



2023-24 Board of Directors

Board Chair, Erin Cramer **Board Vice-Chair**, Mackenzie Strawn

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver

Student Representatives to the Board, Benjamin Perez & Lucas Joyce

Superintendent, Lee W. Loving

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

Director of Teaching & Learning, Nicole Duncan

Interim Director of Special Programs, Jeri Harbison-Jones

Director of Nutrition Services, John Barnes

Director of Safety, Security and Health Services, Gary Rychard

Director of Facilities, Dave Parsons

Superintendent/School Board Executive Assistant, Tonia Whisman

Regular Session

Thursday, March 16, 2023 ~ 6:00 PM

Mari-Linn School Cafeteria

641 5th St

Lyons, OR 97358

<https://youtube.com/live/MYzCtvAwHFU?feature=share>

1. CALL REGULAR SESSION TO ORDER

The Regular Session of the North Santiam School District's Board of Directors is called to order at 6:00 pm. It is an open meeting of the Board and the public is allowed to observe in-person and via livestream on YouTube. On the agenda is a place for public comment. Those attending in-person that wish to address the Board during this time must complete an Intent to Submit Public Comment form available near the room entrance prior to this point in the agenda. Those attending virtually must have registered online prior to 4:00 pm in order to receive the Zoom meeting link.

Speakers may offer objective criticism of school operations and programs, however, the law prohibits the Board from hearing complaints regarding any personally identifiable District staff member. The Board asks anyone wishing to communicate a complaint of this manner to follow the proper administrative process in Board policy KL (Public Complaints). This information is available on the District website.

ACKNOWLEDGEMENT OF BOARD MEMBERS PRESENT: ALISHA OLIVER

PLEDGE OF ALLEGIANCE: ALISHA OLIVER

2. AGENDA APPROVAL

Changes to the agenda after posting on March 10, 2023 will be acknowledged:

Added Attachments-

*5.0-Resolution #031623B-Bond Refinance

*8.1-02.16.23 Meeting Minutes-DRAFT

Removed Agenda Items-

*9.1 (formerly) 2023-24 School Calendar

RECOMMENDED MOTION-AGENDA APPROVAL

I move that the Board approve the agenda as modified.

3. SPOTLIGHT

This item is set aside for informational presentations that are not recurring agenda items. This may include guest speakers and highlights on schools or programs in the District.

3.1. School Spotlight: Mari-Linn/Jeri Harbison

8

ML Board Meeting 3_16_23

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4. STUDENT BUSINESS

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students.

5. BOND REFINANCE *includes Board Action*: PIPER SANDLER & CO

38

Representatives from Piper Sandler & Co. will present options regarding refinancing the 2013 General Obligation Bond.

POSSIBLE MOTION-RESOLUTION 031623B

I move that the Board approve Resolution 031623B to authorize the Superintendent and Business Director to proceed with refinancing the 2013 GO Bond with Piper, Sandler & CO.

Resolution 031623B-Bond Refinance

38

Presentation North Santiam SD 2023 GO Refunding 3-16-23

50

6. REPORTS

6.1. Business Director's Report: Rhonda Allen

70

This standing agenda item is for the Board to receive the monthly financial report from the Business Director as well as other information relating to that department.

Financial Board Report_Feb2023

70

Financial Report PPT- February 2023

78

6.2. Nutrition Services Report: John Barnes

82

Director of Nutrition Services John Barnes will share a proposal regarding potential meal prices for the 2023-24 school year and an update on the status of the new commodities freezer.

NSSD Price Increase Projection 2023-2026

82

6.3. Integrated Guidance Plan* INCLUDES BOARD ACTION*: Nicole Duncan 92

This presentation will inform regarding the new Oregon Integrated Guidance Application, which is an effort by ODE to combine application processes for community engagement, needs assessments, planning, budgeting, and evaluation of six ODE-managed programs: High School Success (Measure 98), Student Investment Account (SIA), Continuous Improvement Planning (CIP), Career and Technical Education (CTE), Every Day Matters Program (attendance) and Early Indicator and Intervention systems.

RECOMMENDED MOTION-INTEGRATED GUIDANCE PLAN

I move that the Board approve the Integrated Guidance Plan and budget as [presented] [modified].

2023 NSSD Integrated Plan Presentation.pptx 92
NSSD_Integrated Planning and Budget 3.16.23 118

6.4. Superintendent's Report: Lee W. Loving

This standing agenda item is for the Board to receive a monthly report from the Superintendent.

6.5. Licensed Union Report

This standing agenda item is to receive regular reports from the Licensed Union representatives.

7. PUBLIC COMMENT

The meeting will now be opened to receive public comment. We value the time and initiative members of the public take to share their thoughts with the Board. The Board's role during public comment is not to immediately respond, but to listen. If there is follow-up necessary, we will direct our Superintendent to do so. Remember that we all model the way for our students, and we ask that everyone share their thoughts respectfully. Should any public comment include complaints regarding a personally identifiable District staff member, the Board chair will direct the speaker to the proper administrative process found in Board policy KL which can be found on the table near the entrance of the room and on the District's website. Those who have completed a public comment card will be called one at a time to step forward (or turn on their cameras/mics) and state their name and relationship to the District. Please note that speakers will have three minutes to express their thoughts.

To submit questions for a follow-up response, please complete the form available near the room entrance or via this link [QUESTIONS](#)

8. CONSENT AGENDA

In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

8.1. Approval of Meeting Minutes 132

The minutes from the previous month's meeting are submitted for Board review and approval.
02.16.23 Regular Session minutes-DRAFT 132

8.2. Approval of New Hires 139

School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts. Changes in licensed staff since the last board meeting are indicated below and on the

attachment. Only new hires require board approval.

New Hires (Board Action Required)

n/a

Resignations

Kaite Hurley (1st grade/SES) effective end of year

Retirements

n/a

March 2023 Licensed Staff Board Summary

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8.3. Additions to List of Licensed Staff Contract Approvals

140

Four names were inadvertently omitted from the list of Licensed staff approvals on March 2, 2023 for the 2023-24 school year. This item allows for Board approval.

Moving from Probationary III to Contract Status

Mandy Elmer (SUB)

Christina Robinson (SHS)

Thomas Smith (SHS)

Two Year Renewal

Megan Schiedler (SHS)

March 2023 Supplemental Rehires - from March 2, 2023

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8.4. JUUL Lawsuit Settlement

Action:

Authorize the superintendent to resolve the lawsuit with JUUL Labs.

Background:

In the Fall 2022, the district filed a lawsuit against manufacturers and purveyors of vaping products, including JUUL Labs Inc, affiliates of JUUL Labs Inc, Altira Group Inc. and several Altria affiliated companies, and other e-cigarette manufacturers and affiliates.

The Superintendent is pleased to announce that JUUL Labs Inc has reached settlements covering thousands of cases, including the claims brought by the district. The proposed settlement agreement with JUUL Labs Inc is expected to provide funding for the district to use in connection with the district's anti-vaping education, cessation, and enforcement programs. Payments will be spread over a period of four years. In exchange, the district will release its claims against JUUL Labs Inc and other JUUL related released parties as specified in the agreement.

The district's opportunity to participate in the settlement on terms proposed by JUUL Labs will expire in early April. Thus, if the board requires additional information, an executive session will be scheduled with legal counsel promptly.

Superintendent's Recommendation:

The superintendent recommends that the board authorize the superintendent to resolve the district's lawsuit with JUUL Labs. The form of the agreement shall be approved by district legal counsel.

8.5. Action on Consent Agenda

RECOMMENDED MOTION-CONSENT AGENDA

Motion that the Board approve the Consent Agenda as [presented] [modified].

9. NEW BUSINESS

9.1. Safety & Security Proposal: Lee Loving

141

Supt. Loving will present options to upgrade security fencing, access control, and camera monitoring systems at each district campus.

RECOMMENDED MOTION

I move that the Board approve the expenditure request to fully fund the Safety & Security Update Plan out of the Capital Improvement Fund.

Security Proposal 2023

141

9.2. Policy Updates/First Reading

143

These policy edits were recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service, typically as a result of new legislation or to revise outdated language. They are presented for a first reading and will be brought back in the following month for a second reading and possible adoption.

FUTURE BOARD APPROVAL

BBBA-Board Member Qualifications

CB-Superintendent

CBC-Superintendent's Contract

IK-Academic Achievement

JFCJ-Weapons in Schools

GCDA/GDDA-Criminal Records Checks/Fingerprinting

SUPERINTENDENT APPROVAL/BOARD NOTIFICATION

GCDA/GDDA-AR-Criminal Records Checks/Fingerprinting

BBBA -Board Member Qualifications

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CB -Superintendent

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CBC -Superintendent's Contract

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IK -Academic Achievement

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JFCJ-Weapons in Schools

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GCDA_GDDA--Criminal Records Check & Fingerprinting

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D2-GCDA_GDDA-AR-Criminal Records Checks-Fingerprinting

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9.3. Resolution #031623A-Schools/Programs Free of Racism

165

Supt. Loving created a committee including Alisha, Laura and Mike to create a 1st draft of a new resolution regarding the Board's commitment to addressing racism. It has been included for further discussion and possible adoption.

POSSIBLE MOTION-RESOLUTION 031623A

I move that the Board approve Resolution 031623A as [presented] [modified].

Res #031623A-Free of Racism

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10. RECURRING ITEMS

10.1. Community Engagement

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools.

10.2. Board Reflection

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during Reports.

10.3. Board Reports/Announcements

This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.

Board Greeter for Next Month:

Possible Future Agenda Items:

11. INFORMATION ONLY

11.1. Field Trip Report:

167

A list of the field trips taken and/or scheduled since the start of the school year has been included in the board packet. New trips scheduled since the last board meeting are highlighted in yellow. Any overnight stays are indicated in red.

Mar 2023 Fieldtrips Board Report

167

11.2. Student Enrollment:

174

Current enrollment is approximately 2,151 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location.

Mari-Linn: 184

Sublimity: 359

Stayton Elementary: 358

Stayton Intermediate/Middle: 452

(SIS: 188 SMS: 264)

Stayton High: 664

Options Academy: 134

Mar 2023 Enrollment Totals

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11.3. Future Agenda Items:

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A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

Agenda Items Annual Calendar rev 9.22

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11.4. Upcoming Board Events & Activities:

Information regarding activities across the District can be found on the website at www.nisantiam.k12.or.us

April 20, 2023 - Regular Session Board Meeting

6:00 pm ~ Sublimity School

May 4, 2023 - Special Session Board Meeting
5:30 pm ~ District Office/Santiam Room

May 11, 2023 - NSSD Budget Committee Meeting
6:00 pm ~ District Office/Santiam Room

May 18, 2023 - Regular Session Board Meeting:
6:00 pm ~ Stayton High School

May 25, 2023 - 2nd NSSD Budget Committee Meeting (if needed)
5:30 pm ~ District Office/Santiam Room

12. ADJOURN

Time:

EQUAL OPPORTUNITY EMPLOYER

The North Santiam School District shall promote nondiscrimination and an environment free of harassment based on an individual's race, color, religion, sex, national origin, gender identity (including gender expression), sexual orientation, disability, marital status or age or because of the race, color, religion, sex, national origin, disability, marital status or age of any other persons with whom the individual associates. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.

Every Student Matters, Make Every Moment Count

Mari-Linn Board Meeting
March 16, 2023

Personal Focus and Mari-Linn Mission and Vision

Have the community view Mari-Linn with a sense of pride and ownership. For all within the community to see Mari-Linn as the future of their community and the students of Mari-Linn to see the community as their future.

Mission: Preparing students at Mari-Linn for college and career readiness through intentional relationships and rigorous instruction.

Vision: Acceptance. Achievement. Perseverance. Kindness.

Building Goals for 2022-23

- Academic Achievement
 - K-2 strong focus on literacy, making great progress toward reading goals
 - Strong Use of AVID strategies in all classrooms
 - Progress on our AVID Plans moving to include Middle School Team
 - Observation and feedback using the BERC rubric and evaluation materials
- Relational Capacity
 - Deep Dive into the Youth Truth Survey
 - Mid Year abbreviated Youth Truth Survey 6-8
 - Increase of time spent on SEL targets
 - Re-engage community
- Identify and Remove Barriers to success
 - Hornet Helpers
 - Classroom Helpers
 - Hornet Hive
 - Erica Vanderlinden
 - Classroom Community Building

Focus Activities

- Move to Pre-COVID learning and student engagement/collaboration
- Re-engage our community
- Personal goal of preparing for the next principal



Pre-COVID Learning and Student Engagement and Collaboration

Field Trips





BIRTHDAY CELEBRATIONS



Building Community in the Classroom



I am somebody.

I was somebody when I came.

I will be a better somebody when I leave.

I am powerful and I am strong.

I deserve the education that I get I here!

I have things to do, people to impress,
and places to go.

Community Engagement













FUNDRAISER
AND
INCENTIVE
DAYS

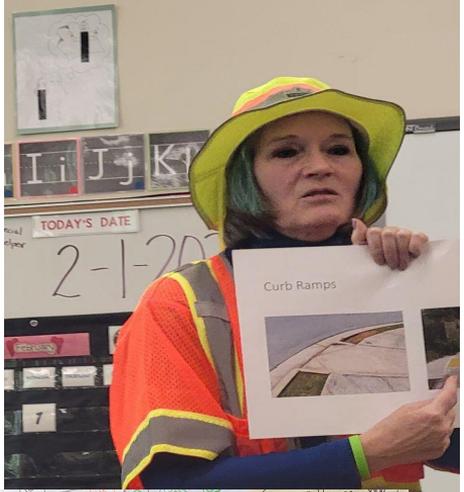


VETERANS
DAY AND
LUNCH
WITH THE
FOOD
DIRECTOR





Career Day







ART GALA



VIP BREAKFAST



Reasons why this is the right time for me
to retire...



Play Shed and Building Improvements



33

School Wide AVID



34

Thoughtful and Meaningful Process



Caring, Professional, Staff

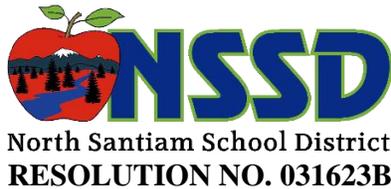
More Time for My Family



Thank You!!!

I appreciate the the love and support I have been given throughout my 27 years in the NSSD. I am more blessed than many to say that I have had a career and a job that I have loved. Mari-Linn is a true extension of my family. I appreciate all that the board does for our students and our future.

You all make a difference.



A RESOLUTION OF NORTH SANTIAM SCHOOL DISTRICT No. 29J, MARION AND LINN COUNTIES, OREGON AUTHORIZING THE ISSUANCE AND PRIVATE NEGOTIATED SALE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2023 TO REFUND ALL OR A PORTION OF THE DISTRICT’S OUTSTANDING GENERAL OBLIGATION BONDS, SERIES 2013; DESIGNATING AN AUTHORIZED REPRESENTATIVE, BOND COUNSEL, UNDERWRITER; AUTHORIZING APPOINTMENT OF A PAYING AGENT, BOND REGISTRAR AND INDEPENDENT REGISTERED MUNICIPAL FINANCIAL ADVISOR; AND AUTHORIZING EXECUTION OF A BOND PURCHASE AGREEMENT.

WHEREAS, Oregon Revised Statutes (“ORS”) Sections 287A.365 to 287A.380 authorize the issuance of obligations to refund outstanding obligations. North Santiam School District No. 29J, Marion and Linn Counties, Oregon (the “District”) is advised it may be desirable to refund all or a portion of the District’s outstanding General Obligation Bonds, Series 2013 (the “Series 2013 Bonds”).

WHEREAS, the Series 2013 Bonds are dated February 20, 2013 and were issued in the original principal amount of \$22,850,000. The Series 2013 Bonds maturing on June 15, 2024 and on any date thereafter are subject to redemption at the option of the District, in whole or in part at any time on and after June 15, 2023, at a redemption price equal to 100% of the principal amount of the Series 2013 Bonds to be redeemed, plus accrued interest thereon to the redemption date. If fewer than all of the Series 2013 Bonds of a maturity are called for redemption, the selection of Series 2013 Bonds within a maturity to be redeemed shall be made by Depository Trust Company in accordance with its operational procedures then in effect.

WHEREAS, the proceeds of the Series 2013 Bonds were used to finance capital improvements and to pay the costs of issuance.

WHEREAS, the proceeds of the General Obligation Refunding Bonds, Series 2023 (the “Series 2023 Bonds”) will be for the purpose of providing funds sufficient to (i) refund all or a portion of the Series 2013 Bonds, and (ii) pay the costs of issuance of the Series 2023 Bonds. The Series 2023 Bonds will be issued as general obligation bonds of the District payable from a direct ad valorem tax upon all of the taxable property within the District in sufficient amount, without limitation as to rate or amount to the extent funds from other legally available resources are not available, to pay the principal of and interest on the Series 2023 Bonds promptly as they become due and payable. The owners of the Series 2023 Bonds shall not have a lien or security interest on the property refinanced with the proceeds of the Series 2023 Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF NORTH SANTIAM SCHOOL DISTRICT NO. 29J, MARION AND LINN COUNTIES, OREGON, AS FOLLOWS:

Section 1. Issuance of Series 2023 Bonds. The Board of Directors of the District authorizes the issuance and private negotiated sale of the Series 2023 Bonds in one or more series. The Series 2023 Bonds shall be issued in denominations of \$5,000 each, or integral multiples thereof, as negotiable general obligation bonds of the District. The Series 2023 Bonds shall be sold at not less than ninety-eight percent (98%) of par value, disregarding any original issue discount or bond insurance premiums. The District authorizes the Superintendent or the Director of Business and Fiscal Services (the “Authorized Representative”), to determine and designate the principal amount, the dated date, interest rates, maturity dates, optional redemption dates and premiums, if any, principal serial maturities, term bond maturity or maturities, with or without premium, denominations, interest payment dates, applicable discount or premium, whether to participate in the Oregon School Bond Guaranty Program or obtain insurance or some other form

of guaranty or security for the payment of the Series 2023 Bonds, to obtain one or more ratings for the Series 2023 Bonds, and such other provisions as are deemed necessary and desirable for the sale and issuance of the Series 2023 Bonds and to determine if all, a portion of, or none of the Series 2013 Bonds are to be refunded.

Section 2. Title and Execution of Series 2023 Bonds. The Series 2023 Bonds shall be entitled “North Santiam School District No. 29J, Marion and Linn Counties, Oregon, General Obligation Refunding Bonds, Series 2023”, or such other name designated by the Authorized Representative, and shall bear the manual or facsimile signature of the Chair of the Board of Directors of the District and the manual or facsimile signature of the Superintendent/Clerk. The Series 2023 Bonds shall be initially issued in book-entry form as a single, typewritten Bond for each maturity and issued in the registered name of the nominee of The Depository Trust Company. The Series 2023 Bonds will be issued without certificates being made available to the Bond holders.

Section 3. Book-Entry-Only System. Ownership of the Series 2023 Bonds shall be recorded through entries on the books of banks and broker-dealer participants and correspondents that are related to entries on The Depository Trust Company book-entry-only system. The Series 2023 Bonds shall be initially issued in the form of a separate single fully registered type-written Bond for each maturity of the Series 2023 Bonds (the “Global Certificates”). Each Global Certificate shall be registered in the name of Cede and Co. as nominee (the “Nominee”) of The Depository Trust Company (the “Depository”) as the “Registered Owner”, and such Global Certificates shall be lodged with the Depository until redemption or maturity of the Series 2023 Bond issue. The Paying Agent shall remit payment for the maturing principal and interest on the Series 2023 Bonds to the Registered Owner for distribution by the Nominee for the benefit of the Bond holder (the “Beneficial Owner” or “Record Owner”) by recorded entry on the books of the Depository participants and correspondents. While the Series 2023 Bonds are in book-entry-only form, the Series 2023 Bonds will be available in denominations of \$5,000 or any integral multiple thereof.

The District has filed with the Depository a Letter of Representation to induce the Depository to accept the Series 2023 Bonds as eligible for deposit at the Depository. The underwriter for the Series 2023 Bonds is authorized to provide the Depository with the Preliminary Official Statement, together with the completed Depository’s underwriting questionnaire.

The execution and delivery of the Letter of Representations and the providing to the Depository of the Preliminary Official Statement and the underwriting questionnaire shall not in any way impose upon the District any obligation whatsoever with respect to persons having interests in the Series 2023 Bonds other than the Registered Owners of the Series 2023 Bonds as shown on the registration books maintained by the Paying Agent and Bond Registrar. The Paying Agent and Bond Registrar, in writing, shall accept the book-entry-only system and shall agree to take all action necessary to at all times comply with the Depository’s operational arrangements for the book-entry-only system. The Authorized Representative may take all other action to qualify the Series 2023 Bonds for the Depository’s book-entry-only system.

In the event the Depository determines not to continue to act as securities depository for the Series 2023 Bonds, or the District determines that the Depository shall no longer so act, then the District will discontinue the book-entry-only system with the Depository. If the District fails to identify another qualified securities depository to replace the Depository, the Series 2023 Bonds shall no longer be a book-entry-only issue but shall be registered in the registration books maintained by the Paying Agent and Bond Registrar in the name of the Registered Owner as appearing on the registration books of the Paying Agent and Bond Registrar and thereafter in the name or names of the owners of the Series 2023 Bonds transferring or exchanging Series 2023 Bonds.

With respect to Series 2023 Bonds registered in the registration books maintained by the Paying Agent and Bond Registrar in the name of the Nominee of the Depository, the District, and the Paying Agent and Bond Registrar shall have no responsibility or obligation to any participant or correspondent of the Depository or to any Beneficial Owner on behalf of which such participants or correspondents act as agent for the Registered Owner with respect to:

(i) the accuracy of the records of the Depository, the Nominee or any participant or correspondent with respect to any ownership interest in the Series 2023 Bonds,

(ii) the delivery to any participant or correspondent or any other person, other than a Registered Owner as shown in the registration books maintained by the Paying Agent and Bond Registrar, of any notice with respect to the Series 2023 Bonds, including any notice of redemption,

(iii) the selection by the Depository of the beneficial interest in Series 2023 Bonds to be redeemed in the event the District redeems the Series 2023 Bonds in part, or

(iv) the payment to any participant, correspondent or any other person other than the Registered Owner of the Series 2023 Bonds as shown in the registration books maintained by the Paying Agent and Bond Registrar, of any amount with respect to principal or interest on the Series 2023 Bonds. Notwithstanding the book-entry-only system, the District may treat and consider the Registered Owner in whose name each Series 2023 Bond is registered in the registration books maintained by the Paying Agent and Bond Registrar as the Registered Owner and absolute owner of such Series 2023 Bond for the purpose of payment of principal and interest with respect to such Series 2023 Bond, or for the purpose of giving notices of redemption and other matters with respect to such Series 2023 Bond, or for the purpose of registering transfers with respect to such Series 2023 Bond, or for all other purposes whatsoever. The District shall pay or cause to be paid all principal of and interest on the Series 2023 Bonds only to or upon the order of the Registered Owner, as shown in the registration books maintained by the Paying Agent and Bond Registrar, or their representative attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligation with respect to payment thereof to the extent of the sum or sums so paid.

Upon delivery by the Depository to the District and to the Registered Owner of a Series 2023 Bond of written notice to the effect that the Depository has determined to substitute a new nominee in place of the Nominee then the word "Nominee" in this Resolution shall refer to such new nominee of the Depository, and upon receipt of such notice, the District shall promptly deliver a copy thereof to the Paying Agent and Bond Registrar.

Section 4. Transfer of Series 2023 Bonds. If the book-entry system is not utilized, the Series 2023 Bonds will be issued in certificate form. Then the Series 2023 Bonds are transferable, or subject to exchange, for fully registered Series 2023 Bonds in the denomination of \$5,000 each or integral multiples thereof by the registered owner thereof in person, or by the owner's attorney, duly authorized in writing, at the office of the Bond Registrar. The Bond Registrar shall maintain a record of the names and addresses of the registered owners of the Series 2023 Bonds. The records of the registered Bond ownership are not public records within the meaning of Oregon Revised Statutes 192.410(4).

All bonds issued upon transfer of or in exchange for Series 2023 Bonds shall be valid general obligation bonds of the District evidencing the same debt and shall be entitled to the same benefits as the Series 2023 Bonds surrendered for such exchange or transfer. All fees, expenses and charges of the Paying Agent and Bond Registrar shall be payable by the District. The Bond Registrar shall not be required to transfer or exchange any Series 2023 Bond after the close of business on record date of the month next preceding any interest payment date or transfer or exchange any Series 2023 Bond called or being called for redemption.

Section 5. Sale of the Series 2023 Bonds. The Series 2023 Bonds may be sold by a private negotiated sale as determined by the Authorized Representative. The Authorized Representative shall determine the requirements for the sale of the Series 2023 Bonds, subject to the provisions of this Resolution that provide the most advantageous terms to the District. The Authorized Representative is authorized to negotiate and execute a bond purchase agreement for a negotiated sale setting forth the terms of the sale of the Series 2023 Bonds.

Section 6. Principal Amount. The principal amount of the Series 2023 Bonds shall be in an amount sufficient to pay (a) the principal of and interest on the Series 2013 Bonds being refunded, and (b) the costs of issuance of the Series 2023 Bonds.

Pursuant to ORS 294.338(4)(c), a supplemental budget is not required to expend proceeds of bonds issued during the current budget period to refund previously issued bonds and the District is authorized to appropriate the proceeds of the Series 2023 Bonds to the refunding of the Series 2013 Bonds being refunded.

Section 7. Payment of Series 2023 Bonds. If the book-entry system is not utilized, the principal of the Series 2023 Bonds shall be payable upon presentation of the Series 2023 Bonds at maturity at the principal corporate trust office of the Paying Agent. Payment of each installment of interest due each year shall be made by check or draft of the Paying Agent mailed on each interest payment date to the registered owner thereof whose name and address appears on the registration books of the District maintained by the Paying Agent as of the close of business on the record date as determined by the Authorized Representative.

Section 8. Form of Series 2023 Bonds. The Series 2023 Bonds shall be issued substantially in the form as approved by the Authorized Representative and Bond Counsel.

Section 9. Security. The Series 2023 Bonds shall be a general obligation of the District. The full faith and credit of the District is pledged to the owners of all the Series 2023 Bonds for the payment of the principal and interest on the Series 2023 Bonds when due. The District shall levy annually, as provided by law, a direct ad valorem tax upon all of the taxable property within the District in sufficient amount, without limitation, to pay the principal of and interest on all the Series 2023 Bonds promptly as they become due and payable. The District covenants with the owners of the Series 2023 Bonds to pledge such ad valorem taxes in sufficient amount to pay the principal of and interest on the Series 2023 Bonds as they respectively become due and payable. Pursuant to ORS 310.145, the District hereby classifies the tax levy described in this section to be taxes imposed to pay the principal and interest on exempt bonded indebtedness and such taxes are not subject to the limits of sections 11 or 11b, Article XI of the Oregon Constitution. The owners of the Series 2023 Bonds shall not have a lien or security interest on the property refinanced with the proceeds of the Series 2023 Bonds. The District may issue additional general obligation bonds on parity with the Series 2023 Bonds.

Section 10. Irrevocable Call and Redemption. The District does authorize the irrevocable call for redemption on June 15, 2023, the earliest redemption date, at par value the principal of the Series 2013 Bonds being refunded. The irrevocable call and redemption of the Series 2013 Bonds being refunded is subject to the sale and delivery of the Series 2023 Bonds with sufficient proceeds of the Series 2023 Bonds to pay the principal of and interest on the Series 2013 Bonds being refunded.

Section 11. Escrow Deposit Agreement and Escrow Agent. The District shall enter into an Escrow Deposit Agreement for the establishment of an Escrow Deposit Fund to which shall be deposited sufficient proceeds from the Series 2023 Bonds to pay the principal of and interest on the Series 2013 Bonds which are being refunded. The Authorized Representative is authorized to designate an Escrow Agent to administer the Escrow Deposit Fund and to execute the Escrow Deposit Agreement for and on behalf of the District.

Section 12. Effect of Refunding. The District determines that, upon deposit into the Escrow Deposit Fund of money or government obligations in an amount calculated to be sufficient to pay the principal of and interest on the Series 2013 Bonds being refunded, such deposit shall fully defease the Series 2013 Bonds being refunded.

Section 13. Appointment of Paying Agent and Bond Registrar. The Authorized Representative is authorized to appoint a Paying Agent and Bond Registrar for the issuance of the Series 2023 Bonds. The Authorized Representative is authorized to negotiate and execute on behalf of the District the Paying Agent and Bond Registrar Agreement. In addition, the District requests and authorizes the Paying Agent and Bond Registrar to execute the Certificate of Authentication as of the date of delivery of the Series 2023 Bonds.

Section 14. Appointment of Bond Counsel. The District hereby appoints the law firm of Mersereau Shannon LLP of Portland, Oregon as Bond Counsel for the issuance of the Series 2023 Bonds.

Section 15. Appointment of Underwriter. Piper Sandler & Co. is appointed as the Underwriter in connection with the issuance of the Series 2023 Bonds.

Section 16. Appointment of Independent Registered Municipal Advisor. The Authorized Representative is authorized to appoint an Independent Registered Municipal Advisor to the District for the issuance of the Series 2023 Bonds.

Section 17. Appointment of Verification Agent. The Authorized Representative is authorized to appoint a verification agent to confirm that the funding the Escrow Deposit Fund is sufficient to pay when due the principal and interest on the Series 2013 Bonds which are being refunded to the redemption date or the final maturity, as the case may be.

Section 18. Printing Series 2023 Bonds. If the Series 2023 Bonds are not in book-entry form, then the Authorized Representative is authorized to contract for the printing of the Series 2023 Bonds. The Authorized Representative may provide for the printing of, in addition to the original issue of Series 2023 Bonds, if any, additional bonds to be printed in blank form as to registration and to be designated by appropriate number for the Bond Registrar for delivery to the registered owner upon transfer or exchange of Series 2023 Bonds. The additional bonds shall bear the dated date of the Series 2023 Bonds, shall be signed by the manual or facsimile signature of the Chair and shall be attested by the manual or facsimile signature of the Superintendent/Clerk and the Paying Agent and Bond Registrar shall manually sign the Certificate of Authentication as of the date of delivery or transfer of the Series 2023 Bonds.

Section 19. Conditional Redemption. Any notice of optional redemption may state that the optional redemption is conditional upon receipt by the Bond Registrar of moneys sufficient to pay the redemption price of such bonds or upon the satisfaction of any other condition, and/or that such notice may be rescinded upon the occurrence of any other event, and any conditional notice so given may be rescinded at any time before payment of such redemption price if any such condition so specified is not satisfied or if any such other event occurs. Notice of such rescission or of the failure of any such condition shall be given by the Bond Registrar to the Registered Owner as promptly as practicable upon the failure of such condition or the occurrence of such other event.

Section 20. Defeasance. The District may defease the Series 2023 Bonds by setting aside, with a duly appointed escrow agent, in a special escrow account irrevocably pledged to the payment of the Series 2023 Bonds to be defeased, cash or direct obligations of the United States in an amount which, in the opinion of an independent certified public accountant, is sufficient without reinvestment to pay all principal and interest on the defeased Series 2023 Bonds until their maturity date or any earlier redemption date. Series 2023 Bonds which have been defeased pursuant to this paragraph shall be deemed paid and no longer outstanding, and shall cease to be entitled to any lien, benefit or security under this resolution except the right to receive payment from such special escrow account.

