



**2022-23 Board of Directors**

**Board Chair**, Alisha Oliver      **Board Vice-Chair**, Erin Cramer

**Board Members:** Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

**Student Representative to the Board**, Omar Garcia & Rori Bentz

**Superintendent**, Lee W. Loving

**Assoc. Superintendent**, Dave Bolin

**Director of Business & Fiscal Services**, Rhonda Allen

**Director of Human Resources**, Danielle Blackwell

**Superintendent/School Board Executive Assistant**, Tonia Whisman

**Regular Session**

**Thursday, December 15, 2022 ~ 6:15 PM**

**NSSD District Office/Santiam Room**

**1155 N 3rd Ave**

**Stayton, OR 97383**

**[https://youtu.be/9S1nmy\\_TLVY](https://youtu.be/9S1nmy_TLVY)**

**NSSD VISION**

*We change kids' lives through a commitment to excellence, integrity, equity, and community engagement*

**NSSD MISSION STATEMENT**

*Ensure students reach their highest academic and vocational potential and develop into productive citizens*

**NSSD GUIDING PRINCIPLE**

*Do what is best for all kids*

**BOARD GOALS**

- 1) Offer the most comprehensive program possible for students and the appropriate staffing to support our commitment to doing what is best for all kids
- 2) Celebrate the successes of the District and community
- 3) Routinely monitor the effectiveness of District programs and services in order to better serve all kids
- 4) Build and sustain dynamic relationships with stakeholders of the District through proactive communication exchanges

## 1. CALL REGULAR SESSION TO ORDER

*The Regular Session of the North Santiam School District's Board of Directors is called to order at 6:15 pm. It is an open meeting of the Board and the public is allowed to observe in-person and via livestream on YouTube. On the agenda is a place for public comment. Those attending in-person that wish to address the Board during this time must complete a public comment request available near the room entrance prior to this point in the agenda. Those attending virtually must have registered online prior to 4:00 pm in order to receive the Zoom meeting link.*

*Speakers may offer objective criticism of school operations and programs, however, the law prohibits the Board from hearing complaints regarding any personally identifiable District staff member. The Board asks anyone wishing to communicate a complaint of this manner to follow the proper administrative process in Board policy KL (Public Complaints). This information is available on the District website.*

ACKNOWLEDGEMENT OF BOARD MEMBERS PRESENT: ALISHA OLIVER

PLEDGE OF ALLEGIANCE: ALISHA OLIVER

## 2. AGENDA APPROVAL

Changes to the agenda after posting on December 9, 2022 will be acknowledged:

### **Added Attachments-**

- \*4.2~ Nov 2022 Financial Report
- \*4.3~ 21-22 At-A-Glance Profiles
- \*4.4~ 2021-22 Exit Summary Board Report
- \*9.3~ December 2022 Enrollment Totals

### **Removed Attachments-**

- \*7.3-Policy IGBHA (postponed)

### **Removed Agenda Items-**

- \*6.2 (previously) ~ Licensed Report - removed as there were no changes since last month

## **RECOMMENDED MOTION-AGENDA APPROVAL**

*I move that the Board approve the agenda as modified.*

## 3. STUDENT BUSINESS

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students.

## 4. REPORTS

### 1. **Superintendent's Report: Lee W. Loving**

This standing agenda item is for the Board to receive a monthly report from the Superintendent.

### 2. **Business Director's Report: Rhonda Allen**

This standing agenda item is for the Board to receive the monthly financial report from

the Business Director as well as other information relating to that department.

Nov 2022 Financial Report 8

**3. Assoc. Supt. Report: Dave Bolin 15**

This standing agenda item is for the Board to receive regular reports from the Assoc. Supt. regarding the Student Success Act, Curriculum & Instruction, Professional Development, Grants and other topics relating to student services. This month's report will include a review of the District's 2021-2022 ODE At-A-Glance Reports.

21-22 At-A-Glance Profiles 15

School and District Report Cards 2020-21 29

**4. 2021-2022 Exit Interview Summary: Danielle Blackwell 62**

The Director of Human Resources will review the summary report from exit interviews conducted during the 2021-2022 school year.

2021-22 Exit Interview Board Report 2 62

Exit interview Review Presentation 65

**5. Licensed Union Report**

This standing agenda item is to receive regular reports from the Licensed Union representatives.

**5. PUBLIC COMMENT**

*The meeting will now be opened to receive public comment. We value the time and initiative members of the public take to share their thoughts with the Board. The Board's role during public comment is not to immediately respond, but to listen. If there is follow-up necessary, we will direct our Superintendent to do so. Remember that we all model the way for our students, and we ask that everyone share their thoughts respectfully. Should any public comment include complaints regarding a personally identifiable District staff member, the Board chair will direct the speaker to the proper administrative process found in Board policy KL which can be found on the table near the entrance of the room and on the District's website. Those who have completed a public comment card will be called one at a time to step forward (or turn on their cameras/mics) and state their name and relationship to the District. Please note that speakers will have three minutes to express their thoughts.*

*To submit questions for a follow-up response, please complete the form available near the room entrance or via this link [QUESTIONS](#)*

**6. CONSENT AGENDA**

*In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.*

1. **Approval of Meeting Minutes** 75

The minutes from the previous month's meeting are submitted for Board review and approval.

11.3.22 - Special Session Minutes -DRAFT.DOCX 75

11.17.22- Regular Session Minutes-DRAFT.DOCX 77

2. **Action on Consent Agenda**

**RECOMMENDED MOTION-CONSENT AGENDA**

*Motion that the Board approve the Consent Agenda as {presented} {modified}.*

7. **NEW BUSINESS**

1. **2022-2023 Supplemental Budget** 84

Based on the information provided in the Budget Hearing that immediately precedes the 12/15/22 Regular Session, the Board will be asked to approve a resolution to adopt a supplemental budget for 2022-23.

**RECOMMENDED MOTION-RESOLUTION 121522A**

*I move that the Board approve Resolution 121522A adopting the supplemental budget for 2022-23 as [presented] [modified].*

SupplementalBudget\_Dec2022 84

Supplemental Budget Resolution\_121522A 85

2. **2023-2025 WESD Local Service Plan** 86

At their December meeting, the Willamette Education Service District (WESD) Board of Directors approved the 2023-2025 Local Service Plan (LSP) as submitted by the WESD Executive Council. The LSP Resolution must now be approved by school boards in preparation for next school year. If these resolution services are approved by two-thirds of school boards, with the majority of the students within WESD, WESD will budget for the services for the 2023-25 fiscal years, subject to the statutory limitation.

2023-25 LSP Resolution for School Districts 86

3. **Board Policy Updates/First Reading** 88

These policy edits were recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service, typically as a result of new legislation or to revise outdated language. They are presented for a 1st Reading and will be brought back in January 2023 for a 2nd reading and possible adoption. Policies identified with an -AR (Administrative Regulations) are detailed directions governing the operation of schools and do not require board approval.

AC-Nondiscrimination

GCQB- Research  
 GDA- Instructional Assistants  
 IFE-Curriculum Guides & Course Outlines  
 IGBAF- Special Education-Individualized Education Program  
 JECB- Admission of Nonresident Students  
 JFC- Student Conduct  
 JHC-Student Health Services & Requirements  
 JHCD/JHCDA- Medications

AC -Nondiscrimination 12.15.22	88
IGBAF -SPED-IEP 12.15.22	90
GDA (D2) -Instructional Assistants 12.15.22	91
IFE -Curriculum Guides & Course Outlines	93
JECB -Admission of Nonresident Students 12.15.22	94
JFC -Student Conduct 12.15.22	96
JHC -Student Health Services & Requirements 12.15.22	99
GCQB (D2) -Research 12.15.22	101
JHCD_JHCDA-Medications D2 12.15.22.docx	102

## 8. RECURRING ITEMS

### 1. **Community Engagement**

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools.

### 2. **Board Reflection**

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during Reports.

### 3. **Board Reports/Announcements**

**This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.**

Board Buddy Updates:

Board Greeter for Next Month:

Possible Future Agenda Items:

## 9. INFORMATION ONLY

### 1. **Field Trip Report:**

A list of the field trips taken and/or scheduled since the start of the school year has been included in the board packet. New trips scheduled since the last board meeting are

106

highlighted in yellow. Any overnight stays are indicated in red.

Dec 2022 Fieldtrips Board Report 106

**2. Student Enrollment: 110**

Current enrollment is approximately 2,153 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location.

- Mari-Linn: 188
- Sublimity: 364
- Stayton Elementary: 353
- Stayton Intermediate/Middle: 451  
(SIS: 186 SMS: 265 )
- Stayton High: 695
- Options Academy: 102

December 2022 Enrollment Totals 110

**3. Future Agenda Items: 112**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

Agenda Items Annual Calendar rev 9.22 112

**4. Upcoming Board Events & Activities:**

Information regarding activities across the District can be found on the website at [www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us)

Jan. 19, 2023: Special Session/Equity Collaborative Workshop  
4:00-5:30 pm ~ location TBA

Jan. 19, 2023: Regular Session-Board Meeting  
6:00 pm ~ Stayton Middle School

Feb. 1 2023: Soup with the Supt.  
5:30-6:30 ~ Sublimity School

Feb. 16, 2023: Regular Session Board Meeting  
6:00 pm ~ Stayton Elementary School

**10. RECESS TO EXECUTIVE SESSION ORS 192.660(2)(i)**

The Board of Directors will now meet in executive session pursuant to ORS 192.660(2)(i) -To review and evaluate the employment-related performance of the chief executive officer.

Representatives of the news media and designated staff shall be allowed to attend the executive session.

All other members of the audience are asked to leave the room and the sound will be turned off for those viewing virtually.

Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room and turn the sound back on for those online.

11. RETURN TO OPEN SESSION

12. ADJOURN

Time:

EQUAL OPPORTUNITY EMPLOYER

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.*

Superintendent  
Lee W. Loving



1155 N 3<sup>rd</sup> Avenue  
Stayton, Oregon 97383

Phone: 503.769. 6924  
Fax: 503.769. 3578

December 12, 2022

TO: North Santiam SD Board of Directors  
FROM: Rhonda Allen, Business Director  
RE: November 30, 2022, Financial Statements

Board Members,

Attached are the 2022-23 financial statements through November 30, 2022. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, and total Appropriations for the year.

The General Fund statements include the actual revenues and expenditures from July 1, 2022, through November 30, 2022, and projections through June 30, 2023. The estimated General Fund Ending Fund Balance is \$4,941,924. Contingency and Unappropriated Ending Fund Balance make up \$1,300,000 of the Fund Balance total. The Ending Fund Balance for FY22-23 is based on unaudited estimates for FY21-22 carryover.

**Current Enrollment Totals:**

As of 12-12-2022

School	K	1-5	6-8	9-12	TOTALS
Mari-Linn School	23	98	67		188
Stayton Elementary	74	279			353
Sublimity	33	201	130		364
Stayton Intermediate		186			186
Stayton Middle			265		265
Stayton High				695	695
NSSD Options Academy	1	1	8	93	103
<b>GRAND TOTAL</b>	<b>129</b>	<b>737</b>	<b>468</b>	<b>780</b>	<b>2154</b>

\*\* General Purpose Grant per Extended ADMw = \$9,309

\*\*SSF estimate based on ADMr of 2023 (extended ADMw 21-22)

**North Santiam Schools ~ We Change Kids' Lives!**

[www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us)  
[communications@nsantiam.k12.or.us](mailto:communications@nsantiam.k12.or.us)

**Highlights of the December forecast:**

- Economists predict a mild recession and rising unemployment
- State tax collections and lottery proceeds included \$6.15 billion more than previous projections.
- A personal kicker of \$3.68 billion and a corporate kicker of \$1.3 billion are projected.
- The state's reserve accounts (Education Stability Fund, Rainy Day Fund, Cash Reserves) are projected to top \$6.18 billion in 21-23, equivalent to 21.8% of the state's General Fund.
- Current projections show less than 5% growth in available money to spend in the 23-25 biennium.
- The Corporate Activity Tax (CAT) projections, which funds the Student Success Act and a large portion of High School Success, decreased to \$2.577 billion in 23-25. Current forecasts for 21-23 are \$2.456 billion.
- **K-12 Current Service Levels**
  - 23-25 biennium projected at \$9.52 billion for the governor's budget.
  - OASBO is projecting \$10.3 billion to maintain CSL (current service level) based on data from 40 districts.

Challenges facing school districts include state-wide student enrollment, expiration of federal funds, and staffing shortages.

North Santiam's investments are held in the Local Government Investment Pool. Assets total \$16,024,155, yielding 2.68% through November 30, 2022.

Please let me know if you have any questions or concerns regarding these statements.

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**EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, sexual orientation, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. Superintendent, Andy Gardner has been designated to coordinate compliance with these legal requirements, including Title VI, Title VII, Title IX, and other civil rights or discrimination issues, the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. The Superintendent may be contacted at the District Office at 503-769-4928 for additional information and/or compliance issues.*

**North Santiam School District 29J**  
**General Fund: Statement of Revenues Budget Vs. Actual**  
**Fiscal Year 2022-23, As of 11/30/2022**

	2022-23 Budget	Actual YTD Rev. 11/30/2022	Projected 6/30/2023	Total Estimated 2022-23	(Over)/Under Budget
<b>1000 Revenue From Local Sources</b>					
1111 Current Year's Taxes	6,890,000	5,294,467	1,733,341	7,027,808	(137,808)
1112 Prior Year's Taxes	150,000	123,217	65,558	188,775	(38,775)
1114 Payments in Lieu of Property Taxes	-	70,447	-	70,447	-
1200 REV from Local Gov't Unit Other Than Districts	-	-	-	-	-
1510 Interest on Investments	100,000	90,623	9,377	100,000	-
1700 Fees	3,836	4,457	3,631	8,089	(4,253)
1910 Rentals	-	-	-	-	-
1960 Recovery of Prior Year Funds	-	-	-	-	-
1980 Fees Charged to Grants	100,000	-	129,144	129,144	(29,144)
1990 Miscellaneous	2,500	13,732	-	13,732	(11,232)
<b>Total Revenue From Local Sources</b>	<b>\$ 7,246,336</b>	<b>5,596,943</b>	<b>1,941,052</b>	<b>7,537,995</b>	<b>(221,211)</b>
<b>2000 Revenue from Intermediate Sources</b>					
2101 County School Funds	45,000	-	45,000	45,000	-
2102 General Education Service District Funds	600,000	-	600,000	600,000	-
2199 Intermediate Rev Heavy Equipment Tax	10,000	-	5,000	5,000	5,000
2800 Heavy Equipment Rent Tax	-	3,628	-	-	-
<b>Total Revenue from Intermediate Sources</b>	<b>\$ 655,000</b>	<b>3,628</b>	<b>650,000</b>	<b>650,000</b>	<b>5,000</b>
<b>3000 Revenue From State Sources</b>					
3101 State School Fund—General Support	15,489,954	7,724,757	7,727,845	15,452,602	-
3103 Common School Fund	218,710	-	262,672	262,672	-
3104 State Managed County Timber	250,000	26,565	223,435	250,000	-
3105 STATE SCH FUND PRIOR YRS ADJ	(150,000)	-	-	-	-
3107 State School Fund High Cost Disability	50,000	-	50,000	50,000	-
<b>Total Revenue From State Sources</b>	<b>\$ 15,858,664</b>	<b>7,751,322</b>	<b>8,263,952</b>	<b>16,015,274</b>	<b>-</b>
<b>4000 Revenue From Federal Sources</b>					
4801 Federal Forest Fees	10,000	-	10,000	10,000	-
<b>Total Revenue From Federal Sources</b>	<b>\$ 10,000</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>5000 Revenue From Other Sources</b>					
5110 Bond Proceeds	-	-	-	-	-
5400 Beginning Fund Balance	3,850,000	-	4,966,527	4,966,527	(1,116,527)
<b>Total Revenue From Other Sources</b>	<b>\$ 3,850,000</b>	<b>-</b>	<b>4,966,527</b>	<b>4,966,527</b>	<b>(1,116,527)</b>
<b>Total Resources</b>	<b>\$ 27,620,000</b>	<b>\$ 13,351,893</b>	<b>\$ 15,831,531</b>	<b>29,179,795.74</b>	<b>(1,332,738.30)</b>
				<b>\$ 24,237,871</b>	
				<b>\$ 4,941,924</b>	
				<b>\$ 1,300,000</b>	
				<b>\$ 3,641,924</b>	

**North Santiam School District 29J**  
**General Fund: Statement of Expenditures Budget Vs. Actual**  
**Fiscal Year 2022-23, As of 11/30/2022**

Expenditure Functions	2022-23 Budget	Actual YTD EXP 11/30/2022	Projected Expenditures 6/30/2022	Total Estimated 2022-23	(Over)/ Under Budget
<b>1000 Instruction</b>					
1111 Elementary, K-5 or K-6	5,276,614	1,233,995	3,794,098	5,028,093	248,521
1120 AVID Instruction	8,500	708	5,096	5,803	
1121 Middle/Junior High Programs	2,681,009	624,881	2,072,652	2,697,533	(16,524)
1122 Middle/Junior High School Extracurricular	150,314	54,505	37,389	91,894	58,420
1127 After School Program	15,000	500	5,562	6,062	
1131 High School Programs	3,268,861	758,081	2,120,190	2,878,272	390,589
1132 High School Extracurricular	684,334	245,500	370,094	615,594	68,740
1150 Distance Learning	-	-	-	-	
1220 Restrictive Pgms for Students w/Disabilities	1,515,409	412,843	838,773	1,251,616	263,792
1250 Programs for Students w/Severe Disabilities	682,971	174,348	446,877	621,225	61,747
1271 Remediation	347,159	57,146	308,420	365,566	(18,407)
1272 Title I-A	144,652	505	141,305	141,810	2,842
1280 Alternative Education	117,000	10,933	77,604	88,537	28,463
1285 District Alternative School Program	99,677	45,115	54,023	99,138	539
1291 English Second Language Programs	647,307	143,459	423,477	566,935	80,371
1292 Summer School, Middle/Jr High	8,100	-	-	-	8,100
<b>Total Instruction</b>	<b>\$ 15,646,906</b>	<b>\$ 3,762,518</b>	<b>\$ 10,695,560</b>	<b>\$ 14,458,078</b>	<b>\$ 1,177,193</b>
<b>2000 Support Services</b>					
2110 Attendance and Social Work Services	\$106,452	27,809	86,247	114,055	(7,603)
2113 Social Work Services	\$39,057	8,837	20,672	29,508	9,549
2115 Student Safety	\$36,300	6,264	9,657	15,921	20,379
2120 Guidance Services	\$178,239	61,085	-	61,085	117,155
2121 Service Area Direction	-	-	-	-	
2134 Nurse Services	\$263,123	72,774	248,225	320,999	(57,876)
2143 Psychological Counseling Services	\$97,142	21,938	64,286	86,224	10,918
2152 Speech Pathology Services	\$158,963	28,426	77,553	105,979	52,984
2160 Other Student Treatment Services	\$94,856	23,469	68,888	92,357	2,499
2190 Service Direction, Student Support Services	\$369,364	172,658	208,300	380,958	(11,594)
2210 Improvement of Instruction Services	\$139,299	67,130	62,950	130,080	9,219
2213 Curriculum Development	\$125,200	32,511	7,359	39,869	85,331
2220 Educational Media Services	\$299,152	69,256	201,473	270,729	28,423
2230 Assessment and Testing	\$120,043	47,186	67,912	115,098	4,945
2240 Instructional Staff Development	\$21,045	3,459	5,176	8,635	12,411
2310 Board of Educatin Services	\$135,500	27,221	38,669	65,890	
2320 Executive Administration Services	\$384,983	148,901	207,123	356,024	
2410 Off of the Principal Services	\$2,065,552	793,719	1,234,894	2,028,613	
2510 Direction of Business Support Services	\$224,584	89,995	103,943	193,938	
2520 Fiscal Services	\$376,763	140,179	202,021	342,200	34,563
2528 Risk Management Services	\$265,000	251,693	26,285	277,978	(12,978)
2540 Operation and Maintenance of Plant Services	\$2,499,583	963,485	1,603,366	2,566,850	(67,267)
2550 Student Transportation Services	\$849,450	231,895	520,663	752,558	96,892
2558 Special Education Transportation Services	\$240,000	36,163	181,125	217,287	22,713
2626 Grant Writing	\$31,500	15,000	5,250	20,250	11,250

**North Santiam School District 29J**  
**General Fund: Statement of Expenditures Budget Vs. Actual**  
**Fiscal Year 2022-23, As of 11/30/2022**

<b>Expenditure Functions</b>	<b>2022-23 Budget</b>	<b>Actual YTD EXP 11/30/2022</b>	<b>Projected Expenditures 6/30/2022</b>	<b>Total Estimated 2022-23</b>	<b>(Over)/ Under Budget</b>
2630 Information Services	\$55,521	16,180	36,761	52,941	2,580
2633 Public Information Services	\$25,000	-	-	-	25,000
2640 Staff Services	\$414,612	187,235	220,819	408,054	
2660 Technology Services	\$653,809	237,541	340,873	578,413	
<b>Total Support Services</b>	<b>\$ 10,270,094</b>	<b>\$ 3,782,005</b>	<b>\$ 5,850,488</b>	<b>\$ 9,632,493</b>	<b>\$ 389,492</b>
<b>3000 Enterprise and Community Services</b>					
3310 Direction of Community Services Activities	-	-	-	-	
3360 Welfare Activity Services	\$10,700	-	-	-	
<b>Total Enterprise and Community Services</b>	<b>\$ 10,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>5000 Other Uses</b>					
5110 Long Term Debt Service	\$77,300	\$2,949	\$74,351	\$77,300	\$0
5200 Transfers of Funds	\$70,000	-	\$70,000	\$70,000	\$0
5400 PERS Ual Lump Sum Payment to PERS			\$0		
<b>Total Other Uses</b>	<b>\$ 147,300</b>	<b>\$ 2,949</b>	<b>\$ 144,351</b>	<b>\$ 147,300</b>	<b>\$ -</b>
<b>6000 Contingencies</b>					
6110 Operating Contingency	\$1,000,000	-	-	-	1,000,000
<b>Total Contingencies</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>7000 Unappropriated Ending Fund Balance</b>					
7000 Unappropriated Ending Fund Balance	\$545,000	-	-	-	545,000
<b>Total Unappropriated Ending Fund Balance</b>	<b>\$ 545,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 545,000</b>
<b>Total Requirements</b>	<b>\$ 27,620,000</b>	<b>\$ 7,547,472</b>	<b>\$ 16,690,399</b>	<b>\$ 24,237,871</b>	<b>\$ 3,111,685</b>

North Santiam School District 29J  
**Food Service Fund: Statement of Revenues and Expenditures Budget Vs. Actual**  
 Fiscal Year 2022-23, As of 11/30/2022

