storey

The Class of 2023 Valedictorians and Salutatorian were honored.

##### **Valedictorians:**

Sarah Wolf  
Laurel Bjornstedt  
Hope Bridge  
Daniel Odenthal

##### **Salutatorian:**

Kaley Larsen

#### 2. Stayton High School: Vicky Storey

Principal Storey shared some of the amazing things that have been happening at Stayton High School this year. She also played a video prepared by Joe Traeger entitled, "What brings you joy at Stayton High". The presentation can be viewed at the following link: [05/18/2023](#).

### 4. STUDENT BUSINESS: Omar Garcia/Rori Bentz

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students.

#### **Rori-**

- Make-A-Wish Update: the child being sponsored by Stayton HS attended an assembly and it was a special day for all. So far, they've raised \$5,000 with a final goal of \$7,500.
- June 14, 2023 is the summer kickoff event and the community is encouraged to attend.
- ASB attended a beach clean-up event with students from other schools. They also shared ideas to inspire each other for next year.
- Homegoing week is happening soon and ASB is gearing up for all the activities.
- Graduation is June 9th!

#### **Omar-**

- Survey responses about high school experiences
- Spring sports wrap-up

They both also shared their plans for next school year.

### 5. SUPERINTENDENT'S REPORT: Lee W. Loving

This standing agenda item is for the Board to receive a monthly report from the Superintendent. Key points included:

- After a rigorous interview process, Sophia Duerst has been selected as the new principal for Mari-Linn School
- The latest Soup with the Supt. event was on May 8 at Stayton HS and the next one will be June 5 and will be translated into Spanish. It will be held at Stayton Middle School.
- The Safety/Security audit process is continuing. Both Supt. Loving and the Safety and Security Director met with *Foresite Security Consulting* recently and may utilize them to examine current plans for improvements, especially those relating to fencing as those have yet to be approved by the board.
- NSSD received an S & P bond rating of AA- which helps investors judge the quality and creditworthiness of a bond. This sets up the District in a great position for increased savings to taxpayers during the refinancing process.

- The communication audit is continuing. One-on-one interviews of a few stakeholders have concluded and *Point North* hopes to have a survey prepared to distribute community-wide very soon.
- COVID restrictions are lifting in June including the 5-day quarantine period after testing positive as well as the vaccine mandate for school volunteers and staff.
- Oregon’s budget forecast came in better than anticipated which leaves hope amongst educators for higher funding for education from the legislature.

**6. BUSINESS DIRECTOR'S REPORT: Rhonda Allen**

This standing agenda item is for the Board to receive the monthly financial report from the Business Director and other information relating to that department. This month the Business Director focused on student body funds. After the monthly report, she asked the Board to approve two resolutions. One to dissolve Fund 400 as it is no longer needed and the other to transfer the remaining funds, that were never expended, into the General Fund.

**MOTION-RESOLUTION 051823A**

***BE IT RESOLVED that the Board of Directors of the North Santiam School District has determined that the balance in Fund 400, in the amount of \$139,315 and designated for the completed QZAB Capital Project, is no longer needed and therefore shall be dissolved.***

**Motion Made By: Coral Ford  
Vote: 7-0, motion passed**

**MOTION-RESOLUTION 051823B**

***BE IT RESOLVED that the Board of Directors of the North Santiam School District hereby authorizes the transfer of budget appropriation in the Capital Improvement Fund for dissolving the balance in Fund 400 and transferring the balance to the General Fund.***

**Motion Made By: Mike Wagner  
Vote: 7-0, motion passed**

The attachments can be viewed under this agenda item via the link below.

[Attachments](#)

Board Report\_April2023.xlsx

Resolution Dissolve Fund 400 #051823A

Resolution for Transfer Authority #051823B

**7. STUDENT SERVICES REPORT: Nicole Duncan**

This standing agenda item is for the Board to receive regular reports regarding topics such as the Student Success Act, Curriculum & Instruction, Professional Development, Special Education, Grants, or other topics relating to student services. The presentation can be viewed under this agenda item at the link below.

[ISST Board Report2 May 2023](#)

**8. LICENSED UNION REPORT: Union Rep.**

This standing agenda item is to receive regular reports from the Licensed Union representatives. Meryl Bromley was present and congratulated board members on being re-elected.

**9. STAYTON CITY COUNCIL LIAISON REPORT: David Patty**

This standing agenda item is for reports from the Stayton City Council Liaison, David Patty. There was no report from the Stayton City Council for this month.

**10. ENGLISH LANGUAGE CURRICULUM PRESENTATION: Nicole Duncan**

The District's curriculum team has completed a comprehensive review of the K-12 language arts instructional materials. a final recommendation to seek approval from the board. The committee was present their final recommendation and seek approval from the board. They shared feedback on the process and supporting statements regarding their decision and answered questions from board members. Their presentation can be viewed under this agenda item at the link below.

It was noted that, due to the unique needs at each school, there will be two curriculum choices for 3rd grade. Each building will make the decision to choose between Heinemann-Fountas & Pinnell and Houghton Mifflin Harcourt. Another key point was that high school books will largely be accessed online. The district will purchase a limited supply of hard copies for students who choose not to or who are unable to read them on their chromebooks.

[ELA Instructional Materials Adoption Board Presentation](#)

**11. PUBLIC COMMENT**

There was no public comment.

**12. POSSIBLE ACTION ON ENGLISH LANGUAGE CURR. ADOPTION**

After a brief discussion about the possibility of delaying the vote until the board could personally review the materials, they voted to adopt the new English Language curriculum as presented in agenda item 10 (restated below). It was noted there will be increased efforts to put the dates and time of curriculum displays on board calendars so they won't miss opportunities to review them personally prior to voting.

**Grades K-5:** Heinemann-Fountas & Pinnell and Houghton Mifflin Harcourt- Into Reading

**Grades 6-12:** Houghton Mifflin Harcourt-Into Literature

**MOTION-CURRICULUM**

*Motion that the Board accepts the recommendation of the curriculum adoption committee and adopts the new English Language Arts curriculum as presented, to be implemented starting in the 2023-24 school year.*

**Motion Made By: Mike Wagner**  
**Vote: 7-0**

**13. CONSENT AGENDA**

*In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated.*

**1. Approval of Meeting Minutes**

The minutes from the previous month's meeting were submitted for Board review and approval.  
04.20.23 Meeting Minutes-DRAFT2

**2. Approval of New Hires**

School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts. Changes in licensed staff since the last board meeting were noted.

**New Hires (Board Action Required)**

Josiah Fritz: Sublimity 4th grade  
Kylie Loving: Sublimity Special Education Teacher  
Danielle McKibbon: SES 3rd grade - Temporary  
Juliana Purnell:SES 1st grade  
Show-Mei Clark: SES 1st Grade  
Brook Smith: SES Special Education Teacher - Life Skills  
Brittany Spencer: Director of Special Services

INFORMATIONAL ONLY

**Resignations**

Lindsey Cason: SMS 6th grade Math & Science  
Taylor Boxberger: SHS Social Studies  
Johnathan Penrice: ML 8th grade math, SS, 7th grade SS

**Transfers**

Aliyah Hill Sublimity Moving from 5th grade to Kindergarten  
Caitlyn Biviano SIMS Moving from 7th grade Math to Physical Education

**Leave of Absences**

Tyler Tamayo 2023-24 SIMS 1 year leave  
Alyssa Kuenzi 2023-24 SES 1 year leave  
Brenna Smith 2023 -24 Sub 1 year leave

[May 2023 Licensed Staff Report](#)

3. ***Action on Consent Agenda***

**MOTION-CONSENT AGENDA**

*Motion that the Board approve the Consent Agenda as presented.*

**Motion Made By: Erin Cramer**  
**Vote: 7-0, motion passed**

14. **WILLAMETTE ESD BOARD ELECTION**

The representative position on the Willamette Education Service District (WESD) board for Zone 3 is open. This includes Cascade, Central, Dallas, Falls City, Jefferson, Silver Falls and NSSD. The Board noted they would like to pursue opportunities for candidates to attend a board meeting prior to voting but felt comfortable moving forward with a vote.

**MOTION-WESD ELECTION**

*Motion that the Board cast a yes vote for Alonso Oliveros WESD Board of Directors Zone 3.*

**Motion Made By: Laura Wipper**  
**Vote: 7-0, motion passed**

15. **POLICY UPDATES/SECOND READING**

These policy edits were recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service, typically as a result of new legislation or to revise outdated language. They were

presented for a first reading at the April meeting and were presented for a second reading and possible adoption. Policies identified with an -AR (Administrative Regulations) are detailed directions governing the operation of schools and do not require board approval. The Board member's name who has been assigned to introduce the policy appears next to the policy title.

**BOARD APPROVAL**

IKF- Graduation Requirements (Alisha)

KBA-Public Records (Mark)

**BOARD NOTIFICATION**

KBA-AR-Public Records (Mark)

IKF -Graduation Requirements 5.18.23 numbering corrected

KBA -Public Records

KBA-AR -Public Records

**MOTION-POLICY UPDATES**

*Motion to adopt edits to policies IKF and KBA*  
**Motion Made By: Erin Cramer**  
**Vote: 7-0**

**16. POLICY LBEA-RESIDENT STUDENT DENIAL FOR VIRTUAL PUBLIC CHARTER SCHOOL ATTENDANCE**

The Board revisited the discussion regarding board policy LBEA which allows school districts to cap enrollment in virtual charter schools outside their boundaries at 3%. Currently, NSSD chooses to enforce the cap, allowable by OAR 581-026-0305, because the District has a virtual learning platform available through enrollment in Options Academy.

Supt. Loving reviewed House Bill 3204 which proposes a few changes to the process for requests from parents to be released from their resident school district to attend a virtual charter school. If passed, the impact will be very minimal because NSSD already incorporates the suggested changes with the exception of the number of days the District has to respond to a request. If passed, the number goes from 14 days to 10.

There was a lengthy discussion on whether the District should continue to enforce the 3% cap, raise the percentage or elect not to enforce it which would allow any student wishing to enroll in virtual charters to be released. Key points included:

- there is currently a process for parents to file an appeal with ODE regarding the district’s decision not to release them. The District is concerned about being placed in a position of choosing whose appeal is valid and whose isn’t and is not currently entertaining any process of appeal in-house, prior to parents submitting to ODE.
- the District needs to better engage with parents/students not currently being served in our schools and those who are not satisfied and wish to enroll elsewhere.
- there may not be a level playing field between school districts like NSSD and virtual charters who can offer things like cash incentives to parents (to be used to supplement home instruction)
- every student that is released is a potential loss in funding of roughly \$9,600 if they enroll somewhere other than NSSD

- the law requires school districts to calculate their 3% cap once per year but NSSD recalculates it monthly to provide current data to parents who are applying for release.
- Options Academy staff have been personally reaching out to families who currently homeschool (through WESD) to inform them of virtual learning opportunities available here.