Section 21. Contract with Registered Owners of Series 2023 Bonds. In consideration of the purchase and acceptance of the Series 2023 Bonds, the provisions of this Resolution and the Series 2023 Bonds shall be deemed to be and shall constitute a contract between the District and the Registered Owners of the Series 2023 Bonds. The covenants and agreements to be performed by or on behalf of the District shall be for the equal benefit, protection and security of the Registered Owners of any and all

Series 2023 Bonds, all of which shall be of equal rank without preference, priority, or distinction among the Series 2023 Bonds.

Section 22. Continuing Disclosure. The District covenants and agrees to comply with and carry out all of the provisions of the Continuing Disclosure Agreement to be entered into in connections with the Series 2023 Bonds. Notwithstanding any other provision of this Resolution, failure by the District to comply with the Continuing Disclosure Agreement will not constitute an event of default; however, any Registered Owner may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section and the Continuing Disclosure Certificate.

Section 23. Preliminary and Final Official Statement. The District shall prepare or cause to be prepared a preliminary official statement for the Series 2023 Bonds which shall be available for distribution to prospective purchasers of the Series 2023 Bonds. The Authorized Representative is authorized to deem such preliminary official statement final pursuant to Rule 15c2-12 of the Securities and Exchange Commission. In addition, the District shall prepare, or cause to be prepared, a final official statement for delivery to the purchasers of the Series 2023 Bonds no later than the seventh (7th) business day after the sale of the Series 2023 Bonds. After determining that the final official statement does not contain any untrue statement of a material fact or omit to state any material fact necessary to make the statements contained in the official statement not misleading in the light of the circumstances under which they are made, the Authorized Representative is authorized to certify the accuracy of the official statement on behalf of the District.

Section 24. Closing of the Sale and Delivery of the Series 2023 Bonds. The Authorized Representative is authorized to determine and execute all the documents and perform any and all other things or acts necessary for the sale and delivery of the Series 2023 Bonds and the refunding and redemption of the Series 2013 Bonds being refunded as herein authorized. Such acts of the Authorized Representative are for and on behalf of and are authorized by the Board of Directors of the District.

Section 25. Post Issuance Compliance Procedures. The Authorized Representative may, and in the event the District participates in the Oregon School Bond Guaranty Program shall, adopt post issuance compliance procedures in substantially the form attached to this resolution as Exhibit A, with such changes as are approved by the Authorized Representative and Bond Counsel, to ensure that the interest on obligations issued by the District which is not included in gross income for federal income tax purposes remains exempt from federal income tax and the obligation of the District to provide continuing disclosure as described in the Continuing Disclosure Certificate, if any, is met.

Section 26. Effective Date. This Resolution shall take effect on the date of its adoption.

ADOPTED by the Board of Directors of North Santiam School District No. 29J, Marion and Linn Counties, Oregon, this 16th day of March 2023.

**NORTH SANTIAM SCHOOL DISTRICT NO. 29J
MARION AND LINN COUNTIES, OREGON**

ATTEST:

By _____
Board Chair, Alisha Oliver

By _____
Superintendent, Lee W Loving

EXHIBIT A

NORTH SANTIAM SCHOOL DISTRICT NO. 29J MARION AND LINN COUNTIES, OREGON POST-ISSUANCE COMPLIANCE PROCEDURE

This Procedure establishes the requirements and procedures for ensuring compliance with federal tax laws and securities laws relating to the issuance and post-issuance monitoring of obligations issued on a tax-exempt basis and related disclosure obligations. This Procedure statement represents the objectives of North Santiam School District No. 29J, Marion and Linn Counties, Oregon (the “Issuer”) and will be adhered to by all employees, officials, and financial representatives affiliated with the Issuer.

The Issuer will provide opportunities for education and training for the parties identified in this procedure in order to facilitate their performance of the responsibilities in this procedure. The Director of Business & Fiscal Services and his or her designated staff are responsible for staying current with any changes in the rules for tax-exempt obligations and disclosure. The Director of Business & Fiscal Services may rely upon outside advisors for assistance and guidance with these matters.

The Director of Business & Fiscal Services will monitor compliance with the guidelines contained in this Procedure as well as any other covenants related to obligations not specifically included herein.

FEDERAL TAX LAW COMPLIANCE

In the case of obligations issued, the interest of which is excluded from income for federal income tax purposes, the Issuer shall comply with all federal tax laws related to tax-exempt obligations and facilities financed with tax-exempt obligations prior to and after issuance of such tax-exempt obligations. The Director of Business & Fiscal Services is assigned the primary responsibility to monitor compliance with federal tax requirements. The Director of Business & Fiscal Services may assign staff responsibility for components of this Procedure.

1. Use of Proceeds

The Director of Business & Fiscal Services will monitor expenditure of obligation proceeds and permit expenditures only as permitted in the authorizing documents and under federal tax law. If any proceeds remain following completion of the project, the Director of Business & Fiscal Services will, in consultation with bond counsel, direct the use of remaining proceeds in accordance with the authorizing documents or to the redemption or defeasance of outstanding obligations.

2. Use of Project Financed

To maintain the tax-exempt status of the obligations, the projects financed must be used for governmental purposes during the life of the obligation issue except for permitted de minimus amounts or remedial actions. The Director of Business & Fiscal Services will monitor and maintain records regarding any private use by third parties (including business corporations, partnerships, limited liability companies, associations, non-profit corporations, natural persons engaged in trade or business activity, and the United States of America and any federal agency) of the project financed with tax-exempt obligations. The Director of Business & Fiscal Services will consult with the Issuer’s bond counsel prior to any private use of the project (including sale or lease of all or a portion of the project, easements, use arrangements,

management contacts, preference arrangements, “naming rights” contract, “public-private partnership” arrangements, or any similar use arrangement that provides special legal entitlements for the use of the obligation financed property) to obtain federal tax advice in whether that use arrangement, if put into effect, will be consistent with the restrictions on private business use. If the Director of Business & Fiscal Services determines that the use of obligation proceeds or obligation financed projects is different from the covenants and representation in the tax certificate, the Director of Business & Fiscal Services will contact bond counsel in a timely manner. The Issuer will work with bond counsel to implement any remedial action necessary to preserve the tax-exempt status of the obligations.

3. Arbitrage Rebate

Arbitrage is the difference (profit) earned from investing tax-exempt proceeds in investments that have a higher yield than the yield on the obligation issue. The Director of Business & Fiscal Services will monitor ongoing compliance with regards to arbitrage rebate obligations of the Issuer for each obligation issue.

A. Timeline – an arbitrage rebate installment payment is required to be paid no later than 60 days after the end of every 5th obligation year throughout the life of an obligation issue and within 60 days of retirement of the obligations.

B. Schedule – the Director of Business & Fiscal Services will maintain a schedule of each obligation issue and the 5th obligation year. The Director of Business & Fiscal Services shall review the schedule no less than annually to determine when a 5th obligation year is approaching. Arbitrage rebate calculations on outstanding obligation issues may be performed as often as annually or in alternating years, but never longer than the 5th year.

C. Calculations – the Issuer has the option to perform arbitrage calculations internally or to contract with a third party provider for arbitrage rebate calculations and preparation of IRS Form 8038-T (Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate). The Issuer will either complete the calculations internally or provide a third party provider with copies of all applicable records 30 to 60 days before the reporting deadline for the third party provider to prepare the arbitrage calculations and submit a report and IRS Form 8038-T, if applicable, to the Issuer. If positive arbitrage exists at the end of a 5th year obligation period, the Issuer will prepare payment to submit with IRS Form 8038-T. Upon redemption of an obligation issue, a payment of 100% of the amount due must be paid no later than 60 days after the discharge date.

D. Yield Restriction – The Director of Business & Fiscal Services will monitor ongoing compliance with regards to yield restriction. Interim arbitrage calculations will be used to evaluate investment strategies or optional elections that may reduce future rebate liabilities.

E. Yield Reduction Payments – If the Issuer fails to expend all amounts required to be spent as of the close of any temporary period specified in the Tax Certificate (generally three years for proceeds of a new money issue and 13 months for amounts held in a debt service fund), the Director of Business & Fiscal Services will determine and pay any required yield reduction payment.

F. Exceptions – there are exceptions to the general rebate requirements applicable to government obligation proceeds: the most common being the small issuer exception and spending exceptions. The Director of Business & Fiscal Services shall consult with the Issuer’s bond counsel to determine if any exceptions to rebate apply. The small issuer exception applies if the total principal amount

of tax-exempt governmental obligations of the Issuer issued by or on behalf of the Issuer and subordinate entities during the calendar year, including the new issue, will not be greater than \$5,000,000, plus such additional amount not in excess of \$10,000,000 as is to be spent for the construction of public school facilities. If the small issuer exception does not apply, the Director of Business & Fiscal Services will monitor expenditures prior to semi-annual target dates for any expected spending exception outlined in the tax certificate for each issue (the six-month, 18-month, or 24-month spending rebate exceptions) to determine if the Issuer met the spending exception.

G. “Bona fide” debt service funds – when possible, debt service funds will be accounted for and funded to achieve a proper matching of revenues with principal and interest payments within each obligation year so the earnings are exempt from arbitrage.

H. Advance Refunding Escrows – State and Local Government Securities (SLGs) are commonly used for refunding escrows to yield restrict the investments. There are times when the purchase of open-market securities will be required. The Director of Business & Fiscal Services will ensure SLGS and any open market securities purchased for a refunding escrow account meet the yield restriction requirement and any purchase requirements of the Internal Revenue Code of 1986, as amended (the “Code”).

4. Information Filing and Monitoring

At the time of issuance and throughout the life of the obligation issue, issuers of governmental obligations must comply with certain information filing requirements under §149(e) of the Code. The Director of Business & Fiscal Services shall work with the Issuer’s bond counsel to complete and file each applicable form by the required due date after each obligation issue.

A. Tax-exempt obligations: IRS Form 8038-G (Information Return for Tax-Exempt Governmental Obligations) must be filed by the 15th day of the second calendar month following the quarter in which the obligations were issued. For example, the due date of Form 8038-G for obligations issued on February 15th is May 15th.

B. IRS Form 8038-T (Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate) must be filed within 60 days after each five-year period reporting deadline or within 60 days after the debt is retired, if arbitrage rebate applies (See Section 3).

5. Reimbursement Resolutions

The Director of Business & Fiscal Services is responsible for ensuring that Reimbursement Resolutions are prepared in accordance with §1.150-2 of the U.S. Treasury regulations for projects the Issuer intends to finance with obligations.

RECORDS RETENTION

The Director of Business & Fiscal Services shall maintain the following records for the life of the obligation issue, and for the life of any obligation issue that refunds the obligation issue, and for a period of three years thereafter:

1. The obligation transcript (including the Official Statement, Board minutes and resolutions authorizing issuance, trustee statements, and bond counsel opinion);
2. Documentation showing expenditure of obligation proceeds, including receipts, purchase contracts, construction contracts, progress payments, invoices, cancelled checks, and payment of obligation issuance costs;
3. Documentation evidencing use of obligation-financed property by public and private sources (i.e., copies of management contracts, leases, user agreements);
4. Documentation evidencing all sources of payment or security for the obligations;
5. Documentation pertaining to any investment of obligation proceeds (including the amount of each investment, the date the investment is made, the date the investment matures, the sale date, the interest rate and/or yield, the actual investment income received, SLGs subscriptions, yield calculations, guaranteed investment contracts, and records of interest earnings on reserve funds).
6. Arbitrage rebate reports prepared internally and by outside consultants.
7. If applicable, information, records and calculations showing that, with respect to each obligation issue, the Issuer was eligible for the “small issuer” exception or one of the spending exceptions to the arbitrage rebate requirements.
8. All tax returns and other communication related to the obligations such as certificates, forms and returns filed with the IRS.

FEDERAL SECURITIES LAW COMPLIANCE

The Issuer will comply with all continuing disclosure agreements under SEC Rule 15c2-12 (the “Rule”). The Rule prohibits any broker, dealer, or municipal securities dealer from acting as an underwriter in a primary offering of municipal securities unless the issuer promises in writing to provide certain ongoing information. The annual financial information is to be sent to the MSRB or as designated by the SEC. The Director of Business & Fiscal Services will coordinate with staff, and may engage a dissemination agent, counsel or other professionals to assist in performing the actions listed below:

1. Compile and maintain a set of currently effective continuing disclosure agreements of the Issuer (the “Current Agreements”).
2. Ensure that all necessary financial and operating data is filed in the manner and by the filing dates set forth in the Current Agreements. The Director of Business & Fiscal Services shall review the Current Agreements annually prior to the filing dates keeping in mind the information and timing requirements may differ between Current Agreements. As part of the annual review, the Director of Business & Fiscal Services shall also review prior filings made within the past five years and the Director of Business & Fiscal Services will remedy any late or missing filings.
3. Keep a calendar of filing dates required under the Current Agreements and subscribe to notification services made available through the EMMA system.

4. Monitor the occurrence of the following events and/or other events set forth in the Current Agreements and shall provide notice of the same in the manner required by the applicable Current Agreement (likely within 10 days of occurrence):

- a. Principal and interest payment delinquencies;
- b. Non-payment related defaults, if material;
- c. Unscheduled draws on debt service reserves reflecting financial difficulties;
- d. Unscheduled draws on credit enhancements reflecting financial difficulties;
- e. Substitution of credit or liquidity providers, or their failure to perform;
- f. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Obligations, or other events affecting the tax status of the Obligations;
- g. Modifications to rights of Obligation holders, if material;
- h. Obligation calls, if material, and tender offers;
- i. Defeasances;
- j. Release, substitution or sale of property securing repayment of the Obligations, if material;
- k. Rating changes;
- l. Bankruptcy, insolvency, receivership or similar event of the Issuer;
- m. The consummation of a merger, consolidation, or acquisition involving the Issuer, or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- n. Appointment of a successor or additional trustee or the change of name of a trustee, if material.
- o. Incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material;
- p. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

5. The Director of Business & Fiscal Services shall review drafts of any official statement for a new offering of securities and with assistance from its financial advisor, dissemination agent, counsel, or other agents of the Issuer, as applicable, shall determine that the official statement accurately and completely describes the Issuer's continuing disclosure compliance history within the five years prior to the date of the official statement. This compliance review is not intended to limit the Issuer's other reviews of or diligence procedures relating to its official statements.

6. The Director of Business & Fiscal Services shall arrange for annual disclosure training with bond counsel for the Director of Business & Fiscal Services and designated staff to include education on these procedures and the disclosure obligations under federal and state securities laws.

Refunding General Obligation Bonds 101: North Santiam School District

Brendan Watkins
Vice President
Piper Sandler

First, what is a General Obligation Bond?

- **“Bonds” are loans that are broken into pieces and sold to investors.**
- **“General Obligation Bonds” are secured by property taxes and District’s “full faith and credit”.**
- **Bond levy is not limited by Measure 5 or Measure 50.**
- **GO bonds are considered to be the highest quality credit a school district can offer to market.**
- **Interest on GO bonds is generally exempt from both federal and state income taxes, so interest rate paid by the District is lower.**

Calculating the Tax Rate for Bond Levy

- Debt service is payable from a dedicated property tax levy in addition to operating levy.
- Bond levy rate is calculated annually by the County Assessor:

$\frac{\text{Debt Service + Delinquencies}}{\text{(District AV/1,000)}} = \text{Bond Levy Rate}$	$\frac{\$950,000 + 50,000}{(\$1 \text{ billion}/1,000)} = \1.00	$\frac{\$950,000 + 50,000}{(\$500 \text{ million}/1,000)} = \2.00
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- Districts CANNOT guarantee a rate; actual rate paid will depend on AV in future.

Refinancing Basics

- **Similar to a mortgage, the District's outstanding debt can be refinanced (or refunded)**
 - ✓ **Issue new debt to pay off existing debt with savings to taxpayers.**
 - ✓ **Also gives the District opportunity to adjust debt service (and related tax levy) to fit strategic plans**
- **Savings measured by comparing status quo debt service with the new debt service**
 - ✓ **Total savings compares the nominal total debt service of old vs. new bonds.**
 - ✓ **Net Present Value (NPV) savings discounts future savings into today's dollars**

Refinancing Structuring Options

- **Many options to structure savings:**
 - ✓ **Uniform = roughly equal annual savings**
 - ✓ **Levy Gap = debt service is concentrated to create desired timing for stepdown in levy**
 - ✓ **Early Payoff = savings are backloaded in final year or years**
- **District's 2013 GO Bonds are refinanceable with considerable savings, also present potential restructuring opportunity.**
 - ✓ **Debt service savings means a reduction in taxes paid by taxpayers. Does not result in direct savings to District.**

Numerical Analysis

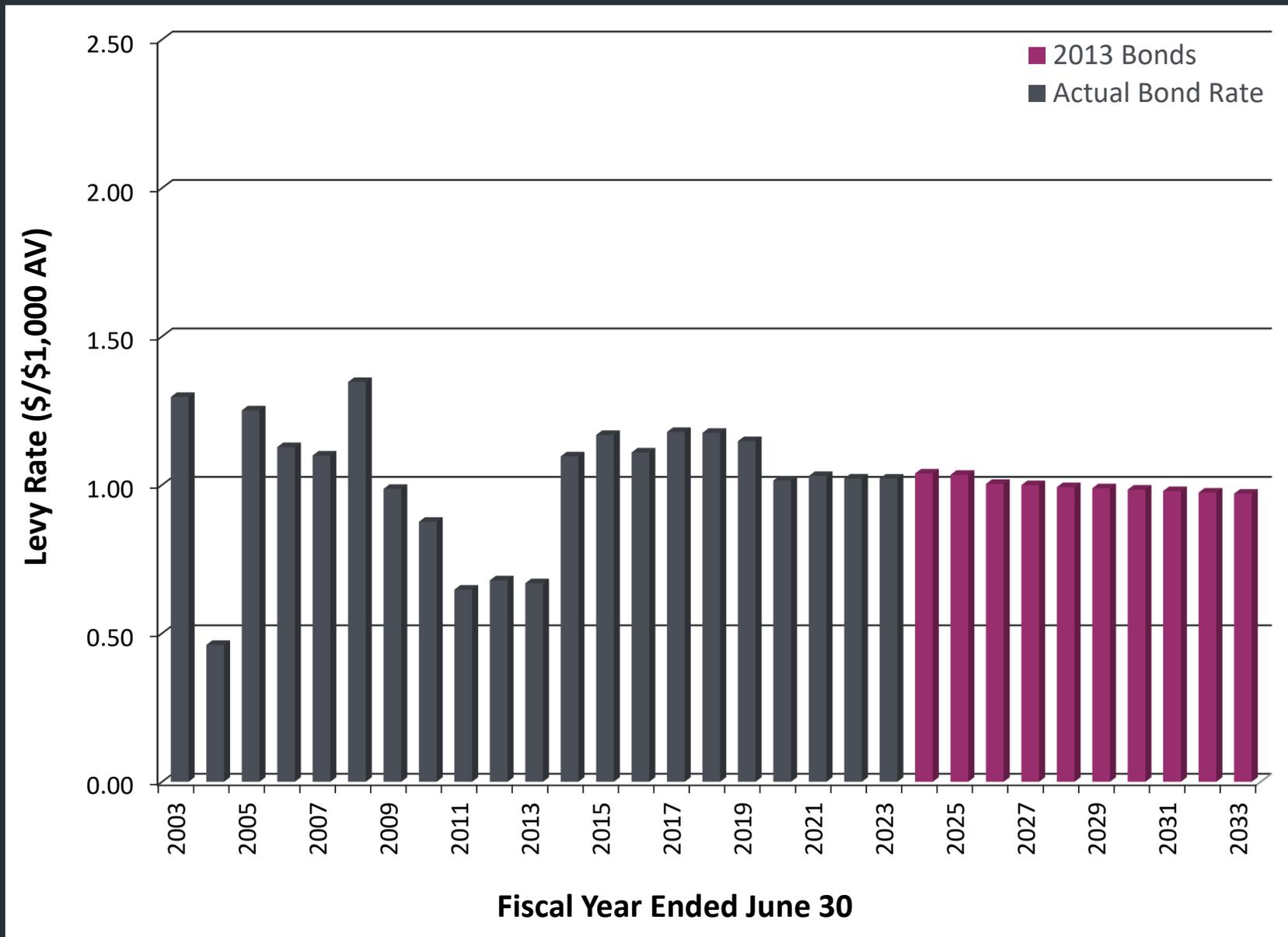
District Background - Detailed Levy Rate History

Fiscal Year ⁽¹⁾	Outstanding General Obligation Bonds					Total Assessed Value	% Total AV Growth	Actual Bond Rate	Taxes Collected ⁽²⁾	Projected Bond Rate
	Debt Service									
	Stayton Bonds	1998 Bonds	2008 Bonds	2013 Bonds	Total					
2003	\$ 629,085	\$ 306,620			\$ 935,705	\$ 784,938,814	---	1.2963		
2004	631,495	309,545			941,040	807,393,472	2.86%	0.4611		
2005	624,317	307,235			931,552	851,686,940	5.49%	1.2510		
2006	617,711	829,898			1,447,609	890,254,781	4.53%	1.1274		
2007	111,250	837,348			948,598	949,228,767	6.62%	1.0990		
2008	105,650	832,828	76,379		1,014,856	1,003,310,491	5.70%	1.3463		
2009			810,463		810,463	1,060,751,384	5.73%	0.9867		
2010			813,200		813,200	1,090,141,429	2.77%	0.8758		
2011			815,125		815,125	1,104,937,828	1.36%	0.6471		
2012			821,238		821,238	1,136,188,657	2.83%	0.6785		
2013			831,000		831,000	1,151,026,178	1.31%	0.6689		
2014				1,305,297	1,305,297	1,190,755,349	3.45%	1.0961		
2015				1,355,925	1,355,925	1,230,322,972	3.32%	1.1682		
2016				1,411,025	1,411,025	1,271,962,333	3.38%	1.1093		
2017				1,474,225	1,474,225	1,313,034,941	3.23%	1.1783		
2018				1,520,025	1,520,025	1,357,750,111	3.41%	1.1754		
2019				1,561,825	1,561,825	1,423,969,038	4.88%	1.1474		
2020				1,597,138	1,597,138	1,499,817,367	5.33%	1.0149		
2021				1,637,813	1,637,813	1,573,560,061	4.92%	1.0300		
2022				1,676,788	1,676,788	1,625,530,801	3.30%	1.0215		
Latest	2023			1,723,588	1,723,588	1,734,055,360	6.68%	1.0211		
	2024			1,761,988	1,761,988	1,786,077,021	3.00%		95.0%	1.04
	2025			1,807,188	1,807,188	1,839,659,331	3.00%		95.0%	1.03
	2026			1,853,788	1,853,788	1,894,849,111	3.00%		97.5%	1.00
	2027			1,901,588	1,901,588	1,951,694,585	3.00%		97.5%	1.00
	2028			1,945,388	1,945,388	2,010,245,422	3.00%		97.5%	0.99
	2029			1,996,125	1,996,125	2,070,552,785	3.00%		97.5%	0.99
	2030			2,046,525	2,046,525	2,132,669,368	3.00%		97.5%	0.98
	2031			2,097,325	2,097,325	2,196,649,450	3.00%		97.5%	0.98
	2032			2,148,875	2,148,875	2,262,548,933	3.00%		97.5%	0.97
	2033			2,205,000	2,205,000	2,330,425,401	3.00%		97.5%	0.97

(1) Fiscal years ended June 30.

(2) Assumes collection year delinquencies will be offset by back tax collections.

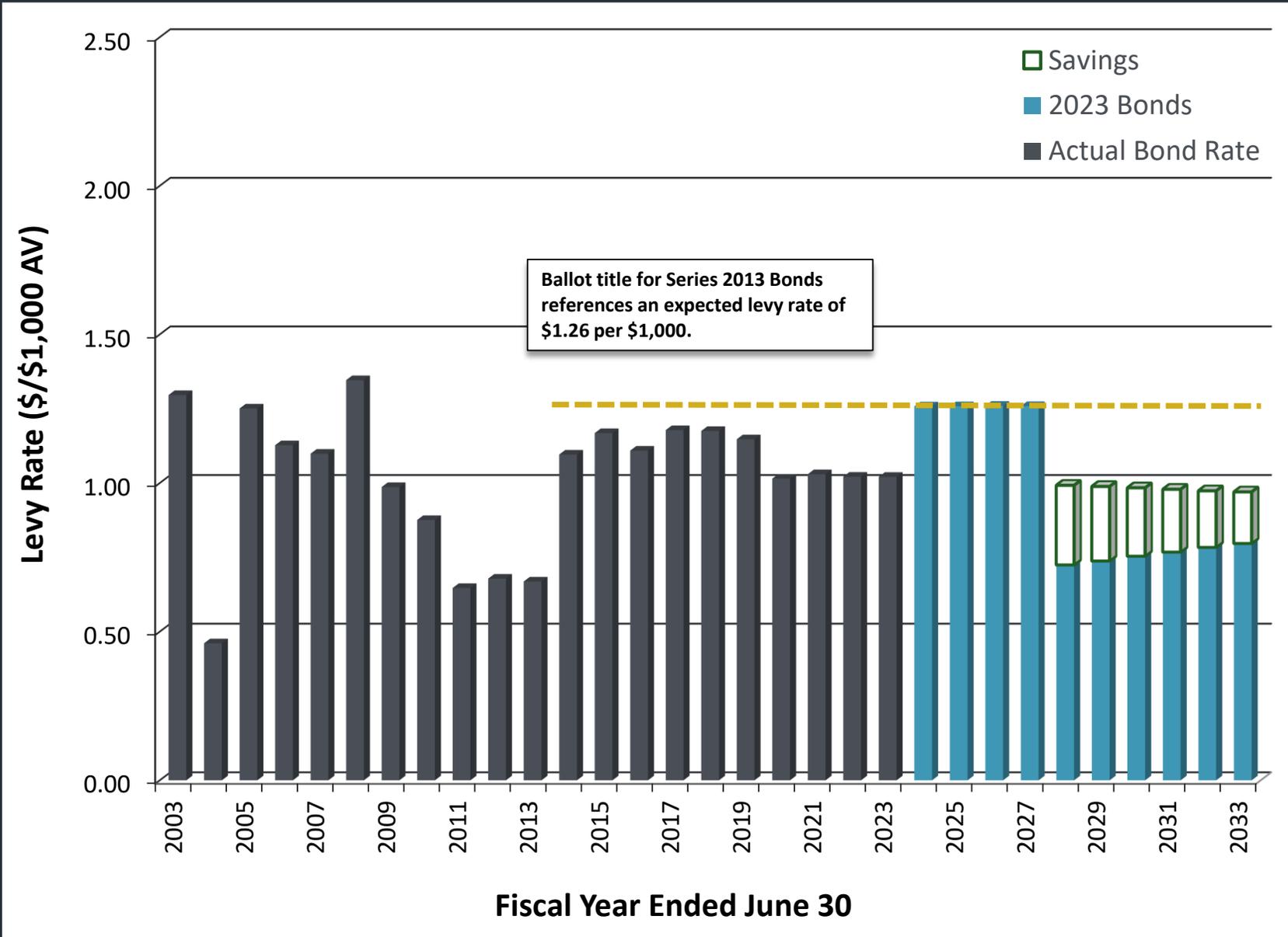
District Background - Actual and Projected Levy Rates



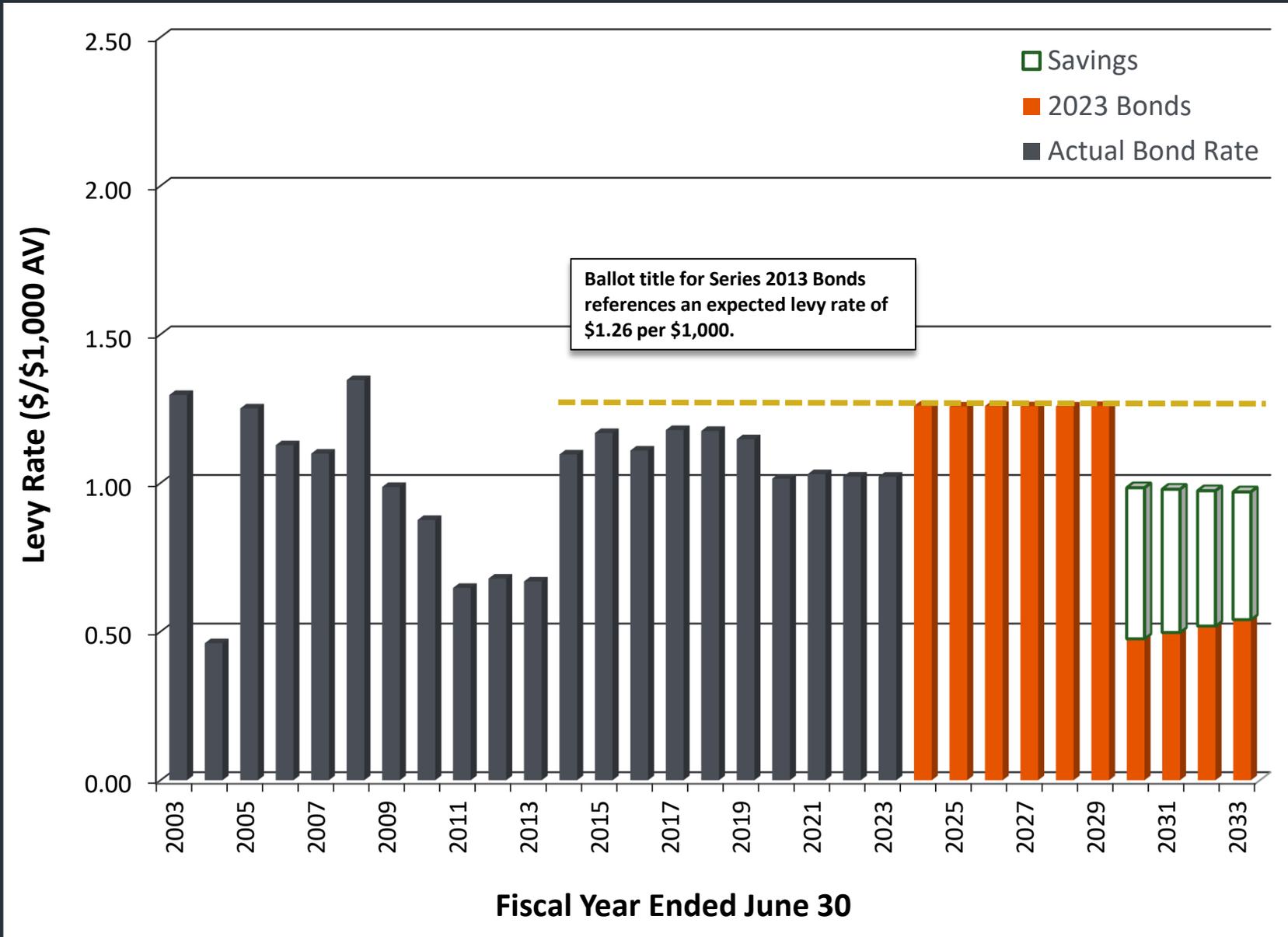
Summary of Refunding Scenarios

Structure	Uniform (Base Case)	Fill Bond Levy to \$1.26		
		Gap Created in 2028	Gap Created in 2030	Early Refunding Bond Payoff
Par Amount	\$14,545,000	\$14,690,000	\$14,755,000	\$14,765,000
Dated Date	6/15/2023	6/15/2023	6/15/2023	6/15/2023
Final Maturity	6/15/2033	6/15/2033	6/15/2033	6/15/2031
Term Left on Bond	10 Years	10 Years	10 Years	8 Years
Projected Average Levy Rates*				
	Levy Rates	Levy Rates	Levy Rates	Levy Rates
2024-2027.....	\$0.98	\$1.26	\$1.26	\$1.26
2028.....	0.96	0.73	1.26	1.26
2029.....	0.95	0.74	1.26	1.26
2030.....	0.95	0.75	0.48	1.26
2031.....	0.94	0.77	0.50	0.74
2032.....	0.94	0.78	0.52	0.00
2033.....	0.93	0.80	0.00	0.00
Key Statistics				
Arbitrage Yield	3.03%	3.04%	3.04%	3.02%
Total Savings	\$739,038	\$1,040,788	\$1,270,288	\$1,504,538
Net PV Savings	\$623,526	\$625,306	\$654,734	\$723,488
PV as % of Refunding Proceeds	3.89%	3.90%	4.08%	4.51%
Levy Rate Drop in	FY 2034	FY 2028	FY 2030	FY 2031