	2022-23 Budget	Actual as of 11/30/2022	Encumbered as of 11/30/2022	Total Estimated 2022-23	(Over)/Under Budget
<b>REVENUE</b>					
1600 Daily Sales	16,000	41,703	70,000.00	111,703	(95,703)
1630 Special Functions	500	-	-	-	500
1940 Services Provided Other LEA's	3,000	1,127	9,904	11,031	(8,031)
1990 Miscellaneous Revenue	5,500	421	10,695	11,116	(5,616)
3102 SSF - School Lunch Match	-	-	-	-	-
3299 Other Restricted Grants	-	30,032	-	-	-
4500 Federal Revenue Farm to School	12,000	-	12,000	12,000	-
4513 Child Nutrition Breakfast	308,000	38,886	269,114	308,000	-
4515 Child Nutrition Lunch	748,000	157,724	590,276	748,000	-
4525 Child Nutrition Summer Lunch	60,000	14,059	45,941	60,000	-
4910 USDA Commodities	85,000	-	85,000	85,000	-
4526 Federal Revenue Summer Lunch	-	1,472	-	1,472	(1,472)
5400 Beginning Fund Balance	160,000	-	445,022	445,022	(285,022)
<b>TOTAL REVENUE</b>	<b>\$ 1,398,000</b>	<b>\$ 285,423</b>	<b>\$ 1,537,953</b>	<b>\$ 1,793,344</b>	<b>\$ (395,344)</b>
<b>EXPENDITURES</b>					
<b>Enterprise and Community Services</b>					
3120-100 Salaries	407,714	119,037	261,769	380,806	26,908
3120-200 Payroll Costs	289,078	73,142	181,409	254,551	34,527
3120-300 Contracted Services	25,200	1,715	2,562	4,276	20,924
3120-410 Supplies and Materials	20,000	5,549	8,674	14,222	5,778
3120-415 USDA Commodities	85,000	-	-	-	85,000
3120-450 Food	509,508	159,528	251,472	411,000	98,508
3120-460 Non-Consumable	18,000	-	2,694	2,694	15,306
3120-470 Computer Software	4,000	-	3,940	3,940	60
3120-480 Computer Hardware	1,500	-	-	-	1,500
3120-540 Equipment Replacement	30,000	6,525	-	6,525	-
3120-640 Dues and Fees	8,000	7,880	-	7,880	-
<b>TOTAL EXPENDITURES</b>	<b>1,398,000</b>	<b>\$ 373,375</b>	<b>\$ 712,519</b>	<b>\$ 1,085,894</b>	<b>\$ 288,511</b>
<b>Est Ending Fund Balance</b>				<b>\$ 707,450</b>	

**North Santiam School District 29J**  
**Appropriations: Budget Vs. Actual**  
**Fiscal Year 2022-23, As of 11/30/2022**

	Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
<b>General Fund (100)</b>						
1000 Instruction	\$ 15,646,906	\$ 3,762,518	\$ 9,490,879	\$ 13,253,397		\$ 2,393,509
2000 Support Services	\$ 10,270,094	\$ 3,782,005	\$ 5,202,083	\$ 8,984,089	\$ 116,528	\$ 1,402,533
3000 Community Services	\$ 10,700	\$ -	\$ 990	\$ 990		\$ 9,710
5100 Debt Service	\$ 77,300	\$ 2,949	\$ 72,845	\$ 75,794	\$ -	\$ 1,506
5200 Transfers	\$ -	\$ -	\$ -	\$ -	\$ 1,070,000	\$ 1,070,000
6000 Contingency	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
<b>Sub Total</b>	<b>\$ 27,005,000</b>	<b>\$ 7,547,472</b>	<b>\$ 14,766,797</b>	<b>\$ 22,314,269</b>	<b>\$ 1,186,528</b>	<b>\$ 5,877,258</b>
<b>Special Revenue Funds (200)</b>						
1000 Instruction	\$ 4,115,150	\$ 1,297,453	\$ 1,475,297	\$ 2,772,750	\$ 384,926	\$ 1,727,326
2000 Support Services	\$ 3,863,700	\$ 1,670,726	\$ 706,873	\$ 2,377,599	\$ 122,224	\$ 1,608,325
3000 Community Services	\$ 103,111	\$ 14,110	\$ 32,722	\$ 46,831	\$ 3,000	\$ 59,280
6000 Contingency	\$ 776,791	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,776,791
<b>Sub Total</b>	<b>\$ 8,858,752</b>	<b>\$ 2,982,289</b>	<b>\$ 2,214,891</b>	<b>\$ 5,197,180</b>	<b>\$ 1,510,150</b>	<b>\$ 5,171,722</b>
<b>Food Service Funds (299)</b>						
		\$ -				
3000 Community Services	\$ 1,398,000	\$ 373,375	\$ 712,519			
<b>Sub Total</b>	<b>\$ 1,398,000</b>	<b>\$ 373,375</b>	<b>\$ 712,519</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PERS Bond Debt Service (310.321.375)</b>						
5100 Debt Service	\$ 4,411,600	\$ 341,790	\$ 4,068,854	\$ 4,410,645		\$ 956
6000 Contingency	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
<b>Sub Total</b>	<b>\$ 5,911,600</b>	<b>\$ 341,790</b>	<b>\$ 4,068,854</b>	<b>\$ 4,410,645</b>	<b>\$ -</b>	<b>\$ 1,500,956</b>
<b>Facilities (400,401,420,425,426,430,448)</b>						
2000 Support Services	\$ 194,311	\$ -	\$ -	\$ -		\$ 194,311
4000 Facilities Acquisition	\$ 3,099,560	\$ 211,021	\$ 93,730	\$ 304,750		\$ 2,794,810
5110 Debt Service	\$ 34,900	\$ 17,316	\$ 18,065			
6000 Contingency	\$ 300,000	\$ -	\$ -	\$ -		\$ 300,000
<b>Sub Total</b>	<b>\$ 3,628,771</b>	<b>\$ 228,337</b>	<b>\$ 111,795</b>	<b>\$ 304,750</b>	<b>\$ -</b>	<b>\$ 3,289,121</b>
<b>Internal Service Funds (600)</b>						
2000 Support Services	\$ 100,000	\$ 420	\$ 420	\$ 840		\$ 99,160
6000 Contingency	\$ 270,000	\$ -	\$ -	\$ -		\$ 270,000
<b>Sub Total</b>	<b>\$ 370,000</b>	<b>\$ 420</b>	<b>\$ 420</b>	<b>\$ 840</b>	<b>\$ -</b>	<b>\$ 369,160</b>
<b>Trust and Agency Fund (700)</b>						
2000 Support Services	\$ 25,000	\$ 3,750	\$ -	\$ 3,750		\$ 21,250
<b>Sub Total</b>	<b>\$ 25,000</b>	<b>\$ 3,750</b>	<b>\$ -</b>	<b>\$ 3,750</b>	<b>\$ -</b>	<b>\$ 21,250</b>
<b>Total Appropriations</b>	<b>\$ 47,197,123</b>	<b>\$ 11,477,434</b>	<b>\$ 21,875,276</b>	<b>\$ 32,226,844.66</b>	<b>\$ 2,696,678.00</b>	<b>\$ 17,666,956</b>
<b>Total Unappropriated</b>	<b>\$ 545,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 545,000</b>
<b>TOTAL</b>	<b>\$ 47,742,123</b>	<b>\$ 11,477,433.63</b>	<b>\$ 21,875,276.46</b>	<b>\$ 32,226,844.66</b>	<b>\$ 2,696,678.00</b>	<b>\$ 18,211,956</b>



# OREGON AT-A-GLANCE DISTRICT PROFILE

## North Santiam SD 29J



SUPERINTENDENT: Lee Loving | 1155 N 3rd Ave, Stayton 97383 | 503-769-6924

### Students We Serve

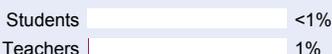


# 2,068

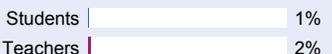
Student Enrollment

### DEMOGRAPHICS

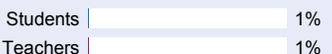
#### American Indian/Alaska Native



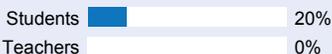
#### Asian



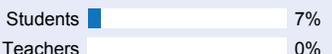
#### Black/African American



#### Hispanic/Latino



#### Multiracial



#### Native Hawaiian/Pacific Islander



#### White



## 12%

Ever English Learners



## 13

Languages Spoken

## 17%

Students with Disabilities

## 19%

Mobile Students

## 40%

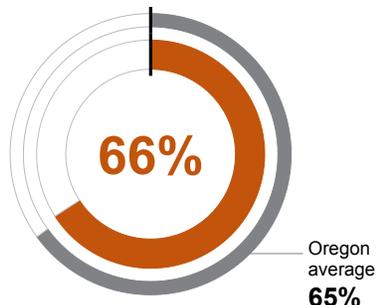
Free/Reduced Price Lunch

\*<10 students or data unavailable

### Start Strong

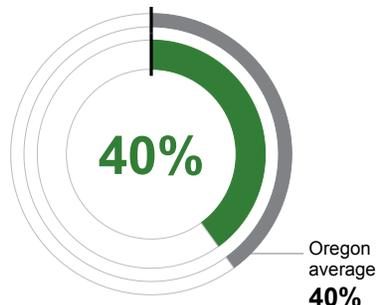
#### Grades K-2 REGULAR ATTENDERS

Students who attended more than 90% of their enrolled school days.



#### Grade 3 ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



### Academic Progress

#### Grades 3-8 INDIVIDUAL STUDENT PROGRESS

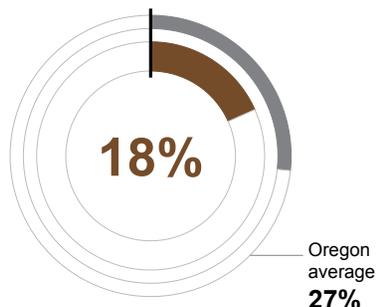
Year-to-year progress in English language arts and mathematics.

Data not available in 2021-22

### High School Success

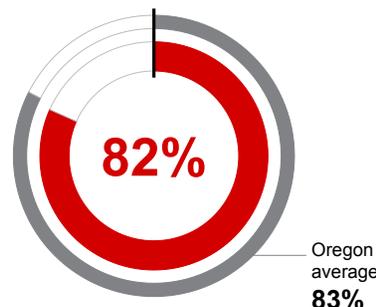
#### Grade 8 MATHEMATICS

Students meeting state grade-level expectations.



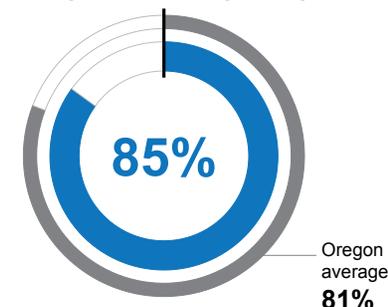
#### Grade 9 ON-TRACK TO GRADUATE

Students earning one-quarter of graduation credits in their 9th grade year.



#### Grade 12 ON-TIME GRADUATION

Students earning a diploma within four years. Cohort includes students who were first-time ninth graders in 2017-18 graduating in 2020-21.



### District Goals

- District Goals**
- Ensure that each student has the opportunity to achieve excellence through measurable progress and personal growth each year
  - Provide sustainable quality facilities and promote positive school climates
  - Promote student and staff involvement in the community and involve the community in our schools
  - Recruit, develop, value and retain high-quality staff

We Change Kids' Lives... Through a Commitment to Excellence, Integrity, Equity and Community Engagement.

### State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2025. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.





# OREGON AT-A-GLANCE SCHOOL PROFILE

## Sublimity Elementary School

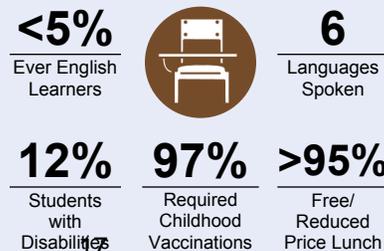
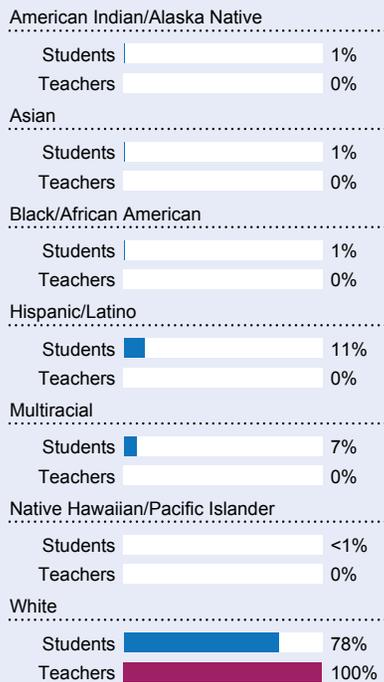
PRINCIPAL: Ryan Westenskow | GRADES: K-8 | 431 Main St, Sublimity 97385 | 503-769-2459



### Students We Serve



### DEMOGRAPHICS

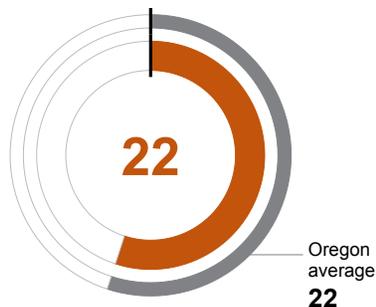


\*<10 students or data unavailable

### School Environment

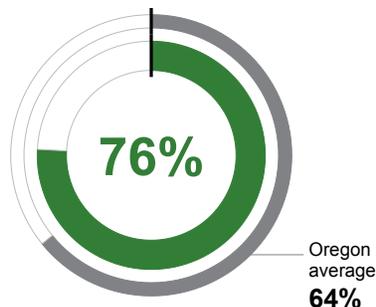
#### CLASS SIZE

Median class size.



#### REGULAR ATTENDERS

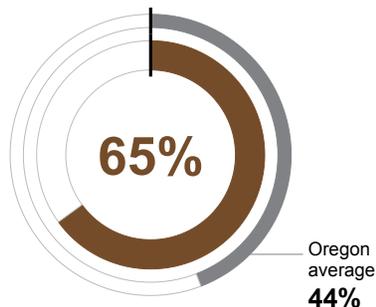
Students who attended more than 90% of their enrolled school days.



### Academic Success

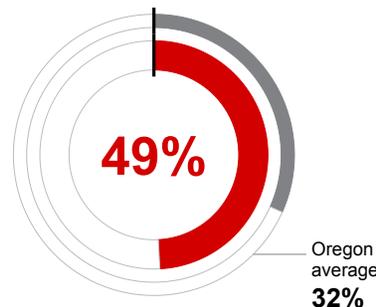
#### ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



#### MATHEMATICS

Students meeting state grade-level expectations.



### Academic Progress

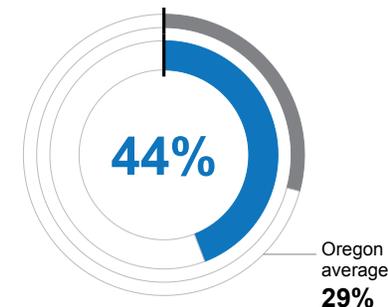
#### INDIVIDUAL STUDENT PROGRESS

Year-to-year progress in English language arts and mathematics.

Data not available in 2021-22

#### SCIENCE

Students meeting state grade-level expectations.



### School Goals

Student learning is our school's number one priority. We promise to deliver academic excellence to our students daily. We want to ensure that every student is inspired to learn and empowered to excel to become life-long learners and positive community members. Our goals for the 2022-23 school year are to increase student academic performance and growth, to support the social emotional learning of all students and to begin implementation of a school-wide AVID program.

### State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2025. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.

### Safe & Welcoming Environment

Sublimity School promotes a school climate that is safe, supportive and respectful. Students are motivated and engaged in learning. Each student's self-esteem is nurtured by positive relationships with other students and staff. The school has a core instructional program with qualified teachers, a challenging curriculum, and high standards and behavior expectations for all. Our staff model these expectations and recognize students who exhibit the. There is mutual respect and collaboration among parents, families and school staff.



# OREGON AT-A-GLANCE SCHOOL PROFILE CONTINUED

## Sublimity Elementary School



2021-22

### Outcomes

#### Our Staff (rounded FTE)



**23**

Teachers



**8**

Educational assistants



**0**

Counselors/  
Psychologists



**85%**

Average teacher retention rate



**87%**

% of licensed teachers with more than 3 years of experience



**No**

Same principal in the last 3 years

18

#### REGULAR ATTENDERS

American Indian/Alaska Native	<10 students or data unavailable
Asian	<10 students or data unavailable
Black/African American	<10 students or data unavailable
Hispanic/Latino	65%
Multiracial	68%
Native Hawaiian/Pacific Islander	<10 students or data unavailable
White	78%
Free/Reduced Price Lunch	76%
Ever English Learner	>95%
Students with Disabilities	68%
Migrant	<10 students or data unavailable
Homeless	<10 students or data unavailable
Students in Foster Care	<10 students or data unavailable
Talented and Gifted	<10 students or data unavailable
Female	77%
Male	74%
Non-Binary	<10 students or data unavailable

#### ENGLISH LANGUAGE ARTS

<10 students or data unavailable
<10 students or data unavailable
<10 students or data unavailable
63%
56%
<10 students or data unavailable
67%
65%
<10 students or data unavailable
42%
<10 students or data unavailable
70%
61%
<10 students or data unavailable

#### MATHEMATICS

<10 students or data unavailable
<10 students or data unavailable
<10 students or data unavailable
42%
50%
<10 students or data unavailable
50%
49%
<10 students or data unavailable
25%
<10 students or data unavailable
44%
55%
<10 students or data unavailable

### About Our School

#### BULLYING, HARASSMENT, AND SAFETY POLICIES

Sublimity is a Positive Behavioral Intervention and Supports school and is proactive with our behavior program. PBIS is utilized so students increase academic performance, decrease problem behavior, and establish a positive school culture. Services are available to students with disruptive behaviors. Assistance includes, but not limited to, one on one or small group support with a behavior specialist to help the student be successful on a day to day basis. The building administrator is also available to help with accessing this program.

All reports of bullying/ harassment are investigated thoroughly. In addition to staff reporting, our school subscribes to Safe Oregon. Students can report incidences of bullying and/or harassment anonymously.

#### EXTRACURRICULAR ACTIVITIES

Sublimity School performs drama productions as well as music concerts in the winter and spring. Our middle school students have the opportunity to participate in Fall, Winter, and Spring Sports which include: (Football, Volleyball, Cross Country, Wrestling, Dance, Basketball, and Track) sponsored through our school. Santiam Youth Sports organizes sports for all kids in grades K-5 in every season. We also offer choir to our fourth through eighth grade students. We have a very active ASB Student Government group that demonstrates leadership skills.

#### PARENT ENGAGEMENT

At Sublimity we believe that parent/family engagement in schools improves student achievement, reduces absenteeism, and creates collaboration in their children's education. Students with involved families earn higher grades and test scores, have better social skills, and show improved behavior. We love to work together to support and improve the learning and development of our kids. Parents are encouraged to be involved in their children's education by attending things such as Open House, parent/teacher conferences, music programs, parent education nights, sporting events, joining our Parent Teacher Club, and volunteering at school. Parents are the first and most important educator in their children's lives and we value their input and involvement.

#### COMMUNITY ENGAGEMENT

Community engagement is a two-way street where the school and the community actively work together, creating shared responsibility for student success. It is a tool that promotes and strengthens communities to support young peoples' full development. We partner with local businesses/organizations to support our students with such activities as: Adopt a Grandparent Program in conjunction with the Marion Estates Retirement Center, Toys for Tots Holiday Toy Drive with the local fire department, Grandparent's Day Lunch, Community and School Food Drive with the local Food Bank, and we invite the entire community to all school activities.



# OREGON AT-A-GLANCE SCHOOL PROFILE

## Mari-Linn Elementary School

PRINCIPAL: Jeri Harbison | GRADES: K-8 | 641 5th St, Lyons 97358 | 503-859-2154

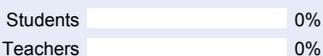


### Students We Serve



### DEMOGRAPHICS

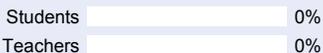
#### American Indian/Alaska Native



#### Asian



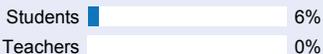
#### Black/African American



#### Hispanic/Latino



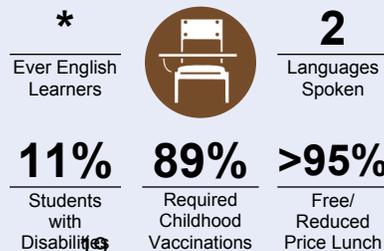
#### Multiracial



#### Native Hawaiian/Pacific Islander



#### White

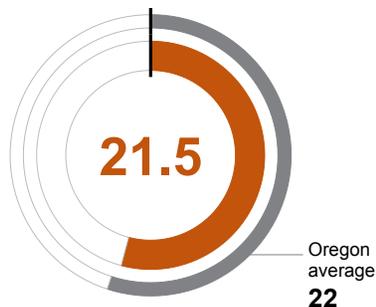


\* <10 students or data unavailable

### School Environment

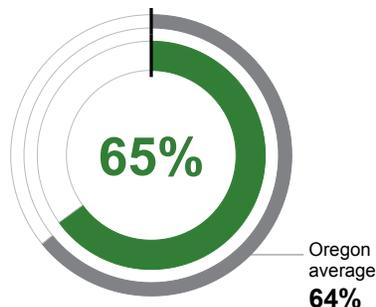
#### CLASS SIZE

Median class size.



#### REGULAR ATTENDERS

Students who attended more than 90% of their enrolled school days.



### Academic Progress

#### INDIVIDUAL STUDENT PROGRESS

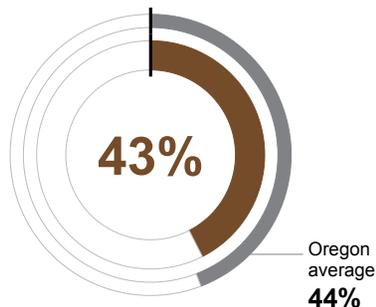
Year-to-year progress in English language arts and mathematics.

Data not available in 2021-22

### Academic Success

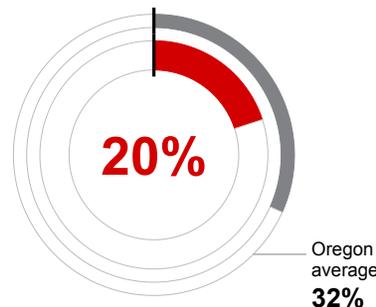
#### ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



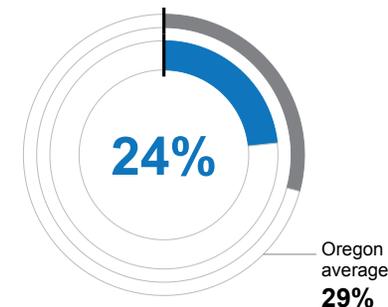
#### MATHEMATICS

Students meeting state grade-level expectations.



#### SCIENCE

Students meeting state grade-level expectations.



### School Goals

Mari-Linn school is focused on providing students with a rich academic and supportive environment in which every student learns at their full potential. Our focus for the 2021-22 school year is to increase student academic performance, support the social emotional learning of all students. Teachers and staff will continue to learn and implement AVID strategies to increase student engagement.

### State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2025. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.

### Safe & Welcoming Environment

Mari-Linn is a Positive Behavior Instructional Support school. We teach our behavioral expectations and recognize students that follow the Safe, Responsible and Respectful expectations. All students and all families are welcome at Mari-Linn. Teachers and staff communicate with parents on a regular basis regarding student behavior that is positive as well as when it violates expectations.



