



2022-23 Board of Directors

Board Chair, Alisha Oliver **Board Vice-Chair,** Erin Cramer

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

Student Representative to the Board, Omar Garcia & Rori Bentz

Superintendent, Lee W. Loving

Assoc. Superintendent, Dave Bolin

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

Superintendent/School Board Executive Assistant, Tonia Whisman

Regular Session

Thursday, November 17, 2022 ~ 4:00 PM

NSSD District Office/Santiam Room

1155 N 3rd Ave

Stayton, OR 97383

<https://youtu.be/tyKp8uKKWG4>

NSSD VISION

We change kids' lives through a commitment to excellence, integrity, equity, and community engagement

NSSD MISSION STATEMENT

Ensure students reach their highest academic and vocational potential and develop into productive citizens

NSSD GUIDING PRINCIPLE

Do what is best for all kids

BOARD GOALS

- 1) Offer the most comprehensive program possible for students and the appropriate staffing to support our commitment to doing what is best for all kids
- 2) Celebrate the successes of the District and community
- 3) Routinely monitor the effectiveness of District programs and services in order to better serve all kids
- 4) Build and sustain dynamic relationships with stakeholders of the District through proactive communication exchanges

1. **CALL REGULAR SESSION TO ORDER**

The Regular Session of the North Santiam School District’s Board of Directors is called to order at 4:00 pm. It is an open meeting of the Board and the public is allowed to observe in-person and via livestream on YouTube except for Executive Session agenda items. On the agenda is a place for public comment. Those attending in-person that wish to address the Board during this time must complete a public comment request available near the room entrance prior to this point in the agenda. Those attending virtually must have registered online prior to 4:00 pm in order to receive the Zoom meeting link.

Speakers may offer objective criticism of school operations and programs, however, the law prohibits the Board from hearing complaints regarding any personally identifiable District staff member. The Board asks anyone wishing to communicate a complaint of this manner to follow the proper administrative process in Board policy KL (Public Complaints). This information is available on the District website.

ACKNOWLEDGEMENT OF BOARD MEMBERS PRESENT: ALISHA OLIVER

PLEDGE OF ALLEGIANCE: ALISHA OLIVER

2. **EXECUTIVE SESSION - ORS 192.660(2)(f) and ORS 332.061**

The Board will recess to Executive Session under ORS 192.660(2)(f)- "To consider records exempt by law from public inspection and ORS 332.061- Hearing to examine confidential records. This portion of the meeting is not open to the public.

3. **RETURN TO OPEN SESSION**

Anticipated Start Time: 5:45 pm

4. **AGENDA APPROVAL**

Any changes to the agenda after posting on November 10, 2022 will be acknowledged:

Added Attachments-

- 6.2-Food Service Oct 2022
- 6.3 -Nov. Title Programs Review

Added Agenda Items-

- 10.2-Action on Complaint/Appeal to Board

RECOMMENDED MOTION- AGENDA APPROVAL

I move that the

Board approves the meeting agenda as modified.

5. **STUDENT BUSINESS**

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students.

6. **REPORTS**

1. **Superintendent's Report: Lee W. Loving**

This standing agenda item is for the Board to receive a monthly report from the Superintendent.

2. **Business Director's Report: Rhonda Allen**

This standing agenda item is for the Board to receive the monthly financial report from

the Business Director as well as other information relating to that department.

Oct2022 Financial Board Report	7
Food Service_Oct2022 Report.docx	14

3. Assoc. Superintendent's Report: Dave Bolin **16**

This standing agenda item is for the Board to receive regular reports from the Assoc. Supt. regarding the Student Success Act, Curriculum & Instruction, Professional Development, Grants and other topics relating to student services.

November Title Programs Review	16
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4. Licensed Union Report

This standing agenda item is to receive regular reports from the Licensed Union representatives.

7. PUBLIC COMMENT

The meeting will now be opened to receive public comment. We value the time and initiative members of the public take to share their thoughts with the Board. The Board's role during public comment is not to immediately respond, but to listen. If there is follow-up necessary, we will direct our Superintendent to do so. Remember that we all model the way for our students, and we ask that everyone share their thoughts respectfully. Should any public comment include complaints regarding a personally identifiable District staff member, the Board chair will direct the speaker to the proper administrative process found in Board policy KL which can be found on the table near the entrance of the room and on the District's website. Those who have completed a public comment card will be called one at a time to step forward (or turn on their cameras/mics) and state their name and relationship to the District. Please note that speakers will have three minutes to express their thoughts.

To submit questions for a follow-up response, please complete the form available near the room entrance or via this link [QUESTIONS](#)

8. CONSENT AGENDA

In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

1. Approval of Meeting Minutes **38**

The minutes from the previous month's meeting are submitted for Board review and approval.

10.20.22 - Regular Session Minutes-DRAFT	38
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2. Action on Consent Agenda

RECOMMENDED MOTION-CONSENT AGENDA

I move that the Board approve the Consent Agenda as [presented] [modified].

9. **UNFINISHED BUSINESS**

1. **Policy Updates/2nd Reading**

48

The following policy was included for a 1st Reading in the October board meeting. It is brought back for further review and possible adoption.

JEFA - Closed Campus

RECOMMENDED MOTION-POLICY UPDATE

I move that the Board approves policy JEFA as [submitted] [modified].

JEFA -Closed Campus D2

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10. **NEW BUSINESS**

1. **OSBA Elections**

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The Oregon School Boards Association is organized as one general state association with up to 24 regionally elected representatives established across 14 geographic regions to support member participation and representation.

In even-numbered years, member boards vote to elect regional representatives for odd-numbered positions on the OSBA Board of Directors, and to approve the OSBA Legislative Priorities and Principles. This year NSSD has the opportunity to vote for Position 12 for the Marion Region. Bill Graupp is the incumbent running unopposed for the position. His resume has been included.

In addition, the Board is asked to support the included Resolution to adopt the OSBA Legislative Priorities and Principles. The priorities and principles were approved by the OSBA Legislative Policy Committee on April 23, 2022 and then, subsequently, by the OSBA Board of Directors on Sept. 23, 2022. Part of the resolution called for it to be "placed before the membership for consideration".

POSSIBLE MOTION-OSBA BOARD OF DIRECTORS

I move that the Board [cast a yes vote] [cast a no vote] [abstain from voting] for Bill Graupp for Position 12 in the Marion Region.

POSSIBLE MOTION-OSBA RESOLUTION

I move that the Board [supports] [opposes] the OSBA Resolution to adopt the OSBA Legislative Priorities and Principles as recommended by the Legislative Policy Committee.

Bill_Graupp_Questions_Resume_BODPos12

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Election - OSBA 2022 - 1112 Survey

53

Resolution-to-adopt-202324-LPP-Final

55

2. Action on Complaint/Appeal to Board

Provided they are ready, this agenda item is reserved for the Board to take action on the complaint/appeal discussed in Executive Session.

11. RECURRING ITEMS

1. Community Engagement

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools.

2. Board Reflection

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during Reports.

3. Board Reports/Announcements

This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.

Board Buddy Updates:

Possible Future Agenda Items:

Board Greeter for Next Month:

12. INFORMATION ONLY

1. Field Trip Report:

59

A list of the field trips taken and/or scheduled since the start of the school year has been included in the board packet. New trips scheduled since the last board meeting are highlighted in yellow. Any overnight stays are indicated in red.

Nov 2022 Fieldtrips Board Report

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2. Student Enrollment:

63

Current enrollment is approximately 2,135 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location.

Mari-Linn: 187

Sublimity: 364

Stayton Elementary: 352 (opening of 2nd preK classroom)

Stayton Intermediate/Middle: 452

(SIS: 185 SMS: 267)

Stayton High: 697

Options Academy: 83

November 2022 Enrollment Totals

63

3. **Future Agenda Items:**

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A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

Agenda Items Annual Calendar rev 9.22

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4. **Upcoming Board Events & Activities:**

Information regarding activities across the District can be found on the website at www.nstantiam.k12.or.us

Nov. 30, 2022 - Soup with the Supt.
5:30-6:30 pm ~ Old Mehama School

Dec. 15, 2022 Regular Session-Board Meeting:
6:00 pm ~ Santiam Meeting Room/District Office

Jan. 19, 2023 Regular Session Board Meeting:
6:00 pm ~ Stayton Middle School

13. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.

Superintendent
Lee W. Loving



1155 N 3rd Avenue
Stayton, Oregon 97383

Phone: 503.769. 6924
Fax: 503.769. 3578

November 9, 2022

TO: North Santiam SD Board of Directors
FROM: Rhonda Allen, Business Director
RE: October 31, 2022, Financial Statements

Board Members,

Attached are the 2022-23 financial statements through October 31, 2022. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, Food Service Statement of Revenue and Expenditures Budget vs. Actual, and total Appropriations for the year.

The General Fund statements include the actual revenues and expenditures from July 1, 2022, through October 31, 2022, and projections through June 30, 2023. The estimated General Fund Ending Fund Balance is \$4,917,247. Contingency and Unappropriated Ending Fund Balance make up \$1,300,000 of the Fund Balance total. The Ending Fund Balance for FY22-23 is based on unaudited estimates for FY21-22 carryover.

Current Enrollment Totals:

As of 11-9-2022

School	K	1-5	6-8	9-12	TOTALS
Mari-Linn School	22	97	68		187
Stayton Elementary	74	253			327
Sublimity	33	201	130		364
Stayton Intermediate		185			185
Stayton Middle			268		268
Stayton High				699	699
NSSD Options Academy		1	2	81	84
GRAND TOTAL	129	737	468	780	2114

** General Purpose Grant per Extended ADMw = \$9,309

**SF estimate based on ADMr of 2023 (extended ADMw 21-22)

North Santiam Schools ~ We Change Kids' Lives!
www.nstantiam.k12.or.us
communications@nsantiam.k12.or.us

North Santiam's investments are held in the Local Government Investment Pool. Investments total \$11,655,889, yielding 2.10% through October 31, 2022.

Please let me know if you have any questions or concerns regarding these statements.

EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, sexual orientation, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. Superintendent, Andy Gardner has been designated to coordinate compliance with these legal requirements, including Title VI, Title VII, Title IX, and other civil rights or discrimination issues, the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. The Superintendent may be contacted at the District Office at 503-769-4928 for additional information and/or compliance issues.