***Motion to revisit decision in a couple months, perhaps after possible legislative action.***

Motion Made By: Mike Wagner (second by Laura Wipper)

There was a request to settle the issue rather than continue to discuss the same topic again. A question was posed about raising the cap to 3.2% to allow those on the waiting list to be released but the point was made that there would then be a new waiting list and they would potentially be asked to raise it again.

***Motion was withdrawn by Mike Wagner***

Ultimately, the Board decided to wait to discuss the topic further until the fate of HB 3204 is determined. Since there was no change to existing policies or procedures, there was no call for any additional motions. It was also noted there is a typo on the policy that is currently displayed on the website (a letter that had been struck during the last update is still visible).

The policy is available to view under this agenda item via the link below:

[Policy LBEA-Resident Student Denial for Virtual Public Charter School Attendance](#)

**17. COMMUNITY ENGAGEMENT**

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools. Highlights included:

- there was a request to consider adding an event similar to Soup with the Supt. that includes board members
- the Supt's Community Engagement sub-committee will plan to meet in July after the district receives the report from *Point North* after the community survey

**18. BOARD REFLECTION**

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during the meeting.

- appreciation for the SHS presentation and the success stories of students

**19. BOARD REPORTS/ANNOUNCEMENTS**

**This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.**

- May 26, 2023-SES lunch
- Buddy School end of the year BBQs
- Coral attended the FFA annual auction/banquet occurred last week

**20. INFORMATION ONLY**

**1. Field Trip Report:**

A list of the field trips taken and/or scheduled since the start of the school year was included in the board packet.

[May 2023 Fieldtrips Board Report](#)

**2. Student Enrollment:**

Current enrollment was approximately 2,145 across the District. Numbers for each school are available in the attachment under this agenda item at the link below.

[May 2023 Enrollment Totals Board Report](#)

**3. Future Agenda Items:**

A list of possible future agenda items was attached as part of the board packet.

[Agenda Items Annual Calendar rev 9.22](#)

**4. Upcoming Board Events & Activities:**

Information can be viewed under this agenda item via the [link](#).

**21. EXECUTIVE SESSION-ORS 192.660(2)(i)**

The Board entered into Executive Session at 8:57 pm under ORS 192.660(2)(i) for the annual evaluation of the performance of the superintendent. This portion of the meeting was not open to the public.

**22. RETURN TO OPEN SESSION**

The Board Chair returned the meeting to open session at 10:28pm.

**23. APPROVAL OF SUPERINTENDENT'S CONTRACT**

The Board chose to make a motion to renew Supt. Loving's contract but acknowledged more time was needed to finalize possible changes to the contract. The actual contract will be voted on during the June 15, 2023 meeting.

**MOTION-SUPERINTENDENT CONTRACT**

*Motion to renew Supt. Loving's contract and authorize the Board Chair and Vice-Chair to complete contract negotiations, including a definition of a rolling contract.*

**Motion Made By: Mike Wagner**

**Vote: 7-0, motion passed**

**24. ADJOURN**

The Board Chair adjourned the meeting at 10:30 pm.

EQUAL OPPORTUNITY EMPLOYER





### Low Impact Pesticide List for Use in the North Santiam School District 2023-2024

Product Name	EPA Reg. No.	Active Ingredient(s)	Labeled
SureGuard	59639-120	Flumioxazin	Caution
Brushmaster	2217-774	2,4-D ethylhexyl	Caution
Milestone	62719-519	aminopyralid, triisopropylamine salt	Caution
Cornerstone Plus	1381-192	glyphosate isopropylamine salt	Caution
SpeedZone EW	2217-1053	2,4-D ethylhexyl ester, mecoprop-p, dicamba, carfentrazone	Caution
Tzone	2217-976	triclopyr butoxyethyl ester, sulfentrazone, 2,4-D	Caution
Ace Wasp & Hornet Killer	9688-325	Prallethrin 0.02%, Cypermethrin 0.04%	Caution
Black Flag Wasp Spray	9688-324	Prallethrin 0.02%, Cypermethrin 0.05%	Caution
Terro Fruit Fly Trap	92035-POL-1	Sodium Lauryl Sulfate (0.08%)	Caution
Tom Cat Rat and Mouse Killer	90780-	Bromethalin	Caution
Ace Ant, Roach & Spider Killer	9688-320	Prallethrin 0.02%, Cypermethrin 0.05%	Caution
Casoron 4G	400-168	Dichlobenil	Caution
RoundUp Pro Concentrate	524-529	Glyphosate, isopropylamine salt	Caution
Terro Ant Baits	149-8	Sodium tetraborate decahydrate	Caution
Advion Ant Gel	100-1498	Indoxacarb	Caution
Arilon Insecticide	100-1501	Indoxacarb	Caution
Tordon RTU	62719-31	Picloram: 4-amino-3,5,6-trichloropicolinic acid 2,4D	Caution
Terro ant Granular	53883-195-149	Lambda-cyhalothrin .04%	Caution
Moss Melt Concentrate	82052-1-91094	d-limonene	Caution



North Santiam School District

District Office

1155 N 3<sup>rd</sup> Ave

Stayton, OR 97383

[www.nstantiam.k12.or.us](http://www.nstantiam.k12.or.us)

[communications@nsantiam.k12.or.us](mailto:communications@nsantiam.k12.or.us)

503-769-4928

## 2023-2024 PROPOSED SCHOOL BOARD MEETING CALENDAR

*Regular Session meetings typically occur on the third Thursday of the month at 6:00 pm, unless otherwise indicated. Special Sessions may be called in addition to the meetings listed below, with at least 24 hours' notice. The public is always allowed to observe in-person and also via livestream on YouTube, with the exception of Executive Session agenda items. The Board calendar, agendas, meeting minutes and other materials are available on the website under "School Board" or may be obtained from the District Office. Meeting locations as stated are subject to change. Any changes made to the meeting calendar after it is adopted will be noted in red.*

<b>Thursday, July 20, 2023</b>	<b>Board Work Session – 6:00 pm ~ District Office/Santiam Room</b>
<b>Wednesday, August 9, 2023</b>	<b>NSSD Leadership Team Goal Workshop – Historic Heater Farm (a quorum of the Board may be present)</b>
<b>Thursday, August 17, 2023</b>	<b>Regular Session - 6:00 pm ~ District Office/Santiam Room</b>
<b>Thursday, September 21, 2023</b>	<b>Regular Session - 6:00 pm ~ District Office/Santiam Room</b>
<b>Thursday, October 19, 2023</b>	<b>Regular Session - 6:00 pm ~ District Office/Santiam Room</b>
<b>Thursday, November 16, 2023</b>	<b>Regular Session - 6:00 pm ~ District Office/Santiam Room</b>
<b>Thursday, December 14, 2023</b>	<b>Regular Session - 6:00 pm ~ District Office/Santiam Room</b>
<b>Thursday, January 18, 2024</b>	<b>Regular Session - 6:00 pm ~ Stayton Inter/Middle (Cafeteria)</b>
<b>Thursday, February 15, 2024</b>	<b>Regular Session - 6:00 pm ~ Stayton Elem. (Multi-Purpose Rm)</b>
<b>Thursday, March 7, 2024</b>	<b>Regular Session - 6:00 pm ~ District Office/Santiam Room &gt;Licensed Contracts</b>
<b>Thursday, March 21, 2024</b>	<b>Regular Session - 6:00 pm ~ Mari-Linn (Cafeteria)</b>
<b>Thursday, April 18, 2024</b>	<b>Regular Session - 6:00 pm ~ Sublimity Elem. (Library)</b>
<b>Thursday, May 16, 2024</b>	<b>Regular Session - 6:00 pm ~ Stayton High (Library)</b>
<b>Thursday, June 20, 2024</b>	<b>Special Session - 5:30 pm ~ District Office/S.R. (Budget Hearing) Regular Session - 6:00 pm</b>

Superintendent  
Lee Loving



1155 N 3<sup>rd</sup> Avenue  
Stayton, Oregon 97383

Phone: 503-769-6924  
Fax: 503-769-3578

**RESOLUTION TO AUTHORIZE SCHOOL CONSTRUCTION TAX INCREASE  
RESOLUTION 061523C**

WHEREAS, the Board of Directors for the North Santiam School District authorizes the following construction tax increases:

WHEREAS, the Oregon Department of Revenue has established Construction Tax Limits based upon ORS 320.170

WHEREAS, The Construction Tax Rate for Residential is \$1.56

WHEREAS, The Construction Tax Rate for Non-Residential is \$.78. For Non-Residential Construction only, the excise tax is limited to \$39,100 per building permit.

NOW THEREFORE BE IT RESOLVED that the North Santiam School District Board approves the Construction Tax Increases as published by the Oregon Department of Revenue for 2023 at \$1.56 per square foot for residential and \$.78 per square foot for non-residential. The Non-Residential maximum per building permit is \$39,100.

\_\_\_\_\_  
Alisha Oliver, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest, Lee Loving, Superintendent

\_\_\_\_\_  
Date

Superintendent  
Lee Loving



1155 N 3<sup>rd</sup> Avenue  
Stayton, Oregon 97383

Phone: 503-769-6924  
Fax: 503-769-3578

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**A RESOLUTION AUTHORIZING PASS THROUGH PAYMENTS  
FOR THE FISCAL YEAR 2022-23  
RESOLUTION 061523E**

**BE IT RESOLVED** that the Board of Directors of the North Santiam School District hereby authorizes pass through payments in the Debt Service Fund to expense issuance costs for the 2013 GO Bond refinance.

***Pass through payments***

*An appropriation for pass through payments that are made to another organization from taxes, fees or charges may be increased by resolution if the actual amount collected exceeds the budgeted estimate [ORS 294.466, renumbered from 294.450].*

**APPROPRIATION INCREASE PER ORS 294.466**

Fund 300, Function 5110 Debt Service, \$30,350

\_\_\_\_\_  
Alisha Oliver, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest, Lee Loving, Superintendent

\_\_\_\_\_  
Date

Superintendent  
Lee Loving



1155 N 3<sup>rd</sup> Avenue  
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Fax: 503-769-3578

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**A RESOLUTION ADOPTING THE BUDGET AND MAKING APPROPRIATIONS FOR  
FOR THE FISCAL YEAR 2023-2024  
RESOLUTION 061523A**

**ADOPTING THE BUDGET**

**BE IT RESOLVED** that the Board of Directors of the North Santiam School District 29J hereby adopts the budget for the fiscal year 2023-2024 in the sum of \$51,104,942, now on file at the Business Office, 1155 N Third Avenue, Stayton, Oregon 97383.

**MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby appropriated:

**General Fund (100)**

1000 Instruction	\$ 15,785,712
2000 Support Services	\$ 11,498,520
3000 Enterprise & Community Services	\$ 10,700
5200 Transfers of Funds	\$ 185,000
6000 Contingency	<u>\$ 1,085,000</u>
<b>Total</b>	<b>\$ 28,564,932</b>

**Special Revenue Funds (200)**

1000 Instruction	\$ 3,987,577
2000 Support Services	\$ 2,816,849
3000 Enterprise & Community Services	\$ 223,122
4000 Facilities Acquisition and Construction	\$ 200,000
5200 Transfers of Funds	\$ 135,000
5300 Apportionment of Funds by ESD	\$ 24,304
6000 Contingency	<u>\$ 1,791,792</u>
<b>Total</b>	<b>\$ 9,178,644</b>

**Food Service (299)**

3000 Enterprise & Community Services	<u>\$ 1,583,645</u>
<b>Total</b>	<b>\$ 1,583,645</b>

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**Debt Service Funds (300)**

5100 Debt Service	\$ 4,935,560
6000 Contingency	<u>\$ 1,851,935</u>
<b>Total</b>	<b>\$ 6,787,495</b>

**Capital Projects Funds (400)**

1000 Instruction	\$ 100,000
2000 Support Services	\$ 404,600
4000 Facilities Acquisition and Construction	\$ 1,649,340
5100 Debit Service	\$ 40,260
5200 Transfers of Funds	\$ 75,000
6000 Contingency	<u>\$ 1,422,390</u>
<b>Total</b>	<b>\$ 3,691,590</b>

**Internal Service Funds (600)**

2000 Support Services	\$ 80,900
6000 Contingency	<u>\$ 261,205</u>
<b>Total</b>	<b>\$ 342,105</b>

**Trust and Agency Funds (700)**

2000 Support Services	<u>\$ 25,869</u>
<b>Total</b>	<b>\$ 25,869</b>

Total Appropriations, All Funds	\$ 50,174,280
Total Unappropriated and Reserve Amounts, All Funds	<u>\$ 930,662</u>
<b>Total Adopted Budget</b>	<b>\$ 51,104,942</b>

\_\_\_\_\_  
Alisha Oliver, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest, Lee Loving, Superintendent

\_\_\_\_\_  
Date

Superintendent  
Lee Loving



1155 N 3<sup>rd</sup> Avenue  
Stayton, Oregon 97383

Phone: 503-769-6924  
Fax: 503-769-3578

**A RESOLUTION IMPOSING THE TAX RATE AND CATEGORIZING TAXES FOR  
FOR THE FISCAL YEAR 2023-2024  
RESOLUTION 061523B**

**IMPOSING THE TAX RATE**

BE IT RESOLVED that the Board of Directors of the North Santiam School District 29J hereby imposes the taxes provided for in the recommended budget:

At the rate per \$1,000 of the assessed value of \$4.3973 for operations;  
In the amount of \$2,140,000 for debt service on general obligation bonds;

And that these taxes are hereby imposed and categorized for the tax year 2023-2024 upon the assessed value of all taxable property within the district as follows:

**CATEGORIZING THE TAX**

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI Section 11b as:

**Education Limitation**

General Fund.....\$4.3973/\$1,000 of assessed value for permanent rate tax

**Excluded from Limitations**

General Obligation Bond Debt Service.....\$2,140,000

The above resolution statements were approved and declared adopted on the 15<sup>th</sup> day of June 2023.

\_\_\_\_\_  
Alisha Oliver, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest, Lee Loving, Superintendent

\_\_\_\_\_  
Date

Superintendent  
Lee Loving



1155 N 3<sup>rd</sup> Avenue  
Stayton, Oregon 97383

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**A RESOLUTION TO DESIGNATE CERTAIN FUNDS OF THE DISTRICT AS COMMITTED  
FOR REPORTING PURPOSES UNDER GASB 54 “FUND BALANCE REPORTING AND  
GOVERNMENTAL FUND TYPE DEFINITIONS”  
FOR THE FISCAL YEAR 2023-2024**

**RESOLUTION 061523D**

GASB 54, a ruling by the Government Accounting and Standards Board effective for the fiscal year ending June 30, 2023, requires fund balances to be reported in classifications that “comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.”

The ending balance for all funds must be designated per the following categories set forth by GASB 54:

- **Non-spendable** – Funds that cannot be spent.
- **Restricted** – Amounts subject to externally enforceable legal restrictions (imposed by grantors, contributors, governmental regulations, etc.)
- **Committed** – Amounts whose use is constrained by limitations that a government imposes upon itself.
- **Assigned** – Intended use of resources established by the governing body itself or by an official or officers to which authority is delegated by the governing body.
- **Unassigned** – Available for any purpose. (Reported only in the General Fund.)

**Assignments**

Authority to classify portions of the ending fund balance as Assigned is hereby granted to the Superintendent and the Business Director.

**Spending as it Relates to Ending Fund Balance Policy**

The Board of Directors considers the spending of restricted fund balances on purposes for which such funds can be used to occur first when funds are spent for restricted and unrestricted purposes. When unrestricted classifications of fund balance are spent, the board will consider that committed amounts will be reduced first, followed by assigned amounts, and then unassigned amounts.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Directors for North Santiam School District 29J hereby makes the following designations of 2023-2024 ending fund balances in accordance with GASB 54.

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- Fund 100 – All General Fund Balances are unassigned.
- Fund 200 – Special Revenue Funds – Although the vast majority of these funds are restricted by Federal or State laws or grant award restrictions, there are funds that are included that are not restricted by one of these means. The following funds are restricted in accordance with the purposes stated for the fund.
  - Fund 201, Board Reserve – the Fund Balance is restricted for future needs, such as would be caused by a revenue shortfall or unanticipated expenditures.
  - Fund 202, Textbook Reserve – the Fund Balance is restricted for the purchase of textbooks/curriculum adoptions.
  - Fund 281, PERS Reserve – the Fund Balance is restricted for future increases in the PERS rates.
- Fund 300 – Debt Service Funds – the Fund Balance is restricted for the payment of principal and interest related to the associated debt offerings.
- Fund 400 – Capital Projects Funds – the Fund Balance is restricted for those purposes stated in each fund or program as designated in the 2023-2024 adopted budget.
- Fund 600 – Internal Service Funds – the Fund Balance is committed for the purpose of unemployment claims within the District.
- Fund 700 – Trust and Agency Funds – the Fund Balance is restricted for the purpose of providing scholarships to graduating seniors.

The above resolution statements were approved and declared adopted on this 15<sup>th</sup> day of June 2023.

\_\_\_\_\_  
Alisha Oliver, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest, Lee Loving, Superintendent

\_\_\_\_\_  
Date

### Local Service Plan

North Santiam School District, Years: 2023-24

Year	Resolution Funds										Contracted Funds Total Used	Overall Total Used
	Allocation	Adjustments to Allocation	Prior Year Carryover	Prior Year Reconciliation	Total Allocation	Transit Approved	Resolution Funds Committed	Total Used	Total Remaining			
2023-24	\$1,026,242.00	\$0.00	\$107,638.92	\$0.00	\$1,133,880.92	\$0.00	\$728,308.70	\$728,308.70	\$405,572.22	\$4,791.96	\$733,100.66	

Year	Unit Measure	Unit Cost	Transit Units	Total Transit Cost	Total Resolution Units	Total Resolution Cost	Contracted Units	Contracted Cost	Total Cost
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Administrative Support Services for Districts

Admin-Courier Delivery Services - 1st Stop	23-24	1st Stop	\$2,875.00	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
Admin-Frontline (AESOP) Absence Management	23-24	ADMw	\$1.79	0.0000	\$0.00	2,488.3600	\$4,454.16	0.0000	\$0.00	\$4,454.16
Admin-Legal Services	23-24	District Unit	\$1.00	0.0000	\$0.00	24,232.0000	\$24,232.00	0.0000	\$0.00	\$24,232.00
Com - Communication Services	23-24	Hour	\$82.76	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
Com - Tier 3 Premium On-Site Support	23-24	District Unit	\$1.00	0.0000	\$0.00	50,000.0000	\$50,000.00	0.0000	\$0.00	\$50,000.00
Ctr - Community Engagement	23-24	Hour	\$97.30	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
Ctr - Data Coaches	23-24	Hour	\$97.30	0.0000	\$0.00	40.0000	\$3,892.00	0.0000	\$0.00	\$3,892.00
Ctr - ODS - Early Indicator and Intervention Syste	23-24	ADMw	\$3.24	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
Ctr - ODS - Oregon Data Suite	23-24	ADMw	\$5.88	0.0000	\$0.00	2,488.3600	\$14,631.56	0.0000	\$0.00	\$14,631.56
					\$0.00		\$97,209.72		\$0.00	\$97,209.72

Programs for Children with Special Needs

Audiology	23-24	Hour	\$87.80	0.0000	\$0.00	4.0000	\$351.20	0.0000	\$0.00	\$351.20
Braille Transcription - Literary	23-24	Hour	\$57.75	0.0000	\$0.00	100.0000	\$5,775.00	0.0000	\$0.00	\$5,775.00
Braille Transcription - Math	23-24	Hour	\$86.63	0.0000	\$0.00	50.0000	\$4,331.50	0.0000	\$0.00	\$4,331.50
Evaluations - Audiology	23-24	Eval	\$378.53	0.0000	\$0.00	2.0000	\$757.06	0.0000	\$0.00	\$757.06
Evaluations - EI/ECSE	23-24	ADMw	\$23.55	0.0000	\$0.00	2,488.3600	\$58,600.88	0.0000	\$0.00	\$58,600.88
OASIS	23-24	Slot	\$48,676.00	0.0000	\$0.00	1.0000	\$48,676.00	0.0000	\$0.00	\$48,676.00
OASIS II	23-24	Slot	\$53,708.00	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
Occupational Therapy Specialist (MOE)	23-24	FTE	\$124,178.00	0.0000	\$0.00	0.1500	\$18,626.70	0.0000	\$0.00	\$18,626.70
Physical Therapy Specialist (MOE)	23-24	Hour	\$88.74	0.0000	\$0.00	50.0000	\$4,437.00	0.0000	\$0.00	\$4,437.00

### Local Service Plan

Physical Therapy Summer Hours (MOE)	23-24	Hour	\$88.74	0.0000	\$0.00	0.0000	\$0.00	54.0000	\$4,791.96	\$4,791.96
School Psychologist (MOE)	23-24	FTE	\$130,414.00	0.0000	\$0.00	0.2000	\$26,082.80	0.0000	\$0.00	\$26,082.80
Speech/Language: Aug Comm (MOE)	23-24	Hour	\$90.63	0.0000	\$0.00	49.0000	\$4,440.87	0.0000	\$0.00	\$4,440.87
Speech/Language: SLP (MOE)	23-24	FTE	\$140,307.00	0.0000	\$0.00	1.0000	\$140,307.00	0.0000	\$0.00	\$140,307.00
Speech/Language: SLP-A (MOE)	23-24	FTE	\$82,936.00	0.0000	\$0.00	0.4000	\$33,174.40	0.0000	\$0.00	\$33,174.40
Transit - Other Sped Services	23-24	Transit	\$1.00	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
Transition Specialist Program - YTP Match	23-24	Slot	\$1,471.10	0.0000	\$0.00	15.0000	\$22,066.50	0.0000	\$0.00	\$22,066.50
					\$0.00		\$367,626.91		\$4,791.96	\$372,418.87

