



2024-25 Board of Directors

Board Chair, Erin Cramer **Board Vice-Chair**, Mackenzie Strawn

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver

Student Representatives to the Board, Lucas Joyce & Haley Butenschoen

Superintendent, Lee W. Loving

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

Director of Teaching & Learning, Nicole Duncan

Interim Director of Special Programs, Melissa Glover

Director of Nutrition Services, John Barnes

Director of Safety, Security and Health Services, Gary Rychard

Director of Facilities, Dave Parsons

Superintendent/School Board Executive Assistant, Tonia Whisman

Regular Session

Thursday, February 16, 2023 ~ 6:00 PM

Stayton Elementary Cafeteria

875 N 3rd Ave

Stayton, OR 97383

<https://youtube.com/live/gJw-P3BZHRs?feature=share>

1. CALL REGULAR SESSION TO ORDER

The Regular Session of the North Santiam School District’s Board of Directors is called to order at 6:00 pm. It is an open meeting of the Board and the public is allowed to observe in-person and via livestream on YouTube. On the agenda is a place for public comment. Those attending in-person that wish to address the Board during this time must complete a public comment request available near the room entrance prior to this point in the agenda. Those attending virtually must have registered online prior to 4:00 pm in order to receive the Zoom meeting link.

Speakers may offer objective criticism of school operations and programs, however, the law prohibits the Board from hearing complaints regarding any personally identifiable District staff member. The Board asks anyone wishing to communicate a complaint of this manner to follow the proper administrative process in Board policy KL (Public Complaints). This information is available on the District website.

ACKNOWLEDGEMENT OF BOARD MEMBERS PRESENT: ALISHA OLIVER

PLEDGE OF ALLEGIANCE: ALISHA OLIVER

2. AGENDA APPROVAL

Any changes to the agenda after posting on February 10, 2023 will be acknowledged:

Added Attachments-

- *5.1-2023 January Classified In-Service Sessions At-A-Glance
- *5.3-Debt Service Report Feb '23 & Financial Board Report_Jan2023
- *7/1-01.19.23 Regular Session Minutes-DRAFT
- *7.2-Feb '23 Licensed Staff Board Report

RECOMMENDED MOTION-AGENDA APPROVAL

I move that the meeting agenda be approved as modified.

3. SPOTLIGHT

This item is set aside for informational presentations that are not recurring agenda items. This may include guest speakers and highlights on schools or programs in the District.

3.1. Classified Staff Appreciation Week

8

The Board will adopt a motion signifying that NSSD will proclaim March 6-10, 2023 as Classified Employee Appreciation Week.

RECOMMENDED MOTION: RESOLUTION #021623A

Now, therefore, be it resolved that the North Santiam School District Board of Directors proclaims March 6-10, 2023 to be CLASSIFIED EMPLOYEE APPRECIATION WEEK

Classified Appreciation Week Res. #021622A

8

3.2. School Spotlight: Stayton Elementary School/Wendy Moore

9

2023 SES School Board Presentation

9

2023 SES School Board Presentation

32

4. STUDENT BUSINESS

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students.

5. REPORTS

5.1. Instruction/Student Services Report: Nicole Duncan

55

This will include a review of the Student Investment Account quarterly report as well as surveys from the recent classified and certified staff professional development days.

2023 January Classified In-Service Sessions at a Glance

55

2023 ISST School Board Report

58

5.2. Superintendent's Report: Lee W. Loving

This standing agenda item is for the Board to receive a monthly report from the Superintendent.

5.3. Business Director's Report: Rhonda Allen

86

This standing agenda item is for the Board to receive the monthly financial report from the Business Director as well as other information relating to that department.

Debt Service Report Feb '23

86

5.4. Licensed Union Report

This standing agenda item is to receive regular reports from the Licensed Union representatives.

6. PUBLIC COMMENT

The meeting will now be opened to receive public comment. We value the time and initiative members of the public take to share their thoughts with the Board. The Board's role during public comment is not to immediately respond, but to listen. If there is follow-up necessary, we will direct our Superintendent to do so. Remember that we all model the way for our students, and we ask that everyone share their thoughts respectfully. Should any public comment include complaints regarding a personally identifiable District staff member, the Board chair will direct the speaker to the proper administrative process found in Board policy KL which can be found on the table near the entrance of the room and on the District's website. Those who have completed a public comment card will be called one at a time to step forward (or turn on their cameras/mics) and state their name and relationship to the District. Please note that speakers will have three minutes to express their thoughts.

To submit questions for a follow-up response, please complete the form available near the room entrance or via this link [QUESTIONS](#)

7. CONSENT AGENDA

In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

7.1. Approval of Meeting Minutes

103

The minutes from the January 2023 meetings are submitted for Board review and approval.

In addition, it has been discovered that meeting minutes from the March 4, 2021 Special Session were never presented to the Board for review. They are now presented for official approval.

01.19.23 Special Session Minutes-DRAFT	103
01.19.23 Regular Session Minutes-DRAFT	105
01.30.23 Special Session Minutes-DRAFT	113
03.04.21 Special Session Minutes-DRAFT2	115

7.2. Approval of New Hires

126

School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts. Changes in licensed staff since the last board meeting are indicated below and on the attachment. Only new hires require board approval.

New Hires (Board Action Required)

n/a

Resignations

David Bolin, Assoc. Supt.

Retirements

n/a

7.3. Action on Consent Agenda

RECOMMENDED MOTION-CONSENT AGENDA

Motion that the Board approve the Consent Agenda as [presented] [modified].

8. UNFINISHED BUSINESS

8.1. Budget Committee Calendar Approval: Rhonda Allen

127

The proposed Budget Calendar was presented during the January 19, 2023 meeting. It is now submitted for board approval.

RECOMMENDED MOTION: BUDGET CALENDAR

I move the Board approves the 2023-24 District Budget Calendar as [presented] [modified].

Proposed Budget Calendar 2023.24_REV

127

8.2. Budget Committee Applications

This time is set aside to review any applications received for the open NSSD Budget Committee.

8.3. Policy Updates/Second Reading

128

The following policies were presented for a First Reading in the previous month's meeting. They are being presented for a Second Reading and possible adoption. Policies identified with an -AR (Administrative Regulations) are detailed directions governing the operation of schools and do not require board approval.

Policies Requiring Board Action:

GBNAA/JHFF-Suspected Sexual Conduct w/Students & Reporting Reqs

>entirely replace previous JHFF policy with new one and add code GBNAA

GBNAB/JHFE-Suspected Abuse of a Child, Reporting Reqs

>entirely replace previous JHFE policy with new one and add code GBNAB

IB- Freedom of Expression

>accept suggested revisions

IGBB- Talented & Gifted Program

>accept suggested revisions

IGBBC- Talented & Gifted Programs & Services

>delete policy

IGBBA-Identification-Talented & Gifted Students

>accept suggested revisions

IGBHA- Alternative Education Programs

>accept suggested revisions

Policies for Board Notification Only

GBNAB/JHFE-AR1-Reporting of Suspected Abuse of a Child

>entirely replace previous JHFE-AR policy with new one and add code GBNAB

GBNAB/JHFE-AR2-Reporting of Suspected Abuse of a Child (form)

>add as new (remove reporting form from AR1 and label as AR2)

IGBBA-AR-Appeal Procedure for TAG Student Ident. & Placement

>delete policy

IGBHA-AR1-Evaluation of Alternative Education Programs

>entirely replace the existing policy with new one

RECOMMENDED MOTION-POLICY UPDATES

I move that the Board approve the policy modifications as [presented] [modified].

GBNAA_JHFF-replace	128
GBNAB_JHFE+ARs-replace	134
IB-revised	149
IGBB & IGBBC-revise-delete	152
IGBBA (IGBBA-AR) revise-delete	157
IGBHA-revised	161
IGBHA-AR1-replace	163

9. RECESS TO EXECUTIVE SESSION ORS

The Board of Directors will now meet in executive session pursuant to (ORS 192.660(2)(b)) -Complaints Against Staff and (ORS 192.660(2)(f))- records that are exempt by law from public inspection.

Representatives of the news media and designated staff shall be allowed to attend the executive session other than those held relating to labor negotiations or student records. All other members of the audience are asked to leave the room and the sound will be turned off for those viewing virtually.

Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No board action may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room and turn the sound back on for those online.

10. RETURN TO OPEN SESSION

11. NEW BUSINESS

11.1. Motion Based on Executive Session

This agenda item is reserved for the Board to take action on the topic discussed in the Executive Session.

11.2. Policy Updates/First Reading

170

These policy edits were recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service, typically as a result of new legislation or to revise outdated language. They are presented for a first reading and will be brought back in the following month for a second reading and possible adoption.

- BBBA-Board Member Qualifications
- CB-Superintendent
- CBC-Superintendent's Contract
- IK-Academic Achievement
- JFCJ-Weapons in Schools

BBBA -Board Member Qualifications	170
CB -Superintendent	172
CBC -Superintendent's Contract	174
IK -Academic Achievement	176
JFCJ-Weapons in Schools	178

12. RECURRING ITEMS

12.1. Community Engagement

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools.

12.2. Board Reflection

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during Reports.

12.3. Board Reports/Announcements

This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.

Board Greeter for Next Month:

Chamber Greeters NSSD Board Rep:

Possible Future Agenda Items:

13. INFORMATION ONLY

13.1. Field Trip Report:

182

A list of the field trips taken and/or scheduled since the start of the school year has been included in the board packet. New trips scheduled since the last board meeting are highlighted in yellow. Any overnight stays are indicated in red.

Feb 2023 Fieldtrips Board Report

182

13.2. Student Enrollment:

187

Current enrollment is approximately 2,151 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location.

Mari-Linn: 184

Sublimity: 359

Stayton Elementary: 355

Stayton Intermediate/Middle: 452

(SIS: 186 SMS: 266)

Stayton High: 672

Options Academy: 129

Feb 2023 Enrollment Totals

187

13.3. Future Agenda Items:

189

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

Agenda Items Annual Calendar rev 9.22

189

13.4. Upcoming Board Events & Activities:

Information regarding activities across the District can be found on the website at www.nisantiam.k12.or.us

Regular Session Board Meeting: February 16, 2023
6:00 pm ~ Stayton Elementary School

Regular Session Board Meeting: March 2, 2023
5:30 pm ~ District Office/Santiam Room

Regular Session Board Meeting: March 16, 2023
6:00 pm ~ Mari-Linn School

14. ADJOURN

Time:

EQUAL OPPORTUNITY EMPLOYER

The North Santiam School District shall promote nondiscrimination and an environment free of harassment based on an individual's race, color, religion, sex, national origin, gender identity (including gender expression), sexual orientation, disability, marital status or age or because of the race, color, religion, sex, national origin, disability, marital status or age of any other persons with whom the individual associates. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.



RESOLUTION 021623A

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, classified employees are the backbone of our public education system; and

WHEREAS, classified employees work directly with students, educators, parents, volunteers, business partners and community members; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition and direct instruction of students; and

WHEREAS, our community depends upon and trusts classified employees to serve students; and

WHEREAS, classified employees, with their diverse talents and true dedication, nurture students throughout their school years.

NOW, THEREFORE, BE IT RESOLVED that the North Santiam School District Board of Directors proclaims March 6-10, 2023, to be **CLASSIFIED EMPLOYEE APPRECIATION WEEK**; and

BE IT FURTHER RESOLVED that the North Santiam School District Board of Directors strongly encourages all members of our community to join in this observance, recognizing the dedication and hard work of these individuals.

Adopted February 16, 2023

Signed:

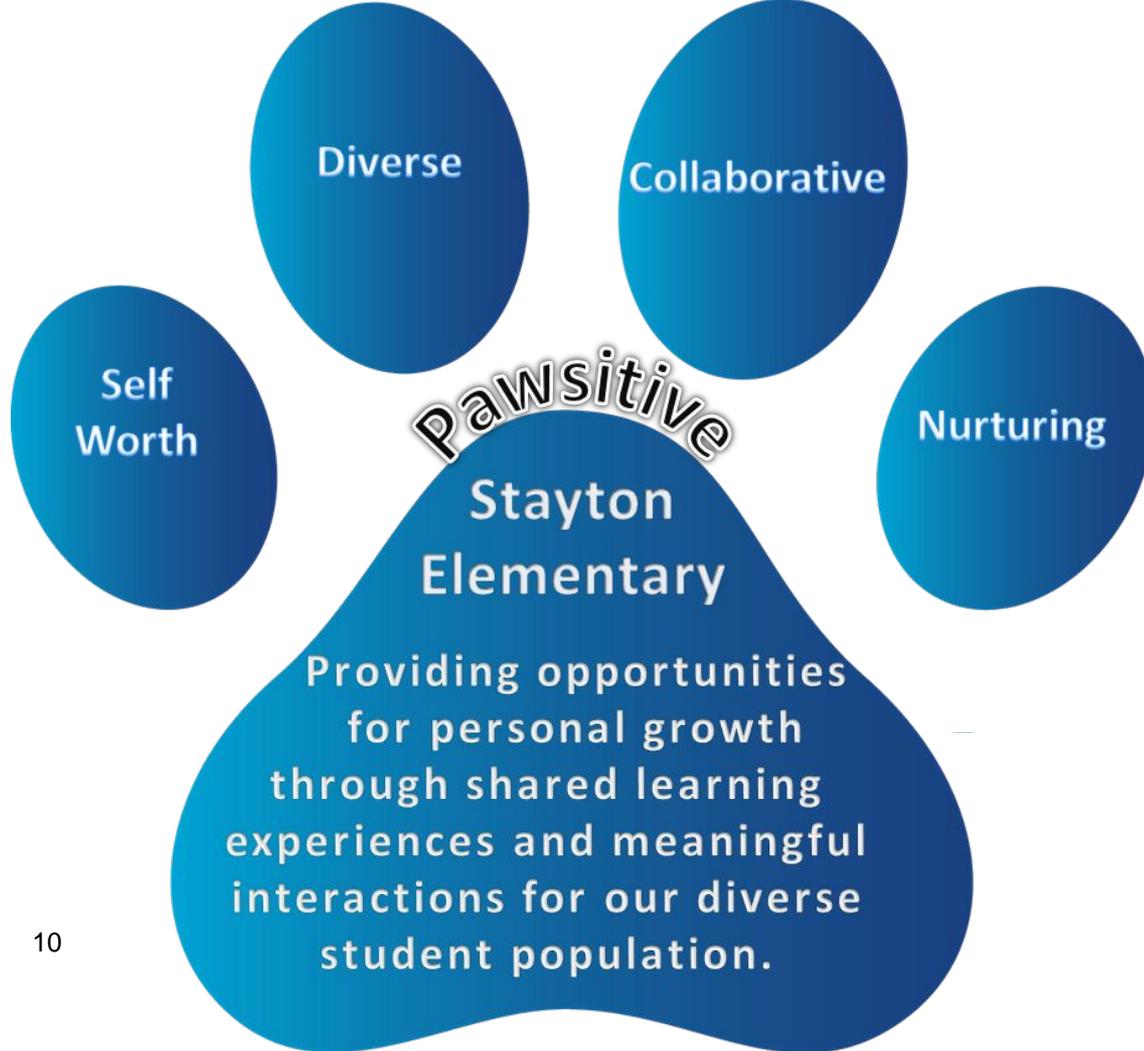
Board Chair, Alisha Oliver

Superintendent, Lee W. Loving

A decorative graphic featuring a central teal circle containing text. Surrounding the circle are several thick, colorful ribbons in shades of red, purple, blue, green, and yellow, which are curled and looped around the central element.

*Stayton
Elementary
Board
Presentation*





VISION
A COLLABORATIVE SCHOOL THAT STRIVES FOR EXCELLENCE BY PROVIDING A POSITIVE AND NURTURING ENVIRONMENT THAT ALLOWS OUR DIVERSE STUDENT POPULATION TO DEVELOP SELF WORTH AND REACH THEIR HIGHEST POTENTIAL.

A decorative graphic featuring a central teal circle containing text. Surrounding the circle are several thick, colorful ribbons in shades of purple, blue, green, yellow, orange, and red, which are curled and looped around the central circle.

PTC
President
Tiffany Rowland



Second Grade

Building Community on
Field Trips



Stayton Walking Field Trip



Brown House



Library



Post Office



Police Station

Star Cinema



Storybook Land



Caroling at Cascades of Stayton



Visit from Stayton Fire Department





Third Grade

Mystery Science



AVID, BERCC, and GLAD alignment



Active Inquiry



Engaging Discussions



Collaboration Opportunities

SEE	THINK	WONDER
<ul style="list-style-type: none">- Ashes- Burnt wood- Footprints on rock- Big bones! ↳ Skull with big teeth	<p>These things got there before it was a watery cave. ✓</p> <p>The cave was a dry habitat long ago.</p> <p>The footprints got there when the cave was dry.</p> <p>✗ The footprints are from a small animal.</p>	<p>How long ago was the cave dry?? long, long ago ~ 3000 yrs</p> <p>What animal made the footprints???</p> <p>probably not a dinosaur</p> <p>Where did the bones come from??</p> <p>What animal do the bones belong to? A bear</p> <p>Why is the cave full of water? Habitats change over time.</p> <p>Were the fossils from a dinosaur?? Nope. They were made too recently.</p>

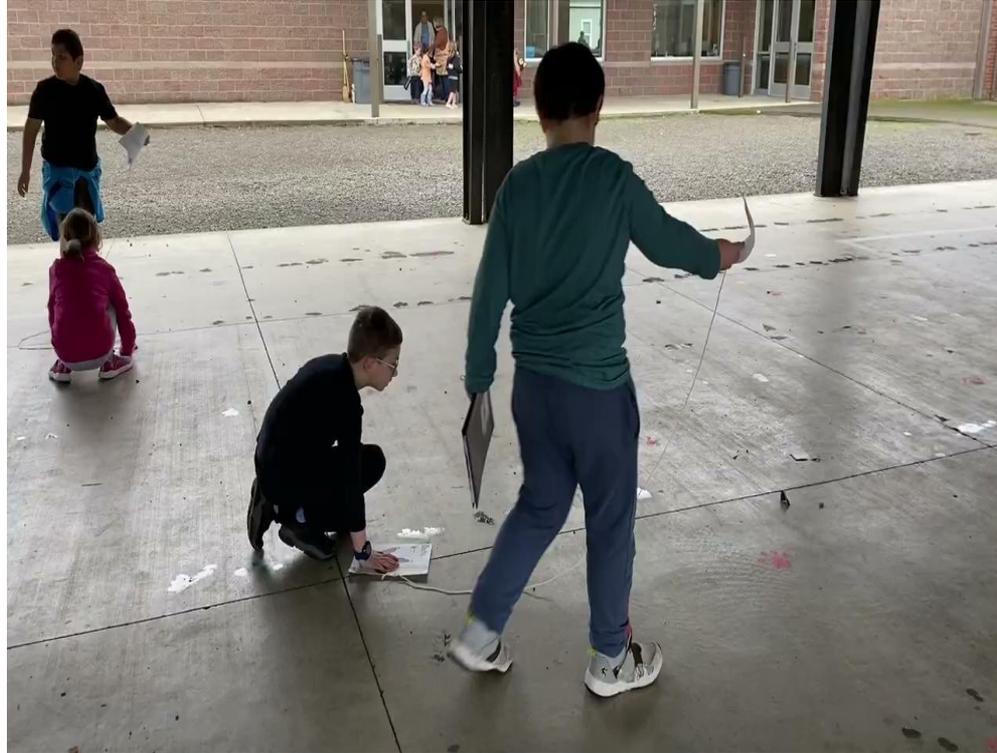
Watery Cave

Name: _____

Shapes in the ground	Black, crumbly wood and ash	Bones
<p>How do you think these shapes were made? A hand dinosaur</p>	<p>Why do you think this wood is black, crumbly, and surrounded by ash? was eaten and put on fire</p>	<p>What kind of animal do you think this was? a bear</p>
<p>How do you think these shapes ended up deep in a watery cave? water dinosaur</p>	<p>How do you think this wood and ash ended up deep in a watery cave? When dry put on fire</p>	<p>How do you think these bones ended up deep in a watery cave? When it was dry</p>

Scientists in Action

CLICK PHOTO TO VIEW VIDEO



Scientists In Action

CLICK PHOTO TO VIEW VIDEO





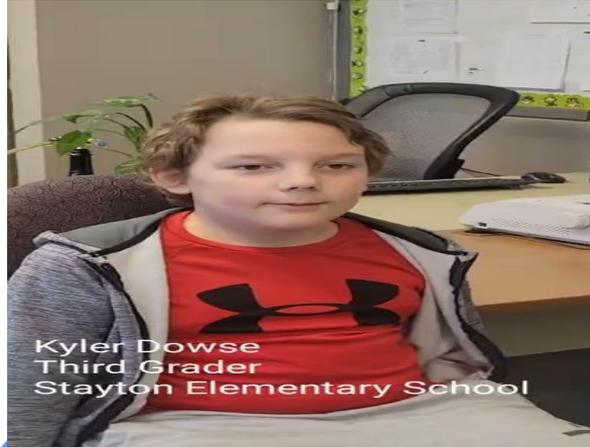
What the kids think....



click photos
to view
videos



Dahlia Harms
Third Grader
Stayton Elementary School



Kyler Dowse
Third Grader
Stayton Elementary School



*Preschool
Promise*



Preschool Promise

Why

Kindergarten readiness data showed that our students come in to kindergarten 2-3 years behind in their readiness skills. Our community has a need for preschool.

Who

Families with incomes up to 200% of the Federal Poverty Level or children in foster care. Example: family of 3 - income of less than 46,060

PSP Grantees Must Offer...

- Minimum of **900** direct service hours per program year
- No less than **6 hours** per day
- No operation outside of the daily 7AM to 7PM schedule
- No less than **4 days** per week

Parent-Teacher conferences, in-service or training days, teacher planning time and transportation time may not be included in the 900 hours of direct services.

SES Preschool Program

- 2 classrooms with 15 slots per classroom
- 4 staff members per room
- Children attend 4 or 5 days per week depending on the room
- Additional days in June

What is The Preschool Promise Structure?



Sets Preschool Promise requirements and chooses Grantee ECE Programs

- Recruits and contracts services with ECE Programs
- **Funds Grantee ECE Programs, CCR&R PSP Services, and Coordinated Enrollment Services**
- Monitors services delivered by ECE programs, CCR&Rs, and Coordinated Enrollment



Mid-Willamette Valley
COMMUNITY ACTION

**Child Care
Resource & Referral**

Usually referred to as CCR&R
Provide Training and Technical Assistance to Grantee Programs so that they can effectively implement the PSP Grant

- Supports Grantee Programs in continuous quality improvement
- Acts as go-to specialists for day-to-day Grantee questions and problem solving



Manage Coordinated Enrollment of children into Grantee Programs.

- Recruitment
- Eligibility
- Selection & Placement (lottery system)
- Connects families with community resources and child and family referrals

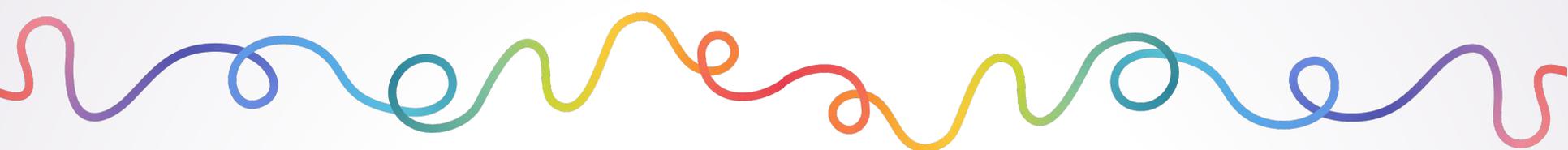
Learning Curve: New Systems, Acronyms, Regulations

ORO

- Oregon Registry Online-Pathways for Professional Recognition in Childhood Care and Education.
- Identify ORO step to meet the PSP grant manual requirements
- Linked to Portland State University

Spark

- Oregon's Quality Recognition and Improvement System.
- Submit Portfolio and receive Spark recognition/rating
- Linked to Western Oregon University



Central
Background
Registry

Individualized
Family Support
Plan
(IFSP)

Spark vs
Grant Manual
Requirements

10 Day
Notification Rule
Obtained an exception
for this rule

Reporting
Staffing Changes
including long
term absences

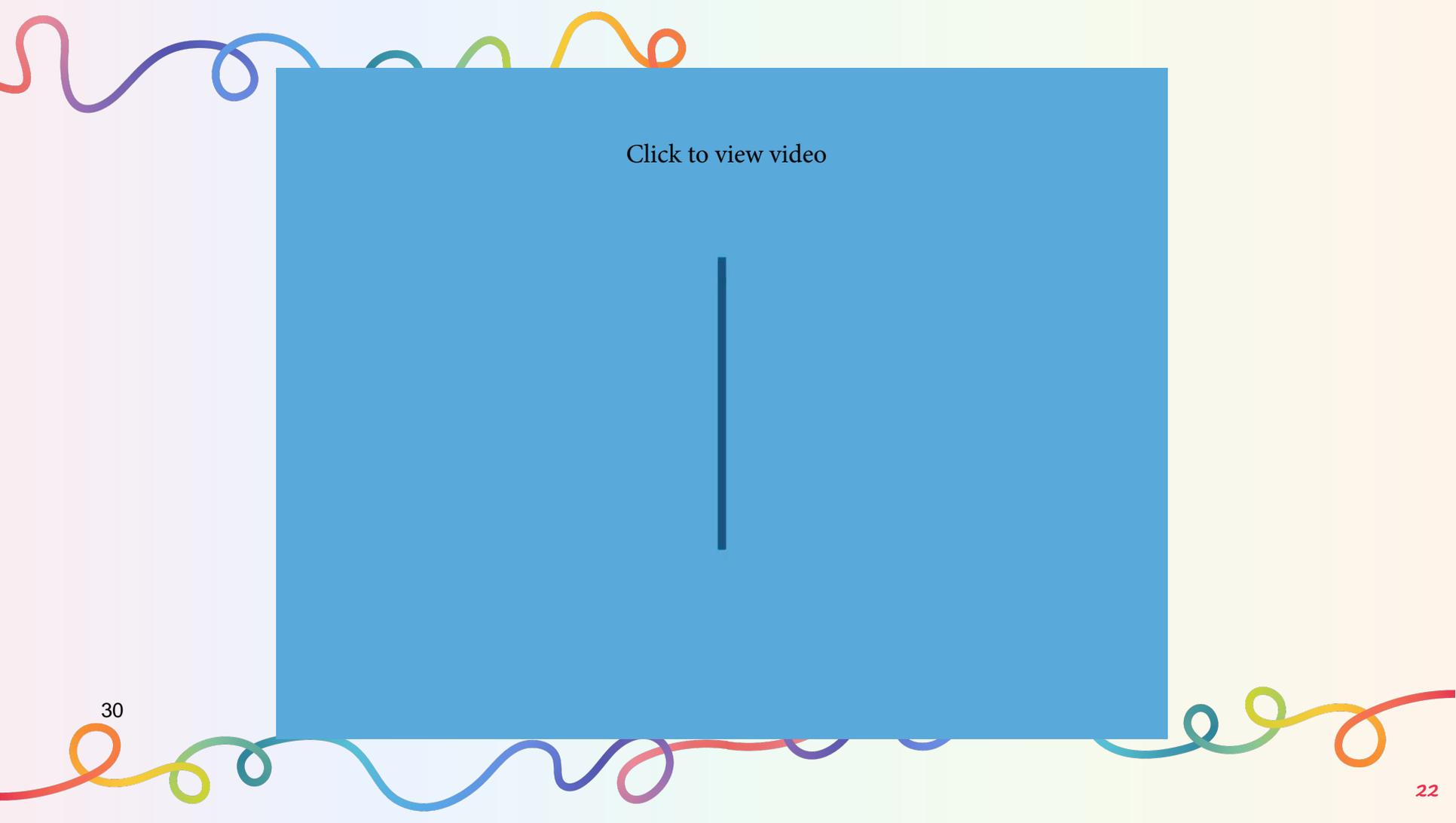
Post Lesson
Plans
*including evidence of
individualization*





*There are challenges
but the benefits far
outweigh these.*



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Click to view video

30

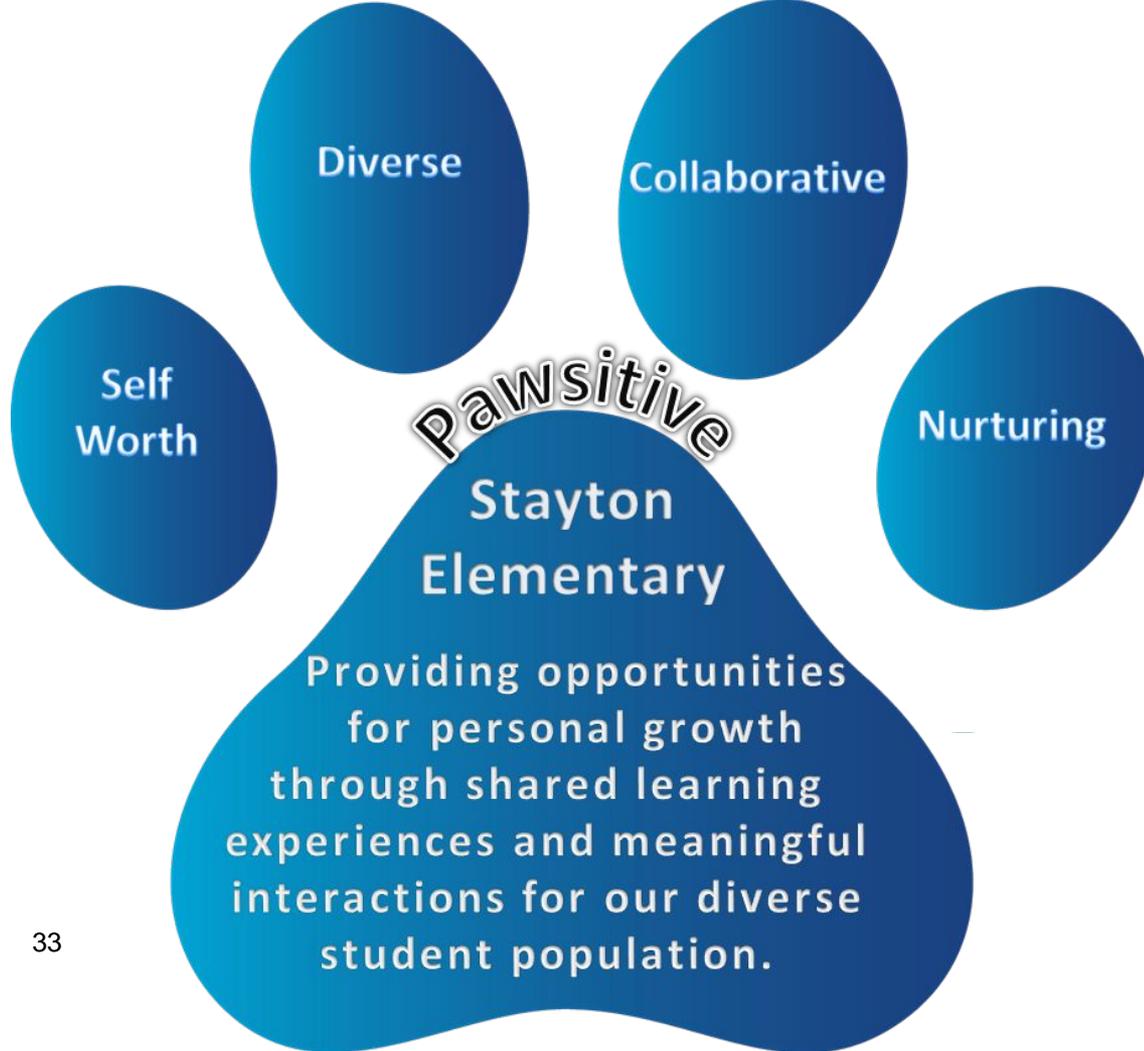


Questions?