North Santiam School District 29J
General Fund: Statement of Revenues Budget Vs. Actual
Fiscal Year 2022-23, As of 10/31/2022

	2022-23 Budget	Actual YTD Rev. 10/31/2022	Projected 6/30/2023	Total Estimated 2022-23	(Over)/Under Budget	2021-22 Budget	Actual YTD Rev. 6/30/2022
1000 Revenue From Local Sources							
1111 Current Year's Taxes	6,890,000	-	7,027,808	7,027,808	(137,808)	6,530,000	6,660,607
1112 Prior Year's Taxes	150,000	93,584	95,190	188,775	(38,775)	170,000	213,945
1114 Payments in Lieu of Property Taxes	-	70,447	-	70,447	-	-	-
1200 REV from Local Gov't Unit Other Than Districts	-	-	-	-	-	-	1,568
1510 Interest on Investments	100,000	62,408	19,542	81,950	18,050	140,000	114,731
1700 Fees	3,836	3,803	4,285	8,089	(4,253)	3,000	6,326
1910 Rentals	-	-	-	-	-	-	1,234
1960 Recovery of Prior Year Funds	-	-	-	-	-	-	2,886
1980 Fees Charged to Grants	100,000	-	129,144	129,144	(29,144)	150,000	193,716
1990 Miscellaneous	2,500	5,879	-	5,879	(3,379)	2,500	28,011
Total Revenue From Local Sources	\$ 7,246,336	236,123	7,275,969	7,512,093	(195,309)	6,995,500	7,223,024
2000 Revenue from Intermediate Sources							
2101 County School Funds	45,000	-	45,000	45,000	-	45,000	95,138
2102 General Education Service District Funds	600,000	-	600,000	600,000	-	600,000	600,000
2199 Intermediate Rev Heavy Equipment Tax	10,000	-	5,000	5,000	5,000	10,000	13,581
2800 Heavy Equipment Rent Tax	-	1,702	-	-	-	-	-
Total Revenue from Intermediate Sources	\$ 655,000	1,702	650,000	650,000	5,000	655,000	708,718
3000 Revenue From State Sources							
3101 State School Fund—General Support	15,489,954	6,437,555	9,015,047	15,452,602	-	15,533,461	13,978,671
3103 Common School Fund	218,710	-	262,672	262,672	-	226,889	241,057
3104 State Managed County Timber	250,000	26,565	223,435	250,000	-	250,000	1,708,583
3105 STATE SCH FUND PRIOR YRS ADJ	(150,000)	-	-	-	-	(150,000)	-
3107 State School Fund High Cost Disability	50,000	-	50,000	50,000	-	10,000	154,750
Total Revenue From State Sources	\$ 15,858,664	6,464,120	9,551,154	16,015,274	-	15,870,350	16,083,062
4000 Revenue From Federal Sources							
4801 Federal Forest Fees	10,000	-	10,000	10,000	-	10,000	-
Total Revenue From Federal Sources	\$ 10,000	-	10,000	10,000	-	10,000	-
5000 Revenue From Other Sources							
5110 Bond Proceeds	-	-	-	-	-	14,743,334	14,634,899
5400 Beginning Fund Balance	3,850,000	-	4,966,527	4,966,527	(1,116,527)	2,400,000	3,640,909
Total Revenue From Other Sources	\$ 3,850,000	-	4,966,527	4,966,527	(1,116,527)	17,143,334	18,275,807
Total Resources	\$ 27,620,000	\$ 6,701,945	\$ 22,453,651	29,153,893.57	(1,306,836.13)	40,674,184.00	42,290,611.01
				\$ 24,236,647			
				\$ 4,917,247			
				\$ 1,300,000			
				\$ 3,617,247			

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 10/31/2022

Expenditure Functions	2022-23 Budget	Actual YTD EXP 10/31/2022	Projected Expenditures 6/30/2022	Total Estimated 2022-23	(Over)/ Under Budget	2021-22 Budget	Actual YTD Exp. 6/30/2022
1000 Instruction							
1111 Elementary, K-5 or K-6	5,276,614	810,729	4,217,365	5,028,093	248,521	4,763,399	4,539,050
1120 AVID Instruction	8,500	538	5,266	5,803		8,000	5,462
1121 Middle/Junior High Programs	2,681,009	416,624	2,280,909	2,697,533	(16,524)	2,427,132	2,442,091
1122 Middle/Junior High School Extracurricular	150,314	33,856	58,038	91,894	58,420	163,906	100,204
1127 After School Program	15,000	500	5,562	6,062		15,000	6,062
1131 High School Programs	3,268,861	502,855	2,375,416	2,878,272	390,589	3,298,354	2,904,241
1132 High School Extracurricular	684,334	178,194	437,400	615,594	68,740	619,641	557,399
1150 Distance Learning	-	-	-	-		832	-
1220 Restrictive Pgms for Students w/Disabilities	1,515,409	267,820	983,796	1,251,616	263,792	1,848,320	1,526,577
1250 Programs for Students w/Severe Disabilities	682,971	118,358	502,867	621,225	61,747	667,056	606,748
1271 Remediation	347,159	37,812	327,754	365,566	(18,407)	239,653	252,360
1272 Title I-A	144,652	489	141,321	141,810	2,842	46,407	45,496
1280 Alternative Education	117,000	10,349	78,188	88,537	28,463	168,226	127,300
1285 District Alternative School Program	99,677	42,527	56,610	99,138	539	18,000	17,903
1291 English Second Language Programs	647,307	95,401	471,534	566,935	80,371	570,304	499,494
1292 Summer School, Middle/Jr High	8,100	-	-	-	8,100	8,100	-
Total Instruction	\$ 15,646,906	\$ 2,516,053	\$ 11,942,025	\$ 14,458,078	\$ 1,177,193	\$ 14,862,331	13,630,386
2000 Support Services							
2110 Attendance and Social Work Services	\$106,452	22,759	91,296	114,055	(7,603)	\$57,801.28	\$61,929.57
2113 Social Work Services	\$39,057	5,891	23,617	29,508	9,549	\$37,077.24	\$28,012.38
2115 Student Safety	\$36,300	5,638	10,283	15,921	20,379	\$36,000.00	\$15,789.51
2120 Guidance Services	\$178,239	42,186	17,674	59,860	118,379	\$261,818.17	\$87,929.24
2121 Service Area Direction		-	-	-		\$0.00	\$310.38
2134 Nurse Services	\$263,123	60,145	260,854	320,999	(57,876)	\$66,775.73	\$81,463.61
2143 Psychological Counseling Services	\$97,142	14,626	71,598	86,224	10,918	\$93,878.36	\$83,326.72
2152 Speech Pathology Services	\$158,963	18,951	87,028	105,979	52,984	\$157,740.35	\$105,163.74
2160 Other Student Treatment Services	\$94,856	15,646	76,711	92,357	2,499	\$87,917.74	\$85,601.58
2190 Service Direction, Student Support Services	\$369,364	138,593	242,365	380,958	(11,594)	\$372,333.84	\$384,021.25
2210 Improvement of Instruction Services	\$139,299	56,886	73,194	130,080	9,219	\$133,114.19	\$124,304.53
2213 Curriculum Development	\$125,200	30,999	8,871	39,869	85,331	\$126,700.00	\$40,347.11
2220 Educational Media Services	\$299,152	45,498	225,231	270,729	28,423	\$291,465.53	\$263,772.66
2230 Assessment and Testing	\$120,043	32,042	83,056	115,098	4,945	\$114,800.94	\$110,071.99
2240 Instructional Staff Development	\$21,045	3,459	5,176	8,635	12,411	\$31,032.00	\$12,732.14
2310 Board of Educatin Services	\$135,500	25,726	40,164	65,890		\$131,000.00	\$63,701.58
2320 Executive Administration Services	\$384,983	121,597	234,426	356,024		\$373,129.06	\$345,061.79
2410 Off of the Principal Services	\$2,065,552	623,640	1,404,973	2,028,613		\$1,925,912.35	\$1,891,470.71
2510 Direction of Business Support Services	\$224,584	75,039	118,899	193,938		\$210,303.60	\$181,606.22
2520 Fiscal Services	\$376,763	99,777	242,424	342,200	34,563	\$309,859.63	\$281,434.47
2528 Risk Management Services	\$265,000	251,693	26,285	277,978	(12,978)	\$230,000.00	\$241,264.00
2540 Operation and Maintenance of Plant Services	\$2,499,583	762,252	1,804,599	2,566,850	(67,267)	\$2,350,064.55	\$2,413,307.70
2550 Student Transportation Services	\$849,450	146,815	605,743	752,558	96,892	\$816,450.00	\$723,321.97
2558 Special Education Transportation Services	\$240,000	14,346	202,941	217,287	22,713	\$240,000.00	\$217,287.29
2626 Grant Writing	\$31,500	12,500	7,750	20,250	11,250	\$31,500.00	\$20,250.00

North Santiam School District 29J
General Fund: Statement of Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 10/31/2022

Expenditure Functions	2022-23 Budget	Actual YTD EXP 10/31/2022	Projected Expenditures 6/30/2022	Total Estimated 2022-23	(Over)/ Under Budget	2021-22 Budget	Actual YTD Exp. 6/30/2022
2630 Information Services	\$55,521	10,673	42,267	52,941	2,580	\$67,379.67	\$64,248.26
2633 Public Information Services	\$25,000	-	-	-	25,000	\$32,500.00	\$0.00
2640 Staff Services	\$414,612	144,436	263,617	408,054		\$400,247.81	\$393,916.17
2660 Technology Services	\$653,809	201,424	376,989	578,413		\$601,297.16	\$531,957.02
Total Support Services	\$ 10,270,094	\$ 2,983,237	\$ 6,648,032	\$ 9,631,269	\$ 390,716	\$ 9,588,099	\$ 8,853,604
3000 Enterprise and Community Services							
3310 Direction of Community Services Activities	-	-	-	-		-	6,750
3360 Welfare Activity Services	\$10,700	-	-	-		10,700	-
Total Enterprise and Community Services	\$ 10,700	\$ -	\$ -	\$ -	\$ -	\$ 10,700	\$ 6,750
5000 Other Uses							
5110 Long Term Debt Service	\$77,300	\$2,949	\$74,351	\$77,300	\$0	\$119,720	\$119,720
5200 Transfers of Funds	\$70,000	-	\$70,000	\$70,000	\$0	\$50,000	\$50,000
5400 PERS Ual Lump Sum Payment to PERS			\$0			\$14,744,334	\$14,634,832
Total Other Uses	\$ 147,300	\$ -	\$ 144,351	\$ 147,300	\$ -	\$ 14,914,054	\$ 14,804,552
6000 Contingencies							
6110 Operating Contingency	\$1,000,000	-	-	-	1,000,000	800,000	-
Total Contingencies	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 800,000	\$ -
7000 Unappropriated Ending Fund Balance							
7000 Unappropriated Ending Fund Balance	\$545,000	-	-	-	545,000	500,000	-
Total Unappropriated Ending Fund Balance	\$ 545,000	\$ -	\$ -	\$ -	\$ 545,000	\$ 500,000	\$ -
Total Requirements	\$ 27,620,000	\$ 5,499,289	\$ 18,734,408	\$ 24,236,647	\$ 3,112,910	\$ 40,675,184	\$ 37,295,292

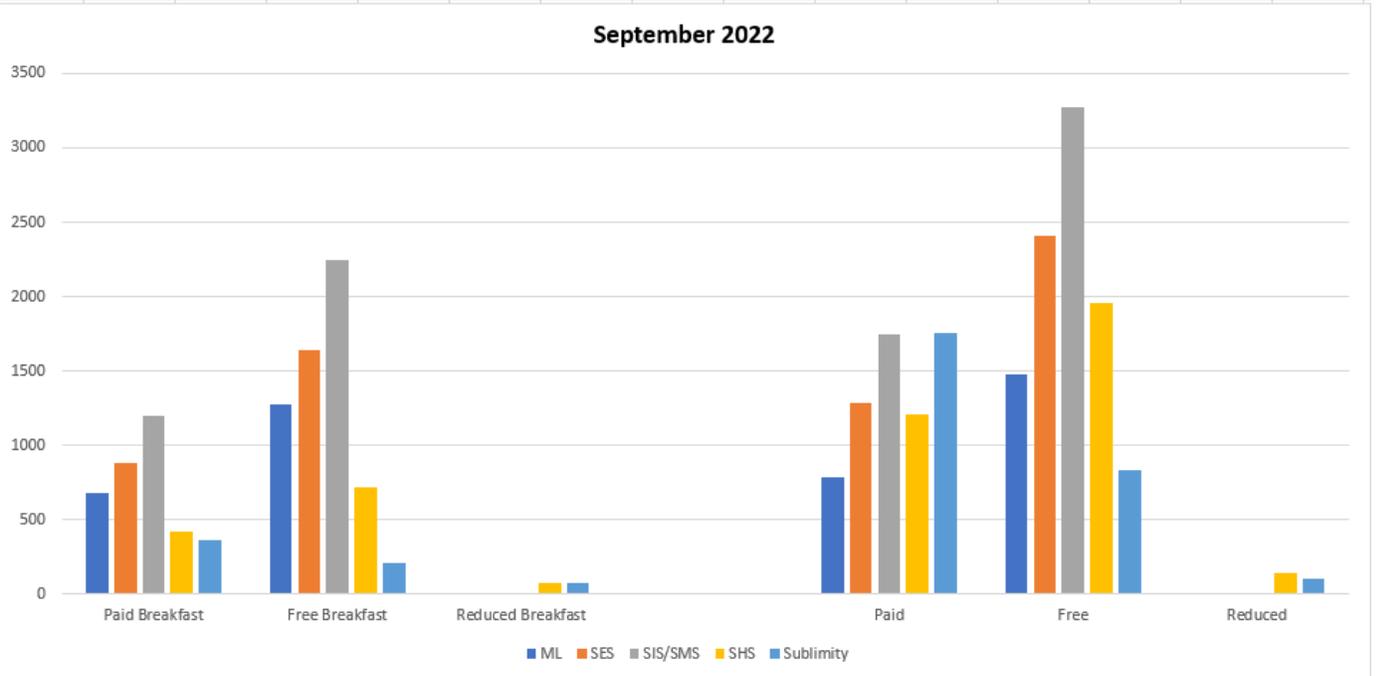
North Santiam School District 29J
Food Service Fund: Statement of Revenues and Expenditures Budget Vs. Actual
Fiscal Year 2022-23, As of 10/31/2022