### Outcomes

#### Our Staff (rounded FTE)



**12**

Teachers



**3**

Educational assistants



**0**

Counselors/  
Psychologists



**87%**

Average teacher retention rate



**67%**

% of licensed teachers with more than 3 years of experience



**Yes**

Same principal in the last 3 years

20

#### REGULAR ATTENDERS

American Indian/Alaska Native	<10 students or data unavailable
Asian	<10 students or data unavailable
Black/African American	<10 students or data unavailable
Hispanic/Latino	<10 students or data unavailable
Multiracial	30%
Native Hawaiian/Pacific Islander	<10 students or data unavailable
White	68%
Free/Reduced Price Lunch	65%
Ever English Learner	<10 students or data unavailable
Students with Disabilities	50%
Migrant	<10 students or data unavailable
Homeless	<10 students or data unavailable
Students in Foster Care	<10 students or data unavailable
Talented and Gifted	<10 students or data unavailable
Female	69%
Male	60%
Non-Binary	<10 students or data unavailable

#### ENGLISH LANGUAGE ARTS

<10 students or data unavailable
44%
43%
<10 students or data unavailable
19%
<10 students or data unavailable
42%
44%
<10 students or data unavailable

#### MATHEMATICS

<10 students or data unavailable
20%
20%
<10 students or data unavailable
21%
<10 students or data unavailable
17%
23%
<10 students or data unavailable

### About Our School

#### BULLYING, HARASSMENT, AND SAFETY POLICIES

To ensure a safe and secure learning environment for all of our students, our school regularly reviews behavior data. Student safety is our number one priority. All reports of bullying and harassment are investigated thoroughly and quickly. We work with students and families to assure that both students involved can learn from such situations. In addition to staff reporting, our school subscribes to Safe Oregon. Students can report incidences of bullying and/or harassment anonymously.

Our school prioritizes safety drills including fire, earthquake and lock down.

#### EXTRACURRICULAR ACTIVITIES

Middle School Students have access to sports activities through the district. Students are shuttled to the Stayton Middle School for the following sports:

- Football
- Basketball
- Dance
- Track and Cross Country (6-8)
- Wrestling

Santiam Youth Sports offer other sports activities for students grades K-5. Our school also offers beginning and advanced Band classes.

#### PARENT ENGAGEMENT

Mari-Linn strives to encourage parent engagement at all levels.

- Spring/Fall Conferences
- Winter/Spring Music Concerts
- Literacy Nights
- Science/Engineering Nights
- PTA
- Open House
- Back to School Fair

#### COMMUNITY ENGAGEMENT

We partner with local businesses and organizations to support our students and community. Local businesses and organizations include:

- Lyons Rural Fire Department
- Santiam Towing and Recovery
- Freres Lumber
- Joseph Storehouse of Hope Monthly distribution at Mari-Linn



# OREGON AT-A-GLANCE SCHOOL PROFILE

## Stayton Elementary School

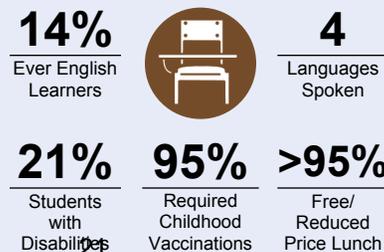
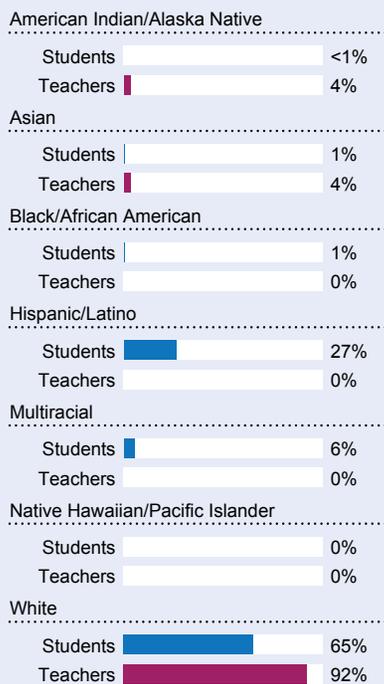
PRINCIPAL: Wendy Moore | GRADES: K-3 | 875 N 3rd, Stayton 97383 | 503-769-2336



### Students We Serve



### DEMOGRAPHICS

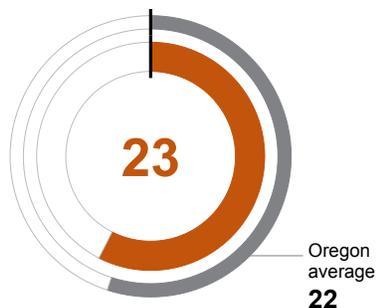


\*<10 students or data unavailable

### School Environment

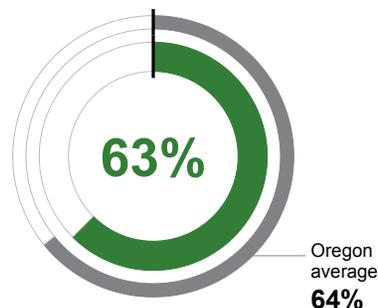
#### CLASS SIZE

Median class size.



#### REGULAR ATTENDERS

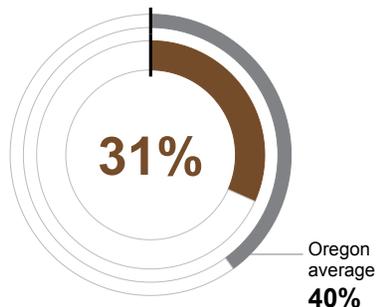
Students who attended more than 90% of their enrolled school days.



### Academic Success

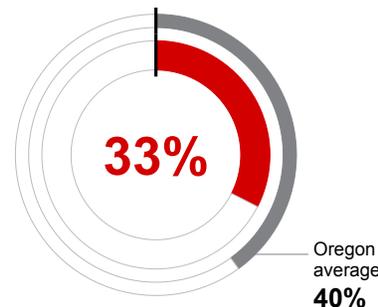
#### ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



#### MATHEMATICS

Students meeting state grade-level expectations.



### Academic Progress

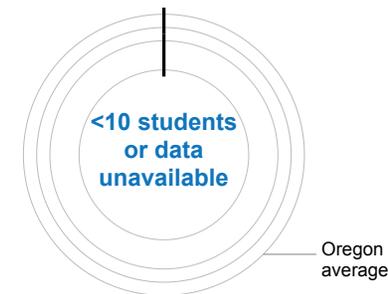
#### INDIVIDUAL STUDENT PROGRESS

Year-to-year progress in English language arts and mathematics.

Data not available in 2021-22

#### SCIENCE

Students meeting state grade-level expectations.



### School Goals

Immediate: Increase our average percent proficient on the Smarter Balanced Math and ELA Assessments. Intermediate Goal #1: Stayton Elementary meet AVID elementary certification. Intermediate Goal #2: Stayton Elementary will implement RULER, a tool that helps students recognize and regulate their emotions. Long Term Goal: All schools in the NSSD will be considered Outstanding Schools.

### State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2025. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.

### Safe & Welcoming Environment

Our vision at SES is to have a collaborative school that strives for excellence by providing a positive and nurturing environment that allows our diverse student population to develop self-worth and reach their highest potential.



# OREGON AT-A-GLANCE SCHOOL PROFILE CONTINUED

## Stayton Elementary School

2021-22

### Outcomes

#### Our Staff (rounded FTE)



**23**

Teachers



**13**

Educational assistants



**0**

Counselors/  
Psychologists



**93%**

Average teacher retention rate



**64%**

% of licensed teachers with more than 3 years of experience



**Yes**

Same principal in the last 3 years

22

#### REGULAR ATTENDERS

American Indian/Alaska Native	<10 students or data unavailable
Asian	<10 students or data unavailable
Black/African American	<10 students or data unavailable
Hispanic/Latino	61%
Multiracial	59%
Native Hawaiian/Pacific Islander	<10 students or data unavailable
White	63%
Free/Reduced Price Lunch	63%
Ever English Learner	66%
Students with Disabilities	55%
Migrant	<10 students or data unavailable
Homeless	<10 students or data unavailable
Students in Foster Care	<10 students or data unavailable
Talented and Gifted	<10 students or data unavailable
Female	65%
Male	61%
Non-Binary	<10 students or data unavailable

#### ENGLISH LANGUAGE ARTS

<10 students or data unavailable
<10 students or data unavailable
<10 students or data unavailable
20%
<10 students or data unavailable
<10 students or data unavailable
36%
31%
15%
14%
<10 students or data unavailable
34%
29%
<10 students or data unavailable

#### MATHEMATICS

<10 students or data unavailable
<10 students or data unavailable
<10 students or data unavailable
20%
<10 students or data unavailable
<10 students or data unavailable
36%
33%
15%
10%
<10 students or data unavailable
25%
41%
<10 students or data unavailable

#### About Our School

##### BULLYING, HARASSMENT, AND SAFETY POLICIES

Stayton Elementary is a Positive Behavior Intervention School. We teach and practice desired behaviors frequently. Giving positive, specific feedback to our students is one way we reinforce the behaviors we desire to see. Teaching our students the 3Bs, Be Safe, Be Respectful and Be Responsible, in all areas and aspects of the school is a priority for us. Because our students are so young we believe in reteaching and practicing a lot.

##### EXTRACURRICULAR ACTIVITIES

In a normal school year we offer an after-school program, family math/literacy nights, and an art show.

##### PARENT ENGAGEMENT

The school is continually striving to ensure each student at SES is always growing as a learner and becoming proficient with the Common Core State Standards. Parents can help by monitoring student reading logs, attending parent-teacher conferences, or taking advantage of the many volunteering opportunities at the school. SES looks forward to partnering with parents in the coming year to make sure all students reach their potential.

##### COMMUNITY ENGAGEMENT

In a normal school year Stayton Elementary partners with many community members: Good News Club and after school program, family literacy night, nightly reading compact, board member adoption, Kiwanis 3rd grade swimming, A & W Cheetah of the month and Tracy's Tender Touch. Many of these activities are on hold as we work through the current pandemic.



OREGON AT-A-GLANCE SCHOOL PROFILE Stayton Middle School

PRINCIPAL: Michael Proctor | GRADES: 4-8 | 1021 Shaff Rd, Stayton 97383 | 503-769-2198



Students We Serve



DEMOGRAPHICS

Table with demographic data for American Indian/Alaska Native, Asian, Black/African American, Hispanic/Latino, Multiracial, Native Hawaiian/Pacific Islander, and White.

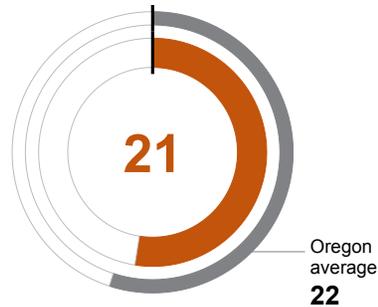
18% Ever English Learners, 3 Languages Spoken, 20% Students with Disabilities, 96% Required Childhood Vaccinations, >95% Free/Reduced Price Lunch

\*<10 students or data unavailable

School Environment

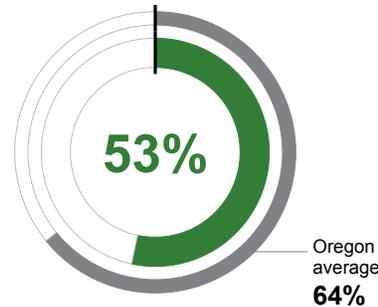
CLASS SIZE

Median class size.



REGULAR ATTENDERS

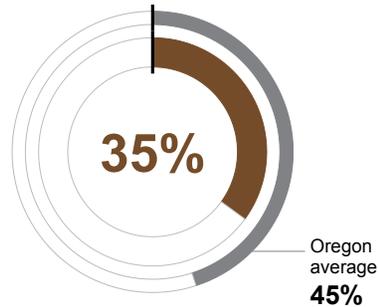
Students who attended more than 90% of their enrolled school days.



Academic Success

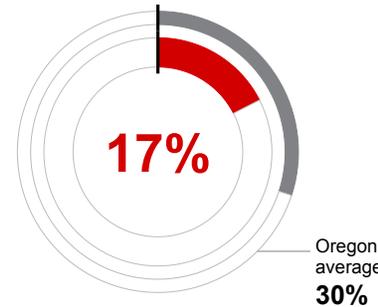
ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



MATHEMATICS

Students meeting state grade-level expectations.



Academic Progress

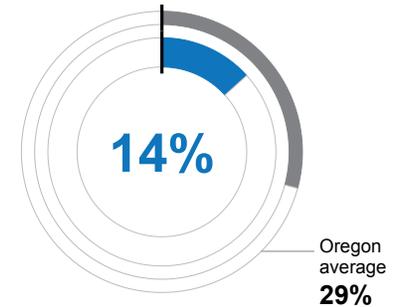
INDIVIDUAL STUDENT PROGRESS

Year-to-year progress in English language arts and mathematics.

Data not available in 2021-22

SCIENCE

Students meeting state grade-level expectations.



School Goals

By June of 2023, all instructional staff will have the opportunity to participate in professional development that is intentionally designed to promote student success through AVID and RULER strategies.

State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2025.

Safe & Welcoming Environment

Stayton Intermediate/Middle school is AVID certified. We are AVID schoolwide with focused attention towards social/emotional learning, Culturally Relevant Teaching, Equity and building Relational Capacity with our students.



### Outcomes

#### Our Staff (rounded FTE)



**33**

Teachers



**10**

Educational assistants



**1**

Counselors/  
Psychologists



**86%**

Average teacher retention rate



**71%**

% of licensed teachers with more than 3 years of experience



**Yes**

Same principal in the last 3 years

24

#### REGULAR ATTENDERS

American Indian/Alaska Native	<10 students or data unavailable
Asian	<10 students or data unavailable
Black/African American	<10 students or data unavailable
Hispanic/Latino	54%
Multiracial	58%
Native Hawaiian/Pacific Islander	<10 students or data unavailable
White	53%
Free/Reduced Price Lunch	53%
Ever English Learner	53%
Students with Disabilities	40%
Migrant	<10 students or data unavailable
Homeless	31%
Students in Foster Care	<10 students or data unavailable
Talented and Gifted	58%
Female	55%
Male	52%
Non-Binary	<10 students or data unavailable

#### ENGLISH LANGUAGE ARTS

<10 students or data unavailable
<10 students or data unavailable
<10 students or data unavailable
27%
37%
<10 students or data unavailable
41%
35%
22%
9%
<10 students or data unavailable
<10 students or data unavailable
<10 students or data unavailable
83%
38%
32%
<10 students or data unavailable

#### MATHEMATICS

<10 students or data unavailable
<10 students or data unavailable
<10 students or data unavailable
7%
17%
<10 students or data unavailable
23%
17%
<5%
<5%
<10 students or data unavailable
<10 students or data unavailable
<10 students or data unavailable
83%
11%
23%
<10 students or data unavailable

#### About Our School

##### BULLYING, HARASSMENT, AND SAFETY POLICIES

The Board of Directors along with administration is committed to providing a positive and productive learning environment. One that is free of harassment, intimidation, bullying or cyberbullying by students, staff and/or third parties. Students whose behavior is found to be in violation of district policy will be subject to discipline, up to and including expulsion. The building administrator and superintendent are responsible for ensuring that district policy is implemented.

##### EXTRACURRICULAR ACTIVITIES

- Students at Stayton Intermediate/Middle School have access to:
- Football
  - Soccer
  - Cross Country
  - Volleyball
  - Basketball
  - Wrestling Track
  - Dance Team
  - STEM Club
  - National Junior Honor Society
  - AVID Elective
  - Choir
  - Band

##### PARENT ENGAGEMENT

Parent engagement is always a focus area on our campus. Our staff uses a variety of communication systems to engage with parents. Our district uses a messaging app that is part of our goal to engage and keep parents up to date on their child's progress. Our staff also uses email, class dojo, voice messaging or many other communication options to engage parents. Some other opportunities are; book fairs, grandparents day, friendsgiving, assembly recognition, PTC and AVID parent nights. Parent engagement is also one of our school goals for the 2020-21 school year.

##### COMMUNITY ENGAGEMENT

Stayton Intermediate/Middle School continues to strive to engage our entire community. We have book fairs, grandparent lunches, activity nights and band performances. Middle school students participate in the annual Rotary Speech contest and our National Junior Honor Society students volunteer in the community. Our AVID students represent our school during our events as well by engaging in conversations and learning how to present themselves to a public audience. Every year we do a fundraising letter campaign to raise money for opportunities for our students to have meaningful experiences in their community.



# OREGON AT-A-GLANCE SCHOOL PROFILE

## Stayton High School

PRINCIPAL: Vicky Storey | GRADES: 9-12 | 757 W Locust St, Stayton 97383 | 503-769-2171

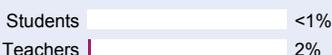


### Students We Serve

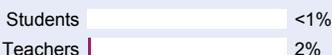


### DEMOGRAPHICS

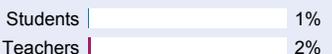
#### American Indian/Alaska Native



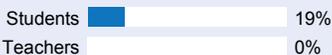
#### Asian



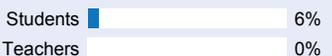
#### Black/African American



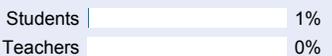
#### Hispanic/Latino



#### Multiracial



#### Native Hawaiian/Pacific Islander



#### White



15%

Ever English Learners



7

Languages Spoken

16%

Students with Disabilities

97%

Required Childhood Vaccinations

>95%

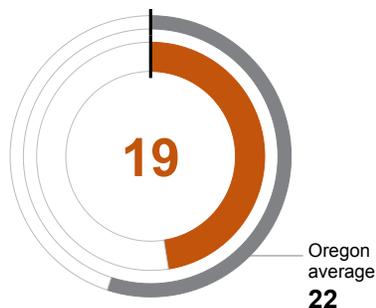
Free/Reduced Price Lunch

\*<10 students or data unavailable

### School Environment

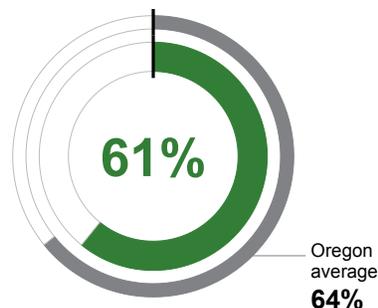
#### CLASS SIZE

Median size of classes in core subjects.



#### REGULAR ATTENDERS

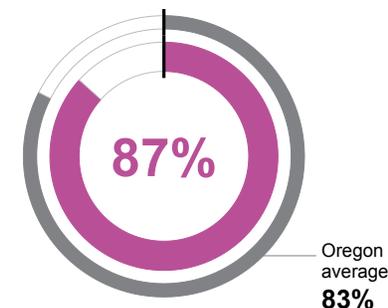
Students who attended more than 90% of their enrolled school days.



### Academic Progress

#### ON-TRACK TO GRADUATE

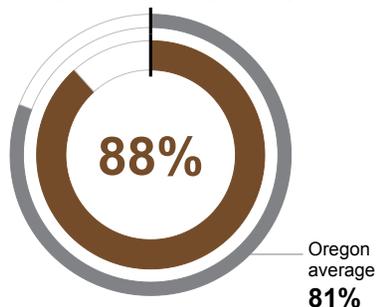
Students earning one-quarter of graduation credits in their 9th grade year.



### Academic Success

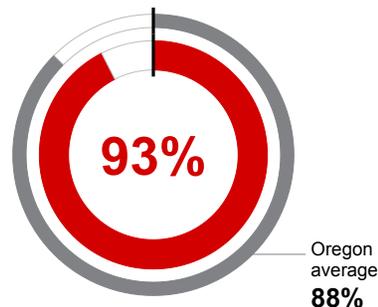
#### ON-TIME GRADUATION

Students earning a diploma within four years. Cohort includes students who were first-time ninth graders in 2017-18 graduating in 2020-21.



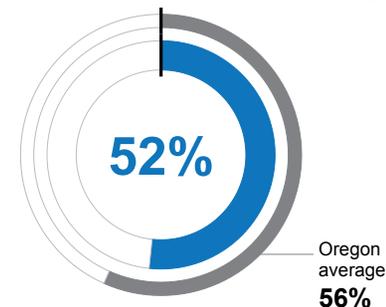
#### FIVE-YEAR COMPLETION

Students earning a high school diploma or GED within five years. Cohort includes students who were first-time ninth graders in 2016-17 finishing in 2020-21.



#### COLLEGE GOING

Students enrolling in a two or four year college within 16 months of completing high school in 2019-20. Data from the National Student Clearinghouse.



### School Goals

Our school goals are focused around our mission to empower all students for life. We do this by focusing on relationships with and among students, maintaining high expectations academically and behaviorally, and expecting active participation both in class and in our school community. Our school leadership team and our curriculum teams focus on data to understand our current reality and develop strategic steps for growth. We prioritize high-level instructional practices.

### State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2025. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.

### Safe & Welcoming Environment

Stayton High School is fortunate to receive unparalleled support by parents, local businesses, and our Boosters—we are a community school, striving to ensure that all students and visitors on our campus feel comfortable. Our teachers receive training in culturally-responsive instruction, we coordinate with Stayton Police Department for safety drills, and we utilize Safe Oregon as a means for our students to confidentially report instances of harassment and other concerns.



# OREGON AT-A-GLANCE SCHOOL PROFILE CONTINUED

## Stayton High School

2021-22

### Outcomes

#### Our Staff (rounded FTE)



**38**

Teachers



**8**

Educational assistants



**3**

Counselors/  
Psychologists



**89%**

Average teacher retention rate



**72%**

% of licensed teachers with more than 3 years of experience



**No**

Same principal in the last 3 years

26

#### REGULAR ATTENDERS

American Indian/Alaska Native	<10 students or data unavailable
Asian	<10 students or data unavailable
Black/African American	<10 students or data unavailable
Hispanic/Latino	45%
Multiracial	67%
Native Hawaiian/Pacific Islander	<10 students or data unavailable
White	65%
Free/Reduced Price Lunch	61%
Ever English Learner	53%
Students with Disabilities	46%
Migrant	<10 students or data unavailable
Homeless	27%
Students in Foster Care	<10 students or data unavailable
Talented and Gifted	68%
Female	53%
Male	68%
Non-Binary	<10 students or data unavailable

#### ON-TRACK TO GRADUATE

<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
91%	91%
92%	92%
<10 students or data unavailable	<10 students or data unavailable
86%	86%
87%	87%
94%	94%
71%	71%
<10 students or data unavailable	<10 students or data unavailable
60%	60%
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
87%	87%
86%	86%
<10 students or data unavailable	<10 students or data unavailable

#### ON-TIME GRADUATION

<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
93%	93%
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
86%	86%
84%	84%
>95%	>95%
68%	68%
<10 students or data unavailable	<10 students or data unavailable
94%	94%
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
90%	90%
86%	86%
Coming in 2022-23	Coming in 2022-23

### About Our School

#### ADVANCED COURSEWORK

Stayton High School offers a variety of advanced coursework for students, including the following:

- AP Literature,
- Honors Language Arts
- Honors Physics
- World Languages
- Statistics

Dual Credit Coursework through WOU, Chemeketa and Oregon Tech in the following areas:

- Chemistry
- Biology
- College Algebra
- US History
- Medical Terminology
- Spanish
- Education

#### CAREER & TECHNICAL EDUCATION

Our students have the option of enrolling in a variety of excellent CTE courses, and to engage in activities including medical coursework and building a residential home. There are CTE pathways that are recognized at graduation:

- Manufacturing and Construction
- Biomedical Science
- Agriculture
- Business
- Criminal Justice
- STEM
- Education

#### EXTRACURRICULAR ACTIVITIES

Our school offers several extracurricular activities and clubs for students:

- National Honors Society
- FBLA (Business)
- FFA (Future Farmers of America)
- SKILLS USA (Manufacturing)
- Leadership (ASB)
- Robotics Club/competitions
- Gaming Club
- Writing Club
- Art Club

Our school also offers OSAA Athletics. Visit our school website for more details.