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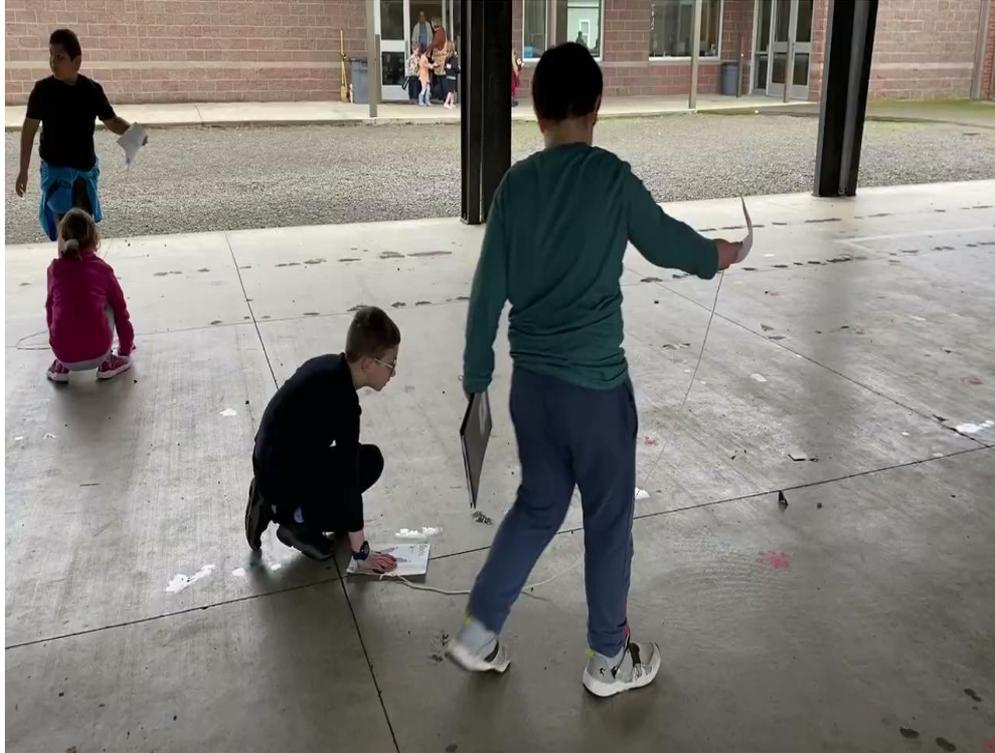
Watery Cave

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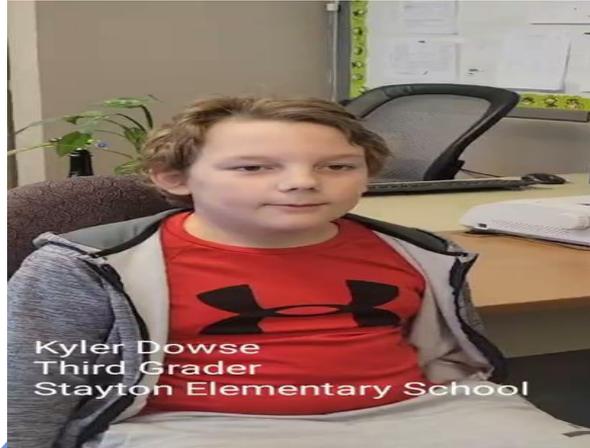
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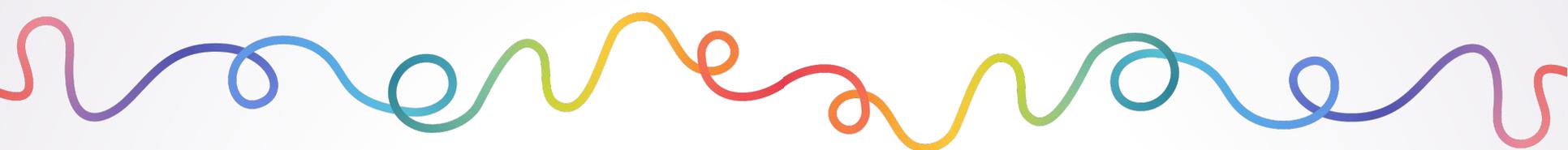
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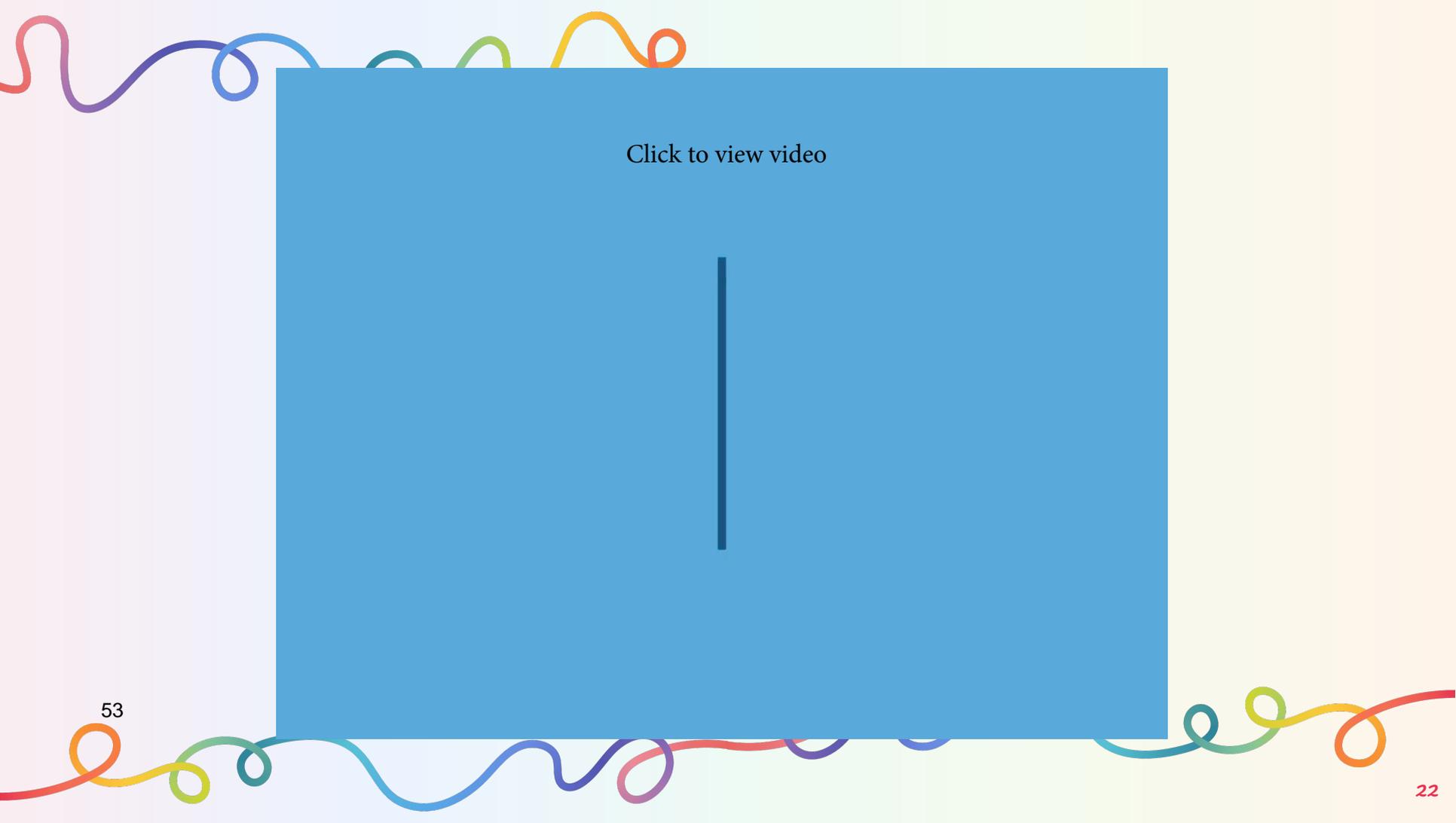
Post Lesson
Plans
*including evidence of
individualization*





*There are challenges
but the benefits far
outweigh these.*





Click to view video



Questions?



NSSD Classified
Professional Learning Day Schedule
January 27th, 2023



Opening Session 7:30 a.m. - 7:50 a.m.	Opening remarks w/ Superintendent Video SHS Auditorium					
	Grab and Go Breakfast @ SHS Foyer					
	ALL Other Classifications				Custodians	Food Service
	Option 1	Option 2	Option 3	Option 4	Asbestos Training Click here to join the meeting Casey Lucas SHS Cafeteria Attend Any Sessions Waxie Dan Larkin SHS Cafeteria Nutrition Services Team For those not in CPR SHS Auditorium	
Session 1 8:00 a.m. - 8:50 a.m. ** Or Required Med Training by Invitation Science Lab Area	Word Sorts Danielle Angus and Shealon Cooper SHS Library	Why Relationships Matter Nicole Duncan Rm 404		First Aid/CPR register here for available spots **note this is a 4 hr block SHS Gym		
Session 2 9:00 a.m. - 9:50 a.m. ** Or Required Med Training by invitation Science Lab Area	Strategies to support struggling readers who are in guided reading levels A-M. Danielle Angus and Shealon Cooper SHS Library	Understanding and Managing Behaviors Nicole Duncan Rm 404				
Session 3 10:00 a.m. - 10:50 a.m.	Strategies to support struggling readers who are in guided reading levels A-M. Danielle Angus and Shealon Cooper SHS Library	Talk to Learn - Increasing student talk in small groups Nicole Duncan Rm 404	YOGA Emily Hendricks Fieldhouse Bring your own mat			
Session 4 11:00 a.m. - 11:50 a.m.		Understanding and Managing Behaviors Nicole Duncan Rm 404	YOGA Emily Hendricks Fieldhouse Bring your own mat			
12:00 -12:50 Lunch provided in Cafeteria & return to Buildings						
Session 5 1:00 p.m. - 3:00 p.m. Required QPR training for all classifications in buildings	SES QPR Lena Mahurin	SIS/SMS QPR Matt Olson	SHS/Options QPR Jess Roth	ML QPR Erica Vanderlindin	SUB QPR Uli Sparks	
55	** Required MANDT Training at SES Cafeteria - all participants were sent an email **REQUIRED MED Training @ SHS Science Lab Area- calendar invite sent via email **Required First/Aid CPR @ SHS Gym - calendar invite sent via email ** HR - Required paraprofessional and/or bi-lingual test @ District Office - calendar invite sent via email					

Full Session Descriptions!

Time	Session Description	Room #	Presenter(s)
7:30 a.m. -7:50 a.m.	Opening remarks		
Session 1 8:00 a.m. -8:50 a.m.	Word Sorts Come have fun sorting words with us while learning how word sorts can be a powerful tool for reading, writing, and spelling.	SHS Library	Shealon Cooper & Danielle Angus
	Why Relationships Matter We all have encountered students who are resistant to adult support and many of us have experienced a feeling of "what do I do?" This sessions allows participants to develop skills and effective strategies to help build an alliance with students to increase their success.	Rm 404	Nicole Duncan
	First Aid/CPR - In person First AID and CPR is back and in PERSON! If you would like to participate in this four hour class, please register with the link to secure your spot.	GYM	Tim Houser
Time	Session Description	Room #	Presenter(s)
Session 2 9:00 a.m. -9:50 a.m.	Strategies to support struggling readers who are in guided reading levels A-M. In this session we will discuss some common reading behaviors and the strategies that can be used to move students forward. At the end of this session you will leave with some tools you can immediately use.	SHS Library	Shealon Cooper & Danielle Angus
	Understanding and Managing Behaviors This session offers a great way to learn about the important relationship between student behavior and the environment. Environment and Behavior helps you see how the match between a student's skills and abilities and demand from their environment can contribute to success or lead to challenging behavior. Learn how certain environment conditions such as level of organization, amount of sensory stimulation, style of communication, social interactions and the presence of structure and routines can have a big impact on the way a student behaves.	Rm 404	Nicole Duncan
	First AID/CPR continued (hour 2 of 4)	GYM	
Time	Session Description	Room #	Presenter(s)
Session 3 10:00 a.m. - 10:50 a.m.	Strategies to support struggling readers who are in guided reading levels A-M. In this session we will discuss some common reading behaviors and the strategies that can be used to move students forward. At the end of this session you will leave with some tools you can immediately use.	SHS Library	Shealon Cooper & Danielle Angus
	Talk to Learn - Increasing student talk in small groups Participants in this session will discover how Talk-to-Learn is an essential habit for student learning. We will focus on opportunities for you to use HOT prompts and review strategies for students to initiate their learning and processing their thinking in small group student communities.	Rm 404	Nicole Duncan

Full Session Descriptions!

	First AID/CPR continued (hour 3 of 4)	GYM	
	Yoga/meditation (K-12) Yoga and meditation are excellent exercises to help create mental clarity and calmness, increase body awareness, relieve stress, relax the mind and sharpen concentration. Yoga provides a platform for continued health and wellness throughout your life. **School yoga mats will be available but they are limited. We encourage you to bring your own if you plan to participate in this session!	Fieldhouse	Emily Hendricks
Time	Session Description	Room #	Presenter(s)
Session 4 11:00 a.m. - 11:50 a.m.	First AID/CPR continued (hour 4 of 4)	GYM	
	Understanding and Managing Behaviors This session offers a great way to learn about the important relationship between student behavior and the environment. Environment and Behavior helps you see how the match between a student's skills and abilities and demand from their environment can contribute to success or lead to challenging behavior. Learn how certain environment conditions such as level of organization, amount of sensory stimulation, style of communication, social interactions and the presence of structure and routines can have a big impact on the way a student behaves.	Rm 404	Nicole Duncan
	Yoga/meditation (K-12) Yoga and meditation are excellent exercises to help create mental clarity and calmness, increase body awareness, relieve stress, relax the mind and sharpen concentration. Yoga provides a platform for continued health and wellness throughout your life. **School yoga mats will be available but they are limited. We encourage you to bring your own if you plan to participate in this session!	Fieldhouse	Emily Hendricks
12:00 -12:50	Lunch in SHS cafeteria		ISST
Session 5 1:00 p.m. - 3:00 p.m.	QPR TRAINING in Buildings REQUIRED FOR ALL Question, Persuade and Refer (QPR) training is just like CPR, where QPR is an emergency response to someone in crisis and can save lives. QPR is the most widely taught suicide program - participants will learn how to use QPR for someone who may be suicidal, learn about the common warning signs and cause of suicidal behavior, and learn to how to get help for someone who is crisis. This training is required for all adults in NSSD.	School Buildings	QPR Trainers



February 2023 ISST Board Updates

Nicole Duncan (ISST)

Report Overview



- Student Investment Account / Student Success Act
- Classified and Certified In-service
- Suicide Training Plan
- New Staff Support Plan

Student Investment Account (SIA) Quarterly Report

- Purpose of SIA:
 - Meet students mental or behavioral health needs
 - Increase academic achievement for all students



SIA Quarterly Report

Question 1	Response
<p>What has been the impact of the implementation of the activities in your SIA plan on behavior, actions, policies or practices in your school community?</p>	<p>The three major impacts this quarter are in the areas of teacher leadership, professional development and students social and emotional health. The Equity Teams are providing a new set of teachers opportunities to grow professional and lead staff development. The results of the DESSA Mid-assessment is showing students' emotional health is improving across the District. Recent opportunities to attend AVID National Conference provided many educators an opportunity to bring energy back into our AVID systems.</p>

SIA Quarterly Report

Question 2	Response
<p>What evidence can you point to that supports the impact you have described occurring?</p>	<p>Evidence collected for HB 3499 has shown evidence that our ELL students and Ever English Learning are meeting all categories identified for improvement (9th on-track, discipline, attendance).</p> <p>The best measure of the impact of staffing funded in SIA is the DESSA ratings completed 3 times per year. Pre assessment results: 31% Strength, 64% Typical and 5% Need of Instruction. Mid assessment results: 34% Strength, 60% Typical and 6% Need of Instruction. 109 student transitioned from Typical to Strength.</p> <p>The implementation of RULER and high quality staff are making an impact. Higher need students are evaluated on 9</p>

SIA Quarterly Report

Question	Response
<p>Share any stories or anecdotes about who is contributing to your SIA activities and how they are making significant contributions.</p>	<p>The recent work with The Equity Collaborative (activity 18) has seen positive implementation results. The design for implementation includes 4 sessions with the building teams and the NSSD School Board on the same day. This has allowed for great continuity of message and pacing as we all work toward the common goal of "Belonging" in NSSD.</p>

SIA Quarterly Report

Question 4	Response
<p>What lesson, constructive or critical, have you learned throughout this reporting period of SIA implementation?</p>	<p>SIA funding is being utilized effectively to respond to the strategies developed.</p>

Student Investment Account (SIA)



- Budget vs. Actuals
 - 1.7 million
 - Qtr 2 (July 1 - Dec 31): \$342, 249.44
- On track and activities are being funded as written
- Continue to work with Business to be on track for full expenditure by Sept 30th



In-service
Classified
Certified

Jan. 27th, 2023
Feb. 3rd, 2023

Classified In-service



- A.M. Sessions

 - Literacy Strategies*

 - First Aid/CPR*

 - Medical Update*

 - Behavior and SEL*

 - Asbestos/Waxie*

 - MANDT Training*

 - YOGA*

 - Talk to Learn*

 - Paraprofessional Testing*

- P.M. Session

 - Question, Persuade, Refer (QPR) Training all sites

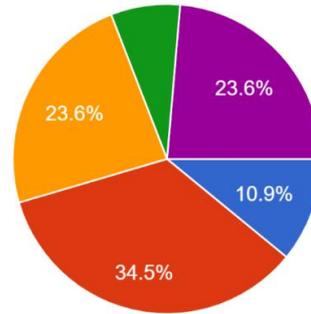


Thank you to the in-district facilitators and community partners to support learning district wide:

Session 1: Select the appropriate session you attended

55 responses

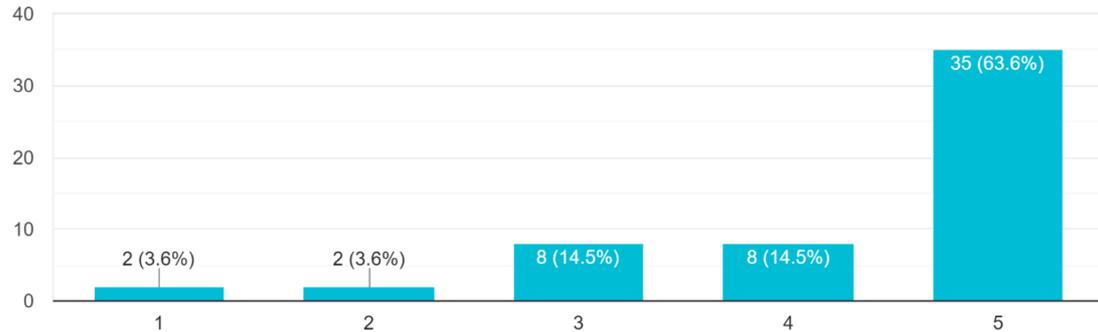
Session 1:



- Word Sorts w/ Danielle and Shealon
- Why Relationships Matter w/ Nicole
- Required First Aid/CPR
- Required Custodial Training
- Required Medication Update Training

The information provided to me through the sessions/trainings can be applied to my work setting (classroom, school, district).

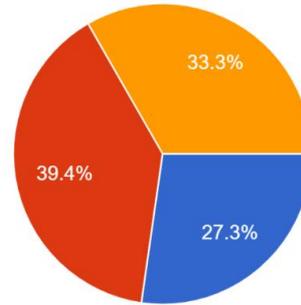
55 responses



Session 2: Select the appropriate session you attended

33 responses

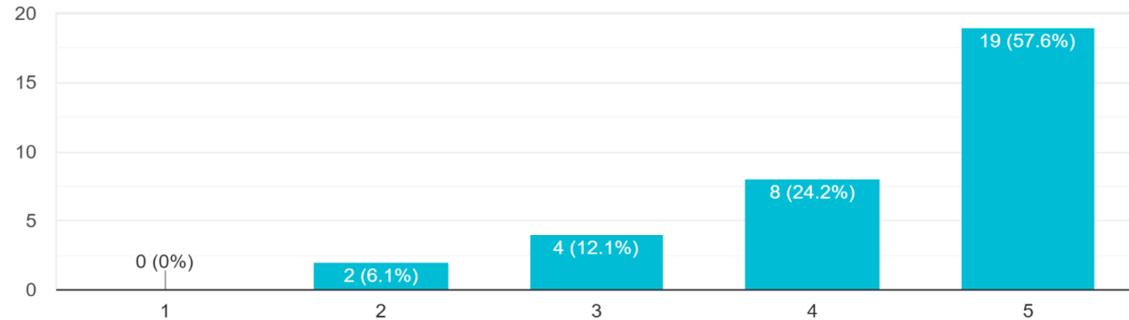
Session 2:



- Strategies to support struggling readers w/ Danielle and Shealon
- Understanding and Managing Behaviors w/ Nicole
- Required Medication Update Training

The information provided to me through the sessions/trainings can be applied to my work setting (classroom, school, district).

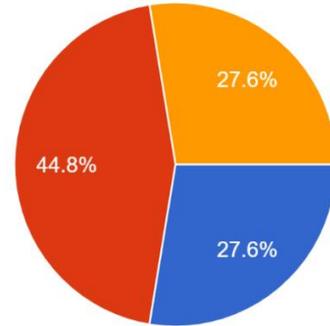
33 responses



Session 3: Select the appropriate session you attended

29 responses

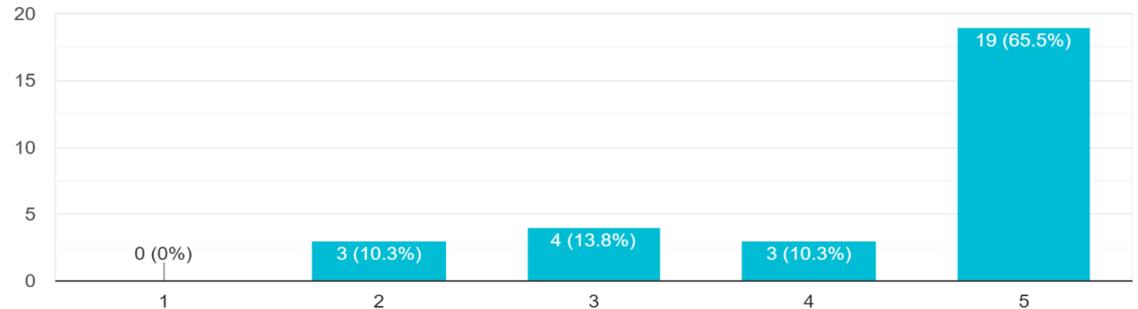
Session 3:



- Strategies to Support Struggling Readers w/ Danielle and Shealon
- Talk to Learn w/ Nicole
- Yoga w/ Emily

The information provided to me through the sessions/trainings can be applied to my work setting (classroom, school, district).

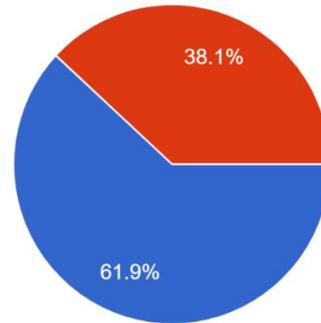
29 responses



Session 4: Select the appropriate session you attended

21 responses

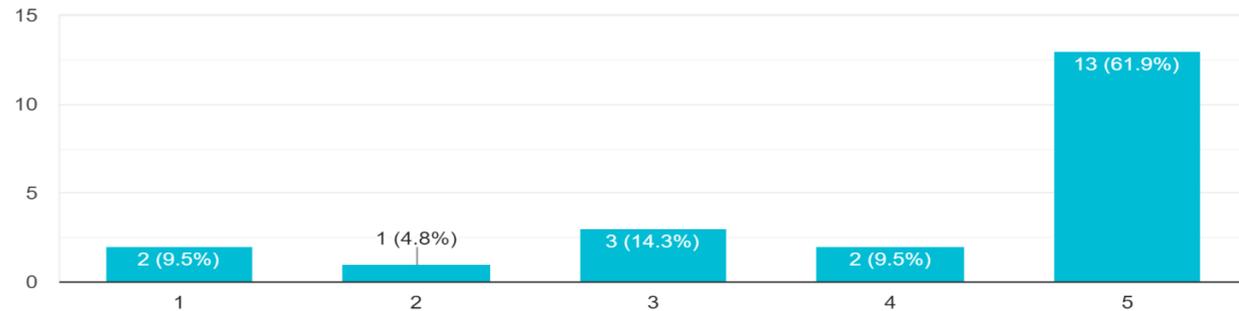
Session 4:



- Understanding and Managing Behaviors w/ Nicole
- Yoga w/ Emily

The information provided to me through the sessions/trainings can be applied to my work setting (classroom, school, district).

21 responses

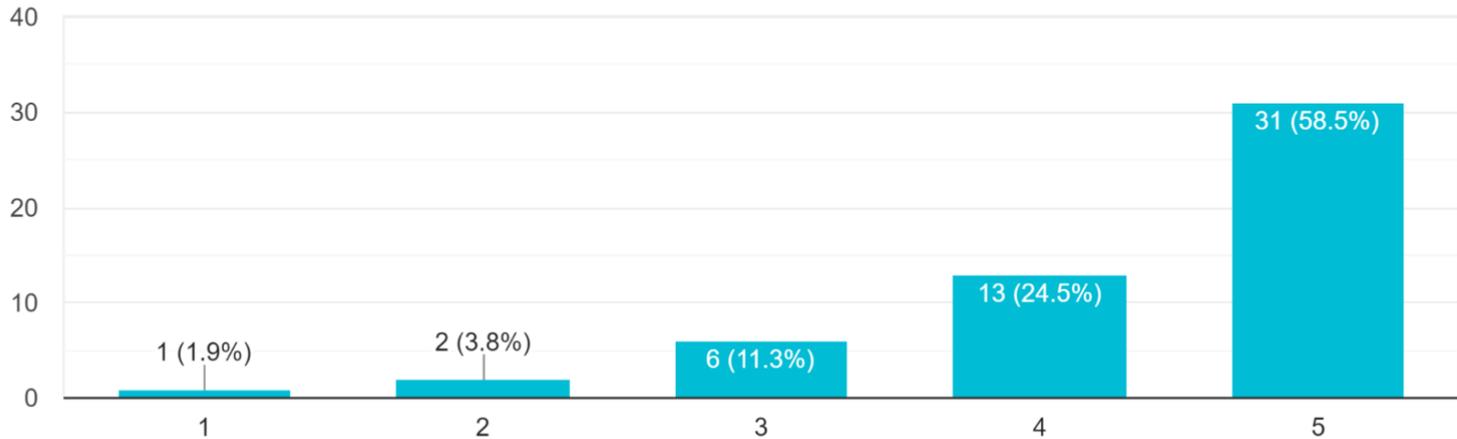


QPR



The information provided to me through the sessions/trainings can be applied to my work setting (classroom, school, district).

53 responses



Overall Feedback

Strengths	Opportunities for Growth
<ul style="list-style-type: none">● Facilitators were knowledgeable, organized and prepared.● Appreciated the time with peers● Yoga!● Enjoyed the First Aid & CPR class	<ul style="list-style-type: none">● More opportunities to deepen learning on behavior management and scenarios.● More choices for specialty non-classroom participants.● Consider moving required training to a different day.● Invite administrator, school board, and other district leaders to visit.



Certified In-service

Each building built a schedule to include the following district initiatives that pertained to their site's needs:

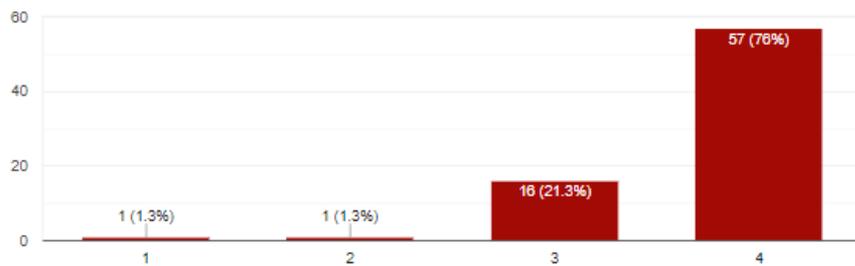
Possible Topics for Buildings to Schedule	Topic	Approximate
	Equity	2-4
	Building Time	2-4
	QPR	2 hrs
	Lunch	45 mins
	Grab and Go Breakfast	30 minutes

	SES	SIS/SMS	SHS	Options	SUB	ML
7:30 a.m.	Grab and Go Breakfast					
8:00 a.m.	QPR Lena Mahurin	QPR Matt Olson	QPR Room 1: Jess Roth	QPR Room 1: Jess Roth	Building Time (AVID)	Equity/Building
8:30 a.m.			Room 2: Marion County	Room 2: Marion County		
9:00 a.m.						
9:30 a.m.						
10:00 a.m.						
10:30 a.m.	Building Training WICOR Alignment	Building Trainings Equity Relational Capacity Continued Work on Mission and Vision from August	10:30-11:15 DESSA training			Building Time
11:00 a.m.			Building/Equity: Socratic seminary to introduce equity	Equity		
11:30 a.m.						Lunch
12:00 p.m.	Lunch	Lunch Provided	Lunch		Lunch	
12:30 p.m.						Building Time
1:00 p.m.	Equity/Building	Trainings Equity Relational Capacity Continued Work on Mission and Vision from	Equity/Building	Building	Equity/Building	
1:30 p.m.						
2:00 p.m.						
2:30 p.m.						
3:00 p.m.						
3:30 p.m.						RULER

To what extent did the content relate to the grade levels and student populations you work with?