	2022-23 Budget	Actual as of 10/31/2022	Encumbered as of 10/31/2022	Total Estimated 2022-23	(Over)/Under Budget	2021-22 Budget	Actual YTD Exp. 6/30/2022
REVENUE							
1600 Daily Sales	16,000	29,839	70,000.00	99,839	(83,839)	2,100	2,637
1630 Special Functions	500	-	-	-	500	800	-
1940 Services Provided Other LEA's	3,000	1,000	10,031	11,031	(8,031)	23,750	87,329
1990 Miscellaneous Revenue	5,500	421	10,695	11,116	(5,616)	4,550	9,196
3102 SSF - School Lunch Match		-	-				9,397
3299 Other Restricted Grants		-	-			15,000	
4500 Federal Revenue Farm to School	12,000	-	12,000	12,000	-		(3,878)
4513 Child Nutrition Breakfast	308,000	-	308,000	308,000	-		263,387
4515 Child Nutrition Lunch	748,000	-	748,000	748,000	-		994,115
4525 Child Nutrition Summer Lunch	60,000	14,059	45,941	60,000	-	1,140,000	33,629
4910 USDA Commodities	85,000	-	85,000	85,000	-	70,000	
4526 Federal Revenue Summer Lunch	-	1,472	-	1,472	(1,472)		2,819
5400 Beginning Fund Balance	160,000	-	445,022	445,022	(285,022)	43,800	121,825
TOTAL REVENUE	\$ 1,398,000	\$ 46,791	\$ 1,734,689	\$ 1,781,481	\$ (383,481)	\$ 1,300,000	\$ 1,520,456
EXPENDITURES							
Enterprise and Community Services							
3120-100 Salaries	407,714	87,831	292,352	380,183	27,531	368,562	417,740
3120-200 Payroll Costs	289,078	50,944	202,038	252,982	36,096	324,034	290,208
3120-300 Contracted Services	25,200	1,191	3,190	4,381	20,819	21,900	19,973
3120-410 Supplies and Materials	20,000	5,038	8,685	13,723	6,277	20,004	9,393
3120-415 USDA Commodities	85,000	-	-	-	85,000	70,000	-
3120-450 Food	509,508	101,948	309,052	411,000	98,508	429,000	390,004
3120-460 Non-Consumable	18,000	-	2,694	2,694	15,306	4,000	6,804
3120-470 Computer Software	4,000	-	3,940	3,940	60	3,500	3,940
3120-480 Computer Hardware	1,500	-	-	-	1,500	1,000	-
3120-540 Equipment Replacement	30,000	6,525	-	6,525		50,000	13,263
3120-640 Dues and Fees	8,000	7,880	-	7,880		8,000	3,602
TOTAL EXPENDITURES	1,398,000	\$ 261,356	\$ 821,952	\$ 1,083,308	\$ 291,096	\$ 1,300,000	\$ 1,154,927
Est Ending Fund Balance				\$ 698,172		\$ -	\$ 365,529

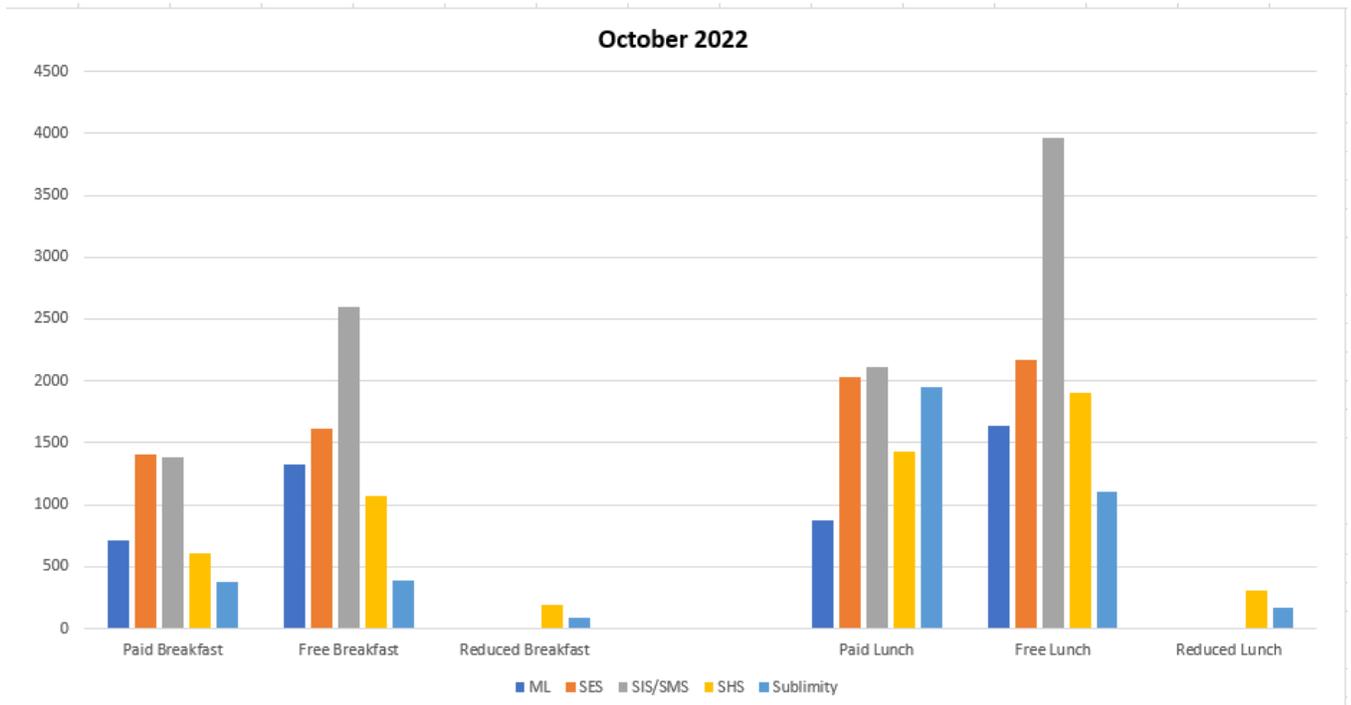
North Santiam School District 29J
Appropriations: Budget Vs. Actual
Fiscal Year 2022-23, As of 10/31/2022

	Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
General Fund (100)						
1000 Instruction	\$ 15,646,906	\$ 2,516,053	\$ 10,672,554	\$ 13,188,606		\$ 2,458,300
2000 Support Services	\$ 10,270,094	\$ 2,983,237	\$ 5,930,056	\$ 8,913,293		\$ 1,356,801
3000 Community Services	\$ 10,700	\$ -	\$ -	\$ -		\$ 10,700
5100 Debt Service	\$ 77,300	\$ 2,949	\$ 72,845	\$ 75,794	\$ -	\$ 1,506
5200 Transfers	\$ -	\$ -	\$ -	\$ -		\$ -
6000 Contingency	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Sub Total	\$ 27,005,000	\$ 5,502,239	\$ 16,675,454	\$ 22,177,693	\$ -	\$ 4,827,307
Special Revenue Funds (200)						
1000 Instruction	\$ 4,115,150	\$ 1,018,295	\$ 1,658,725	\$ 2,677,020		\$ 1,438,130
2000 Support Services	\$ 3,863,700	\$ 1,472,398	\$ 872,314	\$ 2,344,712		\$ 1,518,988
3000 Community Services	\$ 103,111	\$ 8,995	\$ 34,642	\$ 43,637		\$ 59,474
6000 Contingency	\$ 776,791	\$ -	\$ -	\$ -		\$ 776,791
Sub Total	\$ 8,858,752	\$ 2,499,688	\$ 2,565,681	\$ 5,065,369	\$ -	\$ 3,793,383
Food Service Funds (299)						
3000 Community Services	\$ 1,398,000	\$ 261,356	\$ 821,952	\$ -		\$ -
Sub Total	\$ 1,398,000	\$ 261,356	\$ 821,952	\$ -	\$ -	\$ -
PERS Bond Debt Service (310.321.375)						
5100 Debt Service	\$ 4,411,600	\$ -	\$ 4,410,645	\$ 4,410,645		\$ 956
6000 Contingency	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Sub Total	\$ 5,911,600	\$ -	\$ 4,410,645	\$ 4,410,645	\$ -	\$ 1,500,956
Facilities (400,401,420,425,426,430,448)						
2000 Support Services	\$ 194,311	\$ -	\$ -	\$ -		\$ 194,311
4000 Facilities Acquisition	\$ 3,099,560	\$ 174,272	\$ 180,215	\$ 354,486		\$ 2,745,074
5110 Debt Service	\$ 34,900	\$ 17,316	\$ 18,065	\$ -		\$ 300,000
6000 Contingency	\$ 300,000	\$ -	\$ -	\$ -		\$ 300,000
Sub Total	\$ 3,628,771	\$ 191,588	\$ 198,280	\$ 354,486	\$ -	\$ 3,239,385
Internal Service Funds (600)						
2000 Support Services	\$ 100,000	\$ 420	\$ 420	\$ 840		\$ 99,160
6000 Contingency	\$ 270,000	\$ -	\$ -	\$ -		\$ 270,000
Sub Total	\$ 370,000	\$ 420	\$ 420	\$ 840	\$ -	\$ 369,160
Trust and Agency Fund (700)						
2000 Support Services	\$ 25,000	\$ 3,750	\$ -	\$ 3,750		\$ 21,250
Sub Total	\$ 25,000	\$ 3,750	\$ -	\$ 3,750	\$ -	\$ 21,250
Total Appropriations	\$ 47,197,123	\$ 8,459,041	\$ 24,672,430	\$ 32,008,192.25	\$ -	\$ 15,188,930
Total Unappropriated	\$ 545,000	\$ -	\$ -	\$ -	\$ -	\$ 545,000
TOTAL	\$ 47,742,123	\$ 8,459,041.45	\$ 24,672,430.45	\$ 32,008,192.25	\$ -	\$ 15,733,930