#### School Improvement Services

Behavioral Safety Assessment/Sexua	23-24	ADMw	\$3.31	0.0000	\$0.00	2,488.3600	\$8,236.47	0.0000	\$0.00	\$8,236.47
Control Tower (Student Internships)	23-24	ADMw	\$2.31	0.0000	\$0.00	2,488.3600	\$5,748.11	0.0000	\$0.00	\$5,748.11
Family Support Advocate	23-24	FTE	\$152,476.00	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
Mid-Willamette Education Consortium	23-24	ADMw	\$0.80	0.0000	\$0.00	2,488.3600	\$1,990.69	0.0000	\$0.00	\$1,990.69
Suicide Prevention (No Cost)	23-24	ADMw	\$0.00	0.0000	\$0.00	2,488.3600	\$0.00	0.0000	\$0.00	\$0.00
Willamette Career Academy	23-24	Slot	\$5,038.66	0.0000	\$0.00	42.0000	\$211,623.72	0.0000	\$0.00	\$211,623.72
Willamette Promise	23-24	ADMw	\$3.85	0.0000	\$0.00	2,488.3600	\$9,580.19	0.0000	\$0.00	\$9,580.19
Willamette School Improvement (formerly WCC)	23-24	ADMw	\$5.29	0.0000	\$0.00	2,488.3600	\$13,163.42	0.0000	\$0.00	\$13,163.42
					\$0.00		\$250,342.60		\$0.00	\$250,342.60

#### Technology Support

Canvas Licenses	23-24	Per License	\$4.33	0.0000	\$0.00	750.0000	\$3,247.50	0.0000	\$0.00	\$3,247.50
Canvas Studio	23-24	Per License	\$1.71	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
Cybersecurity Audit	23-24	District Unit	\$1.00	0.0000	\$0.00	1.0000	\$1.00	0.0000	\$0.00	\$1.00
Desktop Central	23-24	Per License	\$11.00	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
E-Learning - Destiny Library System	23-24	District Unit	\$1.00	0.0000	\$0.00	9,880.9700	\$9,880.97	0.0000	\$0.00	\$9,880.97
Sophos - Server Software Only	23-24	Per License	\$23.99	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
Sophos - Software Only	23-24	Per License	\$10.51	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
Tech Transit	23-24	Transit	\$1.00	0.0000	\$0.00	0.0000	\$0.00	0.0000	\$0.00	\$0.00
					\$0.00		\$13,129.47		\$0.00	\$13,129.47

## June 2023 Field Trip Report

**Trips added since the last report are highlighted in yellow. Overnight & out-of-state trips are indicated in red**

Trip ID/Name	Trip Destination	Building	Departure Date Time	Return Date Time	Pupils	Adults	Educational Objectives	Organization	Status
223560 - Varsity Team Volleyball Camp to WWU	Western Washington University, 516 High St, Bellingham, WA	Stayton High School	Tue, Jul 4, 2023, 3:00pm	Sat, Jul 8, 2023, 10:30pm	11	1	The camp provides the girls with the chance to improve their skills, bond as a team, and sets us up for a successful season.	Athletics	approved
223513 - University of Portland Basketball Camp	University of Portland 5000 N Portsmouth Ave, Portland	Stayton High School	Sat, Jul 1, 2023, 10:00am	Sun, Jul 2, 2023, 3:00pm	12	2	Team Building	Athletics	approved
223512 - University of Oregon Basketball Camp	University of Oregon 1390 Villard St, Eugene	Stayton High School	Fri, Jun 23, 2023, 10:00am	Sun, Jun 25, 2023, 12:00pm	12	2	Team Building	Athletics	approved
223555 - Football Camp at U of O	University of Oregon 2735 Leo Harris Parkway Eugene	Stayton High School	Jun 15, 2023, 7:00am	Jun 15, 2023, 5:30pm	15	1	Taking football players to the University of Oregon for a football camp.	Athletics	approved
223454 - Robbins/Erwin/Ables to Star Cinemas	Star Cinema 350 N 3rd Ave Stayton	Stayton Elementary School	Jun 14, 2023, 12:00pm	Jun 14, 2023, 2:00pm	36	13	To culminate the end of our ocean unit and kindergarten year students will watch Finding Nemo.	Curriculum	approved
223155 - Kindergarten Star Cinema Field Trip	Star Cinema - 350 N Third Ave, Stayton	Stayton Elementary School	June 14, 2023, 12:00 pm	June 14, 2023, 2:15 pm	32	20	Supplemental activity to Ocean/Habitat unit.	Curriculum	approved
223369 - SIS 5th to Stayton Pool	Stayton Pool, 333 W Burnett St, Stayton	Stayton Intermediate	June 12, 2023, 9:45am	June 12, 2023, 1:30pm	95	115	Students will have the opportunity to practice and apply SEL Competencies of Self Awareness, Social Awareness, Responsible Decision-Making, Self Management, and Relationship Skills.	Curriculum	approved
223368 - SIS 4th to Stayton Pool	Stayton Pool, 333 W Burnett St, Stayton	Stayton Intermediate	June 9, 2023, 9:45am	June 9, 2023, 1:30pm	95	110	Students will have the opportunity to practice and apply SEL Competencies of Self Awareness, Social Awareness, Responsible Decision-Making, Self Management, and Relationship Skills.	Curriculum	approved
223520 - High School Graduation (band)	Salem Armory 2310 17th St NE Salem	Stayton High School	Jun 9, 2023, 5:00pm	Jun 9, 2023, 9:30pm	46	1	Students will be performing for the graduation ceremony.	Curriculum	approved
217976 - 8th grade promotion celebration	Get Air 3910 Ricky St SE, Salem	Mari-Linn School	June 9, 2023, 9:30am	June 9, 2023, 1:00pm	24	3	Celebration of Middle school completion/PBIS expectations	Curriculum	approved
223113 <sup>51</sup> Graduation Practice	Salem Armory 2310 17th St NE Salem	Stayton High School	June 9, 2023, 8:00am	June 9, 2023, 12:30pm	200	3	Practice for grad ceremony	Curriculum	approved

222804 - 3rd-5th Grade and Lifeskills to Star Theater	Star Cinema - 350 N Third Ave, Stayton	Sublimity School	June 8, 2023, 12:00pm	June 8, 2023, 2:30 pm	32	20	Celebrating hard work and accomplishing state testing with a trip to our local historic theater. We will learn about the history of our community, and explore local career options at the same time.	Curriculum	approved
222814 - 1st/2nd Grade Library Trip	Stayton Public Library	Sublimity School	June 8, 2023, 10:15am	June 8, 2023, 12:00 pm	41	10	For students to see their local library and see how they can check out books and hopefully be involved in the Library's summer reading program.	Curriculum	approved
223122 - Sublimity 7th Grade Field Trip	Silver Falls State Park - 20024 Silver Falls Hwy SE, Silverton	Sublimity School	June 8, 2023, 8:45am	June 8, 2023, 1:45 pm	50	4	Science scavenger hunt in a NW rainforest and also study history (WPA buildings)	Curriculum	approved
223481 - SMS AVID6 to SHS	Stayton High School	Stayton Middle School	Jun 8, 2023, 9:30am	Jun 8, 2023, 11:30am	26	2	AVID6 students going to AVID class at Stayton High School.	Curriculum	approved
223346 - SMS 8th Grade Oaks Park	Oaks Park 7805 SE Oaks Park Way, Portland	Stayton Middle School	Jun 7, 2023, 8:15am	Jun 7, 2023, 2:15pm	110	5	Students will have the opportunity to practice and apply SEL Competencies of Self Awareness, Social Awareness, Responsible Decision-Making, Self Management, and Relationship Skills.	Curriculum	approved
223045 - SUB 8th Grade Field Trip	Bullwinkle's 29111 SW Town Center Loop W Wilsonville	Sublimity School	June 7, 2023, 8:30am	June 7, 2023, 2:00 pm	40	5	PTC funded trip to celebrate 8th grade promotion	PTC	approved
223339 - 3rd gr. Visit to SIS	SIS/SMS - 1021 Shaff Road, Stayton	Stayton Elementary School	Jun 6, 2023, 9:15am	Jun 6, 2023, 10:45am	81	6	Visiting SIS so third graders can see their new school for next year.	Curriculum	approved
223052 - 5th Grade Oregon Garden Trip	Oregon Garden 879 W Main St Silverton	Sublimity School	June 6, 2023, 9:00am	June 6, 2023, 2:00 pm	43	17	Using interactive science lessons, students learn about the relationships between plants, herbivores, carnivores and decomposers in different habitats. Use track molds, animal signs, and other visual aids to identify signs of wildlife and then venture into the Rediscovery Forest to find the real thing.	Curriculum	approved
223362 - Wild Waves Band/Choir trip	Stadium High School 111 N E St, Tacoma, WA & Wild Waves Amusement Park 36201 Enchanted Pkwy S, Federal Way, WA	Stayton Middle School	Sat, Jun 3, 2023, 7:00am	Sat, Jun 3, 2023, 10:00pm	55	8	Students in the band and choir will be performing for at the Music in the Parks festival, having a clinic and being judged, and then time in the park for rides.	Curriculum	approved
217979 - Mari - Linn First Grade Zoo	Oregon Zoo - 4001 SW Canyon Rd, Portland	Mari-Linn School	June 2, 2023, 7:30am	June 2, 2023, 2:30pm	26	10	Make observations to construct an evidence-based account that young plants and animals are like, but not exactly like, their parents. Read texts and use media to determine patterns in behavior of parents and offspring that help offspring survive.	Curriculum	approved