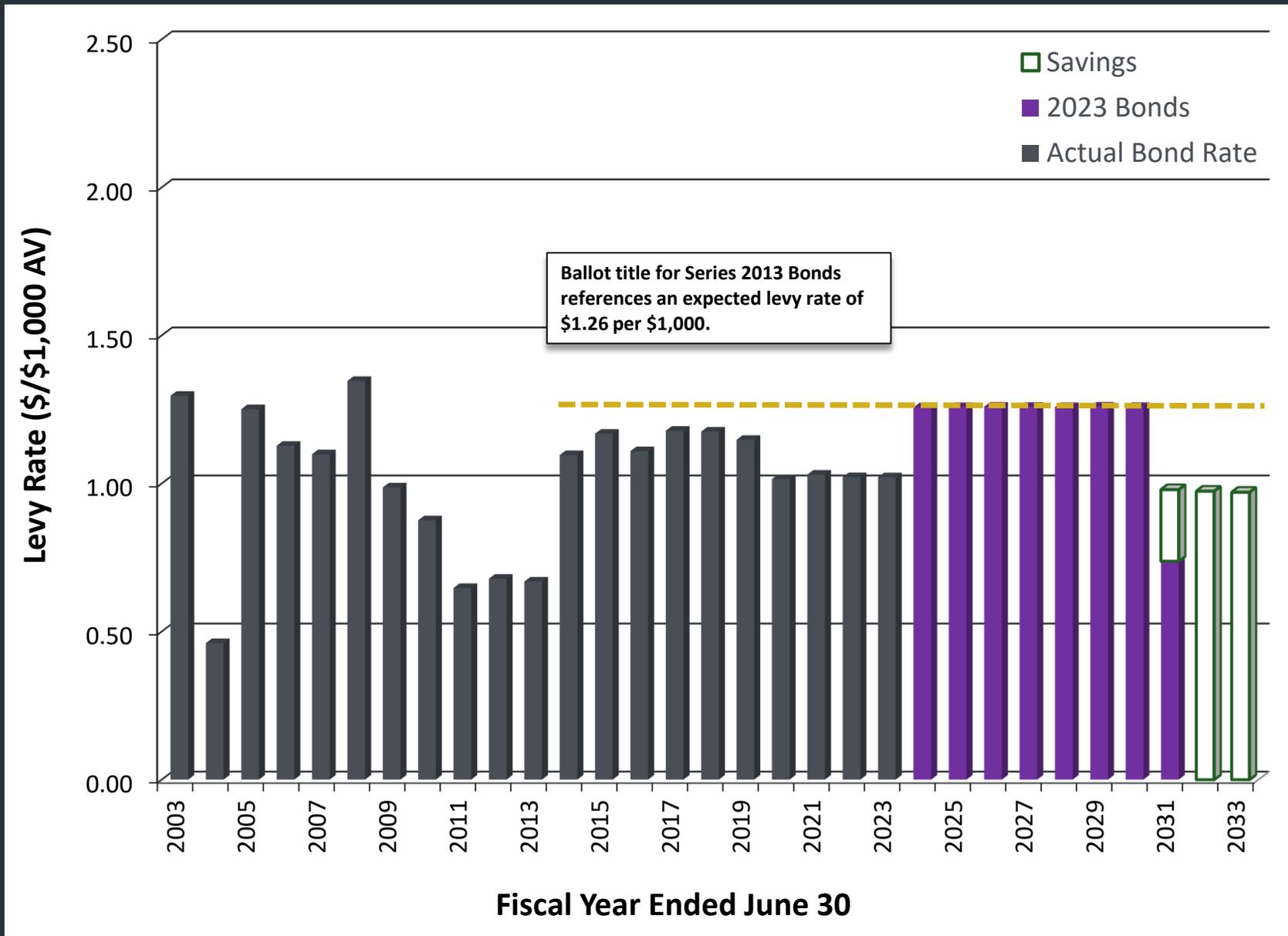
GO Refunding Bonds – Gap Created 2028



GO Refunding Bonds – Gap Created 2030



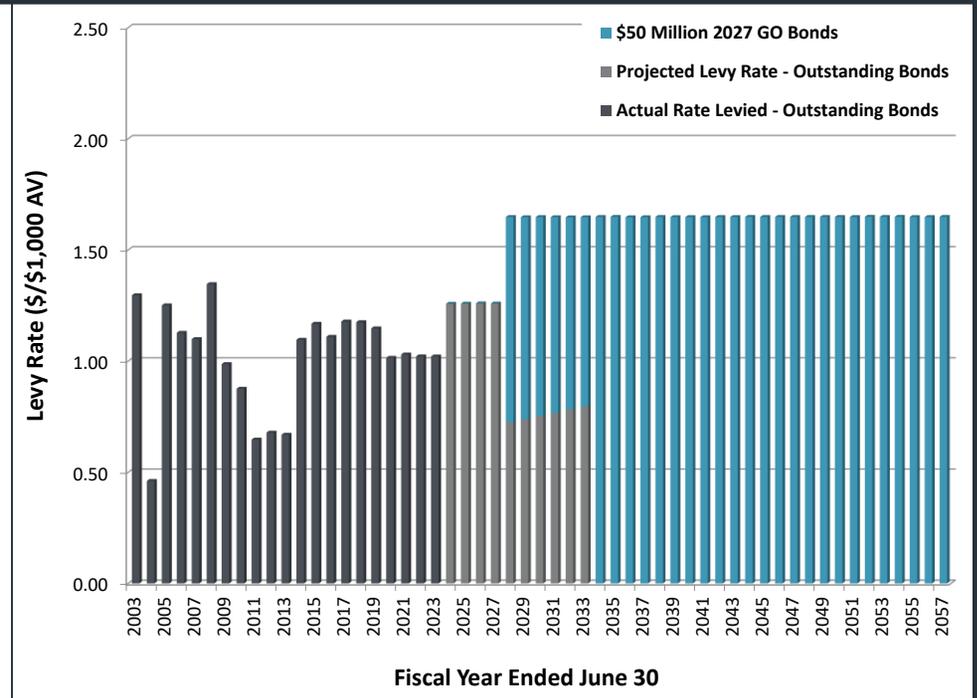
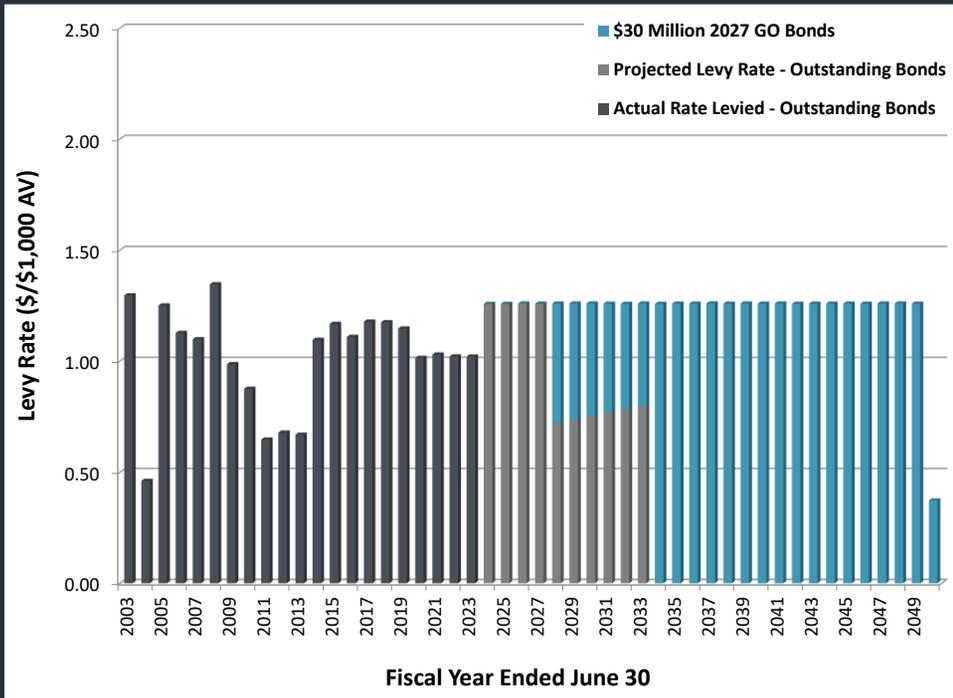
GO Refunding Bonds – Early Bond Payoff



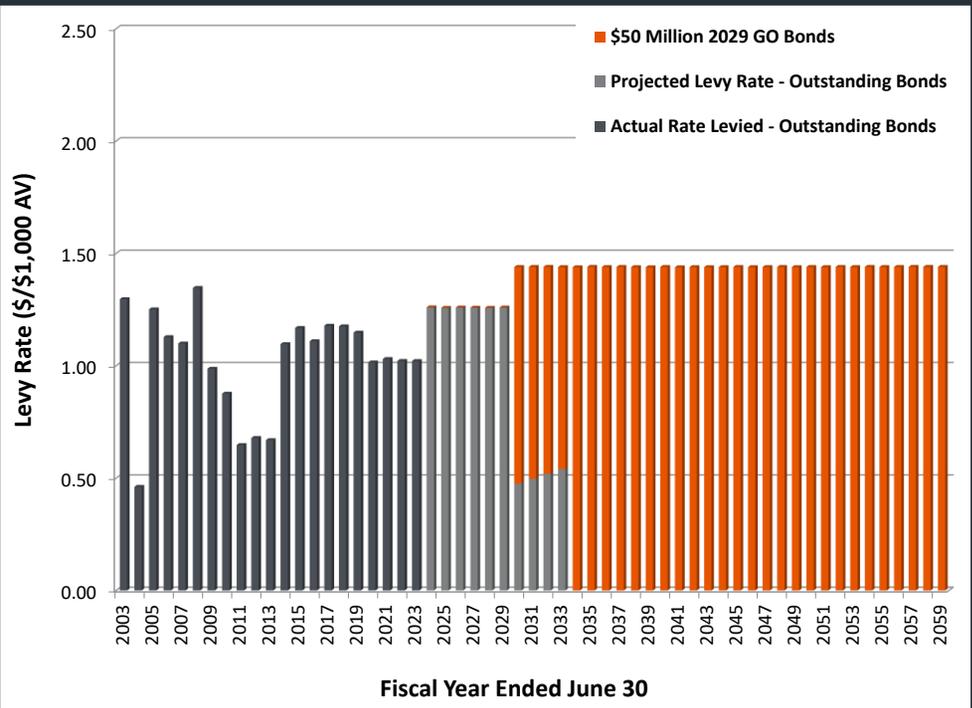
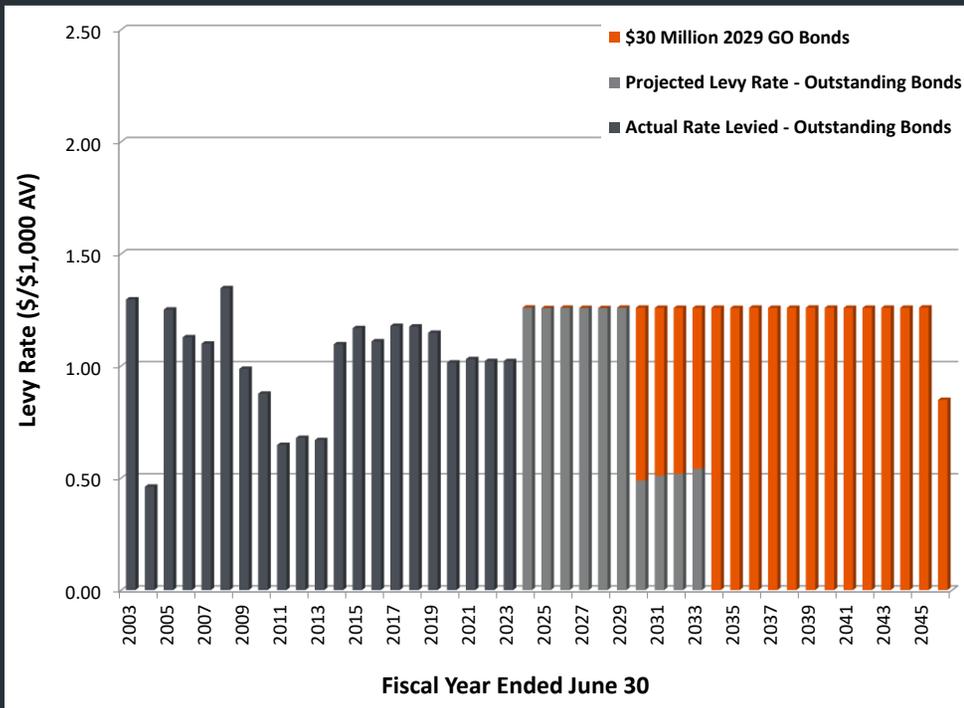
Summary of Potential New GO Bond Scenarios

Structure	Gap Created in 2028 Nov. 2026 or May 2027 Election		Gap Created 2030 Nov. 2028 or May 2029 Election		Early Refunding Bond Payoff Nov. 2029 or May 2030 Election	
	\$30 Million	\$50 Million	\$30 Million	\$50 Million	\$30 Million	\$50 Million
Dated Date	6/15/2027	6/15/2027	6/15/2029	6/15/2029	6/15/2030	6/15/2030
Final Maturity	6/15/2050	6/15/2057	6/15/2046	6/15/2059	6/15/2045	6/15/2059
Amortization Period	23 Years	30 Years	17 Years	30 Years	15 Years	29 Years
Projected Average Levy Rate*	\$1.26	\$1.65	\$1.26	\$1.44	\$1.26	\$1.26
Interest Estimates						
Interest Rate Cushion	+2.00%	+2.00%	+2.00%	+2.00%	+2.00%	+2.00%
True Interest Cost (TIC)	6.27%	6.57%	5.76%	6.53%	5.24%	5.72%
Total Interest	\$37,054,748	\$93,989,633	\$21,034,415	\$87,906,785	\$14,785,277	\$66,010,038
Total Interest as % of Par	124%	188%	70%	176%	49%	132%

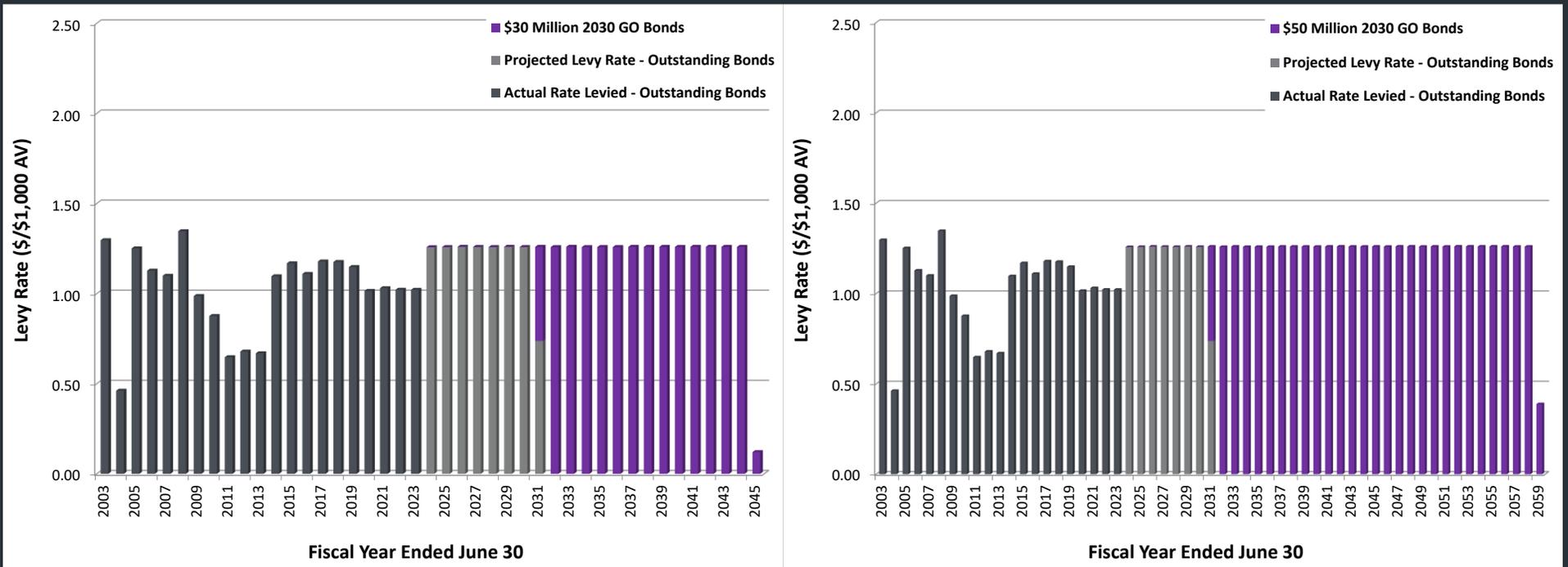
Scenario 1 – Gap Created 2028



Scenario 2 – Gap Created 2030



Scenario 3 – Early Refunding Bond Payoff



Process and Schedule

- **Adoption of Resolution – March 16th**
- **Preparation of Disclosure Document – starts March 21st**
- **Rating Review – Week of May 1st**
- **Numerical structuring decisions – no later than May 18th**
- **Pricing and locking in savings – June 1st**
- **Closing – June 15th**

Questions?



Contact Information

Piper Sandler

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**Superintendent
Lee W. Loving**



**1155 N 3rd Avenue
Stayton, Oregon 97383**

**Phone: 503.769. 6924
Fax: 503.769. 3578**

March 10, 2023

TO: North Santiam SD Board of Directors
FROM: Rhonda Allen, Business Director
RE: February 28, 2023, Financial Statements

Board Members,

Attached are the 2022-23 financial statements through February 28, 2023. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, and total Appropriations for the year.

The General Fund statements include the actual revenues and expenditures from July 1, 2022, through February 28, 2023, and projections through June 30, 2023. The estimated General Fund Ending Fund Balance is \$4,798,880. Contingency and Unappropriated Ending Fund Balance make up \$1,300,000 of the Fund Balance total.

The budget process for Fiscal Year 2023-24 is in full swing. Budget requests from the schools and programs are due March 17th. The plan is to base the general fund budget on state funding of \$10.1 billion. If the state budget does not meet this funding, there will be a plan in place to reduce the budget amount.

Included this month is the Capital Improvement Report. The beginning fund balance for the 22-23 year is \$2,235,684. The year-to-date expenditures total \$465,850. This leaves a balance of \$311,803 for additional projects approved for the current school year.

North Santiam Schools ~ We Change Kids' Lives!
www.nstantiam.k12.or.us
communications@nsantiam.k12.or.us

Current Enrollment Totals:

As of 3-10-2023

School	K	1-5	6-8	9-12	TOTALS
Mari-Linn School	20	99	65		184
Stayton Elementary	76	253			329
Sublimity	32	196	131		359
Stayton Intermediate		188			188
Stayton Middle			264		264
Stayton High				665	665
NSSD Options Academy	1	1	13	120	135
GRAND TOTAL	129	737	473	785	2124

**** General Purpose Grant per Extended ADMw = \$9,437**

****SF estimate based on ADMr of 2075 (extended ADMw)**

North Santiam’s investments are held in the Local Government Investment Pool. Assets total \$16,068,177, yielding 3.75% through February 28, 2023.

Please let me know if you have any questions or concerns regarding these statements.

EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, sexual orientation, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. Superintendent, Andy Gardner has been designated to coordinate compliance with these legal requirements, including Title VI, Title VII, Title IX, and other civil rights or discrimination issues, the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. The Superintendent may be contacted at the District Office at 503-769-4928 for additional information and/or compliance issues.

North Santiam School District 29J
General Fund: Statement of Revenues Budget Vs. Actual
Fiscal Year 2022-23, As of 02/38/2023

	2022-23 Budget	Actual YTD Rev. 2/28/2023	Projected Revenue 6/30/2023	Total Estimated 2022-23	(Over)/Under Budget
1000 Revenue From Local Sources					
1111 Current Year's Taxes	6,890,000	6,820,741	207,067	7,027,808	(137,808)
1112 Prior Year's Taxes	150,000	145,277	43,498	188,775	(38,775)
1114 Payments in Lieu of Property Taxes	-	70,483		70,483	
1200 REV from Local Gov't Unit Other Than Districts	-	1,720	-	1,720	(1,720)
1510 Interest on Investments	100,000	235,648	100,000	335,648	(235,648)
1700 Fees	3,836	26,054	-	26,054	(22,218)
1910 Rentals	-	1,010	-	1,010	(1,010)
1920 Contributions and Donations	-	6,000	-	6,000	
1960 Recovery of Prior Year Funds	-	-	-	-	-
1980 Fees Charged to Grants	100,000	-	129,144	129,144	(29,144)
1990 Miscellaneous	2,500	24,076	4,000	28,076	(25,576)
Total Revenue From Local Sources	\$ 7,246,336	7,331,009	483,709	7,814,718	(491,899)
2000 Revenue from Intermediate Sources					
2101 County School Funds	45,000	-	45,000	45,000	-
2102 General Education Service District Funds	600,000	300,000	300,000	600,000	-
2199 Intermediate Rev Heavy Equipment Tax	10,000	-	-	-	10,000
2800 Heavy Equipment Rent Tax	-	3,628	-	3,628	
Total Revenue from Intermediate Sources	\$ 655,000	303,628	345,000	648,628	10,000
3000 Revenue From State Sources					
3101 State School Fund—General Support	15,489,954	11,605,077	4,728,388	16,333,465	
3103 Common School Fund	218,710	135,479	262,672	264,014	
3104 State Managed County Timber	250,000	47,466	20,000	67,466	
3105 STATE SCH FUND PRIOR YRS ADJ	(150,000)			-	
3107 State School Fund High Cost Disability	50,000		50,000	50,000	
Total Revenue From State Sources	\$ 15,858,664	11,788,022	5,061,060	16,714,944	-
4000 Revenue From Federal Sources					
4801 Federal Forest Fees	10,000	-	10,000	10,000	-
Total Revenue From Federal Sources	\$ 10,000	-	10,000	10,000	-
5000 Revenue From Other Sources					
5110 Bond Proceeds	-	-	-		
5400 Beginning Fund Balance	3,850,000	4,857,915	-	4,857,915	(1,007,915)
Total Revenue From Other Sources	\$ 3,850,000	4,857,915	-	4,857,915	(1,007,915)
Total Resources	\$ 27,620,000	\$ 24,280,575	\$ 5,899,769	30,046,205.83	(1,489,814.01)
				\$ 25,247,326	
				\$ 4,798,880	
				\$ 1,300,000	
				\$ 3,498,880	

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 02/28/2023

Expenditure Functions	2022-23 Budget	Actual YTD EXP 2/28/2023	Projected Expenditures 6/30/2023	Total Estimated 2022-23	(Over)/ Under Budget
1000 Instruction					
1111 Elementary, K-5 or K-6	5,276,614	2,691,162	2,336,932	5,028,093	248,521
1120 AVID Instruction	8,500	1,797	4,007	5,803	
1121 Middle/Junior High Programs	2,681,009	1,242,028	1,455,505	2,697,533	(16,524)
1122 Middle/Junior High School Extracurricular	150,314	84,551	7,343	91,894	58,420
1127 After School Program	15,000	500	5,562	6,062	
1131 High School Programs	3,268,861	1,517,576	1,360,696	2,878,272	390,589
1132 High School Extracurricular	684,334	341,258	274,335	615,594	68,740
1150 Distance Learning	-	-	-	-	
1220 Restrictive Pgms for Students w/Disabilities	1,515,409	743,095	508,521	1,251,616	263,792
1250 Programs for Students w/Severe Disabilities	682,971	359,444	261,781	621,225	61,747
1271 Remediation	347,159	146,202	219,364	365,566	(18,407)
1272 Title I-A	144,652	227	141,583	141,810	2,842
1281 Alternative Education High School	117,000	50,067	38,469	88,537	28,463
1285 District Options Academy	99,677	65,569	33,568	99,138	539
1289 Other Alternative Programs	-	21,646			
1291 English Second Language Programs	647,307	274,207	292,728	566,935	80,371
1292 Summer School, Middle/Jr High	8,100	-	-	-	8,100
Total Instruction	\$ 15,646,906	\$ 7,539,329	\$ 6,940,395	\$ 14,458,078	\$ 1,177,193
2000 Support Services					
2110 Attendance and Social Work Services	\$106,452	42,679.47	71,376	114,055	(7,603)
2113 Social Work Services	\$39,057	17,672	11,836	29,508	9,549
2115 Student Safety	\$36,300	7,284	8,637	15,921	20,379
2120 Guidance Services	\$178,239	109,265	-	109,265	68,974
2121 Service Area Direction		-	-	-	
2134 Nurse Services	\$263,123	109,801	211,198	320,999	(57,876)
2143 Psychological Counseling Services	\$97,142	43,525	42,699	86,224	10,918
2152 Speech Pathology Services	\$158,963	56,572	49,407	105,979	52,984
2160 Other Student Treatment Services	\$94,856	46,658	45,699	92,357	2,499
2190 Service Direction, Student Support Services	\$369,364	225,734	155,225	380,958	(11,594)
2210 Improvement of Instruction Services	\$139,299	97,584	32,496	130,080	9,219
2213 Curriculum Development	\$125,200	54,730	-	54,730	70,470
2220 Educational Media Services	\$299,152	134,999	135,730	270,729	28,423
2230 Assessment and Testing	\$120,043	84,250	30,848	115,098	4,945
2240 Instructional Staff Development	\$21,045	12,825	-	12,825	8,220
2310 Board of Education Services	\$135,500	40,561	25,329	65,890	
2320 Executive Administration Services	\$384,983	293,321	62,702	356,024	
2410 Office of the Principal Services	\$2,065,552	1,364,432	664,181	2,028,613	
2510 Direction of Business Support Services	\$224,584	136,906	57,032	193,938	
2520 Fiscal Services	\$376,763	209,016	133,184	342,200	34,563
2538 Risk Management Services	\$265,000	251,693	26,285	277,978	(12,978)
2540 Operation and Maintenance of Plant Services	\$2,499,583	1,538,733	1,028,118	2,566,850	(67,267)
2550 Student Transportation Services	\$849,450	458,373	294,185	752,558	96,892
2558 Special Education Transportation Services	\$240,000	90,341	126,946	217,287	22,713

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 02/28/2023

Expenditure Functions	2022-23 Budget	Actual YTD EXP 2/28/2023	Projected Expenditures 6/30/2023	Total Estimated 2022-23	(Over)/ Under Budget
2626 Grant Writing	\$31,500	22,500	-	22,500	9,000
2630 Information Services	\$55,521	32,772	20,169	52,941	2,580
2633 Public Information Services	\$25,000	-	-	-	25,000
2640 Staff Services	\$414,612	265,454	142,600	408,054	
2660 Technology Services	\$653,809	355,640	222,773	578,413	
Total Support Services	\$ 10,270,094	\$ 6,103,320	\$ 3,598,655	\$ 9,701,975	\$ 320,010
3000 Enterprise and Community Services					
3310 Direction of Community Services Activities	-	-			
3360 Welfare Activity Services	\$10,700	-	10,700	10,700	
Total Enterprise and Community Services	\$ 10,700	\$ -	\$ 10,700	\$ 10,700	\$ -
5000 Other Uses					
5110 Long Term Debt Service	\$77,300	\$5,649	\$70,924	\$76,573	\$727
5200 Transfers of Funds	\$70,000	1,000,000	\$0	\$1,000,000	(\$930,000)
5400 PERS Ual Lump Sum Payment to PERS		\$0	\$0		
Total Other Uses	\$ 147,300	\$ 1,005,649	\$ 70,924	\$ 1,076,573	\$ (929,273)
6000 Contingencies					
6110 Operating Contingency	\$1,000,000	-	-	-	1,000,000
Total Contingencies	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
7000 Unappropriated Ending Fund Balance					
7000 Unappropriated Ending Fund Balance	\$545,000		-	-	545,000
Total Unappropriated Ending Fund Balance	\$ 545,000	\$ -	\$ -	\$ -	\$ 545,000
Total Requirements	\$ 27,620,000	\$ 14,648,299	\$ 10,620,674	\$ 25,247,326	\$ 2,112,930

North Santiam School District 29J
Food Service Fund: Statement of Revenues and Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 02/28/2023

	2022-23 Budget	Actual as of 2/28/2023	Encumbered as of 2/28/2023	Total Estimated 2022-23	(Over)/Under Budget
REVENUE					
1600 Daily Sales	16,000	71,573	35,786.62	107,360	(91,360)
1630 Special Functions	500	-	-	-	500
1940 Services Provided Other LEA's	3,000	2,127	8,904	11,031	(8,031)
1990 Miscellaneous Revenue	5,500	1,190	9,926	11,116	(5,616)
3102 SSF - School Lunch Match		-	-	-	
3299 Other Restricted Grants		44,896	-	44,896	
4500 Federal Revenue Farm to School	12,000	-	12,000	12,000	-
4511 Breakfast Reimbursement		824	300	1,124	
4512 Lunch Reimbursement		478	600	1,078	
4513 Child Nutrition Breakfast	308,000	57,602	250,398	308,000	-
4515 Child Nutrition Lunch	748,000	212,576	535,424	748,000	-
4525 Child Nutrition Summer Lunch	60,000	17,163	42,837	60,000	-
4910 USDA Commodities	85,000	-	85,000	85,000	-
4526 Federal Revenue Summer Lunch	-	1,472	-	1,472	(1,472)
5400 Beginning Fund Balance	160,000	301,907	-	301,907	(141,907)
TOTAL REVENUE	\$ 1,398,000	\$ 711,808	\$ 981,176	\$ 1,692,984	\$ (247,886)
EXPENDITURES					
Enterprise and Community Services					
3120-100 Salaries	407,714	215,886	170,785	173,224	234,490
3120-200 Payroll Costs	289,078	143,099	119,990	127,781	161,297
3120-300 Contracted Services	25,200	2,439	2,343	2,343	22,857
3120-410 Supplies and Materials	20,000	7,791	8,092	271,134	(251,134)
3120-415 USDA Commodities	85,000	-	-	-	85,000
3120-450 Food	509,508	263,042	126,157	126,157	383,351
3120-460 Non-Consumable	18,000	-	9,756	9,756	8,244
3120-470 Computer Software	4,000	-	3,940	10,465	(6,465)
3120-480 Computer Hardware	1,500	-	-	8,763	(7,263)
3120-540 Equipment Replacement	30,000	6,525	-	6,525	
3120-640 Dues and Fees	8,000	8,763	-	8,763	
TOTAL EXPENDITURES	1,398,000	\$ 647,545	\$ 441,063	\$ 744,911	\$ 630,377
Est Ending Fund Balance				\$ 948,073	