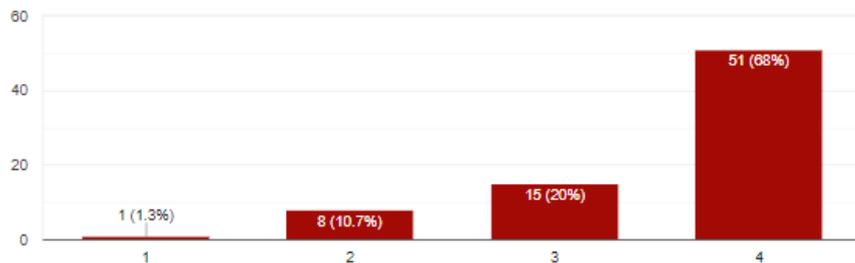
75 responses



To what extent did this presentation address your expectations and professional learning needs?



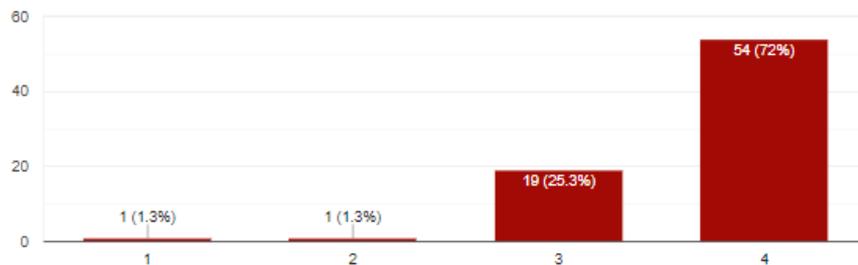
75 responses



To what extent did the content relate to the grade levels and student populations you work with?



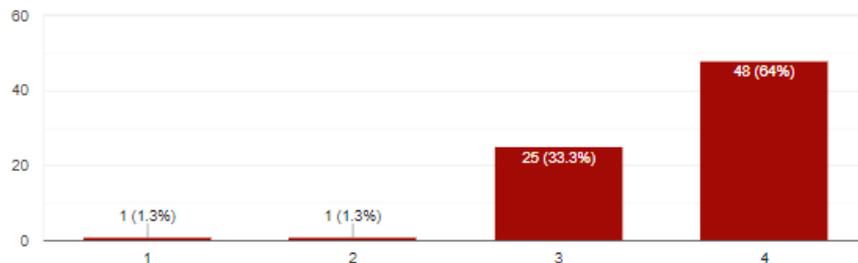
75 responses



To what extent did this presentation address your expectations and professional learning needs?



75 responses

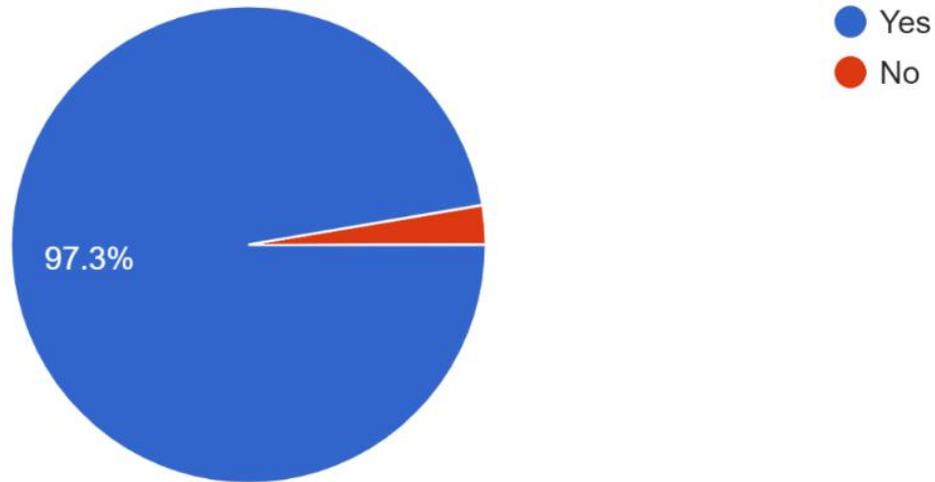


Overall Feedback



Was the time utilized well to work towards building goals and activities?

75 responses



Overall Feedback

Strengths	Opportunities for Growth
<ul style="list-style-type: none">● Appreciated time in buildings and flexibility with schedule.● Able to finish QPR training within work day.● Opportunity to bond with site based colleagues as a community (food and relationship building).	<ul style="list-style-type: none">● Increase opportunities for content teachers and specialists.● Suggested that QPR training had role plays embedded.● Opportunities for vertical articulation in content areas.





NSSD Suicide Prevention Plan - Update

Background



- Senate Bill 52 (Adi's Act) requires Oregon school districts to adopt a policy that requires the development a comprehensive district Student Suicide Prevention Plan.
- 3 Sections
 - Suicide Prevention
 - Suicide Intervention
 - Suicide Postvention

Staff Training Overview

	<u>ASIST</u>	BARK	<u>QPR</u>	Youth Mental Health First Aid	CONNECT Postvention	Youth Suicide Awareness Training (Safeschools)
Initial	16 hrs		1.5 hrs	8 hrs	4-6 hrs	30 mins
Refresher	repeat every 3 years		repeat every 3 years	every five years	every 5 years	annually
Gatekeepers	Required	Required	Required		Required	Required
Administrators (non-gatekeepers)		Required	Required			Required
Counselors			Required			Required
Behavior Specialists	Required		Required			Required
Secondary (6-12) Health Teachers			Required	Required		Required
All other Staff			Required			Required
82 Parents			Annual opportunities			

Training

- **Staff Roles, Responsibilities and Training needs:**
 - **Gatekeepers** - 2 per building - 3 required training (QPR, Connect, ASIST)
 - **9 of 11** have completed or registered to complete by Spring
 - **Behavior Specialist** - 2 of 3 have completed QPR and ASIST
 - **High School Teachers** - 2 of 2 have completed QPR and Youth Mental Health & First Aid.
 - **All Staff** - QPR
 - QPR train the trainers - 5- in-district
 - Only have **32 staff members** left to train make up session April
 - **Families** - QPR - Date Pending (April)



New Staff Support - Update

New Staff Support Update



Intermediate Goal #2

By the end of the 2023 school year all new teachers to the district will have a minimum score of 3.0 overall teacher evaluation rating.

New This Year:

- College Credit overlay with Corban
- Differentiated learning opportunities (asynchronous canvas modules)
- Offered to everyone new to the district
- 30 of 30 new hires opted in to some part of the program

Commitment #1: Attend and actively engage in all New Staff Forums or equivalent

5 New Teacher Forums - 4 Habits of Teaching and Learning & Supporting student in Special Education

Commitment #2: Participate in a minimum of 10 hrs extended PD

10 hours of Professional Development (AVID, RULER, Content)

Commitment #3: Complete a cycle of learning with a district assigned instructional coach

Individualized support based on teacher commitments

**NORTH SANTIAM SCHOOL DISTRICT
DEBT SERVICE FUNDS - JANUARY 2023**

DEBT SERVICE FUND - 375

	<u>Balance as of July 1, 2022</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance as of June 30, 2023</u>	<u>Accrued Interest</u>	<u>Interest Paid</u>	<u>Current Portion</u>	<u>Long Term Portion</u>
Publicly Sold								
General Obligation								
Series 2013 General Obligation Bonds	16,850,000	-	1,040,000	15,810,000	28,065	683,588	1,120,000	14,690,000
Total General Obligation	16,850,000	-	1,040,000	15,810,000	28,065	683,588	1,120,000	14,690,000

DEBT SERVICE FUND - 310

	<u>Balance as of July 1, 2022</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance as of June 30, 2023</u>	<u>Accrued Interest</u>	<u>Interest Paid</u>	<u>Current Portion</u>	<u>Long Term Portion</u>
Notes for Direct Borrowings and Direct Placements								
Limited Tax Pension (Appropriation)								
Series 2003 Limited Tax Pension Bonds	8,672,534	-	412,534	8,260,000	1,279	1,490,566	1,525,000	6,735,000
Total Limited Tax Pension (Appropriation)	8,672,534	-	412,534	8,260,000	1,279	1,490,566	1,525,000	6,735,000

DEBT SERVICE FUND - 100

	<u>Balance as of July 1, 2022</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance as of June 30, 2023</u>	<u>Accrued Interest</u>	<u>Interest Paid</u>	<u>Current Portion</u>	<u>Long Term Portion</u>
Notes for Direct Borrowings and Direct Placements								
Qualified School Construction (Appropriation)								
Series 2007 Qualified School Construction Bonds	70,000	-	70,000	-	-	924	-	-
Total Qualified School Construction (Appropriation)	70,000	-	70,000	-	-	924	-	-

DEBT SERVICE FUND - 448

	<u>Balance as of July 1, 2022</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance as of June 30, 2023</u>	<u>Accrued Interest</u>	<u>Interest Paid</u>	<u>Current Portion</u>	<u>Long Term Portion</u>
Notes for Direct Borrowings and Direct Placements								
Full Faith and Credit (Appropriation)								
Series 2017 Full Faith and Credit Financing Agreement	204,216	-	34,893	169,322	2,089	5,358	35,856	133,467
Total Full Faith and Credit (Appropriation)	204,216	-	34,893	169,322	2,089	5,358	35,856	133,467

DEBT SERVICE FUND - 321

	<u>Balance as of July 1, 2022</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance as of June 30, 2023</u>	<u>Accrued Interest</u>	<u>Interest Paid</u>	<u>Current Portion</u>	<u>Long Term Portion</u>
Notes for Direct Borrowings and Direct Placements								
Full Faith and Credit (Appropriation)								
Series 2021 A Full Faith and Credit Pension Bonds	14,385,000	-	480,000	13,905,000	826	303,957	500,000	13,405,000
Total Full Faith and Credit (Appropriation)	14,385,000	-	480,000	13,905,000	826	303,957	500,000	13,405,000

Superintendent
Lee W. Loving



1155 N 3rd Avenue
Stayton, Oregon 97383

Phone: 503.769. 6924
Fax: 503.769. 3578

January 9, 2023

TO: North Santiam SD Board of Directors
FROM: Rhonda Allen, Business Director
RE: January 31, 2023, Financial Statements

Board Members,

Attached are the 2022-23 financial statements through January 31, 2023. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, and total Appropriations for the year.

The General Fund statements include the actual revenues and expenditures from July 1, 2022, through January 31, 2023, and projections through June 30, 2023. The estimated General Fund Ending Fund Balance is \$5,077,940. Contingency and Unappropriated Ending Fund Balance make up \$1,300,000 of the Fund Balance total.

Current Enrollment Totals:

As of 2-10-2023

School	K	1-5	6-8	9-12	TOTALS
Mari-Linn School	21	98	65		184
Stayton Elementary	74	254			328
Sublimity	32	195	131		358
Stayton Intermediate		186			186
Stayton Middle			266		266
Stayton High				676	676
NSSD Options Academy	1	1	11	116	129
GRAND TOTAL	131	738	474	783	2127

** General Purpose Grant per Extended ADMw = \$9,309

**SSF estimate based on ADMr of 2023 (extended ADMw 21-22)

North Santiam Schools ~ We Change Kids' Lives!
www.nstantiam.k12.or.us
communications@nsantiam.k12.or.us

North Santiam’s investments are held in the Local Government Investment Pool. Assets total \$16,735,358, yielding 3.37% through January 31, 2023.

Education highlights from Governor Kotek’s recommended budget for 2023-25:

State School Fund

\$9.9 billion - a 6.5% increase from 2021-23 and a \$400 million increase from the initial recommendation from the state budget office for 2023-25. The Governor’s Recommended Budget uses a combination of state resources for the State School Fund - General Fund, Lottery Funds, Corporate Activity Taxes (as required by the Student Success Act), Marijuana and other miscellaneous funds.

Major K-12 Funding

Student Success Act - Student Investment Account - \$977.4 million (increase of 9.5% from 2021-23)

Measure 98/High School Success - \$329.7 million (increase of 5.8% from 2021-23; avg. of \$905 per student annually)

Additional Funding for Current K-12 Efforts and Priorities

School Capital Construction - \$160 million in bond funding to continue the state’s capital improvement matching program for school districts. The budget also includes \$4.6 million for the Oregon School for the Deaf, and \$15 million for the Connecting Oregon Schools program to expand broadband connectivity for schools.

Seismic Retrofitting/Seismic Rehabilitation of Schools - \$100 million in General Obligation Bonds.

School Safety - \$3 million carved out from the State School Fund to establish a School Emergency Management Program.

Implementation of State Standards - \$1.4 million to support professional learning and training for Ethnic Studies and Social Emotional Learning.

EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, sexual orientation, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. Superintendent, Andy Gardner has been designated to coordinate compliance with these legal requirements, including Title VI, Title VII, Title IX, and other civil rights or discrimination issues, the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. The Superintendent may be contacted at the District Office at 503-769-4928 for additional information and/or compliance issues.

Student Success Plans - \$18 million (from the Corporate Activities Tax). These funds are distributed as Grant-in-Aid to school districts, community-based organizations and other partners to implement strategies developed in the plans.

African American Student Success plan - \$5 million

Latino/a/x and Indigenous Student Success plan - \$5 million

LGBTQ2SIA+ Student Success plan - \$2 million

New plans that address the unique needs of Native Hawaiian/Pacific Islander students and students who are refugees and immigrants - \$6 million

Child Nutrition - \$54.7 million for the Hunger Free Schools Programs Grant (under the Statewide Education Initiatives Account in the Student Success Act).

Early Intervention/Early Childhood Special Education - an additional \$6 million (using the Corporate Activities Tax).

New and Emerging Education Initiatives

Early Literacy - \$120 million in total (breakdown below)

\$100 million for training, time, materials, and on-going coaching for preschool and elementary school educators in evidenced-based literacy strategies and culturally-responsive approaches.

\$20 million dedicated to literacy focused summer programming for preschool through 5th grade for the summer of 2023. Allocated to districts and public charter schools; will require a 50 percent match.

Summer Enrichment Programming for all Grades - \$30 million

Allocated to Tribes and Community-Based Organizations to provide summer enrichment opportunities.

Funds are for the summer of 2023, with a commitment to seek additional funding in 2024.

EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, sexual orientation, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. Superintendent, Andy Gardner has been designated to coordinate compliance with these legal requirements, including Title VI, Title VII, Title IX, and other civil rights or discrimination issues, the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. The Superintendent may be contacted at the District Office at 503-769-4928 for additional information and/or compliance issues.

Rural and small school technical assistance

\$4.8 million to help rural and small schools secure public funding to help meet the needs of students in their respective communities.

Culturally Responsive Supports for Educators

\$4.5 million in one-time resources from the Educator Advancement Council to continue building the Tribal Nations Educator Collaborative Grant.

\$5.4 million in one-time carry over resources to develop a comprehensive professional learning system and online platform.

Early Learning and Care

Expanding preschool and child care facilities - \$100 million (intended to help providers create and upgrade their physical early learning spaces).

Early learning workforce - \$62.5 million to provide a living wage for early learning professionals working in the following programs Oregon Prekindergarten, Preschool Promise, Healthy Families Oregon, Relief Nurseries, and the Early Childhood Equity Fund.

Expansion of early learning programs - \$18.9 million

Inclusionary supports to reduce class size ratios - \$7 million

Preschool Promise expansion in the summer of 2024 - \$3.8 million

Community transportation - \$2 million

Healthy Families Oregon in Lincoln County - \$1.2 million

Please let me know if you have any questions or concerns regarding these statements.

EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, sexual orientation, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. Superintendent, Andy Gardner has been designated to coordinate compliance with these legal requirements, including Title VI, Title VII, Title IX, and other civil rights or discrimination issues, the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. The Superintendent may be contacted at the District Office at 503-769-4928 for additional information and/or compliance issues.

North Santiam School District 29J
General Fund: Statement of Revenues Budget Vs. Actual
Fiscal Year 2022-23, As of 01/31/2023

	2022-23 Budget	Actual YTD Rev. 1/31/2023	Projected 6/30/2023	Total Estimated 2022-23	(Over)/Under Budget
1000 Revenue From Local Sources					
1111 Current Year's Taxes	6,890,000	6,802,806	225,001	7,027,808	(137,808)
1112 Prior Year's Taxes	150,000	138,555	50,220	188,775	(38,775)
1114 Payments in Lieu of Property Taxes	-	70,483		70,483	
1200 REV from Local Gov't Unit Other Than Districts	-	1,720	-	1,720	(1,720)
1510 Interest on Investments	100,000	186,274	100,000	286,274	(186,274)
1700 Fees	3,836	24,521	-	24,521	(20,685)
1910 Rentals	-	1,010	-	1,010	(1,010)
1920 Contributions and Donations	-	6,000	-	6,000	
1960 Recovery of Prior Year Funds	-	-	-	-	-
1980 Fees Charged to Grants	100,000	-	129,144	129,144	(29,144)
1990 Miscellaneous	2,500	23,837		23,837	(21,337)
Total Revenue From Local Sources	\$ 7,246,336	7,255,206	504,366	7,759,572	(436,753)
2000 Revenue from Intermediate Sources					
2101 County School Funds	45,000	-	45,000	45,000	-
2102 General Education Service District Funds	600,000	150,000	450,000	600,000	-
2199 Intermediate Rev Heavy Equipment Tax	10,000	-	5,000	5,000	5,000
2800 Heavy Equipment Rent Tax	-	3,628	-	3,628	
Total Revenue from Intermediate Sources	\$ 655,000	153,628	500,000	653,628	5,000
3000 Revenue From State Sources					
3101 State School Fund—General Support	15,489,954	10,311,637	5,215,856	15,527,493	
3103 Common School Fund	218,710	-	262,672	264,014	
3104 State Managed County Timber	250,000	47,466	202,534	250,000	
3105 STATE SCH FUND PRIOR YRS ADJ	(150,000)	-		-	
3107 State School Fund High Cost Disability	50,000	-	50,000	50,000	
Total Revenue From State Sources	\$ 15,858,664	10,359,103	5,731,062	16,091,507	-
4000 Revenue From Federal Sources					
4801 Federal Forest Fees	10,000	-	10,000	10,000	-
Total Revenue From Federal Sources	\$ 10,000	-	10,000	10,000	-
5000 Revenue From Other Sources					
5110 Bond Proceeds	-	-	-		
5400 Beginning Fund Balance	3,850,000	4,857,915	-	4,857,915	(1,007,915)
Total Revenue From Other Sources	\$ 3,850,000	4,857,915	-	4,857,915	(1,007,915)
Total Resources	\$ 27,620,000	\$ 22,625,853	\$ 6,745,428	29,372,622.56	(1,439,668.22)
				\$ 24,294,682	
				\$ 5,077,940	
				\$ 1,300,000	
				\$ 3,777,940	

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 01/31/2023

Expenditure Functions	2022-23 Budget	Actual YTD EXP 1/31/2023	Projected Expenditures 6/30/2022	Total Estimated 2022-23	(Over)/ Under Budget
1000 Instruction					
1111 Elementary, K-5 or K-6	5,276,614	2,308,956	2,719,137	5,028,093	248,521
1120 AVID Instruction	8,500	1,098	4,705	5,803	
1121 Middle/Junior High Programs	2,681,009	1,040,569	1,656,965	2,697,533	(16,524)
1122 Middle/Junior High School Extracurricular	150,314	70,659	21,235	91,894	58,420
1127 After School Program	15,000	500	5,562	6,062	
1131 High School Programs	3,268,861	1,267,626	1,610,645	2,878,272	390,589
1132 High School Extracurricular	684,334	342,993	272,601	615,594	68,740
1150 Distance Learning	-	-	-	-	
1220 Restrictive Pgms for Students w/Disabilities	1,515,409	620,800	630,816	1,251,616	263,792
1250 Programs for Students w/Severe Disabilities	682,971	298,479	322,746	621,225	61,747
1271 Remediation	347,159	120,708	244,858	365,566	(18,407)
1272 Title I-A	144,652	505	141,305	141,810	2,842
1280 Alternative Education	117,000	45,732	42,804	88,537	28,463
1285 District Alternative School Program	99,677	61,487	37,650	99,138	539
1289 Other Alternative Programs	-	997			
1291 English Second Language Programs	647,307	235,120	331,815	566,935	80,371
1292 Summer School, Middle/Jr High	8,100	-	-	-	8,100
Total Instruction	\$ 15,646,906	\$ 6,416,230	\$ 8,042,845	\$ 14,458,078	\$ 1,177,193
2000 Support Services					
2110 Attendance and Social Work Services	\$106,452	37,907	76,148	114,055	(7,603)
2113 Social Work Services	\$39,057	14,727	14,781	29,508	9,549
2115 Student Safety	\$36,300	6,749	9,172	15,921	20,379
2120 Guidance Services	\$178,239	93,067	-	93,067	85,173
2121 Service Area Direction		-	-	-	
2134 Nurse Services	\$263,123	97,668	223,331	320,999	(57,876)
2143 Psychological Counseling Services	\$97,142	36,921	49,303	86,224	10,918
2152 Speech Pathology Services	\$158,963	47,375	58,605	105,979	52,984
2160 Other Student Treatment Services	\$94,856	39,113	53,244	92,357	2,499
2190 Service Direction, Student Support Services	\$369,364	264,247	116,711	380,958	(11,594)
2210 Improvement of Instruction Services	\$139,299	87,618	42,462	130,080	9,219
2213 Curriculum Development	\$125,200	54,725	-	54,725	70,475
2220 Educational Media Services	\$299,152	113,502	157,227	270,729	28,423
2230 Assessment and Testing	\$120,043	74,563	40,535	115,098	4,945
2240 Instructional Staff Development	\$21,045	6,983	1,651	8,635	12,411
2310 Board of Education Services	\$135,500	39,374	26,516	65,890	
2320 Executive Administration Services	\$384,983	202,539	153,485	356,024	
2410 Office of the Principal Services	\$2,065,552	1,142,878	885,734	2,028,613	
2510 Direction of Business Support Services	\$224,584	121,980	71,958	193,938	
2520 Fiscal Services	\$376,763	185,667	156,534	342,200	34,563
2528 Risk Management Services	\$265,000	251,693	26,285	277,978	(12,978)
2540 Operation and Maintenance of Plant Services	\$2,499,583	1,359,215	1,207,635	2,566,850	(67,267)
2550 Student Transportation Services	\$849,450	373,588	378,970	752,558	96,892
2558 Special Education Transportation Services	\$240,000	68,145	149,142	217,287	22,713

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 01/31/2023

Expenditure Functions	2022-23 Budget	Actual YTD EXP 1/31/2023	Projected Expenditures 6/30/2022	Total Estimated 2022-23	(Over)/ Under Budget
2626 Grant Writing	\$31,500	20,000	250	20,250	11,250
2630 Information Services	\$55,521	27,344	25,597	52,941	2,580
2633 Public Information Services	\$25,000	-	-	-	25,000
2640 Staff Services	\$414,612	241,480	166,573	408,054	
2660 Technology Services	\$653,809	327,524	250,889	578,413	
Total Support Services	\$ 10,270,094	\$ 5,336,591	\$ 4,342,740	\$ 9,679,331	\$ 342,654
3000 Enterprise and Community Services					
3310 Direction of Community Services Activities	-	-			
3360 Welfare Activity Services	\$10,700	-	10,700	10,700	
Total Enterprise and Community Services	\$ 10,700	\$ -	\$ 10,700	\$ 10,700	\$ -
5000 Other Uses					
5110 Long Term Debt Service	\$77,300	\$5,649	\$70,924	\$76,573	\$727
5200 Transfers of Funds	\$70,000	-	\$70,000	\$70,000	\$0
5400 PERS Ual Lump Sum Payment to PERS			\$0		
Total Other Uses	\$ 147,300	\$ -	\$ 140,924	\$ 146,573	\$ 727
6000 Contingencies					
6110 Operating Contingency	\$1,000,000	-	-	-	1,000,000
Total Contingencies	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
7000 Unappropriated Ending Fund Balance					
7000 Unappropriated Ending Fund Balance	\$545,000		-	-	545,000
Total Unappropriated Ending Fund Balance	\$ 545,000	\$ -	\$ -	\$ -	\$ 545,000
Total Requirements	\$ 27,620,000	\$ 11,752,821	\$ 12,537,209	\$ 24,294,682	\$ 3,065,574

North Santiam School District 29J
Food Service Fund: Statement of Revenues and Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 01/31/2023

	2022-23 Budget	Actual as of 1/31/2023	Encumbered as of 1/31/2023	Total Estimated 2022-23	(Over)/Under Budget
REVENUE					
1600 Daily Sales	16,000	60,743	70,000.00	130,743	(114,743)
1630 Special Functions	500	-	-	-	500
1940 Services Provided Other LEA's	3,000	2,127	8,904	11,031	(8,031)
1990 Miscellaneous Revenue	5,500	624	10,492	11,116	(5,616)
3102 SSF - School Lunch Match		-	-		
3299 Other Restricted Grants		44,896	-		
4500 Federal Revenue Farm to School	12,000	-	12,000	12,000	-
4511 Breakfast Reimbursement		204	300	504	
4512 Lunch Reimbursement		478	600	1,078	
4513 Child Nutrition Breakfast	308,000	55,571	252,429	308,000	-
4515 Child Nutrition Lunch	748,000	212,576	535,424	748,000	-
4525 Child Nutrition Summer Lunch	60,000	14,059	45,941	60,000	-
4910 USDA Commodities	85,000	-	85,000	85,000	-
4526 Federal Revenue Summer Lunch	-	1,472	-	1,472	(1,472)
5400 Beginning Fund Balance	160,000	301,907	-	301,907	(141,907)
TOTAL REVENUE	\$ 1,398,000	\$ 694,657	\$ 1,021,090	\$ 1,670,851	\$ (271,269)
EXPENDITURES					
Enterprise and Community Services					
3120-100 Salaries	407,714	180,895	202,924	205,272	202,442
3120-200 Payroll Costs	289,078	118,653	147,059	153,871	135,207
3120-300 Contracted Services	25,200	2,348	2,343	2,343	22,857
3120-410 Supplies and Materials	20,000	6,812	9,210	246,417	(226,417)
3120-415 USDA Commodities	85,000	-	85,000	85,000	-
3120-450 Food	509,508	237,207	130,152	130,152	379,356
3120-460 Non-Consumable	18,000	-	2,694	2,694	15,306
3120-470 Computer Software	4,000	-	3,940	10,465	(6,465)
3120-480 Computer Hardware	1,500	-	-	8,763	(7,263)
3120-540 Equipment Replacement	30,000	6,525	-	6,525	
3120-640 Dues and Fees	8,000	8,763	-	8,763	
TOTAL EXPENDITURES	1,398,000	\$ 561,203	\$ 583,322	\$ 860,266	\$ 515,022
Est Ending Fund Balance				\$ 810,585	

North Santiam School District 29J
Appropriations: Budget Vs. Actual
Fiscal Year 2022-23, As of 01/31/2023

	Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
General Fund (100)						
1000 Instruction	\$ 15,646,906	\$ 6,416,230	\$ 7,701,028	\$ 14,117,257		\$ 1,529,649
2000 Support Services	\$ 10,270,094	\$ 5,336,591	\$ 3,922,172	\$ 9,258,763	\$ 116,528	\$ 1,127,858
3000 Community Services	\$ 10,700	\$ -	\$ 660	\$ 660		\$ 10,040
5100 Debt Service	\$ 77,300	\$ 5,649	\$ 70,924	\$ 76,573	\$ -	\$ 727
5200 Transfers	\$ 70,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,070,000
6000 Contingency	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Sub Total	\$ 27,075,000	\$ 11,758,470	\$ 11,694,783	\$ 23,453,253	\$ 1,116,528	\$ 4,738,274
Special Revenue Funds (200)						
1000 Instruction	\$ 4,115,150	\$ 1,864,763	\$ 1,323,455	\$ 3,188,218	\$ 384,926	\$ 1,311,858
2000 Support Services	\$ 3,863,700	\$ 1,656,556	\$ 477,590	\$ 2,134,146	\$ 122,224	\$ 1,851,778
3000 Community Services	\$ 103,111	\$ 24,437	\$ 30,937	\$ 55,374	\$ 3,000	\$ 50,737
6000 Contingency	\$ 776,791	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,776,791
Sub Total	\$ 8,858,752	\$ 3,545,756	\$ 1,831,982	\$ 5,377,738	\$ 1,510,150	\$ 4,991,164
Food Service Funds (299)						
		\$ -				
3000 Community Services	\$ 1,398,000	\$ 561,204	\$ 498,322	\$ 1,059,526		
Sub Total	\$ 1,398,000	\$ 561,204	\$ 498,322	\$ 1,059,526	\$ -	\$ -
PERS Bond Debt Service (310.321.375)						
5100 Debt Service	\$ 4,411,600	\$ 727,818	\$ 3,682,822	\$ 4,410,640		\$ 960
6000 Contingency	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Sub Total	\$ 5,911,600	\$ 727,818	\$ 3,682,822	\$ 4,410,640	\$ -	\$ 1,500,960
Facilities (400,401,420,425,426,430,448)						
2000 Support Services	\$ 194,311	\$ 2,731	\$ -	\$ 2,731		\$ 191,580
4000 Facilities Acquisition	\$ 3,099,560	\$ 460,770	\$ 72,042	\$ 532,812		\$ 2,566,748
5110 Debt Service	\$ 34,900	\$ 34,882	\$ 499			
6000 Contingency	\$ 300,000	\$ -	\$ -	\$ -		\$ 300,000
Sub Total	\$ 3,628,771	\$ 498,383	\$ 72,541	\$ 535,543	\$ -	\$ 3,058,328
Internal Service Funds (600)						
2000 Support Services	\$ 100,000	\$ 3,220	\$ 210	\$ 3,430		\$ 96,570
6000 Contingency	\$ 270,000	\$ -	\$ -	\$ -		\$ 270,000
Sub Total	\$ 370,000	\$ 3,220	\$ 210	\$ 3,430	\$ -	\$ 366,570
Trust and Agency Fund (700)						
2000 Support Services	\$ 25,000	\$ 3,750	\$ -	\$ 3,750		\$ 21,250
Sub Total	\$ 25,000	\$ 3,750	\$ -	\$ 3,750	\$ -	\$ 21,250
Total Appropriations	\$ 47,267,123	\$ 17,098,601	\$ 17,780,661	\$ 33,777,174.47	\$ 2,626,678.00	\$ 16,116,626
Total Unappropriated	\$ 545,000	\$ -	\$ -	\$ -	\$ -	\$ 545,000
TOTAL	\$ 47,812,123	\$ 17,098,601.32	\$ 17,780,660.84	\$ 33,777,174.47	\$ 2,626,678.00	\$ 16,661,626