#### PARENT & COMMUNITY ENGAGEMENT

In addition to strong and well-received communication through our NSSD app and other sources, our school works to connect students and the school to the community in a variety of ways:

- 8th Grade Night
- Homecoming and other athletic events
- Drama Productions
- Choir and Band performances
- Community involvement/collaboration around CTE programs
- Interview Fair
- Parent Nights
- Parent Conferences
- College Application Week events
- AVID parent nights



# OREGON AT-A-GLANCE SCHOOL PROFILE

## North Santiam Options Academy

PRINCIPAL: Alan Kirby | GRADES: K-12 | 757 W Locust St, Stayton 97383 | 503-769-4928

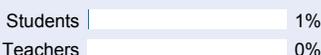


### Students We Serve

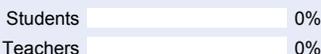


### DEMOGRAPHICS

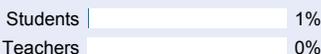
#### American Indian/Alaska Native



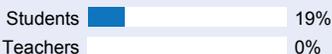
#### Asian



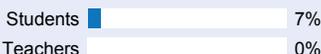
#### Black/African American



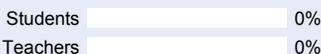
#### Hispanic/Latino



#### Multiracial



#### Native Hawaiian/Pacific Islander



#### White



11%

Ever English Learners



4

Languages Spoken

19%

Students with Disabilities

90%

Required Childhood Vaccinations

>95%

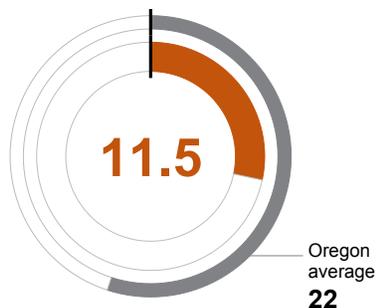
Free/Reduced Price Lunch

\*<10 students or data unavailable

### School Environment

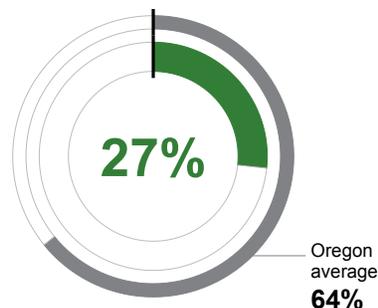
#### CLASS SIZE

Median size of classes in core subjects.



#### REGULAR ATTENDERS

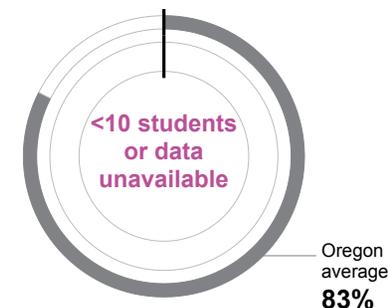
Students who attended more than 90% of their enrolled school days.



### Academic Progress

#### ON-TRACK TO GRADUATE

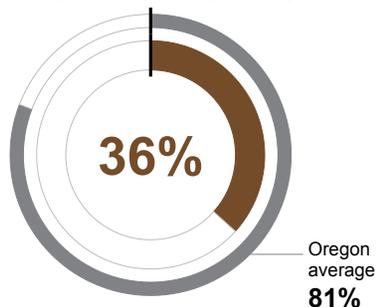
Students earning one-quarter of graduation credits in their 9th grade year.



### Academic Success

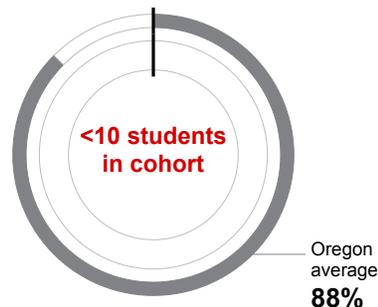
#### ON-TIME GRADUATION

Students earning a diploma within four years. Cohort includes students who were first-time ninth graders in 2017-18 graduating in 2020-21.



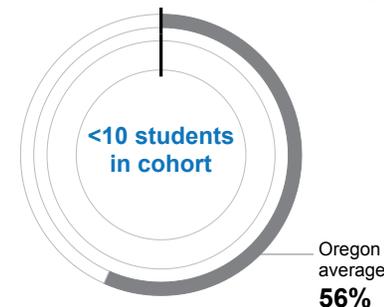
#### FIVE-YEAR COMPLETION

Students earning a high school diploma or GED within five years. Cohort includes students who were first-time ninth graders in 2016-17 finishing in 2020-21.



#### COLLEGE GOING

Students enrolling in a two or four year college within 16 months of completing high school in 2019-20. Data from the National Student Clearinghouse.



### School Goals

All Locust St. Academy students (in person) will make adequate progress towards completion during the 2021-22 school year:

- GED students (seniors +) starting the year in GED will complete the GED test by the end of the year
- 5th year seniors will complete graduation requirements in 2021-22
- Seniors needing less than 9 credits will graduate at the end of the school year
- Seniors with 9+ credits remaining will complete at least 8 credits toward graduation

### State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2025. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.

### Safe & Welcoming Environment

Students at Locust St. Academy will engage in restorative circles and be in small classes, so that students and staff can build positive interactions and work towards academic success. Students will have access to a school counselor at SHS, and will have built-in times to refocus and take mental breaks.





# **2020-21 School/District Report Card Review**

**November 2022**

# ODE At-A-Glance Overview

- Was called for by the 1999 Oregon State Legislature and reauthorized under the Elementary and Secondary Education Act (ESEA)
- Provide educators an opportunity to communicate directly with parents and community members
- Detail data sheets provide historical information for analysis
- Not intended to rate or score and are not used to determine additional support

# Redesign Features

## Formatting

- Dials and arrows (not this year) for easy signs of strength and weaknesses
- Demographics for a clear context to review the data
- Dissageraded data to identify extra areas of support needed
- About Our School detail to enable schools to tell a their story

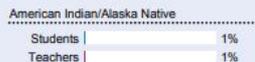
## Other

- The state percentages match the grade levels of the schools vs. state.
- Class size and regular attenders are all students combined
- GAP Score is new

### Students We Serve



### DEMOGRAPHICS

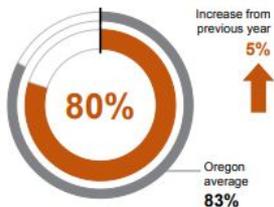


\*<10 students or data unavailable

### Start Strong

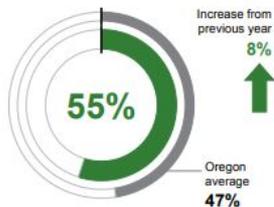
#### Grades K-2 REGULAR ATTENDERS

Students who attended more than 90% of their enrolled school days.



#### Grade 3 ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



### Academic Progress

#### Grades 3-8 INDIVIDUAL STUDENT PROGRESS

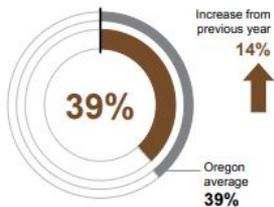
Year-to-year progress in English language arts and mathematics.



### High School Success

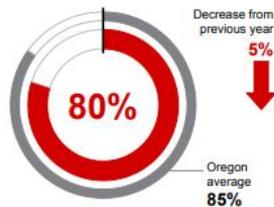
#### Grade 8 MATHEMATICS

Students meeting state grade-level expectations.



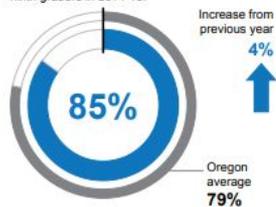
#### Grade 9 ON-TRACK TO GRADUATE

Students earning one-quarter of graduation credits in their 9th grade year.



#### Grade 12 ON-TIME GRADUATION

Students earning a diploma within four years. Cohort includes students who were first-time ninth graders in 2014-15.



### District Goals

- District Goals**
- Ensure that each student has the opportunity to achieve excellence through measurable progress and personal growth each year
  - Provide sustainable quality facilities and promote positive school climates
  - Promote student and staff involvement in the community and involve the community in our schools
  - Recruit, develop, value and retain high-quality staff

We Change Kids' Lives. Through a Commitment to Excellence, Integrity, Equity and Community Engagement.

### State Goals

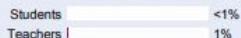
The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2025. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.

### Students We Serve



### DEMOGRAPHICS

#### American Indian/Alaska Native



#### Asian



#### Black/African American



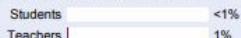
#### Hispanic/Latino



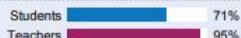
#### Multiracial



#### Native Hawaiian/Pacific Islander



#### White

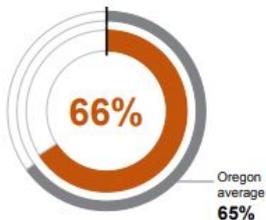


\*<10 students or data unavailable

### Start Strong

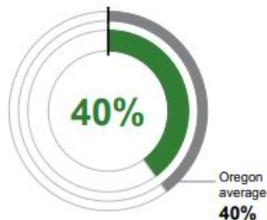
#### Grades K-2 REGULAR ATTENDERS

Students who attended more than 90% of their enrolled school days.



#### Grade 3 ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



### Academic Progress

#### Grades 3-8 INDIVIDUAL STUDENT PROGRESS

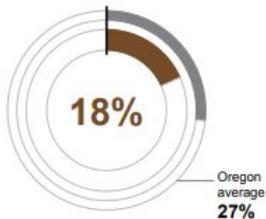
Year-to-year progress in English language arts and mathematics.

Data not available in 2021-22

### High School Success

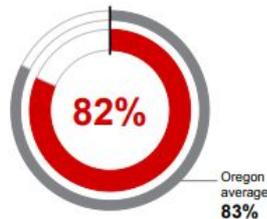
#### Grade 8 MATHEMATICS

Students meeting state grade-level expectations.



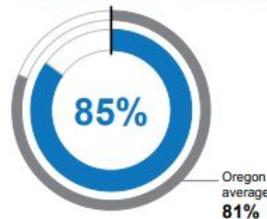
#### Grade 9 ON-TRACK TO GRADUATE

Students earning one-quarter of graduation credits in their 9th grade year.



#### Grade 12 ON-TIME GRADUATION

Students earning a diploma within four years. Cohort includes students who were first-time ninth graders in 2017-18 graduating in 2020-21.



### District Goals

- District Goals**
- Ensure that each student has the opportunity to achieve excellence through measurable progress and personal growth each year
  - Provide sustainable quality facilities and promote positive school climates
  - Promote student and staff involvement in the community and involve the community in our schools
  - Recruit, develop, value and retain high-quality staff

We Charge Kids' Lives. Through a Commitment to Excellence, Integrity, Equity and Community Engagement.

### State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2025. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.



**Outcomes**

**Our Staff (rounded FTE)**



**11**

Administrators



**130**

Teachers



**43**

Educational assistants



**4**

Counselors



**0**

Licensed Librarians



**0**

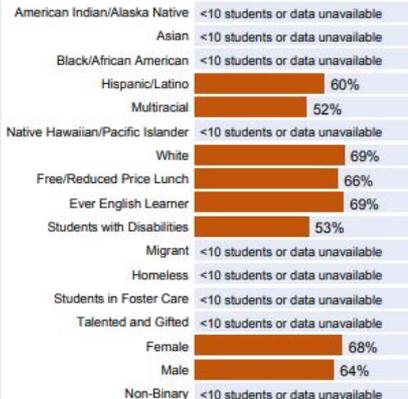
Psychologists



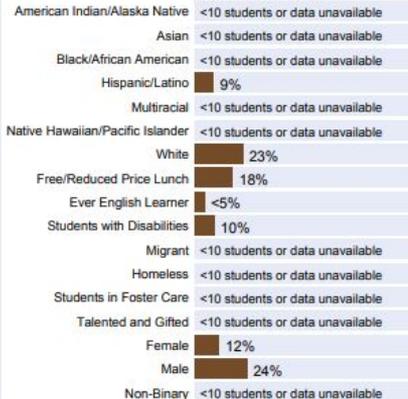
**73%**

% of licensed teachers with more than 3 years of experience

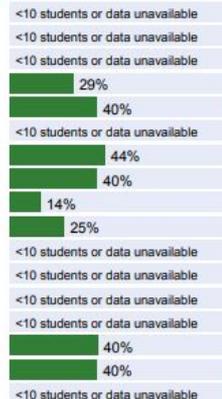
**Grades K-2  
REGULAR ATTENDERS**



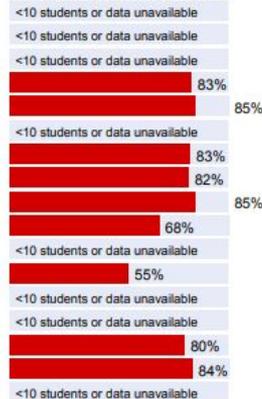
**Grade 8  
MATHEMATICS**



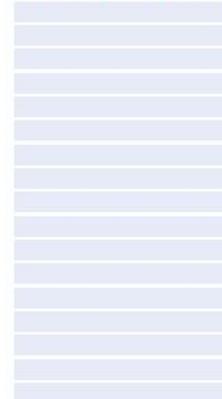
**Grade 3  
ENGLISH LANGUAGE ARTS**



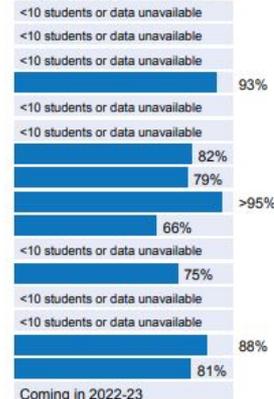
**Grade 9  
ON-TRACK TO GRADUATE**



**Grades 3-8  
INDIVIDUAL STUDENT PROGRESS**



**Grade 12  
ON-TIME GRADUATION**



Coming in 2022-23

# District Positive Highlights

- English Language Arts
  - Grades 3-8 Economically disadvantaged students closed gaps
- Mathematics
  - Grades 3-5 gap score level 4
  - Grades 6-8 Economically Disadvantaged student gap score level 5
- Other
  - Sublimity ELA, Math, and Science above Oregon Averages
  - NSSD outscored our 7 neighboring districts in 18 of 35 categories
  - On-time Graduation above state average and increased 6% from last year, Level 4
  - Hispanic and Ever English Learners On-time Graduation 93% and 95%+.

\*\*Was Summer School a support?

# District Opportunities

- High School SBAC Assessment Participation Rate
- Supporting learning loss of 6-8 Hispanic and English Language Learners
- Closing Gaps for all

# Influencing Outcomes

- Continued:
  - Building Goals and Action Plans
  - SIA Funding and Continuous Improvement Plan (CIP) activities
  - Measure 98 Action Plan
  - NSSD Comprehensive Training Model
  - AVID system implementation
  - New Teacher Program
  - Curriculum Adoptions
  - NSSD Quality Instructional Model

# Neighboring Districts 2021-22

2021-22 Report Card						
School	Reg Att	3 ELA	3-8 Prgress	8 Math	9 On-Track	On-Time Grad
North Santiam	66	40	NA	18	82	85
Cascade	69	50	NA	16	90	84
Jefferson	72	32	NA	5	88	88
North Marion	40	26	NA	14	73	80
Salem	50	26	NA	21	78	81
Santiam Canyon	67	37	NA	28	69	56
Scio	76	50	NA	28	80	80
Silver Falls	68	50	NA	34	95	93
<b>Overall</b>	<b>2/7</b>	<b>4/7</b>	<b>NA</b>	<b>3/7</b>	<b>4/7</b>	<b>5/7</b>

# Neighboring Districts 2018-19

GRADES	Reg Att	3 ELA	3-8 Prgress	8 Math	9 On-Track	On-Time Grad
North Santiam	80	55	average	39	80	85
Cascade	87	51	low high	49	93	88
Jefferson	82	34	high average	29	91	94
North Marion	76	26	average	20	83	83
Salem	79	37	average	35	85	77
Santiam Canyon	76	40	low average	25	61	59
Scio	76	41	high	46	89	72
Silver Falls	83	56	high	50	>95	91
<b>Overall</b>	<b>5/7</b>	<b>6/7</b>	<b>1/7</b>	<b>4/7</b>	<b>1/7</b>	<b>4/7</b>

# Detailed Report Overview

- English Language Arts Cut Scores Slides 13-16
- English Language Arts Gap Score Changes Slides 17-19
- Math Cut Scores Slides 20-23
- Math Gap Score Changes Slides 24-26
- On-track to English Language Proficiency Slides 27-30
- 9th Grade On-track Slides 31
- Four Year Cohort Graduation Slides 32

# English Language Arts Cut Scores

Scored on the higher rate between current year or 3 year average

## English Language Arts Academic Achievement Details

**District:** North Santiam SD 29J

**Level:** Elementary (Grades K-5)

The English Language Arts (ELA) Achievement indicator displays the percentage of students meeting the ELA achievement standard, the adjusted denominator, and the corresponding rating for each student group. The data table shows two years of data, a two-year average, and the applied rate (i.e., the two-year average after meeting the minimum n-size of 20). ‘\*’ means data was hidden to protect student confidentiality and ‘Not Rated’ refers to student groups that do not meet the minimum n-size to receive a rating. Note that the expansion of the federal free/reduced price meal program increased the number students included in the Economically Disadvantaged student group in 2021-22.

English Language Arts Achievement Level	Cut
Level 5	80
Level 4	67
Level 3	54
Level 2	25
Level 1	<25

# ELA Academic Achievement 3-5

State Long Term Goal: 80%

Student Group		2018-19	2021-22	2-year Average	Rated on	Level
All Students - Percent		54.5	45.9	50.7	Average Rate	Level 2
All Students - Adjusted Denominator		514	399	913		
Economically Disadvantaged - Percent		46.6	45.9	46.2	Average Rate	Level 2
Economically Disadvantaged - Adjusted Denominator		298	399	697		
English Learners - Percent		36.8	32.6	35.0	Average Rate	Level 2
English Learners - Adjusted Denominator		57	46	103		
Students with Disabilities - Percent		28.4	24.7	27.1	Average Rate	Level 2
Students with Disabilities - Adjusted Denominator		109	73	181		

# ELA Academic Achievement 6-8

State Long Term Goal: 80%

Student Group		2018-19	2021-22	2-year Average	Rated on	Level
All Students - Percent		54.9	41.5	48.6	Average Rate	Level 2
All Students - Adjusted Denominator		521	460	981		
Economically Disadvantaged - Percent		38.9	41.5	40.6	Average Rate	Level 2
Economically Disadvantaged - Adjusted Denominator		239	460	699		
English Learners - Percent		34.6	21.7	28.6	Average Rate	Level 2
English Learners - Adjusted Denominator		52	46	98		
Students with Disabilities - Percent		19.0	12.9	16.1	Average Rate	Level 2*
Students with Disabilities - Adjusted Denominator		84	85	168		
Hispanic/Latino - Percent		44.2	28.9	36.1	Average Rate	Level 2
Hispanic/Latino - Adjusted Denominator		86	97	183		

# ELA Academic Achievement 11

State Long Term Goal: 80%

Student Group		2018-19	2021-22	2-year Average	Rated on	Level
All Students - Percent		76.6	31.7	53.9	Average Rate	Level 2
All Students - Adjusted Denominator		158	161	319		
Economically Disadvantaged - Percent		62.7	31.7	41.2	Average Rate	Level 2
Economically Disadvantaged - Adjusted Denominator		67	161	226		
English Learners - Percent		*	*	20.0	Not Rated	Not Rated
English Learners - Adjusted Denominator		*	*	*		
Students with Disabilities - Percent		28.1	16.7	23.6	Average Rate	Level 2*
Students with Disabilities - Adjusted Denominator		32	24	55		
Hispanic/Latino - Percent		64.7	18.2	42.4	Average Rate	Level 2
Hispanic/Latino - Adjusted Denominator		34	33	66		

<sup>44</sup>Participation 67% vs typical 95%

# ELA Gap Score Change Details

## English Language Arts Average Gap Score Change Details

**District:** North Santiam SD 29J

**Level:** Middle (Grades 6-8)

The English Language Arts (ELA) Average Score Change indicator uses the difference between a student's score and the cut score for the assessment, called a gap score. The table displays the average gap score by school year, the change in the average gap score, the count of students tested, and the corresponding rating for each student group. '\*\*' means data was hidden to protect student confidentiality and 'Not Rated' refers to student groups that do not meet the minimum n-size to receive a rating. Note that the expansion of the federal free/reduced price meal program increased the number students included in the Economically Disadvantaged student group in 2021-22.

ELA Average Gap Score Change	Cut
Level 5	5
Level 4	-7
Level 3	-19
Level 2	-42
Level 1	<-42

# ELA Gap Score Change Details K-5

Student Group		2018-19	2021-22	Change in Average		Level
All Students		3	-15	-18		Level 3
	All Students - Denominator	512	398			
Economically Disadvantaged		-17	-15	2		Level 4
	Economically Disadvantaged - Denominator	297	398			
English Learners		-23	-41	-18		Level 3
	English Learners - Denominator	56	46			
Students with Disabilities		-54	-64	-10		Level 3
	Students with Disabilities - Denominator	108	71			
Hispanic/Latino		-8	-28	-20		Level 2
	Hispanic/Latino - Denominator	95	76			

# ELA Gap Score Change Details 6-8

Student Group		2018-19	2021-22	Change in Average		Level
All Students		3	-21	-24		Level 2
	All Students - Denominator	521	456			
Economically Disadvantaged		-35	-21	14		Level 5
	Economically Disadvantaged - Denominator	239	456			
English Learners		-39	-56	-17		Level 3
	English Learners - Denominator	52	46			
Students with Disabilities		-87	-90	-3		Level 4
Hispanic/Latino		-17	-44	-27		Level 2
	Hispanic/Latino - Denominator	86	97			

# Math Cut Scores

Scored on the higher rate between current year or 3 year average

## Mathematics Academic Achievement Details

**District:** North Santiam SD 29J

**Level:** Elementary (Grades K-5)

The Mathematics Achievement indicator displays the percentage of students meeting the Mathematics achievement standard, the adjusted denominator, and the corresponding rating for each student group. The data table shows two years of data, a two-year average, and the applied rate (i.e., the two-year average after meeting the minimum n-size of 20). “\*” means data was hidden to protect student confidentiality and ‘Not Rated’ refers to student groups that do not meet the minimum n-size to receive a rating. Note that the expansion of the federal free/reduced price meal program increased the number students included in the Economically Disadvantaged student group in 2021-22.