North Santiam School District 29J
Appropriations: Budget Vs. Actual
Fiscal Year 2022-23, As of 02/28/2023

	Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
General Fund (100)						
1000 Instruction	\$ 15,646,906	\$ 7,539,330	\$ 6,597,221	\$ 14,136,551		\$ 1,510,355
2000 Support Services	\$ 10,270,094	\$ 6,103,320	\$ 2,729,798	\$ 8,833,118	\$ 116,528	\$ 1,553,503
3000 Community Services	\$ 10,700	\$ -	\$ 660	\$ 660		\$ 10,040
5100 Debt Service	\$ 77,300	\$ 5,649	\$ 70,924	\$ 76,573	\$ -	\$ 727
5200 Transfers	\$ 70,000	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 70,000
6000 Contingency	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Sub Total	\$ 27,075,000	\$ 14,648,299	\$ 9,398,603	\$ 24,046,902	\$ 1,116,528	\$ 4,144,626
Special Revenue Funds (200)						
1000 Instruction	\$ 4,115,150	\$ 2,077,321	\$ 1,121,776	\$ 3,199,097	\$ 384,926	\$ 1,300,979
2000 Support Services	\$ 3,863,700	\$ 1,724,121	\$ 455,790	\$ 2,179,911	\$ 122,224	\$ 1,806,013
3000 Community Services	\$ 103,111	\$ 29,509	\$ 25,011	\$ 54,520	\$ 3,000	\$ 51,591
6000 Contingency	\$ 776,791	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,776,791
Sub Total	\$ 8,858,752	\$ 3,830,951	\$ 1,602,577	\$ 5,433,528	\$ 1,510,150	\$ 4,935,374
Food Service Funds (299)						
		\$ -				
3000 Community Services	\$ 1,398,000	\$ 647,544	\$ 441,464	\$ 1,089,008		\$ 308,992
Sub Total	\$ 1,398,000	\$ 647,544	\$ 441,464	\$ 1,089,008	\$ -	\$ 308,992
PERS Bond Debt Service (310.321.375)						
5100 Debt Service	\$ 4,411,600	\$ 727,818	\$ 3,682,826	\$ 4,410,645		\$ 955
6000 Contingency	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Sub Total	\$ 5,911,600	\$ 727,818	\$ 3,682,826	\$ 4,410,645	\$ -	\$ 1,500,955
Facilities (400,401,420,425,426,430,448)						
2000 Support Services	\$ 194,311	\$ 2,731	\$ 2,484	\$ 5,216		\$ 189,095
4000 Facilities Acquisition	\$ 3,099,560	\$ 465,850	\$ 66,316	\$ 532,167		\$ 2,567,393
5110 Debt Service	\$ 34,900	\$ 34,882	\$ 499			
6000 Contingency	\$ 300,000	\$ -	\$ -	\$ -		\$ 300,000
Sub Total	\$ 3,628,771	\$ 503,464	\$ 69,300	\$ 537,382	\$ -	\$ 3,056,489
Internal Service Funds (600)						
2000 Support Services	\$ 100,000	\$ 3,220	\$ 210	\$ 3,430		\$ 96,570
6000 Contingency	\$ 270,000	\$ -	\$ -	\$ -		\$ 270,000
Sub Total	\$ 370,000	\$ 3,220	\$ 210	\$ 3,430	\$ -	\$ 366,570
Trust and Agency Fund (700)						
2000 Support Services	\$ 25,000	\$ 3,750	\$ -	\$ 3,750		\$ 21,250
Sub Total	\$ 25,000	\$ 3,750	\$ -	\$ 3,750	\$ -	\$ 21,250
Total Appropriations	\$ 47,267,123	\$ 20,365,046	\$ 15,194,980	\$ 34,428,456.82	\$ 2,626,678.00	\$ 15,465,344
Total Unappropriated	\$ 545,000	\$ -	\$ -	\$ -	\$ -	\$ 545,000
TOTAL	\$ 47,812,123	\$ 20,365,046.41	\$ 15,194,980.26	\$ 34,428,456.82	\$ 2,626,678.00	\$ 16,010,344

CAPITAL PROJECTS PROPOSED 2022-2023 (FUND 430)

PROJECT NAME	ESTIMATED COST	OFFSETTING GRANT RESOURCES	EXPENDITURES PAID YTD	BALANCE	CAPITAL PROJECTS RUNNING TOTAL
BEGINNING FUND BALANCE					\$2,235,684.00
COMPLETE SHS COMMODITY FREEZER	\$153,000.00	\$110,000.00	\$107,830.48	\$45,169.52	\$2,127,853.52
SHS FREEZER PAVEMENT REPAIR	\$12,503.00	\$0.00	\$35,614.96	(\$23,111.96)	\$2,092,238.56
REPAVE MARI-LINN PLAYGROUND	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$2,042,238.56
Excavate & Gravel due to findings	\$12,150.00		\$11,440.00	\$710.00	\$2,030,798.56
MARI-LINN PLAYGROUND EQUIPMENT	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	\$2,000,798.56
SCHOOL SAFETY/COMMUNICATION	\$250,000.00	\$0.00		\$250,000.00	\$2,000,798.56
SHS CAFETERIA IMPROVEMENTS	\$50,000.00	\$0.00		\$50,000.00	\$2,000,798.56
COMPLETE OPTIONS ACADEMICY	\$220,000.00	\$0.00	\$230,965.04	(\$10,965.04)	\$1,769,833.52
TOTALS	\$777,653.00	\$140,000.00	\$465,850.48	\$311,802.52	\$1,769,833.52

Financial Report

Period Ending February 28, 2023

Key Legislative Updates since January

- State revenue forecast has improved
- K-12 Funding Coalition has met with legislative leadership and Ways and Means leaders to share information about \$10.3 billion
- General acknowledgement that state CSL is inadequate
- Targeting \$1.5 billion Corporate Kicker to shore up the State School Fund



Financial Report

Period Ending February 28, 2023

GENERAL FUND

YTD REVENUE as of February 28, 2023 = \$711,808

PROJECTED REVENUE through June 30, 2023 = \$981,176

TOTAL REVENUE = \$30,046,205

YTD EXPENDITURES as of February 28, 2023 = \$14,648,299

YTD ENCUMBRANCES through June 30, 2023 = \$10,620,674

TOTAL EXPENDITURES = \$25,247,326

ESTIMATED ENDING FUND BALANCE = \$4,798,879

LESS CONTINGENCY & UEFB = \$1,300,000

TOTAL = \$3,498,880



Financial Report

Period Ending February 28, 2023

FOOD SERVICE FUND

YTD REVENUE as of February 28, 2023 = \$24,280,575
PROJECTED REVENUE through June 30, 2023 = \$5,899,769
TOTAL REVENUE = \$1,692,984

YTD EXPENDITURES as of February 28, 2023 = \$647,545
YTD ENCUMBRANCES through June 30, 2023 = \$411,063
TOTAL EXPENDITURES = \$744,911

ESTIMATED ENDING FUND BALANCE = \$948,073



Financial Report

Period Ending February 28, 2023

CAPITAL PROJECTS PROPOSED 2022-2023 (FUND 430)

PROJECT NAME	ESTIMATED COST	OFFSETTING GRANT RESOURCES	EXPENDITURES PAID YTD	BALANCE	CAPITAL PROJECTS RUNNING TOTAL
BEGINNING FUND BALANCE					\$2,235,684.00
COMPLETE SHS COMMODITY FREEZER	\$153,000.00	\$110,000.00	\$107,830.48	\$45,169.52	\$2,127,853.52
SHS FREEZER PAVEMENT REPAIR	\$12,503.00	\$0.00	\$35,614.96	(\$23,111.96)	\$2,092,238.56
REPAVE MARI-LINN PLAYGROUND	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$2,042,238.56
Excavate & Gravel due to findings	\$12,150.00		\$11,440.00	\$710.00	\$2,030,798.56
MARI-LINN PLAYGROUND EQUIPMENT	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	\$2,000,798.56
SCHOOL SAFETY/COMMUNICATION	\$250,000.00	\$0.00		\$250,000.00	\$2,000,798.56
SHS CAFETERIA IMPROVEMENTS	\$50,000.00	\$0.00		\$50,000.00	\$2,000,798.56
COMPLETE OPTIONS ACADEMICY	\$220,000.00	\$0.00	\$230,965.04	(\$10,965.04)	\$1,769,833.52
TOTALS	\$777,653.00	\$140,000.00	\$465,850.48	\$311,802.52	\$1,769,833.52



Current

Current pricing-Monthly Average based on 2022/23 claims

						Per Meal	Monthly
	Paid Lunch	Current Charge	Food Cost	Labor Cost	Reimbursement	Profit/Loss	Profit/Loss
Stayton High	1,256	\$2.75	\$2.01	\$2.00	\$0.43	\$0.83	\$1,042.48
Sublimity	1,789	\$2.45	\$2.01	\$2.00	\$0.43	\$1.13	\$2,021.57
						Total Loss	\$ 3,064.05
							\$ 27,576.45

						Per Meal	Monthly
	Paid Breakfast	Current Charge	Food Cost	Reimbursement	Labor Cost	Profit/Loss	Profit/Loss
Stayton High	499	\$1.00	\$1.50	\$0.33	\$1.25	\$1.42	\$708.58
Sublimity	358	\$0.75	\$1.50	\$0.33	\$1.25	\$1.67	\$597.86
						Total Loss	\$ 1,306.44
							\$ 11,757.96
						Total yearly loss	\$ 39,334.41

Right-sizing Nutrition Pricing Plan

	LUNCH					Breakfast			
	22-23	Proposed 23-24	Proposed 24-25	Proposed 25-26		22-23	Proposed 23-24	Proposed 24-25	Proposed 25-26
Stayton High	\$2.75	\$3.05	\$3.40	\$3.75		\$1.00	\$1.25	\$1.60	\$2.00
		11%	11%	10%			25%	28%	25%
Sublimity	\$2.45	\$2.80	\$3.20	\$3.65		\$0.75	\$1.00	\$1.35	\$1.90
		14%	14%	14%			33%	35%	41%
Mari-Linn School	FREE								
SIMS	FREE								
Stayton Elem,	FREE								

Total Profit

Option 2 increase(3 years)-Monthly Average based

	Current Charge	Food Cost	Labor Cost	Reimbursement	Per Meal Profit/Loss	Current Charge	Food Cost	Reimbursement	Labor Cost	
Stayton High	\$3.10	\$2.01	\$2.00	\$0.43	\$0.48	\$1.35	\$1.50	\$0.33	\$1.25	
Sublimity	\$2.85	\$2.01	\$2.00	\$0.43	\$0.73	\$1.20	\$1.50	\$0.33	\$1.25	
					Total Loss					

Option 2 increase(3 years)-Monthly Average based on 2019 Claims(2023-24 SY)

	Rate Increase	Food Cost	Labor Cost	Reimbursement	Per Meal Profit/Loss	Rate Increase	Food Cost	Reimbursement	Labor Cost	
Stayton High	\$3.45	\$2.01	\$2.00	\$0.43	\$0.13	\$1.70	\$1.50	\$0.33	\$1.25	
Sublimity	\$3.25	\$2.01	\$2.00	\$0.43	\$0.33	\$1.55	\$1.50	\$0.33	\$1.25	
					Total Loss					

Option 2 increase(3 years)-Monthly Average based on 2019 Claims(2024-25 SY)

	Rate Increase	Food Cost	Labor Cost	Reimbursement	Per Meal Profit/Loss	Rate Increase	Food Cost	Reimbursement	Labor Cost
Stayton High	\$3.75	\$2.01	\$2.00	\$0.43	\$0.17	\$2.00	\$1.50	\$0.33	\$1.25
Sublimity	\$3.65	\$2.01	\$2.00	\$0.43	\$0.07	\$1.90	\$1.50	\$0.33	\$1.25

Current

Current pricing-Monthly Average based on 2022/23 claims

	Paid Lunch	Proposed Charge	Food Cost(+5%)	Labor Cost	Reimbursement	Per Meal Profit/Loss	Monthly Profit/Loss
Stayton High	1,256	\$3.05	\$2.12	\$2.00	\$0.43	\$0.64	\$803.84
Sublimity	1,789	\$2.80	\$2.12	\$2.00	\$0.43	\$0.89	\$1,592.21
						Total Loss	\$ 2,396.05
							\$ 21,564.45

	Paid Breakfast	Proposed Charge	Food Cost(+7%)	Reimbursement	Labor Cost	Per Meal Profit/Loss	Monthly Profit/Loss
Stayton High	499	\$1.25	\$1.58	\$0.33	\$1.25	\$1.25	\$623.75
Sublimity	358	\$1.00	\$1.58	\$0.33	\$1.25	\$1.50	\$537.00
						Total Loss	\$ 1,160.75
							\$ 10,446.75
						Total yearly loss	\$ 32,011.20

Current pricing-Monthly Average based on 2022/23 claims

	Paid Lunch	Proposed Charge	Food Cost(+5%)	Labor Cost	Reimbursement	Per Meal Profit/Loss	Monthly Profit/Loss
Stayton High	1,256	\$3.40	\$2.22	\$2.00	\$0.43	\$0.39	\$489.84
Sublimity	1,789	\$3.20	\$2.22	\$2.00	\$0.43	\$0.59	\$1,055.51
						Total Loss	\$ 1,545.35
							\$ 13,908.15

	Paid Breakfast	Proposed Charge	Food Cost(+5%)	Labor Cost	Reimbursement	Per Meal Profit/Loss	Monthly Profit/Loss
Stayton High	499	\$1.60	\$1.66	\$1.25	\$0.33	\$0.98	\$489.02
Sublimity	358	\$1.35	\$1.66	\$1.25	\$0.33	\$1.23	\$440.34
						Total Loss	\$ 929.36
							\$ 8,364.24

Total yearly loss	\$ 22,272.39
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Current

Current pricing-Monthly Average based on 2022/23 claims

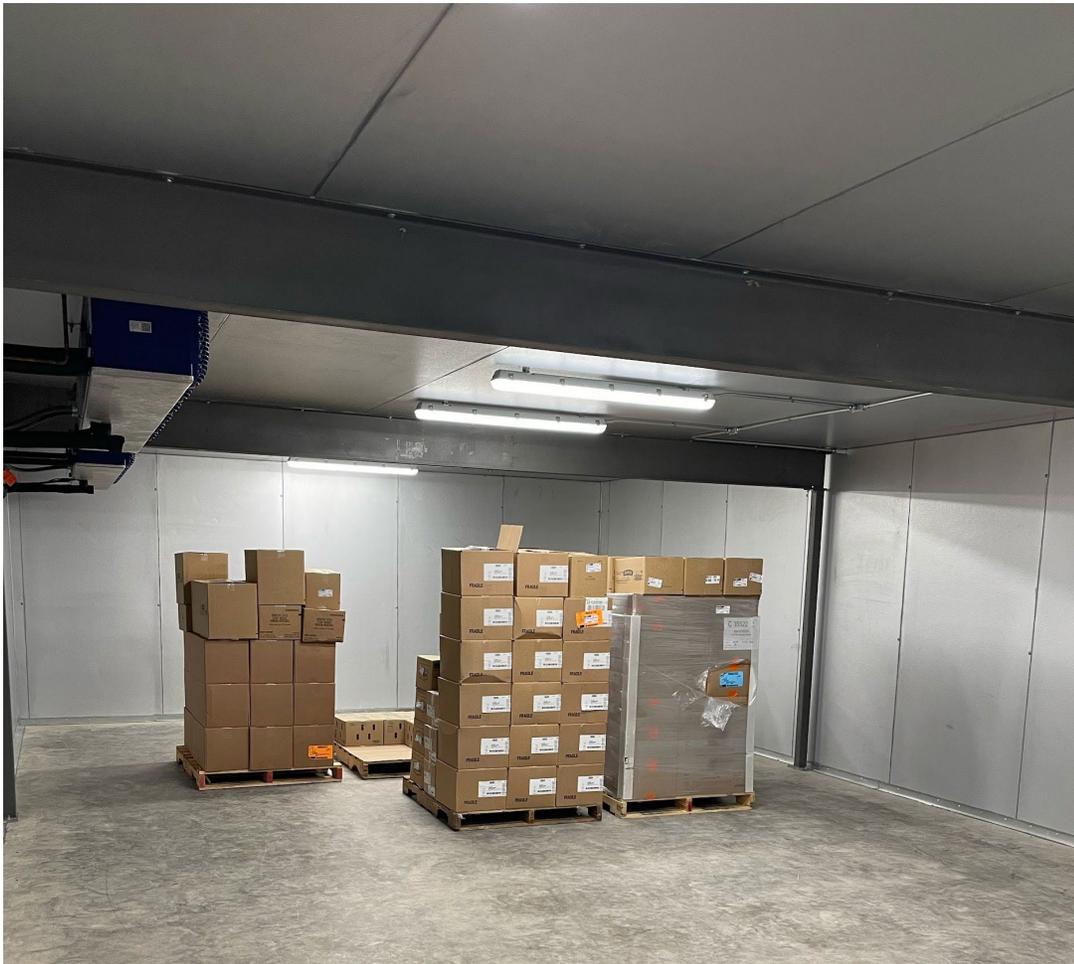
						Per Meal	Monthly
	Paid Lunch	Proposed Charge	Food Cost(+5%)	Labor Cost	Reimbursement	Profit/Loss	Profit/Loss
Stayton High	1,256	\$3.75	\$2.33	\$2.00	\$0.43	\$0.15	\$188.40
Sublimity	1,789	\$3.65	\$2.33	\$2.00	\$0.43	\$0.25	\$447.25
						Total Loss	\$ 635.65
							\$ 5,720.85

						Per Meal	Monthly
Stayton High	Paid Breakfast	Proposed Charge	Food Cost(+5%)	Reimbursement	Labor Cost	Profit/Loss	Profit/Loss
	499	\$2.00	\$1.74	\$0.33	\$1.25	\$0.66	\$329.34
Sublimity	358	\$1.90	\$1.74	\$0.33	\$1.25	\$0.76	\$272.08
						Total Loss	\$ 601.42
							\$ 5,412.78

Total yearly loss \$ 11,133.63

Photo











NORTH SANTIAM SCHOOL DISTRICT

Aligning For Student Success

2023 Integrated Application Presentation

March 16th, 2023

Setting our Intentions

Application due March 1st - 31st!

Contents

- Background & Context
- Planning Team
- Plan Inputs
- Plan Overview
- Plan Budget
- Recommendation for Board Approval

Purpose

- To share what was prioritized in the plan given the range of inputs
- To explain how the plan was developed
- To engage and seek board approval

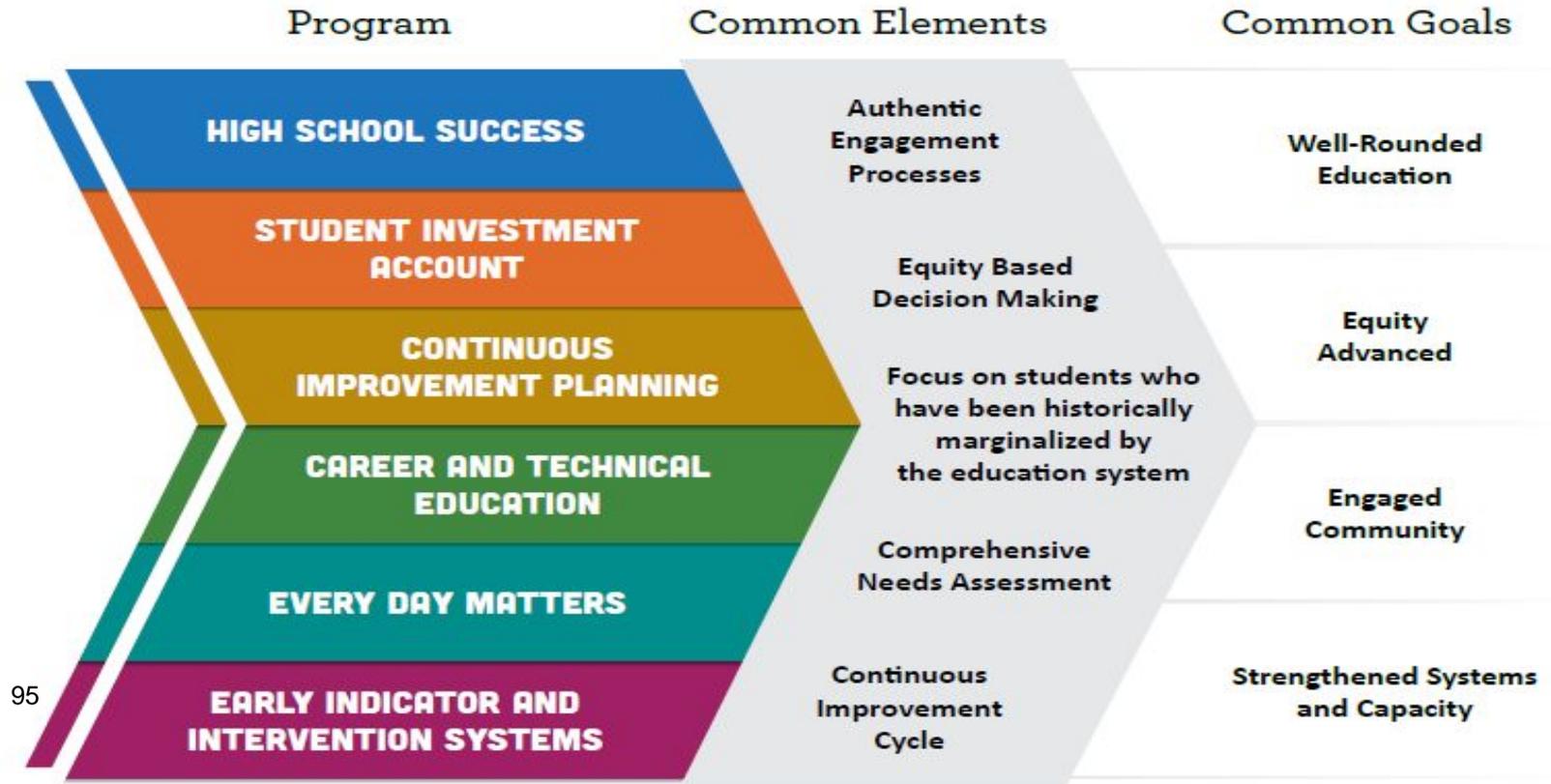


Background



- **Integration** effort was responsive to requests from educational leaders and state legislators.
- **Combined processes** for community engagement, needs assessment, planning, budgeting and evaluation for six programs.
- Designed to **reduce burden and redundancies** and improve the framework by which progress can be measured over time.

Six Programs & ODE Common Goals



Summary of Programs

Program	**Preliminary Budget released by ODE	
	23-24	24-25
High School Success (HSS)	\$672,382.16	\$699,826.33
Student Investment Account (SIA)	\$1,631,070.53	\$1,697,644.83
Continuous Improvement Planning (CIP)	Submitted every 3 years OAR 581-022-2250	
Career and Technical Education - Perkins V (CTE)	\$21,383 annually by CTE Coordinator	
Early Indicator and Intervention System (EIS)	\$6,069.21	\$6,069.212
Every Day Matters - (EDM)	embedded into the other programs	

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Changes to How Districts Manage the Six Programs

2020-2022	2022 and beyond
Each program had their own applications and deadlines.	One combined application and deadline, March 31.
Multiple Advisory Committees	One Combined Integrated Guidance Team
Community Engagement only required for two grants (SIA and CTE) and conducted separately	Community Engagement is now required for ALL programs as one integrated process
More emphasis on educating parents, staff and community on what the SIA and CTE grants were bringing to districts.	More emphasis on engaging students' voices with a focus on how to address student needs, especially those in <u>focal groups</u> .

Meet our Planning Team Members

Collaborative Steering Committee:

Sella Bemrose, SES, Classified
Danielle Blackwell, HR
Nicole Duncan, ISST
Allison Hill, SES, 3rd
Paulie Lime, SUB, 6th-8th
Lee Loving, Superintendent
Mike Mannix, SMS, 6th -8th
Andy Rasmussen, ML, 6th-8th

Other:

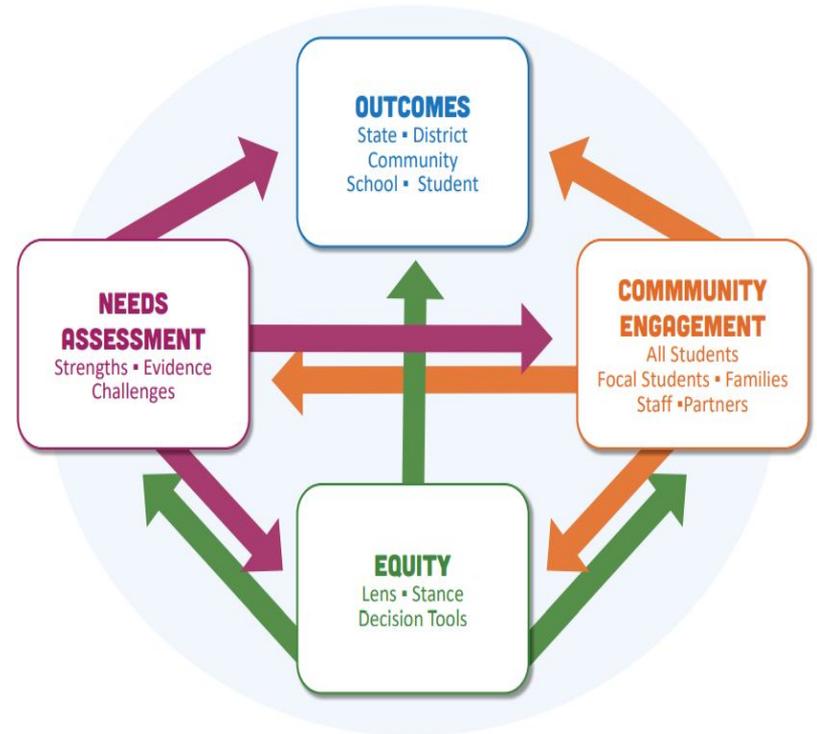
Building Principals
Rhonda Allen, Business Department
Susy Saray, Community Liaison
WESD CEFIA Team , WP, CTE, EL

HSS Team:

Matt Jones, SHS, CTE Pathway Teacher
Alan Kirby, Options, Principal/CTE/Perkins
Megan Schiedler, SHS, AVID & Academic Int
Vicky Storey, SHS, Principal
Ron Stutzman, SHS, CTE Pathway Teacher
Allie Jenks, 9th Grade On track Teacher
Wendi Nyquist, 9th Grade Counselor
Danny Curiel, Community Engagement

Required Planning Processes

- Engage the community
- Consider needs of every student
- Develop a four-year plan with clear Outcomes, Strategies and Activities



Application Requirements

- Complete **five** application components (40 questions)
- Attach
 - Five pieces of **evidence** from community engagement efforts
 - Board Adopted Equity Lens ([Policy GCCB](#)).
 - Integrated Planning and Budget Template that shows **budget** tied to outcomes, strategies, and activities.
 - **URL** where application is posted on website, and
 - Board **meeting minutes** showing the Integrated Application was orally presented by an administrator to, and approved by the board.
- Application needs to be **submitted** by March 31st, 2023

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Community Engagement Opportunities

Families/Students

- 2022 YouthTruth Survey
- 2021/2022 Equity Collaborative Summary
- Ongoing English Learners survey form
- SMORE Newsletters (district, building)
- DESSA (students)
- SHS Counselor Survey (students)

Staff

- 2022 YouthTruth Survey
- 2021/2022 Equity Collaborative Summary
- 2021/2022 District Report Card
- Annual Needs Assessment/District Survey (Classified & Certified)
- NSSD STAR Report - BERC Audit
- Building Level engagement w/ SIT, SST, Staff Meetings etc.
- HSS/CTE Data Team - disaggregated data

Needs Assessment Highlights

Strengths:

- District graduation rate is improving and above state average, (SHS 21-22 88% increased by 4%)
- Implementation of RULER and DESSA supports has improved Social and Emotional Learning for K-8 Students.
- Implementation of CTE programs and College Readiness Systems (AVID) is effective and supporting student achievement and aligns with student interests.
- Implementation of behavior specialists, specialist instructional support for emerging bilingual students, and high school counselors are providing more support of our student focal groups.

Needs Assessment Highlights

Growth Opportunities:

- Create opportunities to engage student and families/community.
- Increase mental health and behavior supports for every student.
- Respond to academic challenges and students sense of belonging (YouthTruth Data).
- Professional development for staff on meeting the needs of focal groups of students, implementing curriculum, developing interventions systems, and increasing student sense of belonging.
- Increase attendance rates of every students.
- Create a district team that regularly reviews data (academic, attendance, and behavior) to determine if current procedures/policies are supporting student learning outcomes.
- Grow literacy and math skills for every student.

Our Plan

These priorities emerged:

- **Continue Social Emotional and Mental Health Supports** for students.
- **Increase** recruitment and awareness for **CTE** pathways and college readiness courses.
- **Increase** engagement and **elevate** voices of students and families.
- **Develop systems** to review and analyze data to connect to student outcomes.

Our Plan

Our intended outcomes are:

- **Outcome A:** Create and implement a **comprehensive** school behavioral and mental health system to support every students' social-emotional and behavioral learning needs.
- **Outcome B:** NSSD will create more **opportunities** to engage the community throughout the year to assess what we are doing well and where we can improve.
- **Outcome C:** NSSD will create, sustain and grow **culturally supportive, high-quality instructional practices** in every classroom.
- **Outcome D:** NSSD will increase students' sense of **belonging, safety, and well-being** at school.

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Our Plan - Outcome A

These key strategies will help us achieve our intended outcomes:

- Increase coordination of services to support multi-tiered level supports for focal group populations' mental health and academic learning needs.
- Implement and continue alternative education placement opportunities for students with an increased need for academic and emotional support.
- Increase attendance interventions.
- NSSD will increase the number of students on track to graduate by the end of ninth grade, ensuring that (students with disabilities and English language learners) are enrolled in the appropriate courses to ensure on-time graduation.

Our Plan - Outcome B

These key strategies will help us achieve our intended outcomes:

- NSSD will create and implement more intentional opportunities for families to examine how students experience school, collect input on enhancing what we do well, and identify areas for improvement.
- NSSD will create and implement more opportunities to encourage, value, and amplify student voices, including students with disabilities, navigating poverty, and emerging bilingual students. Students will have avenues to share their experiences which can be considered in professional development planning for teachers, curriculum and instruction planning, and influence procedures and policies.
- NSSD will introduce more resources for serving students from focal groups in CTE programs through communication activities and professional development for staff.
- Establish a data team (all sites/district level) to review the impact of data collection on improving student outcomes.