Financial Report

Period Ending January 31, 2023

Highlights from Governor's Proposed Budget

- SSF - \$9.9B (\$400M increase)
- Student Success Act (SSA) - 9.5% increase
- High School Success (HSS) - 5.8% increase

Current Service Levels for Rollup (CSL) - \$10.3B



Financial Report
Period Ending January 31, 2023

Legislative Update

Over 3000 Bills

Many Impact School Funding

Partnering with COSA and OASBO



Financial Report

Period Ending January 31, 2023

YTD REVENUE as of January 31, 2023 = \$22,625,853
PROJECTED REVENUE through June 30, 2023 = \$6,745,428
TOTAL REVENUE = \$29,372,623

YTD EXPENDITURES = \$11,752,821
YTD ENCUMBRANCES = \$12,537,209
TOTAL EXPENDITURES = \$24,294,682

ESTIMATED ENDING FUND BALANCE = \$5,077,940
LESS CONTINGENCY & UEFB = \$1,300,000
TOTAL = \$3,777,940



Financial Report

Period Ending January 31, 2023

General Fund (100)		Appropriations	(Over)/Under Budget
1000	Instruction	\$ 15,646,906	\$ 1,529,649
2000	Support Services	\$ 10,270,094	\$ 1,127,858
3000	Community Services	\$ 10,700	\$ 10,040
5100	Debt Service	\$ 77,300	\$ 727
5200	Transfers	\$ 70,000	\$ 1,070,000
6000	Contingency	\$ 1,000,000	\$ 1,000,000
	Sub Total	\$ 27,075,000	\$ 4,738,274
Special Revenue Funds (200)			
1000	Instruction	\$ 4,115,150	\$ 1,311,858
2000	Support Services	\$ 3,863,700	\$ 1,851,778
3000	Community Services	\$ 103,111	\$ 50,737
6000	Contingency	\$ 776,791	\$ 1,776,791
	Sub Total	\$ 8,858,752	\$ 4,991,164



Financial Report

Period Ending January 31, 2023

Food Service Funds (299)			
3000 Community Services	\$	1,398,000	
Sub Total	\$	1,398,000	\$ -
PERS Bond Debt Service (310.321.375)			
5100 Debt Service	\$	4,411,600	\$ 960
6000 Contingency	\$	1,500,000	\$ 1,500,000
Sub Total	\$	5,911,600	\$ 1,500,960
Facilities (400,401,420,425,426,430,448)			
2000 Support Services	\$	194,311	\$ 191,580
4000 Facilities Acquisition	\$	3,099,560	\$ 2,566,748
5110 Debt Service	\$	34,900	
6000 Contingency	\$	300,000	\$ 300,000
Sub Total	\$	3,628,771	\$ 3,058,328
Internal Service Funds (600)			
2000 Support Services	\$	100,000	\$ 96,570
6000 Contingency	\$	270,000	\$ 270,000
Sub Total	\$	370,000	\$ 366,570
Trust and Agency Fund (700)			
2000 Support Services	\$	25,000	\$ 21,250
Sub Total	\$	25,000	\$ 21,250



Financial Report

Period Ending January 31, 2023

Total Appropriations	\$	47,267,123	\$	16,116,626
Total Unappropriated	\$	545,000	\$	545,000
TOTAL	\$	47,812,123	\$	16,661,626



Financial Report - Debt Service Period Ending January 31, 2023

NORTH SANTIAM SCHOOL DISTRICT - DEBT SERVICE 2022-23							
BOND/LOAN	FUND	PRINCIPAL	INTEREST	TOTAL	DUE DATES	DUE DATES	PAID OFF DATE
2003 UAL PENSION BOND	F310		\$234,049.75	\$234,049.75	12/30/2022		
INTERCEPT POOL FUND	F310	\$412,533.80	\$1,256,515.95	\$1,669,049.75		6/30/2023	June 2028
2013 GO BOND	F375		\$341,793.75	\$341,793.75	12/15/2022		
V - US BANK	F375	\$1,040,000.00	\$341,793.75	\$1,381,793.75		5/15/2023	June 2033
2021A PENSION BOND	F321		\$151,978.45	\$151,978.45	12/30/2022		
	F321	\$480,000.00	\$151,978.45	\$631,978.45		6/30/2023	July 2040
QZAB #2	F100	\$70,000.00	\$924.00	\$70,924.00	4/1/2023		April 2023
STREET PROJECT	F100/F448	\$17,316.43	\$2,949.20	\$20,265.63	7/19/2022		
102		\$17,565.79	\$2,699.84	\$20,265.63		1/19/2023	July 2027
GRAND TOTAL		\$2,037,416.02	\$2,484,683.14	\$4,522,099.16			



North Santiam School District

2022-23 Board of Directors

Board Chair: Alisha Oliver **Board Vice-Chair:** Erin Cramer

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

Student Representative to the Board: Omar Garcia & Rori Bentz

Superintendent: Lee W. Loving

Assoc. Superintendent, Dave Bolin

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

School Board/Superintendent Executive Secretary: Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at

www.nisantiam.k12.or.us > School Board > Agendas/Meeting Minutes

Thursday, January 19, 2023 Special Session

Stayton Middle School/Room #110,

1021 Shaff Road, Stayton, OR 97383 ~ 4:00 PM

MINUTES - DRAFT

1. CALL SPECIAL SESSION TO ORDER

The Board Chair called the meeting to order at 4:00 pm. She noted which members were present (indicated below) and led everyone in the pledge of attendance.

PRESENT: Coral Ford, Mark Henderson, Mike Wagner, Erin Cramer, Laura Wipper

Mackenzie Strawn arrived at 4:56 pm.

2. APPROVAL OF THE AGENDA

There were no changes to the agenda after the posting on January 13, 2023

MOTION-AGENDA

I move that the Board approves the meeting agenda as presented.

Motion Made By: Laura Wipper
Vote: 6-0, motion passed

3. EQUITY LEADERSHIP DEVELOPMENT

Jamie Almazan and Jessica Gammell from the Equity Collaborative presented Session 2 of the equity training. This session was titled: Using Listening as a Culturally Responsive Leadership Skill

- Learning to use structures and practices for listening to and on behalf of others. Their presentation slides can be viewed under this agenda item at the meeting link: [01/19/23 Special Session](#).

4. ADJOURN

The Board Chair adjourned the meeting at 5:39 pm.

EQUAL OPPORTUNITY EMPLOYER



North Santiam School District

2022-23 Board of Directors

Board Chair: Alisha Oliver **Board Vice-Chair:** Erin Cramer

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

Student Representative to the Board: Omar Garcia & Rori Bentz

Superintendent: Lee W. Loving

Assoc. Superintendent, Dave Bolin

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

School Board/Superintendent Executive Secretary: Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at www.nstantiam.k12.or.us > School Board > Agendas/Meeting Minutes

**Thursday, January 19, 2023 Regular Session
Stayton Middle School Library
1021 Shaff Road, Stayton, OR 97383 ~ 6:00 PM**

MINUTES - **DRAFT**

1. CALL REGULAR SESSION TO ORDER

The Board Chair called the meeting to order at 6:00 pm with all members present. Student Rep. Omar Garcia attended virtually. She then led everyone in the pledge of allegiance.

2. AGENDA APPROVAL

Changes to the agenda after posting on January 13, 2023, were acknowledged:

Revised Attachments-

*5.2 - NSSD Special Ed Report 2022-23

Added Agenda Items-

*10.1-Nutrition Services Procurement Designation

MOTION-AGENDA APPROVAL

Motion that the Board approves the agenda as modified.

Motion Made By: Mike Wagner

Vote: 7-0, motion passed

3. SPOTLIGHT

This item is set aside for informational presentations that are not recurring agenda items.

3.1 School Board Appreciation Month

January is School Board Recognition Month and Supt. Loving acknowledged their service to the district as well as the posters, cards, and tokens of appreciation from students and staff from across the District. In addition, Tass Morrison was present in the role of City of Sublimity Council member. She read a statement of appreciation on behalf of fellow council members and Mayor Kingsbury and presented them with City of Sublimity pins.

Laura Wipper - serving since 2005

Mike Wagner - serving since 2007

Alisha Oliver - serving since 2017

Erin Cramer - serving since 2019

Mark Henderson - serving since 2021

Coral Ford - serving since 2021

Mackenzie Strawn - serving since 2021

Omar Garcia & Rori Bentz, 2022-23 Student Reps

3.2 Stayton Intermediate/Middle Spotlight

Mike Proctor (Principal), Wayne Lindsey (teacher), and Jessica Roth (AVID Site Coordinator) shared some of the amazing things happening at Stayton Intermediate/Middle School. The focus of the presentation was on the efforts of staff and admin. to build relationships with students and create a sense of school belongingness. This can be defined as feeling accepted, valued, and included in the life and activities of the school.

The highlight was hearing directly from students. They each shared the circumstances for which they earned an Awesome Kid Award and what belonging means to them. The slides from the presentation can be viewed under this agenda item at the meeting link: [01/19/23](#)

4 STUDENT BUSINESS

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students. Highlights from the Student Rep. reports included:

Rori Bentz/ASB-

- the recent Winter Formal dance was a success with approximately 160 students in attendance
- SHS will be sponsoring a child's wish through the Make a Wish Foundation. They will have a talent show along with other fundraising opportunities including partnering with Dutch Bros. who will donate \$1 per drink, up to \$1000.
- Students will have an opportunity to buy gifts for Valentine's Day.
- Students earning a 4.0 GPA will be presented with buttons to wear with funny sayings celebrating their hard work in getting straight As.

Omar Garcia/Athletics & Activities-

- the drama club just finished auditions for the spring production of Footloose
- insights from his check-in interviews with student-athletes from basketball, swimming, and wrestling and also a student who has recently transferred into SHS from another high school

5 REPORTS

5.1 Business Director's Report: Rhonda Allen

This standing agenda item is for the Board to receive the monthly financial report from the Business Director as well as other information relating to that department. This month's report included an audit report from Accuity, LLC, and a draft calendar for the 2023-24 budget process

for review. The Board will be asked to approve the budget calendar at the February 16, 2023 meeting.

5.1.1 2021-22 Audit Report: Glen O. Kearns, Accuity, LLC

Glenn Kearns from the District's auditing firm reviewed the financial audit report from the 2021-22 school year. It was noted that the Board had not yet received a copy of the report but he would provide one to them as soon as possible. Key points included:

- an acknowledgment of the high-quality work of NSSD's Business/Fiscal Dept. and its staff
- the audit report is an "unmodified opinion" of the District's financials which means they did not find any major errors or wrongdoing in the District's accounting practices or data.
- NSSD's ratio of current assets to liabilities is 3.25 to 1 which indicates that the District is financially healthy.
- the 2021-22 Ending Fund Balance (EFB) was just under \$4.9 million. The District averages just under \$2 million of operating expenses monthly so the EFB is equal to about 2.5 months of operations. Optimally, they would like to see the District have between 3-6 months' worth of operating expenses on hand.
- There were some minor non-compliance items relating to over-expenditures in at least one budget appropriation category. It was noted that the District did not spend funds it did not have but rather it was an oversight in creating sufficient appropriations within the 2021-22 budget to create the spending authority to satisfy a liability. The example noted was a "balloon payment" that came due on a loan during the 2021-22 school year and the approved budget failed to account for the accrued interest.

5.1.2 December 2022 Financial Report

[Attachments](#)

Dec2022 Financial Board Report

Proposed Budget Calendar 2023.24_REV

5.1.3 Notification of Surplus Items Over \$5,000

According to policy DN, property or materials estimated to be greater than \$5,000 shall be declared surplus by the superintendent or designee and shall be sold through a bidding procedure, silent, oral or electronic auction or through the state of Oregon surplus property sales. Furthermore, the policy states that the Board will be notified of the disposal of district property over \$5,000.

This item served to officially notify the Board that the District intended to place the following items up for bid on Public Surplus:

Surplus Facilities Trailers

1) 2016 Patriot 6'x12' tandem axle double rear door, single side door cargo trailer

2) 2006 Cargo Mate 7'x14.5' tandem axle double rear door, single side door cargo trailer

Value: \$5,000 - \$6,000 each

Reason: No longer needed or used

Disposal: Sell as bid item on Public Surplus

5.2 Special Education Report: Jeri Harbison

Special Education Director Jeri Harbison presented the annual report. The full report can be viewed under this agenda item at this link: [NSSD Special Education Report 2022-23 \(01.19.23\)](#).

5.3 Licensed Union Report

This standing agenda item is to receive regular reports from the Licensed Union representatives. Wayne Lindsey delivered this month's report. He thanked building and district administration for setting a positive and energetic tone this year that he feels has impacted teachers across the District. He also noted the union will be offering the following scholarships this year:

- two for students studying in the field of education - \$1,000 each (normally only offer one)
- community college scholarship - \$750
- 4-year college - \$750
- trade school - \$750

5.4 Superintendent's Report: Lee W. Loving

This standing agenda item is for the Board to receive a monthly report from the Superintendent. Key points included:

- Reflections from the SIMS board tour earlier in the week in preparation for the school spotlight occurring in the board meeting.
- His meeting with representatives from the Liberty House in Salem on possible future partnerships regarding workshops for parents regarding social media.
 - the board asked if the Liberty House could give a short presentation to the board
- His presentation of a "state of the union" address at a recent City of Stayton city council meeting
- His visit to the SHS construction class worksite
- Stayton Elementary recently hosting an AVID certification visit for numerous educators from Washington and Oregon
- His attendance at a recent swim meet in Philomath
- Completion of security audits/walk-throughs at all campuses. There are plans for improvements to fencing and secured (buzz-in) entrances. Plans are to have much of the work done during spring break but some may not be completed until the summer (he will provide maps showing proposed fence lines to board members).
- Negotiations are beginning with the Classified Union soon.
- Community Engagement Committee (Laura, Coral, and Mark or Mike) meeting with him is planned for the following week.
- His planned attendance, along with the Business Director, of the OASBO (Oregon Assoc. of School Business Officials) conference in February.

6 PUBLIC COMMENT

There were no comments from the public.

7 CONSENT AGENDA

In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated and can be disposed of in a single motion.

7.1 Approval of Meeting Minutes

The minutes from the previous month's meeting were submitted for Board review and approval.

Attachments

12.15.22 Regular Session Minutes-DRAFT

12.15.22 Budget Hearing Minutes-DRAFT

7.2 Approval of New Hires

School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts. Changes in licensed staff since the last board meeting are indicated below and in

the attachment.

New Hires (Board Action Required)

n/a

Resignations

n/a

Retirements

Jeanette Sherman - Lifeskills/Sublimity (working for the remainder of '22-'23 school year)

7.3 Action on Consent Agenda

MOTION-CONSENT AGENDA

Motion that the Board approves the Consent Agenda as presented.

Motion Made By: Coral Ford

Vote: 6-0 (Mike Wagner was absent from the room during the vote)

8 UNFINISHED BUSINESS

9 Policy Updates/Second Reading

The following policies were presented for a First Reading in the previous month's meeting. They were presented for a Second Reading and possible adoption. Policies identified with an -AR (Administrative Regulations) are detailed directions governing the operation of schools and do not require board approval.

AC-Nondiscrimination

GCQB- Research

GDA- Instructional Assistants

IFE-Curriculum Guides & Course Outlines

IGBAF- Special Education-Individualized Education Program

JECB- Admission of Nonresident Students

JFC- Student Conduct (revised from 1st reading-see yellow highlight) - #9 on page 2 has an unnecessary comma

JHC-Student Health Services & Requirements

JHCD/JHCDA- Medications

[Attachments](#) can be viewed under this agenda item

MOTION-POLICY UPDATES

Motion that the Board approves the edits to the included policies as modified (removing unnecessary comma from JFC).

Motion Made By: Erin Cramer

Vote: 7-0, motion passed

10 NEW BUSINESS

10.1 Nutrition Services Procurement Designation

The Director of Nutrition Services made a formal request to change NSSD's food service procurement organization from *Applegate* to the *Oregon Child Nutrition Coalition (OCNC)* due to product availability and customer support.

MOTION-COOPERATIVE PROCUREMENT

Motion that the Board authorizes the North Santiam School District to participate in cooperative purchasing through the OCNC, instead of Applegate, for the procurement of food items needed for meal service.

Motion Made By: Mackenzie Strawn
Vote: 7-0, motion passed

10.2 Declaration of 2023-24 Budget Committee Opening

As per NSSD policy DBEA, the Board announced the vacancy of a Budget Committee position as a result of the current member being unable to complete the term for which they were appointed. The link to the application to apply for an appointment was scheduled to be posted within 2-3 business days.

MOTION-BUDGET COMMITTEE

Motion that the Board declares NSSD Budget Committee Position #9 open, to be filled by appointment for the remainder of the term.

Motion Made By: Laura Wipper
Vote: 7-0, motion passed

[2023.24 Budget Committee Opening](#)

10.3 Low-Impact Pest Control Products

According to ORS 634.705 (5), the governing body of a school district shall annually adopt a list of low-impact pesticides for use with its integrated pest management plan.

MOTION-PEST CONTROL PRODUCT LIST

Motion that the Board approves the list of pest control products as presented.

Motion Made By: Mike Wagner
Vote: 7-0, motion passed

In addition, according to the District's Integrated Pest Management (IPM) Plan, the IPM Program Coordinator will provide an annual report every January of all pesticide applications during the previous year. The report was included in the meeting materials.

[Attachments](#) can be viewed on this agenda item
Low Impact Pesticide List NSSD-Product29J
2023 Annual IPM Report

10.4 Policy Updates/First Reading

These policy edits were recommended by the Oregon School Boards Assoc. (OSBA) as part of their Policy Plus service, typically as a result of new legislation or to revise outdated language. Board members have been assigned specific policies to introduce for a first reading and will be brought back in the following month for a second reading and possible adoption. Policies

identified with an -AR (Administrative Regulations) are detailed directions governing the operation of schools and do not require board approval.

GBNAA/JHFF-Suspected Sexual Conduct w/Students & Reporting Reqs

GBNAB/JHFE-Suspected Abuse of a Child, Reporting Reqs

GBNAB/JHFE-AR1-Reporting of Suspected Abuse of a Child

GBNAB/JHFE-AR2-Reporting of Suspected Abuse of a Child (form)

IB- Freedom of Expression

IGBB- Talented & Gifted Program

IGBBC (DELETE)- Talented & Gifted Programs & Services

IGBBA/AR-Identification-Talented & Gifted

IGBHA- Alternative Education Programs

IGBH-AR1-Evaluation of Alternative Education Programs

[Attachments](#) can be viewed under the agenda item

GBNAA_JHFF-replace

GBNAB_JHFE+ARs-replace

IB-revised

IGBB & IGBBC-revise-delete

IGBBA (IGBBA-AR) revise-delete

IGBHA-revised

IGBHA-AR1-replace

11 RECURRING ITEMS

11.1 Community Engagement

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools. The next Soup with the Supt. is on February 1, 2023, at Sublimity School. Mike Wagner also shared that the city of Lyons was awarded a Safe Routes to School grant in the amount of \$1.5 million.

11.2 Board Reflection

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during Reports. Highlights included:

- In honor of School Board Appreciation Month, members expressed appreciation for each other and celebrated their ability to work together for students despite differing perspectives and life experiences.
- Immense satisfaction in the newly hired members of the District leadership team and great hope for the future.
- Acknowledgement of the great work by Stayton Intermediate/Middle School staff and administrators.

11.3 Board Reports/Announcements

This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.

- ****missed item from Supt.'s report**** The Technology Dept. has installed a new network-based phone system for all campuses. It is expected to result in significant cost savings, increased features and better internal control. One of the major improvements will result in

the ability to make announcements into all classrooms and learning spaces which wasn't possible before. This is a significant safety improvement. It was noted that there are plans to keep one "landline" working on each campus in the event of an extended power outage.

- Laura and Alisha attended the Willamette Career Academy open house and were able to visit with one of the students from Stayton High School. > The question was posed if we are doing a good job of advertising this opportunity to middle school students.

12 INFORMATION ONLY

12.1 Field Trip Report:

A list of the field trips taken and/or scheduled since the start of the school year was included in the board packet. New trips scheduled since the last board meeting are highlighted in yellow. Any overnight stays are indicated in red. The attachment can be viewed under this agenda item at this link: [Jan 2023 Fieldtrips Board Report](#)

12.2 Student Enrollment:

Current enrollment was approximately 2,148 across the District. The numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location. The attachment can be viewed under this agenda item at this link: [Jan 2023 Enrollment Totals](#)

Mari-Linn: 187
Sublimity: 360
Stayton Elementary: 355
Stayton Intermediate/Middle: 454
(SIS: 186 SMS: 268)
Stayton High: 689
Options Academy: 103

12.3 Future Agenda Items:

A list of possible future agenda items was attached as part of the board packet. The attachment can be viewed under this agenda item at this link: [Agenda Items Annual Calendar rev 9.22](#)

12.4 Upcoming Board Events & Activities:

Special Session Board Meeting ~ January 30, 2023
6:00 pm @ District Office/Santiam Room
Soup with the Supt ~ February 1, 2023
5:30-6:30 pm @ Sublimity Middle School
Regular Session-Board Meeting~ February 16, 2023
6:00 pm @ Stayton Elementary School Cafeteria
Regular Session Board Meeting~ March 2, 2023
5:300 pm @ District Office/Santiam Room
Regular Session Board Meeting~ March 16, 2023
6:00pm @ Mari-Linn School

13 ADJOURN

The Board Chair adjourned the meeting at 9:32 pm.

EQUAL OPPORTUNITY EMPLOYER



North Santiam School District

2022-23 Board of Directors

Board Chair: Alisha Oliver **Board Vice-Chair:** Erin Cramer

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

Student Representative to the Board: Omar Garcia & Rori Bentz

Superintendent: Lee W. Loving

Assoc. Superintendent, Dave Bolin

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

School Board/Superintendent Executive Secretary: Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at www.nstantiam.k12.or.us > School Board > Agendas/Meeting Minutes

**Monday, January 30, 2023 Special Session
NSSD District Office/Santiam Room
1155 N 3rd Ave, Stayton, OR 97383 ~ 6:00 PM**

MINUTES - DRAFT

1. CALL REGULAR SESSION TO ORDER

The Board Chair called the meeting to order at 6:01 pm. She noted which members were present (indicated below) and led everyone in the pledge of attendance.

PRESENT: Laura Wipper, Erin Cramer, Mackenzie Strawn, and Coral Ford. Mike Wagner arrived at 6:05 pm.

ATTENDING VIRTUALLY: Mark Henderson

2. APPROVAL OF THE AGENDA

There were no changes to the agenda after posting on January 24, 2023, are noted below:

MOTION-AGENDA

Motion that the Board approves the meeting agenda as presented.

Motion Made By: Laura Wipper

Vote: 7-0, motion passed

3. EXECUTIVE SESSION - ORS 192.660(2)(f) & 192.660(2)(b)

The Board recessed to Executive Session under ORS 192.660(2)(f)- To consider records exempt by law from public inspection and ORS 192.660(2)(b)-to consider complaints against staff at 6:03 pm
This portion of the meeting was not open to the public.

4. RETURN TO OPEN SESSION

The Board Chair returned the meeting to open session at 9:53 pm.

5. POSSIBLE MOTION BASED ON EXEC. SESSION

There was no board action as a result of the discussion during the Executive Session.

6. ADJOURN

The Board Chair adjourned the meeting at 9:54 pm

EQUAL OPPORTUNITY EMPLOYER



North Santiam School District

2020-21 Board of Directors

Board Chair, Mike Wagner

Board Vice-Chair, Alisha Oliver

Board Members: Tass Morrison, Tod Nau, Erin Cramer, Laura Wipper, Garrett Trott

Student Representative to the Board, Mya Joyce

Superintendent, Andy Gardner

School Board/Superintendent Executive Secretary: Tonia Whisman

*Access to the agenda and board packet can be located on the District website at
www.nstantiam.k12.or.us > School Board > Agendas/Meeting Minutes*

Thursday, March 4, 2021 Special Session

NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383 ~ 6:00 PM

<https://nsantiam-k12-or-us.zoom.us/j/89436068185?pwd=alFpVnlNM25DNWI3N1BsR2tncVdMdz09>

MINUTES - **DRAFT**

1. **CALL SPECIAL SESSION TO ORDER:**

The Board Chair called the meeting to order 6:06 pm. He acknowledged the board members present/absent (noted below) and then led everyone in the pledge of allegiance.

PRESENT IN PERSON: Mike Wagner and Erin Cramer

PRESENT VIRTUALLY: Laura Wipper, Alisha Oliver, Tass Morrison and Tod Nau.

ABSENT WITH NOTICE: Garrett Trott

2. **APPROVAL OF THE AGENDA:**

There were no changes to the agenda after the posting on February 26, 2021.

MOTION-MEETING AGENDA

Motion that the Board approves the meeting agenda as modified.

Motion Made By: Erin Cramer

Vote: 6-0

3. **APPROVAL OF CONTRACTS:**

HR Director Debi Brazelton and Supt. Gardner reviewed the list of contract extensions and renewals of administrative and licensed staff for Board approval (see attached) This list also included notices of resignations and retirements that had been received thus far however, these did not require Board approval.

There was also a discussion about the difficulty of finding and retaining staff during the pandemic and ways the District is seeking to counteract these trends.

APPROVAL OF CONTRACTS

Motion that the Board renew and extend contracts for the individuals and time periods as proposed by the Superintendent.

Motion Made By: Tod Nau

Vote: 6-0

4. **ADJOURN:**

The Board Chair adjourned the meeting at 6:25 pm

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.