Mathematics Achievement Level	Cut
Level 5	80
Level 4	62
Level 3	43
Level 2	13
Level 1	<13

# Math Academic Achievement 3-5

State Long Term Goal: 80%

Student Group		2018-19	2021-22	2-year Average	Rated on	Level
All Students - Percent		42.2	32.2	37.8	Average Rate	Level 2
All Students - Adjusted Denominator		512	398	910		
Economically Disadvantaged - Percent		31.1	32.2	31.7	Average Rate	Level 2
Economically Disadvantaged - Adjusted Denominator		296	398	694		
English Learners - Percent		19.6	17.4	18.6	Average Rate	Level 2
English Learners - Adjusted Denominator		56	46	102		
Students with Disabilities - Percent		18.5	17.8	18.4	Average Rate	Level 2
Students with Disabilities - Adjusted Denominator		108	73	179		
Hispanic/Latino - Percent		30.5	19.7	25.7	Average Rate	Level 2
Hispanic/Latino - Adjusted Denominator		95	76	171		

# Math Academic Achievement 6-8

State Long Term Goal: 80%

Student Group		2018-19	2021-22	2-year Average	Rated on	Level
All Students - Percent		38.7	23.9	31.7	Average Rate	Level 2
All Students - Adjusted Denominator		520	460	980		
Economically Disadvantaged - Percent		25.1	23.9	24.3	Average Rate	Level 2
Economically Disadvantaged - Adjusted Denominator		239	460	699		
English Learners - Percent		9.6	<5	6.1	Average Rate	Level 2*
English Learners - Adjusted Denominator		52	*	*		
Students with Disabilities - Percent		11.9	9.4	10.8	Average Rate	Level 2*
Hispanic/Latino - Percent		21.8	10.3	15.8	Average Rate	Level 2
Hispanic/Latino - Adjusted Denominator		87	97	184		

# Math Academic Achievement 11

State Long Term Goal: 80%

Student Group		2018-19	2021-22	2-year Average	Rated on	Level
All Students - Percent		25.6	6.8	16.1	Average Rate	Level 2
All Students - Adjusted Denominator		156	161	317		
Economically Disadvantaged - Percent		10.9	6.8	8.0	Average Rate	Level 1
Economically Disadvantaged - Adjusted Denominator		64	161	224		
English Learners - Percent		*	*	<5	Not Rated	Not Rated
English Learners - Adjusted Denominator		*	*	*		
Students with Disabilities - Percent		9.7	<5	7.4	Average Rate	Level 2*
Students with Disabilities - Adjusted Denominator		31	*	*		
Hispanic/Latino - Percent		5.9	6.1	6.1	Average Rate	Level 1
Hispanic/Latino - Adjusted Denominator		34	33	66		

51 Participation Rate: 54% vs typical 92%

# Math Gap Score Change Details

## Mathematics Average Gap Score Change Details

**District:** North Santiam SD 29J

**Level:** Elementary (Grades K-5)

The Mathematics Average Score Change indicator uses the difference between a student's score and the cut score for the assessment, called a gap score. The table displays the average gap score by school year, the change in the average gap score, the count of students tested, and the corresponding rating for each student group. '\*\*' means data was hidden to protect student confidentiality and 'Not Rated' refers to student groups that do not meet the minimum n-size to receive a rating. Note that the expansion of the federal free/reduced price meal program increased the number students included in the Economically Disadvantaged student group 2021-22.

Math Average Gap Score Change	Cut
Level 5	4
Level 4	-11
Level 3	-24
Level 2	-49
Level 1	<-49

# Math Gap Score Change Details 3-5

Student Group		2018-19	2021-22	Change in Average		Level
All Students		-18	-40	-22		Level 3
	All Students - Denominator	511	397			
Economically Disadvantaged		-41	-40	1		Level 4
	Economically Disadvantaged - Denominator	295	397			
English Learners		-53	-55	-2		Level 4
	English Learners - Denominator	56	45			
Students with Disabilities		-80	-82	-2		Level 4
	Students with Disabilities - Denominator	400	397			
Hispanic/Latino		-35	-60	-25		Level 2
	Hispanic/Latino - Denominator	95	75			

# Math Gap Score Change Details 6-8

Student Group		2018-19	2021-22	Change in Average		Level
All Students		-37	-70	-33		Level 2
	All Students - Denominator	518	457			
Economically Disadvantaged		-77	-70	7		Level 5
	Economically Disadvantaged - Denominator	237	457			
English Learners		-102	-140	-38		Level 2
	English Learners - Denominator	52	46			
Students with Disabilities		-128	-135	-7		Level 4
	Students with Disabilities - Denominator	84	81			
Hispanic/Latino		-70	-114	-44		Level 2
	Hispanic/Latino - Denominator	86	96			

# On Track to English Language Proficiency

## On Track to English Language Proficiency (ELP) Details

**District:** North Santiam SD 29J

**Level:** Elementary (Grades K-5)

The On Track to English Language Proficiency (ELP) indicator displays the percentage of students who are on track to attain ELP, the denominator, and the corresponding rating for each student group. The data table shows two years of data, a two-year average, and the applied rate (i.e., the two-year average after meeting the minimum n-size of 20). '\*\*' means data was hidden to protect student confidentiality and 'Not Rated' refers to student groups that do not meet the minimum n-size to receive a rating. Note that the expansion of the federal free/reduced price meal program increased the number students included in the Economically Disadvantaged student group in 2021-22.

On Track to ELP Level	Cut
Level 5	80
Level 4	68
Level 3	56
Level 2	26
Level 1	<26

# On Track to English Language Proficiency

Grades K-5

**State Long Term Goal: 80%**

Student Group		2018-19	2021-22	2-year Average	Rated on	Level
Current English Learners - Percent		70.7	61.9	67.0	Average Rate	Level 3
Current English Learners - Denominator		58	42	100		

# On Track to English Language Proficiency

Grades: 6-8

**State Long Term Goal: 80%**

Student Group		2018-19	2021-22	2-year Average	Rated on	Level
Current English Learners - Percent		31.3	26.7	29.0	Average Rate	Level 2
Current English Learners - Denominator		16	15	31		

# On Track to English Language Proficiency

Grades: 9-12

**State Long Term Goal: 80%**

Student Group		2018-19	2021-22	2-year Average	Rated on	Level
Current English Learners - Percent		41.7	31.6	35.5	Average Rate	Level 2
Current English Learners - Denominator		12	19	31		

# 9th Grade On-Track Details

State Long Term Goal: 95%

Student Group		2018-19	2021-22	2-year Average	Rated on	Level
All Students - Percent		80.1	81.9	81.0	Average Rate	Level 2
All Students - Denominator		196	188	384		
Economically Disadvantaged - Percent		68.1	81.9	77.4	Average Rate	Level 2
Economically Disadvantaged - Denominator		91	188	279		
English Learners - Percent		*	*	81.8	Not Rated	Not Rated
English Learners - Denominator		*	*	*		
Students with Disabilities - Percent		60.6	68.4	64.8	Average Rate	Level 2*
Students with Disabilities - Denominator		33	38	71		
American Indian/Alaska Native - Percent		*	*	*	Not Rated	Not Rated
American Indian/Alaska Native - Denominator		*	*	*		
Black/African American - Percent		*	*	*	Not Rated	Not Rated
Black/African American - Denominator		*	*	*		
Hispanic/Latino - Percent		70.6	83.3	75.9	Average Rate	Level 2

# Four-Year Cohort Graduation Details

State Long Term Goal: 90%

Student Group	2015-16	2016-17	2017-18	3-year Average	Rated on	Level
All Students - Percent	79.4	84.0	84.9	82.9	Average Rate	Level 4
All Students - Denominator	155	175	179	509		
Economically Disadvantaged - Percent	71.6	83.5	79.4	77.9	Average Rate	Level 3
Economically Disadvantaged - Denominator	102	91	97	290		
English Learners - Percent	*	*	*	66.7	Not Rated	Not Rated
English Learners - Denominator	*	*	*	*		
Students with Disabilities - Percent	60.9	60.0	65.5	62.1	Average Rate	Level 2*
Students with Disabilities - Denominator	23	35	29	87		
American Indian/Alaska Native - Percent	*	*	*	*	Not Rated	Not Rated
American Indian/Alaska Native - Denominator	*	*	*	*		
Black/African American - Percent	*	*	*	*	Not Rated	Not Rated
Black/African American - Denominator	*	*	*	*		
Hispanic/Latino - Percent	76.3	77.1	93.1	81.4	Average Rate	Level 3
Hispanic/Latino - Denominator	38	35	29	102		

# Closing

- Questions



**2021-22**

**EXIT INTERVIEW DATA**

**Summary of Staff Interviewed:**

Of the employees who left the District from September 2021 through August 2022, 31 were certified, 19 were classified, and eight were administrative, Director/Manager, and/or non-represented employees. This number does not include those who were temporarily assigned or transferred to other positions.

**Summary of Reasons for Leaving:**

<b>Reason Given</b>	<b>Certified and other</b>	<b>Classified</b>
Retirement	5	1
Better Pay	2	1
Closer to home	6	3
Family	2	
Health/COVID	2	3
Mutual agreement/termination*	1	
Pressure to improve	1	
Other – Different setting/position	2	2
Finish Degree		2
Left the area	5	4
Leaving education		3

**Positive Trends:**

- Staff & Kids best part of the job.
- The best PD! Learning.
- It is like a family working here!
- Pleasant environment.
- Really supportive district.
- Great Leadership
- Intervention teamwork!
- Support for the students.
- Autonomy

**Suggestions for Improvement:**

- Try and bring people together (people are somewhat exclusive - religion, politics, etc.)
- Try and stop gossip among staff.
- More access to technology resources.
- Purify the water.
- Stick with an initiative (program/strategy). See it to fruition. Too many changes.
- Not as much paperwork.
- More money for equipment
- More Substitutes
- Change perception of community about education

\*153Not interviewed

**Longevity Stats:**

0-4 years	35
5-9 years	11
10-14 years	3
15-19 years	4
20-24 years	3

**Key Questions:**

**What is your reason for leaving?**

**Did the job give you an opportunity to make use of your skills/abilities?**

**Did you receive feedback about your performance? Was it helpful?**

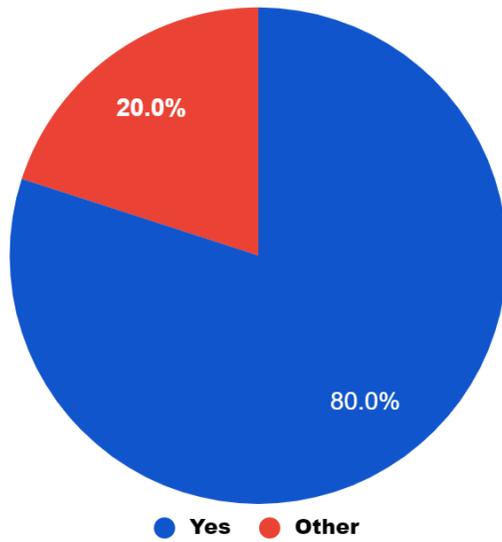
**Did you feel free to bring problems to your supervisor? Did s/he listen to your concerns?**

**How do you feel about the working conditions?**

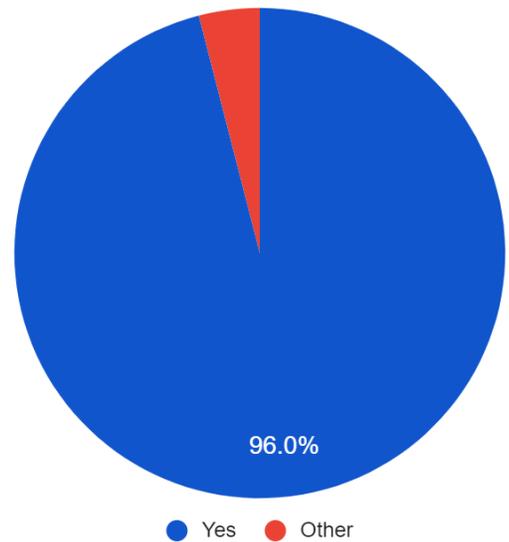
**Do you feel your work was appreciated?**

**How should we change the way we do things?**

Did the job give you an opportunity to make adequate use of your skills and abilities?

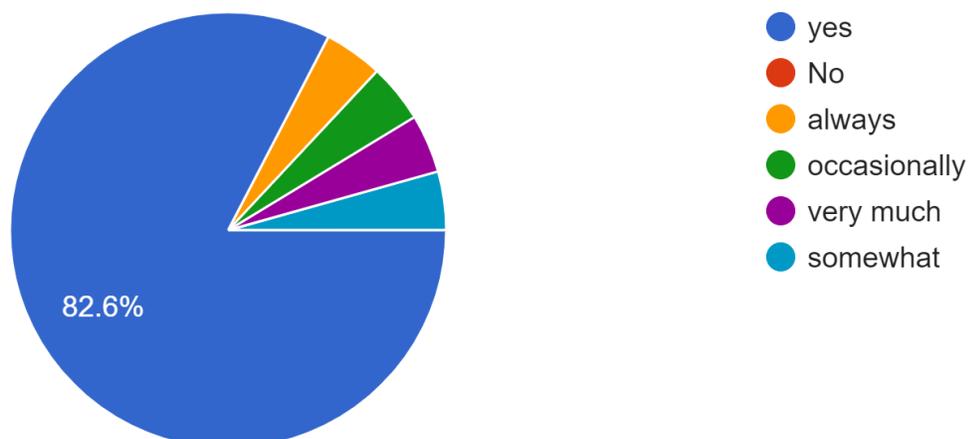


Did you receive feedback about your performance?



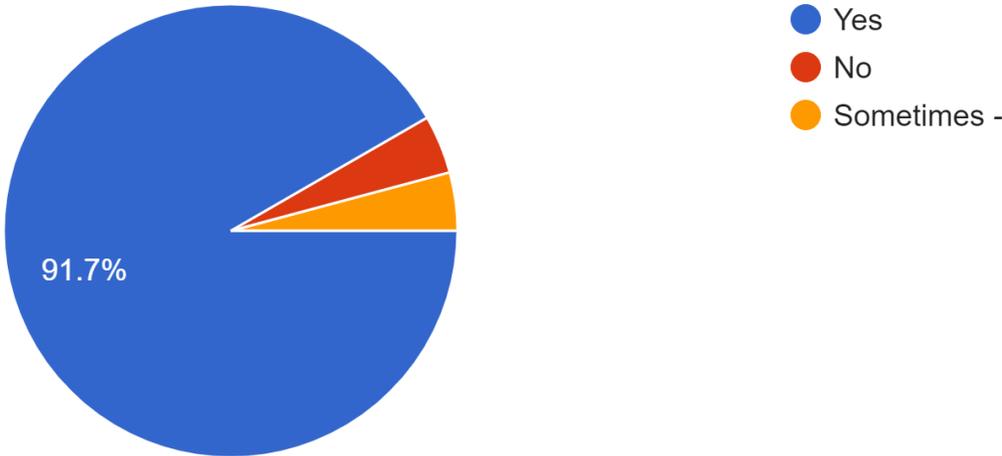
Was the feedback helpful?

23 responses

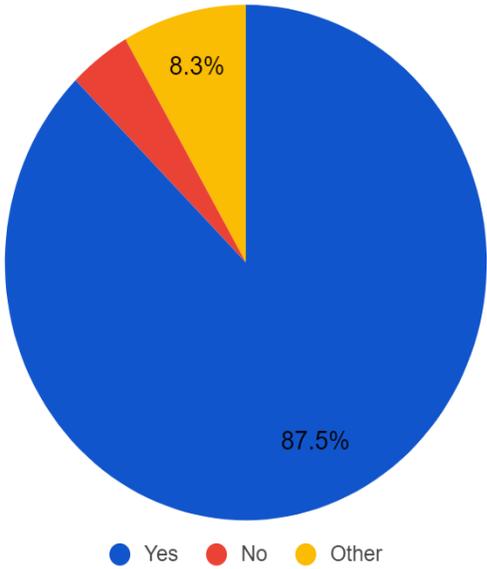


# Did you feel you could bring concerns/issues to your supervisor?

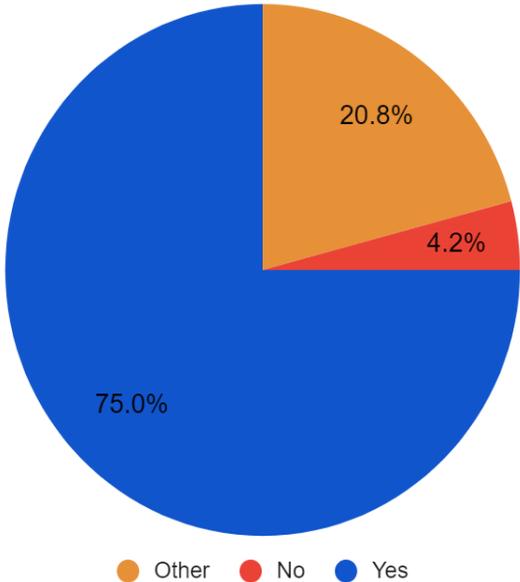
24 responses



# Did your supervisor listen to you?



# Did you feel your work was appreciated?



# 2021-2022 Exit Interview Data

- 31 certified
- 19 classified
- 8 Administrative, Director, or Non-represented
- Total = 58
- 13 not interviewed



# 2021-2022 Exit Interview Data

## Top Reasons for Leaving - Certified

- Closer to Home (6)
- Retirement (5)
- Left the area (5)



# 2021-2022 Exit Interview Data

## Top Reasons for Leaving - Classified

- Left the area (4)
- Leaving education (3)
- Health/COVID (3)
- Closer to home (3)



# 2021-2022 Exit Interview Data

## Longevity Stats

<b>0-4 Years</b>	<b>35</b>
<b>5-9 Years</b>	<b>11</b>
<b>10-14 Years</b>	<b>3</b>
<b>15-19 Years</b>	<b>4</b>
<b>20-24 Years</b>	<b>3</b>

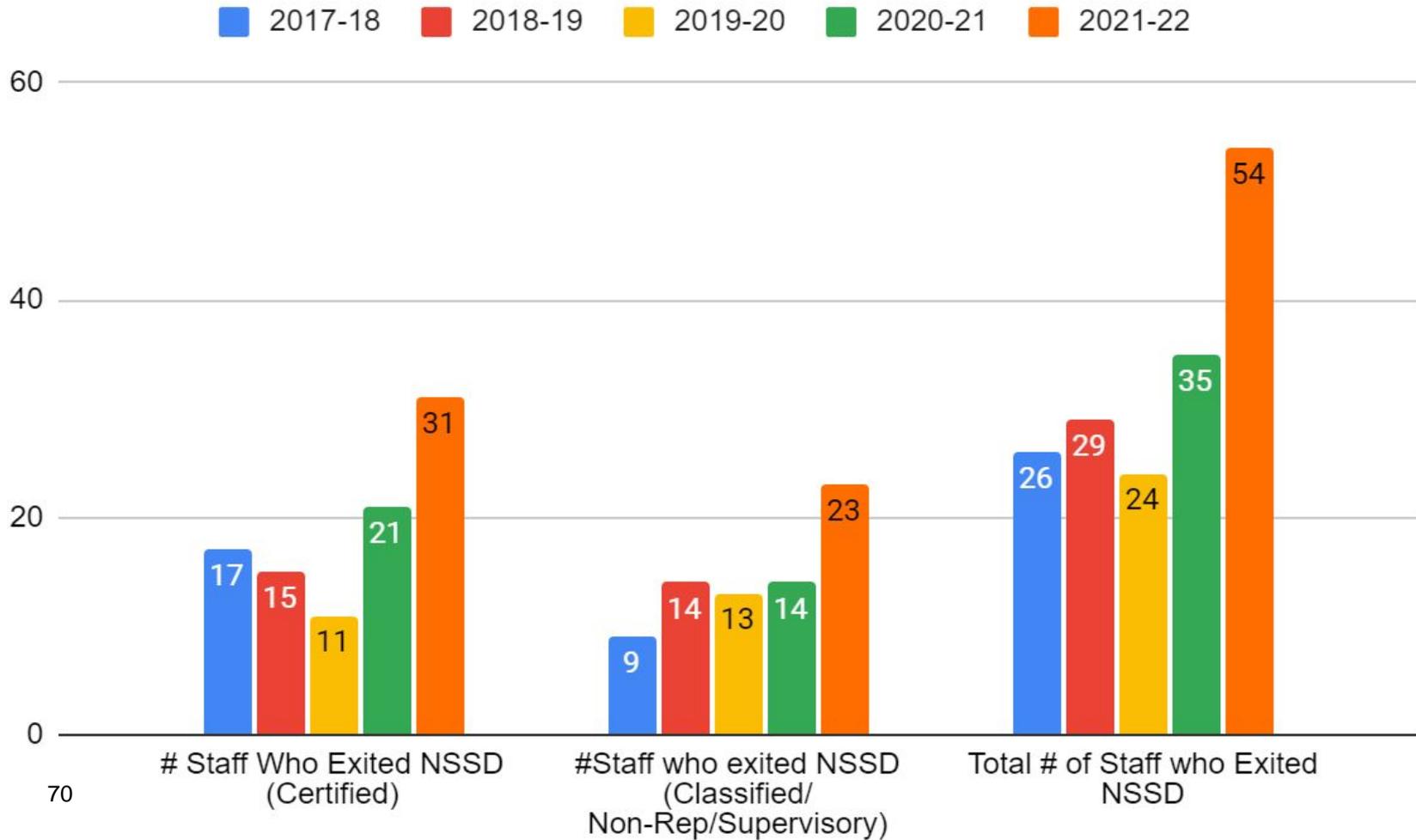


# 2021-2022 Exit Interview Data

- 80% felt they had the opportunity to use their skills and abilities
- 96% stated they received feedback for their performance
  - 83% believed that feedback was useful
- 92% felt that they could bring concerns/issues to their supervisor
  - 88% of those believe the supervisor listened
- <sup>69</sup>75% felt their work was appreciated



# 2017 - 2022 Comparison



# 2017 - 2022 Comparison Top Reasons for Leaving

## Certified:

<b>2017-18</b>	<b>Move out of area (5)</b>
<b>2018-19</b>	<b>Family, Unhappy with Supervisor (7)</b>
<b>2019-20</b>	<b>Retirement, Closer to home, &amp; Mutual Agreement (6)</b>
<b>2020-21</b>	<b>Retirement, family, different setting (14)</b>
<b>2021-22</b>	<b>Closer to home, Retirement, Left the area (16)</b>

## Classified/Non-Rep:

<b>2017-18</b>	<b>Retirement, More hours (2) Note: only 2 interviewed</b>
<b>2018-19</b>	<b>Retirement, Hours &amp; schedule (9)</b>
<b>2019-20</b>	<b>Better Pay, Family (7)</b>
<b>2020-21</b>	<b>Better Pay, Health/COVID, Mutual agreement (7)</b>
<b>2021-22</b>	<b>Closer to home, Health/COVID, Left the area, Leaving education (13)</b>



# 2017 - 2022 Comparison

## Positive Trends

### Many stayed the same:

- Good working conditions
- Staff are great
- Classified being included in PD
- 1:1 technology is a plus
- The best PD



# 2017 - 2022 Comparison

## Suggestions for Improvements

- Provide Stronger communication
- Keep up with curricular needs
- Make sure new staff have a “go to” person
- Need counselors for younger students
- Stick with an initiative and see it to fruition



# Questions & Thank You

Any questions about the data?

Thank you!