223279 - SLP Class to OMSI	OMSI 1945 SE Water Ave, Portland	Stayton Middle School	May 31, 2023, 8:15am	May 31, 2023, 2:15pm	16	4	To inspire curiosity through engaging science learning experiences, foster experimentation, and the exchange of ideas, and stimulate informed action	Curriculum	approved
219538 - SUB- A-DEC field trip	A-DEC 2601 Crestview Dr, Newberg	Sublimity School	May 31, 2023, 8:15am	May 31, 2023, 2:15 pm	52	13	Define a simple design problem reflecting a need or a want that includes specified criteria for success and constraints on materials, time or cost. Generate and compare multiple possible solutions to a problem based on how well each is likely to meet the criteria and constraints of the problem.	Curriculum	approved
223516 - Elementary school planting	Stayton Elementary School	Stayton High School	May 30, 2023, 9:45am	May 30, 2023, 11:00am	7	1	SHS students will be helping teach the younger students to plant flowers, shrubs in the new garden.	Curriculum	approved
223055 - AVID10 - Portland State University	Portland State University 1825 SW Broadway, Portland	Stayton High School	May 30, 2023, 9:00am	May 30, 2023, 1:15 pm	17	1	AVID Elective students will be attending a campus tour of Portland State University as well as an information session with current students of PSU.	AVID	approved
222830 - SIS 5th Grade to Oregon Zoo	Oregon Zoo, 4001 SW Canyon Rd	Stayton Middle School	May 30, 2023, 8:15am	May 30, 2023, 2:15 pm	94	16	Our learning objective for the zoo relates to NGSS standard 5-LS2-1 all about food chains and food webs. We would like to give students hands-on experience for understanding how different types of animals interact with one another and how they support one another throughout an ecosystem.	Curriculum	approved
223444 - Community Service	Streets on Kindle Way SE Stayton	Stayton High School	May 25, 2023, 8:30am	May 25, 2023, 1:00pm	13	3	Community Service-pulling weeds, picking up trash, and helping out with anything else the City of Stayton asks us to do on this street	Curriculum	approved
222901 - ML Outdoor School	Camp Hancock 39472 OR-218, Fossil Oregon Fossil	Mari-Linn School	May 24, 2023, 8:30am	May 26, 2023, 3:00pm	22	5	Environmental changes, science, nature, exercise, fostering off campus relationships.	Curriculum	approved
218345 - 2nd Grade SES Oregon Coast Aquarium	Oregon Coast Aquarium 2820 SE Ferry Slip Rd, Newport	Stayton Elementary School	May 24, 2023, 8:00am	May 24, 2023, 4:00pm	96	24	Students will be able to apply their learning of animal and plant habitats as well as changes to land connected to our science units.	Curriculum	approved
220663-220660 Third Grade Swimming Lessons	Stayton Pool -333 W Burnett St, Stayton	Sublimity School	May 23, 2023, 12:30pm	May 26, 2023, 2:20pm	51	3	Recognize a variety of healthy practices and behaviors that maintain or improve personal health.	Curriculum	approved
217893 - 1st Grade Zoo Field Trip	Oregon Zoo - 4001 SW Canyon Rd, Portland	Stayton Elementary School	May 23, 2023, 8:15am	May 23, 2023, 2:00pm	85	30	1st grade will be studying animal habitats and life cycles.	Curriculum	approved
220665-3rd Grade Outdoor School-Sublimity	Camp Hancock Field Station 39472 OR-218, Fossil	Sublimity School	May 22, 2023, 8:00am	May 24, 2023, 3:15pm	35	10	Outdoor School	Curriculum	approved

223180 - SUB - 8th Grade Dairy Field Trip	Santiam Dairy 12481 Marion Rd. SE. Turner	Sublimity School	May 19, 2023, 9:30am	May 19, 2023,1:45pm	41	3	AVID Career Exploration	AVID	approved
223437 - 8th grade Lifeskills visit to high school	Stayton High School	Sublimity School	May 18, 2023, 8:00am	May 18, 2023, 10:30am	2	2	8th grade students touring the high school to help with transitioning	Curriculum	approved
223334 - OMEA State Jazz Band Championships	Mount Hood Community College 26000 SE Stark St, Gresham	Stayton High School	May 19, 2023, 8:00am	May 19, 2023, 10:00pm	20	1	Students will be performing at the Jazz Band State Championship.	Curriculum	approved
223383 - SMS Youth Movement Event	University of Oregon 2727 Leo Harris Pkwy, Eugene	Stayton Middle School	May 19, 2023, 7:30am	May 19, 2023, 5:30pm	5	1	The <i>Youth Movement</i> 's goal for this event is to bring together Native American youth from middle schools across the Pacific Northwest to celebrate the power of community and culture. The day includes team sports, traditional Native games, motivational guest speakers, workshops, & networking opportunities	Curriculum	approved
223361 - Oregon Tradeswomen's Career Fair	NECA - IBEW Electrical Training Center 16021 NE Airport Way, Portland	Stayton High School	May 19, 2023, 7:00am	May 19, 2023, 3:00pm	10	2	To educate and provide CTE career options to our female students in job fields that females been historically under-represented	CTE	approved
223437 - 8th grade Lifeskills visit to high school	Stayton High School	Sublimity School	May 18, 2023, 7:50am	May 18, 2023, 10:20am	2	2	8th grade students touring the high school to help with transitioning	Curriculum	approved
223246 - SHS AVID incentive trip - bowling	AMF Firebird Lanes 4303 Center St. NE Salem	Stayton High School	May 18, 2023, 9:30am	May 18, 2023, 12:30pm	75	3	Incentive trip for AVID elective students with grades Cs and above	AVID	approved
223312 - MWEC: OSHA 10 Training (Day 2)	Chemeketa Community College Ag Building: 4000 Lancaster Dr NE Salem	Stayton High School	May 18, 2023, 8:30am	May 18, 2023, 2:30pm	30	1	To provide Students with the training that will ensure that they are ready for employment on day one out of school. OSHA 10 training is required by most apprenticeships panels and many commercial/industrial jobs.	CTE	approved
223311 - MWEC: OSHA 10 Training (Day 1)	Chemeketa Community College Ag Building: 4000 Lancaster Dr NE Salem	Stayton High School	May 17, 2023, 8:15am	May 17, 2023, 4:00pm	30	1	To provide Students with the training that will ensure that they are ready for employment on day one out of school. OSHA 10 training is required by most apprenticeships panels and many commercial/industrial jobs.	CTE	approved

223371 - ASB Beach Clean Up	Stop 1: Agate Beach State Recreation Site, Newport Stop 2: Newport High School 322 NE Eads St, Newport	Stayton High School	May 17, 2023, 7:30am	May 17, 2023, 2:30pm	16	2	Volunteerism and to meet w/other ASB programs to share ideas and accomplishments from this school year	Curriculum	approved
219540 - Aurora Colony	Aurora Colony 13551 Stauffer Rd NE, Hubbard	Sublimity School	May 17, 2023, 8:30am	May 17, 2023, 2:15pm	52	13	Explain why individuals and groups in the same historical period differed in the way they viewed and interpreted historical events. Compare and contrast the history of the local community to other communities in a region. Explain how sources serve different purposes for answering historical questions.	Curriculum	approved
222829 - Mari-Linn 3rd Gr Swim Lessons	Stayton Pool 333 W Burnett St, Stayton	Mari-Linn School	May 16-19, 2023 11:30am	May 16-19, 2023 1:30pm	15	4	Third graders will travel to the pool May 16, 17, 18 & 19. Lesson is 12-1pm	Curriculum	approved
223304 - SES Dress Rehearsal Performance for students	SHS Auditorium	Stayton Elementary School	May 11, 2023, 9:15am	May 11, 2023, 10:30am	322	all staff	To watch a dress rehearsal of our 2nd & 3rd grade students' music performance	Curriculum	approved
223302 - Knife River Training Center	Knife River Training Center 35973 Kennel Rd SE, Albany	Stayton High School	May 11, 2023, 9:15am	May 11, 2023, 2:30pm	20	2	Presenting career opportunities to our graduating students in the construction industries.	CTE	approved
222879 - Willamette Career Academy	Willamette Career Academy - 1200 Lancaster Dr, Salem	Mari-Linn School	May 11, 2023, 7:30am	May 11, 2023, 11:45 am	44	6	Explore opportunities for career and training avenues post middle school.	CTE	approved
223040 - Oregon Zoo Field Trip 1st and 2nd grades	Oregon Zoo 4001 SW Canyon Rd, Portland	Sublimity School	May 10, 2023, 8:15am	May 10, 2023, 2:15pm	72	22	Trip coordinates with science units on animals and informational writing.	Curriculum	approved
223121 - FFA CDE Days Contests (Livestock Judging)	Benton County Fairgrounds 110 SW 53rd St. Corvallis	Stayton High School	May 9, 2023, 6:00am	May 9, 2023, 5:00pm	8	1	Through career and leadership development events students develop critical thinking skills and effective decision-making skills, foster teamwork and promote communication while recognizing the value of ethical competition and individual achievement.	FFA	approved
223120 - FFA CDE Days Contests (Horse Judging)	OSU Horse Center 5501 NW Walnut Blvd Corvallis	Stayton High School	May 8, 2023, 7:00am	May 8, 2023, 5:00pm	6	1	Through career and leadership development events students develop critical thinking skills and effective decision-making skills, foster teamwork and promote communication while recognizing the value of ethical competition and individual achievement.	FFA	approved

223176 - WOU Spanish Trip	Western Oregon University 345 N Monmouth, Monmouth	Stayton High School	May 1, 2023, 8:45am	May 1, 2023, 2:15pm	40	2	Meet with Spanish faculty and students for a tour and information about their Spanish program and career possibilities.	Curriculum	approved
223156 - SUB Pentagames	Cascade Jr High	Sublimity School	April 28, 2023, 7:45am	April 28, 2023, 2:30pm	9	1	Competing in Pentagames (see below)	Curriculum	approved
222902 - SMS Pentagames	Cascade Jr High	Stayton Middle School	April 28, 2023, 7:45am	April 28, 2023, 2:30pm	15	4	Pentagames is an opportunity to extend students' analytical and concept skills by challenging them with multiple higher order thinking opportunities to apply the concepts they have been studying this year in their 8th grade math classes. It is also an excellent opportunity to challenge our TAG students beyond the classroom.	Curriculum	approved
223054 - Middle School Band Walking Field Trip	Marian Estates 590 SE Conifer Cir, Sublimity	Sublimity School	April 27, 2023, 1:45pm	April 27, 2023, 2:30pm	18	7	Performing rehearsed music for an audience.	Curriculum	approved
221730 - SES Third Grade Silver Falls Trip (trip #2)	Silver Falls State Park - 20024 Silver Falls Hwy SE, Silverton	Stayton Elementary School	April 27, 2023, 8:30 am	April 27, 2023, 2:00pm	48	12	The visit to Silver Falls is an extension of activities we have done in class to meet science standards around life cycles and regional habitats.	Curriculum	approved
222866 - LBCC Welding Skills Contest	LBCC -- 6500 Pacific Blvd SW, Albany,	Stayton High School	April 27, 2023, 7:00 am	April 27, 2023, 4:00pm	8	1	Introduce welding students to LBCC campus and show that welding skills are in demand in the modern work force.	CTE	approved
221722 - SES Third Grade Silver Falls Trip	Silver Falls State Park - 20024 Silver Falls Hwy SE, Silverton	Stayton Elementary School	April 26, 2023, 8:30 am	April 26, 2023, 2:00pm	46	12	The visit to Silver Falls is an extension of activities we have done in class to meet science standards around life cycles and regional habitats.	Curriculum	approved
223139 - Career Construction Day	Salem Fairgrounds 2330 17th St NE, Salem	Stayton High School	April 25, 2023, 8:45 am	April 25, 2023 2:00pm	25	2	Expose students to career opportunities.	Curriculum	approved
220657 - OMEA District 11 Middle School Band Festival	Newport Performing Arts Center -777 W Olive St, Newport	Stayton Middle School	Apr 25, 2023, 8:15am	Apr 25, 2023, 2:45pm	39	1	Students will be attending a festival and receiving feedback from judges on how to improve their playing. They Will also be receiving scores and listening to other band perform.	Curriculum	approved
223079 - CECLC Conference	Western Oregon University 345 Monmouth Ave N, Monmouth	Stayton High School	April 21, 2023, 7:30 am	April 21, 2023, 4:00 pm	45	3	Conference Cesar Chavez Leadership Conference	Curriculum	approved
56 221710 - SMS AVID7 to WOU	Western Oregon University 701 Monmouth Ave N, Monmouth	Stayton Middle School	Apr 20, 2023, 9:00am	Apr 20, 2023, 12:30pm	16	5	College tour for college and career readiness	AVID	approved