2021 Licensed Contract Renewals/Extensions

ADMINISTRATIVE CONTRACT EXTENSION 2021-24			
<i>Name</i>	<i>FTE</i>	<i>Location</i>	<i>Hire Date</i>
BOLIN, DAVID	1.0	DISTRICT OFFICE	8/7/2006
HARBISON, JERI	1.0	MARI LINN	9/14/1995
MOORE, WENDY	1.0	SES	7/24/2013
OLSON, MATTHEW R	1.0	SMS	7/1/2014
PROCTOR, MICHAEL	1.0	SMS	9/12/2005
SHRYOCK, DARREN S	1.0	SHS	7/29/2014
STOREY, VICKY	1.0	SHS	8/25/1997

PROBATIONARY LICENSED - 1ST YEAR. RECOMMEND 2ND YEAR PROBATIONARY FOR 2021-22							
<i>Name</i>	<i>FTE</i>	<i>Location</i>					
GARRIES, TYLER M	1.0000	MARI LINN					
MITCHELL, ASHLEY S	1.0000	STAYTON ELEMENTARY SCHOOL					
MICHAUD, LINDSEY R	1.0000	STAYTON HIGH SCHOOL					
ROBERTSON, WARD L	1.0000	STAYTON HIGH SCHOOL					
ROBINSON, CHRISTINA R	1.0000	STAYTON HIGH SCHOOL					
FARRENS, ASHLEY B	1.0000	STAYTON INTERMEDIATE SCHOOL					
PETTYJOHN, LAURA M	1.0000	STAYTON INTERMEDIATE SCHOOL					
ROBERTS, VICTORIA R	1.0000	STAYTON INTERMEDIATE SCHOOL					
SPERLING, KYLIE A	1.0000	STAYTON INTERMEDIATE SCHOOL					
SMITH, THOMAS S	1.0000	STAYTON MIDDLE SCHOOL					
ELMER, MANDI N	1.0000	SUBLIMITY SCHOOL					

PROBATIONARY LICENSED - 2ND YEAR. RECOMMEND 3RD YEAR PROBATIONARY FOR 2021-22					
<i>Name</i>	<i>FTE</i>	<i>Location</i>			
PAVELEK, LARYSA R	1.0000	STAYTON ELEMENTARY SCHOOL			
STARK, CASSANDRA	1.0000	STAYTON ELEMENTARY SCHOOL			
EMMERT, BRADLEY J	1.0000	STAYTON HIGH SCHOOL			
HARRIS, NAOMI	1.0000	STAYTON HIGH SCHOOL			
MUHIC, AARON S	1.0000	STAYTON HIGH SCHOOL			
SZRAMEK, KATHRYN J	1.0000	STAYTON HIGH SCHOOL			
KOEKKOEK, BRENT A	1.0000	STAYTON INTERMEDIATE SCHOOL			
MINTURN, RACHEL A	1.0000	STAYTON INTERMEDIATE SCHOOL			
RUTSCHMAN, AARON J	1.0000	STAYTON INTERMEDIATE SCHOOL			
ANGUS, DANIELLE M	1.0000	SUBLIMITY SCHOOL			
BADDELEY, ROCKELLE J	1.0000	SUBLIMITY SCHOOL			

PROBATIONARY III TO CONTRACT 2021-23		
<i>Name</i>	<i>Current FTE</i>	<i>Location</i>
HUTCHISON, SHAYLEE R	1.0000	MARI LINN
REIFSCHNEIDER, CRYSTAL R	1.0000	MARI LINN
THOMAS, SHANI E	1.0000	MARI LINN
CARL, EMERSON J	1.0000	STAYTON ELEMENTARY SCHOOL
PEETZ, MEGAN A	0.5000	STAYTON ELEMENTARY SCHOOL
NEVES, ELIJAH W (.5 is ELL)	1.0000	STAYTON HIGH SCHOOL
NEWQUIST, MEGAN M	1.0000	STAYTON HIGH SCHOOL
ROCHETTO, TAMRA A	1.0000	STAYTON HIGH SCHOOL
RASKA, SYDNEY R	1.0000	STAYTON INTERMEDIATE SCHOOL
DARK, ELIZABETH J	1.0000	SUBLIMITY SCHOOL
HOCKMAN, ANDREW F	1.0000	SUBLIMITY SCHOOL

CONTRACT LICENSED STAFF - 2-YEAR EXTENSION 2020-22

<i>Name</i>	<i>FTE</i>	<i>Location</i>				
CARLILE, HOLLIE	1.0000	MARI LINN				
LAMOREAUX, KIM G	1.0000	MARI LINN				
MILLS, NICHOLAS A	1.0000	MARI LINN				
RASMUSSEN, ANDREW T	1.0000	MARI LINN				
ROONEY, GINA L	1.0000	MARI LINN				
SCHLIEVERT, CHRIS M	1.0000	MARI LINN				
VANDERLINDEN, ERICA	1.0000	MARI LINN				
ABLES, MARGARET A	1.0000	STAYTON ELEMENTARY SCHOOL				
ALDERSON, ERIKA	0.5000	STAYTON ELEMENTARY SCHOOL				
CARTER, TEAL	1.0000	STAYTON ELEMENTARY SCHOOL				
DONALDSON, AMY S	1.0000	STAYTON ELEMENTARY SCHOOL				
ERWIN, AMY M	1.0000	STAYTON ELEMENTARY SCHOOL				
FLEMMING, KRISTI J	1.0000	STAYTON ELEMENTARY SCHOOL				
FOWLER, DANA N	1.0000	STAYTON ELEMENTARY SCHOOL				
HILL, ALLISON	1.0000	STAYTON ELEMENTARY SCHOOL				
HUMPHREYS, HALEY A	1.0000	STAYTON ELEMENTARY SCHOOL				
JOHNSON, CAMERON	1.0000	STAYTON ELEMENTARY SCHOOL				
KACZYNSKI, KATHY D	1.0000	STAYTON ELEMENTARY SCHOOL				
KUENZI, ALYSSA J	1.0000	STAYTON ELEMENTARY SCHOOL				
LARIMER, CHARLES B	1.0000	STAYTON ELEMENTARY SCHOOL				
LAUGLE, JULIE M	1.0000	STAYTON ELEMENTARY SCHOOL				
PALFENIER, RUTH M	1.0000	STAYTON ELEMENTARY SCHOOL				
RORMAN, KIMBERLY A	1.0000	STAYTON ELEMENTARY SCHOOL				
SCHAFFER, RACHEL A	1.0000	STAYTON ELEMENTARY SCHOOL				
SCHUMACHER, KATHLEEN	1.0000	STAYTON ELEMENTARY SCHOOL				
ANDERSON, STEPHANIE M	1.0000	STAYTON HIGH SCHOOL				
BREITLING, STEFANIE	1.0000	STAYTON HIGH SCHOOL				
CONLEY, WILLIAM LES	1.0000	STAYTON HIGH SCHOOL				
FARRIS, WHITNEY N	1.0000	STAYTON HIGH SCHOOL				
FIELDS, KELLY M	1.0000	STAYTON HIGH SCHOOL				
FINICLE, STEVEN A	1.0000	STAYTON HIGH SCHOOL				
GOULTER-ALLEN, AMY	0.5000	STAYTON HIGH SCHOOL				
HERNDON-DUBRA, ASHLEY N	1.0000	STAYTON HIGH SCHOOL				
JOHN, JAMES	1.0000	STAYTON HIGH SCHOOL				
KRIEGER, RACHEL L	1.0000	STAYTON HIGH SCHOOL				
LUEBBERT, MARK D	1.0000	STAYTON HIGH SCHOOL				
NYQUIST, RANDALL N	1.0000	STAYTON HIGH SCHOOL				
PETERSON, STUART G	1.0000	STAYTON HIGH SCHOOL				
PROCTOR, DARCI B	1.0000	STAYTON HIGH SCHOOL				
ROBINETTE, ARDEN J	1.0000	STAYTON HIGH SCHOOL				
SCHMIDT, DARIN H	1.0000	STAYTON HIGH SCHOOL				
SHAFFER, NICOLE	1.0000	STAYTON HIGH SCHOOL				
SHELDON, RYAN	1.0000	STAYTON HIGH SCHOOL				
SHELTON, BRITNEY E	1.0000	STAYTON HIGH SCHOOL				
SHIELDS, CHRISTOPHER T	1.0000	STAYTON HIGH SCHOOL				
SHOEMAKER, LAURA B	1.0000	STAYTON HIGH SCHOOL				
STUTZMAN, JENNIFER L	1.0000	STAYTON HIGH SCHOOL				
SUNDERMAN, DALE L	1.0000	STAYTON HIGH SCHOOL				
TUTER, LORI J	1.0000	STAYTON HIGH SCHOOL				
WARREN, LAURA	1.0000	STAYTON HIGH SCHOOL				
WEEKS, RODNEY	1.0000	STAYTON HIGH SCHOOL				
WEIDMANN, DANIELLE E	1.0000	STAYTON HIGH SCHOOL				

HENDERSON, JOANNA F	0.6000	STAYTON INTERMEDIATE SCHOOL				
HUNSAKER, KATRINA	1.0000	STAYTON INTERMEDIATE SCHOOL				
ION, KATELYNN G	1.0000	STAYTON INTERMEDIATE SCHOOL				
PURDY, EMILY	0.5000	STAYTON INTERMEDIATE SCHOOL				
TAUSCH, BETHANY L	1.0000	STAYTON INTERMEDIATE SCHOOL				
THOMPSON, COURTNEY L	0.5000	STAYTON INTERMEDIATE SCHOOL				
CORDRY, NEAL T	1.0000	STAYTON MIDDLE SCHOOL				
DAYTON, MICHELLE L	1.0000	STAYTON MIDDLE SCHOOL				
FULKS, STEPHEN M	1.0000	STAYTON MIDDLE SCHOOL				
HALLIN, KELSEY	1.0000	STAYTON MIDDLE SCHOOL				
HAWKINS, CLIFTON W	1.0000	STAYTON MIDDLE SCHOOL				
HILL, ERIN K	1.0000	STAYTON MIDDLE SCHOOL				
HOLM, ERIN	1.0000	STAYTON MIDDLE SCHOOL				
KAUFMAN, LINDSEY C	1.0000	STAYTON MIDDLE SCHOOL				
LINDSEY, ROBERT WAYNE	1.0000	STAYTON MIDDLE SCHOOL				
MANNIX, MICHAEL J	1.0000	STAYTON MIDDLE SCHOOL				
PETERSON, PHILIP C	1.0000	STAYTON MIDDLE SCHOOL				
SHEPPARD, SHANNON M	1.0000	STAYTON MIDDLE SCHOOL				
TISLER, MELANIE C	1.0000	STAYTON MIDDLE SCHOOL				
USSELMAN, JOSEPH A	1.0000	STAYTON MIDDLE SCHOOL				
WOLF, ELIZABETH	1.0000	STAYTON MIDDLE SCHOOL				
GARDNER, AMBER B	1.0000	SUBLIMITY SCHOOL				
HAWKINS, JOHN SCOTT	1.0000	SUBLIMITY SCHOOL				
KING, JOHN D	1.0000	SUBLIMITY SCHOOL				
KISER, JOSEPH A	1.0000	SUBLIMITY SCHOOL				
LEWIN, DAVID S	1.0000	SUBLIMITY SCHOOL				
LIME, PAULIE A	1.0000	SUBLIMITY SCHOOL				
MITCHELL, REBECCA S	1.0000	SUBLIMITY SCHOOL				
NOLAN, MELODEE J	1.0000	SUBLIMITY SCHOOL				
PTACEK, MARIE	1.0000	SUBLIMITY SCHOOL				
RUIZ, DANNIE	1.0000	SUBLIMITY SCHOOL				
SCHINDLER, LARS	1.0000	SUBLIMITY SCHOOL				
SHERMAN, JEANETTE	1.0000	SUBLIMITY SCHOOL				
SHRYOCK, JANET L	1.0000	SUBLIMITY SCHOOL				
SMITH BROMLEY, MERYL J	1.0000	SUBLIMITY SCHOOL				
SMITH, BRENNAN M	1.0000	SUBLIMITY SCHOOL				

TEMPORARY CONTRACT - POSITIONS NON -RENEWED			
<i>Name</i>	<i>FTE</i>	<i>Location</i>	<i>Notes</i>
BRONAUGH, WHITCOMB	1.0000	STAYTON HIGH SCHOOL	LIC TEMP
COBLENTZ, YARA K	1.0000	STAYTON ELEMENTARY SCHOOL	LIC TEMP
FREDRICKS, MORGAN I	1.0000	STAYTON MIDDLE SCHOOL	LIC TEMP
HILL, ALIYAH B	1.0000	SUBLIMITY SCHOOL	LIC TEMP
HUGHES, KYLE E	1.0000	STAYTON HIGH SCHOOL	LIC TEMP
HURLEY, KATHRYN G	1.0000	STAYTON ELEMENTARY SCHOOL	LIC TEMP
MURPHY, MARY K	0.5000	STAYTON HIGH SCHOOL	LIC TEMP
RIESTERER, MISSY	1.0000	SUBLIMITY SCHOOL	ADMIN TEMP

NOT INCLUDED FOR RENEWAL DUE TO RESIGNATION/RETIREMENT REC'D						
Name	FTE	Location				
ALLEN JACKSON, DIANE	1.0000	STAYTON HIGH SCHOOL				
BRITTON, NICOLE M	1.0000	MARI LINN				
FITZGERALD, JIM	1.0000	STAYTON HIGH SCHOOL				
FRANKLIN, CONNIE	1.0000	MARI LINN				
HAMMOND, MICHAEL S	1.0000	STAYTON HIGH SCHOOL				
HOLM, DODI J	0.4000	STAYTON MIDDLE SCHOOL				
RICHARDS, CAROL	1.0000	STAYTON MIDDLE SCHOOL				
SEVERSON, KIMBERLY J	1.0000	STAYTON MIDDLE SCHOOL				
STEFANI, SUSANNE	1.0000	STAYTON HIGH SCHOOL				
SULLIVAN, ADAIR	1.0000	STAYTON MIDDLE SCHOOL				



2023-2024 DISTRICT BUDGET CALENDAR

2023-2024 BUDGET CALENDAR	
February 16, 2023	<p><i>School Board Meeting 6:00 PM</i> Approval of 2023-24 Budget Calendar Review Open Budget Committee Vacancies</p>
March 16, 2023	<p><i>School Board Meeting 6:00 PM</i> Approve Budget Committee Members</p>
April 24, 2023	<p>Publish Notice of Budget Committee Meeting (ORS 294.401(5)) (5-30 days prior to meeting) (*Publish on the website) (publish both meeting dates, 5-18-2023 & 5-25-2023)</p>
May 4, 2023	<p>Early Release of Budget Document (7 days prior to Budget Meeting)</p>
May 11, 2023	<p>Budget Committee Meeting- 1st Meeting, 6:00 PM</p>
May 25, 2023	<p>Budget Committee Meeting- 2nd Meeting, 5:30 PM (If Requested)</p>
May 30, 2023	<p>Publish Budget Summary (ORS 294.421 (2)) (5 – 30 days prior to Budget Hearing)</p>
June 15, 2023	<p>Public Hearing on Budget, 5:30 PM Adopt Budget, Levy Taxes, Make Appropriations (No later than June 30, 2023)</p>
Prior to July 15, 2023	<p>Submit Notice of Property Taxes to County Assessor</p>

GBNAA/JHFF

Explanations for suggested edits

Recent revisions to ORS 339 affecting reporting of child abuse and sexual conduct were adopted by the 2021 Legislature. The passing of these bills revised the definition of 'sexual conduct' and 'licensed administrator' as it relates to reporting and helps define the persons

who can be designated to receive and respond to these reports. Additionally, a new definition was added for 'commission licensee' to distinguish between district employees suspected of sexual conduct that shall be reported to and investigated by TSPC and those that shall be reported to and investigated by ODE. The effective date of these changes are immediate.

Additionally, because of the requirements of staff involved in child abuse reporting, a second code has been added to model policy JHFE and its administrative regulations. This policy can now be inserted into section G (if desired) of the board's policy manual and support informing staff of these reporting requirements.

Collective Bargaining Impact

Review any collective bargaining agreement language as it relates to GBNAA/JHFF and sexual conduct presented herein.

Local District Responsibility

Review the recommendations in the required policies and administrative regulations, i.e., GBNAA/JHFF and GBNAB/JHFE presented herein and readopt; review and modify to meet current practices.

Policy(ies) and ARs Impacted by these Revisions

GBNAA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements *, Required

GBNAA/JHFF-AR – Suspected Sexual Conduct Report Procedures and Form *,
Required GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements, Required

GBNAB/JHFE-AR(1) – Reporting of Suspected Abuse of a Child, Required

GBNAB/JHFE-AR(2) – Reporting of Suspected Abuse of a Child, Highly Recommended

JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements, Required

JHFE/GBNAB-AR(1) – Reporting of Suspected Abuse of a Child, Required

JHFE/GBNAB-AR(2) – Reporting of Suspected Abuse of a Child, Highly Recommended

JHFF/GBNAA – Suspected Sexual Conduct with Students and Reporting Requirements *, Required

JHFF/GBNAA-AR – Suspected Sexual Conduct Report Procedures and Form *, Required

OSBA Model Sample Policy - PROPOSED

Code: GBNAA/JHFF > policy was previously only JHFF. OSBA recommends completely replacing the [old JHFF](#) (click link) with this proposed policy and adding the GBNAA code so that it will appear in both the G and J sections of the policy manual.

Adopted:

Suspected Sexual Conduct with Students and Reporting Requirements *

Sexual conduct by district employees, contractors¹, agents², and volunteers³ is prohibited and will not be tolerated. All district employees, contractors, agents, and volunteers are subject to this policy. Students are also subject to this policy if they are acting as an employee, contractor, agent or volunteer.

⁴“Sexual conduct,” means verbal or physical conduct or verbal, written or electronic communications by a school employee, a contractor, an agent or a volunteer that involve a student and that are sexual advances or requests for sexual favors directed toward the student, or of a sexual nature that are directed toward the student or that have the effect of unreasonably interfering with a student’s educational performance, or of creating an intimidating or hostile educational environment. “Sexual conduct” does not include touching or other physical contact that is necessitated by the nature of the school employee’s job duties or by the services required to be provided by the contractor, agent or volunteer, and for which there is no sexual intent; verbal, written or electronic communications that are provided as part of an education program that meets state educational standards or a policy approved by the Board; or conduct or communications described in the definition of sexual conduct herein if the school employee, contractor, agent or volunteer is also a student and the conduct or communications arise out of a consensual relationship between students, do not create an intimidating or hostile educational environment and are not prohibited by law, any policies of the district or any applicable employment agreements.

“Student” means any person who is in any grade from prekindergarten through grade 12 or 21 years of age or younger and receiving educational or related services from the district that is not a post-secondary institution of education, or who was previously known as a student by the person engaging in sexual conduct and who left school or graduated from high school within 90 days prior to the sexual conduct.

¹ “Contractor” means a person providing services to the district under a contract in a manner that requires the person to have direct, unsupervised contact with students.

² “Agent” means a person acting as an agent for the district in a manner that requires the person to have direct, unsupervised contact with students.

³ “Volunteer” means a person acting as a volunteer for the district in a manner that requires the person to have direct, unsupervised contact with students.

⁴ This definition of “sexual conduct” affects all conduct that occurs before, on or after June 23, 2021, for purposes of reports that are made, investigations that are initiated, or a collective bargaining agreement, an employment contract, an agreement for resignation or termination, a severance agreement or any similar contract or agreement entered into, on or after June 23, 2021.

The district will post in each school building the names and contact information of the employees designated for the respective school buildings to receive reports of suspected sexual conduct and the procedures the designee will follow upon receipt of the report.

Any district employee^{5}, contractor, agent or volunteer who has reasonable cause to believe that a student has been subjected to sexual conduct by another district employee, contractor, agent or volunteer, or that another district employee, contractor, agent or volunteer has engaged in sexual conduct with a student shall immediately report such suspected sexual conduct to the {6}designated licensed administrator or the alternate designated licensed administrator, in the event the designated administrator is the suspected perpetrator, for their school building. If the conduct also constitutes child abuse, the employee must make mandatory reports in accordance with Board policy GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements.

If the superintendent is the alleged perpetrator, the report shall be submitted to the Director of Human Resources who shall report the suspected sexual conduct to the Board chair.

If an employee fails to report suspected sexual conduct or maintain confidentiality of records, the employee will be disciplined up to and including dismissal.

When a designated licensed administrator receives a report of suspected sexual conduct by a district employee, contractor, agent or volunteer, the administrator will follow procedures established by the district and set forth in the district’s administrative regulation GBNAA/JHFF-AR - Suspected Sexual Conduct Report Procedures and Form. All such reports will be reported to the Oregon Department of Education (ODE) or Teacher Standards and Practices Commission (TSPC) in accordance with such administrative regulation. The agency receiving a report will complete an investigation regardless of any changes in the relationship or duties of the person who is the alleged perpetrator.

When there is reasonable cause to support the report, a district employee suspected of sexual conduct shall be placed on paid administrative leave pending an investigation and the district will take necessary actions to ensure the student’s safety.

When there is reasonable cause to support the report, a district contractor, agent or volunteer suspected of sexual conduct shall be removed from providing services to the district and the district will take necessary actions to ensure the student’s safety.

The district will notify, as allowed by state and federal law, the person who was subjected to the suspected sexual conduct about any actions taken by the district as a result of the report.

⁵ {The following language in brackets, i.e., [contractor, agent or volunteer], is optional language for the district to consider including. If the language is kept, the district must make these groups aware of the policy and its administrative regulation and their responsibilities under both. This may also be included in contracts with agents and contractors and include reference to this policy.}

⁶ {ORS 339.372 requires the district to post the names and contact information of the persons, i.e., a licensed administrator and an alternate licensed administrator, who are designated to receive reports of sexual conduct for a school building in the respective school building. A “licensed administrator” is a person employed as an administrator by the district and holds an administrative license issued by TSPC or may be a person employed by the district that does not hold an administrative license issued by TSPC if the district does not require the administrator to be licensed by TSPC.}

A district employee, contractor or agent will not assist another district employee, contractor or agent in obtaining a new job if the individual knows, or has reasonable cause to believe the district employee, contractor or agent engaged in sexual conduct. Nothing in this policy prevents the district from disclosing information required by law or providing the routine transmission of administrative and personnel files pursuant to law.

The initiation of a report in good faith about suspected sexual conduct may not adversely affect any terms or conditions of employment or the work environment of the person who initiated the report or who may have been subject to sexual conduct. If a student initiates a report of suspected sexual conduct by a district employee, contractor, agent or volunteer in good faith, the student will not be disciplined by the district or any district employee, contractor, agent or volunteer.

The district will provide to employees at the time of hire, or to a contractor, agent or volunteer at the time of beginning service for the district, the following:

1. A description of conduct that may constitute sexual conduct;
2. A description of the investigatory process and possible consequences if a report of suspected sexual conduct is substantiated; and
3. A description of the prohibitions imposed on district employees, contractors and agents when they attempt to obtain a new job, pursuant to ORS 339.378(2).

All district employees are subject to Board policy GCAB - Personal Electronic Devices and Social Media - Staff regarding appropriate electronic communications with students.

Any electronic communications with students by a contractor, agent or volunteer for the district will be appropriate and only when directed by district administration. When communicating with students electronically regarding school-related matters, contractors, agents or volunteers shall use district e-mail using mailing lists and/or other internet messaging approved by the district to a group of students rather than individual students or as directed by district administration. Texting or electronically communicating with a student through contact information gained as a contractor, agent or volunteer for the district is prohibited.

The superintendent shall develop administrative regulations to implement this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

ORS 332.107

ORS 339.370 - 339.400

ORS 419B.005 - 419B.045

Every Student Succeeds Act, 20 U.S.C. § 7926 (2018).

House Bill 2136 (2021).

Senate Bill 51 (2021).

CURRENT STATUS OF POLICY JHFF

Code: JHFF
Adopted: 12/17/09
Revised/Readopted: 5/19/11; 3/20/14; 10/19/17
Orig. Code(s): JHFF

Reporting Requirements Regarding Sexual Conduct with Students

Sexual conduct by district/school employees as defined by Oregon law will not be tolerated. All district employees are subject to this policy.

“Sexual conduct,” as defined by Oregon law, is any verbal or physical or other conduct by a school employee that is sexual in nature; directed toward a kindergarten through grade 12 student; unreasonably interferes with a student’s educational performance; and creates an intimidating, hostile or offensive educational environment. The definition for sexual conduct does not include behavior that would be considered child abuse as outlined by Oregon law and district Board policy JHFE and JHFE-AR - Reporting of Suspected Abuse of a Child.

Any district employee who has reasonable cause to believe that another district employee or volunteer has engaged in sexual conduct with a student must immediately notify the director of human resources.

When the district receives a report of suspected sexual conduct by a district employee, the district may decide to place the employee on paid administrative leave or in a position that does not involve direct, unsupervised contact with students while conducting an investigation. An investigation is a detailed inquiry into the factual allegations of a report of suspected sexual conduct that is based on interviews with the complainant, witnesses and the district employee who is the subject of the report. If the subject of the report is a district employee, the investigation must meet any negotiated standards of an employment contract or agreement.

If, following the investigation, the report is substantiated, the district will inform the employee that the report has been substantiated and provide information regarding the appeal process. A substantiated report is one that: a) an educational provider has reasonable cause to believe is founded based on the available evidence after conducting an investigation; and b) involves conduct that the educational provider determines is sufficiently serious to be documented in the employee’s personnel file.

If the employee decides not to appeal the determination or if the determination is sustained after an appeal, a record of the substantiated report will be placed in the employee’s personnel file. The employee will be notified that this information may be disclosed to a potential employer.

The district will post the contact information of the person designated to receive sexual conduct reports, as well as the procedures that will be followed upon receipt of a report. In the event that the designated person is the suspected perpetrator, the superintendent shall receive the report. If the superintendent is the suspected perpetrator, the board chair shall receive the report. When action is taken on the report, the person who initiated the report must be notified.

The initiation of a report in good faith about suspected sexual conduct may not adversely affect any terms or conditions of employment or the work environment of the complainant. If a student initiates a report of suspected sexual conduct by a district employee in good faith, the student will not be disciplined by the Board or any district employee.

The district will provide annual training to district employees, parents and students regarding the prevention and identification of sexual conduct. The district will provide to employees at the time of hire a description of conduct that may constitute sexual conduct and a description of records subject to disclosure if a sexual conduct report is substantiated.

Educational providers shall follow hiring and reporting procedures as outlined in ORS 339.374 for all district employees.

END OF POLICY

R10/05/21|LF

Suspected Sexual Conduct with Students and Reporting Requirements * –

GBNAA/JHFF

Legal Reference(s):

ORS 339.370 to-339.400
ORS 418.746 to-418.751
ORS 419B.005 to-419B.045

Cross Reference(s):

GCAB - Personal Electronic Devices and Social Media - Staff
JHFE - Reporting of Suspected Abuse of a Child

GBNAB/JHFF~ GBNAB/JHFF-AR1 ~ GBNAB/JHFF-AR2 (document contains all three policies which are color-coded)

Explanations for suggested edits

Recent revisions to ORS 339 affecting reporting of child abuse and sexual conduct were adopted by the 2021 Legislature. The passing of these bills revised the definition of 'sexual conduct' and 'licensed administrator' as it relates to reporting and helps define the persons

who can be designated to receive and respond to these reports. Additionally, a new definition was added for 'commission licensee' to distinguish between district employees suspected of sexual conduct that shall be reported to and investigated by TSPC and those that shall be reported to and investigated by ODE. The effective date of these changes are immediate.

Additionally, because of the requirements of staff involved in child abuse reporting, a second code has been added to model policy JHFE and its administrative regulations. This policy can now be inserted into section G (if desired) of the board's policy manual and support informing staff of these reporting requirements.

Collective Bargaining Impact

Review any collective bargaining agreement language as it relates to GBNA/JHFF and sexual conduct presented herein.

Local District Responsibility

Review the recommendations in the required policies and administrative regulations, i.e., GBNA/JHFF and GBNAB/JHFE presented herein and readopt; review and modify to meet current practices.

Policy(ies) and ARs Impacted by these Revisions

GBNA/JHFF – Suspected Sexual Conduct with Students and Reporting Requirements *, Required

GBNA/JHFF-AR – Suspected Sexual Conduct Report Procedures and Form *,
Required GBNAB/JHFE – Suspected Abuse of a Child Reporting Requirements, Required GBNAB/JHFE-
AR(1) – Reporting of Suspected Abuse of a Child, Required

GBNAB/JHFE-AR(2) – Reporting of Suspected Abuse of a Child, Highly Recommended

JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements, Required

JHFE/GBNAB-AR(1) – Reporting of Suspected Abuse of a Child, Required

JHFE/GBNAB-AR(2) – Reporting of Suspected Abuse of a Child, Highly Recommended

JHFF/GBNA – Suspected Sexual Conduct with Students and Reporting Requirements *, Required

JHFF/GBNA-AR – Suspected Sexual Conduct Report Procedures and Form *, Required

OSBA Model Sample Policy - PROPOSED

Code: GBNAB/JHFE > policy was previously only JHFE. OSBA recommends completely replacing the [old JHFE](#) (click link) with this proposed policy and adding the GBNAB code so that it will appear in both the G and J sections of the policy manual.

Adopted:

Suspected Abuse of a Child Reporting Requirements**

Any district employee who has reasonable cause to believe that **any child** with whom the employee has come in contact has suffered abuse¹ shall orally report or cause an oral report immediately by telephone or otherwise to the local office of the Oregon Department of Human Services (DHS) or its designee or to the law enforcement agency within the county where the person making the report is located at the time of the contact pursuant to Oregon Revised Statute (ORS) 419B.010. Any district employee who has reasonable cause to believe that **any person**² with whom the employee is in contact has abused a child shall immediately report or cause a report to be made in the same manner to DHS or its designee or to the law enforcement agency within the county where the person making the report is located at the time of the contact pursuant to ORS 419B.010. If known, the report shall contain the names and addresses of the child and the parents of the child or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse, including any evidence of previous abuse, the explanation given for the suspected abuse, any other information that the person making the report believes might be helpful in establishing the possible cause of the abuse and the identity of a possible perpetrator.

Abuse of a child by district employees, contractors³, agents⁴, volunteers⁵, or students is prohibited and will not be tolerated. All district employees, contractors, agents, volunteers and students are subject to this policy and the accompanying administrative regulation.

Any district employee who has reasonable cause to believe that another district employee, contractor, agent, volunteer or student has engaged in abuse, or that a student has been subjected to abuse by another district employee, contractor, agent, volunteer or student shall immediately report such to the Oregon Department of Human Services (DHS) or its designee or the local law enforcement agency pursuant to ORS 419B.015, and to the designated licensed administrator.

¹ Includes the neglect of a child; abuse is defined in ORS 419B.005.

² "Person" could include adult, student or other child.

³ "Contractor" means a person providing services to the district under a contract in a manner that requires the person to have direct, unsupervised contact with students.

⁴ "Agent" means a person acting as an agent for the district in a manner that requires the person to have direct, unsupervised contact with students.

⁵ "Volunteer" means a person acting as a volunteer for the district in a manner that requires the person to have direct, unsupervised contact with students.

PROPOSED

The district will designate a {⁶} licensed administrator and an alternate licensed administrator, in the event that the designated licensed administrator is the suspected abuser, for each school building to receive reports of suspected abuse of a child by district employees, contractors, agents, volunteers or students.

If the superintendent is the alleged perpetrator, the report shall be submitted to the Director of Human Resources who shall also report to the Board chair.

The district will post the names and contact information of the designees for each school building, in the respective school, designated to receive reports of suspected abuse and the procedures in GBNAB/JHFE-AR(1) - Reporting of Suspected Abuse of a Child the designee will follow upon receipt of a report, the contact information for local law enforcement and the local DHS office or its designee, and a statement that this duty to report suspected abuse is in addition to the requirements of reporting to a designated licensed administrator.

When a designee receives a report of suspected abuse, the designee will follow procedure established by the district and set forth in administrative regulation GBNAB/JHFE-AR(1) - Reporting of Suspected Abuse of a Child. All such reports of suspected abuse will be reported to a law enforcement agency or DHS, or its designee, for investigation, and the agency will complete an investigation regardless of any changes in the relationship or duties of the person who is the alleged abuser.

When there is reasonable cause to support a report, a district employee suspected of abuse shall be placed on paid administrative leave pending an investigation and the district will take necessary actions to ensure the student's safety. When there is reasonable cause to support a report, a district contractor, agent or volunteer suspected of abuse shall be removed from providing services to the district and the district will take necessary actions to ensure the student's safety.

The district will notify the person, as allowed by state and federal law, who was subjected to the suspected abuse about any actions taken by the district as a result of the report.

A substantiated report of abuse by an employee shall be documented in the employee's personnel file. A substantiated report of abuse by a student shall be documented in the student's education record.

The initiation of a report in good faith, pursuant to this policy, may not adversely affect any terms or conditions of employment or the work environment of the person initiating the report or who may have been subjected to abuse. If a student initiates a report of suspected abuse of a child by a district employee, contractor, agent, volunteer or student, in good faith, the student will not be disciplined by the district or any district employee, contractor, agent or volunteer. Intentionally making a false report of abuse of a child is a Class A violation.

The district shall provide information and training each school year to district employees on the prevention and identification of abuse, the obligations of district employees under ORS 339.388 and ORS 419B.005 - 419B.050 and as directed by Board policy to report suspected abuse of a child, and appropriate electronic communications with students. The district shall make available each school year the training described above to contractors, agents, volunteers, and parents and legal guardians of students attending district-operated

⁶ {ORS 339.372 requires the district to post the names and contact information of the persons, i.e., a licensed administrator and an alternate licensed administrator, who are designated to receive reports of sexual abuse for a school building in the respective school building. A "licensed administrator" is a person employed as an administrator by the district and holds an administrative license issued by TSPC or may be a person employed by the district that does not hold an administrative license issued by TSPC if the district does not require the administrator to be licensed by TSPC.}

PROPOSED

schools, and will be made available separately from the training provided to district employees. The district shall provide each school year information on the prevention and identification of abuse, the obligations of district employees under Board policy to report abuse, and appropriate electronic communications with students to contractors, agents and volunteers. The district shall make available each school year training that is designed to prevent abuse to students attending district-operated schools.

The district shall provide to a district employee at the time of hire, or to a contractor, agent, or volunteer at the time of beginning service for the district, the following:

1. A description of conduct that may constitute abuse;
2. A description of the investigatory process and possible consequences if a report of suspected abuse is substantiated; and
3. A description of the prohibitions imposed on district employees, contractors, and agents when they attempt to obtain a new job, as provided under ORS 339.378. A district employee, contractor or agent will not assist another district employee, contractor or agent in obtaining a new job if the individual knows, or has reasonable or probable cause to believe the district employee, contractor or agent engaged in abuse, unless criteria found in ORS 339.378(2)(c) are applicable.