107 Explore and implement an age-appropriate SEL Curriculum 9-12.

Our Plan - Outcome C

These key strategies will help us achieve our intended outcomes:

- NSSD will increase access and retention of all students in college and career programs of study, with particular attention to students of underserved populations.
- Provide professional learning, coaching, and planning time for teachers on research-based instructional practices supporting students in improving reading, writing, and mathematics skills.
- NSSD will continue to comply with instructional material adoption cycles in line with ODE, state standards, and mandates in a manner that most effectively meets the needs of our community.
- NSSD will increase all students' academic achievement and growth by using culturally responsive and evidence-based classroom practices (STAR framework, WICOR strategies, and academic language supports) and build capacity for general education teachers to support learners in our focal groups.

Our Plan - Outcome D

These key strategies will help us achieve our intended outcomes:

- Every student, including students with disabilities, navigating poverty, and emerging bilingual students, will report an increased sense of belonging at school measured by increased attendance rates and decreased behavioral incidents.
- NSSD will decrease the academic disparities (3rd-grade reading, 9th-grade on track) of students with disabilities, students navigating poverty, and our emerging bilingual students.
- NSSD will increase graduation rates (SHS and OA) by offering various pathways for students to access courses to ensure students' college and career readiness - CTE, accelerated classes, fine arts, dual credit, and college credit courses.
- Provide ongoing and sustained professional learning for staff so that they recognize access and barriers for all focal groups of students in the school environment.

Our Plan

Key Investments:

- **FTE Resources:** Behavior Specialists, Counselors, Support Staff, 9th grade transition support, CTE support, mental health partnerships
- **Assessment tools:** YouthTruth, DESSA
- **Professional learning opportunities:** CTE, AVID, Literacy, Mathematics
- Career and College Preparedness: course supplies/materials, dual credit tuition, and Willamette Promise
- **Extended and alternative learning opportunities. (Options, WCA)**
- Instructional Core Materials and interventions with a focus on literacy and mathematics.

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Our Plan - NSSD Preliminary Allocations

	CSI/TSI Activity Budget (24-25)	CTE Activity Budget (24-25)	EIIS Activity Budget (24-25)	HSS Activity Budget (24-25)	SIA Activity Budget (24-25)	Total Activity Budget (24-25) (Autosum)
Total Allocation 2023-24:	x	x	\$6,069.21	\$672,382.16	\$1,631,070.53	\$2,309,521.90
Total Allocation ¹¹¹ 2024-25:	x	x	\$6,069.21	\$699,826.33	\$1,697,644.83	\$2,403,540.38

Our Plan - NSSD Preliminary Allocations

NSSD_Integrated Planning and Budget_Template_V4.2 (4) (1) - Excel

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Outcome and Strategy	Proposed Activity	Partnership	FTE	FTE Type	CTE - Function Code	EIS - Allowable Expenditure/Type	HSS - Activity Category	SIA - Allowable Use Category	Other/Code	CSI/TSI Activity Budget (23-24)	CTE Activity Budget (23-24)	EIS Activity Budget (23-24)	HSS Activity Budget (23-24)	SIA Activity Budget (23-24)	Total Activity Budget (23-24 (Autosum))
1															
2	Total Allocation 2023-24:									\$0.00	\$0.00	\$6,069.21	\$672,382.16	#####	#####
3	Total Budgeted Amounts (Autosum):									\$0.00	\$0.00	\$6,069.21	\$672,382.16	#####	\$2,305.52
4	(Unbudgeted) (Autocalculate):									\$0.00	\$0.00	\$0.00	\$0.00	#####	\$0.00
5	Sample		15	EquityDiversityInclusion		STF				\$3,250.00		\$2,500.00			\$85,000.00
6	IndirectAdministration						H&S		111				\$24,450.00	\$73,700.00	\$98,150.00
7	Engagement Activities for incoming 9th grade students: "Outbound" this activity focuses on local colleges, cultural sites and events to connect with staff and other students to		1	Supports Intervention					DP STA				\$50,000.00		\$50,000.00
8	Summer programming for targeted 9th grade students groups: Freshman Summer Academy, AVID Math Bridge								DP ESF	4XX			\$10,000.00		\$10,000.00
9	Link Crew: Professional Development for Staff								DP PL	34X		\$12,000.00			\$12,000.00
10	Link Crew: Student Services								DP ESF	410		\$1,000.00			\$1,000.00
11	Link Crew: Stipends for Teachers								DP STA	13X		\$3,000.00			\$3,000.00
12	Freshman Success Team Teachers: Teachers will collaborate, review, and use data to make decisions regarding 9th grade students' reaching 9th grade on track benchmarks								DP STA	13X		\$9,500.00			\$9,500.00
13	Options Academy: Stipend for teacher coordinating with high school for incoming 9th graders								DP STA	13X		\$2,500.00			\$2,500.00
14	Mental Health Specialist for student access on campus								DP STA	13X		\$8,000.00			\$8,000.00
15	Van Maintenance and Gas for student transportation needs to access supports								DP ESF	4XX		\$3,000.00			\$3,000.00
16															\$0.00
17	CTEP/Pathways Coordinator: This position will develop and maintain community partnerships; increase awareness of CTE and pathway opportunities; meet with regional groups, and be a liaison between district and programs.		1	Other: Other staff position not listed					CTE STA	113			\$140,000.00		\$140,000.00
18	CTE: Access for pathway students for field trips, apprenticeships, and internships.								CTE ESF	4XX		\$5,000.00			\$5,000.00
19															\$0.00
20	AVID: 9-12 Professional Development								CLD	34X			\$43,000.00		\$43,000.00

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Planning Budget 23-24 Budget 24-25 Additional & Tiered Planning Codes Exan ...

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Our Plan - Tiered Approach

Tiers of Planning & Budgeting allow for nimble course changes that have been pre-considered but aren't within the current budget parameters.

In our district, these additional strategies and activities are possible if we move to **another tier in our plan:**

- Increase SEL and Mental Health
- Literacy and Math Coaches, GLAD/SIOP Training, New Teacher Support in the 2nd and 3rd year
- Increase internship/apprenticeship opportunities

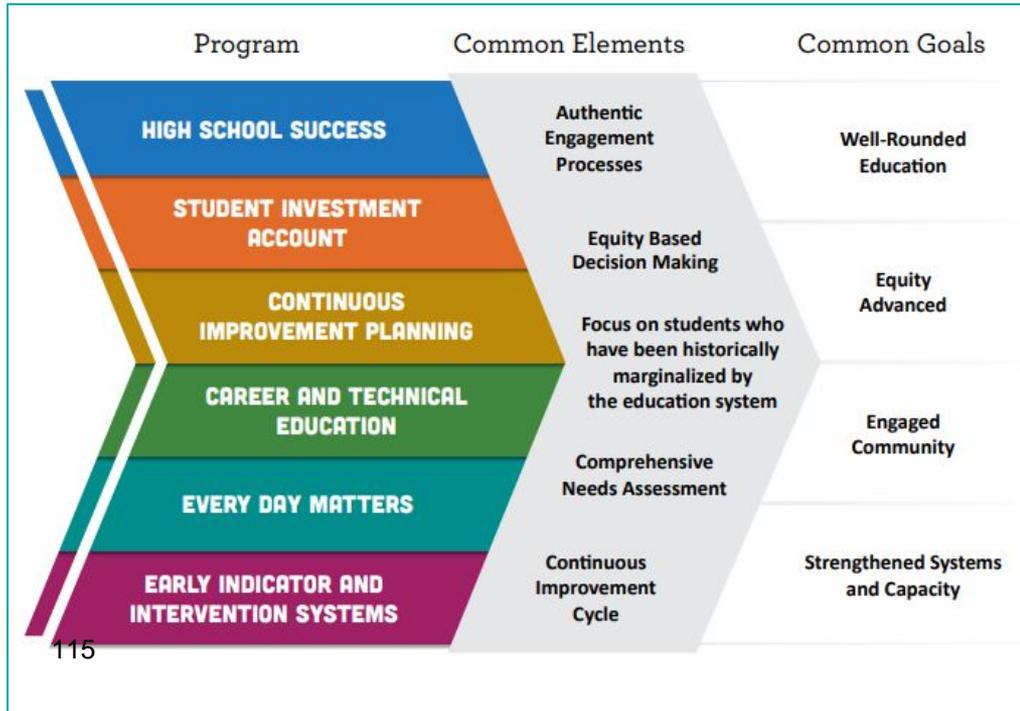
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Our Plan - Tiered Approach

Strategy/Activity	SIA	HSS ⁶⁸	EIS	PERKINS ⁶⁹
Develop and implement an integrated model of mental health in order to support students feeling a sense of belonging and safety.	✓	✓	✓	✓
Develop additional academic supports through a tiered approach aligned to the needs of our English Learners.	✓	✓		✓
Round out our middle and high school curricular offerings to expand CTE, as well as advanced and dual credit courses that are accessible to each and every student.	✓	✓		✓
Implement a reliable, easily accessible electronic data system that supports educators and leaders to identify student strengths, growth areas, and progress toward graduation in multiple dimensions for students as allowed by a given fund source, including learning progress, school engagement, social/emotional wellness, and family engagement.	✓	✓	✓	
Create Community-based Family Liaison position(s) in all communities in our district, provide continuity of partnership and support (with families identified through EIS, IDEA, Title I, and other specific supports) and eliminate the possibility that a family is disconnected from the school.	✓		✓	

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How we understand success



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Oregon Department of Education

COMMON METRICS – LONGITUDINAL PERFORMANCE GROWTH TARGETS:

1. [Four-year Graduation](#): The percentage of students earning a regular or modified diploma within four years of entering high school.
2. [Five-year Completion](#): The percentage of students earning a regular, modified, extended or adult high school diploma, or a GED within five years of entering high school.
3. [Third Grade Reading](#): The percentage of students proficient on statewide English Language Arts (ELA) assessments in 3rd grade.
4. [Ninth Grade On-Track](#): The percentage of students earning at least one-quarter of their graduation credits by the end of the summer following their 9th grade year.
5. [Regular Attenders](#): The percentage of students attending more than 90 percent of their enrolled school days.

What Happens Next?



And then:

ODE shall collaborate with the grant recipient to develop applicable ***Longitudinal Performance Growth Targets***

These will be submitted to the board for approval at a future meeting.

Thank you!



Select your institution from the drop down list to the right: 2143-North Santiam SD 29J

Please provide contact information for the person completing this budget	
Name	Nicole Duncan
Phone	503-769-4012
Email	nicole.duncan@nsantiam.k12.or.us

OUTCOMES & STRATEGIES		CSI/TSI	CTE	EIIS	HSS	SIA	ACTIVITIES
Strategies	Outcome-SAMPLE	SD achieves at least a 93% graduation rate across all demographic groups.					OUTCOME ACTIVITIES: ENTER ON BUDGET TAB
	S1	Fully implement a K-12 Multi-Tiered System of Support (MTSS) and reduce class size to close the opportunity and achievement gap.					
	S2	Implement culturally-responsive pedagogy and curriculum for equitable learning outcomes for all.					
S3	Provide equitable access to social, behavioral and mental health supports.						
Strategies	Outcome-A	Create and implement a comprehensive school behavioral and mental health system to support all students' social-emotional and behavioral learning needs.					OUTCOME ACTIVITIES: ENTER ON BUDGET TAB
	A1	Increase coordination of services to support multi-tiered level supports for focal group populations' mental health and academic learning needs.					
	A2	Implement and continue alternative education placement opportunities for students with an increased need for academic and emotional support.					
	A3	Increase attendance interventions.					
	A4	NSSD will increase the number of students on track to graduate by the end of ninth grade, ensuring that (students with disabilities and English language					
	A5						
Strategies	Outcome-B	NSSD will create opportunities to engage the community throughout the year to assess what we are doing well and where we can improve.					OUTCOME ACTIVITIES: ENTER ON BUDGET TAB
	B1	NSSD will create and implement intentional opportunities for families to examine how students experience school, collect input on enhancing what we do well, and identify areas for improvement.					
	B2	NSSD will create and implement more opportunities to encourage, value, and amplify student voices, including students with disabilities, navigating poverty, and emerging bilingual students. Students will have avenues to share their experiences which can be considered in professional development planning for teachers, curriculum and instruction planning, and influence procedures and policies.					
	B3	NSSD will introduce more resources for serving students from focal groups in CTE programs through communication activities and professional development for staff.					
	B4	Establish a data team (all sites/district level) to review the impact of data collection on improving student outcomes.					
	B5	Explore and implement an age-appropriate SEL Curriculum 9-12.					
Strategies	Outcome-C	NSSD will create, sustain and grow culturally supportive, high quality instructional practices in every classroom.					OUTCOME ACTIVITIES: ENTER ON BUDGET TAB
	C1	NSSD will increase access and retention of all students in college and career programs of study, with particular attention to students of underserved populations.					
	C2	Provide professional learning, coaching, and planning time for teachers on research-based instructional practices supporting students in improving social-tmoitonal learning, reading, writing, and mathematics skills.					
	C3	NSSD will continue to comply with instructional material adoption cycles in line with ODE, state standards, and mandates in a matter that most effectively meets the needs of our community.					
	C4	NSSD will increase all students' academic achievement and growth by using culturally responsive and evidence-based classroom practices (STAR framework, WICOR strategies, and academic language supports) and build capacity for general education teachers to support learners in our focal groups.					
	C5						
Strategies	Outcome-D	NSSD will increase students' sense of belonging, safety, and well-being at school.					OUTCOME ACTIVITIES: ENTER ON BUDGET TAB
	D1	All students, including students with disabilities, navigating poverty, and emerging bilingual students, will report an increased sense of belonging at school measured by increased attendance rates and decreased behavioral incidents.					
	D2	NSSD will decrease the academic disparities (3rd-grade reading, 9th-grade on track) of students with disabilities, students navigating poverty, and our emerging bilingual students.					
	D3	NSSD will increase graduation rates (SHS and OA) by offering various pathways for students to access courses to ensure students' college and career readiness - CTE, accelerated classes, fine arts, dual credit, and college credit courses.					
	D4	Provide ongoing and sustained professional learning for staff so that they recognize access and barriers for all focal groups of students in the school environment.					

OUTCOMES & STRATEGIES		CSI/TSI	CTE	EIIS	HSS	SIA	ACTIVITIES
Stra	D5						
	Outcome-E						OUTCOME ACTIVITIES: ENTER ON BUDGET TAB
Strategies	E1						
	E2						
	E3						
	E4						
E5							
Strategies	Outcome-F						OUTCOME ACTIVITIES: ENTER ON BUDGET TAB
	F1						
	F2						
	F3						
	F4						
Strategies	Outcome-G						OUTCOME ACTIVITIES: ENTER ON BUDGET TAB
	G1						
	G2						
	G3						
	G4						
	G5						

Outcome and Strategy	Proposed Activity	Partnership	FTE	FTE Type	Codes/A38	EIS - Allowable Expenditure Codes/A45	Codes/A73	Object Code	CSI/TSI Activity Budget (23-24)	CTE Activity Budget (23-24)	EIS Activity Budget (23-24)	HSS Activity Budget (23-24)	SIA Activity Budget (23-24)	Total Activity Budget (23-24) (Autosum)
--	Total Allocation 2023-24:	--	--	--	--	--	--	--	\$0.00	\$0.00	#ERROR!	\$0.00	\$1,631,070.53	#ERROR!
--	Total Budgeted Amounts (Autosum):	--	--	--	--	--	--	--	\$0.00	\$0.00	\$6,069.21	\$672,382.16	\$1,631,070.53	\$2,309,521.90
--	Unbudgeted (Autocalculate):	--	--	--	--	--	--	--	\$0.00	\$0.00	#ERROR!	-\$672,382.16	\$0.00	#ERROR!
S1	Sample		1.5	Equity/Diversity/Inclusion Specialist		STF		H&S 111	\$3,250.00		\$2,500.00		\$65,000.00	\$70,750.00
--	Indirect/Administration	--	--	--	--	--	--	690				\$24,450.00	\$73,700.00	\$98,150.00
A2, A4, B4, D2, D3	Teacher FTE for Supervising Credit Recovery Class		1	Supports: Intervention Specialist				DP STA 111				\$50,000.00		\$50,000.00
A1, A4, D1, D2	Engagement Activities for incoming 9th grade students: "Outbound this activity focuses on local colleges, cultural sites and events to connect with staff and other students to grow socially."							DP OCG 4XX				\$10,000.00		\$10,000.00
A1, A4, D1, D2, D3	Summer programming for targeted 9th grade students groups: Freshman Summer Academy, AVID Math Bridge							DP ESF 4XX				\$12,000.00		\$12,000.00
A4, D4	Link Crew: Professional Development for Staff							DP PL 34x				\$1,000.00		\$1,000.00
A1, D1, D2	Link Crew: Student Services							DP ESF 410				\$1,000.00		\$1,000.00
A1, D1, D2	Link Crew: Stipends for Teachers							DP STA 13x				\$3,000.00		\$3,000.00
A1, A3, A4, B4, D1, D2, D3	Freshman Success Team Teachers: Teachers will collaborate, review, and use data to make decisions regarding 9th grade students' reaching 9th grade on track benchmarks							DP STA 13X				\$9,500.00		\$9,500.00
A2, A3, A4, B4, D3	Options Academy: Stipend for teacher coordinating with high school for incoming 9th graders							DP STA 13X				\$2,500.00		\$2,500.00
A1, A2, D1	Mental Health Specialist for student access on campus							DP STA 13X				\$8,000.00		\$8,000.00
A1	Van Maintenance and Gas for student transportation needs to access supports							DP ESF 4XX				\$3,000.00		\$3,000.00
														\$0.00
A1, A2, B3, B4, C1, D3	CTE/Pathways Coordinator: This position will develop and maintain community partnerships, increase awareness of CTE and pathway opportunities, meet with regional groups, and be a liaison between district and programs.		1	Other: Other staff position not listed				CTE STA 113				\$140,000.00		\$140,000.00
B3, C1, D3	CTE: Access for pathway students for field trips, apprenticeships, and internships							CTE ESF 4XX				\$5,000.00		\$5,000.00
														\$0.00
C2, D4	AVID: 9-12 Professional Development							CLO PL 34X				\$43,000.00		\$43,000.00
C1, D3	AVID Services: 9-12 Contract, Material/Supplies, Field Trips							CLO ESF 4XX				\$18,000.00		\$18,000.00
B1, C1, B2, B3	AVID: 9-12 Family Engagement Activities							CLO OCG 4XX				\$1,000.00		\$1,000.00
C1	AVID: Elective Curriculum and Classroom Supplies (including schoolwide planners)							CLO CUR 4XX				\$16,000.00		\$16,000.00
C4	AVID: Tutors and Stipends							CLO STA 13X				\$15,000.00		\$15,000.00
A1	AVID Coordinator Salary		0.5	Other: Electives teacher not listed				CLO STA 111				\$44,003.33		\$44,003.33
C1, D3	Willamette Promise Stipends for Staff							CLO STA 13x				\$8,000.00		\$8,000.00
B1, B2, B3	Schoolwide -12 College and Career Family Engagement Events							CLO OCG 4XX				\$5,000.00		\$5,000.00
C1, D3	CTE: Biomedical Science Pathway Teacher		1	Arts (Applied): CTE (Approved Program of Study)				CTE STA 111				\$97,000.00		\$97,000.00
C1, D3	CTE: Construction Program Stipend for CTE Teacher							CTE STA 13x				\$5,000.00		\$5,000.00
D3	CTE: Supplies and Equipment for Pathway program							CTE ESF 4xx				\$35,000.00		\$35,000.00
D3	CTE: Supplies and Equipment for 8th Grade Implementation							CTE MS8 4XX				\$10,000.00		\$10,000.00
D3	CTE: Manufacturing Supplies							CTE ESF 4XX				\$1,000.00		\$1,000.00
D3	CTE: Manufacturing Teacher Stipend							CTE STA 13x				\$7,000.00		\$7,000.00
C1, D3	CTE: Contractor for Construction Program							CTE STA Other				\$10,000.00		\$10,000.00
B3, C1, D3	Willamette Career Academy	Career-Conne						CTE ESF 31X				\$84,428.83		\$84,428.83
A1	Behavior Specialists/Dean of Student - behavior intervention supports		2	Supports: Behavioral Specialist				H&S 111					\$225,500.00	\$225,500.00
A1	Benefits Behavior Specialists/Dean							H&S 2XX					\$133,606.00	\$133,606.00

Outcome and Strategy	Proposed Activity	Partnership	FTE	FTE Type	CodesIA38	EIS - Allowable Expenditure CodesIA25	CodesIA73	Object Code	CSI/TSI Activity Budget (24-25)	CTE Activity Budget (24-25)	EIIS Activity Budget (24-25)	HSS Activity Budget (24-25)	SIA Activity Budget (24-25)	Total Activity Budget (24-25) (Autosum)
--	Total Allocation 2024-25:	--	--	--	--	--	--	--	\$0.00	\$0.00	\$6,069.21	#N/A	\$1,697,644.83	#N/A
--	Total Budgeted Amounts (Autosum):	--	--	--	--	--	--	--	\$0.00	\$0.00	\$6,069.21	\$699,826.33	\$1,697,644.83	\$2,403,540.37
--	Unbudgeted (Autocalculate):	--	--	--	--	--	--	--	\$0.00	\$0.00	\$0.00	#N/A	\$0.00	#N/A
S3	Sample		1.5	Equity/Diversity/Inclusion Specialist		STF		H&S 111	\$3,250.00		\$2,500.00		\$65,000.00	\$70,750.00
--	Indirect/Administration	--	--	--	--	--	--	690				\$24,450.00	\$73,700.00	\$98,150.00
A2, A4, B4, D2, D3	Teacher FTE for Supervising Credit Recovery Class		1	Supports: Intervention Specialist				DP STA 111				\$52,000.00		\$52,000.00
A1,A4, D1, D2	Engagement Activities for incoming 9th grade students: "Outbound this activity focuses on local colleges, cultural sites and events to connect with staff and other students to grow socially.							DP OCG 4XX				\$10,000.00		\$10,000.00
A1, A4, D1, D2, D3	Summer programming for targeted 9th grade students groups: Freshman Summer Academy, AVID Math Bridge							DP ESF 4XX				\$12,000.00		\$12,000.00
A4, D4	Link Crew: Professional Development for Staff							DP PL 34x				\$1,000.00		\$1,000.00
A1, D1, D2	Link Crew: Student Services							DP ESF 410				\$1,000.00		\$1,000.00
A1, D1, D2	Link Crew: Stipends for Teachers							DP STA 13x				\$3,000.00		\$3,000.00
A1,A3, A4, B4, D1, D2, D3	Freshamn Success Team Teachers: Teachers will collaborate, review, and use data to make decisions regarding 9th grade students' reaching 9th grade on track benchmarks							DP STA 13X				\$9,500.00		\$9,500.00
A2, A3, A4, B4, D3	Options Academy: Stipend for teacher coordinating with high school for incoming 9th graders							DP STA 13X				\$2,500.00		\$2,500.00
A1, A2, D1	Mental Health Specialist for student access on campus							DP STA 13X				\$8,000.00		\$8,000.00
A1	Van Maintenance and Gas for student transportation needs to access supports							DP ESF 4XX				\$3,000.00		\$3,000.00
														\$0.00
A1, A2, B3, B4, C1, D3	CTE/Pathways Coordinator: This position will develop and maintain community partnerships, increase awareness of CTE and pathway opportunities, meet with regional groups, and be a liaison between district and programs.		1	Other: Other staff position not listed				CTE STA 113				\$145,600.00		\$145,600.00
B3, C1, D3	CTE: Access for pathway students for field trips, apprenticeships, and internships							CTE ESF 4XX				\$5,000.00		\$5,000.00
														\$0.00
C2, D4	AVID: 9-12 Professional Development							CLO PL 34X				\$43,000.00		\$43,000.00
C1, D3	AVID Services: 9-12 Contract, Material/Supplies, Field Trips							CLO ESF 4XX				\$18,000.00		\$18,000.00
B1, C1, B2, B3	AVID: 9-12 Family Engagement Activities							CLO OCG 4XX				\$1,000.00		\$1,000.00
C1	AVID: Elective Curriculum and Classroom Supplies (including schoolwide planners)							CLO CUR 4XX				\$16,000.00		\$16,000.00
C4	AVID: Tutors and Stipends							CLO STA 13X				\$15,000.00		\$15,000.00
A1	AVID Coordinator Salary		0.5	Other: Electives teacher not listed				CLO STA 111				\$59,967.50		\$59,967.50
C1, D3	Willamette Promise Stipends for Staff							CLO STA 13x				\$8,000.00		\$8,000.00
B1, B2, B3	Schoolwide -12 College and Career Family Engagement Events							CLO OCG 4XX				\$5,000.00		\$5,000.00
C1, D3	CTE: Biomedical Science Pathway Teacher		1	Arts (Applied): CTE (Approved Program of Study)				CTE STA 111				\$100,880.00		\$100,880.00
C1, D3	CTE: Construction Program Stipend for CTE Teacher							CTE STA 13x				\$5,000.00		\$5,000.00
D3	CTE: Supplies and Equipment for Pathway program							CTE ESF 4xx				\$35,000.00		\$35,000.00
D3	CTE: Supplies and Equipment for 8th Grade Implementation							CTE MS8 4XX				\$10,000.00		\$10,000.00
D3	CTE: Manufacturing Supplies							CTE ESF 4XX				\$1,000.00		\$1,000.00
D3	CTE: Manufacturing Teacher Stipend							CTE STA 13x				\$7,000.00		\$7,000.00
C1, D3	CTE: Contractor for Construction Program							CTE STA Other				\$10,000.00		\$10,000.00
B3, C1, D3	Willamette Career Academy							CTE ESF 31X				\$84,428.83		\$84,428.83
A1	Behavior Specialists/Dean of Student - behavior intervention supports		2	Supports: Behavioral Specialist				H&S 111					\$235,000.00	\$235,000.00
A1	Benefits Behavior Specialists/Dean							H&S 2XX					\$135,000.00	\$135,000.00

Outcome and Strategy	Proposed Activity	Partnership	FTE	FTE Type	Codes/A29	EIS - Allowable	Exempt Codes/A36	Codes/A64	Object Code	CSI/TSI Activity Budget	CTE Activity Budget	EIS Activity Budget	HSS Activity Budget	SIA Activity Budget	Total Activity Budget
--	Total Budgeted Amounts (Autosum):	--	--	--	--	--	--	--	--	\$0.00	\$0.00	\$0.00	\$155,000.00	\$441,000.00	\$596,000.00
S3	SAMPLE: Contract with local mental health providers to provide counseling services at all school sites on a weekly basis						DP OCG	WRE	640				\$10,000.00	\$7,500.00	\$17,500.00
S1	SAMPLE: Hire additional secondary math teachers		2	Math: Teacher / Coach / Assistant / TOSA			DP STA	RCS	111				\$30,000.00	\$30,000.00	\$60,000.00
	Options Academy Teacher		1	Other: Other staff position not listed			DP STA		111						
	CTE: Student Internships/Aprenticeships						CTE ESF		4xx				\$135,000.00		
	CTE: Direct Student Services: Field Trips for CTE Pathway						CTE ESF		4xx				\$10,000.00		
	CLO: Field Trips to Colleges for all high school students						CLO ESF		4xx				\$5,000.00		
	Increase GLAD/SIOP training for all staff at all sites							WRE	31x				\$5,000.00		
	Benefits for GLAD/SIOP participants for training							WRE	31x					\$16,000.00	
	Hire instructional and curriculum support TOSAs to support implementation and intervention/enrichment (math, literacy)		1	Supports: Intervention Specialist				WRE	111					\$4,000.00	
	Expand new staff mentor program for 2nd and 3rd year new teachers		1	Other: Other staff position not listed				WRE	111					\$75,000.00	
	Increase partnerships with 3rd party Mental Health Counseling Support							H&S	31x					\$75,000.00	
	SpED Coach/TOSA		0.5	Special Education (all positions)				WRE	111					\$10,000.00	
	Special Education Curriculum							WRE	4xx					\$5,000.00	
	SEL Professional Learning for all staff							WRE	31x					\$20,000.00	
	Professional learning and Committee work for aligned district assessment system							WRE	31x					\$6,000.00	
	Psychologist		1	Health: QMHP/Psychologist/LCSW				H&S	111					\$7,000.00	
	Suicide Prevention, Intervention and Postvention Training							H&S	31x					\$120,000.00	
	Instruational Technology LMS - Canvas/Seesaw							WRE	4xx					\$5,000.00	
	AP/WP Curriculum							WRE	4xx					\$7,000.00	
	EL Curriculum							WRE	4xx					\$25,000.00	
	Math Professional Learning							WRE	31x					\$6,000.00	
	Literacy Professional Learning							WRE	31x					\$5,000.00	
	CTE: Equipment Replacement						CTE ESF		460					\$50,000.00	

Partnerships	Code
Any organization that - (a) is composed primarily of Indian parents, family members, and community members, tribal government education officials, and tribal members, from a specific community; (b) assists in the social, cultural, and educational development of Indians in such community; (c) meets the unique cultural, language, and academic needs of Indian students , including Tribal Nations supporting Oregon communities	Indian Community-Based Organization
Public, not-for-profit organizations or community agencies, which transparently collaborate with the intent to give voice and elevate community priorities by authentically engaging in interactive multi-modal, robust communication with residents in districts, educational service districts, institutions, and connection-centered programs. These community-powered partners and decision makers work to provide universal access to asset-based networks that advance racial and educational equity via community-oriented, linguistic-cultural resources to build sustainable and resilient communities. This includes but is not limited to agencies which serve as culturally-responsive and identity-affirming organizations and ensure multi-dimensional youth develop socio-emotionally, academically, professionally, and holistically. <i>Some districts or schools may refer to private or for-profit organizations as Community-Based Organizations; however, for ODE partnership reporting purposes, private and for-profit organizations should be identified as "Business/Industry"</i>	Community-Based Organization
Private, for-profit organizations engaged in commerce, trades, manufacturing, or that provision of services	Business/Industry
Public or private organizations that support and advance career learning. This includes: highschool graduation and work-based learning, on-the-job training, or other real-life occupational experiences by developing core skills, taking relevant coursework, internships/apprenticeships, clinical studies, and participating in simulated activities to promote future career awareness, exploration, preparation, and training. <i>Some districts or schools refer to these organizations as Community Based Organizations; however, for ODE partnership reporting purposes, these organizations should be identified as "Career-Connecting Learning/Pathways"</i>	Career-Connected Learning/Pathways
Public or private organizations that promote health, safety, mental and behavioral health, social or emotional needs, economic development, and resilient-sustainable basic resources (i.e. emergency preparedness, land preservation, etc.)	Physical/Mental/Social Well-Being
Public or private organizations that are affiliated with a religion and/or spiritual faith	Faith-Based Organization

FTE Types
Arts (Applied): CTE (Approved Program of Study)
Arts (Applied): Career Exploration
Arts (Applied): Computer Sciences (programming/ tech/ web design)
Arts (Applied): Media Arts
Arts: Fine & Performance Arts (art/ music/ theatre/ dance)
Core: English Language Arts
Core: Math
Core: Science (biology/ chemistry/ physics)
Core: Social Sciences (civics/ history/ economics/ psychology)
Core: Health/PE/Athletics
Equity/Diversity/Inclusion (incl. Migrant & Indian Ed)
General: Elementary Teacher
General: Multiple subjects teacher (middle/high school)