**North Santiam School District**

**2022-23 Board of Directors**

**Board Chair:** Alisha Oliver    **Board Vice-Chair:** Erin Cramer

**Board Members:** Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

**Student Representative to the Board:** Omar Garcia & Rori Bentz

**Superintendent:** Lee W. Loving

**Assoc. Superintendent,** Dave Bolin

**Director of Business & Fiscal Services,** Rhonda Allen

**Director of Human Resources,** Danielle Blackman

**School Board/Superintendent Executive Secretary:** Tonia Whisman

*Access to the agenda and meeting materials can be located on the District website at*

*[www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us) > [School Board](#) > [Agendas/Meeting Minutes](#)*

*<https://youtu.be/bZi7jQ8aWQE>*

**Thursday, November 3, 2022 Special Session**

**NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383 ~ 5:30 PM**

**MINUTES - DRAFT**

**1. CALL SPECIAL SESSION TO ORDER**

The Board Chair called the meeting to order at 6:00 pm with all board members present. She then led everyone in the pledge of allegiance.

**2. AGENDA APPROVAL**

There were no changes to the agenda after posting on October 31, 2022.

**RECOMMENDED MOTION- AGENDA APPROVAL**

*Motion that the Board approves the meeting agenda as presented.*

**Motion Made By: Laura Wipper**

**Vote: 6-0 (Mike Wagner was not in the room)**

**3. EQUITY COLLABORATIVE PRESENTATION**

Jamie Almanzan from the Equity Collaborative delivered the presentation indicated below. It can be viewed by clicking on the link.

Session Title: *[Building Internal Mechanisms for Accountability](#) - Systems to support the board to make and keep the commitments they've made along the way.*

Board members posed the following questions during the course of the meeting.

1. What is the accountability?
2. What does “affirm the identity of each student” look like?
3. How can we create different expectations for students without creating unintended limits?
4. How can we establish expectations that take into account different family and cultural dynamics?

The meeting time expired before board members were able to answer these questions and they were asked to reflect on them personally.

If North Santiam were to fully deliver on its District Equity Policy (GCCB/GDCB/IKAAA):

- What are your hopes about what could be possible for your students?
- What are your hopes about what could be possible for the community outside of your schools?

#### 4. ADJOURN

The Board Chair adjourned the meeting at 7:10 pm.

#### EQUAL OPPORTUNITY EMPLOYER

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.*



## North Santiam School District

### 2022-23 Board of Directors

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*<https://youtu.be/tyKp8uKKWG4>*

**Thursday, November 17, 2022 Regular Session**

**NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383 ~ 4:00 PM**

### **MINUTES - DRAFT**

#### **1. CALL REGULAR SESSION TO ORDER**

The Board Chair called the meeting to order at 4:00 pm. She noted that all members were present, with Mark Henderson attending virtually. She then led everyone in the pledge of allegiance.

#### **2. EXECUTIVE SESSION - ORS 192.660(2)(f) and ORS 332.061**

The Board recessed to Executive Session under ORS 192.660(2)(f)- "To consider records exempt by law from public inspection and ORS 332.061- Hearing to examine confidential records. This portion of the meeting was not open to the public.

#### **3. RETURN TO OPEN SESSION**

The Board Chair recessed the Executive Session at 5:55 pm and returned to open session. There was a recess in all business from 5:55-6:00 pm.

#### **4. AGENDA APPROVAL**

Changes to the agenda after posting on November 10, 2022 were acknowledged:

##### **Added Attachments-**

- 6.2-Food Service Oct 2022
- 6.3 -Nov. Title Programs Review

##### **Added Agenda Items-**

- 10.2-Action on Complaint/Appeal to Board

*It was noted that Mackenzie Strawn left to attend a district event during the course of the Executive Session.*

**MOTION- AGENDA APPROVAL**

***I move that the Board approves the meeting agenda as modified with the additional change of moving agenda item 10.2 to 13 with the anticipation of resuming the recessed Executive Session (from agenda item 2).***

Motion Made By: Erin Cramer

Vote: 6-0, motion passed

**5. STUDENT BUSINESS**

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students. Highlights from the Student Reps. included:

**Rori Bentz**

- Feedback from some of the exchange students from Germany
- ASB is working on finding ways to get more feedback from a wider representation of students. They've been also been making their social media posts in English and Spanish and the efforts have been well-received
- ASB recently attended the OASC (OR Assoc. of Student Councils) Fall Conference which was a positive experience
- The canned food drive is ending the following day and the "Giving Tree" will be starting the following week.
- A winter formal dance is being planned for January 2023

**Omar Garcia**

- Band is preparing for an upcoming festival and the drama department is currently putting on the production of "She Kills Monsters".
- Girls Cross Country placed 5<sup>th</sup> in the state championships and had the 3rd-best collective GPA in the 4A division.
- Fall sports wrap-up of volleyball, football and soccer

**6. REPORTS**

**1. Superintendent's Report: Lee W. Loving**

This standing agenda item is for the Board to receive a monthly report from the Superintendent. Key points included:

- Teacher/Family conferences occurred the previous week and there was a high level of parent engagement.
- Supt. Loving participated on one of the hiring advisory committees for the Stayton Police Chief position.
- Negotiations are ongoing with the Stayton City Manager regarding a combined Student Resource Officer. He will be presenting a joint proposal with Chief Gwen Johns to the Stayton city council on January 17, 2023.
- The District is considering adjusting the medication policy to include the administration of Naloxone (Narcan). The medication is designed to rapidly reverse an overdose of an opioid drug. It would likely be piloted at Stayton Middle and Stayton High School first and then Sublimity and Mar-Linn.
- The 2021-22 NSSD Audit report will be in January 2023.
- The next Supt. with the Soup will be Nov. 30, 2023 at the Old Mehama School
- The ODE 2021-22 "At-A-Glance" school and district reports have been released to the public and Assoc. Supt. Dave Bolin will be reviewing them at the December meeting.

**2. Business Director's Report: Rhonda Allen**

This standing agenda item is for the Board to receive the monthly financial report from the Business Director as well as other information relating to that department. Her report is available to view at the link below. She gave a brief overview of how the funding per student works and explained that funding for a current year is based on estimates made during the prior school year. She noted that last year’s estimate is lower than the district’s current enrollment and she was going to ask ODE to make the adjustment which should result in increased funding.

She, along with Nutrition Services Director John Barnes, also spoke about the budget for food services. They were pleased to report that participation numbers were up from September (more students eating breakfast and lunch). They also noted there continues to be an increase in applications for free & reduced meals.

Attachments:

Oct2022 Financial Board Report  
Food Service\_Oct2022 Report.docx

**3. Assoc. Superintendent's Report: Dave Bolin**

This standing agenda item is for the Board to receive regular reports from the Assoc. Supt. regarding the Student Success Act, Curriculum & Instruction, Professional Development, Grants and other topics relating to student services. This meeting included a Federal Program Overview. His presentation can be viewed at this link [November Title Programs Review](#).

**4. Licensed Union Report**

This standing agenda item is to receive regular reports from the Licensed Union representatives. Paulie Lime was present and indicated that conferences went well and that staff express their appreciation for the 2<sup>nd</sup> payment of the retention bonus that was paid in October.

**7. PUBLIC COMMENT**

There were no comments from the public.

**8. CONSENT AGENDA**

**1. Approval of Meeting Minutes**

The minutes from the previous month's meeting were submitted for Board review and approval.

[10.20.22 - Regular Session Minutes-DRAFT](#)

**2. Action on Consent Agenda**

**MOTION-CONSENT AGENDA**

*I move that the Board approve the Consent Agenda as presented.*

**Motion Made By: Laura Wipper**

**Vote: 6-0**

**9. UNFINISHED BUSINESS**

**1. Policy Updates/2nd Reading**

Policy JEFA-Closed Campus was included for a 1st Reading in the October board meeting. It was brought back for further review and possible adoption. They heard comments in support

from both student representatives and, along with the positive feedback report from SHS provided in the November meeting, agreed the positives of the program outweigh the financial losses that may occur with more students leaving campus during lunch. They reiterated the need to continue efforts to get more families to complete the free & reduced lunch applications.

#### **MOTION-POLICY UPDATE**

*I move that the Board approves policy JEFA as submitted.*

**Motion Made By: Erin Cramer**

**Vote: 6-0**

[JEFA -Closed Campus D2](#)

### **10. NEW BUSINESS**

#### **1. OSBA Elections**

The Oregon School Boards Association is organized as one general state association with up to 24 regionally elected representatives established across 14 geographic regions to support member participation and representation.

In even-numbered years, member boards vote to elect regional representatives for odd-numbered positions on the OSBA Board of Directors and to approve the OSBA Legislative Priorities and Principles. This year NSSD has the opportunity to vote for Position 12 for the Marion Region. Bill Graupp is the incumbent running unopposed for the position. His resume has been included.

In addition, the Board is asked to support the included Resolution to adopt the OSBA Legislative Priorities and Principles. The priorities and principles were approved by the OSBA Legislative Policy Committee on April 23, 2022 and then, subsequently, by the OSBA Board of Directors on Sept. 23, 2022. Part of the resolution called for it to be "placed before the membership for consideration".

#### **MOTION-OSBA BOARD OF DIRECTORS**

*I move that the Board cast a yes vote for Bill Graupp for Position 12 in the Marion Region.*

**Motion Made By: Mike Wagner**

**Vote: 6-0**

The Board would like to invite Bill Graupp to present his opinions on equity work.

#### **MOTION-OSBA RESOLUTION**

*I move that the Board supports the OSBA Resolution to adopt the OSBA Legislative Priorities and Principles as recommended by the Legislative Policy Committee.*

**Motion Made By: Coral Ford**

**Vote: 6-0**

[Attachments:](#)

**2. Action on Complaint/Appeal to Board > moved to Agenda Item 14 (was mistakenly stated as 13 in the motion)**

Provided they are ready, this agenda item is reserved for the Board to take action on the complaint/appeal discussed in Executive Session.

**11. RECURRING ITEMS**

**1. Community Engagement**

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools.

- Soup with the Supt. on Nov. 30<sup>th</sup> at Old Mehama School
- Board members would like to pursue having similar types of events as Supt. with the Soup for the board to engage with the public. Supt. Loving will meet again with the Community Engagement Committee (Mark, Laura, & Coral) to brainstorm some ideas.

**2. Board Reflection**

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during Reports.

- Members appreciated Mr. Bolin's willingness to explain educational jargon and programs during his reports.

**3. Board Reports/Announcements**

**This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.**

**Board Buddy Updates:**

Alisha attended the Grandparent's Lunch at Stayton Elementary and it was a wonderful event.

**Misc Updates:**

Mark Henderson gave a brief update on the sessions he attended at the OSBA Conference.

**12. INFORMATION ONLY**

**1. Field Trip Report:**

A list of the field trips taken and/or scheduled since the start of the school year was included and can be viewed at the link. [Nov 2022 Fieldtrips Board Report](#)

**2. Student Enrollment:**

Current enrollment is approximately 2,135 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location. [November 2022 Enrollment Totals](#)

Mari-Linn: 187

Sublimity: 364

Stayton Elementary: 352 (opening of 2nd preK classroom)

Stayton Intermediate/Middle: 452

(SIS: 185 SMS: 267 )

Stayton High: 697

Options Academy: 83

### 3. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

[Agenda Items Annual Calendar rev 9.22](#)

### 4. **Upcoming Board Events & Activities:**

Information regarding activities across the District can be found on the website at [www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us)

Nov. 30, 2022 - Soup with the Supt.  
5:30-6:30 pm ~ Old Mehama School

Dec. 15, 2022 Regular Session-Board Meeting:  
6:00 pm ~ Santiam Meeting Room/District Office

Jan. 19, 2023 Regular Session Board Meeting:  
6:00 pm ~ Stayton Middle School

### 13. **RECESS TO EXECUTIVE SESSION**

The Board Chair returned the meeting to Executive Session at 7:51 pm. Mackenzie Strawn returned to the meeting and participated in the Executive Session.

### 14. **RETURN TO OPEN SESSION**

The Board Chair returned the meeting to open session at 9:30 pm. Based on the discussion between board members and legal counsel, the following motion was made.

#### **MOTION-ACTION ON APPEAL TO THE BOARD**

*In reference to the appeal to the Board dated November 2, 2022, I move that the Board adopt the decision of the superintendent that was issued on October 19, 2022 as the final decision of the District which shall be supplemented by a letter written by the Board Chair and the Superintendent which is consistent with the direction provided by the Board in Executive Session.*

**Motion By Erin Cramer**

**Vote: 7-0, motion passed**

### 15. **ADJOURN**

The Board Chair adjourned the meeting at 9:34 pm

EQUAL OPPORTUNITY EMPLOYER

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.*

## NOTICE OF SUPPLEMENTAL BUDGET HEARING

- For supplemental budgets proposing a change in any fund's expenditures by **more than 10 percent**.

A public hearing on a proposed supplemental budget for **North Santiam School District** for the current fiscal year will be held at 1155 N 3rd Ave Stayton, OR. The hearing will take place on December 15th 6:00 p.m. The purpose of the hearing is to discuss the supplemental budget with interested persons. A copy of the supplemental budget document may be inspected or obtained on or after December 15, 2022 at the North Santiam School District Office or on the school district website.

### SUMMARY OF PROPOSED BUDGET CHANGES

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

#### FUND: 100, General Fund

Resource	Amount	Expenditure - indicate Org. Unit / Prog. & Activity, and Object Class.	Amount
1 1000 Revenue from Local Sources	\$ 7,246,336.00	1 1000 Instruction	\$ 15,646,906.00
2 2000 Revenue from Intermediate Sources	\$ 655,000.00	2 2000 Support Services	\$ 10,386,622.00
3 3000 Revenue from State Sources	\$ 15,858,664.00	3 3000 Community Service	\$ 10,700.00
5 4000 Revenue from Federal Sources	\$ 10,000.00	4 4000 Facilities Acquisition	\$ -
6 5400 Beginning Fund Balance	\$ 4,966,528.00	5 5100 Debt Service	\$ 77,300.00
		6 5200 Transfers	\$ 1,070,000.00
		7 5400 PERS UAL Bond Lump Sum	\$ -
		8 6000 Contingency	\$ 1,000,000.00
		9 7000 Unappropriated	\$ 545,000.00
<b>Revised Total Fund Resources</b>	<b>\$ 28,736,528.00</b>	<b>Revised Total Fund Requirements</b>	<b>\$ 28,736,528.00</b>

#### FUND: 200, Special Revenue Funds

Resource	Amount	Expenditure - indicate Org. Unit / Prog. & Activity, and Object Class.	Amount
1 1000 Revenue from Local Sources	\$ 239,292.00	1 1000 Instruction	\$ 4,500,076.00
2 2000 Revenue from Intermediate Sources	\$ 387,381.00	2 2000 Support Services	\$ 3,985,924.00
3 3000 Revenue from State Sources	\$ 3,705,818.00	3 3000 Community Service	\$ 106,111.00
4 4000 Revenue from Federal Sources	\$ 2,791,391.00	4 5000 Facilities Acquisition	\$ 60,000.00
5 5200 Transfers	\$ 1,000,000.00	5 6000 Contingency	\$ 1,776,791.00
6 5400 Beginning Fund Balance	\$ 2,305,020.00		
<b>Revised Total Fund Resources</b>	<b>\$ 10,428,902.00</b>	<b>Revised Total Fund Requirements</b>	<b>\$ 10,428,902.00</b>

#### Explanation of change(s):

Fund 100 change due to higher than budgeted beginning fund balance. Appropriation increase in support services for technology support and transfers out for Special Revenue reserve funds.

Fund 200 increase due to transfers from the GF to PERS Increase Reserve Fund, Board Reserve Fund, and Textbook Reserve Fund, due to higher beginning fund balance in the General Fund; Higher than anticipated allocation for the PreSchool Promise Grant. The district added a second classroom and was awarded the allocation based on 2 classrooms.

Superintendent  
Lee Loving



1155 N 3<sup>rd</sup> Avenue  
Stayton, Oregon 97383

Phone: 503-769-6924  
Fax: 503-769-3578

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET  
FOR THE FISCAL YEAR 2022-23  
RESOLUTION 121522A**

WHEREAS, ORS 294.471 provides for making a supplemental budget for an occurrence or condition which had not been ascertained at the time of the preparation of a budget for the current fiscal year, which requires a change in financial planning; and

WHEREAS, after adoption of the budget, North Santiam School District needs to recognize an increase of transfers and support services in the General Fund greater than 10%;

WHEREAS, after adoption of the budget, North Santiam School District needs to recognize an increase in instruction, support services, community services, and contingency in the Special Revenue Funds greater than 10%.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of North Santiam School District:

The supplemental budget for the fiscal year 2022-23 is hereby adopted, and the amounts appropriated by the Board of Directors under Resolution 121522A for the General Fund and Special Revenue Funds are hereby amended as follows:

<u>Appropriation Category</u>	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<b>General Fund</b>			
2000: Support Services	\$ 10,270,094	\$ 116,528	\$10,386,622
5200: Transfers	\$ 70,000	\$ 1,000,000	\$ 1,070,000

<u>Appropriation Category</u>	<u>Original Budget</u>	<u>Increase/ (Decrease)</u>	<u>Amended Budget</u>
<b>Special Revenue Funds</b>			
1000: Instruction Services	\$ 4,115,150	\$ 384,926	\$ 4,500,076
2000: Support Services	\$ 3,863,700	\$ 122,224	\$ 3,985,924
3000: Community Services	\$ 103,111	\$ 3,000	\$ 106,111
6000: Contingency	\$ 776,791	\$ 1,000,000	\$ 1,776,791

\_\_\_\_\_  
Board Chair, Alisha Oliver

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest, Superintendent, Lee. W Loving

\_\_\_\_\_  
Date

**North Santiam Schools ~ We Change Kids' Lives!**  
[www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us)



**2023-2025 Local Service Plan**

**Resolution #121522B**

*Approved by the Executive Council on November 17, 2022 Adopted by the Willamette ESD Board on December 6, 2022*

**Integrity ✂ Innovation ✂ Excellence ✂ Partnerships**

BE IT RESOLVED THAT, pursuant to the provisions of ORS 334.175, the Board of Directors of the Willamette ESD approves the following 2023-2025 Local Service Plan Resolution.

**WESD PROVIDED SERVICES:  
No Cost to Districts**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Attendance Supervisor (Districts less than 1000 students)</li> <li>• Crisis Response Team</li> <li>• Homeschool Registration</li> <li>• Regional Leadership Meetings</li> <li>• Student Success Act Supports</li> <li>• Migrant Education</li> <li>• Early Intervention/Early Childhood Special Education</li> </ul> | <ul style="list-style-type: none"> <li>• REN Professional Development Opportunities</li> <li>• REN Design Teams</li> <li>• Grow Your Own Program</li> <li>• School Safety &amp; Prevention Services</li> <li>• Youth Suicide Prevention Services</li> <li>• English Learner Supports</li> <li>• Regional Inclusive Services</li> </ul> |
|---|--|

**PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS:**

- Audiology Services
- Autism Services
- Behavior Intervention Program
- Behavior Services
- Braille Transcription Services
- EI/ECSE Evaluations
- Life Skills Classrooms (Regionally Accessible)
- Nursing Services
- Occupational & Physical Therapy Services
- Professional Development/Trainings
- Speech/Language/Augmentative Communication
- Structured Learning Program (Regionally Accessible)
- Transition Specialist Services

**TECHNOLOGY SUPPORT:**

- Cybersecurity Audits
- Desktop Support
- Email Management
- Instructional Technology Services
- Network Services
- PowerSchool Software
- Software Supports
- Technology Training

**SCHOOL IMPROVEMENT SERVICES:**

- Distance Learning Supports
- Family Support Advocate Services
- Individualized School Improvement Services
- Library Media Services
- Mid-Willamette Education Consortium
- School Safety Supports
- Social Emotional Learning Services
- Student Internship Coordination
- Willamette Career Academy
- Willamette School Improvement Consortium
- Willamette Promise Services

**ADMINISTRATIVE & SUPPORT SERVICES FOR DISTRICTS:**

- Business Services
- Communications, Marketing & Promotional Services
- Community Engagement
- Courier
- Criminal History Background Checks
- Data Analysis and/or Data Coaches
- Frontline Education Absence Management
- Grant Writing Services
- Human Resources Services
- Legal Services
- Oregon Data Suite/Early Indication & Intervention Sys. Program & Project Evaluation Services
- Substitute Employee Management System
- Translation Services

### **Services Provided to Entities Other than Component Districts**

In an effort to remain transparent, Willamette ESD discloses that the following services may be provided to public or private entities that are outside of the WESD region. In addition to any services listed on page one of this document, other services may include:

#### **PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS:**

- Special Education Services: Autism Spectrum Disorder Consultation and Resources and Classroom services for students who are Deaf and Hard of Hearing. Related Services including, but not limited to: Physical Therapy, Occupational Therapy, Speech Therapy, Autism Specialist, and Sign Language Instruction

#### **SCHOOL IMPROVEMENT SERVICES:**

- Willamette Promise

#### **TECHNOLOGY SUPPORT:**

- PowerSchool Student, Special Education, and Business Information System Services, and Email Management

#### **ADMINISTRATIVE AND SUPPORT SERVICES FOR DISTRICTS:**

- Contracted Courier Services to Private Schools; Data Analysis; Oregon Data Suite/Early Indication & Intervention System; Program and Project Evaluation Services, Grant Writing Services, Legal Services, Regional Educator Network, and Business Services

**This certifies that the 2023-25 Local Service Plan is hereby adopted by the North Santiam School District on the 15th day of December 2022.**

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Alisha Oliver, Board Chair

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Lee W. Loving, Superintendent

If these resolution services are approved by two-thirds of the school districts' Board of Directors with the majority of the students within WESD, WESD will budget for the services for the 2023-25 fiscal years, subject to the statutory limitation.

# North Santiam School District

Code: AC  
Adopted: 7/01/96  
Revised/Readopted: 11/17/05; 3/20/08; 2/21/13;  
9/17/15; 6/15/17; 3/01/18  
Orig. Code: AC

## Nondiscrimination

The district prohibits discrimination and harassment on any basis protected by law, including, but not limited to, an individual's perceived or actual race<sup>1</sup>, color, religion, sex, sexual orientation, gender identity<sup>2</sup>, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status of any other persons with whom the individual associates.

The district prohibits discrimination and harassment in, but not limited to, employment, assignment and promotion of personnel; educational opportunities and services offered students; student assignment to schools and classes; student discipline; location and use of facilities; educational offerings and materials; and accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which patrons/citizens can communicate their concerns to the administration and the Board.

The superintendent shall appoint ~~and make known the~~ individuals at the district to contact on issues concerning the Americans with Disabilities Act ~~of 1990~~ and Americans with Disabilities Act Amendments Act ~~of 2008~~ (ADA), Section 504 of the Rehabilitation Act, Titles ~~of 1973, Title VI~~ and ~~Title VII~~ of the Civil Rights Act, Title IX of the Education Amendments, and other civil rights or discrimination issues, and notify students, parents, and staff with their names, office addresses, and phone numbers<sup>3</sup>. The district will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees and the public, and such procedures will be available at the district's administrative office and available on the home page of the district's website.

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<sup>1</sup> Includes discriminatory use of a Native American mascot pursuant to OAR 581-021-0047. Race also includes physical characteristics that are historically associated with race, including but not limited to natural hair, hair texture, hair type and protective hairstyles as defined by ORS 659A.001 (as amended by House Bill 2935 (2021)).