Nothing in this policy prevents the district from disclosing information required by law or providing the routine transmission of administrative and personnel files pursuant to law.

The district shall make available to students, district employees, contractors, agents, and volunteers a policy of appropriate electronic communications with students.

Any electronic communications with students by a contractor, agent or volunteer for the district will be appropriate and only when directed by district administration. When communicating with students electronically regarding school-related matters, contractors, agents or volunteers shall use district e-mail, using mailing lists and/or other internet messaging approved by the district to a group of students rather than individual students or as directed by district administration. Texting or electronically communicating with a student through contact information gained as a contractor, agent or volunteer for the district is prohibited.

The superintendent shall develop administrative regulations as are necessary to implement this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

[ORS 339.370 - 339.400](#)
[ORS 418.257 - 418.259](#)

[ORS 419B.005 - 419B.050](#)

[OAR 581-022-2205](#)

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009), vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F.3d 1201 (9th Cir. 2011).
Senate Bill 51 (2021).

-----END OF PROPOSED GBNAB/JHFE POLICY-----

CURRENT STATUS OF JHFE

Adopted: 11/19/84

Revised/Readopted: 1990; 2001; 1/21/10; 2/21/13; 10/19/17

Orig. Code(s): JHFE

Reporting of Suspected Abuse of a Child

Any school employee who has reasonable cause to believe that any child with whom the employee has come in contact has suffered abuse or neglect, as defined in state law, by any adult or by a student with whom the employee is in contact has abused a child, will immediately notify the Oregon Department of Human Services or the local law enforcement agency. The district employee shall also immediately inform his/her supervisor, principal or superintendent.

Abuse of a child by district employees or by students will not be tolerated. All district employees are subject to this policy and the accompanying administrative regulation. If a district employee is a suspected abuser, reporting requirements remain the same. The district will designate the personnel director to receive reports of abuse of a child by district employees and specify the procedures to be followed upon receipt of an abuse report. In the event the designated person is the suspected abuser, the superintendent shall receive the report of abuse. The district will post in each school building the name and contact information of the person designated to receive abuse reports, as well as the procedures the personnel director will follow upon receipt of a report. When the personnel director takes action on the report, the person who initiated the report must be notified.

A substantiated report of abuse by an employee shall be documented in the employee's personnel file. A substantiated report of abuse by a student shall be documented in the student's education record.

Upon request, the district shall provide records of investigations of suspected abuse of a child by a district employee or former district employee to law enforcement, Oregon Department of Human Services or Teacher Standards and Practices Commission.

Any district employee participating in good faith in the making of a report, pursuant to this policy and Oregon law and who has reasonable grounds for the making thereof, shall have immunity from any liability, civil or criminal, that might otherwise be incurred or imposed with respect to the making or content of any such report. Further, the initiation of a report in good faith about suspected abuse of a child may not adversely affect any terms or conditions of employment or the work environment of the complainant. If a student initiates a report of suspected abuse of a child by a district employee or a student, in good faith, the student will not be disciplined by the Board or any district employee. Intentionally making a false report of abuse of a child is a Class A violation.

The district shall establish written procedures to provide annual training: 1) for district staff in the prevention and identification of the abuse of a child and on the obligations of district employees under ORS 419B.005, as directed by Board policy, to report suspected abuse of a child; 2) for parents and legal guardians of students

attending district schools on the prevention, identification of abuse of a child and the obligation of district employees to report suspected abuse of a child, separate from district staff training; and 3) designed to prevent abuse of a child available to students attending district-operated schools.

The superintendent shall implement such regulations as are necessary to accomplish the intent of this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

ORS 339.370 to -339.400

ORS 418.746 to -418.751

ORS 419B.005 to -419B.050

OAR 581-022-2205

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009), vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F.3d 1201 (9th Cir. 2011).

Cross Reference(s):

JHFF - Reporting Requirements Regarding Sexual Conduct with Students

KN - Relations with Law Enforcement Agencies

-----END OF CURRENT JHFE POLICY-----

OSBA Model Sample Policy - PROPOSED

Code: [GBNAB/JHFE-AR\(1\)](#) > policy was previously only JHFE-AR. OSBA recommends completely replacing the [old JHFE-AR](#) (click link) with this proposed policy and adding the GBNAB code so that it will appear in both the G and J sections of the policy manual.

Adopted:

Reporting of Suspected Abuse of a Child

Reporting

Any district employee having reasonable cause to believe that **any child** with whom the employee comes in contact has suffered abuse⁷ shall orally report or cause an oral report immediately by telephone or otherwise to the local office of the Oregon Department of Human Services (DHS) or its designee or to a law enforcement agency within the county where the person making the report is at the time of their contact. Any district

⁷ Includes the neglect of a child; abuse is defined in ORS 419B.005.

PROPOSED

employee who has reasonable cause to believe that **any person**⁸ with whom the employee is in contact has abused a child shall immediately report or cause a report to be made in the same manner to DHS or its designee or to the law enforcement agency within the county where the person making the report is located at the time of the contact pursuant to ORS 419B.010.

Any district employee who has reasonable cause to believe that another district employee, contractor, agent, volunteer or student has engaged in abuse, or that a student has been subjected to abuse by another district employee, contractor, agent, volunteer or student shall immediately report such to the DHS or its designee or the local law enforcement agency pursuant to ORS 419B.015, and to the designated licensed administrator or alternate licensed administrator for their school building.

If known, the report shall contain the names and addresses of the child and the parents of the child or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse, including any evidence of previous abuse, the explanation given for the suspected abuse, any other information that the person making the report believes might be helpful in establishing the possible cause of the suspected abuse and the identity of a possible perpetrator.

If the superintendent is the alleged abuser the report shall be submitted to the Director of Human Resources who shall refer the report to the Board chair.

A written record of the abuse report shall be made by the employee reporting the suspected abuse of a student and will include: name and position of the person making the report; name of the student; name and position of any witness; description of the nature and extent of the abuse, including any information which could be helpful in establishing cause of abuse and identity of the abuser; description of how the report was made (i.e., phone or other method); name of the agency and individual who took the report; date and time that the report was made; and name of district administrator who received a copy of the written report.

The written record of the abuse report shall not be placed in the student's educational record. A copy of the written report shall be retained by the employee making the report and a copy shall be provided to the designee that received the report.

When the designee receives a report of suspected abuse of a child by a district employee, and there is reasonable cause to support the report, the district shall place the district employee on paid administrative leave ^{⁹} and take necessary actions to ensure the student's safety. The employee shall remain on leave until DHS or law enforcement determines that the report is substantiated and the district takes the appropriate employment action, or cannot be substantiated or is not a report of abuse and the district determines that either 1) an employment policy was violated and the district will take appropriate employment action against the employee, or 2) an employment policy has not be violated and no action is required by the district against the employee.

⁸ "Person" could include adult, student or other child.

⁹ ¹⁴⁰ The district employee cannot be required to use any accrued leave during the imposed paid administrative leave.

PROPOSED

When the designee receives a report of suspected abuse by a contractor^{10}, agent or volunteer, the district shall prohibit the contractor, agent or volunteer from providing services to the district. The district may reinstate the contractor, agent or volunteer, and such reinstatement may not occur until such time as a report of suspected abuse has been investigated¹¹ and a determination has been made by law enforcement or DHS that the report is unsubstantiated.

The written record of each reported incident of abuse of a child, action taken by the district and any findings as a result of the report shall be maintained by the district.

If, following the investigation, the district decides to take an employment action, the district will inform the district employee of the employment action to be taken and provide information about the appropriate appeal process. The employee may appeal the employment action taken through the appeal process provided by the applicable collective bargaining agreement.

If the district is notified that the employee decided not to appeal the employment action or if the determination of an appeal sustained the employment action, a record of the findings of the substantiated report and the employment action taken by the district will be placed in the records on the school employee maintained by the district. Such records created are confidential and not public records as defined in Oregon Revised Statute (ORS) 192.311, however the district may use the record as a basis for providing information required to be disclosed about a district employee under ORS 339.378(1). The district will notify the employee that information about substantiated reports may be disclosed to a potential employer.

Definitions

1. Oregon law recognizes these and other types of abuse:
 - a. Physical;
 - b. Neglect;
 - c. Mental injury;
 - d. Threat of harm;
 - e. Sexual abuse and sexual exploitation.
2. "Child" means an unmarried person who is under 18 years of age or is under 21 years of age and residing in or receiving care or services at a child-caring agency.
3. A "substantiated report" means a report of abuse that a law enforcement agency or DHS determines is founded.

Confidentiality of Records

The name, address and other identifying information about the employee who made the report are confidential and are not accessible for public inspection.

¹⁰ {The district is encouraged to duplicate this language in the contract. If the contract is with a company and the person assigned to do the work is the alleged perpetrator, the district shall notify the company and request another company employee be assigned to complete the work.}

¹¹ The district will investigate all reports of suspected abuse, unless otherwise requested by DHS or its designee or law enforcement pursuant to law.

PROPOSED

Upon request from law enforcement or DHS the district shall immediately provide requested documents or materials to the extent allowed by state and federal law.

Failure to Comply

Any district employee who fails to report a suspected abuse of a child as provided by this policy and the prescribed Oregon law commits a violation punishable by law. A district employee who fails to comply with the confidentiality of records requirements commits a violation punishable by the prescribed law. If an employee fails to report suspected abuse of a child or fails to maintain confidentiality of records as required by this policy, the employee will be disciplined up to and including dismissal.

Cooperation with Investigator

The district staff shall make every effort in suspected abuse of a child cases to cooperate with investigating officials as follows:

1. Any investigation of abuse of a child will be directed by the DHS or law enforcement officials as required by law. DHS or law enforcement officials wishing to interview a student shall present themselves at the school office and contact the school administrator, unless the school administrator is the subject of the investigation. When an administrator is notified that the DHS or law enforcement would like to interview a student at school, the administrator must request that the investigating official fill out the appropriate form (See GBNAB/JHFE-AR(2) – Abuse of a Child Investigations Conducted on District Premises). The administrator or designee should not deny the interview based on the investigator's refusal to sign the form. If the student is to be interviewed at the school, the administrator or designee shall make a private space available. The administrator or designee of the school may, at the discretion of the investigator, be present to facilitate the interview. If the investigating official does not have adequate identification, the administrator shall refuse access to the student.

Law enforcement officials wishing to remove a student from the premises shall present themselves at the office and contact the administrator or designee. The law enforcement official shall sign the student out in accordance with district procedures;

2. When the subject matter of the interview or investigation is identified to be related to suspected abuse of a child, district employees shall not notify parents or anyone else other than DHS or law enforcement agency and any school employee necessary to enable the investigation;
3. The administrator or designee shall advise the investigator of any conditions of disability prior to any interview with the affected child;
4. District employees are not authorized to reveal anything that transpires during an investigation in which the employee participates, nor shall the information become part of the student's education records, except that the employee may testify at any subsequent trial resulting from the investigation and may be interviewed by the respective litigants prior to any such trial.

Nothing prevents the district from conducting its own investigation, unless another agency requests to lead the investigation or requests the district to suspend the investigation, or taking an employment action based on information available to the district before an investigation conducted by another agency is completed. The district will cooperate with agencies assigned to conduct such investigations.

CURRENT STATUS OF JHFE-AR (*1)

North Santiam School District

Code: **JHFE-AR** (*CURRENTLY NOT NUMBERED BECAUSE THERE IS ONLY ONE AR)

Revised: 11/19/84

Reviewed/Revised: 3/15/07; 1/21/10; 2/21/13; 10/19/17

Orig. Code(s): JHFE-AR

Reporting of Suspected Abuse of a Child

Reporting

Any district employees having reasonable cause to believe that any child with whom the employee comes in contact has suffered abuse, or that any person with whom the employee comes in contact has abused a child, shall orally report or cause an oral report to be immediately made by telephone or otherwise to the local office of Oregon Department of Human Services or to a law enforcement agency within the county where the person making the report is at the time of his/her contact. The district employee should also immediately inform his/her supervisor, principal or personnel director.

If known, such report shall contain the names and addresses of the child, the child's parents or other persons responsible for the child's care, the child's age, and the nature and extent of the suspected abuse, the explanation given for the suspected abuse, any other information which the person making the report believes might be helpful in establishing the possible cause of the suspected abuse and the identity of a possible perpetrator.

A written record of the abuse report shall be made by the employee who suspects abuse of a child. The written record may be made using the North Santiam School District abuse reporting form which includes at a minimum:

1. The name and position of the person making the report;
2. The name, address of the child, the parents or other person responsible for the child's care;
3. The name and position of any witness to the report;
4. A description of the nature and extent of the abuse, including any information which could be helpful in establishing cause of abuse and identity of the abuser;
5. A description of how the report was made (i.e., phone or other method);
6. The name of the agency and individual who took the report;
7. The date and time that the report was made; and
8. The names of persons who received a copy of the written report.

The written record of the abuse report shall not be placed in the student's educational record. A copy of the written report shall be retained by the employee making the report and a copy shall be provided to the superintendent.

When the district receives a report of suspected abuse of a child by one of its employees and the personnel director determines that there is reasonable cause to support the report, the district shall place the district employee on paid administrative leave until the Oregon Department of Human Services or a law enforcement

agency either: 1) determines that the report is unfounded or that the report will not be pursued; or 2) determines that the report is founded and the education provider takes the appropriate disciplinary action against the district employee. If the Oregon Department of Human Services or a law enforcement agency is unable to determine whether the abuse of a child occurred, the district may either reinstate the employee or take disciplinary action at the district's discretion.

The written record of each reported incident of abuse of a child, action taken by the district, and any findings as a result of the report shall be maintained by the district.

Definitions

1. Oregon law recognizes these types of abuse:
 - a. Physical;
 - b. Neglect;
 - c. Mental Injury;
 - d. Threat of Harm;
 - e. Sexual Abuse and Sexual Exploitation.
2. "Child" means an unmarried person who is under 18 years of age.

Confidentiality of Records

The name, address, and other identifying information about the employee who made the report are confidential and are not accessible for public inspection.

The disciplinary records of a district employee or former district employee convicted of a crime listed in ORS 342.143 are not exempt from disclosure under ORS 192.501 or 192.502. Therefore, if a district employee or former employee is convicted of a crime listed in ORS 342.143, the district that is or was the employer of that employee when the crime was committed shall disclose the disciplinary records of the employee to any person upon request. Prior to the disclosure of a disciplinary record the district shall remove any personally identifiable information from the record that would disclose the identity of a child, a crime victim or a district employee who is not the subject of the disciplinary record.

Failure to Comply

Any district employee who fails to report a suspected child abuse as provided by this policy and the prescribed Oregon law commits a violation punishable by law. A district employee who fails to comply with the confidentiality of records requirements commits a violation punishable by the prescribed law. If an employee fails to report suspected child abuse or fails to maintain confidentiality of records as required by this policy, the employee will be disciplined.

Cooperation with Investigator

The district staff shall make every effort in suspected child abuse cases to cooperate with investigating officials as follows:

- 144¹. Any investigation of abuse of a child will be directed by the Oregon Department of Human Services or law enforcement officials as required by law. When an administrator is notified that the Oregon

Department of Human Services or law enforcement would like to interview a student at school, the administrator must request that the investigating official demonstrate that he/she has a warrant, court order, exigent circumstances or parental consent to interview the student. Failure to meet one of these criteria may result in the administrator's refusal to allow the student interview on school property. If the student is to be interviewed at the school, the principal or representative shall make a conference space available. The principal or representative of the school may, at the discretion of the investigator, be present to facilitate the interview. Law enforcement officers wishing to interview or remove a student from the premises shall present themselves at the office and contact the principal or representative. The officer shall sign the student out on a form to be provided by the school;

2. When the subject matter of the interview or investigation is identified to be related to suspected child abuse, district employees shall not notify parents;
3. The principal or representative shall advise the investigator of any conditions of disability prior to any interview with the affected child;
4. District employees are not authorized to reveal anything that transpires during an investigation in which the employee participates, nor shall the information become part of the student's education records, except that the employee may testify at any subsequent trial resulting from the investigation and may be interviewed by the respective litigants prior to any such trial.

OREGON DEPARTMENT OF HUMAN SERVICES/LAW ENFORCEMENT REPORT FORM

Reporter's Name: _____ Date: _____ Time: _____
Position: _____

This Report Concerns the Following Child or Children

Name	Age/DOB	<u>Sex</u>	School
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OTHER FAMILY MEMBERS(S): Parents, custodians or adults living in the home; other children in the family.

Name	<u>Relationship</u>	Age	Address	Phone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Address of Child(ren): _____
Street City State/Zip

Phone: _____

Address of Parent/Guardian: _____
Street City State/Zip

Phone: _____

OTHER SIGNIFICANT PERSON(S) WHO MAY HAVE INFORMATION: School, counselor, teachers, doctor, relative, friends, neighbors, etc.

Name	Address	Phone	Relationship
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SUMMARIZE THE NATURE OF THE CONCERNS/REPORT: List most important details first, and be specific. Brief description of injury/conditions/reasons for concern:

Is there a documented history of reports regarding this student? YES NO UNKNOWN

Person Making Report: _____

Oral Report Made to Principal/Designee:

Date: _____ Time: _____

Oral Report Made to: Agency: _____

Date: _____ Time: _____

Written Report Sent to: Agency: _____

Date: _____ Time: _____

Action Taken: No Change Taken into custody of law enforcement/CSB

(on date of report) Other: _____

Copies to: Agency receiving oral report.

District report file: _____

Building report file: _____

THIS REPORT SHALL NOT TO BE PLACED IN THE CHILD'S PERSONAL FILE

-----END OF CURRENT JHFE-AR POLICY-----

OSBA Model Sample Policy

Code: GBNAB/JHFE-AR(2) > this policy currently does not exist. OSBA recommends removing the reporting form that had been connected to JHFE-AR and placing it into this new AR-2. As with the previous two policies, it is suggested to add GBNAB code and place it in both G and J sections of the policy manual

Revised/Reviewed:

Abuse of a Child Investigations Conducted on District Premises

The Department of Human Services (DHS) or a law enforcement agency has the authority to conduct an investigation of a report of child abuse on school premises according to Oregon Revised Statute (ORS) 419B.045. The school administrator must be notified that the investigation is to take place, unless the administrator is a subject of the investigation. The investigator is not required to reveal information about the investigation to the school as a condition of conducting the investigation.

After the investigator provides adequate identification, school staff shall allow access to the child and provide a private space for conducting the interview. The investigator shall be advised by a school administrator or a school staff member of a child's relevant disabling conditions, if any, prior to any interview with the child. The school administrator or designee may, at the investigator's discretion, be present to facilitate the investigation.

School staff may only notify DHS, the law enforcement agency or school employees that are necessary to enable the investigation. School staff may not notify any other persons, including the child's parent(s) or guardian(s).

Investigator Name (Printed)

Name of Agency

Name of Worker's/Investigator's Supervisor

Supervisor Contact Information

Investigator Position and Badge or ID Number

Student Name

School

Investigator Signature

Date

- Investigator refused to sign. District staff should not deny entry based on refusal to sign.

FOR COMPLETION BY DISTRICT STAFF

- Student not available for interview
- Student refused to be interviewed
- Administrator participated in interview

Name of Administrator Notified

Name of Office Staff Involved

Name of Participating Administrator

This form should be placed in a separate secure file and not in the student's file.

-----END OF PROPOSED GBNAB-JHFE-AR2 POLICY-----

EXPLANATION FOR POLICY CHANGE FROM OSBA

GENDER IDENTITY DEFINITION

Summary

House Bill 3041 (2021) revised the statutory definition of sexual orientation (removed gender identity) and created a new definition for gender identity.

Collective Bargaining Impact

None

Local District Responsibility

Review the board's policy manual for the policies listed herein and if present, revise and readopt. GBNA-AR is an AR that does not require adoption by the board so it can be submitted as an information item to the board for their review.

Policy(ies) and ARs Impacted by these Revisions

GBA – Equal Employment Opportunity, Required GBEA – Workplace Harassment *, Required

GBNA-AR – Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures -- Staff, Highly Recommended

IB – Freedom of Expression, Required

IIA – Instructional Resources/Instructional Materials, Highly Recommended IJ – School Counseling Program, Highly Recommended

JBB – Educational Equity, Optional

JECB - Admission of Nonresident Students, Highly Recommended

North Santiam School District

Code: IB

Adopted: 10/19/17

Freedom of Expression

Students have a general right to freedom of expression within the school system. The district requires, however, that students exercise their rights fairly, responsibly and in a manner not disruptive to other individuals or to the educational process.

Freedom of Student Inquiry and Expression

1. Generally, students and student organizations are free to examine and discuss questions of interest to them and to express opinions publicly and privately within the school system, provided such examination and expression is fair and responsible and is not disruptive to other individuals or to the educational process. Students may support or oppose causes by orderly means which do not disrupt other individuals or the operation of the school.
2. In the classroom, students are free to examine views offered in any course of study, provided such examination is expressed in a responsible manner.

Freedom of Association

Students are free to organize associations to promote their common interests. Student organizations should be open to all students. Membership criteria may not exclude students on the basis of age, race, religion, color, national origin, disability, marital status, familial status, parental status, linguistic background, culture, socioeconomic status, capability, geographic location, sex, sexual orientation or gender identity. ~~sex or sexual orientation~~. Each student organization must have a staff adviser to counsel and, when necessary, supervise students in the organization. All student organizations must submit to the school a statement of purpose, criteria for membership, rules and procedures and a current list of officers. School administrators may establish reasonable rules and regulations governing the activity of student organizations.

Publications K-8, Displays and Productions

On occasion, materials such as leaflets, newsletters, cartoons and other items including displays and productions are prepared, produced and/or distributed by students as part of the educational process and free expression in an academic community. Materials may be reviewed by the administrator or may be ~~subject to administrative review~~, restricted or prohibited, ~~however~~, pursuant to legitimate educational concerns. Such concerns include:

1. The material is or may be defamatory;
2. The material is inappropriate based on the age, grade level and/or maturity of the audience;
3. The material is poorly written, inadequately researched, biased or prejudiced;
4. Whether there is an opportunity for a named individual or named individuals to make a response;
5. Whether specific individuals may be identified even though the material does not use or give names;
6. The material is or may be otherwise generally disruptive to the school environment. Such disruption may occur, e.g., ~~for example~~, if the material uses, advocates or condones the use of profane language or advocates or condones the commission of unlawful acts;
7. Students, parents and members of the public might reasonably perceive the materials to bear the sanction or approval of the district.

High School Student Journalists

Generally, high school student journalists have the right to exercise freedom of speech and of the press in school-sponsored media. "School-sponsored media" means materials that are prepared, substantially written, published or broadcast by student journalists; that are distributed or generally made available, either free of charge or for a fee, to members of the student body; and that are prepared under the direction of a student media adviser. School-sponsored media does not include media intended for distribution or transmission solely in the classrooms in which they are produced.

School-sponsored media prepared by student journalists are subject to reasonable time, place and manner restrictions, pursuant to state and federal law. School-sponsored media cannot contain material that:

1. Is libelous or slanderous;

2. Is obscene, pervasively indecent or vulgar;
3. Is factually inaccurate or does not meet journalistic standards established for school-sponsored media;
4. Constitutes an unwarranted invasion of privacy;
5. Violates federal or state law or regulation; or
6. So incites students as to create a clear and present danger of:
 - a. The commission of unlawful acts on or off school premises;
 - b. The violation of district policies and/or student handbook; or
 - c. The material and substantial disruption of the orderly operation of the school. A school official will base a forecast of material and substantial disruption on specific facts, including past experience in the school and current events influencing student behavior, and not on undifferentiated fear or apprehension.

Modifications or removal of items may be appealed in writing to the superintendent. The superintendent shall schedule a meeting within three school days of receiving the written appeal. Those present at the meeting shall include the individual(s) making the appeal, the individual(s) who made the decision to modify or remove materials and the superintendent. At the superintendent’s discretion, the district’s legal counsel may also attend the meeting. The superintendent shall make his/her decision within three school days of the meeting. The superintendent’s decision shall be final and binding on all parties.

END OF POLICY

Legal Reference(s):

[ORS 174.100](#)

[ORS 332.072](#)

[ORS 332.107](#)

[ORS 336.477](#)

[ORS 339.880](#)

[ORS 339.885](#)

[ORS 659.850](#)

[OAR 581-021-0050](#)

[OAR 581-021-0055](#)

Equal Access Act, 20 U.S.C. §§ 4071-4074 (2018).

Westside Cmty. Bd. of Educ. v. Mergens, 496 U.S. 226 (1990).

Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260 (1988).

U.S. CONST. amend. I; U.S. CONST. amend. XIV.

OR. CONST., art. I, § 8.

House Bill 3041 (2021).

Cross Reference(s):

IGDA - Student Organizations

IGDB - Student Publications

INB - Studying Controversial Issues

JFI - Student Demonstrations and Petitions

EXPLANATION FOR SUGGESTED EDITS

TALENTED AND GIFTED

Summary

There have been some additional rule changes passed for talented and gifted programs. As a result, OSBA policy staff worked to reduce the number of policies and administrative regulations (AR) to two, and both remaining ARs are optional. Further, the district could choose to use the general complaint procedure in board policy KL to support these programs and services, if desired, instead of using the accompanying ARs.

Collective Bargaining Impact

None

Local District Responsibility

Review the recommendations suggested to revise and update TAG-related policies and administrative regulations. Essentially, policies IGBB and IGBBC have been merged, deleting IGBBC and leaving revised IGBB, and IGBBC-AR has been recoded to IGBB-AR.

Policy(ies) and ARs Impacted by these Revisions

IGBB – Talented and Gifted Program and/or Services, Required

IGBB-AR – Complaints Regarding the Talented and Gifted Program and/or Services, Optional

IGBBA – Talented and Gifted Students - Identification, Required

IGBBA-AR – Appeal Procedure for Talented and Gifted Student Identification and Placement, Optional

IGBBC - Talented and Gifted – Programs and Services, Recommend delete in lieu of other revisions

IGBBC-AR - Complaints Regarding the Talented and Gifted Program, Recommend delete or recode to IGBB-AR and revise as recommended or per district practice

North Santiam School District

Code: IGBB
Adopted: 7/16/98
Readopted: 10/19/17
Orig. Code: IGBB

Talented and Gifted Program

The district is committed to an educational program that recognizes, identifies and serves the unique strengths and needs of students identified as talented and gifted ~~students~~. Talented and gifted students demonstrate exceptional performance when compared to applicable developmental ~~are those who have been identified as academically talented and/or~~ learning progressions, with consideration given for variations in student's opportunity to learn and to culturally relevant indicators of ability ~~intellectually gifted~~.

The Board directs the superintendent to develop a ~~process for~~ written identification of ~~process for identifying academically~~ talented and ~~intellectually~~ gifted students in grades K through -12. (See Board policy IGBBA – Talented and Gifted Students – Identification**)

The district will develop a

~~A~~ written plan of instruction for talented and gifted students in accordance with law that:

1. Includes a statement of the district policy on the education of talented and gifted students (this policy);
2. Identifies and assesses special talented and gifted ~~shall be developed that identifies~~ programs and ~~and/or~~ services available in the district;
3. States goals related ~~needed~~ to providing such programs and services, including timelines for achievement; ~~address the assessed levels of learning and accelerated rates of learning of identified students.~~
4. Describes the programs and services intended to accomplish stated goals;
5. Describes how the district provides parents an opportunity to discuss and to provide input on programs and services for their child;
6. Describes how the district will evaluate progress of the plan; and
7. States the name and contact information for the district's talented and gifted coordinator.¹

The district shall submit such plan to the Oregon Department of Education (ODE) as directed.

The plan will be provided at the school or the district office, when requested, and will be published on the district's website. The district website shall provide the name and contact information of the district's coordinator of special education and programs for talented and gifted. The district will annually report the name and contact information of the district's TAG coordinator to ODE.

The district may also identify and provide programs for students who demonstrate outstanding ability or potential in creative ability in using original or nontraditional methods in thinking and producing; ~~abilities,~~ leadership ability in motivating the performance of others in educational or noneducational settings; and/or ability in the ~~abilities or unusual abilities in~~ visual or performing arts, such as dance, music or art.

¹ For the list of complete requirements of the plan, see ORS 343.397(1).

Complaints regarding programs and/or services can be filed in accordance with Board Policy KL – Public Complaints, beginning at Step 2. The superintendent or designee may choose to convene a committee in making a decision. ~~[the procedure in the accompanying administrative regulation, IGBB-AR – Complaints Regarding the Talented and Gifted Program and/or Services.]~~

END OF POLICY

Legal Reference(s):

[ORS 343.391 - 343.401](#)
[ORS 343.407 - 343.413](#)

[OAR 581-022-2325](#)
[OAR 581-022-2330](#)

[OAR 581-022-2370](#)
[OAR 581-022-2500](#)

If the Board accepts the recommended changes to policy IGBB and IGBBA, the District supports OSBA’s suggestion to delete the policies shown below:

North Santiam School District

Code: IGBBC Adopted: 7/16/98

Revised/Readopted: 10/19/17; 3/01/18

Orig. Code(s): IGBBC

Talented and Gifted - Programs and Services DELETE**

(Note: if adopting the recommended changes to the other TAG policies, OSBA recommends deleting this policy)

A district written plan will be developed for programs and services beyond those normally offered by the regular school program. All required written course statements shall identify the academic instructional programs and services to be provided which accommodate the assessed levels and accelerated rates of learning in identified talented and gifted students. The superintendent will remove any administrative barriers that may exist, which restrict a student’s access to appropriate services, and will develop program and service options.

The Board has established an appeal process for a parent or guardian to utilize if he/she is dissatisfied with the programs and services recommended for his/her student that has been identified as talented and gifted, and wish to request reconsideration. The appeal process is identified in administrative regulation IGBBAAR - Appeal Procedure for Talented and Gifted Student Identification and Placement.

The Board has established a complaints procedure to utilize if a person who resides in the district or a parent or guardian of a student attending school in the district has a complaint regarding the appropriateness of programs and services provided for a student identified as talented and gifted. This complaint procedure, IGBBC-AR - Complaints Regarding the Talented and Gifted Program, is available at the district’s administrative office and on the home page of the district’s website.

END OF POLICY

Legal Reference(s):

OAR 581-002-0040
OAR 581-022-2325
OAR 581-022-2330

OAR 581-022-2370
OAR 581-022-2500

Cross Reference(s): IGBBA - Identification - Talented and Gifted Students

Complaints Regarding the Talented and Gifted Program ~~DELETE~~ or ~~RECODE~~

The following procedure will be utilized when complaints arise regarding the district’s talented and gifted programs and services (TAG).