222894 - Transitions-Stayton Fire Department Volunteer	Stayton Fire Department 1988 W. Ida Street Stayton	Stayton High School	Apr 12, 2023, 8:15am	Apr 12, 2023, 9:15am	5	2	Job Skills/volunteer	Curriculum	approved
217615 - ADEC Field Trip (rescheduled from 2/22 due to 2 hour delay)	ADEC (Austin Dental Equipment Company ) 2601 Crestview Dr, Newberg,	Sublimity School	Apr 12, 2023, 8:15am	Apr 12, 2023, 2:15pm	51	13	Plan and carry out fair tests in which variables are controlled and failure points are considered to identify aspects of a model or prototype that can be improved. Generate and compare multiple possible solutions to a problem based on how well each is likely to meet the criteria and constraints of the problem. Define a simple design problem reflecting a need or a want that includes specified criteria for success and constraints on materials, time or cost.	Curriculum	approved
221716 - Culinary program tour	Linn Benton Community College	Stayton High School	Apr 12, 2023, 8:15am	Apr 12, 2023 1:15pm	7	1	Culinary students will have the opportunity to see the LBCC Culinary program and tour the campus.	Career/ College Pathways	approved
219601 - OWC League Band Festival	Philomath High School- 2054 Applegate St, Philomath	Stayton High School	Apr 12, 2023, 7:00am	Apr 12, 2023, 2:00pm	50	1	The Symphonic band is competing in our league band contest for state qualifying.	Curriculum	approved
217665 - Engineering Day (rescheduled from 2/28 due to school closure)	Keizer Civic Center 930 Chemawa Rd NE, Keizer	Stayton High School	Apr 11, 2023, 7:45am	Apr 11, 2023, 2:45pm	10	1	Exploration of engineering careers, engineering tours, related college information	Career/ College Pathways	approved
222867 - Oregon SkillsUSA Leadership and Skills Conference	Camp Withycombe 15300 Minuteman Way, Clackamas	Stayton High School	Fri Apr 7, 2023 5:30am	Sat, Apr 8, 2023 6:00pm	12	1	SkillsUSA yearly conference.	SkillsUSA	approved
222827 - Locust St Bowling	The REC 3500 River Rd N Keizer, OR	Stayton High School	Apr 6, 2023, 11:30am	Apr 6, 2023, 1:45pm	30	3	Students will have been learning about the geometry of bowling, and will see it in action while having a fun activity together.	Curriculum	approved
218192 - Oregon West Conference Choir Festival	Philomath High School- 2054 Applegate St, Philomath	Stayton High School	Apr 5, 2023, 7:00am	Apr 5, 2023, 11:30am	11	1	Oregon West Conference 2023 Choral Festival	Curriculum	approved
216904 - 2nd Grade to OMSI	OMSI 1945 SE Water Ave, Portland	Stayton Elementary School	Mar 22, 2023, 8:00am	Mar 22, 2023, 2:30pm	100	30	Students will be able to obtain first hand experience with scientific elements, including changes to land.	Curriculum	approved
219600 - OMEA District 11 Band Festival	West Albany High School 2100 Elm St, Albany	Stayton High School	Mar 21, 2023, 8:00am	Mar 21, 2023, 2:00pm	50	1	Students will be performing for feedback and for state qualifying scores	Curriculum	approved
220633 - Clackamas Community College Jazz Festival	Clackamas Community College 19600 Molalla Ave, Oregon City	Stayton High School	Mar 17, 2023, 1:00pm	Mar 17, 2023, 10:45pm	20	1	Students are competing in a jazz festival and playing for state qualifying scores.	Curriculum	approved

218449 - SMS AVID8 to Linn Benton	Linn Benton Community College, 6500 Pacific Blvd SW, Albany	Stayton Middle School	Mar 17, 2023, 9:00am	Mar 17, 2023, 2:00pm	21	5	college and career readiness	AVID	approved
217668 - FFA State Convention	Deschutes County Fairgrounds, Redmond Oregon	Stayton High School	Thur, Mar 16, 2023, 9:00am	Sun, Mar 19, 2023, 5:00pm	19	1	This engagement allows students to develop career and leadership skills, apply for select scholarships, and establish a network with other students in the FFA organization.	FFA	approved
219599 -SMS/Middle School Regional Honor Band	Mollala High School 357 E Francis St, Molalla	Stayton Middle School	Mar 16, 2023, 8:15am	Mar 16, 2023, 7:00pm	10	1	10sStudents have been selected to perform in the Middle School Regional Honor Band at Mollala High School.	Curriculum	approved
219542 - ML/Middle School Regional Honor Band	Mollala High School 357 E Francis St, Molalla	Mari-Linn School	Mar 16, 2023, 7:30am	Mar 16, 2023, 7:00pm	2	4	2 students have been selected to perform in the Middle School Regional Honor Band at Mollala High School.	Curriculum	approved
217980 - 1st Grade Movie Theatre Field Trip	Star Cinema - 350 N Third Ave, Stayton	Stayton Elementary School	Mar 15, 2023, 8:30am	Mar 15, 2023, 10:45am	85	26	To practice social skills in public places	Curriculum	approved
217921 - SUB - 5th Grade Tour of Willamette Career Academy	Willamette Career Academy - 1200 Lancaster Dr, Salem	Sublimity School	Mar 10, 2023, 11:30am	Mar 10, 2023, 2:00pm	44	10	AVID - College and Career Education	AVID	approved
217921 - SUB - 4th Grade Tour of Willamette Career Academy	Willamette Career Academy - 1200 Lancaster Dr, Salem	Sublimity School	Mar 10, 2023, 9:00am	Mar 10, 2023, 11:30am	33	8	AVID - College and Career Education	AVID	approved
218026 - Penny Wars Winner- Gilbert House	Gilbert House 116 Marion St NE, Salem	Mari-Linn School	Mar 3, 2023, 9:30am	Mar 10, 2023, 1:45pm	21	6	Students have an opportunity to visit and play in an area that allows for creative play. Students will have STEAM hands-on experiences about various career opportunities.	Curriculum	approved
217936 - SMS 7/8 Smash Bros Event	Cascade Junior High, 10226 Marion Rd SE, Turner	Stayton Middle School	Feb.24, 2023, 2:30pm	Feb. 28, 2023, 7:00pm	14	2	Cascade's Video Game Club invited our students to join this event. Mr. Smith and Mr. Purnell agreed to chaperone, so the kids could participate.	Club	approved
217744 - FFA District Convention	Chemeketa Community College Ag Building: 4000 Lancaster Dr NE Salem-Bldg 60	Stayton High School	Feb.17, 2023, 8:00am	Feb. 22, 2023, 2:45pm	15	1	Attend CDE and LDE workshops, network with other FFA chapters from the district, and compete in contests.	FFA	approved
217840 - SUB- Marion Estates Valentines Drop Off	Marion Estates- Elliot and McKillop.	Sublimity School	Feb.14, 2023, 11:45am	Feb. 14, 2023, 1:30pm	12	2	Homeroom SEL/ Writing Activity- ASB students creating valentines for residents at Marion Estates.	Curriculum	approved
217710 - Ski Day at Hoodoo	Hoodoo Ski Area 27400 Big Lake Road, Sisters,	Stayton High School	Sat, Feb.11, 2023, 7:00am	Feb. 11, 2023, 6:15pm	5	7	Immerse students in a learning environment that is place-based and relative to their cultural appreciation		approved

217446 - Cascade Career Wheel	Cascade HS-10226 Marion Rd, Turner	Stayton High School	Feb.9, 2023, 10:15am	Feb. 9, 2023, 11:30am	45	3	Career Exploration	Career/College Pathways	approved
217427 - 80% Club	Star Cinema 350 N Third Ave, Stayton	Mari-Linn School	Jan. 31, 2023, 11:15am	Jan. 31, 2023, 2:00pm	66	5	Positive incentive program for the 2nd quarter/PBIS	Curriculum	approved
217144 - Locust St Zoo Trip	Portland Zoo, 4001 SW Canyon Blvd, Portland	Options/Locust St Academy	Jan. 23, 2023, 9:15am	Jan. 23, 2023, 2:45pm	25	4	Connection with zoology class for LSA students, including observations/assignments	Curriculum	approved
217141 - Northwest Agricultural Show	Oregon State Fair and Expo Center in Salem	Stayton High School	Jan. 19, 2023, 8:30am	Jan. 19, 2023, 2:15pm	25	1	Career Fair	FFA	approved
216863 - 2nd Grade Caroling Field Trip	2201 N 3rd Ave, Stayton	Stayton Elementary School	Dec 15, 2022, 10:15am	Dec 15, 2022, 11:50am	91	25	This will teach students the importance of connecting with their community and that service can be done in many different ways.	Curriculum	approved
216778 - 2nd Grade to Storybook Land	Linn County Fairgrounds 3700 Knox Butte Rd E Albany	Stayton Elementary School	Dec 8, 2022, 8:30am	Dec 8, 2022, 11:45am	94	24	Students will be able to obtain first hand knowledge of design engineering AND fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit.	Curriculum	approved
216776 - 4-5 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:15am	Dec 1, 2022, 2:00pm	75	17	College Going Experience	AVID	approved
216696 - 6-8 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	90	4	College Going Experience	AVID	approved
216639 - 4-5 grades Annual Beavers Beyond The Classroom	Oregon State University-Gill Coliseum Corvallis	Mari Linn School	Dec 1, 2022, 8:30am	Dec 1, 2022, 2:00pm	38	11	Expose Students and support AVID's mission of a college going culture.	AVID	approved
216764 - ML Grades 6-8 Chemeketa Planetarium and Campus Tour	Chemeketa Community College	Mari Linn School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	67	77	To learn about college career options and Learn about the solar system.	Career/College Pathways	approved
216898 - Girls Varsity Basketball	Toledo High School/VRBO house in Waldport	Stayton High School	Nov. 18, 2022, approx. 6pm	Nov. 20, 2022, 12:00pm	12	2	Team Bonding	Athletics	approved
216862 - Western Oregon University Creative Arts Day	Western Oregon university	Stayton High School	Nov. 18, 2022, 8:00am	Nov. 18, 2022, 2:45pm	30	3	Students will be learning about various performing arts programs and what they can do for careers in the performing arts.	Career/College Pathways	approved