<sup>2</sup> ~~“Sexual orientation” means an individual’s actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual’s gender identity, appearance, expression or behavior differs from that traditionally associated with the individual’s sex at birth.~~

<sup>3</sup> ~~Districts are required to notify students and employees of the name, office address and telephone number of the employee or employees appointed.~~

The district prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; because that person has filed a charge, testified, assisted or participated in an investigation, proceeding or hearing; and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

END OF POLICY

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**Legal Reference(s):**

<a href="#">ORS 174.100</a>	<a href="#">ORS 659A.006</a>	<a href="#">ORS 659A.409</a>
<a href="#">ORS 192.630</a>	<a href="#">ORS 659A.009</a>	<a href="#">OAR 581-002-0001 – 002-0005</a>
<a href="#">ORS 326.051(1)(e)</a>	<a href="#">ORS 659A.029</a>	<a href="#">OAR 581-021-0045</a>
<a href="#">ORS 408.230</a>	<a href="#">ORS 659A.030</a>	<a href="#">OAR 581-021-0046</a>
<a href="#">ORS 659.805</a>	<a href="#">ORS 659A.040</a>	<a href="#">OAR 581-021-0047</a>
<a href="#">ORS 659.815</a>	<a href="#">ORS 659A.103 - 659A.145</a>	<a href="#">OAR 581-022-2310</a>
<a href="#">ORS 659.850 - 659.860</a>	<a href="#">ORS 659A.230 - 659A.233</a>	<a href="#">OAR 581-022-2370</a>
<a href="#">ORS 659.865</a>	<a href="#">ORS 659A.236</a>	<a href="#">OAR 839-003</a>
<a href="#">ORS 659A.001</a>	<a href="#">ORS 659A.309</a>	
<a href="#">ORS 659A.003</a>	<a href="#">ORS 659A.321</a>	

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2018).

Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-633 (2018); 29 C.F.R Part 1626 (2019).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12112 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2018).

Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 793-794 (2018); 34 C.F.R. Part 104 (2019).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018); 28 C.F.R. §§ 42.101-42.106 (2019).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018); 29 C.F.R. § 1601 (2019).

Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212 (2018).

Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2018); 29 C.F.R. Part 1635 (2019).

House Bill 2935 (2021).

House Bill 3041 (2021).

**Cross Reference(s):**

ACA - Americans with Disabilities Act

GBA - Equal Employment Opportunity

JB - Equal Educational Opportunity

# North Santiam School District

Code: IGBAF  
Adopted: 10/19/06  
Revised/Readopted: 7/17/14; 10/19/17  
Orig. Code: IGBAF

## Special Education - Individualized Education Program (IEP)\*\*

An individualized individual education program (IEP) shall be developed and implemented for each student with disabilities in the district, kindergarten through 21 years of age, including those who attend a public charter school located in the district, are placed in or referred to a private school or facility by the district, or receive related services from the district. The district is responsible for initiating and conducting the meetings to develop, review and revise the IEP of a student with disabilities. The district will ensure that one or both parents are present at each meeting or are afforded the opportunity to participate and are given a copy of the IEP. A meeting to develop an IEP shall be held within 30 calendar days of a determination that the student needs special education and related services, once every 365 days thereafter and when considering a change in the IEP or placement.

If a student is to be placed or referred to a private school or facility or attends a private or parochial school, the district will ensure that a representative of the private school or facility attends the IEP meeting. If the representative of the private school or facility is unable to attend the IEP meeting, the district shall use other methods to ensure participation including but not limited to, individual or conference telephone calls or individual meetings.

END OF POLICY

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### Legal Reference(s):

[ORS 343.151](#)  
[ORS 343.155](#)

[OAR 581-015-2000](#)  
[OAR 581-015-2190](#)  
[OAR 581-015-2195](#)  
[OAR 581-015-2200](#)

[OAR 581-015-2205](#)  
[OAR 581-015-2210](#)  
[OAR 581-015-2215](#)  
[OAR 581-015-2220](#)  
[OAR 581-015-2225](#)  
[OAR 581-015-2229](#)  
[OAR 581-015-2230](#)

[OAR 581-015-2235](#)  
[OAR 581-015-2055](#)  
[OAR 581-015-2600](#)  
[OAR 581-015-2065](#)  
[OAR 581-015-2265](#)

Assistance to States for the Education of Children with Disabilities, 34 C.F.R. §§ 300.5 to -300.6, 300.22 to -300.24, 300.34, 300.43, 300.105 to -106, 300.112, 320.325, 300.328, 300.501 (2012).

# North Santiam School District

Code: GDA  
Adopted: 2/26/98  
Revised/Readopted: 9/16/04; 9/17/15; 10/19/17  
Orig. Code: GD/GDA

## Instructional Assistants

Instructional assistants shall be hired by the superintendent.

All instructional assistants<sup>1</sup> must:

1. Have a high school diploma or the equivalent;
2. Be at least 18 years of age ~~or older~~; and
3. Have standards of moral character as required of teachers.

In addition to the above, instructional assistants providing translation services must have demonstrated proficiency and fluency, knowledge of and ability to provide accurate translations from a language other than English into English and from English into another language.

Instructional assistants<sup>2</sup> who work in Title ~~IAI~~ programs and provide instructional support must have:

1. Completed at least two years of study at an institution of higher education; or
2. Obtained an associate's or higher degree; or
3. Met a rigorous standard of quality and can demonstrate, through a formal state or local academic assessment or para-professional certificate program, knowledge of, and the ability to assist in instructing, as appropriate, reading/language arts, writing and mathematics or reading readiness, writing readiness and mathematics readiness.

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<sup>1</sup> "Instructional assistant" means a classified school employee who does not require a license to teach, who is employed by a school district or education service district and whose assignment consists of and is limited to assisting a licensed teacher in accordance with the rules established by the TSPC.

<sup>2</sup> Instructional assistants may be assigned to: (1) provide one-on-one tutoring for eligible students, if the tutoring is scheduled at a time when a student would not otherwise receive instruction from a teacher; (2) assist with classroom management, such as organizing instructional and other materials; (3) provide assistance in a computer laboratory; (4) conduct parental involvement activities; (5) provide support in a library or media center; (6) act as a translator; or (7) provide instructional services to students while working under the direct supervision of a teacher. ~~Instructional~~ ~~instructional~~ assistants may assume limited duties that are assigned to similar personnel who are not working in a program supported with Title ~~IAI~~ funds, including duties beyond classroom instruction or that do not benefit participating children, so long as the amount of time spent on such duties is the same proportion of total work time as prevails with respect to similar personnel at the same school.

These requirements do not apply to an instructional assistant: (1) who is proficient in English and a language other than English and who provides services primarily to enhance the participation of children in Title IA programs by acting as a translator; or (2) whose duties consist solely of conducting parental involvement activities.

The district will accept verification from another district for newly hired Title **IA I** instructional assistants who have met testing requirements that meet the district’s academic assessment standards.

The general responsibilities of an instructional assistant shall be outlined in a job description. The major responsibility shall be to assist the classroom teacher, specialist or supervisor or related service provider with instruction and/or support. The instructional assistants shall be under the supervision of the appropriately licensed classroom teachers, specialist or supervisor. Other supporting tasks may include, but are not limited to: clerical support, student control, personal care, translation or parent and /family involvement activities and media center or computer laboratory support.

Instructional assistants shall not be used by the district or teacher as substitute teachers. The responsibility for classroom supervision remains with the teacher at all times.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)  
[ORS 332.505](#)

[ORS 342.120](#)  
[OAR 581-022-2400\(2\)](#)

[OAR 581-037-0005 - 0025](#)  
[OAR 584-005-0005\(20\),\(28\)](#)

The Vietnam Era Veterans’ Readjustment Assistance Act,, 38 U.S.C. § 4212 (2018).  
Title II of the Genetic Information Nondiscrimination Act, 42 U.S.C. § 2000ff-1 (2018); 29 C.F.R. Part 1635 (2022).  
Rehabilitation Act, 29 U.S.C. § 791, 793-794 (2018).

# North Santiam School District

Code: IFE  
Adopted: 2/26/98  
Readopted: 10/19/17  
Orig. Code: IFE

## Curriculum Guides and Course Outlines

Curriculum guides and course outlines will be ~~written~~ ~~available~~ for all courses offered in the district. Academic content standards<sup>[1]</sup> ~~Content Standards/Common Core State Standards and Essential Skills~~ as adopted by the State Board of Education will be included. Teachers are expected to adhere closely to the course of study adopted by the district. ~~Planned course statements will be on file for each course offered in grades 9-12.~~ Information regarding course offerings ~~and course descriptions~~ will be made available to all students and interested ~~patrons of the~~ district patrons, upon request.;

END OF POLICY

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### Legal Reference(s):

[ORS 332.075\(1\)](#)

[ORS 336.035](#)

[OAR 581-021-0045](#)

[OAR 581-021-0046](#)

[OAR 581-022-2000](#)

[OAR 581-022-2030](#)

[OAR 581-022-2250](#)

[OAR 581-022-2300](#)

[OAR 581-022-2305](#)

[OAR 581-022-2310](#)

[OAR 581-022-2315](#)

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<sup>1</sup> [The proficiency in Essential Skills requirement has been waived and is not a condition of receiving a high school diploma during the 2021-2022, 2022-2023 or 2023-2024 school year (Senate Bill 744, 2021).]

# North Santiam School District

Code: JECB  
Adopted: 9/17/09  
Revised/Readopted: 2/16/12; 2/21/13; 5/15/14;  
3/19/15; 9/17/15; 10/19/17;  
2/15/18; 10/17/19  
Orig. Code: JECB

## Admission of Nonresident Students

The district may enroll nonresident students as follows:

1. Interdistrict Transfer Agreement. By written consent of the affected school boards, the student becomes a “resident student~~pupil~~” of the attending district thereby allowing the attending district to receive State School Fund moneys;
2. Tuition Paying Student. By admitting nonresident student with tuition, whereby neither affected districts are eligible for State School Fund~~state school fund~~ moneys;
3. Court Placement. If a juvenile court determines it is in the student’s best interest, a student placed in a substitute care program outside the district will continue to be considered a resident student and allowed to attend the school the student attended prior to placement. The public agency placing the student in a substitute care program will be responsible for the transportation of the student, if public agency funds are available.

The Board shall deny regular school admission to nonresident students who are under expulsion from another district for a weapons policy violation. The Board may, based on district criteria, deny admission to nonresident students who are under expulsion from another district for reasons other than a weapons policy violation.

### Consent for Admission of a Nonresident Student by Interdistrict Transfer or Consent for Admission of a Tuition Paying Student

Annually, at the May Board meeting, the Board shall establish the number of student transfer requests into the district, and out of the district, to which consent will be given for the upcoming school year.

The Board may not consider nor ask for any information from the student about race, religion, sex, sexual orientation, gender identity, ethnicity, national origin~~origins~~, disability, health, whether a student has an individualized education program (IEP) or the terms of that IEP, identified as talented and gifted, income level, residence, proficiency in English, athletic ability, or academic records. The Board may not request or require the student to participate in an interview, tour any of the schools or facilities, or otherwise meet with any representatives of the school or district prior to the district deciding whether to give consent.

The Board may only ask for the student’s name, contact information, date of birth, grade level, whether the student may be given priority on consent for admission (see the following paragraph for priorities), information about which schools the student prefers to attend, and whether the student is currently expelled.

If the number of students seeking consent exceeds the number of spaces ~~at their school of choice~~, the Board will use an equitable lottery selection process. The process may give priority to students who have siblings currently enrolled in the district; ~~to students~~ who previously received consent for admission because of ~~but have~~ a change in legal residence; or ~~to students~~ who attended a public charter school located in the same district in which the student seeks to attend, for three consecutive years, completed the highest grade offered by the public charter school, and did not enroll and attend school in another district following completion of that highest grade in the public charter school.

The Board may revise the maximum number of students to whom consent will be given at a time other than the annual date established by the Board if there are no pending applications for consent.

If the Board decides not to give consent to a student, the Board must provide a written explanation to the student.

The district may require minimum standards of behavior and/or attendance once the student has been accepted. The minimum standards must be the same for all students that are given consent. The district is not allowed to establish minimum standards for academics as a criteria for the student to remain in the district. Students whose consent is revoked for violation of set attendance and/or behavior standards will not be allowed to apply for consent to return to this district in the same or the following school year.

The Board may determine the length of time the consent is given. Any limitations in length of time must be applied consistently among all students to whom consent is given.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district, ~~as space allows~~.

Transportation will be provided if required by federal law.

The attending district is responsible for a free appropriate public education for those students on an IEP.

END OF POLICY

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**Legal Reference(s):**

[ORS 174.100](#)  
[ORS 327.006](#)  
[ORS 329.485](#)  
[ORS 335.090](#)

[ORS 339.115 - 339.133](#)  
[ORS 339.141](#)  
[ORS 339.250](#)  
[ORS 343.221](#)

[ORS 433.267](#)  
[OAR 581-021-0019](#)

# North Santiam School District

Code: JFC  
Adopted: 7/01/96  
Revised/Readopted: 9/16/04; 11/20/08; 9/18/14;  
10/19/17; 11/19/15  
Orig. Code: JFC

## Student Conduct\*\*

The Board expects student conduct to contribute to a productive learning climate. Students shall comply with the district's written rules, pursue the prescribed course of study, submit to the lawful authority of district staff and conduct themselves in an orderly manner during the school day or during district-sponsored activities.

Careful attention shall be given to procedures and methods whereby fairness and consistency without bias in discipline shall be assured each student. The objectives of disciplining any student must be to help the student develop a positive attitude toward self-discipline, realize the responsibility of one's actions and maintain a productive learning environment. All staff members have responsibility for consistency in establishing and maintaining an appropriate behavioral atmosphere.

Students are subject to discipline for conduct while traveling to and from school, at the bus stop, at school-sponsored events, while at other schools in the district and while off campus whenever such conduct causes a substantial and material disruption of the educational environment or the invasion of the rights of others.

The following forms or displays of student misconduct including, but not limited to, shall be subject to discipline, suspension or expulsion as per ORS 339.250:

1. Assault;
2. Harassment, intimidation, bullying, cyberbullying or teen dating violence as prohibited by Board policy JFCF - Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence – Student;
3. Coercion;
4. Threats of violence or harm as prohibited by Board policy JFCM - Threats of Violence;
5. Disorderly conduct;
6. Bringing, possessing, concealing or using a weapon as prohibited in Board policy JFCJ - Weapons in the Schools;
7. Vandalism, malicious mischief and theft as prohibited by Board policies ECAB - Vandalism, Malicious Mischief and Theft and JFCB - Care of District Property by Students, or willful damage or destruction of private property on district premises or at district-sponsored activities;
8. Sexual harassment as prohibited in Board policy JBA/GBN - Sexual Harassment and accompanying administrative regulation;

9. Possession, distribution, or ~~Use of tobacco products, inhalant deliver systems, alcohol, or drugs or other controlled substances~~ as prohibited in Board policies JFCG/JFCH/JFCI - Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems ~~and JFCG/KGC/GBK—Prohibited Use, Possession, Sale or Distribution of Tobacco or Inhalant Delivery System;~~
10. Use or display of profane or obscene language;
11. Disruption of the school environment;
12. Open defiance of a teacher’s authority, including persistent failure to comply with the lawful directions of teachers or school officials; or
13. Violation of law, Board policy, administrative regulation, school or classroom rules.

The district recognizes that under the Unsafe School Choice Option of the Every Student Succeed Act of 2015, a school can be deemed unsafe as a whole entity or for an individual student based on expulsions for weapons violations, violent behavior or expulsions for students arrested for the following criminal offenses occurring on district grounds, on district-sponsored transportation and/or at district-sponsored activities:

1. Assault;
2. Manufacture or delivery of a controlled substance;
3. Sexual crimes using force, threatened use of force or against incapacitated persons;
4. Arson;
5. Robbery;
6. Hate/Bias crimes;
7. Coercion; or
8. Kidnapping.

The district will record and report these infractions to the Oregon Department of Education, as required.

The district will provide the opportunity for all students in any school identified as persistently dangerous or for any victim of a violent criminal offense occurring in or on the grounds of the school the student attends, to the extent feasible, the opportunity to transfer to a safe school within the district.

Students are prohibited from making knowingly false statements or knowingly submitting false information in bad faith as part of a complaint or report, or associated with an investigation into misconduct.<sup>1</sup>

Parents, students and employees shall be notified by handbook, code of conduct or other document of acceptable behavior, behavior subject to discipline and the procedures to address behavior. These

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<sup>1</sup> The district is prohibited from retaliating against any student “for the reason that the student has in good faith reported information that the student believes is evidence of a violation of a state or federal law, rule or regulation.” ORS 659.852.

procedures will include a system of consequences designed to correct student misconduct and promote acceptable behavior.

END OF POLICY

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**Legal Reference(s):**

[ORS 339.240](#)  
[ORS 339.250](#)

[ORS 659.850](#)

[OAR 581-021-0050 - 0075](#)

Nondiscrimination on the Bases of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).  
Tinker v. Des Moines Sch. Dist., 393 U.S. 503 (1969).  
Hazelwood Sch. District v. Kuhlmeier, 484 U.S. 260 (1988).  
Bethel Sch. Dist. v. Fraser, 478 U.S. 675 (1986).  
Shorb v. Grotting and Powers Sch. Dist., Case No. 00CV-0255 (Coos County Circuit Ct.) (2000).  
Ferguson v. Phoenix Talent Sch. Dist. #4, 172 Or. App. 389 (2001).  
Morse v. Frederick, 551 U.S. 393, 127 S. Ct. 2618 (2007).  
C.R. v. Eugene S.D. 4J, No. 12-1042, U.S. District Court of OR (2013).

**Cross Reference(s):**

ECAB - Vandalism/Malicious Mischief  
JF/JFA - Student Rights and Responsibilities  
JG - Student Discipline

# North Santiam School District

Code: JHC  
Adopted: 9/21/00  
Readopted: 10/19/17  
Orig. Code: JHC

## Student Health Services and Requirements

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important ~~a major~~ Board responsibility ~~concern~~. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

The district shall staff nursing services appropriate for students with medical needs and prevention-oriented health services per applicable requirements of Oregon Revised Statutes (ORS) 336.201 and Oregon Administrative Rule (OAR) 581-022-2220.

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost-effective means available to meet the above requirements.

The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.

Any nurse(s) providing services on behalf of the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegating tasks of nursing care in accordance with OAR 851-047, which includes performing a nursing assessment of the patient prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.<sup>1</sup>

The district shall maintain a prevention-oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or ~~rules~~ regulations;
2. Health appraisal to include screening for possible vision or hearing problems;

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<sup>1</sup> For additional delegation requirements, see OAR [851-047-0030](#).

3. Health counseling for students and parents, when appropriate;
4. Health care and first-aid assistance that are~~is~~ appropriately supervised and isolate~~isolates~~ the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by ~~the~~ Oregon Health Authority, Public Health Division, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;
8. Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of federal law ~~the Every Student Succeed Act of 2015~~, the district recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination<sup>2</sup> or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students.

Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in ~~[scoliosis,]~~ vision or hearing screening. The district will abide by those requests.

END OF POLICY

**Legal Reference(s):**

[ORS 329.025](#)  
[ORS 336.201](#)

[ORS 336.211](#)  
[OAR 581-022-2050](#)

[OAR 581-022-2](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2022).

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).

Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

<sup>2</sup> The term “invasive physical examination,” as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

# North Santiam School District

Code: GCQB  
Adopted: 1/15/98  
Readopted: 10/19/17  
Orig. Code: GCQB

## Research

Employees Staff are encouraged to participate in research for ~~and experimentation in the interests of~~ the development and improvement of education. Staff who propose ~~If an employee plans~~ to engage in a research, e.g., ~~project during the work day or using school resources or students, either for~~ study toward advanced work or for use in classroom instruction, using district resources or students, will submit a proposal to the ~~approval must be secured from the~~ superintendent for approval prior to commencing ~~If~~ such research. If approved, and the ~~a~~ study results in material or practices which may ~~would~~ be useful to other district staff, such will be reviewed by administration and may ~~employees, it is recommended that it~~ be made available for distribution throughout the district as determined by administration. For the protection of all concerned, privacy rights of students or other individuals involved in such research ~~projects~~ must be protected.

Research which is conducted by or for a nondistrict individual or organization ~~employee~~ must be approved by the superintendent or designee.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2022).

Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2022).

# North Santiam School District

Code: JHCD/JHCDA  
Adopted: 11/15/18  
Orig. Code(s): JHCD; JHCDA

## Medications\*\*

The district recognizes that administering a medication to a student and/or permitting a student to administer a medication to themselves, may be necessary when the failure to take such medication during school hours would prevent the student from attending school, and recognizes a need to ensure the health and well-being of a student who requires regular doses or injections of a medication as a result of experiencing a life-threatening allergic reaction or adrenal crisis<sup>1</sup>, or a need to manage hypoglycemia, asthma or diabetes. Accordingly, the district may administer, or a student may be permitted to administer to themselves prescription (injectable and noninjectable) and/or nonprescription (noninjectable) medication at school.

The district shall designate personnel authorized to administer medications to students. Annual training shall be provided to designated personnel as required by law in accordance with guidelines approved by the Oregon Department of Education (ODE). When a licensed health care professional is not immediately available, trained personnel designated by the district may administer epinephrine, glucagon or another medication to a student as prescribed and/or allowed by Oregon law.

~~When a licensed health care professional is not immediately available, personnel designated by the district may administer to a student, epinephrine, glucagon, or another medication to a student as prescribed and/or allowed by Oregon law.~~

The district reserves the right to reject a request for ~~district personnel to administer, or to permit a student to administer to themselves, a medication when such~~ administration of medication at school, either by district personnel or student self-administration, if the medication is not necessary for the student to remain in school.

The superintendent and/or designee will require that an individualized health care plan and allergy plan is developed for every student with a known life-threatening allergy, and an individualized health care plan for every student for whom the district has been given proper notice of a diagnosis of adrenal insufficiency. Such a plan will include provisions for administering medication and/or responding to emergency situations while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity.

A student may be allowed to self-administer a medication for asthma, diabetes, hypoglycemia, or severe allergies as prescribed by an Oregon licensed health care professional, upon written and signed request of the parent or guardian and subject to age-appropriate guidelines. This self-administration provision also

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<sup>1</sup> Under proper notice given to the district by a student or student's parent or guardian.

requires a written and signed confirmation the student has been instructed by the Oregon licensed health care professional on the proper use of and responsibilities for the prescribed medication.

A request to the district to administer or allow a student to self-administer prescription medication ~~or a nonprescription medication that is not approved by the Food and Drug Administration (FDA)~~ shall include a signed prescription and treatment plan from a prescriber<sup>2</sup> or an Oregon-licensed health care professional.

A request to the district to administer or allow a student to self-administer nonprescription that is not approved by the Food and Drug Administration (FDA) shall include a written order from the student's prescriber that meets the requirements of law.

A written request and permission form signed by a student's parent or guardian, unless the student is allowed to access medical care without parental consent under state law<sup>3</sup>, is required and will be kept on file.

If the student is deemed to have violated Board policy or medical protocol by the district, the district may revoke the permission given to a student to self-administer medication.

Prescription and nonprescription medication will be handled, stored, monitored, disposed of and records maintained in accordance with established district administrative regulations governing the administration of prescription or nonprescription medications to students, including procedures for the disposal of sharps and glass.

A process shall be established by which, upon parent or guardian written request, a back-up prescribed autoinjectable epinephrine is kept at a reasonably, secure location in the student's classroom as provided by state law.

A premeasured dose of epinephrine may be administered by trained, designated personnel to any student or other individual on school premises who ~~a staff member~~ the person believes, in good faith, is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

Naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith is experiencing an overdose of an opioid drug.