All complaints regarding TAG will be reported to the superintendent. The complainant will be given the Talented and Gifted Standards Complaint Form, which must be filled out and submitted to the superintendent’s office, before further consideration can be given to the complaint.

1. Upon receipt of a TAG complaint, the superintendent or designee shall arrange for a review committee consisting of the building and district TAG coordinators, and others deemed appropriate by the superintendent.
2. The review committee shall meet within 10 working days of when the superintendent received the written complaint and review all pertinent information. A recommendation from the review committee will be submitted to the superintendent within 20 working days of receiving the original complaint.
3. The review committee may recommend that:
 - a. The programs or services are appropriate; or
 - b. The programs or services are not appropriate.
4. The superintendent shall report the recommendations of the review committee to the Board at the next regularly scheduled Board meeting.
5. After consideration of the recommendations, if any, issued by the review committee, the Board will make a decision, and issue a decision within 20 days of the Board meeting. The Board’s decision will be final and will address each allegation in the complaint and contain reasons for the Board’s decision. The Board’s final decision will be issued in writing or electronic form.
6. If the complainant is a student, a parent or guardian of a student who attends school in the district or is a person who resides in the district and remains dissatisfied and has exhausted local procedures, an appeal may be filed with the Deputy Superintendent of Public Instruction and is subject to the appeal procedure identified in Oregon Administrative Rule (OAR) 581-002-0040. The district shall provide a copy of the appropriate OAR upon request.

The complaint procedure set out above will not be longer than 90 days from the filing date of the original complaint with the superintendent or designee.¹

¹ The timelines may be extended upon written agreement between both parties.

1155 N 3rd Avenue, Stayton, OR 97383-1801
TALENTED AND GIFTED STANDARDS COMPLAINT FORM

Name: _____

Address: _____

Phone (Daytime): _____ (Evenings): _____

1. What is the nature of your complaint? _____

2. What is the district currently doing? _____

3. In your opinion, in what way is this situation a violation of state standards?

4. What do you feel the district should be doing? _____

5. Other pertinent comments: _____

Complainant's Signature

Date

Received by: _____	Date: _____
Appealed to: _____	Date: _____
Appealed to: _____	Date: _____

EXPLANATION FOR SUGGESTED EDITS

TALENTED AND GIFTED

Summary

There have been some additional rule changes passed for talented and gifted programs. As a result, OSBA policy staff worked to reduce the number of policies and administrative regulations (AR) to two, and **both remaining ARs are optional**. Further, the district could choose to use the general complaint procedure in board policy KL to support these programs and services, if desired, instead of using the accompanying ARs.

Collective Bargaining Impact

None

Local District Responsibility

Review the recommendations suggested to revise and update TAG-related policies and administrative regulations. Essentially, policies IGBB and IGBBC have been merged, deleting IGBBC and leaving revised IGBB, and IGBBC-AR has been recoded to IGBB-AR.

Policy(ies) and ARs Impacted by these Revisions

IGBB – Talented and Gifted Program and/or Services, Required

IGBB-AR – Complaints Regarding the Talented and Gifted Program and/or Services, Optional

IGBBA – Talented and Gifted Students - Identification, Required

IGBBA-AR – Appeal Procedure for Talented and Gifted Student Identification and Placement, Optional

IGBBC - Talented and Gifted – Programs and Services, Recommend delete in lieu of other revisions

IGBBC-AR - Complaints Regarding the Talented and Gifted Program, Recommend delete or recode to IGBB-AR and revise as recommended or per district practice

North Santiam School District

Code: IGBBA
Adopted: 7/16/98
Readopted: 10/19/17
Orig. Code: IGBBA

Identification - Talented and Gifted Students**

In order to serve ~~academically~~-talented and ~~intellectually~~-gifted (“TAG”) students in grades K through -12, the district directs the superintendent or designee to establish ~~an~~-written identification process. This process of identification shall include ~~at~~as a minimum:

- 1.— Use of ~~evidence-research~~-based ~~best~~-practices that include a variety of tools and procedures to determine if a student demonstrates a pattern of exceptional ~~identify talented and gifted students from under-represented populations such as ethnic minorities, students with disabilities, students who are culturally and/or linguistically diverse or economically disadvantaged.~~
- 2.— Behavioral, learning and/or performance and/or achievement that is relevant to ~~information;~~
- 3.1. ~~A nationally standardized mental ability test for assistance in the identification of TAG~~intellectually gifted students under ORS 343.395.;
- 4.2. Collection and use of multiple modes and methods of qualitative and quantitative evidence to allow appropriate members of a student’s identification team to make a determination about the identification and eligibility of the students for TAG services, supports and/or programs; with no single test or piece of evidence eliminating a student from eligibility.
- 5.3. Use of methods and practices that minimize or seek to eliminate the effects of bias in assessment and identification of students from historically underrepresented populations including, but not limited to:
 - a. Students who are racially/ethnically diverse;
 - b. Students experiencing disability;
 - c. Students who are culturally and/or linguistically diverse;
 - d. Students experiencing poverty; and
 - e. Students experiencing high mobility.
- 6.4. Incorporate assessments, tools and procedures that will inform the development of an appropriate plan of instruction for students who are identified as TAG and describe how information from the assessments, tools and procedures used in the identification for TAG students will be used to support development of the plan of instruction.
- 7.5. Identify how the educational record under ORS 326.565 of the student being considered will document and reflect the record of the team’s decision and the procedures and data used by the team to make the decision.

The district will provide professional development for staff assigned the responsibility for identification of talented and gifted students.

The identification team may use sources of evidence described in OAR 581-022-2325(3) to provide students with multiple opportunities to demonstrate a pattern or preponderance of evidence of talent or giftedness.

Academic evidence reviewed shall align to the full depth, breadth, and complexity of Oregon’s content standards and benchmarks. Standardized assessments used for academic/achievement-based identification shall include technical documentation demonstrating alignment or documentation of intended use for the purpose of TAG identification. Standardized assessments used for intellectually gifted identification shall include technical documentation demonstrating alignment to research-based best practices inclusive of students from underrepresented populations.

When a student is identified for TAG, the district shall inform parents of the programs and services available to their student and provide an opportunity for parents to provide input to, and discuss TAG instruction proposed for their student. The instruction provided shall be designed to accommodate the student’s assessed levels of learning and accelerated rates of learning. Parents may request the withdrawal of their student from TAG at any time.

~~8. — A nationally standardized academic achievement test of reading or mathematics or a test of total English Language Arts/Literacy or total mathematics on the Smarter Balanced Assessment for assistance in identifying academically talented students.~~

~~Identified students shall score at or above the 97th percentile on one of these tests. Other students who demonstrate the potential to perform at the eligibility criteria, as well as additional students who are talented and gifted, may be identified.~~

If a parent is dissatisfied with the identification process or placement of their student, they may submit an appeal ~~the decision~~ through Board policy KL - Public Complaints and begin at Step 2 with the superintendent or designee ~~[the accompanying administrative regulation, IGBBA AR—Appeal Procedure for Talented and Gifted Student Identification and Placement**].~~ ~~After exhausting the district’s appeal procedure and receiving a final decision, a parent may appeal the decision to the State Superintendent of Public Instruction.~~

After exhausting the district’s appeal procedure and receiving the district’s final decision, a parent may appeal the decision to the Deputy Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-002-0001 – 581-002-0023. The district shall provide a copy of the OARs upon request.

END OF POLICY

Legal Reference(s):

ORS 343.395	ORS 343.411	OAR 581-022-2370
ORS 343.407	ORS 581-021-0030	OAR 581-022-2500
ORS 343.409	OAR 581-022-2325	
	OAR 581-022-2330	

Cross Reference(s):

IGBBC - Programs and Services - Talented and Gifted

If the Board accepts the recommended changes to policy IGBB and IGBBA, the District supports OSBA’s suggestion to delete the policy shown below:

North Santiam School District

Code: IGBBA-AR

Revised/Reviewed: 10/19/17

Appeal Procedure for Talented and Gifted Student Identification and Placement** **DELETE**

The Board has established an appeal process for a parent to utilize if they are dissatisfied with the identification process and/or placement of their student in the district program for talented and gifted (TAG) students, and wish to request reconsideration. The district's desire and intent is to reach satisfactory solutions during the informal process:

Informal Process

1. A parent will contact the building's TAG coordinator to request reconsideration.
2. The building's TAG coordinator will confer with the parent and may include any additional appropriate persons (e.g., principal, counselor, teacher, etc.). At this time, information pertinent to the selection or placement will be shared.
3. If an agreement cannot be reached, the parent may initiate the Formal Process.

Formal Process

1. A parent shall submit a written request for reconsideration of the identification and/or placement to the district's TAG coordinator.
2. The district's TAG coordinator shall acknowledge in writing the receipt of the request within five working days and shall forward copies of the request and acknowledgment to the district's TAG coordinator.
3. The district's TAG coordinator and other appropriate administrator shall review the student's file and earlier decisions within 10 working days of the original request. Additional data may be gathered to support or change the earlier decision.
4. The parent may be provided an opportunity to present additional evidence.
5. If deemed necessary, a formal hearing will be conducted by the district hearings officer utilizing the appropriate procedures.
6. A decision will be made within 20 working days after receipt of the written request for reconsideration. The parent shall be notified of the decision in writing and the decision shall be forwarded to the superintendent.
7. The decision may be appealed to the Board.
8. If the parent is still dissatisfied, an appeal to the State Superintendent of Public Instruction following the procedures outlined in the Oregon Administrative Rules (OAR) may be used. The district shall provide a copy of the appropriate OAR upon request.

EXPLANATION FOR SUGGESTED EDITS

ALTERNATIVE EDUCATION PROGRAMS

Revisions to model policy IGBHA - Alternative Education Programs** and its administrative regulation are made to better align and update with ODE's rule governing alternative education programs.

Collective Bargaining Impact

None

Local District Responsibility

Review and readopt policy and administrative regulation (this AR should be adopted) with recommended revisions.

Policy(ies) and ARs Impacted by these Revisions

IGBHA – Alternative Education Programs**, Required

North Santiam School District

Code: IGBHA
Adopted: 9/19/02
Readopted: 3/20/08; 10/19/17
Orig. Code: IGBHA

Alternative Education Programs**

The Board is dedicated to providing educational options for all students. It is recognized there will be students in the district whose needs and interests are best served by participation in an alternative education program.

“Alternative education program” means a school or separate class group designed to best serve students’ educational needs and interests and assist students in achieving the academic standards of the school district and the state.

A list of **third-party** alternative education programs will be approved by the Board annually. The superintendent may provide for the involvement of staff, parents or guardians and the community in recommending alternative education programs for Board approval, and in the development of related Board policy and an administrative regulation. Annual evaluation of alternative education programs will be made in accordance with Oregon Revised Statute (ORS) 336.655 and Oregon Administrative Rule (OAR) 581-022-2505-1350. The superintendent will develop administrative regulations as necessary to evaluate the district’s alternative education programs. ~~implement this requirement.~~

Third-party alternative education programs will consist of instruction or instruction combined with counseling. These programs may be public or private. A private ~~Private~~ alternative education

program~~programs~~ shall be registered with the Oregon Department of Education. Alternative education programs must meet all the requirements set forth in state law ~~ORS 336.625, ORS 336.631~~ and rules, and federal law, as applicable. [~~336.637~~-A qualified district may contract with a qualified private alternative education program to provide services to a qualified home-schooled child.].

Students, after consultation with ~~upon~~ parent or guardian ~~request~~, may be placed in an alternative education program if the district determines that the placement serves the student’s educational needs and interests, and ~~assists~~~~assist~~ the student in achieving district and state academic content standards. Such placement must have the approval of the student’s resident district and, as appropriate, the attending district. The district will also consider and propose alternative education programs for students prior to expulsion or leaving school as required by law.

The district shall pay the actual ~~cost~~ of an alternative education program ~~cost~~ or an amount equal to 80 percent of the district’s estimated current year’s average per-student net operating expenditure, whichever is less. When contracting ~~The district will enter into a written contract with a district-approved~~ private alternative education program, the district’s contract will meet the requirements of law.~~programs.~~

END OF POLICY

Legal Reference(s):

[ORS 329.485](#)

[ORS 339.250](#)

[OAR 581-022-2320](#)

[ORS 332.072](#)

[OAR 581-022-2505](#)

[ORS 336.014](#)

[OAR 581-021-0045](#)

[OAR 581-023-0006](#)

[ORS 336.175](#)

[OAR 581-021-0065](#)

[OAR 581-023-0008](#)

[ORS 336.615 - 336.665](#)

[OAR 581-021-0070](#)

[ORS 339.030](#)

[OAR 581-021-0071](#)

Cross Reference(s):

IGBHB - Establishment of Alternative Education Program

IGBHC - Alternative Education Notification

JGEA - Alternative Educational Programs

EXPLANATION FOR SUGGESTED EDITS

ALTERNATIVE EDUCATION PROGRAMS

Revisions to model policy IGBHA - Alternative Education Programs** and its administrative regulation are made to better align and update with ODE's rule governing alternative education programs.

Collective Bargaining Impact

None

Local District Responsibility

Review and readopt policy and administrative regulation (this AR should be adopted) with recommended revisions.

Policy(ies) and ARs Impacted by these Revisions

IGBHA – Alternative Education Programs**, Required

OSBA Model Sample Policy - PROPOSED REPLACEMENT

Code: IGBHA-AR(1) > this policy currently exists with this code. OSBA recommends completely replacing the [old policy](#) (click link) with the new version shown immediately below.

Adopted:

Evaluation of Alternative Education Programs

(For use by the alternative education program coordinator)

Date _____

Dear Alternative Education Program Coordinator:

In accordance with Oregon Administrative Rule (OAR) 581-022-2505, the district is required to evaluate alternative education programs annually. Please provide the documentation required below and return to the [] District office at [] no later than []. Please include the program name, program coordinator and telephone number. A copy of the district's written evaluation shall be provided to the program coordinator.

Staff

1. Have criminal records checks requirements been met?

* Provide list of individuals subject to criminal records checks and copy of Form 581-2283-M from the Oregon Department of Education (ODE).

Curriculum

1. Are students receiving instruction in the state academic content standards and earning diploma credits?
 - * Attach supportive documentation including such evidence as program overview, curriculum guide, course syllabi or other material that demonstrates that program curriculum is aligned with standards.
2. Are statewide assessments administered and the results reported annually to students, parents and the district?
 - * Attach copy of summary report and sample of information reported to student, parents and the district.
3. Are students receiving, at least annually, a report of academic progress?
 - * Attach copy of report used.
4. Does the program meet the physical education requirements of Oregon Revised Statute (ORS) 329.496?
 - * Attach the document that supports the physical education requirements.

Discrimination

1. Does the program comply with nondiscrimination requirements of law? (Program does not discriminate based on age, disability, national origin, sexual orientation, gender identity, race, color, marital status, religion or sex)
 - * Attach student enrollment/withdrawal summary based on above criteria.

Registration (Private alternative education programs only)

1. Is the program registered with the ODE?
 - * Attach copy of the approval from ODE (including the institution identification number assigned by ODE).

Site Evaluation

1. Does the program comply with health and safety statutes and rules?
 - * Attach copy of appropriate documentation, including first aid, emergency procedures plan, healthy and safe schools plan, radon testing plan, such as staff/student handbooks, in-service agenda, plans, fire marshal's report, safety inspection reports, etc.

Tuition and Fees

1. Does the program comply with Oregon Revised Statutes regarding tuition and fees (ORS 337.150, 339.141, 339.147, 339.155)?

- * Attach list of any fees required and explanation.

Contract

1. The program complies with any statute, rule or district policy specified in the contract with the [public or] private alternative education program.
 - * Attach as applicable.
2. Does the contract with the [public or] private alternative education program state that noncompliance with a rule or statute may result in termination of the contract?
 - * Contract on file with district and program, as applicable.

Expenditures

1. Does the program comply with Oregon Revised Statutes regarding expenditures (ORS 336.635(4))?
 - * Attach annual statement of expenditures.

Advertising

1. Does the program meet the advertising requirements of ORS 339.122?
 - * Attach a copy of the program description. Is it a virtual public school and is it advertised as such?

Superintendent

Dated

- * Compliance indicators are intended as examples only. District may modify, as appropriate.

-----END OF PROPOSED POLICY-----

-----**CURRENT STATUS OF IGBHA-AR**-----

Code: **IGBHA-AR**
Adopted: 8/22/02
Revised/Readopted: 5/21/11; 10/19/17
Orig. Code(s): IGBHA-AR

Evaluation of Alternative Education Programs

In accordance with OAR 581-022-1350, the district is required to evaluate alternative education programs no later than August 1 of each school year.

The following information is needed as part of the evaluation to be completed by the administrator that oversees the program.

Staff

1. Criminal history records checks on all staff.
2. List of individuals subject to criminal records checks and copy of Form 2283 from the Oregon Department of Education.
3. List of licensed staff and license information including endorsements and subjects/grade levels taught.
4. Copies of policies and procedures which show compliance with non-discrimination practice in hiring procedures.
5. Copies of policies and procedures for staff evaluation and staff development.

Curriculum

1. Documents which show students are receiving instruction in the state content standards to prepare them to meet appropriate benchmark levels.
2. Documents which include of program overview, curriculum guides, course syllabi, school improvement plan and other material that demonstrates that program curriculum is aligned with standards.
3. Proof the Oregon Statewide Assessments are administered and the results reported annually to students, parents and the resident district.
4. Copies of assessments and reporting documents used to report to students, parents and resident district.
5. Listing of resources available to students, i.e., library books, computers, texts, science equipment and furniture.
6. Documentation of ability and program availability to serve special education, 504, or TAG students.

Discrimination

1. Program compliance with nondiscrimination requirements of law – no discrimination based on age, disability, national origin, race, marital status, religion sex or sexual orientation.
2. Attach student enrollment/withdrawal summary based on above criteria..

Registration (Private alternative education programs only)

Proof the program is registered with the Oregon Department of Education.

Site Evaluation

Does the program comply with health and safety statutes and rules?

Tuition and Fees

Does the program comply with Oregon Revised Statutes regarding tuition and fees (ORS 337.150, 339.141, 339.147, 339.155)?

Contract

1. The program complies with any statute, rule or district policy specified in the contract with the public or private alternative education program.
2. Does the contract with the public or private alternative program state that noncompliance with a rule or statute may result in termination of the contract?

Expenditures

Does the program comply with Oregon Revised Statutes regarding expenditures (ORS 336.635 (4))?

Superintendent _____

**EVALUATION OF ALTERNATIVE EDUCATION PROGRAMS
ADMINISTRATIVE SUMMARY FORM**

The district’s alternative education programs administrator should complete the following and submit to the superintendent by August 1st of each year.

Program Name: _____ Date: _____

Program Administrator: _____

Staff

- Meets criteria
- Does not meet criteria

Comments:

Curriculum

- Meets criteria

- Does not meet criteria

Comments:

Discrimination

- Meets criteria
- Does not meet criteria

Comments:

Registration

- Meets criteria
- Does not meet criteria

Comments:

Site Evaluation

- Meets criteria
- Does not meet criteria

Comments:

Tuition and Fees

- Meets criteria
- Does not meet criteria

Comments:

Contract

- Meets criteria
- Does not meet criteria

Comments:

Expenditures

- Meets criteria
- Does not meet criteria

Comments:

Alternative Education Administrator Signature

Date

Superintendent's Signature

Date

BOARD MEMBER QUALIFICATIONS

Summary

The revisions to BBBA are made to better align with the criteria stated in statute and in the Oregon Constitution to be an elector for a member of a school board.

Collective Bargaining Impact

None

Local District Responsibility

Revise and readopt optional policy BBBA – Board Member Qualifications if present in the Board’s policy manual.

Policy(ies) and ARs Impacted by these Revisions

BBBA – Board Member Qualifications, Optional

North Santiam School District

Code: BBBA
Adopted: 7/01/96
Readopted: 7/17/97; 8/20/09; 6/15/17
Orig. Code: BBBA

Board Member Qualifications

A person is eligible to serve as a Board member if the person ~~he/she~~ is a qualified ~~an~~ elector¹ of the district. ~~An “elector” means an individual qualified to vote under Section 2, Article II of the Oregon Constitution. The individual must be 18 years of age or older, registered to vote at least 20 calendar days immediately preceding any election in the manner provided by law and has been a, where applicable, resident in the zone designated for the position being sought, and have been residents~~ within the district for one year immediately preceding the election or appointment. ~~If~~ ~~Additionally, if~~ the district and the position sought is one elected or nominated by zone, the person must also reside in the zone from which ~~zoned~~; the person is nominated except as authorized by law. ~~individual must meet the requirements of Oregon Revised Statute (ORS) 332.124 to 332.126.~~

~~A~~

~~No~~ person who is an employee of the district is ~~not~~ eligible to serve as a Board member while so employed. A person who is an employee of a public charter school may not serve as a member of the Board of the district in which the public charter school that employs the person is located.

END OF POLICY

¹ “Elector” means an individual qualified to vote under Article II, section 2, [Oregon Constitution](#).

Legal Reference(s):

[ORS 247.002](#)
[ORS 247.035](#)
[ORS 249.013](#)

[ORS 332.016](#)
[ORS 332.018](#)
[ORS 332.030](#)

[ORS 332.124](#)
[ORS 332.126](#)

OREGON CONSTITUTION, ARTICLE II, Section 2.

Cross Reference(s):

BBE - Vacancies on the Board

Summary

With passage of Senate Bill 1521 (2022), there are new provisions in law to consider when issuing a superintendent’s contract and when district school boards are making decisions related to the operation of the district. The entire SB can be accessed [here](#).

Collective Bargaining Impact

None

Local District Responsibility

Update policies with the recommended revisions if they are present in the Board’s policy manual and submit to the Board for readoption.

Policy(ies) Impacted by these Revisions

CB – Superintendent, Highly Recommended

CBC – Superintendent’s Contract, Optional

North Santiam School District

Code: CB
Adopted: 7/01/96
Readopted: 8/21/97; 12/14/17
Orig. Code: CB

Superintendent

The superintendent¹ is designated as the district’s chief executive officer. Under the Board’s direction, the superintendent exercises general supervision of all district schools, personnel and departments. The superintendent is responsible for managing the schools under the Board’s policies and is accountable to the Board for that management.

The Board may not direct the superintendent to take any action that conflicts with a local, state or federal law² that applies to school districts³.

The superintendent may delegate to other district personnel any powers and duties imposed upon the superintendent by Board policies or by vote of the Board. Delegation of power or duty will not relieve the superintendent of responsibility for action taken under such delegation.

END OF POLICY

¹ The term “superintendent” includes an interim superintendent.

² “Local, state or federal law” means a local, state or federal directive having the force of law, including an ordinance, a city or county resolution, a statute, a court decision, an administrative rule or regulation, an order issued in compliance with ORS Chapter 183, an executive order or any other directive, declaration or statement that is issued in compliance with the law as having the force of law and that is issued by a local government as defined in ORS 174.116, the state government as defined in ORS 174.111 or the federal government.

³ Also includes taking any action that conflicts with law that applies to education service districts.

Legal Reference(s):

[ORS 332.505](#)
[ORS 332.515](#)

[OAR 581-022-2405](#)
[OAR 584-005-0005\(51\)](#)

Senate Bill 1521 (2022)

Cross Reference(s):

CBG - Evaluation of the Superintendent

Summary

With passage of Senate Bill 1521 (2022), there are new provisions in law to consider when issuing a superintendent’s contract and when district school boards are making decisions related to the operation of the district. The entire SB can be accessed [here](#).

Collective Bargaining Impact

None

Local District Responsibility

Update policies with the recommended revisions if they are present in the Board’s policy manual and submit to the Board for re adoption.

Policy(ies) Impacted by these Revisions

CB – Superintendent, Highly Recommended

CBC – Superintendent’s Contract, Optional

North Santiam School District

Code: CBC
Adopted: 12/14/17
Readopted: 8/11/98; 12/14/17
Revised/Readopted: 11/25/96; 8/16/07; 8/15/13; 12/14/17
Orig. Code: CBB

Superintendent’s Contract

The superintendent, upon appointment by the Board, will receive a written contract which will state the terms of employment such as compensation, benefits and other conditions. The Board may not issue a contract that includes terms which direct the superintendent¹ to take any action that conflicts with a local, state or federal law² that applies to the district³, or which allows the Board to take an adverse employment action against the superintendent for complying with such laws. Contracts shall not be issued for more than three years in duration. The contract shall automatically expire at the end of its term. The Board may elect to issue a subsequent contract at any time for up to three years.

¹ The term “superintendent” includes an interim superintendent.

² “Local, state or federal law” means a local, state or federal directive having the force of law, including an ordinance, a city or county resolution, a statute, a court decision, an administrative rule or regulation, an order issued in compliance with ORS Chapter 183, an executive order or any other directive, declaration or statement that is issued in compliance with the law as having the force of law and that is issued by a local government as defined in ORS 174.116, the state government as defined in ORS 174.111 or the federal government.

³ Also includes taking any action that conflicts with law that applies to education services districts.

The compensation and benefits for the position of superintendent will be fixed by the Board and based upon the responsibilities required of the superintendent in performing their~~his/her~~ duties. The Board may not enter into an employment contract that contains provisions that expressly obligate the district to compensate the superintendent for work that is not performed.

Provisions for termination of the superintendent's employment, either by the Board or the superintendent, will also be set forth in the superintendent's employment contract. The employment contract, if it includes a mutually agreed to termination-without-cause provision by the Board, will include a 12-month notice of termination for such provision.

The district may provide health benefits for a superintendent that is no longer employed by the district until the superintendent:

1. Reaches 65 years of age; or
2. Finds new employment that provides health benefits.

For a period of one year after termination of the contract, the superintendent may not:

1. Purchase property or surplus property owned by the district or public charter school; or
2. Use property owned by the district or public charter school in a manner other than the manner permitted for the general public.

END OF POLICY

Legal Reference(s):

ORS 332.432	ORS 332.505	ORS 342.815
	ORS 342.549	OAR 584-005-0005(51)

Senate Bill 1521 (2022)

Cross Reference(s):

CBB - Recruitment and Appointment of the Superintendent

ACADEMIC ACHIEVEMENT

Summary

Policy IK – Academic Achievement language is revised to align with OAR581-022-2270.

Collective Bargaining Impact

None

Local District Responsibility

Review and revise required policy IK – Academic Achievement with recommended updates and submit to the Board for readoption.

Policy(ies) and ARs Impacted by these Revisions

IK – Academic Achievement, Required

North Santiam School District

Code: IK
Adopted: 7/01/96
Readopted: 5/21/98; 5/19/11; 2/16/12;
9/18/14; 10/19/17
Orig. Code: IK

Academic Achievement

The Board believes it is important that teachers have as much accurate knowledge of student achievement as possible to assess students' needs and growth; thus, a sharing of information among parent, teacher and student is essential.

The district shall ensure that all students have the opportunity to demonstrate progress toward mastery of the knowledge and skills of the student's current grade level or course content level. Students who have not yet met or who exceed all of the standards at any grade level, will be offered additional services or alternative educational education or public school options.

The Board district directs staff to follow these guidelines in measuring and determining student progress:

1. Parents and students will be informed at least annually, of ~~as to~~ their student's progress toward achieving the academic content standards, including; but not limited to:
 - a. Information on progress in each subject area to meet or exceed the academic content standards at the student's current grade level or course content level, including major goals used to determine the information;
 - b. Specific evidence of student progress toward mastery of a continuum of academic knowledge and skills (academic content standards) of a subject area, upon request from a parent;

- c. [Evidence of the student’s progress in a continuum of knowledge and skills that are not academic and that may include student behaviors that are defined by the district;]
 - d. Student scores on all state and local assessments indicating any of the requirements that have been waived for the district or the individual and time periods for the waiver; and
 - e. Student progress toward completion of diploma requirements to parents of students in grades 9-12, including ~~includes~~ credits earned, ~~demonstration of extended application~~ and demonstration of extended application ~~the Essential Skills~~.
2. Parents will be alerted and conferred with as soon as possible when a student’s performance or attitude becomes unsatisfactory or shows marked or sudden deterioration;
 3. Grades and/or portfolio content assessment will be based upon academic performance and will ~~may~~ include student attitude or behavior. Grades will not be used for disciplinary purposes. Absenteeism or misconduct shall not be the sole criterion for the reduction of a student’s grade;
 4. At comparable levels, the school system will strive for consistency in grading and reporting except when this consistency is inappropriate for certain classes or certain students;
 5. When no grades are given but the student is evaluated ~~informally~~ in terms of progress, the school staff will show whether the student is achieving course requirements at ~~also provide a realistic appraisal of~~ the student’s current grade level ~~standing in relation to his/her peers~~;

END OF POLICY

Legal Reference(s):

[ORS 107.154](#)
[ORS 329.485](#)

[ORS 343.295](#)
[OAR 581-021-0022](#)

[OAR 581-022-2260](#)
[OAR 581-022-2270](#)

Cross Reference(s):

IGBHC - Alternative Education Notification

EXPLANATION OF POLICY EDITS BY OSBA

FIREARMS

Summary

The 2021 Oregon Legislature passed Senate Bill (SB) 554 which includes amendments to ORS 166.360 and 166.370 and is now effective. The goal of the changes to policy JFCJ is to align better with statute, but also to remove mention of concealed weapons language and law enforcement since these situations are managed by current Oregon law and are not student-related. Policy JFCJ is student policy and should really only pertain to situations involving students.

Collective Bargaining Impact
None

Local District Responsibility
Review proposed revisions for policy JFCJ - Weapons in Schools and adopt changes.

Policy(ies) and ARs Impacted by these Revisions
JFCJ – Weapons in Schools**, Required

North Santiam School District

Code: JFCJ
Adopted: 7/01/96
Revised/Readopted: 1998; 1999; 2001; 3/18/03;
7/17/14; 10/19/17; 10/17/19
Orig. Code: JFCJ

Weapons in Schools**

Students shall not bring, possess, conceal or use a weapon on at a school or at any district property under the jurisdiction of a school district, any activities under the jurisdiction of a school district or any interscholastic activities administered by a voluntary organization, including the OSAA (Oregon School Activities Association).

In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A “school zone,” as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.

The superintendent may authorize persons to possess weapons for courses, programs and activities approved by the district and conducted on district property including, but not limited to, hunter safety courses, weapons-related vocational courses or weapons-related sports. The district will post a notice at any site or premise off district grounds that at the time is being used exclusively for a school program or activity. The notice shall identify the district as the sponsor, the activity as a school function and that the possession of firearms or dangerous weapons in or on the site or premises is prohibited under Oregon Revised Statute (ORS) 166.370.