Health: QMHP/Psychologist/LCSW
Health: Nurse
Language: English Language Development
Language: World Languages (incl. ASL)
Library & Media
Special Education (all positions)
Supports: Behavioral Specialist
Supports: Family/Community Engagement (incl. McKinney-Vento)
Supports: Intervention Specialist
Supports: School Counselor/School Social Worker
Supports: Social Emotional Learning (SEL)
Supports: Other
Other: Electives teacher not listed
Other: Other staff position not listed

CTE Function Codes	Codes
Curriculum - Student Support Services, Work Based Learning and Career Exploration Activities	1131
Curriculum – Standards, Content, Alignment and Articulation	2210
CTE Professional / Personnel Development	2240
Scientifically Based Research	262X
Indirect - Support Services - Central Activities	2600
HSS Activities Categories	Codes
Dropout Prevention Professional Learning	DP PL
Dropout Prevention Ongoing Community Engagement & Partnerships	DP OCG
Dropout Prevention Equipment, Supplies, and Facilities	DP ESF
Dropout Prevention Curriculum	DP CUR
Dropout Prevention Staff Salaries and Stipends	DP STA
Dropout Prevention Middle School- 8th grade only	DP MS8
College Level Opportunities Professional Learning	CLO PL
College Level Opportunities Ongoing Community Engagement & Partnerships	CLO OCG
College Level Opportunities Equipment, Supplies, and Facilities	CLO ESF
College Level Opportunities Curriculum	CLO CUR
College Level Opportunities Staff Salaries and Stipends	CLO STA

College Level Opportunities Middle School- 8th grade only	CLO MS8
Career & Technical Education Professional Learning	CTE PL
Career & Technical Education Ongoing Community Engagement & Partnerships	CTE OCG
Career & Technical Education Equipment, Supplies, and Facilities	CTE ESF
Career & Technical Education Curriculum	CTE CUR
Career & Technical Education Staff Salaries and Stipends	CTE STA
Career & Technical Education Middle School- 8th grade only	CTE MS8

EIIS Allowable Expenditure Areas	Codes
Staffing to maintain the system and facilitate corrective action	STF
Training for staff to maintain and use the system with fidelity	TRN
System software purchases and subscriptions	SSS
Data analysis and research	DAR
Tribal government consultation	TGC
Student, family, staff, and community engagement	ENG

SIA Allowable Use Categories	Code
Health and Safety	H&S
Increased Instructional Time	IIT
Ongoing Community Engagement	OCG
Reduced Class Size	RCS
Well Rounded Education	WRE

ALL Object Codes	Code
111 Licensed Salaries includes licensed coordinators and employees in the bargaining unit	111
112 Classified Salaries for work performed by "Classified Employees"	112
11X Salaries associated with "Support Staff and Support Personnel", Salaries associated with "Program Coordinators/Regional Coordinators"	11X
Administrative Salaries	113
2XX Benefits associated with "Licensed Employees" not included in the gross salary, Benefits associated with "Program Coordinators/Regional Coordinators" not included in the gross salary, Benefits associated with "Classified Employees" and "Support Staff" not included in the gross salary	2XX
12X Substitute Salaries for employees who are hired on a temporary or substitute basis	12X

Additional Salaries	13X
3XX Local CTE Instructional Services (Purchased), Regional CTE Instructional Services (Purchased), 31X Instructional, Professional and Technical Services	31X
34X Travel costs (e.g., mileage, hotel, registration, per diem, meals, car rentals, etc.)	34X
410 Consumable Supplies and Materials. This area includes expenditures for ALL supplies for the operation of a CTE Program. NOTE: Follow Perkins expenditure guideline for appropriate use of funds.	410
460 Non-consumable Equipment Items. Expenditures for equipment with a current value of less than \$5,000 or for items which are "equipment-like." This object category could be used when a district desired to treat these items as equipment for budgeting, physical control, etc., without either violating the capital equipment issues of Perkins.	460
470 CTE Computer Software. Expenditures for published computer software. Include licensure and usage fees for software here. The Cloud is considered software and would be coded here.	470
480 CTE Computer Hardware. Expenditures for non-capital computer hardware, generally of value not meeting the capital expenditure criterion. An iPad or e-reader needed to access e-textbooks is considered hardware and would be coded here.	480
Other Supplies and Materials	4XX
Capital Outlay	5XX
541 CTE Depreciable Equipment (Single pieces of equipment or technology items over \$5,000) to enhance and improve CTE	541 ***Requires ODE Approval***
690 Grant Indirect Charges/Administrative Indirect	690
Dues and Fees	640
Miscellaneous	8XX
Other	Other

EXAMPLE OUTCOMES

Data teams are forming, and they frequently review data that inform a school's decision-making processes, including barriers to engagement and attendance.
Dedicated time for professional learning and evaluation tools are in place to see if policies/procedures are adequately meeting the needs of students.
Comprehensive literacy strategies, including professional development plans for educators, are documented and communicated to staff, students (developmentally appropriate), and families.
An audit of 9th grade course scheduling is conducted, accounting for student core and support course placement, and disaggregated by student focal groups.
Students in each focal group and all students report an increased sense of belonging at school.
Students have access to, and equitably participate in work based learning experiences that take place in simulated, virtual, OR in person settings.
High schools and colleges work together with industry to transition students smoothly from program entrance through to degree or certificate and into employment in their field.
Historically and currently marginalized students earn industry credentials and college credits, or combinations of credentials, at the same rate as all students, and concrete plans are in place to keep rates proportional.

EXAMPLE STRATEGIES

Implement a school-wide Integrated Health Model inclusive of culturally affirming and sustaining pedagogy, trauma-informed practices, and a social emotional curriculum to improve our climate and student experience.
Provide professional learning, coaching and team-planning time for our primary teachers on early literacy instructional practices supporting primary teachers to apply those early literacy instructional practices improving students reading and writing abilities.
We will plan, staff and implement a Ninth Grade Academy each summer before school starts during which each student will connect with their advisor, 9th grade teachers and coaches, explore CTE programs, college opportunities, and electives to create early conditions for belonging and engagement.
Utilize continuous examination of data to determine which students have access to work based learning or career connected learning experiences.
Regional Industry advisory committees are engaged at least quarterly to ensure CTE program alignment and quality
Support district schools on their journey in becoming Community Schools to provide wrap-around health and well-rounded academic and extra curricular supports for students and families.

EXAMPLE ACTIVITIES

Hire two additional counselors
Hire a social worker
Purchase SEL curriculum
Contract for trauma Informed professional learning
Replace primary reading adoption
Hire a district CTE coordinator to collaborate with and support the CTE Regional Coordinator at the district level.
Provide professional learning and coaching for high school counselors/career advisors on value of CTE Programs of Study for All Students
Hire 3 instructional assistants for the primary literacy program
Registration, travel and extra-duty pay for special education staff to attend summer learning early literacy institute
Hire an early literacy instructional coach
Extra duty pay for 9th grade teachers, counselors and advisors to plan, implement and deliver the Ninth Grade Academy
Educators participate in summer externship opportunities to learn current skills needed by students
Student tours
Supporting extra-curricular and co-curricular clubs
Developing individualized learning and connection plans that will be reviewed at each conference period with students and families
Convene partners to examine selection and enrollment practices that may create barriers for all students to participate in career connected learning activities such as dual credit, CTE, and work-based learning experiences.
Explore other classroom personnel, departments, or offices that could provide a simulated WBL on school grounds
When in engaging with business, industry, and/or community partners ask if they can either come to the classroom or visit virtually as a mentor on project



North Santiam School District

2022-23 Board of Directors

Board Chair: Alisha Oliver **Board Vice-Chair:** Erin Cramer

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

Student Representative to the Board: Omar Garcia & Rori Bentz

Superintendent: Lee W. Loving

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

School Board/Superintendent Executive Secretary: Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at www.nisantiam.k12.or.us > School Board > Agendas/Meeting Minutes

**Thursday, February 16, 2023 Regular Session
Stayton Elementary Cafeteria, 875 N 3rd Ave
Stayton, OR 97383 ~ 6:00 PM**

MINUTES - DRAFT

1. CALL REGULAR SESSION TO ORDER

The Board Chair called the meeting to order at 6:00 pm. She noted that all members were present (Mark Henderson attending virtually) including both student representatives and led everyone in the pledge of attendance.

2. AGENDA APPROVAL

Any changes to the agenda after posting on February 10, 2023 were acknowledged:

Added Attachments-

*5.1-2023 January Classified In-Service Sessions At-A-Glance

*5.3-Debt Service Report Feb '23 & Financial Board Report_Jan2023

*7/1-01.19.23 Regular Session Minutes-DRAFT

*7.2-Feb '23 Licensed Staff Board Report

MOTION-AGENDA APPROVAL

Motion that the meeting agenda be approved as modified.

Motion Made By: Laura Wipper

Vote: 6-0, Mark Henderson's vote not verified

3. SPOTLIGHT

This item is set aside for informational presentations that are not recurring agenda items. This may include guest speakers and highlights on schools or programs in the District.

3.1 Classified Staff Appreciation Week

The Board read out loud adopted a motion signifying that NSSD will proclaim March 6-10, 2023 as Classified Employee Appreciation Week. They also shared personal sentiments expressing their appreciation for the dedication and hard work of all the District's classified staff members.

MOTION: RESOLUTION #021623A

Now, therefore, be it resolved that the North Santiam School District Board of Directors proclaims March 6-10, 2023 to be CLASSIFIED EMPLOYEE APPRECIATION WEEK

Motion Made By: Coral Ford

Vote: 6-0, Mark Henderson's vote not verified

3.2 School Spotlight: Stayton Elementary School

Principal Wendy Moore was joined by Dean of Students Shealon Cooper and teachers Teal Carter, Alyssa Kuenzi and Kristi Fleming to share some of the wonderful things happening at Stayton Elementary, including the Preschool Promise program. Their presentation can be viewed under this agenda item at the following link: [02.16.23](#)

4. STUDENT BUSINESS

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students. Highlights included:

Rori Bentz-ASB

- **Make a Wish:** They received more information about their Make A Wish recipient. He is a 3-year-old boy from Coos Bay and has an autoimmune disease. His wish was to meet all the avengers and it has been granted. Fundraising has been ongoing and so far they have just under \$1000.
- **Prom:** Prom is on April 14th at the heritage center in downtown Salem.
- **Bead Game:** All students were given the opportunity to participate in a game that ended a Rock-Paper-Scissors game for a prize. It was a hit!
- **FFA week:** Next week is FFA spirit week. It includes career day, western day, bling vs. camp, and farmer day which includes driving their tractors to school.
- **Candy Grams:** They had success in our candy gram sales. Although it wasn't profitable, students really enjoyed them.

Omar Garcia-Co-curricular Activities

- **Theater:** The musical *Footloose* will be showing April 6th through the 8th at 7 pm for all the days.
- **Sports Wrap-Up:** Both boys and girls basketball will have play-in games to see if they go to the playoffs. The girls' swim team finished 2nd as a team in districts and every girl placed in their events with 4 of them making it to state. The first day of state championships is Feb. 17. The wrestlers have their district meet this week.
- **Student Interviews:** He also shared insight from interviews he did with 12 students based on the following questions:
 - *“ Has the school provided the resources and guidance for their future occupation and career before they graduated?”

*“Do they have at least one teacher they can talk to about personal problems or life in general?”

*“How high school is going for them and their overall experience?”

5. REPORTS

5.1 Instruction/Student Services Report: Nicole Duncan

February’s report included a review of the Student Investment Account quarterly report as well as surveys from the recent classified and certified staff professional development days. She also included information regarding the District’s suicide prevention training and professional development plans for new staff. The presentation can be viewed under this agenda item at the link below.

[Attachments](#) can be viewed under this agenda item.

2023 January Classified In-Service Sessions at a Glance

5.2 Superintendent's Report: Lee W. Loving

This standing agenda item is for the Board to receive a monthly report from the Superintendent. Key points included:

- Visit to Stayton Elem with Alisha, Coral and Mackenzie for the pre-meeting building tour. They observed students collaborating effectively in their learning and practicing skills.
- New commodities freezer at Stayton High is complete. It is currently undergoing the testing phase to ensure it can maintain the proper temperature before any food is brought in.
- Invitation to board members to attend an upcoming QPR (Question-Persuade-Refer) suicide prevention training. All staff will eventually receive the training and there will also be a session for parents.
- New position of Director of Teaching and Learning has been posted. In the meantime, many of the duties assigned to the previous Assoc. Supt. are being overseen by him and Nicole Duncan. They will be opening the Director of Special Services soon.
- Forum with Mari-Linn Staff on March 15th to get their feedback on qualities they desire in their next principal. It is very clear they love and will miss Jeri. He will also be meeting with parents & community members next week to gather their input.
- Community Engagement Committee (Laura, Coral & Mark) met with him and they discussed the upcoming communications audit being conducted by *PointNorth*. They also discussed ways the District might better communicate with those we’ve struggled to fully reach such as Spanish speaking families. They also desire to communicate more with community leaders. In addition they discussed the possibility of having a table at each school during conferences to allow them to connect with families.
- Budget Update - Gov. Kotek’s starting budget proposal is \$9.9 billion. Educators across the state still agree that districts need \$10.3 billion to roll up current service levels for the 2023-24 and 2024-25 school years.
- Supt with the Soup was on Feb 1st at Sublimity School, and he received some great feedback. There are plans for two more in April-May in Stayton with one being translated in Spanish.
- March Board meeting will be held at Mari-Linn School. Planned presentations include: 2023-24 meal pricing proposal, possible bond refinancing (Carol Samuels from Piper Sandler & Co) and Safety & Security improvement proposal.

5.3 Business Director's Report: Rhonda Allen

This standing agenda item is for the Board to receive the monthly financial report from the Business Director as well as other information relating to that department. Key points included:

- There many bills relating to education funding currently in the legislature. The District is partnering with COSA (Coalition Oregon School Administrators) and OSBA (Oregon School Boards Assoc) lobbyists and we are providing numerous date points to support increasing the funding to schools to \$10.3 billion. She will keep the board updated as new information is made available.
- She is watching budget appropriations very closely and will continue to include those in her monthly report.

[Attachments](#) can be viewed under this agenda item at the link
Debt Service Report Feb '23
Financial Board Report_Jan2023

5.4 Licensed Union Report

This standing agenda item is to receive regular reports from the Licensed Union representatives. Union Vice-President Ruth Daniels was present. They expressed appreciation for Supt. Loving and HR Director Danielle Blackwell and the working relationship they have with them. They feel appreciated and heard in their discussions with them.

6. PUBLIC COMMENT

There were no comments from the public.

7. CONSENT AGENDA

In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated.

7.1 Approval of Meeting Minutes

The minutes from the January 2023 meetings were submitted for Board review and approval. In addition, it was discovered that meeting minutes from the March 4, 2021 Special Session were never presented to the Board for review. They were presented for official approval.

[Attachments](#) can be viewed under this agenda item at the link

01.19.23 Special Session Minutes-DRAFT
01.19.23 Regular Session Minutes-DRAFT
01.30.23 Special Session Minutes-DRAFT
03.04.21 Special Session Minutes-DRAFT2

7.2 Approval of New Hires

There were no changes in licensed staff that required board approval.

New Hires (Board Action Required)

n/a

Resignations

David Bolin, Assoc. Supt.

7.3 Action on Consent Agenda

MOTION-CONSENT AGENDA

Motion that the Board approves the Consent Agenda as presented.

Motion Made By: Coral Ford

Vote: 6-0, Mark Henderson's vote not verified

8. UNFINISHED BUSINESS

8.1 Budget Committee Calendar Approval: Rhonda Allen

The proposed Budget Calendar was presented during the January 19, 2023 meeting. It was submitted for board approval. The calendar can be viewed on this agenda item at the link: [Proposed Budget Calendar 2023.24_REV](#)

MOTION: BUDGET CALENDAR

Motion the Board approves the 2023-24 District Budget Calendar as presented.

Motion Made By: Coral Ford

Vote: 6-0, Mark Henderson's vote not verified

8.2 Budget Committee Applications

As of the meeting date, the Board had received one application for appointment to the NSSD Budget Committee. They voted to accept that application and appoint the individual.

MOTION-BUDGET COMMITTEE

Motion that the Board appoint Brunk Conley to Position 9 of the NSSD Budget Committee for the remainder of the term (6/30/24).

Motion Made By: Laura Wipper

Vote: 6-0, Mark Henderson's vote not verified

8.3 Policy Updates/Second Reading

The following policies were presented for a First Reading in the previous month's meeting. They were presented for a Second Reading and possible adoption. Policies identified with an -AR (Administrative Regulations) are detailed directions governing the operation of schools and do not require board approval.

Policies Requiring Board Action:

GBNAA/JHFF-Suspected Sexual Conduct w/Students & Reporting Reqs

>entirely replace previous JHFF policy with new one and add code GBNAA

GBNAB/JHFE-Suspected Abuse of a Child, Reporting Reqs

>entirely replace previous JHFE policy with new one and add code GBNAB

IB- Freedom of Expression

>accept suggested revisions

IGBB- Talented & Gifted Program

>accept suggested revisions

IGBBC- Talented & Gifted Programs & Services

>delete policy

IGBBA-Identification-Talented & Gifted Students

>accept suggested revisions

IGBHA- Alternative Education Programs

>accept suggested revisions

Policies for Board Notification Only

GBNAB/JHFE-AR1-Reporting of Suspected Abuse of a Child

>entirely replace previous JHFE-AR policy with new one and add code GBNAB

GBNAB/JHFE-AR2-Reporting of Suspected Abuse of a Child (form)

>add as new (remove reporting form from AR1 and label as AR2)

IGBBA-AR-Appeal Procedure for TAG Student Ident. & Placement

>delete policy

IGBHA-AR1-Evaluation of Alternative Education Programs

>entirely replace the existing policy with new one

MOTION-POLICY UPDATES

Motion that the Board approves the policy modifications as presented.

Motion Made By: Mackenzie Strawn

Vote: 6-0, motion passed

[Attachments](#) can be viewed under this agenda item at the link.

GBNAA_JHFF-replace
GBNAB_JHFE+ARs-replace
IB-revised
IGBB & IGBBC-revise-delete
IGBBA (IGBBA-AR) revise-delete
IGBHA-revised
IGBHA-AR1-replace

9. RECESS TO EXECUTIVE SESSION ORS

The Board of Directors recessed into executive session at 8:50 pm pursuant to (ORS 192.660(2)(b)) -Complaints Against Staff and (ORS 192.660(2)(f))- records that are exempt by law from public inspection. Appropriate notice of non-reporting was given.

10. RETURN TO OPEN SESSION

The Board Chair returned the meeting to open session at 11:00 pm.

11. NEW BUSINESS

11.1 Motion Based on Executive Session

On January 7, 2023, the board received an appeal of the superintendent's decision of a complaint concerning an incident of racial harassment involving a student on October 6, 2022 which occurred at Stayton High School. The board has reviewed the details of this incident and has reviewed its proposed resolution in consultation with counsel in executive session.

MOTION-ACTION BASED ON EXECUTIVE SESSION

I move that the board adopt the proposed findings, conclusions and remedies reviewed during executive session as the final decision of the board in this matter. The board's final decision will be communicated to the complainant by the board chair in a letter.

Motion Made By: Erin Cramer

Vote: 7-0, motion passed

Due to the length of time taken during the Executive Session, it was determined the remaining action items would be postponed until the March meeting.

MOTION-TABLE REMAINING AGENDA ITEMS

Motion that the board table the remaining items on the agenda to a future meeting.

Motion Made By: Erin Cramer

Vote: 7-0, motion passed

12. ADJOURN

The Board Chair adjourned the meeting at 11:06 pm.

EQUAL OPPORTUNITY EMPLOYER



March 2023 Supplemental Rehires - from March 2, 2023

Contract licensed staff - 2-year contract

Elmer, Mandy, 1.0, Sublimity

Robinson, Christina R, 1.0, Stayton High School

Schiedler, Megan, 1.0, Stayton High School

Smith, Thomas S, 1.0, Stayton Middle School

Safety and Security Proposal 2023

Main Door Camera/Buzz in System

BUILDING	COST	Donation/Grant	Total Cost to NSSD
Stayton High	\$3,378.59	\$0.00	\$3,378.59
Sub Middle	\$3,351.04	\$0.00	\$3,351.04
Sub. Elem	\$3,057.31	\$0.00	\$3,057.31
Mari-Linn	\$4,205.98	\$0.00	\$4,205.98
Stayton Elem	\$3,355.56	\$0.00	\$3,355.56
Stayton Middle/Inter	\$5,991.42	\$6,000.00	\$0.00
Total	\$23,339.90	\$6,000.00	\$17,339.90

Project Cost

\$17,339.90

Locust St. Academy

BUILDING	COST	Donation/Grant	Total Cost to NSSD
AED	\$2,000.00	\$0.00	\$2,000.00
AED Cabinet	\$200.00	\$0.00	\$200.00
Total	\$2,200.00	\$0.00	\$2,200.00

\$2,200.00

Fence Bids (click links for maps)

BUILDING	COST	Donation/Grant	Total Cost to NSSD
Stayton HS	11,774.14	\$0.00	11,774.14
Sub MS	39,574.92	\$0.00	39,574.92
Sub. Elem	29,963.84	\$0.00	32,781.67
Mari-Linn	\$10,417.74	\$0.00	\$10,417.74
Stayton Elem	\$17,698.97	\$0.00	\$17,698.97
Stayton MS/IS	12,985.51	\$0.00	12,985.51
Total	\$122,415.12	\$0.00	\$125,232.95

\$125,232.95

Vape Detectors

BUILDING	Unit Cost	Number of Units	Total Cost to NSSD
Stayton HS	\$749.00	8	\$5,992.00
Sub MS	\$749.00	2	\$1,498.00
Mari-Linn	\$749.00	2	\$1,498.00
Stayton MS/IS	\$749.00	4	\$2,996.00
Annual Service Fee	\$50.00	16	\$800.00
Discount	\$479.00	16	\$7,664.00
Total			\$8,464.00

\$12,784.00

\$8,464.00

ADA Ramp Relocation

BUILDING	COST	Donation/Grant	Total Cost to NSSD
Stayton HS	\$1,610.00	\$0.00	\$1,610.00
Total	\$1,610.00	\$0.00	\$1,610.00

Project Cost

\$1,610.00

Camera Upgrade - Option 1: Full Replace

BUILDING	COST	Donation/Grant	Total Cost to NSSD
Stayton HS	\$14,331.00	\$0.00	\$14,331.00
Sub Elem/MS	\$1,927.00	\$0.00	\$1,927.00
Mari-Linn	\$2,851.00	\$0.00	\$2,851.00
Stayton Elem	\$4,878.00	\$0.00	\$4,878.00
Stayton IS	\$745.00	\$0.00	\$745.00
Stayton MS	\$2,759.00	\$0.00	\$2,759.00
District Office	\$745.00	\$0.00	\$745.00
Network Recorders	\$11,295.00	\$0.00	\$11,295.00
Total	\$39,531.00	\$0.00	\$39,531.00

\$39,531.00

Camera Upgrade - Option 2: HS Swap

BUILDING	COST	Donation/Grant	Total Cost to NSSD
Stayton HS	\$0.00	\$0.00	\$0.00
Sub Elem/MS	\$1,927.00	\$0.00	\$1,927.00
Mari-Linn	\$2,851.00	\$0.00	\$2,851.00
Stayton Elem	\$4,878.00	\$0.00	\$4,878.00
Stayton IS	\$745.00	\$0.00	\$745.00
Stayton MS	\$2,759.00	\$0.00	\$2,759.00
District Office	\$745.00	\$0.00	\$745.00
Network Recorders	\$6,777.00	\$0.00	\$6,777.00
Total	\$20,682.00	\$0.00	\$20,682.00

\$20,682.00

Radios - Safety Communication

BUILDING	COST	Number of Units	Total Cost to NSSD
Stayton HS	\$0.00	0	\$0.00
Sub Elem/MS	\$0.00	0	\$0.00
Mari-Linn	\$1,680.00	6	\$1,680.00
Stayton Elem	\$2,800.00	10	\$2,800.00
SIMS	\$2,800.00	10	\$2,800.00
Total	\$7,280.00	26	\$7,280.00

\$7,280.00

PLAN A

W/ Settlement \$

Main Door Camera/Access Control System	\$17,339.90	\$17,339.90
Locust St. Academy AED	\$2,200.00	\$2,200.00
Secure New/Updated Campus Fences	\$125,232.95	\$125,232.95
Vape Detectors	\$8,464.00	\$0.00
ADA Ramp Relocation	\$1,610.00	\$1,610.00
Radios - Safety Communication	\$7,280.00	\$7,280.00
Camera Upgrade - Option 1: Full Replace	\$39,531.00	\$39,531.00
Grand Total	\$201,657.85	\$193,193.85

PLAN B

W/ Settlement \$

Main Door Camera/Access Control System	\$17,339.90	\$17,339.90
Locust St. Academy AED	\$2,200.00	\$2,200.00
Secure New/Updated Campus Fences	\$125,232.95	\$125,232.95
Vape Detectors	\$8,464.00	\$0.00
ADA Ramp Relocation	\$1,610.00	\$1,610.00
Radios - Safety Communication	\$7,280.00	\$7,280.00
Camera Upgrade - Option 2: HS Swap	\$20,682.00	\$20,682.00
Grand Total	\$182,808.85	\$174,344.85

Stock #	Name of Camera	Price Each
UVC-G5-Bullet	Camera G5 Bullet	\$129.00
UVC-G5-Dome	Camera G5 Dome	\$179.00
UNVR-Pro	Network Video Recorder Pro	\$499.00
UNVR	Network Video Recorder	\$299.00
HDD-8TB	8 TB HDD	\$220.00

Current Cameras at each Site

	Dome	Bullet	
SHS	57	32	\$14,331.00
ML	8	11	\$2,851.00
SES	15	17	\$4,878.00
SMS	1	20	\$2,759.00
SIS	2	3	\$745.00
SUB	5	8	\$1,927.00
DO	2	3	\$745.00

Network Video Recorder

All school sites	\$11,295.00
ML, SES, SMS, SIS, SUB	\$6,777.00

Option 1:	FULL Replace - All Buildings	\$39,531.00
Option 2:	Replace K-8 - Swap to SHS	\$20,682.00

BOARD MEMBER QUALIFICATIONS

Summary

The revisions to BBBA are made to better align with the criteria stated in statute and in the Oregon Constitution to be an elector for a member of a school board.

Collective Bargaining Impact

None

Local District Responsibility

Revise and readopt optional policy BBBA – Board Member Qualifications if present in the Board’s policy manual.

Policy(ies) and ARs Impacted by these Revisions

BBBA – Board Member Qualifications, Optional

North Santiam School District

Code: BBBA
Adopted: 7/01/96
Readopted: 7/17/97; 8/20/09; 6/15/17
Orig. Code: BBBA

Board Member Qualifications

A person is eligible to serve as a Board member if the person ~~he/she~~ is a qualified ~~an~~ elector¹ of the district. ~~An “elector” means an individual qualified to vote under Section 2, Article II of the Oregon Constitution. The individual must be 18 years of age or older, registered to vote at least 20 calendar days immediately preceding any election in the manner provided by law and has been a, where applicable, resident in the zone designated for the position being sought, and have been residents~~ within the district for one year immediately preceding the election or appointment. ~~If~~ ~~Additionally, if~~ the district and the position sought is one elected or nominated by zone, the person must also reside in the zone from which ~~zoned~~; the person is nominated except as authorized by law. ~~individual must meet the requirements of Oregon Revised Statute (ORS) 332.124 to 332.126.~~

~~A~~

~~No~~ person who is an employee of the district is ~~not~~ eligible to serve as a Board member while so employed. A person who is an employee of a public charter school may not serve as a member of the Board of the district in which the public charter school that employs the person is located.

END OF POLICY

¹ “Elector” means an individual qualified to vote under Article II, section 2, [Oregon Constitution](#).

Legal Reference(s):

[ORS 247.002](#)
[ORS 247.035](#)
[ORS 249.013](#)

[ORS 332.016](#)
[ORS 332.018](#)
[ORS 332.030](#)

[ORS 332.124](#)
[ORS 332.126](#)

OREGON CONSTITUTION, ARTICLE II, Section 2.

Cross Reference(s):

BBE - Vacancies on the Board

Summary

With passage of Senate Bill 1521 (2022), there are new provisions in law to consider when issuing a superintendent’s contract and when district school boards are making decisions related to the operation of the district. The entire SB can be accessed [here](#).

Collective Bargaining Impact

None

Local District Responsibility

Update policies with the recommended revisions if they are present in the Board’s policy manual and submit to the Board for readoption.

Policy(ies) Impacted by these Revisions

CB – Superintendent, Highly Recommended

CBC – Superintendent’s Contract, Optional

North Santiam School District

Code: CB
Adopted: 7/01/96
Readopted: 8/21/97; 12/14/17
Orig. Code: CB

Superintendent

The superintendent¹ is designated as the district’s chief executive officer. Under the Board’s direction, the superintendent exercises general supervision of all district schools, personnel and departments. The superintendent is responsible for managing the schools under the Board’s policies and is accountable to the Board for that management.

The Board may not direct the superintendent to take any action that conflicts with a local, state or federal law² that applies to school districts³.

The superintendent may delegate to other district personnel any powers and duties imposed upon the superintendent by Board policies or by vote of the Board. Delegation of power or duty will not relieve the superintendent of responsibility for action taken under such delegation.

END OF POLICY

¹ The term “superintendent” includes an interim superintendent.

² “Local, state or federal law” means a local, state or federal directive having the force of law, including an ordinance, a city or county resolution, a statute, a court decision, an administrative rule or regulation, an order issued in compliance with ORS Chapter 183, an executive order or any other directive, declaration or statement that is issued in compliance with the law as having the force of law and that is issued by a local government as defined in ORS 174.116, the state government as defined in ORS 174.111 or the federal government.

³ Also includes taking any action that conflicts with law that applies to education service districts.

Legal Reference(s):

[ORS 332.505](#)
[ORS 332.515](#)

[OAR 581-022-2405](#)
[OAR 584-005-0005\(51\)](#)

Senate Bill 1521 (2022)

Cross Reference(s):

CBG - Evaluation of the Superintendent

Summary

With passage of Senate Bill 1521 (2022), there are new provisions in law to consider when issuing a superintendent’s contract and when district school boards are making decisions related to the operation of the district. The entire SB can be accessed [here](#).

Collective Bargaining Impact

None

Local District Responsibility

Update policies with the recommended revisions if they are present in the Board’s policy manual and submit to the Board for re adoption.

Policy(ies) Impacted by these Revisions

CB – Superintendent, Highly Recommended

CBC – Superintendent’s Contract, Optional

North Santiam School District

Code: CBC
Adopted: 12/14/17
Readopted: 8/11/98; 12/14/17
Revised/Readopted: 11/25/96; 8/16/07; 8/15/13; 12/14/17
Orig. Code: CBB

Superintendent’s Contract

The superintendent, upon appointment by the Board, will receive a written contract which will state the terms of employment such as compensation, benefits and other conditions. The Board may not issue a contract that includes terms which direct the superintendent¹ to take any action that conflicts with a local, state or federal law² that applies to the district³, or which allows the Board to take an adverse employment action against the superintendent for complying with such laws. Contracts shall not be issued for more than three years in duration. The contract shall automatically expire at the end of its term. The Board may elect to issue a subsequent contract at any time for up to three years.