216722 - Quarter 1 Middle School Incentive Trip	Lakeshore Lanes 5432 Pacific Blvd Albany	Mari Linn School	Nov. 16, 2022, 10:00am	Nov. 16, 2022, 2:15pm	60	7	This is a PBIS reward trip for our middle school, This is also part of the Middle School PE standards	Curriculum	approved
216897 - Agriculture Expo- Linn County	Linn County Fairgrounds	Stayton High School	Nov. 16, 2022, 9:15am	Nov. 18, 2022, 2:15pm	20	2	Agriculture for FFA	FFA	approved
216697 - OASC Fall Conference	River Inn at Seaside, 531 Avenue A, Seaside	Stayton High School	Nov. 6, 2022, 8:00am	Nov. 7, 2022, 2:30pm	24	3	ASB Leadership class to attend OASC Fall Conference, offering learning and networking opportunities for both students and staff advisors.	ASB	approved
216683 - Day of Dead Celebration	McKay High School 2440 Lancaster Dr NE Salem	Stayton High School	Saturday, Nov. 5, 2022, 11:30am	Saturday, Nov. 5, 2022, 6:15pm	40	1	Student exposure to cultural event of Day of the Dead	Curriculum	approved
216761 - Cascade High School	Cascade HS	Stayton High School	Nov. 3, 2022, 10:30am	Nov. 18, 2022, 11:15am	15	1	AVID	AVID	approved
216640 - OSU Tour	Oregon State University 661 SW 26th St. Corvallis	Sublimity School	Nov. 2, 2022, 8:00am	Nov. 2, 2022, 2:15pm	63	15	Support students in being college and career ready. To learn different STEM concepts through hands on activities.	Career/ College Pathways	approved
216637 - AVID 11/12 OSU	Oregon State University 661 SW 26th St. Corvallis	Stayton High School	Oct 31, 2022, 8:00am	Oct 31, 2022, 1:30pm	30	3	AVID College & Career Opportunity Knowledge	AVID	approved
216620 - Cesar Chavez Conference	Western Oregon University	Stayton High School	Oct 28, 2022, 7:30am	Oct 28, 2022, 4:00pm	20	2	Our senior latino students who attend will learn about leadership, lifeskills, and post graduate opportunities.	Career/ College Pathways	approved
216643 - Chemeketa Tour	Chemeketa Community College, Pietro's Pizza	Options Academy	Oct 27, 2022, 9:30am	Oct 27, 2022, 1:00pm	24	2	Learn about Chemeketa 1 and 2 year degree/licensure programs. Also providing lunch and some fun for students.	Career/ College Pathways	approved
216627 - ML 3-5 Team - EZ Orchards Pumpkin Patch	EZ Orchards 5504 Hazelgreen Rd NE Salem	Mari Linn School	Oct 25, 2022, 10:45am	Oct 25, 2022, 1:30pm	52	8	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved
216615 - 1005-SES Stayton Walking Field Trip	Stayton Post Office, Stayton Library, Star Cinema, Brown House, Police Station, Pioneer Park	Stayton Elementary School	Oct 21, 2022, 8:45am	Oct 21, 2022, 2:15pm	90	30	Students will be able to gain first-hand knowledge of the historical sites in their community and how they work to support the members of the community.	Curriculum	approved
216638 - AVID 9/10 Ropes Course 60	Salem Ropes, LLC 7085 Battle Creek Rd SE, Salem	Stayton High School	Oct 18, 2022, 8:15am	Oct 18, 2022, 2:15pm	50	3	AVID Team Building	AVID	approved

216625 - Pumpkin Patch	Greens Bridge 3730 Jefferson Scio Drive SE Jefferson, OR	Mari Linn School	Oct 17, 2022, 8:45am	Oct 17, 2022, 1:30 pm	68	18	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved
216589-SHS College Fair	1000 NE Multnomah Street, Portland	Stayton High School	Oct 10, 2022, 8:00am	Oct 10, 2022, 12:15pm	40	2	Juniors and Seniors will have a chance to visit with schools from across the country, and to consider what might be a good option for them.	Career/ College Pathways	approved
216594 - SUB Kindergarten Field Trip	EZ Orchards 5504 Hazelgreen Rd NE Salem	Sublimity School	Oct 7, 2022, 10:15am	Oct 7, 2022, 2:00pm	73	2	K/1 Fall Field Trip- seasonal agriculture	Curriculum	approved
216593 - 1009- Kindergarten SES to Heiser Pumpkin Patch	21425 Grand Island Loop, Dayton	Stayton Elementary School	Oct 7, 2022, 8:30am	Oct 7, 2022, 1:45pm	72	50	life science: life cycle unit re: vegetables/fruits/plants	Curriculum	approved
216626 - SHS Lifeskills to Library	Stayton Library	Stayton High School	Oct 4, 2022, 9:00am	Oct 4, 2022, 12:00pm	5	5	They will assist in unloading book bins from a truck, set up and arrange the books.	Curriculum	approved
216560 - SUB 7th Grade ODS	3400 SW Abalone St, South Beach, OR	Sublimity School	Oct 3, 2022, 9:30am	Oct 5, 2022, 2:30pm	50	5	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216585 - AVID Trip to U of O	University of Oregon	Stayton High School	Sept 30, 2022, 9:15am	Sept 30, 2022, 2:15pm	29	3	AVID- career pathways- agriculture studies- working on a farm	AVID	approved
216559 -SUB 8th gr Outdoor School	3400 SW Abalone St South Beach, OR 97366	Sublimity	Sept 28, 2022, 9:00am	Sept 30, 2022, 2:30pm	42	4	Social studies: our community	ODS	approved
216598 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 26, 2022 9:00am	Sept. 30, 2022 2:00pm	20	2	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216563 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 25, 2022 2:30pm	Sept. 30, 2022 3:30pm	20	2	Chaperone 6th graders during ODS (see above)	ODS	approved
216601 - Capital District Leadership Camp	Aldersgate 7790 Marion Rd Turner, OR	Stayton High School	Sept. 25, 2022 9:30am	Sept. 25, 2022 2:00pm	7	1	Student will participate in workshops related to the office. They will collaborate with other officers and compete in the Rituals contest.	Curriculum	approved

**NSSD Enrollment Totals as of 06/07/23**

School Name	Grade	March'20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
MARI-LINN	KG	21	25	25	22	22	23	23	21	20	20	20	20
MARI-LINN	1	21	17	25	25	26	26	26	26	26	26	25	25
MARI-LINN	2	23	15	19	19	19	20	20	20	20	20	20	20
MARI-LINN	3	25	17	14	14	14	14	14	14	15	15	15	15
MARI-LINN	4	29	17	21	21	21	21	20	21	21	21	20	20
MARI-LINN	5	26	18	16	17	17	17	17	17	17	17	16	16
MARI-LINN	6	23	22	21	21	21	21	21	21	21	21	19	19
MARI-LINN	7	26	24	20	22	23	22	22	23	22	22	21	21
MARI-LINN	8	22	18	24	24	24	24	24	21	22	21	21	20
<b>MARI-LINN</b>	<b>ALL</b>	<b>216</b>	<b>173</b>	<b>185</b>	<b>185</b>	<b>187</b>	<b>188</b>	<b>187</b>	<b>184</b>	<b>184</b>	<b>183</b>	<b>177</b>	<b>176</b>
OPTIONS ACADEMY	KG	N/A	1	1	0	0	1	1	1	1	1	1	1
OPTIONS ACADEMY	1	N/A	2	0	0	0	0	0	0	0	0	0	0
OPTIONS ACADEMY	2	N/A	2	0	0	0	0	0	0	0	1	1	1
OPTIONS ACADEMY	3	N/A	2	0	0	0	0	0	0	0	1	1	1
OPTIONS ACADEMY	4	N/A	4	0	0	0	0	0	0	0	1	1	1
OPTIONS ACADEMY	5	N/A	2	1	1	1	1	1	1	1	1	1	1
OPTIONS ACADEMY	6	N/A	5	0	1	0	1	1	1	2	2	2	2
OPTIONS ACADEMY	7	N/A	4	2	2	2	5	5	5	6	6	5	5
OPTIONS ACADEMY	8	N/A	6	0	0	0	1	4	5	5	7	9	7
OPTIONS ACADEMY	9	N/A	12	2	2	4	5	4	7	12	12	12	11
OPTIONS ACADEMY	10	N/A	20	8	12	11	15	14	23	19	21	24	26
OPTIONS ACADEMY	11	N/A	29	15	19	20	21	23	33	35	36	32	32
OPTIONS ACADEMY	12	N/A	47	43	46	45	52	50	53	53	57	54	53
<b>OPTIONS ACADEMY</b>	<b>ALL</b>		<b>136</b>	<b>72</b>	<b>83</b>	<b>83</b>	<b>102</b>	<b>103</b>	<b>129</b>	<b>134</b>	<b>146</b>	<b>143</b>	<b>141</b>
STAYTON ELEMENTARY	PreK-3	N/A	5	4	4	9	9	9	9	9	8	8	8
STAYTON ELEMENTARY	PreK-4	N/A	13	10	11	16	16	16	18	20	22	22	22
STAYTON ELEMENTARY	KG	90	85	71	74	74	74	74	74	76	74	74	74
STAYTON ELEMENTARY	1	112	82	83	84	86	83	84	83	83	84	84	83
STAYTON ELEMENTARY	2	90	84	82	85	85	89	90	90	90	90	91	91
STAYTON ELEMENTARY	3	86	97	83	81	82	82	82	81	80	81	82	83
<b>STAYTON ELEMENTARY</b>	<b>ALL</b>	<b>378</b>	<b>366</b>	<b>333</b>	<b>339</b>	<b>352</b>	<b>353</b>	<b>355</b>	<b>355</b>	<b>358</b>	<b>359</b>	<b>361</b>	<b>361</b>
STAYTON HIGH	9	189	182	205	203	201	203	200	198	196	193	195	194
STAYTON HIGH	10	201	152	185	185	187	187	186	178	178	174	172	170
STAYTON HIGH	11	168	136	147	149	147	146	145	141	138	136	135	135
STAYTON HIGH	12	163	135	143	145	147	144	142	140	137	133	134	134
Early College (off campus)		28	14	4	15	15	15	16	15	15	16	16	16
<b>STAYTON HIGH</b>	<b>ALL</b>	<b>721</b>	<b>619</b>	<b>684</b>	<b>697</b>	<b>697</b>	<b>695</b>	<b>689</b>	<b>672</b>	<b>664</b>	<b>652</b>	<b>652</b>	<b>649</b>