SEPT 2022							
BREAKFAST	ML	SES	SIS/SMS	SHS	Sublimity	TOTAL All Schools	BBREAKFAST REVENUE - SEPT
Paid	678	876	1198	420	358	3530	\$1,765.00
Free	1270	1642	2245	713	206	6076	\$13,731.76
Reduced				74	73	147	\$332.22
TOTALS	1948	2518	3443	1207	637		\$15,828.98
LUNCH	ML	SES	SIS/SMS	SHS	Sublimity	TOTAL All Schools	LUNCH REVENUE - SEPT
Paid	787	1283	1746	1208	1755	6779	\$5,219.83
Free	1475	2404	3272	1957	835	9943	\$43,053.19
Reduced				142	99	241	\$1,043.53
TOTALS	2262	3687	5018	3307	2689		\$49,316.55
						TOTAL REVENUE BREAKFAST AND LUNCH	\$65,145.53



Oct 2022							
BREAKFAST	ML	SES	SIS/SMS	SHS	Sublimity	TOTAL All Schools	BBREAKFAST REVENUE - SEPT
Paid	711	1412	1386	604	376	4489	\$2,244.50
Free	1331	1614	2596	1071	386	6998	\$15,815.48
Reduced				194	93	287	\$648.62
TOTALS	2042	3026	3982	1869	855	11774	\$18,708.60
LUNCH	ML	SES	SIS/SMS	SHS	Sublimity	TOTAL All Schools	LUNCH REVENUE - SEPT
Paid	877	2037	2116	1433	1945	8408	\$6,474.16
Free	1642	2175	3964	1901	1106	10788	\$46,712.04
Reduced				304	173	477	\$2,065.41
TOTALS	2519	4212	6080	3638	3224	19673	\$55,251.61
TOTAL REVENUE BREAKFAST AND LUNCH							\$73,960.21





NSSD Board Report November, 2022

Federal Program Overview



Title Programs

Agenda

- Reviewed all Federal and State Grants November 2021
- Focus tonight: The development process
 - Title I-A
 - Title II-A
 - Title IV
 - Title III



Title I-A

Purpose:

- “Provide all children significant opportunity to receive a fair, equitable, and high-quality education and to close achievement gaps.”

Goal:

- “Address opportunity gaps that some students experience by providing resources to districts and school who serve larger population of children from families experiencing poverty.”



Title I-A

Key Overarching Guidelines:

- **Transferability:** Can transfer funds into but not out
- **Supplement Not Supplant:** (District Methodology) State and local resources at each school site are not adjusted based on additional revenue resources each building may or may not receive. “In addition.”
- **Equitable Services:** Services are available to private school students who are within the boundaries of Mari-Linn and Stayton Elementary School.
- **Timeline:** July 1, 15 months, with carryover
- **School-wide vs targeted:** Who is served



Title I-A

Application Format

- **Methodology:** How funding is applied
- **Targeting Page:** Which schools to serve
- **Set-Asides:** Homeless, Parent Involvement, Private Schools, Professional Development
- **Budget Narrative:** How funds are allocated by each school
- **Spending Page:** Details funds by function and object



Title I-A

Funding Allocations:

- **Total Budget:** 413,993
- **Indirect:** 22,770
- **Set-Asides:** 41,463
- **School Allocations:** 349,760 (All Staffing)
- **Targeted:** Stayton Elementary School and Mari-Linn



Title II-A

Purpose:

- “Improve teacher and leader quality and focuses on preparing, and recruiting high-quality teachers and principals.”





Title II-A

Key Overarching Guidelines:

- **Transferability:** Can transfer funds into and out
- **Supplement Not Supplant:**
 - Test 1, are activities required by local or state laws
 - Test 2, were state or local funds used in the last year to pay for these services
- **Equitable Services:** Calculation is based on total enrollment
- **Timeline:** July 1, 15 months, with carryover
- **Needs Assessment:** Prioritize District needs



Title II-A

Application Format

- **Needs Assessment:** What the data says
- **Equitable Services Worksheet:** Private School allocation, if requested (District Approved)
- **Budget Narrative:** What will we do to meet the need
 - What, Who, How
- **Spending Page:** Details funds by function and object



Title II-A

Funding Allocations:

- **Total Budget: 91,505**
- **Indirect: 5,033**
- **Budget Narrative: 86,472**



Title II-A

Budget Narrative: 86,472

- COSA Law Conference: 3,000
- OSCA Counselor Conference: 722
- After School Courses and Classes: 32,606
- Learning Walks: 3,000
- District Coaches and Facilitators: 18,010
- Private School: 14,756
- New Teacher Program: 12,783
- Oregon Shape Conference: 1,595

Title IV

Purpose:

- Improve student academic achievement through:
 - Access to a well-rounded education
 - Improved health and safety of students
 - Improved use of technology





Title IV-A

Key Overarching Guidelines:

- **Transferability:** Can transfer funds into and out
- **Supplement Not Supplant:**
 - Test 1, are activities required by local or state laws
 - Test 2, were state or local funds used in the last year to pay for these services
- **Equitable Services:** Calculation is based on total enrollment
- **Timeline:** July 1, 15 months, with carryover
- **Needs Assessment:** If over 30,000 or transferring funds
- **Prioritizing:** Highest need schools
- 20% Safe and Healthy School



Title IV-A

Application Format

- **Needs Assessment:** What the data says
- **Equitable Services Worksheet:** Private School allocation, if requested (District Approved)
- **Budget Narrative:** What will we do to meet the need
 - Why, What, Who, How
 - 20% Safe and



Title IV-A

Budget Narrative: 86,472

- COSA Law Conference: 3,000
- OSCA Counselor Conference: 722
- After School Courses and Classes: 32,606
- Learning Walks: 3,000
- District Coaches and Facilitators: 18,010
- Private School: 14,756
- New Teacher Program: 12,783
- Oregon Shape Conference: 1,595



Title IV-A

Funding Allocations:

- Total Budget: 30,571
- Indirect: 611
- Budget Narrative: 29,960



Title IV-A

Budget Narrative: 29,960

- New Teacher Program: 25,
 -



Title III

Purpose:

- Assist English Learners (ELs) to develop English Language skills, succeed academically, and overcome barriers that impede their academic success

Goals:

- Attain English proficiency and high levels of academic achievement
- Achieve high levels in academic subjects
- Assist teachers in establishing, implementing and sustaining effective programs
- Enhance capacity to provide effective instructional programs
- Promote parental, family and community involvement



Title III Grant

Key Overarching Guidelines:

- **Transferability:** Can transfer funds into, but not out
- **Supplement Not Supplant:**
 - Test 1, are activities required by local or state laws
 - Test 2, were state or local funds used in the last year to pay for these services
- **Equitable Services:** Consultation
- **Timeline:** July 1, 15 months, with carryover



Title III

Application Format

- **Detailed Narrative: Plan and Data**
- **Budget Narrative: 3 Areas**
 - Supplemental activities
 - Professional development
 - Supplemental outreach for parents, families, and communities



Title III

Funding Allocations:

- **Total Budget: 13,960**
- **Indirect: 558**
- **Budget Narrative: 12,266**



Title III

Budget Narrative:12,266 2022-23

2021-22

- AVID Summer Institute: 3,700
- ELL COSA Conference: 1,150
- Summer Reading Program: 7,416



North Santiam School District

2022-23 Board of Directors

Board Chair: Alisha Oliver **Board Vice-Chair:** Erin Cramer

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Mackenzie Strawn

Student Representative to the Board: Omar Garcia & Rori Bentz

Superintendent: Lee W. Loving

Assoc. Superintendent, Dave Bolin

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackman

School Board/Superintendent Executive Secretary: Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at www.nisantiam.k12.or.us > School Board > Agendas/Meeting Minutes

Thursday, October 20, 2022 Regular Session

NSSD District Office/Santiam Room, 1155 N 3rd Ave, Stayton, OR 97383 ~ 6:00 PM

<https://youtu.be/4xXnk6PegFY>

MINUTES - DRAFT

1. CALL REGULAR SESSION TO ORDER

The Board Chair called the meeting to order at 6:00 pm. She noted which members were present (indicated below) and led everyone in the pledge of attendance.

PRESENT: Coral Ford, Erin Cramer, Mackenzie Strawn, Mark Henderson, and Mike Wagner. Laura Wipper was absent with notice. Both student reps. were participating in school activities.

2. AGENDA APPROVAL

Any changes to the agenda after posting on October 14, 2022, were acknowledged:

Added Attachments-

*4.3- Sept 2022 Board Financial Report

*4.4- Categorized 2021-22 Div. 22 Standards District Internal Tracking Sheet

*10.1-Oct 2022 Fieldtrips Board Report

Revised Attachments-

*10.2 - October 2022 Enrollment Totals 10.18.22

MOTION- AGENDA APPROVAL

Motion that the Board approves the meeting agenda as modified.

Motion Made By: Mike Wagner

Vote: 6-0, motion passed

3. STUDENT BUSINESS

This agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students. Since both reps. were absent, there was no student report.

4. REPORTS

4.1 Student Resource Officer (SRO) Presentation

Supt. Loving and Stayton Police Dept. Captain Gwen Johns gave a joint presentation regarding a proposal for a school resource officer program. Their presentation can be viewed at the following link:

[10.20.2022 meeting](#). Questions from the Board for follow-up:

- How will we know if the program is successful? (worth the investment)
- Has the District paid for an SRO in the past? If so, how much?
- Can we learn from other school districts who've chosen to suspend their SRO programs and those who paused it and have since brought it back?

4.2 Superintendent's Report: Lee W. Loving

This standing agenda item is for the Board to receive a monthly report from the Superintendent. Key points from the report included:

- Soup with the Supt is happening next week (10/26) at Stayton Elementary from 5:30-6:30 pm
- Some NSSD Directors met with the city of Stayton administrators last week to reconnect and introduce new members from both organizations. They have committed to meeting quarterly.
- Family/Teacher Conferences are happening the 2nd week of Nov.
- Supt. Loving participated in the Lions Vision screening at Stayton Elementary and plans to do the same at Stayton Inter/Middle and Sublimity schools. He also attended the Rotary Club meeting, where Omar Garcia was acknowledged as student of the month. He plans to attend the Lions Club meeting the following week.
- Stayton High must go through the accreditation plan this year (every HS must do this every 6 years). This year the process will be done virtually.
- Campus Safety Audits should be completed by the first week of November. The District is looking for grants that may be available to make some of the desired upgrades.
- The Options Academy building is complete however, there is still some furniture on order. Conversations are beginning to happen regarding what a logo and mascot might look like for the school and if there should be a separate graduation ceremony.
- Training by the *Equity Collaborative* group will be starting soon. The Board will receive an overview (by their representatives) of the training provided to staff.
- Options Academy has been able to secure a Mental Health counselor (intern) to work with their students.
- Work on reviewing and possibly updating the District's Mission and Vision statements has been postponed until the spring. The extra time will give Supt Loving more opportunities to understand all the stakeholders of the District and how the Mission and Vision can best represent and support the work here.
- Securing substitutes remains difficult, so staff are still being asked to cover during their prep times which is not sustainable. It has taken much longer than anticipated to clear substitutes through *EduStaff*. The District has been able to obtain a designated substitute for elementary grades and is hoping to add an additional person who can also teach at the high school level. These are still *EduStaff* employees, but they are contracted to report to

NSSD every day to help fill openings that do not have a substitute. This should help alleviate some of the need for staff to cover for each other during preps.