¹ The term “superintendent” includes an interim superintendent.

² “Local, state or federal law” means a local, state or federal directive having the force of law, including an ordinance, a city or county resolution, a statute, a court decision, an administrative rule or regulation, an order issued in compliance with ORS Chapter 183, an executive order or any other directive, declaration or statement that is issued in compliance with the law as having the force of law and that is issued by a local government as defined in ORS 174.116, the state government as defined in ORS 174.111 or the federal government.

³ Also includes taking any action that conflicts with law that applies to education services districts.

The compensation and benefits for the position of superintendent will be fixed by the Board and based upon the responsibilities required of the superintendent in performing ~~their~~^{his/her} duties. The Board may not enter into an employment contract that contains provisions that expressly obligate the district to compensate the superintendent for work that is not performed.

Provisions for termination of the superintendent's employment, either by the Board or the superintendent, will also be set forth in the superintendent's employment contract. The employment contract, if it includes a mutually agreed to termination-without-cause provision by the Board, will include a 12-month notice of termination for such provision.

The district may provide health benefits for a superintendent that is no longer employed by the district until the superintendent:

1. Reaches 65 years of age; or
2. Finds new employment that provides health benefits.

For a period of one year after termination of the contract, the superintendent may not:

1. Purchase property or surplus property owned by the district or public charter school; or
2. Use property owned by the district or public charter school in a manner other than the manner permitted for the general public.

END OF POLICY

Legal Reference(s):

[ORS 332.432](#)

[ORS 332.505](#)

[ORS 342.549](#)

[ORS 342.815](#)

[OAR 584-005-0005\(51\)](#)

Senate Bill 1521 (2022)

Cross Reference(s):

CBB - Recruitment and Appointment of the Superintendent

ACADEMIC ACHIEVEMENT

Summary

Policy IK – Academic Achievement language is revised to align with OAR581-022-2270.

Collective Bargaining Impact

None

Local District Responsibility

Review and revise required policy IK – Academic Achievement with recommended updates and submit to the Board for readoption.

Policy(ies) and ARs Impacted by these Revisions

IK – Academic Achievement, Required

North Santiam School District

Code: IK
Adopted: 7/01/96
Readopted: 5/21/98; 5/19/11; 2/16/12;
9/18/14; 10/19/17
Orig. Code: IK

Academic Achievement

The Board believes it is important that teachers have as much accurate knowledge of student achievement as possible to assess students' needs and growth; thus, a sharing of information among parent, teacher and student is essential.

The district shall ensure that all students have the opportunity to demonstrate progress toward mastery of the knowledge and skills of the student's current grade level or course content level. Students who have not yet met or who exceed all of the standards at any grade level, will be offered additional services or alternative educational education or public school options.

The Board district directs staff to follow these guidelines in measuring and determining student progress:

1. Parents and students will be informed at least annually, of ~~as to~~ their student's progress toward achieving the academic content standards, including; but not limited to:
 - a. Information on progress in each subject area to meet or exceed the academic content standards at the student's current grade level or course content level, including major goals used to determine the information;
 - b. Specific evidence of student progress toward mastery of a continuum of academic knowledge and skills (academic content standards) of a subject area, upon request from a parent;

- c. [Evidence of the student’s progress in a continuum of knowledge and skills that are not academic and that may include student behaviors that are defined by the district;]
 - d. Student scores on all state and local assessments indicating any of the requirements that have been waived for the district or the individual and time periods for the waiver; and
 - e. Student progress toward completion of diploma requirements to parents of students in grades 9-12, including ~~includes~~ credits earned, ~~demonstration of extended application~~ and demonstration of extended application ~~the Essential Skills~~.
2. Parents will be alerted and conferred with as soon as possible when a student’s performance or attitude becomes unsatisfactory or shows marked or sudden deterioration;
 3. Grades and/or portfolio content assessment will be based upon academic performance and ~~will~~ ~~may~~ include student attitude or behavior. Grades will not be used for disciplinary purposes. Absenteeism or misconduct shall not be the sole criterion for the reduction of a student’s grade;
 4. At comparable levels, the school system will strive for consistency in grading and reporting except when this consistency is inappropriate for certain classes or certain students;
 5. When no grades are given but the student is evaluated ~~informally~~ in terms of progress, the school staff will show whether the student is achieving course requirements at ~~also provide a realistic appraisal of~~ the student’s current grade level ~~standing in relation to his/her peers~~;

END OF POLICY

Legal Reference(s):

[ORS 107.154](#)
[ORS 329.485](#)

[ORS 343.295](#)
[OAR 581-021-0022](#)

[OAR 581-022-2260](#)
[OAR 581-022-2270](#)

Cross Reference(s):

IGBHC - Alternative Education Notification

EXPLANATION OF POLICY EDITS BY OSBA

FIREARMS

Summary

The 2021 Oregon Legislature passed Senate Bill (SB) 554 which includes amendments to ORS 166.360 and 166.370 and is now effective. The goal of the changes to policy JFCJ is to align better with statute, but also to remove mention of concealed weapons language and law enforcement since these situations are managed by current Oregon law and are not student-related. Policy JFCJ is student policy and should really only pertain to situations involving students.

Collective Bargaining Impact
None

Local District Responsibility
Review proposed revisions for policy JFCJ - Weapons in Schools and adopt changes.

Policy(ies) and ARs Impacted by these Revisions
JFCJ – Weapons in Schools**, Required

North Santiam School District

Code: JFCJ
Adopted: 7/01/96
Revised/Readopted: 1998; 1999; 2001; 3/18/03;
7/17/14; 10/19/17; 10/17/19
Orig. Code: JFCJ

Weapons in Schools**

Students shall not bring, possess, conceal or use a weapon on at a school or at any district property under the jurisdiction of a school district, any activities under the jurisdiction of a school district or any interscholastic activities administered by a voluntary organization, including the OSAA (Oregon School Activities Association).

In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A “school zone,” as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.

The superintendent may authorize persons to possess weapons for courses, programs and activities approved by the district and conducted on district property including, but not limited to, hunter safety courses, weapons-related vocational courses or weapons-related sports. The district will post a notice at any site or premise off district grounds that at the time is being used exclusively for a school program or activity. The notice shall identify the district as the sponsor, the activity as a school function and that the possession of firearms or dangerous weapons in or on the site or premises is prohibited under Oregon Revised Statute (ORS) 166.370.

For purposes of this policy, and as defined by state and federal law, “weapon” includes:

1. A “dangerous weapon” means any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury;
2. A “deadly weapon” means any instrument, article or substance specifically designed for and presently capable of causing death or serious physical injury;
3. A “firearm” means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, frame or receiver of any such weapon, any firearm ~~muffler or~~ silencer or any destructive device;
4. A “destructive device” ~~includes but is not limited to~~ means any explosive, incendiary or poison gas component or any combination of parts either designed or intended for use in converting any device into any destructive device or from which a destructive device may be readily assembled. A destructive device does not include any device which is designed primarily or redesigned primarily for use as a signaling, pyrotechnic, line-throwing, safety or similar device.

Weapons may also include, but are not limited to, knives, metal knuckles, straight razors, noxious or irritating gases, poisons, unlawful drugs or other items fashioned with the intent to use, sell, harm, threaten or harass others ~~students, staff members, parents or community members.~~ patrons.

Replicas ~~Authentic looking replicas~~ of weapons, fireworks and pocket knives are also prohibited by Board policy. A “replica weapon” includes, but is not limited to, any device or object made of plastic, wood, metal, or any other material which is a toy version of, or is otherwise recognizable as a pistol, revolver, shotgun, rifle, machine gun, or any other firearm. Exceptions to the district’s replicas prohibition may be granted only with prior principal approval for certain curriculum or school-related activities.

Prohibited weapons, replicas of weapons, fireworks and pocket knives are subject to seizure or forfeiture.

In accordance with Oregon law, any ~~district~~ employee who has reasonable cause to believe a student or other person, while in a school, is or ~~has,~~ within the previous 120 days ~~has,~~ ~~unlawfully~~ been in possession of a firearm or destructive device, as defined by this policy, shall immediately report such violation to an administrator or, ~~their~~ designee or law enforcement. Employees who report directly to law enforcement shall also immediately inform an administrator.

Administrators shall promptly notify the appropriate law enforcement agency of staff reports received and at any other time there is reasonable cause to believe violations for firearms or destructive devices have occurred or that a student has been expelled for bringing, possessing, concealing or using a dangerous or deadly weapon, firearm or destructive device. ~~Parents will be notified of all conduct by their student that violates this policy.~~

A person making a report as described above who has reasonable grounds for making the report is immune from liability, civil or criminal, that might otherwise be incurred or imposed with respect to the making or content of the report. The identity of a person participating in a good faith report as described above may not be disclosed except when allowed by law.

Parents will be notified of all conduct by their student that violates this policy.

Employees shall promptly report all other conduct prohibited by this policy to an administrator.

Students ~~determined~~~~found~~ to have brought, possessed, concealed or used a firearm, as defined in policy, in violation of this policy or state law shall be expelled from school for a period of not less than one year. All other violations of the policy will result in discipline ~~up to~~ and may include ~~including~~ expulsion and/or referral to law enforcement, as appropriate. The superintendent may, on a case-by-case basis, modify this expulsion requirement. The superintendent may propose alternative programs of instruction or instruction combined with counseling that are appropriate and accessible to the student, and shall provide such information in writing to the student and the parent in accordance with law¹. Appropriate disciplinary and/or legal action will be taken against students or others who assist in activity prohibited by this policy.

Special education students shall be disciplined in accordance with federal law and Board policy JGDA/JGEA – Discipline of Students with Disabilities, and accompanying administrative regulation.

~~Weapons under the control of law enforcement personnel are permitted. Others who have a valid license to carry a weapon under ORS 166.291 and/or ORS 166.292 must notify the building administrator immediately upon entering a school facility. The superintendent may authorize other persons to possess weapons for courses, programs and activities approved by the district and conducted on district property including, but not limited to, hunter safety courses, weapons related vocational courses or weapons related sports.~~

~~The district will post a notice at any site or premise off district grounds that at the time is being used exclusively for a school program or activity. The notice shall identify the district as the sponsor, the activity as a school function and that the possession of firearms or dangerous weapons in or on the site or premises is prohibited under ORS 166.370.~~

~~In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A “school zone,” as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.~~

“Gun-Free School Zone” signs may be posted in cooperation with city and/or county officials as appropriate. Violations, unless otherwise ~~excepted~~~~accepted~~ by law or this policy, shall be reported to the appropriate law enforcement agency.

The superintendent will annually report the name of each school and the number of students from each listed schools expelled for bringing, possessing, concealing or using a firearm to the Oregon Department of Education.

END OF POLICY

Legal Reference(s):

[ORS 161.015](#)

[ORS 166.210 - 166.370](#)

[ORS 166.382](#)

[ORS 332.107](#)

[ORS 339.115](#)

[ORS 339.240](#)

[ORS 339.250](#)

[ORS 339.315](#)

[OAR 581-021-0050 - 0075](#)

[OAR 581-053-0010\(5\)](#)

[OAR 581-053-0230\(9\)\(k\)](#)

¹ At least once every six months or at any time the information changes because of the availability of new programs.

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2018).
Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2018).
Youth Handgun Safety Act, 18 U.S.C. §§ 922(x), 924(a)(6) (2018).
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101, 7111-7121 (2018).
Oregon Senate Bill 554 (2021).

Cross Reference(s):

JFCM - Threats of Violence
JGDA/JGEA - Discipline of Students with Disabilities

CRIMINAL RECORDS CHECKS AND FINGERPRINTING

Summary

The State Board of Education revised the Oregon Administrative Rules (OAR) related to criminal records checks and fingerprinting of employees, contractors and criminal records checks and optional fingerprinting of volunteers. Clarification of definitions related to conviction and most of the repealed language was moved into the revised OARs with housekeeping cleanup.

Legal Reference

None

Collective Bargaining Impact

None

Local District Responsibility

It is recommended that the district review and revise the required board policy GCDA/GDDA and its administrative regulation (AR) with the recommended language and readopt the required policy, and review the required AR.

Policy Implications

GCDA/GDDA - Criminal Records Check and Fingerprinting, Required

GCDA/GDDA-AR - Criminal Records Check and Fingerprinting, Required

grey=added by OSBA red strikeouts=by OSBA black strikeouts=by NSSD

North Santiam School District

Code: GCDA/GDDA
Adopted: 2/26/98
Revised/Readopted: 12/17/15; 10/19/17
Orig. Code: GCDA/GDDA

Criminal Records Checks/Fingerprinting

In a continuing effort to ~~further~~ ensure the safety and welfare of students and staff, the district shall require all newly hired, full-time and part-time employees¹ not requiring licensure under Oregon Revised Statute (ORS) 342.223 to submit to a criminal records checks and fingerprinting as required by law. ~~of all newly hired full time and part time employees.~~ Others individuals, as determined by the district, ~~having~~ that will have direct, unsupervised contact with students shall ~~also have~~ submit to criminal records checks and/or fingerprinting, as established by Board policy and as required by law.

“Direct, unsupervised contact ~~with students~~” means contact with a student that provides the person opportunity and probability for personal communication or touch ~~when not under direct supervision.~~

¹ Any individual hired within the last three months. A subject individual does not include an employee hired within the last three months if the district has evidence on file that meets the definition in Oregon Administrative Rule (OAR) 581-021-0510(11)(b).

~~In addition to the newly hired employees, such~~ Pursuant to state law, a criminal records check or fingerprint-based criminal records checks shall be required of the following individuals²:

1. All ~~district~~ individuals employed as contractors, ~~and/or their employees~~ whether employed part-time or full-time, and considered by the district to have direct, unsupervised contact with students;
2. ~~All contractors and/or their employees who provide early childhood special education or early intervention services in accordance with rules established by the Oregon Department of Education, Child Care Division;~~
- 3.2. Any community college faculty member providing instruction at the site of an early childhood education program, ~~or~~ at a school site as part of an early childhood education program or at a grade K through 12 school site during the regular school day;
- 4.3. Any individual who is an employee of a public charter school and not requiring licensure under ORS 342.223; and
- 5.4. ~~All volunteers shall be subject to a criminal history check only.~~ Any individual considered for volunteer service with the district who is allowed to have direct, unsupervised contact with students.

3

The district will provide written notice about the requirements of fingerprinting and criminal records checks through means such as staff handbooks, employment applications, contracts or volunteer forms.

The district shall require a fingerprint-based criminal records check for volunteers allowed direct, unsupervised contact with students, in the following positions⁴:

1. Coach;
2. Overnight chaperone.

~~An individual who has failed to disclose the presence of criminal convictions that would not otherwise prevent his/her/their employment with the district as provided by law may be employed or contracted with, by the district. The district's use of criminal history must be relevant to the specific requirements of the position, services or employment.~~

~~The district shall not begin the employment of an individual, or terms of a district contractor, before the return and disposition of criminal records check and/or fingerprinting. The service of a volunteer will not begin pending the return and disposition of a criminal records check.~~

² Subject individuals and requirements are further outlined in GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting.

³ If the district allows volunteer service and the volunteers have direct, unsupervised contact with students, this policy language is required, and districts are required to conduct criminal records checks on these volunteers.

⁴ If the district requires fingerprinting for certain volunteer positions, the district is required to list those volunteer positions in board policy.

The procedure for processing fingerprint collection is further outlined in GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting.

A subject individual shall be subject to the collection of fingerprint information, only after the offer of employment or contract from the district and may be charged a fee by the district. A subject individual may request the fee be withheld from the amount otherwise due the individual.

The district shall not begin the employment of a subject individual or terms of a district contractor before the return and disposition of the required criminal records checks.

When the district is notified of a subject individual who has been convicted of any crimes prohibiting employment or contract the individual will not be employed or contracted, or if employed will be terminated. When the district is notified of a subject individual who knowingly made a false statement as to the conviction of any crime, the individual will not be employed or contracted with by the district, or if employed by the district will be terminated. A subject individual who fails to disclose the presence of convictions that would not otherwise prohibit employment or contract with the district as provided by law will not be employed or contracted with by the district.

The district's use of criminal history must be relevant to the specific requirements of the position, services or employment. The service of a volunteer allowed to have direct, unsupervised contact with students will not begin before the return and disposition of a criminal records check.

The service of a volunteer into a position identified by the district as requiring a fingerprint-based criminal records check will not begin before the return and disposition of a state and national criminal records check based on fingerprints.

A volunteer who knowingly made a false statement or has a conviction of the crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number will result in immediate termination from the ability to volunteer in the district.

The superintendent shall develop administrative regulations as necessary to meet the requirements of the law.

Appeals

A subject individual may appeal a determination from ODE that prevents employment or eligibility to contract with the district to the Superintendent of Public Instruction as a contested case under ORS 183.413 – 183.470.

A volunteer may appeal a determination from a fingerprint-based criminal records checks by ODE that prevents the ability to volunteer with the district to the Superintendent of Public Instruction as a contested case under ORS 183.413 – 183.470.

END OF POLICY

Legal Reference(s):

~~ORS 181A.180~~
~~ORS 181A.230~~
~~ORS 326.603~~
~~ORS 326.607~~

~~ORS 332.107~~
~~ORS 336.631~~
~~ORS 342.143~~
~~ORS 342.223~~

~~OAR 414-061-0010 to 0030~~
~~OAR 581-021-0500~~
~~OAR 581-022-2430~~
~~OAR 584-050-0012~~

~~Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2017).~~

Legal Reference(s):

[ORS 181A.180](#)
[ORS 181A.230](#)
[ORS 326.603](#)
[ORS 326.607](#)
[ORS 332.107](#)
[ORS 336.631](#)
[ORS 342.143](#)
[ORS 342.223](#)

[OAR 414-061-0010 – 061-0030](#)

[OAR 581-021-0510 – 021-0512](#)

[OAR 581-022-2430](#)

[OAR 584-050-0012](#)Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2012).

Cross Reference(s):

IICC - School Volunteers

FINGERPRINTING

Summary

House Bill 4030 (2022) modifies fingerprinting requirements for persons seeking employment in schools and now makes a temporary exception to allow the Oregon Department of Education (ODE) to waive fingerprinting requirements if ODE determines the person has:

- Submitted to a criminal records check for the person's immediately previous employer, the employer is a school district or private school and the person has not lived outside this state between the two periods of employment;
- Submitted to a criminal records check conducted by TSPC within the previous three years; or
- Remained continuously licensed or registered with the commission.

This is a temporary change and sunsets July 1, 2024.

Collective Bargaining Impact

None

Local District Responsibility

The revisions affect language in required administrative regulation GCDA/GDDA-AR - Criminal Records Checks and Fingerprinting and can be revised by administration, implemented, and submitted to the Board for review; the AR is not required to be adopted.

Policy(ies) and ARs Impacted by these Revisions

GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting, Required

grey=added by OSBA yellow=added by NSSD red strikeouts=by OSBA black strikeouts=by NSSD

North Santiam School District

Code: GCDA/GDDA-AR
Revised/Reviewed: 10/16/08; 5/15/14; 10/19/17
Orig. Code: GCDA/GDDA-AR

Criminal Records Checks/Fingerprinting

Subject Requirements

1. Any individual newly hired and not requiring licensure under Oregon Revised Statute (ORS) 342.223 as a teacher, administrator, personnel specialist or school nurse, shall ~~submit~~ **be required** to ~~undergo a nationwide~~ criminal records check and fingerprinting.
2. ~~Any individual~~ **Individuals** applying for reinstatement of an Oregon ~~a~~ license with the Teacher Standards and Practices Commission (TSPC) that has lapsed for more than three years shall be required to undergo a criminal records check ~~such checks~~.

~~Requirements, including applicable fees and the process for the collection and submission of fingerprints, etc., will generally be met by the individual as a part of the licensing process and fingerprinting with TSPC. in accordance with rules established by the Teacher Standards and Practices Commission (TSPC).~~

3.2. Any individual registering with the TSPC for student teaching, practicum or internship as a teacher, administrator or personnel specialist shall be required to submit to a ~~undergo a nationwide~~ criminal records check and fingerprinting with TSPC.

4.3. Any individual hired as or by a ~~district contractor, or an employee of a district contractor, whether part-time or full-time, hired~~ into a position having direct, unsupervised contact with students as determined by the district shall be required to submit to a ~~undergo a nationwide~~ criminal records check and fingerprinting.

The superintendent will identify ~~district contractors~~ who are subject to such requirements.

5. ~~Any contractor or an employee of the contractor who provides early childhood special education or early intervention services shall be required to undergo a nationwide criminal records check and fingerprinting with the Oregon Department of Education, Child Care Division.~~

6.4. Any community college faculty member providing instruction at the site of an early childhood education program, ~~or at~~ a school site as part of an early childhood ~~education~~ program or at a grade K through 12 school site during the regular school day, shall be required to undergo a ~~nationwide~~ criminal records check and fingerprinting.

7.5. Any ~~An~~ individual who is an employee of a public charter school not requiring licensure under ORS 342.223 shall be required to undergo a ~~nationwide~~ criminal records check and fingerprinting.

8.6. {¹} A volunteer allowed ~~Any person authorized~~ by the district ~~for volunteer service~~ into a position that has ~~having~~ direct, unsupervised contact with students shall undergo an in-state criminal records check.

9.7. A volunteer that is not likely to have direct, unsupervised contact with students **may not** be required to undergo an in-state ~~Oregon~~ criminal records check.

Exceptions

A newly hired employee² is not subject to ~~An exception will be made to criminal records checks and fingerprinting if:~~

~~The~~ ~~the~~ district has ~~on file~~ evidence on file that the person ~~from a previous employer documenting a~~ successfully completed a state ~~Oregon~~ and national ~~FBI~~ criminal records check for:

~~Evidence will be either~~ a previous employer that was a school district ~~copy of the records check~~ or private school, and ~~a written statement of verification from a supervisor or officer of the previous employer.~~
Furthermore:

¹ If the district allows volunteers to have direct, unsupervised contact with students, districts are required to conduct criminal records checks on these volunteers.

² Any individual hired within the last three months.

1. ~~The Oregon Department of Education (ODE) or TSPC verification of a previous check shall be acceptable only in the event the district can demonstrate records are not otherwise available;~~
1. ~~Additional evidence that the employee~~ has not resided outside the state between the two periods of employment; ~~or time working in the district shall be maintained.~~
2. ^{3} The Oregon Department of Education (ODE) determines the person:
 - a. Submitted to a criminal records check for the person's immediately previous employer, the employer is a school district or private school and the person has not lived outside this state between the two periods of employment;
 - b. Submitted to a criminal records check conducted by TSPC within the previous three years; or
 - c. Remained continuously licensed or registered with the TSPC.

Notification

1. The district will provide the following notification to individuals subject to criminal records checks and/or fingerprinting ~~of the following~~:
 - a. Such criminal records checks and/or fingerprinting are required by law ~~and~~/or Board policy;
 - b. Any action resulting from such ~~those~~ checks completed by the ODE that impact employment, contract or volunteering may be appealed as a contested case to ODE;
 - c. All employment or contract offers ~~for the ability to volunteer~~ are contingent upon the results of such checks;
 - d. A refusal to consent to a required criminal records check and ~~checks~~ or fingerprinting shall result in immediate termination from employment or contract status or the ability to volunteer in the district;
 - e. An individual determined to have knowingly made a false statement as to the conviction of any crime ~~falsely stating~~ on district employment applications, contracts or ODE fingerprint forms (written or electronic) may ~~as to conviction of a crime shall~~ result in immediate termination from employment or contract status;
 - f. An individual determined to have been convicted of any crime that would prohibit employment or contract will be immediately terminated from employment or contract status;
 - g. A volunteer candidate who knowingly made a false statement or has a conviction of the crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number may result in immediate termination from the ability to volunteer in the district. ~~The district may remove the volunteer from the position allowing direct, unsupervised contact with students.~~
2. The district will provide the written notice described above through ~~such~~ means such as staff handbooks, employment applications, contracts or volunteer ~~and contract~~ forms.

Processing and Reporting Procedures

Immediately following an offer and acceptance of employment or contract, an

³ {This revision to TSPC rules sunsets July 1, 2024.}

1. ~~Any individual subject to criminal records checks and/or fingerprinting shall, as part of the application process, complete the appropriate forms authorizing such checks and as provided by ODE.~~
1. ~~If the individual is subject to fingerprinting, they will be required to~~ report to an authorized fingerprinter as directed by the district. The district shall send such authorization, any collection of fingerprint information, and the request to ODE pursuant to law.
2. ~~for fingerprinting.~~ Fingerprints will may be collected by one of the following:
 - a. ~~Employing district staff;~~
 - b. Contracted agent of employing district; ~~or~~
 - c. ~~Local or state law enforcement agency.~~

~~Individuals shall be subject to fingerprinting only after acceptance of an offer of employment or contract.~~

1. ~~The individual is responsible for obtaining fingerprint cards from an Oregon district, education service district, an Oregon approved teacher education institution, ODE or TSPC.~~
2. ~~The individual is responsible for submitting to the authorized fingerprinter the fingerprint cards and an 8 1/2" x 11" or larger envelope with postage affixed and addressed to the district personnel office.~~
- 3.1. To ensure the integrity of the fingerprinting collection and prevent any compromise of the process, the district will provide the ~~name of the individual~~ with an authentication process to be fingerprinted ~~by~~ to the authorized fingerprinter ~~and require that the individual submit a photo ID (driver's license or other) containing the individual's name and picture in order to verify the identity of the individual intended to be fingerprinted.~~
- 4.2. The authorized fingerprinter will obtain ~~return~~ the necessary identification and fingerprinting and notify ODE of the results. ODE will then review and notify the ~~fingerprint cards to the~~ district of said results as well as ~~in the envelope provided. The Fingerprint Criminal History Verification form and fingerprint cards will be sent to~~ the identity of any individual it believes has knowingly made a false statement as to conviction of any crime or has a conviction of a crime prohibiting employment or contract.
- 5.3. ~~ODE.~~ A copy of the fingerprinting results ~~form~~ will be kept by ~~in~~ the district ~~employee's personnel file.~~

Fees

1. Fees associated with criminal records checks and/or fingerprinting for individuals applying for employment with the district and not requiring licensure, including persons hired as or by contractors⁴, ~~(and their employees), and volunteers~~ shall be paid by the individual.

⁴ A person hired as or by a contractor and their employees may not be required to submit to fingerprinting until the contractor has been offered a contract by the district.

2. An individual offered ~~Fees are payable within three working days of beginning~~ employment by the district may, only upon request, ~~volunteer service or contract.~~
- 3.2. ~~Individuals may request~~ ask that the amount of the fee be withheld from the amount otherwise due the individual ~~employee's paycheck, including a periodic payroll deduction rather than a lump sum payment,~~ in accordance with Oregon law.] ~~The district may withhold such fees only upon the request of the individual.~~
- 4.3. Fees associated with required criminal records checks for volunteers shall be paid by the district.

Termination of Employment or Withdrawal of Employment/Contract Offer/Volunteer Status

A subject

1. Any individual required to submit to a criminal records check ~~checks~~ and/or fingerprinting in accordance with law and/or Board policy will be terminated from ~~consideration as a district volunteer and~~ employment or contract status, or withdrawal of offer of employment or contract will be made by the district ~~superintendent immediately~~ upon:
 - a. Refusal to consent to a criminal records check and/or fingerprinting; or
 - b. Notification⁵ from ~~by~~ the Superintendent of Public Instruction ~~or their designee or the State Board of Education~~ that the employee has a ~~made a false statement as to~~ conviction of any crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the ~~a crime or~~ conviction occurred in another jurisdiction or in Oregon under a different statutory name or number.
 - c. A subject individual may be terminated from ~~of crimes prohibiting~~ employment or contract status upon notification from the Superintendent of Public Instruction that the employee has knowingly made a false statement as to the conviction of any crime ~~with the district as specified in law.~~
2. Employment termination shall remove the individual from any district policies, collective bargaining provisions regarding dismissal procedures and appeals and the provisions of Accountability for Schools for the 21st Century Law.
3. A volunteer who refuses to submit, when required, to a criminal records check or a fingerprint-based criminal records check in accordance with law and/or Board policy will be denied such ability to volunteer in the district.
4. If the district has been notified by the Superintendent of Public Instruction that a volunteer knowingly made a false statement or has a conviction for any crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number, the individual may be denied the ability to volunteer.

⁵ Prior to making a determination that results in this notification and opportunity for a hearing, the Superintendent of Public Instruction may cause an investigation pursuant to OAR 581-021-0511; involved parties shall cooperate with the investigation pursuant to law.

5. A volunteer who knowingly makes a false statement, as determined by the district, on a district volunteer application form may be denied the ability to volunteer in the district.

Appeals

A subject individual may appeal

~~All appeals regarding~~ a determination from ODE that ~~which~~ prevents ~~their~~ employment or eligibility to contract with the district ~~will be directed~~ to the Superintendent of Public Instruction. ~~Individuals who are eligible to appeal~~ as a contested case under ORS 183.413 – 183.470.

A volunteer may appeal a determination from a fingerprint-based criminal records checks ~~will be so notified in writing~~ by ODE that prevents the ability to volunteer with the district to the Superintendent of Public Instruction as a contested case under ORS 183.413 – 183.470.



North Santiam School District
RESOLUTION NO. 031623A

Affirming the Board's Commitment To District Schools and Programs Free of Racism

RECITALS

WHEREAS:

1. The North Santiam School District Board of Directors, as the governing body for North Santiam School District, is committed to providing an inclusive educational environment in NSSD programs and activities that is free from racial oppression;
2. All forms of racially oppressive conduct are harmful to the district's mission, values, and goals;
3. Combatting expressions of personal racism in district schools is a legal and moral imperative;
4. Racially harassing conduct in school programs and activities may take a variety of forms – intended or not, targeted or not, repeated or not, and malicious or not – all of which violate school board policy;
5. Racially harassing conduct has occurred within the district, including in October 2022 and February 2023;
6. Educators have a central role in recognizing and interrupting demonstrations of personal prejudice, educating persons who engage in racially harassing conduct, teaching inclusion, working to repair harm to persons impacted, and in creating an inclusive learning and working environment that prevents the recurrence of such incidents.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The North Santiam School Board unequivocally affirms its commitment to district schools and programs free of racism.
2. The Board publicly apologizes that incidents of racially harassing conduct did occur in its program or activity and acknowledges such incidents undermine inclusion and equity in education and may be highly impactful for students and staff of color.
3. The Board publicly affirms that the district is an institution dedicated to learning, and that it is committed to learning from its prior mistakes and to improving its practices.
4. The Board directs district administration to ensure that when there is an incident of discrimination in violation of policy ACB (Every Student Belongs) that becomes widely known among students, the school will issue a communication to students and families in response unless there is a strong articulable reason not to. The response will convey the board's policy stance against discrimination and harassment in its schools.
5. The board will request District counsel to review and make recommendations about district policies and administrative regulations prohibiting racial harassment and discrimination within the next 60

days, and if recommendations are made, the board will consider such recommendations at a public board meeting during the present school year.