School Name	Grade	March '20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
STAYTON INTERMEDIATE	4	83	86	91	91	92	93	92	92	94	94	97	97
STAYTON INTERMEDIATE	5	102	72	92	93	93	93	94	94	94	94	92	93
STAYTON INTERMEDIATE	ALL	185	158	183	184	185	186	186	186	188	188	189	190
STAYTON MIDDLE	6	138	67	87	84	85	86	88	88	86	86	87	87
STAYTON MIDDLE	7	108	105	70	71	71	70	72	69	71	74	73	74
STAYTON MIDDLE	8	136	116	114	110	111	109	108	109	107	107	104	105
STAYTON MIDDLE	ALL	382	288	271	265	267	265	268	266	264	267	264	266
SIS/SMS TOTAL	ALL	567	446	454	449	452	451	454	452	452	455	453	456
SUBLIMITY	KG	45	33	33	32	33	33	33	33	32	32	32	32
SUBLIMITY	1	36	23	40	40	40	40	39	39	41	41	41	40
SUBLIMITY	2	43	45	32	32	32	32	31	31	31	31	31	31
SUBLIMITY	3	42	31	46	46	46	46	45	45	45	45	45	45
SUBLIMITY	4	42	42	38	38	38	38	38	37	36	36	36	36
SUBLIMITY	5	42	39	44	44	45	45	43	43	43	43	43	43
SUBLIMITY	6	45	43	38	37	37	37	38	38	38	37	38	38
SUBLIMITY	7	57	40	52	52	51	51	51	51	51	51	51	51
SUBLIMITY	8	34	41	42	42	42	42	42	42	42	42	42	42
SUBLIMITY	ALL	386	337	365	363	364	364	360	359	359	358	359	358
NSSD	<b>TOTAL</b>	<b>*2296</b>	<b>2077</b>	<b>2093</b>	<b>2116</b>	<b>2135</b>	<b>2153</b>	<b>2148</b>	<b>2151</b>	<b>2151</b>	<b>2153</b>	<b>2145</b>	<b>2141</b>
Students registered w/ WESD to homeschool			<b>148</b>	<b>144</b>	<b>154</b>	<b>138</b>	<b>141</b>	<b>136</b>	<b>133</b>	<b>133</b>	<b>120</b>	<b>117</b>	<b>118</b>
Students Enrolled in Virtual Public Charter Sch.			<b>86</b>	<b>72</b>	<b>79</b>	<b>79</b>	<b>84</b>	<b>84</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>81</b>	<b>84</b>
<b>3% of total NSSD student population= 79.62 ~ This is the number of students that can be enrolled in virtual charter schools before the cap is reached and students will no longer be released by NSSD</b>													
Notes													

\* The March 2020 Board report shows enrollment at the time of the initial COVID school closure.

NSSD receives Preschool Promise Grant monies for preschool grades but does not receive state funding like grades K-12/Transitions



**North Santiam School District  
BOARD OF DIRECTORS**

**SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR**

Version 2, Updated 08/2022

**These agenda items typically occur every month so have not been repeated below:**

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
  - ASB Report-ASB President or designee
  - Superintendent's Report
  - Business Director's Report
  - Student Services Report
  - Informational Reports including: field trips, enrollment & upcoming events
  - Licensed Union Rep. Report
  - Stayton City Council Liaison Report
3. Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies

**These items may appear as needed but may not happen at the same time every year:**

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

**July**

**Traditional Location: Santiam Room**

**Annual Agenda Items:**

1. Approve Board Goal Strategies for upcoming year (done annually)
2. (Next Applicable in 2023) Approve Board/District Goals – every three years
3. Supt. Evaluation Document Approval
4. Approval of Board Operating Protocol
5. Annual Organizational Agenda Items (list copied from OSBA website)  
*(the Annual Organizational Items must occur before July 31 but can be done in June during a non-election year, if the Board chooses to not have a July meeting)*

- Swear in recently elected and appointed directors, who must take an oath of office before assuming duties. Elect the board chair and vice chair. (ORS 332.005(2), 332.040)

*\*\*\*if a new student representative has been selected, they can swear in during the month of the first meeting they attend\*\**

- Make sure the following positions are designated:
  - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
  - Business manager or deputy clerk, or both.
  - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
  - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
  - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
  - Legal counsel.
- Determine fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Set a borrowing limit for the custodian of funds.
- Establish dates, time and place of regular monthly board meetings.
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Review status of Local Public Contract Review Board and rules. (ORS 279A.060)
- English Learners In Oregon Annual Report (comes out annually from ODE in June)
- Approve list of low-impact pesticides for use according to the integrated pest management plan ORS 634.705 (5)
- Under new business:
  - Appoint members of standing committees.
  - Approve personnel changes.
  - Approve contracts for payment. (ORS 332.075(2-3))

## **Other Activities/Events**

- OSBA Annual Conference (Bend)
- SummerFest (last Saturday in July)

## August

### **Traditional Location: SES Cafeteria**

#### **Leadership Team Goal Workshop (early August)**

1. Review standing Board/District Goals and present any new Board strategies
2. Receive end of year reports & upcoming year goals from NSSD Leadership Team

### **Traditional Location: Santiam Room**

#### **Regular Session Annual Agenda Items:**

1. Projected Student Enrollment
2. New Excise Tax Rate Approval
3. Board members choose their “buddy school”
4. TELL Survey Results

## **Other Activities/Events**

- Safe Schools Training on Mandatory Reporting (online)
- Lyons Fire Dept Car Show
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

## September

### **Traditional Location: Santiam Room**

#### **Annual Agenda Items:**

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. TAG Program Report
  - a. Number of Student Identified and the screening process
  - b. Supports/Programs offered

#### **Other Activities/Events**

- Safe Schools Training on Mandatory Reporting-due to be completed this month
- **National School Staff Appreciation Days During This Month-** I.T. Professionals Day, Arts in Education Week

## October

### **Traditional Location: Santiam Room**

#### **Annual Agenda Items:**

1. Stayton Booster Club Report (projects, membership, etc) - Club President
2. Division 22 Report-Assoc. Superintendent
3. Professional Development Report – Assoc. Superintendent or designee
4. Student Investment Account Quarterly Report (due to ODE 10/31)
5. Previous Stayton High school year data
  - a. Graduation/Completer rates
  - b. On-Track to Graduate rates for upcoming 10-12 graders
  - c. College Credits Earned
  - d. CTE Enrollment (demographics if possible)
  - e. Percentage of Students Involved in Co-Curricular Activities
  - f. Percentage of Students Involved in Activities/Clubs with Service

#### **Other Activities**

- State-Wide Licensed In-Service Day
- OSBA Regional Meetings

- **National School Staff Appreciation Days During This Month**-Custodial Workers, School Bus Safety Week, Farm to School Month, Walk to School Day, Coaches Day, School Lunch Week, Red Ribbon Week, Bullying Prevention Month, School Principal Month

## November

**Traditional Location: Santiam Room**

**Annual Agenda Items:**

1. Exit Interview Survey Results (Oct or Nov)- HR Director
2. OSBA Elections
3. Master Facilities Plan Review and Revisions—Facilities Director
4. State/District Report Cards-Assoc Supt (Nov or Dec)

**Other Activities/Events**

- OSBA Annual Conference
- **National School Staff Appreciation Days During This Month**-School Psychologist Week, School Resource Officer Day, Education Support Professionals Day, Substitute Educators Day

## December

**Traditional Location: Santiam Room**

**Annual Agenda Items:**

1. District-wide AVID Report – District AVID Coordinator/Assoc Supt.
2. Special Education Report -Special Ed Director
  - a. Must include the Abbreviated School Day Notice & Acknowledgement (see ISST)

## January

**Traditional Location: Stayton Middle School**

**Annual Agenda Items:**

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years)-Superintendent
4. Proposed List of Budget Committee Members and Budget Calendar-Business Director
5. Audit Review-Business Director (may also be joined by reps from auditing firm)
6. Student Investment Account Quarterly Report (due to ODE 01/31)
7. Annual report of all pesticide applications from the previous year-IPM Program Coord
8. Current Year Goals Progress -Superintendent

## **Other Activities/Events**

- Classified In-Service Day

## **Board Secretary Tasks:**

- File notice of district board election ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

## February

### **Traditional Location: Stayton Elementary School**

#### **Annual Agenda Items:**

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Approval of Budget Committee Members and Calendar-Business Director

#### **Board Secretary Tasks:**

- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

## **Other Activities/Events**

- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet
- Booster Club Annual Auction
- National School Staff Appreciation Days During This Month-School Bus Driver Appreciation Day

## March

### **Traditional Location: District Office/Santiam Room**

#### **Special Session:( first week in March)**

1. Renewal of Contracts (Licensed/Administrative)

### **Traditional Location: Mari-Linn School**

#### **Regular Session Annual Agenda Items:**

1. School Spotlight-School Admin
2. School Calendar Adoption (typically between now and May)
3. Superintendent Evaluation Forms to Board members
4. Projected Enrollment for Budget (review of 2<sup>nd</sup> period ADM)-in Bus. Director's report

### **Board Secretary Tasks:**

- Distribute Evaluation Forms/Links to Board members
- Provide Reminder of Board Elections Filing Due Date (if applicable)

**National School Staff Appreciation Days During This Month**-Music in our Schools Month and Classified School Employee's Week

## April

**\*Prior to April meeting, the individual scores from the Supt Eval must be compiled so they are available to review during the meeting\* - Board Volunteer or Board Secretary**

**Traditional Location: Sublimity School**

### **Annual Agenda Items:**

1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. Student Investment Account Quarterly Report (due to ODE 4/31)
4. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July
5. (Next Applicable 2022) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July – only done every three years.
6. (Next Applicable 2023) Discuss timelines for board self-evaluation (ever two years). The process should be completed by the June board meeting.
7. Review Consolidated Scores~ Superintendent Evaluation (Board only/Exec session)

### **After April Meeting**

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

### **Board Secretary Tasks**

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1<sup>st</sup>.
- After meeting, send Board self-evaluation forms

**National School Staff Appreciation Days During This Month**- School Library Month, Administrative Professional Day

## May

**Traditional Location: Stayton High School**

### **Prior to Board Meeting:**

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

### **Annual Agenda Items:**

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)
4. WESD Local Service Plan List of Services Taken-Supt or Business Director
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey
7. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
8. Approve contract extension of Superintendent

### **Board Secretary Tasks**

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1<sup>st</sup>.

**National School Staff Appreciation Days During This Month**-Teacher Appreciation Week, Principal's Day, School Lunch Hero Day, School Nurse Day, Speech Pathologists Day

## June

**Traditional Location: Santiam Room**

### **Special Session/Budget Hearing (prior to Regular Session):**

Review of Budget Documents/Resolutions: Business Director

### **Regular Session Annual Agenda Items:**

1. Budget Approval
2. Resolution~ Budget Reserves (DBDB)-Business Director
3. Professional Development Report – Assoc. Superintendent or designee
4. Acknowledge student reps. for service on the board
5. Select student representative to the school board for following year (June-Aug)
6. Community Wide Activities in Schools for Previous Year (in written report)
7. Goal Workshop Prep (discuss who can attend, who will present)