4.3 Business Director's Report: Rhonda Allen

This standing agenda item is for the Board to receive the monthly financial report from the Director of Business & Fiscal Services as well as other information relating to that department. In addition to the monthly financial report, she presented her findings regarding the budget appropriation resolution the Board passed on August 18, 2022, that allocated \$224,000 into the Board Reserve Fund and \$576,000 into the Capital Improvement Fund. It has been determined that the resolution occurred outside the allowable timetable. It should've occurred before 6/30/22, so she recommended rescinding it and the District preparing a new supplemental budget resolution for November. This will include the following recommendations:

PERS Increase Reserve Fund - \$375,000
Textbook Reserve Fund - \$400,000
Technology - \$116,528
Board Reserve Fund - \$375,000
Total: \$1,266,528

It was noted the increase from the original amount (\$800,000) is related to the Student Investment Account (SIA). The majority of the explanation regarding this adjustment occurred during the Assoc. Supt.'s report (under 4.5), but for clarity, the explanation has been included here.

Most of the District's grants end on Sept. 30 each year. Any unexpended funds from the previous school year carry over into the next school year. It was discovered in mid-September that while the Sept. 30 deadline is the same for SIA, the carry-over option is not. All funds from SIA must be expended for each year before Sept. 30th. To avoid losing this funding, the District back-coded qualified staffing expenditures into the SIA budget from the General Fund, which then resulted in a larger Ending Fund Balance. The forthcoming resolution will reflect an increase in the Beginning Fund Balance and a budget plan to expend said funds for planned technology purchases and textbook reserves.

Attachments –

Sept 2022 Board Financial Report
Financial Report October Board Meeting (PPT)

4.4 Division 22 Assurance of 2021-22 Compliance Report

School Districts must report compliance for the preceding school year with all state standards set forth in Oregon Administrative Rules 581-022-2305, Division 22. Before November 1, districts must present a compliance report to their school board in an oral presentation at an open public meeting, allowing for public comment, and post the report on the district's webpage. Districts must use the report form provided by the Department of Education and submit it (to ODE) on or before November 15th. The draft report has been attached to the meeting materials.

The only two areas the District is non-compliant include Physical Education Required Minutes and Instructional Materials Adoption. The District already has an ODE-approved plan for materials adoption. There are plans for the District to be in compliance with PE minutes. These

vary slightly at each school, but it is anticipated that NSSD will meet the requirement before the end of the year.

Once the presentation was complete, the meeting was open to receive public comment on the topic of Division 22 compliance. There were no comments from the public.

Attachment- [Categorized 2021-22 Division 22 Standards District Internal Tracking Sheet](#)

4.5 Assoc. Supt. Report: Dave Bolin

This standing agenda item is for the Board to receive regular reports from the Assoc. Supt. regarding the Student Success Act, Curriculum & Instruction, Professional Development, Grants, and other topics relating to student services.

Topics for October included: HB 3499, NSSD's Student Information System, SIA Annual Report, NSSD Suicide Prevention Plan review, equity work update, and a review of the professional development that occurred on the state-wide teacher in-service day on Oct. 14, 2022. His presentation is available to view under this agenda item at the meeting link [10.20.2022 meeting](#). Some key points from his reports included:

- HB 3499 directs the ODE to develop and implement a statewide education plan for English Language Learners (ELL). NSSD was identified as a District that qualified for four years of technical assistance and funding (\$125,000 per year) to implement system interventions for the improvement of outcomes for ELL students. He reviewed the District's first quarter report.
- The Student Information System (SIS) NSSD is currently using (Linn Benton Lincoln ESD – “WebSIS”) is being sunsetted at the end of this year. The District established an internal committee to investigate the options available to replace it. Based on the information gathered, the recommendation is to contract with Northwest Education Service District to utilize their “Synergy” program beginning in the 2023-24 school year.
- Student Investment Account (SIA): The District fully expended the funding available for 2021-22, which was \$1,697,721.86. Expenditures included: additional staffing (counselors, behavior specialist), Third Party Contracts- BERC/Equity Collaborative/AVID and curriculum/technology purchases. ***See the notes under 4.3 for additional information regarding SIA funding.***
- Work with the *Equity Collaborative* group for this year will focus on the following areas: operating effectively as equity-centered leaders, building cultural awareness through self-reflection, challenging bias and discrimination, developing, refining, and sustaining structures for adult learning, and engaging in listening and feedback loops.
- NSSD utilized the state-wide teacher in-service day on October 14, 2022, to provide training opportunities on 20 different topics for licensed staff. Most were taught by NSSD staff, but there were also presenters from ODE, Willamette Education Service District, and Linn Benton Lincoln Education Service District. Some staff attended training outside the district provided by the Oregon Music and Theater Education Associations and the SHAPE conference (PE).
- NSSD's [Suicide Prevention Plan](#) is finalized and available to view at the link on the District's website (under Safety, Security and Emergency Services). The training for the staff roles identified in the plan is underway.

4.6 Licensed Union Report

This standing agenda item is to receive regular reports from the Licensed Union representatives. There was no report from the union.

5 PUBLIC COMMENT

Michael Taylor from Sublimity was present to share his appreciation for the efforts by NSSD staff to support his children during and after the transition into full-time, in-person learning. He also shared his positive experiences as a student with NSSD's security officer and supported the idea of the District instituting an SRO program.

6 CONSENT AGENDA

6.1 *Approval of Meeting Minutes*

The minutes from the previous month's meeting were submitted for Board review and approval.

Attachments-

09.15.22- Regular Session Minutes- DRAFT

09.28.22 - Special Session Minutes- DRAFT

6.2 *Approval of New Hires*

School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts.

New Hires (Board Action Required)

Neila Kennedy -SHS/FFA Leadership Class & FFA Advisor

Retirements

Jeri Harbison - ML Principal > effective 11/1/22

(working remainder of '22-'23)

Attachment - [License Hires \(Board Report\).xlsx - Table 1](#)

6.3 *Approval of Contract-Keller Rohrback LLP/WESD*

Approval of this consent agenda item will result in the District entering into a contract with Keller Rohrback, LLP, and WESD for the legal services described in the attached agreement relating to potential claims against the manufacturers and wholesalers of e-cigarettes and related products. Approval will also result in a delegation of decision-making authority to the Superintendent such that the Superintendent can make key decisions in connection with anticipated litigation pursuant to the contract. The Superintendent will report the results of such services to the board in the future.

Approval of this contract is not expected to result in any cost to the district. It is anticipated that approval of this contract will generate resources that the district may apply to student services.

Attachment - [Retainer Agreement_Keller_WESD_09.08.2022.Final_North_Santiam](#)

Mackenzie Strawn requested that this item be pulled for further discussion before approval.

6.4 *Action on Consent Agenda*

MOTION-CONSENT AGENDA

Motion that the Board removes item 6.3 for further discussion and approves the remainder of the Consent Agenda as presented.

Motion Made By: Erin Cramer

Vote: 6-0, motion passed

7 UNFINISHED BUSINESS

7.1 Approval of 2022-23 Supt. Eval. Document

The Board accepted the edits to the document made during the New Supt. Transition Work Session on Sept. 28, 2022, and voted to approve it.

MOTION-22-23 SUPT. EVALUATION

Motion to approve the 2022-23 Superintendent Evaluation Form as presented.

Motion Made By: Mackenzie Strawn

Vote: 6-0, motion passed

Attachment - [2022-23 DRAFT Supt Eval](#)

7.2 Policy Updates Review/2nd Reading

The following policies were submitted for a 1st Reading in September. They were brought back for further review and possible adoption.

IGBI-Bilingual Education

JB- Equal Educational Opportunity

DJC- Bidding Requirements

LBEA-Resident Student Denial for Virtual Public Charter School Attendance

There was a discussion regarding policy LBEA primarily as it relates to the 3% cap but also pertaining to the annual date on which the District calculates the 3% figure (the only recommended edit to the policy). Once NSSD created its own virtual learning school called Options Academy in September 2020, the 3% cap, as allowed by law, began to be enforced. State law allows school districts to restrict the release of resident students to attend virtual charter schools outside their districts once at least 3% of their resident student population is already attending virtual charter schools. As a result, most students who've requested to be released from NSSD since Sept. 2022 have been denied. Parents have expressed frustration at both the cap in general and also in the fact they can be denied for an upcoming school year based on the enrollment numbers that are in place at the time of their request.

In response, it was noted that the law only requires that school districts calculate their 3% cap once annually. That means districts can approve or deny requests for an entire year based on one calculation. In an effort to be more responsive to stakeholder families, NSSD chooses to recalculate it more often, and while the frustration is understandable, it is nearly impossible to recalculate the 3% cap in July and August. As a courtesy, parents who submitted requests to be released between June - August were informed it was possible the number of students enrolled in virtual charters might fall slightly below the 3% cap, but they would need to wait to know until enrollment numbers were provided by local private schools and the numerous charter schools and until NSSD enrollment was finalized.

There was some discussion about raising the cap to a number higher than 3%. There was concern that raising the percentage could have a negative impact financially on the District. It was noted that OSBA has indicated they are unaware of any other school district that has raised theirs. Either districts have no cap or use 3%. Based on multiple unknown legislative factors that may occur after the Nov. 2022 election and the fact they could impact school funding and the rules regarding the 3% cap, the Board elected to table the conversation until February 2023.

Since the change to policy LBEA was simply to add a date that had been omitted during the last update in 2017, it was approved as submitted. Any potential edits to the percentage cap will be addressed in a new draft.

There was a recommendation to investigate ways to make NSSD's virtual school more competitive with the programs parents are most interested in. If possible, this analysis will happen prior to the Board revisiting the topic in February so that it may be considered at that time.

MOTION-POLICY UPDATES

Motion to approve the included policies as presented.

Motion Made By: Mackenzie Strawn

Vote: 6-0, motion passed

Attachments

DJC- Bidding Reqs - 09.15.22

IGBI- Bilingual Education 9.15.22

JB Equal Educational Opportunity 09.15.22

LBEA Resident Student Denial for Virtual Public Charter School Attendance 09.15.22

8 NEW BUSINESS

8.1 Rescindment of Resolution 081822A

Based upon the Business Director's report in agenda item 4.3, the Board accepted the recommendation to rescind [Resolution 081822A](#) which authorized the transfer of a budget appropriation in the general fund of the 2021-22 budget in the amount of \$800,000.

MOTION-RESCINDMENT

Motion that the Board rescinds Resolution 081822A passed on August 18, 2022.

Motion Made By: Mackenzie Strawn

Vote: 6-0, motion passed

8.2 Policy Updates/1st Reading

The following policy was included for a 1st Reading. It will be brought back for further review and possible adoption at the next Regular Session Board meeting. SHS Principal Vicky Storey provided information regarding the new off-campus program that is being piloted. There was some concern that allowing students to leave during lunch will have a long-term negative impact on the food services budget, but there was agreement that the positives from the program appear to outweigh the negatives. Key points from her report included:

- approximately 120 students have been participating in Sept. and Oct.
- there has been a noticeable sense of urgency by students to keep their grades up so they can qualify and also by teachers to keep their gradebooks up to date
- there have been minimal tardies coming back from lunch
- a sample of local businesses have been interviewed and reported positive experiences with students thus far
- it has almost completely eliminated incidents of students leaving campus without permission
- there have been no complaints from neighbors or law enforcement regarding student behavior

- students are issued color-coded cards each month they must show to school in order to leave and return to campus
- teachers appreciate having another reward to leverage to encourage students to turn in missing assignments or otherwise improve their grades

Attachment- [JEFA Closed Campus D2](#)

8.3 School Resource Officer Program (SRO)

Based on the presentation earlier in the meeting, the Board discussed whether they are ready to move forward with a motion to submit a formal proposal to the Stayton Police Department. They would like to negotiate a different cost-sharing percentage, especially if the police department is going to shift an existing officer into the position instead of adding a new position.

Motion that Board directs the Superintendent to engage with the Stayton Police Department to present a formal proposal to the Stayton City Council for a joint School Resource Officer program to begin the negotiation process.