6. The board publicly acknowledges and supports the superintendent's plans to:
 - a. Strengthen awareness of the board's nondiscrimination policy and complaint procedures and to identify and implement opportunities to improve district communication of its policy.
 - b. Update the district webpage and 2023-24 student code of conduct as needed to support this resolution and district policies AC and ACB.
 - c. Ensure that specific remedial measures are taken at the high school level by the end of April 2023 to include:
 - i. The posting of updated signage that promotes diversity, equity, and inclusion at the high school; and
 - ii. Teaching or reteaching high school students on issues of harassment, discrimination, and inclusion, including examples that specifically relate to racial harassment, the district's prohibition of it, how incidents may be reported, and consequences to students.
 - d. Develop a checklist or standard operating procedure when there is a bias incident, hate symbol display, or other similar action that violates policy ACB Every Student Belongs, and ensure that by June 30, 2023, all NSSD administrators receive in-depth training on best practices in responding to bias incidents, which training will include a review of policy ACB and the checklist/ procedure.
 - e. Continue to provide diversity, equity, and inclusion training for all NSSD staff.
 - f. Establish a district Equity Advisory Committee which will be in place for the 2023-24 school year, and for the committee to focus during the 2023-24 school year on refining and supporting plans toward accomplishing the district's commitment to anti-racism.
 - g. Ensure that by September 2023, school administrators create and use a communication structure that allows for ready communication with student communities likely impacted by bias incidents to support them.
7. The board directs the superintendent to provide progress reports regarding the implementation of steps identified in this resolution. The first progress report is required by the April 2023 board meeting, and the second progress report is required no later than November 2023.
8. The board is committed to identifying and correcting practices, policies that perpetuate opportunity and achievement gaps, and institutional racism in all aspects of the function of the school district.

The foregoing resolution is adopted this 16th day of March, 2023.

Alisha Oliver
Chair, Board of Directors

March 2023 Field Trip Report

Trips added since the last report are highlighted in yellow. Overnight trips are indicated in red

Trip ID/Name	Trip Destination	Building	Departure Date Time	Return Date Time	Pupils	Adults	Educational Objectives	Organization	Status
217976 - 8th grade promotion celebration	Get Air 3910 Ricky St SE, Salem	Mari-Linn School	June 9, 2023, 9:30am	June 9, 2023, 1:00pm	24	3	Celebration of Middle school completion/PBIS expectations	Curriculum	pending
217979 - Mari - Linn First Grade Zoo	Oregon Zoo - 4001 SW Canyon Rd, Portland	Mari-Linn School	June 2, 2023, 7:30am	June 2, 2023, 2:30pm	26	10	Make observations to construct an evidence-based account that young plants and animals are like, but not exactly like, their parents. Read texts and use media to determine patterns in behavior of parents and offspring that help offspring	Curriculum	pending
220663-220660 - Third Grade Swimming Lessons	Stayton Pool -333 W Burnett St, Stayton	Sublimity School	May 23, 2023, 12:30pm	May 26, 2023, 2:20pm	51	3	Recognize a variety of healthy practices and behaviors that maintain or improve personal health.	Curriculum	pending
218345 - 2nd Grade SES Oregon Coast Aquarium	Oregon Coast Aquarium 2820 SE Ferry Slip Rd, Newport	Stayton Elementary School	May 24, 2023, 7:30am	May 24, 2023, 4:00pm	96	24	Students will be able to apply their learning of animal and plant habitats as well as changes to land connected to our science units.	Curriculum	pending
217893 - 1st Grade Zoo Field Trip	Oregon Zoo - 4001 SW Canyon Rd, Portland	Stayton Elementary School	May 23, 2023, 8:15am	May 23, 2023, 2:00pm	85	30	1st grade will be studying animal habitats and life cycles.	Curriculum	pending
220665 - 6th Grade Outdoor School-Sublimity	Camp Hancock Field Station 39472 OR-218, Fossil	Sublimity School	May 22, 2023, 8:00am	May 24, 2023, 3:15pm	35	10	Outdoor School	Curriculum	pending
219540 - Aurora Colony	Aurora Colony 13551 Stauffer Rd NE, Hubbard	Sublimity School	May 17, 2023, 8:30am	May 17, 2023, 2:15pm	52	13	Explain why individuals and groups in the same historical period differed in the way they viewed and interpreted historical events. Compare and contrast the history of the local community to other communities in a region. Explain how sources serve different purposes for answering historical questions.	Curriculum	pending
220657 - OMEA District 11 Middle School Band Festival	Newport Performing Arts Center -777 W Olive St, Newport	Stayton Middle School	Apr 25, 2023, 8:15am	Apr 25, 2023, 2:45pm	39	1	Students will be attending a festival and receiving feedback from judges on how to improve their playing. They Will also be receiving scores and listening to other band perform.	Curriculum	pending

221710 - SMS AVID7 to WOU	Western Oregon University 701 Monmouth Ave N, Monmouth	Stayton Middle School	Apr 20, 2023, 9:00am	Apr 20, 2023, 12:30pm	16	5	College tour for college and career readiness	AVID	pending
217615 - ADEC Field Trip (rescheduled from 2/22 due to 2 hour delay)	ADEC (Austin Dental Equipment Company) 2601 Crestview Dr, Newberg,	Sublimity School	Apr 12, 2023, 8:15am	Apr 12, 2023, 2:15pm	51	13	Plan and carry out fair tests in which variables are controlled and failure points are considered to identify aspects of a model or prototype that can be improved. Generate and compare multiple possible solutions to a problem based on how well each is likely to meet the criteria and constraints of the problem. Define a simple design problem reflecting a need or a want that includes specified criteria for success and constraints on materials, time or cost.	Curriculum	pending
221716 - Culinary program tour	Linn Benton Community College	Stayton High School	Apr 12, 2023, 8:00am	Apr 12, 2023 1:00pm	7	1	Culinary students will have the opportunity to see the LBCC Culinary program and tour the campus.	Curriculum	pending
219601 - OWC League Band Festival	Philomath High School- 2054 Applegate St, Philomath	Stayton High School	Apr 12, 2023, 8:00am	Apr 12, 2023, 2:15pm	50	1	The Symphonic band is competing in our league band contest for state qualifying.	Curriculum	pending
217665 - Engineering Day (rescheduled from 2/28 due to school closure)	Keizer Civic Center 930 Chemawa Rd NE, Keizer	Stayton High School	Apr 11, 2023, 7:45am	Apr 11, 2023, 2:45pm	10	1	Exploration of engineering careers, engineering tours, related college information	Career/ College Pathways	approved
218192 - Oregon West Conference Choir Festival	Philomath High School- 2054 Applegate St, Philomath	Stayton High School	Apr 5, 2023, 7:00am	Apr 5, 2023, 11:30am	11	1	Oregon West Conference 2023 Choral Festival	Curriculum	pending
216904 - 2nd Grade to OMSI	OMSI 1945 SE Water Ave, Portland	Stayton Elementary School	Mar 22, 2023, 8:00am	Mar 22, 2023, 2:30pm	100	30	Students will be able to obtain first hand experience with scientific elements, including changes to land.	Curriculum	pending
219600 - OMEA District 11 Band Festival	West Albany High School	Stayton High School	Mar 21, 2023, 8:00am	Mar 21, 2023, 2:00pm	50	1	Students will be performing for feedback and for state qualifying scores	Curriculum	pending
220633 - Clackamas Community College Jazz Festival	Clackamas Community College 19600 Molalla Ave, Oregon City	Stayton High School	Mar 17, 2023, 1:00pm	Mar 17, 2023, 10:45pm	20	1	Students are competing in a jazz festival and playing for state qualifying scores.	Curriculum	pending

218449 - SMS AVID8 to Linn Benton	Linn Benton Community College, 6500 Pacific Blvd SW, Albany	Stayton Middle School	Mar 17, 2023, 9:00am	Mar 17, 2023, 2:00pm	21	5	college and career readiness	AVID	approved
217668 - FFA State Convention	Deschutes County Fairgrounds, Redmond Oregon	Stayton High School	Thur, Mar 16, 2023, 9:00am	Sun, Mar 19, 2023, 5:00pm	19	1	This engagement allows students to develop career and leadership skills, apply for select scholarships, and establish a network with other students in the FFA organization.	FFA	pending
219599 -SMS/Middle School Regional Honor Band	Mollala High School 357 E Francis St, Molalla	Stayton Middle School	Mar 16, 2023, 8:15am	Mar 16, 2023, 7:00pm	10	1	10sStudents have been selected to perform in the Middle School Regional Honor Band at Mollala High School.	Curriculum	approved
219542 - ML/Middle School Regional Honor Band	Mollala High School 357 E Francis St, Molalla	Mari-Linn School	Mar 16, 2023, 7:30am	Mar 16, 2023, 7:00pm	2	4	2 students have been selected to perform in the Middle School Regional Honor Band at Mollala High School.	Curriculum	approved
217980 - 1st Grade Movie Theatre Field Trip	Star Cinema - 350 N Third Ave, Stayton	Stayton Elementary School	Mar 15, 2023, 8:30am	Mar 15, 2023, 10:45am	85	26	To practice social skills in public places	Curriculum	pending
217921 - SUB - 5th Grade Tour of Willamette Career Academy	Willamette Career Academy - 1200 Lancaster Dr, Salem	Sublimity School	Mar 10, 2023, 11:30am	Mar 10, 2023, 2:00pm	44	10	AVID - College and Career Education	AVID	pending
217921 - SUB - 4th Grade Tour of Willamette Career Academy	Willamette Career Academy - 1200 Lancaster Dr, Salem	Sublimity School	Mar 10, 2023, 9:00am	Mar 10, 2023, 11:30am	33	8	AVID - College and Career Education	AVID	pending
218026 - Penny Wars Winner- Gilbert House	Gilbert House 116 Marion St NE, Salem	Mari-Linn School	Mar 3, 2023, 9:30am	Mar 10, 2023, 1:45pm	21	6	Students have an opportunity to visit and play in an area that allows for creative play. Students will have STEAM hands-on experiences about various career opportunities.	Curriculum	pending
217936 - SMS 7/8 Smash Bros Event	Cascade Junior High, 10226 Marion Rd SE, Turner	Stayton Middle School	Feb.24, 2023, 2:30pm	Feb. 28, 2023, 7:00pm	14	2	Cascade's Video Game Club invited our students to join this event. Mr. Smith and Mr. Purnell agreed to chaperone, so the kids could participate.	Club	pending
217744 - FFA District Convention 169	Chemeketa Community College Ag Building: 4000 Lancaster Dr NE Salem-Bldg 60	Stayton High School	Feb.17, 2023, 8:00am	Feb. 22, 2023, 2:45pm	15	1	Attend CDE and LDE workshops, network with other FFA chapters from the district, and compete in contests.	FFA	approved

217840 - SUB- Marion Estates Valentines Drop Off	Marion Estates-Elliot and McKillop.	Sublimity School	Feb.14, 2023, 11:45am	Feb. 14, 2023, 1:30pm	12	2	Homeroom SEL/ Writing Activity- ASB students creating valentines for residents at Marion Estates.	Curriculum	approved
217710 - Ski Day at Hoodoo	Hoodoo Ski Area 27400 Big Lake Road, Sisters,	Stayton High School	Sat, Feb.11, 2023, 7:00am	Feb. 11, 2023, 6:15pm	5	7	Immerse students in a learning environment that is place-based and relative to their cultural appreciation		approved
217446 - Cascade Career Wheel	Cascade HS-10226 Marion Rd, Turner	Stayton High School	Feb.9, 2023, 10:15am	Feb. 9, 2023, 11:30am	45	3	Career Exploration	Career/ College Pathways	approved
217427 - 80% Club	Star Cinema 350 N Third Ave, Stayton	Mari-Linn School	Jan. 31, 2023, 11:15am	Jan. 31, 2023, 2:00pm	66	5	Positive incentive program for the 2nd quarter/PBIS	Curriculum	approved
217144 - Locust St Zoo Trip	Portland Zoo, 4001 SW Canyon Blvd, Portland	Options/ Locust St Academy	Jan. 23, 2023, 9:15am	Jan. 23, 2023, 2:45pm	25	4	Connection with zoology class for LSA students, including observations/assignments	Curriculum	approved
217141 - Northwest Agricultural Show	Oregon State Fair and Expo Center in Salem	Stayton High School	Jan. 19, 2023, 8:30am	Jan. 19, 2023, 2:15pm	25	1	Career Fair	FFA	approved
216863 - 2nd Grade Caroling Field Trip	2201 N 3rd Ave, Stayton	Stayton Elementary School	Dec 15, 2022, 10:15am	Dec 15, 2022, 11:50am	91	25	This will teach students the importance of connecting with their community and that service can be done in many different ways.	Curriculum	approved
216778 - 2nd Grade to Storybook Land	Linn County Fairgrounds 3700 Knox Butte Rd E Albany	Stayton Elementary School	Dec 8, 2022, 8:30am	Dec 8, 2022, 11:45am	94	24	Students will be able to obtain first hand knowledge of design engineering AND fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit.	Curriculum	approved
216776 - 4-5 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:15am	Dec 1, 2022, 2:00pm	75	17	College Going Experience	AVID	approved
216696 - 6-8 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	90	4	College Going Experience	AVID	approved

216639 - 4-5 grades Annual Beavers Beyond The Classroom	Oregon State University-Gill Coliseum Corvallis	Mari Linn School	Dec 1, 2022, 8:30am	Dec 1, 2022, 2:00pm	38	11	Expose Students and support AVID's mission of a college going culture.	AVID	approved
216764 - ML Grades 6-8 Chemeketa Planetarium and Campus Tour	Chemeketa Community College	Mari Linn School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	67	77	To learn about college career options and Learn about the solar system.	Career/ College Pathways	approved
216898 - Girls Varsity Basketball	Toledo High School/VRBO house in Waldport	Stayton High School	Nov. 18, 2022, approx. 6pm	Nov. 20, 2022, 12:00pm	12	2	Team Bonding	Athletics	approved
216862 - Western Oregon University Creative Arts Day	Western Oregon university	Stayton High School	Nov. 18, 2022, 8:00am	Nov. 18, 2022, 2:45pm	30	3	Students will be learning about various performing arts programs and what they can do for careers in the performing arts.	Career/ College Pathways	approved
216722 - Quarter 1 Middle School Incentive Trip	Lakeshore Lanes 5432 Pacific Blvd Albany	Mari Linn School	Nov. 16, 2022, 10:00am	Nov. 16, 2022, 2:15pm	60	7	This is a PBIS reward trip for our middle school, This is also part of the Middle School PE standards	Curriculum	approved
216897 - Agriculture Expo- Linn County	Linn County Fairgrounds	Stayton High School	Nov. 16, 2022, 9:15am	Nov. 18, 2022, 2:15pm	20	2	Agriculture for FFA	FFA	approved
216697 - OASC Fall Conference	River Inn at Seaside, 531 Avenue A, Seaside	Stayton High School	Nov. 6, 2022, 8:00am	Nov. 7, 2022, 2:30pm	24	3	ASB Leadership class to attend OASC Fall Conference, offering learning and networking opportunities for both students and staff advisors.	ASB	approved
216683 - Day of Dead Celebration	Albany, OR 97321	Stayton High School	Saturday, Nov. 5, 2022, 11:30am	Saturday, Nov. 5, 2022, 6:15pm	40	1	Student exposure to cultural event of Day of the Dead	Curriculum	approved
216761 - Cascade High School	Cascade HS	Stayton High School	Nov. 3, 2022, 10:30am	Nov. 18, 2022, 11:15am	15	1	AVID	AVID	approved
216640 - OSU Tour	Oregon State University 661 SW 26th St. Corvallis	Sublimity School	Nov. 2, 2022, 8:00am	Nov. 2, 2022, 2:15pm	63	15	Support students in being college and career ready. To learn different STEM concepts through hands on activities.	Career/ College Pathways	approved
216637 ¹⁷¹ - AVID 11/12 OSU	Oregon State University 661 SW 26th St. Corvallis	Stayton High School	Oct 31, 2022, 8:00am	Oct 31, 2022, 1:30pm	30	3	AVID College & Career Opportunity Knowledge	AVID	approved

216620 - Cesar Chavez Conference	Western Oregon University	Stayton High School	Oct 28, 2022, 7:30am	Oct 28, 2022, 4:00pm	20	2	Our senior latino students who attend will learn about leadership, lifeskills, and post graduate opportunities.	Career/ College Pathways	approved
216643 - Chemeketa Tour	Chemeketa Community College, Pietro's Pizza	Options Academy	Oct 27, 2022, 9:30am	Oct 27, 2022, 1:00pm	24	2	Learn about Chemeketa 1 and 2 year degree/licensure programs. Also providing lunch and some fun for students.	Career/ College Pathways	approved
216627 - ML 3-5 Team - EZ Orchards Pumpkin Patch	EZ Orchards 5504 Hazelgreen Rd NE Salem	Mari Linn School	Oct 25, 2022, 10:45am	Oct 25, 2022, 1:30pm	52	8	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved
216615 - 1005-SES Stayton Walking Field Trip	Stayton Post Office, Stayton Library, Star Cinema, Brown House, Police Station, Pioneer Park	Stayton Elementary School	Oct 21, 2022, 8:45am	Oct 21, 2022, 2:15pm	90	30	Students will be able to gain first-hand knowledge of the historical sites in their community and how they work to support the members of the community.	Curriculum	approved
216638 - AVID 9/10 Ropes Course	Salem Ropes, LLC 7085 Battle Creek Rd SE, Salem	Stayton High School	Oct 18, 2022, 8:15am	Oct 18, 2022, 2:15pm	50	3	AVID Team Building	AVID	approved
216625 - Pumpkin Patch	Greens Bridge 3730 Jefferson Scio Drive SE Jefferson, OR	Mari Linn School	Oct 17, 2022, 8:45am	Oct 17, 2022, 1:30 pm	68	18	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved
216589-SHS College Fair	1000 NE Multnomah Street, Portland	Stayton High School	Oct 10, 2022, 8:00am	Oct 10, 2022, 12:15pm	40	2	Juniors and Seniors will have a chance to visit with schools from across the country, and to consider what might be a good option for them.	Career/ College Pathways	approved
216594 - SUB Kindergarten Field Trip	EZ Orchards 5504 Hazelgreen Rd NE Salem	Sublimity School	Oct 7, 2022, 10:15am	Oct 7, 2022, 2:00pm	73	2	K/1 Fall Field Trip- seasonal agriculture	Curriculum	approved
216593 - 1009- Kindergarten SES to Heiser Pumpkin Patch	21425 Grand Island Loop, Dayton	Stayton Elementary School	Oct 7, 2022, 8:30am	Oct 7, 2022, 1:45pm	72	50	life science: life cycle unit re: vegetables/fruits/plants	Curriculum	approved
216626 - SHS Lifeskills to Library 172	Stayton Library	Stayton High School	Oct 4, 2022, 9:00am	Oct 4, 2022, 12:00pm	5	5	They will assist in unloading book bins from a truck, set up and arrange the books.	Curriculum	approved

216560 - SUB 7th Grade ODS	3400 SW Abalone St, South Beach, OR	Sublimity School	Oct 3, 2022, 9:30am	Oct 5, 2022, 2:30pm	50	5	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216585 - AVID Trip to U of O	University of Oregon	Stayton High School	Sept 30, 2022, 9:15am	Sept 30, 2022, 2:15pm	29	3	AVID- career pathways- agriculture studies- working on a farm	AVID	approved
216559 -SUB 8th gr Outdoor School	3400 SW Abalone St South Beach, OR 97366	Sublimity	Sept 28, 2022, 9:00am	Sept 30, 2022, 2:30pm	42	4	Social studies: our community	ODS	approved
216598 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 26, 2022 9:00am	Sept. 30, 2022 2:00pm	20	2	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216563 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 25, 2022 2:30pm	Sept. 30, 2022 3:30pm	20	2	Chaperone 6th graders during ODS (see above)	ODS	approved
216601 - Capital District Leadership Camp	Aldersgate 7790 Marion Rd Turner, OR	Stayton High School	Sept. 25, 2022 9:30am	Sept. 25, 2022 2:00pm	7	1	Student will participate in workshops related to the office. They will collaborate with other officers and compete in the Rituals contest.	Curriculum	approved

NSSD Enrollment Totals as of 03/09/23

School Name	Grade	March'20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
MARI-LINN	KG	21	25	25	22	22	23	23	21	20			
MARI-LINN	1	21	17	25	25	26	26	26	26	26			
MARI-LINN	2	23	15	19	19	19	20	20	20	20			
MARI-LINN	3	25	17	14	14	14	14	14	14	15			
MARI-LINN	4	29	17	21	21	21	21	20	21	21			
MARI-LINN	5	26	18	16	17	17	17	17	17	17			
MARI-LINN	6	23	22	21	21	21	21	21	21	21			
MARI-LINN	7	26	24	20	22	23	22	22	23	22			
MARI-LINN	8	22	18	24	24	24	24	24	21	22			
MARI-LINN	ALL	216	173	185	185	187	188	187	184	184			
OPTIONS ACADEMY	KG	N/A	1	1	0	0	1	1	1	1			
OPTIONS ACADEMY	1	N/A	2	0	0	0	0	0	0	0			
OPTIONS ACADEMY	2	N/A	2	0	0	0	0	0	0	0			
OPTIONS ACADEMY	3	N/A	2	0	0	0	0	0	0	0			
OPTIONS ACADEMY	4	N/A	4	0	0	0	0	0	0	0			
OPTIONS ACADEMY	5	N/A	2	1	1	1	1	1	1	1			
OPTIONS ACADEMY	6	N/A	5	0	1	0	1	1	1	2			
OPTIONS ACADEMY	7	N/A	4	2	2	2	5	5	5	6			
OPTIONS ACADEMY	8	N/A	6	0	0	0	1	4	5	5			
OPTIONS ACADEMY	9	N/A	12	2	2	4	5	4	7	12			
OPTIONS ACADEMY	10	N/A	20	8	12	11	15	14	23	19			
OPTIONS ACADEMY	11	N/A	29	15	19	20	21	23	33	35			
OPTIONS ACADEMY	12	N/A	47	43	46	45	52	50	53	53			
OPTIONS ACADEMY	ALL		136	72	83	83	102	103	129	134			
STAYTON ELEMENTARY	PreK-3	N/A	5	4	4	9	9	9	9	9			
STAYTON ELEMENTARY	PreK-4	N/A	13	10	11	16	16	16	18	20			
STAYTON ELEMENTARY	KG	90	85	71	74	74	74	74	74	76			
STAYTON ELEMENTARY	1	112	82	83	84	86	83	84	83	83			
STAYTON ELEMENTARY	2	90	84	82	85	85	89	90	90	90			
STAYTON ELEMENTARY	3	86	97	83	81	82	82	82	81	80			
STAYTON ELEMENTARY	ALL	378	366	333	339	352	353	355	355	358			
STAYTON HIGH	9	189	182	205	203	201	203	200	198	196			
STAYTON HIGH	10	201	152	185	185	187	187	186	178	178			
STAYTON HIGH	11	168	136	147	149	147	146	145	141	138			
STAYTON HIGH	12	163	135	143	145	147	144	142	140	137			
Early College (off campus)		28	14	4	15	15	15	16	15	15			
STAYTON HIGH	ALL	721	619	684	697	697	695	689	672	664			

School Name	Grade	March '20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
STAYTON INTERMEDIATE	4	83	86	91	91	92	93	92	92	94			
STAYTON INTERMEDIATE	5	102	72	92	93	93	93	94	94	94			
STAYTON INTERMEDIATE	ALL	185	158	183	184	185	186	186	186	188			
STAYTON MIDDLE	6	138	67	87	84	85	86	88	88	86			
STAYTON MIDDLE	7	108	105	70	71	71	70	72	69	71			
STAYTON MIDDLE	8	136	116	114	110	111	109	108	109	107			
STAYTON MIDDLE	ALL	382	288	271	265	267	265	268	266	264			
SIS/SMS TOTAL	ALL	567	446	454	449	452	451	454	452	452	0	0	0
SUBLIMITY	KG	45	33	33	32	33	33	33	33	32			
SUBLIMITY	1	36	23	40	40	40	40	39	39	41			
SUBLIMITY	2	43	45	32	32	32	32	31	31	31			
SUBLIMITY	3	42	31	46	46	46	46	45	45	45			
SUBLIMITY	4	42	42	38	38	38	38	38	37	36			
SUBLIMITY	5	42	39	44	44	45	45	43	43	43			
SUBLIMITY	6	45	43	38	37	37	37	38	38	38			
SUBLIMITY	7	57	40	52	52	51	51	51	51	51			
SUBLIMITY	8	34	41	42	42	42	42	42	42	42			
SUBLIMITY	ALL	386	337	365	363	364	364	360	359	359			
NSSD	TOTAL	*2296	2077	2093	2116	2135	2153	2148	2151	2151			
Students registered w/ WESD to homeschool			148	144	154	138	141	136	133	133			
Students Enrolled in Virtual Public Charter Sch.			86	72	79	79	84	84	83	83			
3% of total NSSD student population= 80.40 ~ This is the number of students that can be enrolled in virtual charter schools before the cap is reached and students will no longer be released by NSSD													
Notes													

* The March 2020 Board report shows enrollment at the time of the initial COVID school closure.

NSSD receives Preschool Promise Grant monies for preschool grades but does not receive state funding like grades K-12/Transitions



North Santiam School District
BOARD OF DIRECTORS

SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR

Version 2, Updated 08/2022

These agenda items typically occur every month so have not been repeated below:

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
 - ASB Report-ASB President or designee
 - Superintendent's Report
 - Business Director's Report
 - Student Success Act –Supt or Assoc Supt (starting '22-23 Oct/Jan/April only)
 - Informational Reports including: field trips, enrollment & upcoming events
3. Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies

These items may appear as needed but may not happen at the same time every year:

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

July

Traditional Location: Santiam Room

Annual Agenda Items:

1. Approve Board Goal Strategies for upcoming year (done annually)
2. (Next Applicable in 2023) Approve Board/District Goals – every three years
3. Supt. Evaluation Document Approval
4. Approval of Board Operating Protocol
5. Annual Organizational Agenda Items (list copied from OSBA website)
(the Annual Organizational Items must occur before July 31 but can be done in June during a non-election year, if the Board chooses to not have a July meeting)

- Swear in recently elected and appointed directors, who must take an oath of office before assuming duties. Elect the board chair and vice chair. (ORS 332.005(2), 332.040)

****if a new student representative has been selected, they can swear in during the month of the first meeting they attend***

- Make sure the following positions are designated:
 - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
 - Business manager or deputy clerk, or both.
 - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
 - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
 - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
 - Legal counsel.
- Determine fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Set a borrowing limit for the custodian of funds.
- Establish dates, time and place of regular monthly board meetings.
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Review status of Local Public Contract Review Board and rules. (ORS 279A.060)
- Under new business:
 - Appoint members of standing committees.
 - Approve personnel changes.
 - Approve contracts for payment. (ORS 332.075(2-3))

Other Activities/Events

- OSBA Annual Conference (Bend)
- SummerFest (last Saturday in July)

August

Traditional Location: SES Cafeteria

Leadership Team Goal Workshop (early August)

1. Review standing Board/District Goals and present any new Board strategies
2. Receive end of year reports & upcoming year goals from NSSD Leadership Team

Traditional Location: Santiam Room

Regular Session Annual Agenda Items:

1. Projected Student Enrollment
2. New Excise Tax Rate Approval
3. Board members choose their “buddy school”
4. TELL Survey Results

Other Activities/Events

- Safe Schools Training on Mandatory Reporting (online)
- Lyons Fire Dept Car Show
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

September

Traditional Location: Santiam Room

Annual Agenda Items:

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. TAG Program Report
 - a. Number of Student Identified and the screening process
 - b. Supports/Programs offered

Other Activities/Events

- Safe Schools Training on Mandatory Reporting-due to be completed this month

October

Traditional Location: Santiam Room

Annual Agenda Items:

1. Stayton Booster Club Report (projects, membership, etc) - Club President
2. Division 22 Report-Assoc. Superintendent
3. Professional Development Report – Assoc. Superintendent or designee
4. Student Investment Account Quarterly Report (due to ODE 10/31)
5. Previous Stayton High school year data
 - a. Graduation/Completer rates
 - b. On-Track to Graduate rates for upcoming 10-12 graders
 - c. College Credits Earned
 - d. CTE Enrollment (demographics if possible)
 - e. Percentage of Students Involved in Co-Curricular Activities
 - f. Percentage of Students Involved in Activities/Clubs with Service

Other Activities

- State-Wide Licensed In-Service Day
- OSBA Regional Meetings

November

Traditional Location: Santiam Room

Annual Agenda Items:

1. Exit Interview Survey Results (Oct or Nov)- HR Director
2. OSBA Elections
3. Master Facilities Plan Review and Revisions—Facilities Director
4. State/District Report Cards-Assoc Supt (Nov or Dec)

Other Activities/Events

- OSBA Annual Conference

December

Traditional Location: Santiam Room

Annual Agenda Items:

1. District-wide AVID Report – District AVID Coordinator/Assoc Supt.
2. Special Education Report -Special Ed Director
 - a. Must include the Abbreviated School Day Notice & Acknowledgement (see ISST)

January

Traditional Location: Stayton Middle School

Annual Agenda Items:

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years)-Superintendent
4. Proposed List of Budget Committee Members and Budget Calendar-Business Director
5. Audit Review-Business Director (may also be joined by reps from auditing firm)
6. Student Investment Account Quarterly Report (due to ODE 01/31)
7. Current Year Goals Progress -Superintendent

Other Activities/Events

- Classified In-Service Day

Board Secretary Tasks:

- File notice of district board election ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

February

Traditional Location: Stayton Elementary School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Approval of Budget Committee Members and Calendar-Business Director

Board Secretary Tasks:

- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

Other Activities/Events

- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet
- Booster Club Annual Auction

March

Traditional Location: District Office/Santiam Room

Special Session:(first week in March)

1. Renewal of Contracts (Licensed/Administrative)

Traditional Location: Mari-Linn School

Regular Session Annual Agenda Items:

1. School Spotlight-School Admin
2. School Calendar Adoption (typically between now and May)
3. Superintendent Evaluation Forms to Board members
4. Projected Enrollment for Budget (review of 2nd period ADM)-in Bus. Director's report

Board Secretary Tasks:

- Distribute Evaluation Forms/Links to Board members
- Provide Reminder of Board Elections Filing Due Date (if applicable)

April

***Prior to April meeting, the individual scores from the Supt Eval must be compiled so they are available to review during the meeting* - Board Volunteer or Board Secretary**

Traditional Location: Sublimity School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. Student Investment Account Quarterly Report (due to ODE 4/31)
4. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July

5. (Next Applicable 2022) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July – only done every three years.
6. (Next Applicable 2023) Discuss timelines for board self-evaluation (ever two years). The process should be completed by the June board meeting.
7. Review Consolidated Scores~ Superintendent Evaluation (Board only/Exec session)

After April Meeting

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1st.
- After meeting, send Board self-evaluation forms

May

Traditional Location: Stayton High School

Prior to Board Meeting:

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Annual Agenda Items:

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)
4. WESD Local Service Plan List of Services Taken-Supt or Business Director
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey
7. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
8. Approve contract extension of Superintendent

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1st.

Traditional Location: Santiam Room

Special Session/Budget Hearing (prior to Regular Session):

Review of Budget Documents/Resolutions: Business Director

Regular Session Annual Agenda Items:

1. Budget Approval
2. Resolution~ Budget Reserves (DBDB)-Business Director
3. Professional Development Report – Assoc. Superintendent or designee
4. Select student representative to the school board for following year (June-Aug)
5. Community Wide Activities in Schools for Previous Year (in written report)
6. Goal Workshop Prep (discuss who can attend, who will present)