For purposes of this policy, and as defined by state and federal law, “weapon” includes:

1. A “dangerous weapon” means any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury;
2. A “deadly weapon” means any instrument, article or substance specifically designed for and presently capable of causing death or serious physical injury;
3. A “firearm” means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, frame or receiver of any such weapon, any firearm ~~muffler or~~ silencer or any destructive device;
4. A “destructive device” ~~includes but is not limited to~~ means any explosive, incendiary or poison gas component or any combination of parts either designed or intended for use in converting any device into any destructive device or from which a destructive device may be readily assembled. A destructive device does not include any device which is designed primarily or redesigned primarily for use as a signaling, pyrotechnic, line-throwing, safety or similar device.

Weapons may also include, but are not limited to, knives, metal knuckles, straight razors, noxious or irritating gases, poisons, unlawful drugs or other items fashioned with the intent to use, sell, harm, threaten or harass others ~~students, staff members, parents or community members.~~ patrons.

Replicas ~~Authentic looking replicas~~ of weapons, fireworks and pocket knives are also prohibited by Board policy. A “replica weapon” includes, but is not limited to, any device or object made of plastic, wood, metal, or any other material which is a toy version of, or is otherwise recognizable as a pistol, revolver, shotgun, rifle, machine gun, or any other firearm. Exceptions to the district’s replicas prohibition may be granted only with prior principal approval for certain curriculum or school-related activities.

Prohibited weapons, replicas of weapons, fireworks and pocket knives are subject to seizure or forfeiture.

In accordance with Oregon law, any ~~district~~ employee who has reasonable cause to believe a student or other person, while in a school, is or ~~has,~~ within the previous 120 days ~~has,~~ ~~unlawfully~~ been in possession of a firearm or destructive device, as defined by this policy, shall immediately report such violation to an administrator or, ~~their~~ designee or law enforcement. Employees who report directly to law enforcement shall also immediately inform an administrator.

Administrators shall promptly notify the appropriate law enforcement agency of staff reports received and at any other time there is reasonable cause to believe violations for firearms or destructive devices have occurred or that a student has been expelled for bringing, possessing, concealing or using a dangerous or deadly weapon, firearm or destructive device. ~~Parents will be notified of all conduct by their student that violates this policy.~~

A person making a report as described above who has reasonable grounds for making the report is immune from liability, civil or criminal, that might otherwise be incurred or imposed with respect to the making or content of the report. The identity of a person participating in a good faith report as described above may not be disclosed except when allowed by law.

Parents will be notified of all conduct by their student that violates this policy.

Employees shall promptly report all other conduct prohibited by this policy to an administrator.

Students ~~determined~~~~found~~ to have brought, possessed, concealed or used a firearm, as defined in policy, in violation of this policy or state law shall be expelled from school for a period of not less than one year. All other violations of the policy will result in discipline ~~up to~~ and may include ~~including~~ expulsion and/or referral to law enforcement, as appropriate. The superintendent may, on a case-by-case basis, modify this expulsion requirement. The superintendent may propose alternative programs of instruction or instruction combined with counseling that are appropriate and accessible to the student, and shall provide such information in writing to the student and the parent in accordance with law¹. Appropriate disciplinary and/or legal action will be taken against students or others who assist in activity prohibited by this policy.

Special education students shall be disciplined in accordance with federal law and Board policy JGDA/JGEA – Discipline of Students with Disabilities, and accompanying administrative regulation.

~~Weapons under the control of law enforcement personnel are permitted. Others who have a valid license to carry a weapon under ORS 166.291 and/or ORS 166.292 must notify the building administrator immediately upon entering a school facility. The superintendent may authorize other persons to possess weapons for courses, programs and activities approved by the district and conducted on district property including, but not limited to, hunter safety courses, weapons related vocational courses or weapons related sports.~~

~~The district will post a notice at any site or premise off district grounds that at the time is being used exclusively for a school program or activity. The notice shall identify the district as the sponsor, the activity as a school function and that the possession of firearms or dangerous weapons in or on the site or premises is prohibited under ORS 166.370.~~

~~In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A “school zone,” as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.~~

“Gun-Free School Zone” signs may be posted in cooperation with city and/or county officials as appropriate. Violations, unless otherwise ~~excepted~~~~accepted~~ by law or this policy, shall be reported to the appropriate law enforcement agency.

The superintendent will annually report the name of each school and the number of students from each listed schools expelled for bringing, possessing, concealing or using a firearm to the Oregon Department of Education.

END OF POLICY

Legal Reference(s):

[ORS 161.015](#)

[ORS 166.210 - 166.370](#)

[ORS 166.382](#)

[ORS 332.107](#)

[ORS 339.115](#)

[ORS 339.240](#)

[ORS 339.250](#)

[ORS 339.315](#)

[OAR 581-021-0050 - 0075](#)

[OAR 581-053-0010\(5\)](#)

[OAR 581-053-0230\(9\)\(k\)](#)

¹ At least once every six months or at any time the information changes because of the availability of new programs.

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2018).
Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400-1419 (2018).
Youth Handgun Safety Act, 18 U.S.C. §§ 922(x), 924(a)(6) (2018).
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101, 7111-7121 (2018).
Oregon Senate Bill 554 (2021).

Cross Reference(s):

JFCM - Threats of Violence
JGDA/JGEA - Discipline of Students with Disabilities

February 2023 Field Trip Report

Trips added since the last report are highlighted in yellow. Overnight trips are indicated in red

Trip ID/Name	Trip Destination	Building	Departure Date Time	Return Date Time	Pupils	Adults	Educational Objectives	Organization	Status
217976 - 8th grade promotion	Get Air 3910 Ricky St SE, Salem	Mari-Linn School	June 9, 2023, 9:30am	June 9, 2023, 1:00pm	24	3	Celebration of Middle school completion/PBIS expectations	Curriculum	pending
217979 - Mari - Linn First Grade Zoo	Oregon Zoo - 4001 SW Canyon Rd, Portland	Mari-Linn School	June 2, 2023, 7:30am	June 2, 2023, 2:30pm	26	10	Make observations to construct an evidence-based account that young plants and animals are like, but not exactly like, their parents. Read texts and use media to determine patterns in behavior of parents and offspring that help offspring	Curriculum	pending
217893 - 1st Grade Zoo Field Trip	Oregon Zoo - 4001 SW Canyon Rd, Portland	Stayton Elementary School	May 23, 2023, 8:15am	May 23, 2023, 2:00pm	85	30	1st grade will be studying animal habitats and life cycles.	Curriculum	pending
216904 - 2nd Grade to OMSI	OMSI 1945 SE Water Ave, Portland	Stayton Elementary School	Mar 22, 2023, 8:00am	Mar 22, 2023, 2:30pm	100	30	Students will be able to obtain first hand experience with scientific elements, including changes to land.	Curriculum	pending
217668 - FFA State Convention	Deschutes County Fairgrounds, Redmond Oregon	Stayton High School	Thur, Mar 16, 2023, 9:00am	Sun, Mar 19, 2023, 5:00pm	19	1	This engagement allows students to develop career and leadership skills, apply for select scholarships, and establish a network with other students in the FFA organization.	FFA	pending
217980 - 1st Grade Movie Theatre Field Trip	Star Cinema - 350 N Third Ave, Stayton	Stayton Elementary School	Mar 15, 2023, 8:30am	Mar 15, 2023, 10:45am	85	26	To practice social skills in public places	Curriculum	pending
217921 - SUB - 5th Grade Tour of Willamette Career Academy	Willamette Career Academy - 1200 Lancaster Dr, Salem	Sublimity School	Mar 10, 2023, 11:30am	Mar 10, 2023, 2:00pm	44	10	AVID - College and Career Education	AVID	pending
217921 - SUB - 4th Grade Tour of Willamette Career Academy	Willamette Career Academy - 1200 Lancaster Dr, Salem	Sublimity School	Mar 10, 2023, 9:00am	Mar 10, 2023, 11:30am	33	8	AVID - College and Career Education	AVID	pending
218026 - Penny Wars Winner- Gilbert House	Gilbert House 116 Marion St NE, Salem	Mari-Linn School	Mar 3, 2023, 9:30am	Mar 10, 2023, 1:45pm	21	6	Students have an opportunity to visit and play in an area that allows for creative play. Students will have STEAM hands-on experiences about various career opportunities.	Curriculum	pending
217665 ¹⁸² - Engineering Day	Keizer Civic Center 930 Chemawa Rd NE, Keizer	Stayton High School	Feb.28, 2023, 7:45am	Feb. 28, 2023, 2:45pm	10	1	Exploration of engineering careers, engineering tours, related college information	Career/ College Pathways	approved

217936 - SMS 7/8 Smash Bros Event	Cascade Junior High, 10226 Marion Rd SE, Turner	Stayton Middle School	Feb.24, 2023, 2:30pm	Feb. 28, 2023, 7:00pm	14	2	Cascade's Video Game Club invited our students to join this event. Mr. Smith and Mr. Purnell agreed to chaperone, so the kids could participate.	Club	pending
217615 - ADEC Field Trip	ADEC (Austin Dental Equipment Company) 2601 Crestview Dr, Newberg,	Sublimity School	Feb.22, 2023, 8:15am	Feb. 22, 2023, 2:15pm	51	13	Plan and carry out fair tests in which variables are controlled and failure points are considered to identify aspects of a model or prototype that can be improved. Generate and compare multiple possible solutions to a problem based on how well each is likely to meet the criteria and constraints of the problem. Define a simple design problem reflecting a need or a want that includes specified criteria for success and constraints on materials, time or cost.	Curriculum	pending
217744 - FFA District Convention	Chemeketa Community College Ag Building: 4000 Lancaster Dr NE Salem-Bldg 60	Stayton High School	Feb.17, 2023, 8:00am	Feb. 22, 2023, 2:45pm	15	1	Attend CDE and LDE workshops, network with other FFA chapters from the district, and compete in contests.	FFA	approved
217840 - SUB- Marion Estates Valentines Drop Off	Marion Estates- Elliot and McKillop.	Sublimity School	Feb.14, 2023, 11:45am	Feb. 14, 2023, 1:30pm	12	2	Homeroom SEL/ Writing Activity- ASB students creating valentines for residents at Marion Estates.	Curriculum	approved
217710 - Ski Day at Hoodoo	Hoodoo Ski Area 27400 Big Lake Road, Sisters,	Stayton High School	Sat, Feb.11, 2023, 7:00am	Feb. 11, 2023, 6:15pm	5	7	Immerse students in a learning environment that is place-based and relative to their cultural appreciation		approved
217446 - Cascade Career Wheel	Cascade HS	Stayton High School	Feb.9, 2023, 10:15am	Feb. 9, 2023, 11:30am	45	3	Career Exploration	Career/ College Pathways	approved
217427 - 80% Club	Star Cinema 350 N Third Ave, Stayton	Mari-Linn School	Jan. 31, 2023, 11:15am	Jan. 31, 2023, 2:00pm	66	5	Positive incentive program for the 2nd quarter/PBIS	Curriculum	approved
217144 - Locust St Zoo Trip	Portland Zoo, 4001 SW Canyon Blvd, Portland	Options/ Locust St Academy	Jan. 23, 2023, 9:15am	Jan. 23, 2023, 2:45pm	25	4	Connection with zoology class for LSA students, including observations/assignments	Curriculum	approved
217141 - Northwest Agricultural Show	Oregon State Fair and Expo Center in Salem	Stayton High School	Jan. 19, 2023, 8:30am	Jan. 19, 2023, 2:15pm	25	1	Career Fair	FFA	approved
216863, 2nd Grade Caroling Field Trip	2201 N 3rd Ave, Stayton	Stayton Elementary School	Dec 15, 2022, 10:15am	Dec 15, 2022, 11:50am	91	25	This will teach students the importance of connecting with their community and that service can be done in many different ways.	Curriculum	approved

216778 - 2nd Grade to Storybook Land	Linn County Fairgrounds 3700 Knox Butte Rd E Albany	Stayton Elementary School	Dec 8, 2022, 8:30am	Dec 8, 2022, 11:45am	94	24	Students will be able to obtain first hand knowledge of design engineering AND fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit.	Curriculum	approved
216776 - 4-5 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:15am	Dec 1, 2022, 2:00pm	75	17	College Going Experience	AVID	approved
216696 - 6-8 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	90	4	College Going Experience	AVID	approved
216639 - 4-5 grades Annual Beavers Beyond The Classroom	Oregon State University-Gill Coliseum Corvallis	Mari Linn School	Dec 1, 2022, 8:30am	Dec 1, 2022, 2:00pm	38	11	Expose Students and support AVID's mission of a college going culture.	AVID	approved
216764 - ML Grades 6-8 Chemeketa Planetarium and Campus Tour	Chemeketa Community College	Mari Linn School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	67	77	To learn about college career options and Learn about the solar system.	Career/ College Pathways	approved
216898 - Girls Varsity Basketball	Toledo High School/VRBO house in Waldport	Stayton High School	Nov. 18, 2022, approx. 6pm	Nov. 20, 2022, 12:00pm	12	2	Team Bonding	Athletics	approved
216862 - Western Oregon University Creative Arts Day	Western Oregon university	Stayton High School	Nov. 18, 2022, 8:00am	Nov. 18, 2022, 2:45pm	30	3	Students will be learning about various performing arts programs and what they can do for careers in the performing arts.	Career/ College Pathways	approved
216722 - Quarter 1 Middle School Incentive Trip	Lakeshore Lanes 5432 Pacific Blvd Albany	Mari Linn School	Nov. 16, 2022, 10:00am	Nov. 16, 2022, 2:15pm	60	7	This is a PBIS reward trip for our middle school, This is also part of the Middle School PE standards	Curriculum	approved
216897 - Agriculture Expo- Linn County	Linn County Fairgrounds	Stayton High School	Nov. 16, 2022, 9:15am	Nov. 18, 2022, 2:15pm	20	2	Agriculture for FFA	FFA	approved
216697-184 OASC Fall Conference	River Inn at Seaside, 531 Avenue A, Seaside	Stayton High School	Nov. 6, 2022, 8:00am	Nov. 7, 2022, 2:30pm	24	3	ASB Leadership class to attend OASC Fall Conference, offering learning and networking opportunities for both students and staff advisors.	ASB	approved

216683 - Day of Dead Celebration	Albany, OR 97321	Stayton High School	Saturday, Nov. 5, 2022, 11:30am	Saturday, Nov. 5, 2022, 6:15pm	40	1	Student exposure to cultural event of Day of the Dead	Curriculum	approved
216761 - Cascade High School	Cascade HS	Stayton High School	Nov. 3, 2022, 10:30am	Nov. 18, 2022, 11:15am	15	1	AVID	AVID	approved
216640 - OSU Tour	Oregon State University 661 SW 26th St. Corvallis	Sublimity School	Nov. 2, 2022, 8:00am	Nov. 2, 2022, 2:15pm	63	15	Support students in being college and career ready. To learn different STEM concepts through hands on activities.	Career/ College Pathways	approved
216637 - AVID 11/12 OSU	Oregon State University 661 SW 26th St. Corvallis	Stayton High School	Oct 31, 2022, 8:00am	Oct 31, 2022, 1:30pm	30	3	AVID College & Career Opportunity Knowledge	AVID	approved
216620 - Cesar Chavez Conference	Western Oregon University	Stayton High School	Oct 28, 2022, 7:30am	Oct 28, 2022, 4:00pm	20	2	Our senior latino students who attend will learn about leadership, lifeskills, and post graduate opportunities.	Career/ College Pathways	approved
216643 - Chemeketa Tour	Chemeketa Community College, Pietro's Pizza	Options Academy	Oct 27, 2022, 9:30am	Oct 27, 2022, 1:00pm	24	2	Learn about Chemeketa 1 and 2 year degree/licensure programs. Also providing lunch and some fun for students.	Career/ College Pathways	approved
216627 - ML 3-5 Team - EZ Orchards Pumpkin Patch	EZ Orchards 5504 Hazelgreen Rd NE Salem	Mari Linn School	Oct 25, 2022, 10:45am	Oct 25, 2022, 1:30pm	52	8	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved
216615 - 1005-SES Stayton Walking Field Trip	Stayton Post Office, Stayton Library, Star Cinema, Brown House, Police Station, Pioneer Park	Stayton Elementary School	Oct 21, 2022, 8:45am	Oct 21, 2022, 2:15pm	90	30	Students will be able to gain first-hand knowledge of the historical sites in their community and how they work to support the members of the community.	Curriculum	approved
216638 - AVID 9/10 Ropes Course	Salem Ropes, LLC 7085 Battle Creek Rd SE, Salem	Stayton High School	Oct 18, 2022, 8:15am	Oct 18, 2022, 2:15pm	50	3	AVID Team Building	AVID	approved
216625 - Pumpkin Patch	Greens Bridge 3730 Jefferson Scio Drive SE Jefferson, OR	Mari Linn School	Oct 17, 2022, 8:45am	Oct 17, 2022, 1:30 pm	68	18	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved

216589-SHS College Fair	1000 NE Multnomah Street, Portland	Stayton High School	Oct 10, 2022, 8:00am	Oct 10, 2022, 12:15pm	40	2	Juniors and Seniors will have a chance to visit with schools from across the country, and to consider what might be a good option for them.	Career/ College Pathways	approved
216594 - SUB Kindergarten Field Trip	EZ Orchards 5504 Hazelgreen Rd NE Salem	Sublimity School	Oct 7, 2022, 10:15am	Oct 7, 2022, 2:00pm	73	2	K/1 Fall Field Trip- seasonal agriculture	Curriculum	approved
216593 - 1009- Kindergarten SES to Heiser Pumpkin Patch	21425 Grand Island Loop, Dayton	Stayton Elementary School	Oct 7, 2022, 8:30am	Oct 7, 2022, 1:45pm	72	50	life science: life cycle unit re: vegetables/fruits/plants	Curriculum	approved
216626 - SHS Lifeskills to Library	Stayton Library	Stayton High School	Oct 4, 2022, 9:00am	Oct 4, 2022, 12:00pm	5	5	They will assist in unloading book bins from a truck, set up and arrange the books.	Curriculum	approved
216560 - SUB 7th Grade ODS	3400 SW Abalone St, South Beach, OR	Sublimity School	Oct 3, 2022, 9:30am	Oct 5, 2022, 2:30pm	50	5	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216585 - AVID Trip to U of O	University of Oregon	Stayton High School	Sept 30, 2022, 9:15am	Sept 30, 2022, 2:15pm	29	3	AVID- career pathways- agriculture studies- working on a farm	AVID	approved
216559 -SUB 8th gr Outdoor School	3400 SW Abalone St South Beach, OR 97366	Sublimity	Sept 28, 2022, 9:00am	Sept 30, 2022, 2:30pm	42	4	Social studies: our community	ODS	approved
216598 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 26, 2022 9:00am	Sept. 30, 2022 2:00pm	20	2	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216563 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 25, 2022 2:30pm	Sept. 30, 2022 3:30pm	20	2	Chaperone 6th graders during ODS (see above)	ODS	approved
216601 - Capital District Leadership Camp	Aldersgate 7790 Marion Rd Turner, OR	Stayton High School	Sept. 25, 2022 9:30am	Sept. 25, 2022 2:00pm	7	1	Student will participate in workshops related to the office. They will collaborate with other officers and compete in the Rituals contest.	Curriculum	approved

NSSD Enrollment Totals as of 02/10/23

School Name	Grade	March'20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
MARI-LINN	KG	21	25	25	22	22	23	23	21				
MARI-LINN	1	21	17	25	25	26	26	26	26				
MARI-LINN	2	23	15	19	19	19	20	20	20				
MARI-LINN	3	25	17	14	14	14	14	14	14				
MARI-LINN	4	29	17	21	21	21	21	20	21				
MARI-LINN	5	26	18	16	17	17	17	17	17				
MARI-LINN	6	23	22	21	21	21	21	21	21				
MARI-LINN	7	26	24	20	22	23	22	22	23				
MARI-LINN	8	22	18	24	24	24	24	24	21				
MARI-LINN	ALL	216	173	185	185	187	188	187	184				
OPTIONS ACADEMY	KG	N/A	1	1	0	0	1	1	1				
OPTIONS ACADEMY	1	N/A	2	0	0	0	0	0	0				
OPTIONS ACADEMY	2	N/A	2	0	0	0	0	0	0				
OPTIONS ACADEMY	3	N/A	2	0	0	0	0	0	0				
OPTIONS ACADEMY	4	N/A	4	0	0	0	0	0	0				
OPTIONS ACADEMY	5	N/A	2	1	1	1	1	1	1				
OPTIONS ACADEMY	6	N/A	5	0	1	0	1	1	1				
OPTIONS ACADEMY	7	N/A	4	2	2	2	5	5	5				
OPTIONS ACADEMY	8	N/A	6	0	0	0	1	4	5				
OPTIONS ACADEMY	9	N/A	12	2	2	4	5	4	7				
OPTIONS ACADEMY	10	N/A	20	8	12	11	15	14	23				
OPTIONS ACADEMY	11	N/A	29	15	19	20	21	23	33				
OPTIONS ACADEMY	12	N/A	47	43	46	45	52	50	53				
OPTIONS ACADEMY	ALL		136	72	83	83	102	103	129				
STAYTON ELEMENTARY	PreK-3	N/A	5	4	4	9	9	9	9				
STAYTON ELEMENTARY	PreK-4	N/A	13	10	11	16	16	16	18				
STAYTON ELEMENTARY	KG	90	85	71	74	74	74	74	74				
STAYTON ELEMENTARY	1	112	82	83	84	86	83	84	83				
STAYTON ELEMENTARY	2	90	84	82	85	85	89	90	90				
STAYTON ELEMENTARY	3	86	97	83	81	82	82	82	81				
STAYTON ELEMENTARY	ALL	378	366	333	339	352	353	355	355				
STAYTON HIGH	9	189	182	205	203	201	203	200	198				
STAYTON HIGH	10	201	152	185	185	187	187	186	178				
STAYTON HIGH	11	168	136	147	149	147	146	145	141				
STAYTON HIGH	12	163	135	143	145	147	144	142	140				
Early College (off campus)		28	14	4	15	15	15	16	15				
STAYTON HIGH	ALL	721	619	684	697	697	695	689	672				

School Name	Grade	March '20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
STAYTON INTERMEDIATE	4	83	86	91	91	92	93	92	92				
STAYTON INTERMEDIATE	5	102	72	92	93	93	93	94	94				
STAYTON INTERMEDIATE	ALL	185	158	183	184	185	186	186	186				
STAYTON MIDDLE	6	138	67	87	84	85	86	88	88				
STAYTON MIDDLE	7	108	105	70	71	71	70	72	69				
STAYTON MIDDLE	8	136	116	114	110	111	109	108	109				
STAYTON MIDDLE	ALL	382	288	271	265	267	265	268	266				
SIS/SMS TOTAL	ALL	567	446	454	449	452	451	454	452				
SUBLIMITY	KG	45	33	33	32	33	33	33	33				
SUBLIMITY	1	36	23	40	40	40	40	39	39				
SUBLIMITY	2	43	45	32	32	32	32	31	31				
SUBLIMITY	3	42	31	46	46	46	46	45	45				
SUBLIMITY	4	42	42	38	38	38	38	38	37				
SUBLIMITY	5	42	39	44	44	45	45	43	43				
SUBLIMITY	6	45	43	38	37	37	37	38	38				
SUBLIMITY	7	57	40	52	52	51	51	51	51				
SUBLIMITY	8	34	41	42	42	42	42	42	42				
SUBLIMITY	ALL	386	337	365	363	364	364	360	359				
NSSD	TOTAL	*2296	2077	2093	2116	2135	2153	2148	2151				
Students registered w/ WESD to homeschool			148	144	154	138	141	136	133				
Students Enrolled in Virtual Public Charter Sch.			86	72	79	79	84	84	83				
3% of total NSSD student population= 80.40 ~ This is the number of students that can be enrolled in virtual charter schools before the cap is reached and students will no longer be released by NSSD													
Notes													

* The March 2020 Board report shows enrollment at the time of the initial COVID school closure.

NSSD receives Preschool Promise Grant monies for preschool grades but does not receive state funding like grades K-12/Transitions



North Santiam School District
BOARD OF DIRECTORS

SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR

Version 2, Updated 08/2022

These agenda items typically occur every month so have not been repeated below:

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
 - ASB Report-ASB President or designee
 - Superintendent's Report
 - Business Director's Report
 - Student Success Act –Supt or Assoc Supt (starting '22-23 Oct/Jan/April only)
 - Informational Reports including: field trips, enrollment & upcoming events
3. Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies

These items may appear as needed but may not happen at the same time every year:

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

July

Traditional Location: Santiam Room

Annual Agenda Items:

1. Approve Board Goal Strategies for upcoming year (done annually)
2. (Next Applicable in 2023) Approve Board/District Goals – every three years
3. Supt. Evaluation Document Approval
4. Approval of Board Operating Protocol
5. Annual Organizational Agenda Items (list copied from OSBA website)
(the Annual Organizational Items must occur before July 31 but can be done in June during a non-election year, if the Board chooses to not have a July meeting)

- Swear in recently elected and appointed directors, who must take an oath of office before assuming duties. Elect the board chair and vice chair. (ORS 332.005(2), 332.040)

****if a new student representative has been selected, they can swear in during the month of the first meeting they attend***

- Make sure the following positions are designated:
 - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
 - Business manager or deputy clerk, or both.
 - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
 - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
 - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
 - Legal counsel.
- Determine fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Set a borrowing limit for the custodian of funds.
- Establish dates, time and place of regular monthly board meetings.
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Review status of Local Public Contract Review Board and rules. (ORS 279A.060)
- Under new business:
 - Appoint members of standing committees.
 - Approve personnel changes.
 - Approve contracts for payment. (ORS 332.075(2-3))

Other Activities/Events

- OSBA Annual Conference (Bend)
- SummerFest (last Saturday in July)

August

Traditional Location: SES Cafeteria

Leadership Team Goal Workshop (early August)

1. Review standing Board/District Goals and present any new Board strategies
2. Receive end of year reports & upcoming year goals from NSSD Leadership Team

Traditional Location: Santiam Room

Regular Session Annual Agenda Items:

1. Projected Student Enrollment
2. New Excise Tax Rate Approval
3. Board members choose their “buddy school”
4. TELL Survey Results

Other Activities/Events

- Safe Schools Training on Mandatory Reporting (online)
- Lyons Fire Dept Car Show
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

September

Traditional Location: Santiam Room

Annual Agenda Items:

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. TAG Program Report
 - a. Number of Student Identified and the screening process
 - b. Supports/Programs offered

Other Activities/Events

- Safe Schools Training on Mandatory Reporting-due to be completed this month

October

Traditional Location: Santiam Room

Annual Agenda Items:

1. Stayton Booster Club Report (projects, membership, etc) - Club President
2. Division 22 Report-Assoc. Superintendent
3. Professional Development Report – Assoc. Superintendent or designee
4. Student Investment Account Quarterly Report (due to ODE 10/31)
5. Previous Stayton High school year data
 - a. Graduation/Completer rates
 - b. On-Track to Graduate rates for upcoming 10-12 graders
 - c. College Credits Earned
 - d. CTE Enrollment (demographics if possible)
 - e. Percentage of Students Involved in Co-Curricular Activities
 - f. Percentage of Students Involved in Activities/Clubs with Service

Other Activities

- State-Wide Licensed In-Service Day
- OSBA Regional Meetings

November

Traditional Location: Santiam Room

Annual Agenda Items:

1. Exit Interview Survey Results (Oct or Nov)- HR Director
2. OSBA Elections
3. Master Facilities Plan Review and Revisions—Facilities Director
4. State/District Report Cards-Assoc Supt (Nov or Dec)

Other Activities/Events

- OSBA Annual Conference

December

Traditional Location: Santiam Room

Annual Agenda Items:

1. District-wide AVID Report – District AVID Coordinator/Assoc Supt.
2. Special Education Report -Special Ed Director
 - a. Must include the Abbreviated School Day Notice & Acknowledgement (see ISST)

January

Traditional Location: Stayton Middle School

Annual Agenda Items:

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years)-Superintendent
4. Proposed List of Budget Committee Members and Budget Calendar-Business Director
5. Audit Review-Business Director (may also be joined by reps from auditing firm)
6. Student Investment Account Quarterly Report (due to ODE 01/31)
7. Current Year Goals Progress -Superintendent

Other Activities/Events

- Classified In-Service Day

Board Secretary Tasks:

- File notice of district board election ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

February

Traditional Location: Stayton Elementary School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Approval of Budget Committee Members and Calendar-Business Director

Board Secretary Tasks:

- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

Other Activities/Events

- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet
- Booster Club Annual Auction

March

Traditional Location: District Office/Santiam Room

Special Session:(first week in March)

1. Renewal of Contracts (Licensed/Administrative)

Traditional Location: Mari-Linn School

Regular Session Annual Agenda Items:

1. School Spotlight-School Admin
2. School Calendar Adoption (typically between now and May)
3. Superintendent Evaluation Forms to Board members
4. Projected Enrollment for Budget (review of 2nd period ADM)-in Bus. Director's report

Board Secretary Tasks:

- Distribute Evaluation Forms/Links to Board members
- Provide Reminder of Board Elections Filing Due Date (if applicable)

April

***Prior to April meeting, the individual scores from the Supt Eval must be compiled so they are available to review during the meeting* - Board Volunteer or Board Secretary**

Traditional Location: Sublimity School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. Student Investment Account Quarterly Report (due to ODE 4/31)
4. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July

5. (Next Applicable 2022) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July – only done every three years.
6. (Next Applicable 2023) Discuss timelines for board self-evaluation (ever two years). The process should be completed by the June board meeting.
7. Review Consolidated Scores~ Superintendent Evaluation (Board only/Exec session)

After April Meeting

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1st.
- After meeting, send Board self-evaluation forms

May

Traditional Location: Stayton High School

Prior to Board Meeting:

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Annual Agenda Items:

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)
4. WESD Local Service Plan List of Services Taken-Supt or Business Director
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey
7. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
8. Approve contract extension of Superintendent

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1st.

Traditional Location: Santiam Room

Special Session/Budget Hearing (prior to Regular Session):

Review of Budget Documents/Resolutions: Business Director

Regular Session Annual Agenda Items:

1. Budget Approval
2. Resolution~ Budget Reserves (DBDB)-Business Director
3. Professional Development Report – Assoc. Superintendent or designee
4. Select student representative to the school board for following year (June-Aug)
5. Community Wide Activities in Schools for Previous Year (in written report)
6. Goal Workshop Prep (discuss who can attend, who will present)