This policy shall not prohibit, in any way, the administration of recognized first aid to a student by district employees in accordance with established state law, Board policy and administrative regulation.

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<sup>2</sup> A registered nurse who is employed by a public or private school, ESD or local public health authority to provide nursing services at a public or private school may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days.

<sup>3</sup> Subject to ORS 109.610, 109.640 and 109.675.

The superintendent or designee will assure that the before and after school programs on school-owned property are in compliance with applicable Oregon statutes and administrative rules regarding the administration of medications.

A school administrator, teacher or other district employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the administration, in good faith and pursuant to state law of prescription and/or nonprescription medication, ~~subject to state law~~.

A school administrator, school nurse, teacher or other district employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of a student's self-administration of medication, described in Oregon Revised Statute (ORS) 339.866, ~~when~~ if that person in good faith and pursuant to state law assisted the student in self-administration of the medication, ~~subject to state law~~.

A school administrator, school nurse, teacher or other district employee designated by the school administration is not liable in a criminal action or for civil damages, ~~when~~ as a result of the use of medication if that person in good faith administers autoinjectable epinephrine to a student or other individual with a severe allergy, who is unable to self-administer the medication, ~~subject to state law~~ regardless of whether the student or individual has a prescription for epinephrine, or administers naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug to a student or other individual who that person believes in good faith is experiencing an overdose of an opioid drug.

~~The district and the members of the Board are not liable in a criminal action or for civil damages when a student or individual is unable to self-administer medication, when any person in good faith administers autoinjectable epinephrine to a student or individual, subject to state law.~~

The district and the members of the Board are not liable in a criminal action or for civil damages as a result of the use of medication if any person in good faith, on school premises, including at a school, on school property under the jurisdiction of the district or at an activity under the jurisdiction of the district, administers autoinjectable epinephrine to a student or other individual with a severe allergy who is unable to self-administer the medication, regardless of whether the student or individual has a prescription for epinephrine, or administers naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug to a student or other individual who the person believes in good faith is experiencing an overdose of an opioid drug.

The superintendent shall develop administrative regulations as needed to meet the requirements of law; ~~Oregon Administrative Rules~~; and the implementation of this policy.

END OF POLICY

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**Legal Reference(s):**

[ORS 109.610](#)

[ORS 109.640](#)

[ORS 109.675](#)

[ORS 332.107](#)

[ORS 339.866 - 339.871](#)

[ORS 433.800 - 433.830](#)

[ORS 475.005 - 475.285](#)

[OAR 166-400-0010\(17\)](#)

[OAR 166-400-0060\(29\)](#)

[OAR 333-055-0000 -055-0115](#)

[OAR 581-021-0037](#)

[OAR 581-022-2220](#)

[OAR 851-047-0030](#)

[OAR 851-047-0040](#)

Senate Bill 665 (2019)

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).  
OREGON HEALTH AUTHORITY AND OREGON DEPARTMENT OF EDUCATION, *Medication Administration: A Manual for School Personnel*.

## Dec. 2022 Field Trip Report

Trips added since the last report are highlighted in yellow. Overnight trips are indicated in red

Trip ID/Name	Trip Destination	Building	Departure Date Time	Return Date Time	Pupils	Adults	Educational Objectives	Organization	Status
216904 - 2nd Grade to OMSI	OMSI 1945 SE Water Ave, Portland	Stayton Elementary School	March 22, 2022, 8:00am	March 22, 2022, 2:30pm	100	30	Students will be able to obtain first hand experience with scientific elements, including changes to land.	Curriculum	pending
216863 - 2nd Grade Caroling Field Trip	2201 N 3rd Ave, Stayton	Stayton Elementary School	Dec 15, 2022, 10:15am	Dec 15, 2022, 11:50am	91	TBA	This will teach students the importance of connecting with their community and that service can be done in many different ways.	Curriculum	approved
216778 - 2nd Grade to Storybook Land	Linn County Fairgrounds 3700 Knox Butte Rd E Albany	Stayton Elementary School	Dec 8, 2022, 8:30am	Dec 8, 2022, 11:45am	94	24	Students will be able to obtain first hand knowledge of design engineering AND fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit.	Curriculum	approved
216776 - 4-5 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:15am	Dec 1, 2022, 2:00pm	75	17	College Going Experience	AVID	approved
216696 - 6-8 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	90	4	College Going Experience	AVID	approved
216639 - 4-5 grades Annual Beavers Beyond The Classroom	Oregon State University-Gill Coliseum Corvallis	Mari Linn School	Dec 1, 2022, 8:30am	Dec 1, 2022, 2:00pm	38	11	Expose Students and support AVID's mission of a college going culture.	Curriculum	approved
216764 - ML Grades 6-8 Chemeketa Planetarium and Campus Tour	Chemeketa Community College	Mari Linn School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	67	77	To learn about college career options and Learn about the solar system.	Curriculum	approved
216898 - Girls Varsity Basketball	Toledo High School/VRBO house in Waldport	Stayton High School	Nov. 18, 2022, approx. 6pm	Nov. 20, 2022, 12:00pm	12	2	Team Bonding	Athletics	approved
216862 - Western Oregon University Creative Arts Day	Western Oregon university	Stayton High School	Nov. 18, 2022, 8:00am	Nov. 18, 2022, 2:45pm	30	3	Students will be learning about various performing arts programs and what they can do for careers in the performing arts.	Curriculum	approved

216722 - Quarter 1 Middle School Incentive Trip	Lakeshore Lanes 5432 Pacific Blvd Albany	Mari Linn School	Nov. 16, 2022, 10:00am	Nov. 16, 2022, 2:15pm	60	7	This is a PBIS reward trip for our middle school, This is also part of the Middle School PE standards	Curriculum	approved
216897 - Agriculture Expo- Linn County	Linn County Fairgrounds	Stayton High School	Nov. 16, 2022, 9:15am	Nov. 18, 2022, 2:15pm	20	2	Agriculture for FFA	FFA	approved
216697 - OASC Fall Conference	River Inn at Seaside, 531 Avenue A, Seaside	Stayton High School	Nov. 6, 2022, 8:00am	Nov. 7, 2022, 2:30pm	24	3	ASB Leadership class to attend OASC Fall Conference, offering learning and networking opportunities for both students and staff advisors.	ASB	approved
216683 - Day of Dead Celebration	Albany, OR 97321	Stayton High School	Saturday, Nov. 5, 2022, 11:30am	Saturday, Nov. 5, 2022, 6:15pm	40	1	Student exposure to cultural event of Day of the Dead	Curriculum	approved
216761 - Cascade High School	Cascade HS	Stayton High School	Nov. 3, 2022, 10:30am	Nov. 18, 2022, 11:15am	15	1	AVID	AVID	approved
216640 - OSU Tour	Oregon State University 661 SW 26th St. Corvallis	Sublimity School	Nov. 2, 2022, 8:00am	Nov. 2, 2022, 2:15pm	63	15	Support students in being college and career ready. To learn different STEM concepts through hands on activities.	Curriculum	approved
216637 - AVID 11/12 OSU	Oregon State University 661 SW 26th St. Corvallis	Stayton High School	Oct 31, 2022, 8:00am	Oct 31, 2022, 1:30pm	30	3	AVID College & Career Opportunity Knowledge	AVID	approved
216620 - Cesar Chavez Conference	Western Oregon University	Stayton High School	Oct 28, 2022, 7:30am	Oct 28, 2022, 4:00pm	20	2	Our senior latino students who attend will learn about leadership, lifeskills, and post graduate opportunities.	Curriculum	approved
216643 - Chemeketa Tour	Chemeketa Community College, Pietro's Pizza	Options Academy	Oct 27, 2022, 9:30am	Oct 27, 2022, 1:00pm	24	2	Learn about Chemeketa 1 and 2 year degree/licensure programs. Also providing lunch and some fun for students.	Career/ College Pathways	approved
216627 - ML 3-5 Team - EZ Orchards Pumpkin Patch	EZ Orchards 5504 Hazelgreen Rd NE Salem	Mari Linn School	Oct 25, 2022, 10:45am	Oct 25, 2022, 1:30pm	52	8	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved

216615 - 1005-SES Stayton Walking Field Trip	Stayton Post Office, Stayton Library, Star Cinema, Brown House, Police Station, Pioneer Park	Stayton Elementary School	Oct 21, 2022, 8:45am	Oct 21, 2022, 2:15pm	90	30	Students will be able to gain first-hand knowledge of the historical sites in their community and how they work to support the members of the community.	Curriculum	approved
216638 - AVID 9/10 Ropes Course	Salem Ropes, LLC 7085 Battle Creek Rd SE, Salem	Stayton High School	Oct 18, 2022, 8:15am	Oct 18, 2022, 2:15pm	50	3	AVID Team Building	AVID	approved
216625 - Pumpkin Patch	Greens Bridge 3730 Jefferson Scio Drive SE Jefferson, OR	Mari Linn School	Oct 17, 2022, 8:45am	Oct 17, 2022, 1:30 pm	68	18	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved
216589-SHS College Fair	1000 NE Multnomah Street, Portland	Stayton High School	Oct 10, 2022, 8:00am	Oct 10, 2022, 12:15pm	40	2	Juniors and Seniors will have a chance to visit with schools from across the country, and to consider what might be a good option for them.	Career/ College Pathways	approved
216594 - SUB Kindergarten Field Trip	EZ Orchards 5504 Hazelgreen Rd NE Salem	Sublimity School	Oct 7, 2022, 10:15am	Oct 7, 2022, 2:00pm	73	2	K/1 Fall Field Trip- seasonal agriculture	Curriculum	approved
216593 - 1009- Kindergarten SES to Heiser Pumpkin Patch	21425 Grand Island Loop, Dayton	Stayton Elementary School	Oct 7, 2022, 8:30am	Oct 7, 2022, 1:45pm	72	50	life science: life cycle unit re: vegetables/fruits/plants	Curriculum	approved
216626 - SHS Lifeskills to Library	Stayton Library	Stayton High School	Oct 4, 2022, 9:00am	Oct 4, 2022, 12:00pm	5	5	They will assist in unloading book bins from a truck, set up and arrange the books.	Curriculum	approved
216560 - SUB 7th Grade ODS	3400 SW Abalone St, South Beach, OR	Sublimity School	Oct 3, 2022, 9:30am	Oct 5, 2022, 2:30pm	50	5	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216585 - AVID Trip to U of O	University of Oregon	Stayton High School	Sept 30, 2022, 9:15am	Sept 30, 2022, 2:15pm	29	3	AVID- career pathways- agriculture studies- working on a farm	AVID	approved
216559 -SUB 8th gr Outdoor School 108	3400 SW Abalone St South Beach, OR 97366	Sublimity	Sept 28, 2022, 9:00am	Sept 30, 2022, 2:30pm	42	4	Social studies: our community	ODS	approved

216598 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 26, 2022 9:00am	Sept. 30, 2022 2:00pm	20	2	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216563 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 25, 2022 2:30pm	Sept. 30, 2022 3:30pm	20	2	Chaperone 6th graders during ODS (see above)	ODS	approved
216601 - Capital District Leadership Camp	Aldersgate 7790 Marion Rd Turner, OR	Stayton High School	Sept. 25, 2022 9:30am	Sept. 25, 2022 2:00pm	7	1	Student will participate in workshops related to the office. They will collaborate with other officers and compete in the Rituals contest.	Curriculum	approved

**NSSD Enrollment Totals as of 12/09/22**

School Name	Grade	March '20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
MARI-LINN	KG	21	25	25	22	22	23						
MARI-LINN	1	21	17	25	25	26	26						
MARI-LINN	2	23	15	19	19	19	20						
MARI-LINN	3	25	17	14	14	14	14						
MARI-LINN	4	29	17	21	21	21	21						
MARI-LINN	5	26	18	16	17	17	17						
MARI-LINN	6	23	22	21	21	21	21						
MARI-LINN	7	26	24	20	22	23	22						
MARI-LINN	8	22	18	24	24	24	24						
<b>MARI-LINN</b>	<b>ALL</b>	<b>216</b>	<b>173</b>	<b>185</b>	<b>185</b>	<b>187</b>	<b>188</b>						
OPTIONS ACADEMY	KG	N/A	1	1	0	0	1						
OPTIONS ACADEMY	1	N/A	2	0	0	0	0						
OPTIONS ACADEMY	2	N/A	2	0	0	0	0						
OPTIONS ACADEMY	3	N/A	2	0	0	0	0						
OPTIONS ACADEMY	4	N/A	4	0	0	0	0						
OPTIONS ACADEMY	5	N/A	2	1	1	1	1						
OPTIONS ACADEMY	6	N/A	5	0	1	0	1						
OPTIONS ACADEMY	7	N/A	4	2	2	2	5						
OPTIONS ACADEMY	8	N/A	6	0	0	0	1						
OPTIONS ACADEMY	9	N/A	12	2	2	4	5						
OPTIONS ACADEMY	10	N/A	20	8	12	11	15						
OPTIONS ACADEMY	11	N/A	29	15	19	20	21						
OPTIONS ACADEMY	12	N/A	47	43	46	45	52						
<b>OPTIONS ACADEMY</b>	<b>ALL</b>		<b>136</b>	<b>72</b>	<b>83</b>	<b>83</b>	<b>102</b>						
STAYTON ELEMENTARY	PreK-3	N/A	5	4	4	9	9						
STAYTON ELEMENTARY	PreK-4	N/A	13	10	11	16	16						
STAYTON ELEMENTARY	KG	90	85	71	74	74	74						
STAYTON ELEMENTARY	1	112	82	83	84	86	83						
STAYTON ELEMENTARY	2	90	84	82	85	85	89						
STAYTON ELEMENTARY	3	86	97	83	81	82	82						
<b>STAYTON ELEMENTARY</b>	<b>ALL</b>	<b>378</b>	<b>366</b>	<b>333</b>	<b>339</b>	<b>352</b>	<b>353</b>						
STAYTON HIGH	9	189	182	205	203	201	203						
STAYTON HIGH	10	201	152	185	185	187	187						
STAYTON HIGH	11	168	136	147	149	147	146						
STAYTON HIGH	12	163	135	143	145	147	144						
Early College (off campus)		28	14	4	15	15	15						
<b>STAYTON HIGH</b>	<b>ALL</b>	<b>721</b>	<b>619</b>	<b>684</b>	<b>697</b>	<b>697</b>	<b>695</b>						

School Name	Grade	March '20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
STAYTON INTERMEDIATE	4	83	86	91	91	92	93						
STAYTON INTERMEDIATE	5	102	72	92	93	93	93						
STAYTON INTERMEDIATE	ALL	185	158	183	184	185	186						
STAYTON MIDDLE	6	138	67	87	84	85	86						
STAYTON MIDDLE	7	108	105	70	71	71	70						
STAYTON MIDDLE	8	136	116	114	110	111	109						
STAYTON MIDDLE	ALL	382	288	271	265	267	265						
SIS/SMS TOTAL	ALL	567	446	454	449	452	451						
SUBLIMITY	KG	45	33	33	32	33	33						
SUBLIMITY	1	36	23	40	40	40	40						
SUBLIMITY	2	43	45	32	32	32	32						
SUBLIMITY	3	42	31	46	46	46	46						
SUBLIMITY	4	42	42	38	38	38	38						
SUBLIMITY	5	42	39	44	44	45	45						
SUBLIMITY	6	45	43	38	37	37	37						
SUBLIMITY	7	57	40	52	52	51	51						
SUBLIMITY	8	34	41	42	42	42	42						
SUBLIMITY	ALL	386	337	365	363	364	364						
NSSD	<b>TOTAL</b>	<b>*2296</b>	<b>2077</b>	<b>2093</b>	<b>2116</b>	<b>2135</b>	<b>2153</b>						
Students registered w/ WESD to homeschool			<b>148</b>	<b>144</b>	<b>154</b>	<b>138</b>	<b>141</b>						
Students Enrolled in Virtual Public Charter Sch.			<b>86</b>	<b>72</b>	<b>79</b>	<b>79</b>	<b>82</b>						
<b>3% of total NSSD student population= 80.76 ~ This is the number of students that can be enrolled in virtual charter schools before the cap is reached and students will no longer be released by NSSD</b>													
Notes													

\* The March 2020 Board report shows enrollment at the time of the initial COVID school closure.

NSSD receives Preschool Promise Grant monies for preschool grades but does not receive state funding like grades K-12/Transitions



North Santiam School District  
**BOARD OF DIRECTORS**

**SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR**

Version 2, Updated 08/2022

**These agenda items typically occur every month so have not been repeated below:**

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
  - ASB Report-ASB President or designee
  - Superintendent's Report
  - Business Director's Report
  - Student Success Act –Supt or Assoc Supt (starting '22-23 Oct/Jan/April only)
  - Informational Reports including: field trips, enrollment & upcoming events
3. Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies

**These items may appear as needed but may not happen at the same time every year:**

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

**July**

**Traditional Location: Santiam Room**

**Annual Agenda Items:**

1. Approve Board Goal Strategies for upcoming year (done annually)
2. (Next Applicable in 2023) Approve Board/District Goals – every three years
3. Supt. Evaluation Document Approval
4. Approval of Board Operating Protocol
5. Annual Organizational Agenda Items (list copied from OSBA website)  
*(the Annual Organizational Items must occur before July 31 but can be done in June during a non-election year, if the Board chooses to not have a July meeting)*

- Swear in recently elected and appointed directors, who must take an oath of office before assuming duties. Elect the board chair and vice chair. (ORS 332.005(2), 332.040)

*\*\*\*if a new student representative has been selected, they can swear in during the month of the first meeting they attend\*\**

- Make sure the following positions are designated:
  - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
  - Business manager or deputy clerk, or both.
  - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
  - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
  - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
  - Legal counsel.
- Determine fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Set a borrowing limit for the custodian of funds.
- Establish dates, time and place of regular monthly board meetings.
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Review status of Local Public Contract Review Board and rules. (ORS 279A.060)
- Under new business:
  - Appoint members of standing committees.
  - Approve personnel changes.
  - Approve contracts for payment. (ORS 332.075(2-3))

## **Other Activities/Events**

- OSBA Annual Conference (Bend)
- SummerFest (last Saturday in July)

## August

### **Traditional Location: SES Cafeteria**

#### **Leadership Team Goal Workshop (early August)**

1. Review standing Board/District Goals and present any new Board strategies
2. Receive end of year reports & upcoming year goals from NSSD Leadership Team

### **Traditional Location: Santiam Room**

#### **Regular Session Annual Agenda Items:**

1. Projected Student Enrollment
2. New Excise Tax Rate Approval
3. Board members choose their “buddy school”
4. TELL Survey Results

## **Other Activities/Events**

- Safe Schools Training on Mandatory Reporting (online)
- Lyons Fire Dept Car Show
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

## September

### **Traditional Location: Santiam Room**

#### **Annual Agenda Items:**

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. TAG Program Report
  - a. Number of Student Identified and the screening process
  - b. Supports/Programs offered

#### **Other Activities/Events**

- Safe Schools Training on Mandatory Reporting-due to be completed this month

## October

### **Traditional Location: Santiam Room**

#### **Annual Agenda Items:**

1. Stayton Booster Club Report (projects, membership, etc) - Club President
2. Division 22 Report-Assoc. Superintendent
3. Professional Development Report – Assoc. Superintendent or designee
4. Student Investment Account Quarterly Report (due to ODE 10/31)
5. Previous Stayton High school year data
  - a. Graduation/Completer rates
  - b. On-Track to Graduate rates for upcoming 10-12 graders
  - c. College Credits Earned
  - d. CTE Enrollment (demographics if possible)
  - e. Percentage of Students Involved in Co-Curricular Activities
  - f. Percentage of Students Involved in Activities/Clubs with Service

#### **Other Activities**

- State-Wide Licensed In-Service Day
- OSBA Regional Meetings

## November

### **Traditional Location: Santiam Room**

#### **Annual Agenda Items:**

1. Exit Interview Survey Results (Oct or Nov)- HR Director
2. OSBA Elections
3. Master Facilities Plan Review and Revisions—Facilities Director
4. State/District Report Cards-Assoc Supt (Nov or Dec)

## **Other Activities/Events**

- OSBA Annual Conference

## **December**

### **Traditional Location: Santiam Room**

#### **Annual Agenda Items:**

1. District-wide AVID Report – District AVID Coordinator/Assoc Supt.
2. Special Education Report -Special Ed Director
  - a. Must include the Abbreviated School Day Notice & Acknowledgement (see ISST)

## **January**

### **Traditional Location: Stayton Middle School**

#### **Annual Agenda Items:**

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years)-Superintendent
4. Proposed List of Budget Committee Members and Budget Calendar-Business Director
5. Audit Review-Business Director (may also be joined by reps from auditing firm)
6. Student Investment Account Quarterly Report (due to ODE 01/31)
7. Current Year Goals Progress -Superintendent

## **Other Activities/Events**

- Classified In-Service Day

#### **Board Secretary Tasks:**

- File notice of district board election ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

## **February**

### **Traditional Location: Stayton Elementary School**

#### **Annual Agenda Items:**

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Approval of Budget Committee Members and Calendar-Business Director

**Board Secretary Tasks:**

- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

**Other Activities/Events**

- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet
- Booster Club Annual Auction

**March**

**Traditional Location: District Office/Santiam Room**

**Special Session:( first week in March)**

1. Renewal of Contracts (Licensed/Administrative)

**Traditional Location: Mari-Linn School**

**Regular Session Annual Agenda Items:**

1. School Spotlight-School Admin
2. School Calendar Adoption (typically between now and May)
3. Superintendent Evaluation Forms to Board members
4. Projected Enrollment for Budget (review of 2<sup>nd</sup> period ADM)-in Bus. Director's report

**Board Secretary Tasks:**

- Distribute Evaluation Forms/Links to Board members
- Provide Reminder of Board Elections Filing Due Date (if applicable)

**April**

**\*Prior to April meeting, the individual scores from the Supt Eval must be compiled so they are available to review during the meeting\* - Board Volunteer or Board Secretary**

**Traditional Location: Sublimity School**

**Annual Agenda Items:**

1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. Student Investment Account Quarterly Report (due to ODE 4/31)
4. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July

5. (Next Applicable 2022) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July – only done every three years.
6. (Next Applicable 2023) Discuss timelines for board self-evaluation (ever two years). The process should be completed by the June board meeting.
7. Review Consolidated Scores~ Superintendent Evaluation (Board only/Exec session)

**After April Meeting**

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

**Board Secretary Tasks**

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1<sup>st</sup>.
- After meeting, send Board self-evaluation forms

**May**

**Traditional Location: Stayton High School**

**Prior to Board Meeting:**

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

**Annual Agenda Items:**

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)
4. WESD Local Service Plan List of Services Taken-Supt or Business Director
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey
7. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
8. Approve contract extension of Superintendent

**Board Secretary Tasks**

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1<sup>st</sup>.

**Traditional Location: Santiam Room**

**Special Session/Budget Hearing (prior to Regular Session):**

Review of Budget Documents/Resolutions: Business Director

**Regular Session Annual Agenda Items:**

1. Budget Approval
2. Resolution~ Budget Reserves (DBDB)-Business Director
3. Professional Development Report – Assoc. Superintendent or designee
4. Select student representative to the school board for following year (June-Aug)
5. Community Wide Activities in Schools for Previous Year (in written report)
6. Goal Workshop Prep (discuss who can attend, who will present)