**Motion Made By: Erin Cramer
Vote: 6-0, motion passed**

4. Discussion regarding Agenda Item 6.3

Mackenzie Strawn shared his personal feelings regarding lawsuits in general and also his concern about the use of any potential earnings being used in anti-vaping campaigns because it felt as though it would be telling students **what** to think and not **how** to think.

Board members took turns sharing their thoughts and concluded that while they wouldn't have been motivated on their own to instigate a lawsuit of this nature, the apparent purposeful and continued advertising by the defendants to teens for products they are not old enough to purchase, and the ensuing damage it continues to cause to them, deserves a response. It was noted that 1400 school districts nationwide have joined the lawsuit, including every school district within the Willamette Education Service District.

MOTION-CONTRACT

Motion to enter into the agreement with Keller Rohrback L.L.P and Willamette Education Service District as presented.

**Motion Made By: Erin Cramer
Vote: 5-1, motion passed
Mackenzie Strawn-no, Alisha Oliver-yes, Erin Cramer-yes, Mark Henderson-yes,
Coral Ford-yes, Mike Wagner-yes**

9 RECURRING ITEMS

9.1 Community Engagement

This standing agenda item is for the Board to continue discussing the process of increasing the engagement of parents and the greater community in our schools. There was a discussion about where the Public Comment item currently occurs on the agenda. It used to happen before the Reports section but was moved mid-year in 2021-22 to allow members of the public to hear all

the information presented before speaking. The theory was it might help alleviate some confusion or concern for some individuals, which was their motivation to speak at the meeting. Conversely, it would also allow the public to comment that night on something they heard during the Reports section rather than having to wait an entire month.

They decided to leave the agenda item where it is for now, but if there is another meeting (like that night) that includes numerous and lengthy reports, the Public Comment agenda item may be moved to appear before Reports to avoid such a long wait for members of the public to speak.

Supt. Loving shared that he, Dave Bolin and Tonia Whisman met that week with *Point North* for a discovery meeting regarding the communication audit they will be conducting. This audit will help the District identify ways to improve communication both internally and externally. The District will use unallocated funds already paid to the Willamette Education Service District.

9.2 Board Reflection

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during Reports. Highlights included:

- recognition for Dave Bolin's great work on his reports that evening
- appreciation for the Board's ability as a group to have differing opinions on subjects while remaining respectful to one another and maintaining a unified focus on doing what's in the best interest of NSSD students

9.3 Board Reports/Announcements

This item is for announcements or reports from board members (E.g., conferences or community events they attended) or to request volunteers for upcoming activities.

Possible Future Agenda Items:

- (Feb. 2023) - consideration of increasing the 3% cap for students currently enrolled in virtual charter schools - Board Policy LBEA

Announcements:

- Volunteers and donations are always needed to help the Class of 2023 raise funds for their all-night graduation party.
- Alisha and Supt. Loving attended the OSBA Legislative Roadshow
- Alisha and Coral enjoyed visiting the school cafeterias during National School Lunch week visits

Reminder of upcoming special meetings in November:

- Nov. 3 @ 5:30 pm (Equity Collaborative)
- Nov. 17 @ 4:00-5:30 pm (New Supt. Transition Training)

10 INFORMATION ONLY

10.1 Field Trip Report:

A list of the field trips taken and/or scheduled since the start of the school year was included in the meeting materials.

Attachment - [Oct 2022 Fieldtrips Board Report](#)

10.2 Student Enrollment:

Current District enrollment was approximately 2,116. The numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location.

Mari-Linn: 185

Sublimity: 363

Stayton Elementary: 339

Stayton Intermediate/Middle: 449

(SIS:184 SMS:265)

Stayton High: 697

Options Academy:53

Attachment - [October 2022 Enrollment Totals 10.18.22](#)

10.3 Future Agenda Items:

A list of possible future agenda items was attached as part of the meeting materials. Attachment - [Agenda Items Annual Calendar rev 9.22](#)

10.4 Upcoming Board Events & Activities:

Included in the meeting materials.

11 ADJOURN

The Board Chair adjourned the meeting at 10:21 pm.

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.

North Santiam
School District

Code: JEFA
Adopted: 2/22/99
Readopted: 10/19/17
Orig. Code(s): JEFA

Closed Campus**

School campuses are closed from the time of **student** arrival until classes are dismissed at the end of the school day. No student is to leave **campus** at any time **during the school day**, for any reason, with the following exceptions:

1. A specific need verified by parent/**guardian** and approved by the administrator;
2. Students who have **a signed** parent/**guardian** and school-approved work-release privilege;
3. **Grades 9-12 campuses may be open on a limited basis during the designated daily lunch period as deemed appropriate by the High School Principal and approved by the Superintendent;**
4. Any other days designated by the **Superintendent** ~~district~~.

Students who leave school grounds without authorized permission are considered truant.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

Cross Reference(s):

JEFB - Release Time of Religious Instruction

CANDIDATE QUESTIONNAIRE

OSBA Board of Directors

Name: Bill Graupp

Region: Marion

District/ESD/CC: North Marion School District #15

Position #: 15

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.


Name

8/8/2022
Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

To represent Oregon school board members' goals, policies, and advocacy with respect to advancing the quality of education and education outcomes for all students in Oregon. This includes creating an environment for school board members to learn educational systems, laws, and processes and procedures for boards of education to be successful in locally determining and achieving goals for their districts.

2. What do you want to accomplish by serving on the OSBA board of directors?

Assist the OSBA board and staff in improving equity in education through advancing board member education on DEI, legislative advocacy, and strong policy proposals for districts. Additionally, assist in creating an environment that attracts a more diverse pool of educators and education leadership in Oregon.

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

As a current OSBA board member and the OSBMCC (Color Caucus), I have led discussion, assisted in racial communications, and participated in articles, workshops, and regional events to promote the need for anti-racism and anti-hate speech policies and discussions. I have worked both locally and at the state level in both governor's councils and boards bringing concepts to advance the Oregon public education system into meeting the needs of all students.

4. What do you see as the two most challenging issues faced by OSBA?

Current social unrest is creating the need for change by Oregon education in both curriculum standards and policy standards for access and justice. OSBA will be tasked to create model policy standards that create meaningful change that students experience. OSBA must better its learning experience for board members so the district education leadership brings meaningful and lasting change through removal of systemic bias in education.

5. What do you see as the two most challenging issues faced by your region?

The change in demographics in our region has brought much cultural diversity to our communities. Recognizing and supporting the needs of a culturally diverse student population needs to be improved. Supporting families in financial hardship that negatively affect a student's education is a regional issue that must be handled through cooperation of multiple levels of government and leadership. Collaboration is critical.

6. What is your plan for communicating with boards in your region?

As I have shown in my work with the color caucus, I will send updates and status of work being done by OSBA via emails. If needed, creating virtual meetings with district board leadership will be done to get various opinions on priorities in the region from a board perspective. I will make time to converse with any board member who has questions or wishes to discuss matters of concern.

Deadline: September 30, 2022, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

CANDIDATE PERSONAL/PROFESSIONAL RESUME

OSBA Board of Directors

Name: Bill Graupp Date: August 5, 2022

Address: _____

City / ZIP: _____

Business phone: _____

Residence phone: _____

Cell phone: _____

E-mail: bill.graupp@nmarion.k12.or.us

District/ESD/CC: North Marion School District #15

Term expires: 6/30/2025 Years on board: 10

Deadline: Sept. 30, 2022, 5 pm

Please send your picture (head shot). A high-resolution digital photo is preferred but a print is acceptable.
E-mail to: OSBAelections@osba.org
or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Work or service performed for OSBA or local district (include committee name and if you were chair):

OSBA Board Member – Marion Region, (1 year)

OSBA Board Member – Color Caucus Seat (2 years)

Oregon School Board Member of Color Caucus (OSBMCC) – President (2 years)

Equity Committee – North Marion SD

Other education board positions held/dates:

OEBB Board – OSBA School Board Member Seat (5 years)

SEOW / OEBB Committee (5 years)

Educators Advancement Council (EAC) Director – School Board Member Seat (3 years)

OCTE-SLF Board of Directors (ODE-CTE Funding) – Treasurer (5 years)

Oregon Future Business Leaders of America (OR-FBLA) – Board Chair (6 years), Member (10 years)

Occupation (Include at least the past five years):

Employers:

Dates:

Siemens EDA (formerly Mentor Graphics): 6/2005 - Present

Schools attended (Include official name of school, where and when):

High school: Conrad Weiser High School, Robesonia, PA

College: Drexel University, Philadelphia, PA BS Electrical Engineering

Portland State University, Portland, OR MBA

⁵¹Other applicable training or education: OSBA – Platinum Training Certification

Activities, other state and local community services:

City of Aurora, OR – Mayor (6 years)

City of Aurora, OR – Planning Commissioner (3 years)

Aurora CTE, Inc – Founder, Non-profit supporting student education in aviation

Oregon Mayors Association – Board of Directors

Hobbies/special interests:

Aviation

Public Service

Education Equity Development

Culturally Diverse Foods

Business/professional/civic group memberships; offices held and dates:

See above:

Additional comments:

I have enjoyed working hard with commitment to better the educational outcomes for Oregon students. Public service is a source of commitment and enjoyment each day. A career in semiconductor development and manufacturing has allowed me to share my success in leadership and technology with students in Oregon

Deadline: September 30, 2022, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.



Election - OSBA 2022 - 1112

2022 OSBA Election

1. OSBA Board of Directors Position 11

Vote

No candidate filed for Position 11

*** 2. OSBA Board of Directors Position 12**

Vote

Bill Graupp, North Marion 15

*** 3. Resolution 1 - Adopts the proposed OSBA Legislative Priorities and Principles**

*** 4. Type the name of the district, ESD or community college board that officially made this vote.**

*** 5. Type the meeting date when the board officially made this vote.**

*** 6. Type your name and title.**

To retain a record of your vote, you **MUST** print this page before clicking the Done button.

Done

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Resolution to adopt the OSBA Legislative Priorities and Principles as recommended by the Legislative Policy Committee

WHEREAS, the OSBA Legislative Policy Committee is charged under the OSBA Bylaws with developing the association's recommended Legislative Priorities and Principles, and

WHEREAS, the OSBA Legislative Policy Committee has crafted the Proposed OSBA Legislative Priorities and Principles as a foundational document in guiding the legislative and advocacy work of OSBA members and staff, and

WHEREAS, the OSBA Legislative Policy Committee has determined these Proposed OSBA Legislative Priorities and Principles to be in alignment with the OSBA Board of Directors equity goals, and

WHEREAS, the OSBA Legislative Policy Committee met in January and April to review the Proposed OSBA Legislative Priorities and Principles, and

WHEREAS, the OSBA Legislative Policy Committee approved the Proposed OSBA Legislative Priorities and Principles at its April meeting and urged the OSBA Board of Directors to approve the Proposed OSBA Legislative Priorities and Principles and place them before the membership for approval.

THEREFORE, BE IT RESOLVED by the OSBA Board of Directors that the Proposed OSBA Legislative Priorities and Principles be placed before the membership for consideration during the 2022 OSBA election season, and

BE IT FURTHER RESOLVED that the Proposed OSBA Legislative Priorities and Principles and a copy of this resolution be forwarded to all member boards of the Association in accordance with the OSBA Board of Directors adopted elections calendar.

Legislative Priorities and Principles

Preamble

OSBA's mission is to improve student success and education equity through advocacy, leadership, and service to Oregon public school boards. Education equity ensures:

- All students are accepted as their authentic selves, are heard and valued, feel they belong, and achieve high academic and personal standards that empower them to thrive.
- Student success will not be predicted nor predetermined by race, ethnicity, family economics, location, gender, gender identity, sexual orientation, disability status, religion, culture, or any other identity.

Public school boards have unique insights on how to address education equity and systems change in their districts. OSBA is committed to supporting boards in their just and fair distribution of resources based upon each student's needs.

Equity is the driving force behind the Student Success Act, and OSBA is dedicated to advancing legislation designed to raise academic achievement for all students and reduce academic disparities for historically underserved students.

In support of OSBA's Call for Equity, and on behalf of Oregon students, we are committed to promoting equity, combatting injustices, and disrupting bias and systemic racism in education policies through our advocacy at the state level.

OSBA believes a strong and equitable public education system is the best investment Oregonians can make to assure student success, strengthen our economy, create thriving communities, and improve the quality of life for every Oregonian.

Approved by the Legislative Policy Committee: April 23, 2022

Approved by the OSBA Board: September 23, 2022

Approved by the OSBA Membership:



Priorities

Promote Adequate, Predictable, and Stable Funding

The State School Fund rises and falls every two years because Oregon's revenue-raising and funding systems have substantial variance. Stable and adequate funding is crucial to providing a quality education to all students across the education continuum. To ensure stable and adequate funding, OSBA will actively promote legislation that accurately calculates current service level funding for school districts.

Protect the 2019 Student Success Act

The Student Success Act provides local school districts and education service districts unprecedented opportunities to target new funding toward educational programs. OSBA will actively promote legislation to protect the funding allocated for the Student Success Act in order to deliver equitable outcomes for all K-12 students.

Close the Opportunity Gap

In every community a disparity in academic achievement exists between student groups. OSBA will support legislation aimed at closing achievement and opportunity gaps that exist across Oregon's public schools.

Contain Cost Drivers

The costs associated with health care and retirement benefits are eating into funding available for instructional opportunities for students. OSBA will promote legislation that provides relief for districts related to benefit costs controlled by the State.

Support Local Governance and Oppose Mandates

Locally elected officials, local education professionals, and the local community are in the best position to respond to the needs of all students. New mandates must have necessary funding and be researched-based with results indicating increased achievement for all students.

Support Capital Improvements

Students need schools that are safe, comfortable, and appropriate for a modern and/or digital learning environment. OSBA will actively promote the allocation of state-level resources to help pay for construction and capital improvement. OSBA will promote legislation aimed at diversifying the funding methods available to school districts.

Ensure Access to Post-Secondary Credits

All students should have access to post-secondary credit opportunities. OSBA will advocate for a seamless transfer of credits throughout Oregon's higher education system.

Address Education Workforce Shortages

OSBA will promote efforts both state and at the local level to preserve and improve initiatives that combat the workforce shortage. OSBA will advocate for programs that will help districts recruit and retain a diverse and well-prepared workforce.

Principles

Finance

OSBA supports the allocation of state resources to ensure school districts and education service districts have the necessary resources to equitably and fully support all students' instructional, behavioral, and programmatic needs. OSBA supports appropriate financial tax policy to make Oregon schools competitive, nationally, and globally, including the preservation of other funding options for local district consideration.

Student Programs

OSBA supports high-quality programs that equitably serve all students in obtaining a comprehensive and well-rounded education. OSBA supports new and continued partnerships with education stakeholders to increase educational and career opportunities for students.

Student Safety and Wellness

OSBA supports safe and secure school environments, the physical health and overall well-being of all students, and services that promote social, emotional, and behavioral health.

Personnel

OSBA supports attracting and retaining effective employees to create a healthy, diverse, culturally responsible, safe, and sustainable workforce. OSBA supports local management, local contract negotiations, and continued conversations regarding professional development, licensure, and career advancement for personnel.

Governance and Operations

OSBA believes locally elected school district, ESD, and community college boards are best equipped to make decisions in the best interest of students and communities. OSBA supports cross-system collaboration, alignment, and accountability among education stakeholders and partners.

Federal Education Issues

OSBA will advocate for the federal government to prioritize, streamline, and fully fund programs that support students.

Nov. 2022 Field Trip Report

Trips added since the last report are highlighted in yellow. Overnight trips are indicated in red

Trip ID/Name	Trip Destination	Building	Departure Date Time	Return Date Time	Pupils	Adults	Educational Objectives	Organization	Status
216863 - 2nd Grade Caroling Field Trip	2201 N 3rd Ave, Stayton	Stayton Elementary School	Dec 15, 2022, 10:15am	Dec 15, 2022, 11:50am	91	TBA	This will teach students the importance of connecting with their community and that service can be done in many different ways.	Curriculum	pending
216778 - 2nd Grade to Storybook Land	Cascade Livestock Building Linn County Fairgrounds 3700 Knox Butte Rd E Albany	Stayton Elementary School	Dec 8, 2022, 8:30am	Dec 8, 2022, 11:45am	94	24	Students will be able to obtain first hand knowledge of design engineering AND fairytales by seeing their favorite stories come to life in animated displays. They will be able to take that knowledge and apply it to their fairytale/engineering unit.	Curriculum	pending
216776 - 4-5 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:15am	Dec 1, 2022, 2:00pm	75	17	College Going Experience	AVID	pending
216696 - 6-8 grade OSU Beavers Beyond the Classroom	Oregon State University-Gill Coliseum Corvallis	Sublimity School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	90	4	College Going Experience	AVID	pending
216639 - 4-5 grades Annual Beavers Beyond The Classroom	Oregon State University-Gill Coliseum Corvallis	Mari Linn School	Dec 1, 2022, 8:30am	Dec 1, 2022, 2:00pm	38	11	Expose Students and support AVID's mission of a college going culture.	Curriculum	pending
216764 - ML Grades 6-8 Chemeketa Planetarium and Campus Tour	Chemeketa Community College	Mari Linn School	Dec 1, 2022, 9:00am	Dec 1, 2022, 2:15pm	67	77	To learn about college career options and Learn about the solar system.	Curriculum	pending
Girls Varsity Basketball	Toledo High School/VRBO house in Waldport	Stayton High School	Nov. 18, 2022, approx. 6pm	Nov. 20, 2022, 12:00pm	12	2	Team Bonding	Athletics	pending
216862 - Western Oregon University Creative Arts Day	Western Oregon university	Stayton High School	Nov. 18, 2022, 8:00am	Nov. 18, 2022, 2:45pm	30	3	Students will be learning about various performing arts programs and what they can do for careers in the performing arts.	Curriculum	pending

216722 - Quarter 1 Middle School Incentive Trip	Lakeshore Lanes 5432 Pacific Blvd Albany	Mari Linn School	Nov. 16, 2022, 10:00am	Nov. 16, 2022, 2:15pm	60	7	This is a PBIS reward trip for our middle school, This is also part of the Middle School PE standards	Curriculum	approved
216866 - Agriculture Expo- Linn County	Linn County Fairgrounds	Stayton High School	Nov. 16, 2022, 8:00am	Nov. 18, 2022, 2:30pm	20	2	Agriculture for FFA	FFA	approved
216697 - OASC Fall Conference	River Inn at Seaside, 531 Avenue A, Seaside	Stayton High School	Nov. 6, 2022, 8:00am	Nov. 7, 2022, 2:30pm	24	3	ASB Leadership class to attend OASC Fall Conference, offering learning and networking opportunities for both students and staff advisors.	ASB	approved
216683 - Day of Dead Celebration	Albany, OR 97321	Stayton High School	Saturday, Nov. 5, 2022, 11:30am	Saturday, Nov. 5, 2022, 6:15pm	40	1	Student exposure to cultural event of Day of the Dead	Curriculum	approved
216761 - Cascade High School	Cascade HS	Stayton High School	Nov. 3, 2022, 10:30am	Nov. 18, 2022, 11:15am	15	1	AVID	AVID	approved
216640 - OSU Tour	Oregon State University 661 SW 26th St. Corvallis	Sublimity School	Nov. 2, 2022, 8:00am	Nov. 2, 2022, 2:15pm	63	15	Support students in being college and career ready. To learn different STEM concepts through hands on activities.	Curriculum	approved
216637 - AVID 11/12 OSU	Oregon State University 661 SW 26th St. Corvallis	Stayton High School	Oct 31, 2022, 8:00am	Oct 31, 2022, 1:30pm	30	3	AVID College & Career Opportunity Knowledge	AVID	approved
216620 - Cesar Chavez Conference	Western Oregon University	Stayton High School	Oct 28, 2022, 7:30am	Oct 28, 2022, 4:00pm	20	2	Our senior latino students who attend will learn about leadership, lifeskills, and post graduate opportunities.	Curriculum	approved
216643 - Chemeketa Tour	Chemeketa Community College, Pietro's Pizza	Options Academy	Oct 27, 2022, 9:30am	Oct 27, 2022, 1:00pm	24	2	Learn about Chemeketa 1 and 2 year degree/licensure programs. Also providing lunch and some fun for students.	Career/ College Pathways	approved
216627 - ML 3-5 Team - EZ Orchards Pumpkin Patch	EZ Orchards 5504 Hazelgreen Rd NE Salem	Mari Linn School	Oct 25, 2022, 10:45am	Oct 25, 2022, 1:30pm	52	8	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved

216615 - 1005-SES Stayton Walking Field Trip	Stayton Post Office, Stayton Library, Star Cinema, Brown House, Police Station, Pioneer Park	Stayton Elementary School	Oct 21, 2022, 8:45am	Oct 21, 2022, 2:15pm	90	30	Students will be able to gain first-hand knowledge of the historical sites in their community and how they work to support the members of the community.	Curriculum	approved
216638 - AVID 9/10 Ropes Course	Salem Ropes, LLC 7085 Battle Creek Rd SE, Salem	Stayton High School	Oct 18, 2022, 8:15am	Oct 18, 2022, 2:15pm	50	3	AVID Team Building	AVID	approved
216625 - Pumpkin Patch	Greens Bridge 3730 Jefferson Scio Drive SE Jefferson, OR	Mari Linn School	Oct 17, 2022, 8:45am	Oct 17, 2022, 1:30 pm	68	18	Make observations of plants and animals to compare the diversity of life in different habitats. Use observations to describe patterns of what plants and animals, need to survive.	Curriculum	approved
216589-SHS College Fair	1000 NE Multnomah Street, Portland	Stayton High School	Oct 10, 2022, 8:00am	Oct 10, 2022, 12:15pm	40	2	Juniors and Seniors will have a chance to visit with schools from across the country, and to consider what might be a good option for them.	Career/ College Pathways	approved
216594 - SUB Kindergarten Field Trip	EZ Orchards 5504 Hazelgreen Rd NE Salem	Sublimity School	Oct 7, 2022, 10:15am	Oct 7, 2022, 2:00pm	73	2	K/1 Fall Field Trip- seasonal agriculture	Curriculum	approved
216593 - 1009- Kindergarten SES to Heiser Pumpkin Patch	21425 Grand Island Loop, Dayton	Stayton Elementary School	Oct 7, 2022, 8:30am	Oct 7, 2022, 1:45pm	72	50	life science: life cycle unit re: vegetables/fruits/plants	Curriculum	approved
216626 - SHS Lifeskills to Library	Stayton Library	Stayton High School	Oct 4, 2022, 9:00am	Oct 4, 2022, 12:00pm	5	5	They will assist in unloading book bins from a truck, set up and arrange the books.	Curriculum	approved
216560 - SUB 7th Grade ODS	3400 SW Abalone St, South Beach, OR	Sublimity School	Oct 3, 2022, 9:30am	Oct 5, 2022, 2:30pm	50	5	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216585 - AVID Trip to U of O	University of Oregon	Stayton High School	Sept 30, 2022, 9:15am	Sept 30, 2022, 2:15pm	29	3	AVID- career pathways- agriculture studies- working on a farm	AVID	approved
216559 -SUB 8th gr Outdoor School 61	3400 SW Abalone St South Beach, OR 97366	Sublimity	Sept 28, 2022, 9:00am	Sept 30, 2022, 2:30pm	42	4	Social studies: our community	ODS	approved

216598 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 26, 2022 9:00am	Sept. 30, 2022 2:00pm	20	2	Develop an understanding of, and an appreciation for, their natural environment and will acquire desirable attitudes concerning the conservation of natural and human resources.	ODS	approved
216563 - SMS 6th Grade Outdoor School Counselors	Camp Tadmor, 43943 McDowell Crk Rd, Lebanon	Stayton Middle School	Sept. 25, 2022 2:30pm	Sept. 30, 2022 3:30pm	20	2	Chaperone 6th graders during ODS (see above)	ODS	approved
216601 - Capital District Leadership Camp	Aldersgate 7790 Marion Rd Turner, OR	Stayton High School	Sept. 25, 2022 9:30am	Sept. 25, 2022 2:00pm	7	1	Student will participate in workshops related to the office. They will collaborate with other officers and compete in the Rituals contest.	Curriculum	approved

NSSD Enrollment Totals as of 11/09/22

School Name	Grade	March '20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
MARI-LINN	KG	21	25	25	22	22							
MARI-LINN	1	21	17	25	25	26							
MARI-LINN	2	23	15	19	19	19							
MARI-LINN	3	25	17	14	14	14							
MARI-LINN	4	29	17	21	21	21							
MARI-LINN	5	26	18	16	17	17							
MARI-LINN	6	23	22	21	21	21							
MARI-LINN	7	26	24	20	22	23							
MARI-LINN	8	22	18	24	24	24							
MARI-LINN	ALL	216	173	185	185	187							
OPTIONS ACADEMY	KG	N/A	1	1	0	0							
OPTIONS ACADEMY	1	N/A	2	0	0	0							
OPTIONS ACADEMY	2	N/A	2	0	0	0							
OPTIONS ACADEMY	3	N/A	2	0	0	0							
OPTIONS ACADEMY	4	N/A	4	0	0	0							
OPTIONS ACADEMY	5	N/A	2	1	1	1							
OPTIONS ACADEMY	6	N/A	5	0	1	0							
OPTIONS ACADEMY	7	N/A	4	2	2	2							
OPTIONS ACADEMY	8	N/A	6	0	0	0							
OPTIONS ACADEMY	9	N/A	12	2	2	4							
OPTIONS ACADEMY	10	N/A	20	8	12	11							
OPTIONS ACADEMY	11	N/A	29	15	19	20							
OPTIONS ACADEMY	12	N/A	47	43	46	45							
OPTIONS ACADEMY	ALL		136	72	83	83							
STAYTON ELEMENTARY	PreK-3	N/A	5	4	4	9							
STAYTON ELEMENTARY	PreK-4	N/A	13	10	11	16							
STAYTON ELEMENTARY	KG	90	85	71	74	74							
STAYTON ELEMENTARY	1	112	82	83	84	86							
STAYTON ELEMENTARY	2	90	84	82	85	85							
STAYTON ELEMENTARY	3	86	97	83	81	82							
STAYTON ELEMENTARY	ALL	378	366	333	339	352							
STAYTON HIGH	9	189	182	205	203	201							
STAYTON HIGH	10	201	152	185	185	187							
STAYTON HIGH	11	168	136	147	149	147							
STAYTON HIGH	12	163	135	143	145	147							
Early College (off campus)		28	14	4	15	15							
STAYTON HIGH	ALL	721	619	684	697	697							

School Name	Grade	March '20	June '22	Sept '22	Oct '22	Nov '22	Dec '22	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23
STAYTON INTERMEDIATE	4	83	86	91	91	92							
STAYTON INTERMEDIATE	5	102	72	92	93	93							
STAYTON INTERMEDIATE	ALL	185	158	183	184	185							
STAYTON MIDDLE	6	138	67	87	84	85							
STAYTON MIDDLE	7	108	105	70	71	71							
STAYTON MIDDLE	8	136	116	114	110	111							
STAYTON MIDDLE	ALL	382	288	271	265	267							
SIS/SMS TOTAL	ALL	567	446	454	449	452							
SUBLIMITY	KG	45	33	33	32	33							
SUBLIMITY	1	36	23	40	40	40							
SUBLIMITY	2	43	45	32	32	32							
SUBLIMITY	3	42	31	46	46	46							
SUBLIMITY	4	42	42	38	38	38							
SUBLIMITY	5	42	39	44	44	45							
SUBLIMITY	6	45	43	38	37	37							
SUBLIMITY	7	57	40	52	52	51							
SUBLIMITY	8	34	41	42	42	42							
SUBLIMITY	ALL	386	337	365	363	364							
NSSD	TOTAL	*2296	2077	2093	2116	2135							
Students registered w/ WESD to homeschool			148	144	154	138							
Students Enrolled in Virtual Public Charter Sch.			86	72	79	79							
3% of total NSSD student population= 78.879 ~ This is the number of students that can be enrolled in virtual charter schools before the cap is reached and students will no longer be released by NSSD													
Notes													

* The March 2020 Board report shows enrollment at the time of the initial COVID school closure.



North Santiam School District
BOARD OF DIRECTORS
SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR
Version 2, Updated 08/2022

These agenda items typically occur every month so have not been repeated below:

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
 - ASB Report-ASB President or designee
 - Superintendent's Report
 - Business Director's Report
 - Student Success Act –Supt or Assoc Supt (starting '22-23 Oct/Jan/April only)
 - Informational Reports including: field trips, enrollment & upcoming events
3. Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies

These items may appear as needed but may not happen at the same time every year:

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

July

Traditional Location: Santiam Room

Annual Agenda Items:

1. Approve Board Goal Strategies for upcoming year (done annually)
2. (Next Applicable in 2023) Approve Board/District Goals – every three years
3. Supt. Evaluation Document Approval
4. Approval of Board Operating Protocol
5. Annual Organizational Agenda Items (list copied from OSBA website)
(the Annual Organizational Items must occur before July 31 but can be done in June during a non-election year, if the Board chooses to not have a July meeting)

- Swear in recently elected and appointed directors, who must take an oath of office before assuming duties. Elect the board chair and vice chair. (ORS 332.005(2), 332.040)

****if a new student representative has been selected, they can swear in during the month of the first meeting they attend***

- Make sure the following positions are designated:
 - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
 - Business manager or deputy clerk, or both.
 - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
 - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
 - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
 - Legal counsel.
- Determine fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Set a borrowing limit for the custodian of funds.
- Establish dates, time and place of regular monthly board meetings.
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Review status of Local Public Contract Review Board and rules. (ORS 279A.060)
- Under new business:
 - Appoint members of standing committees.
 - Approve personnel changes.
 - Approve contracts for payment. (ORS 332.075(2-3))

Other Activities/Events

- OSBA Annual Conference (Bend)
- SummerFest (last Saturday in July)

August

Traditional Location: SES Cafeteria

Leadership Team Goal Workshop (early August)

1. Review standing Board/District Goals and present any new Board strategies
2. Receive end of year reports & upcoming year goals from NSSD Leadership Team

Traditional Location: Santiam Room

Regular Session Annual Agenda Items:

1. Projected Student Enrollment
2. New Excise Tax Rate Approval
3. Board members choose their “buddy school”
4. TELL Survey Results

Other Activities/Events

- Safe Schools Training on Mandatory Reporting (online)
- Lyons Fire Dept Car Show
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

September

Traditional Location: Santiam Room

Annual Agenda Items:

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. TAG Program Report
 - a. Number of Student Identified and the screening process
 - b. Supports/Programs offered

Other Activities/Events

- Safe Schools Training on Mandatory Reporting-due to be completed this month

October

Traditional Location: Santiam Room

Annual Agenda Items:

1. Stayton Booster Club Report (projects, membership, etc) - Club President
2. Division 22 Report-Assoc. Superintendent
3. Professional Development Report – Assoc. Superintendent or designee
4. Student Investment Account Quarterly Report (due to ODE 10/31)
5. Previous Stayton High school year data
 - a. Graduation/Completer rates
 - b. On-Track to Graduate rates for upcoming 10-12 graders
 - c. College Credits Earned
 - d. CTE Enrollment (demographics if possible)
 - e. Percentage of Students Involved in Co-Curricular Activities
 - f. Percentage of Students Involved in Activities/Clubs with Service

Other Activities

- State-Wide Licensed In-Service Day
- OSBA Regional Meetings

November

Traditional Location: Santiam Room

Annual Agenda Items:

1. Exit Interview Survey Results (Oct or Nov)- HR Director
2. OSBA Elections
3. Master Facilities Plan Review and Revisions—Facilities Director
4. State/District Report Cards-Assoc Supt (Nov or Dec)

Other Activities/Events

- OSBA Annual Conference

December

Traditional Location: Santiam Room

Annual Agenda Items:

1. District-wide AVID Report – District AVID Coordinator/Assoc Supt.
2. Special Education Report -Special Ed Director
 - a. Must include the Abbreviated School Day Notice & Acknowledgement (see ISST)

January

Traditional Location: Stayton Middle School

Annual Agenda Items:

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years)-Superintendent
4. Proposed List of Budget Committee Members and Budget Calendar-Business Director
5. Audit Review-Business Director (may also be joined by reps from auditing firm)
6. Student Investment Account Quarterly Report (due to ODE 01/31)
7. Current Year Goals Progress -Superintendent

Other Activities/Events

- Classified In-Service Day

Board Secretary Tasks:

- File notice of district board election ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

February

Traditional Location: Stayton Elementary School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Approval of Budget Committee Members and Calendar-Business Director

Board Secretary Tasks:

- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

Other Activities/Events

- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet
- Booster Club Annual Auction

March

Traditional Location: District Office/Santiam Room

Special Session:(first week in March)

1. Renewal of Contracts (Licensed/Administrative)

Traditional Location: Mari-Linn School

Regular Session Annual Agenda Items:

1. School Spotlight-School Admin
2. School Calendar Adoption (typically between now and May)
3. Superintendent Evaluation Forms to Board members
4. Projected Enrollment for Budget (review of 2nd period ADM)-in Bus. Director's report

Board Secretary Tasks:

- Distribute Evaluation Forms/Links to Board members
- Provide Reminder of Board Elections Filing Due Date (if applicable)

April

***Prior to April meeting, the individual scores from the Supt Eval must be compiled so they are available to review during the meeting* - Board Volunteer or Board Secretary**

Traditional Location: Sublimity School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. Student Investment Account Quarterly Report (due to ODE 4/31)
4. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July

5. (Next Applicable 2022) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July – only done every three years.
6. (Next Applicable 2023) Discuss timelines for board self-evaluation (ever two years). The process should be completed by the June board meeting.
7. Review Consolidated Scores~ Superintendent Evaluation (Board only/Exec session)

After April Meeting

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1st.
- After meeting, send Board self-evaluation forms

May

Traditional Location: Stayton High School

Prior to Board Meeting:

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Annual Agenda Items:

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)
4. WESD Local Service Plan List of Services Taken-Supt or Business Director
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey
7. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
8. Approve contract extension of Superintendent

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1st.

Traditional Location: Santiam Room

Special Session/Budget Hearing (prior to Regular Session):

Review of Budget Documents/Resolutions: Business Director

Regular Session Annual Agenda Items:

1. Budget Approval
2. Resolution~ Budget Reserves (DBDB)-Business Director
3. Professional Development Report – Assoc. Superintendent or designee
4. Select student representative to the school board for following year (June-Aug)
5. Community Wide Activities in Schools for Previous Year (in written report)
6. Goal Workshop Prep (discuss who can attend, who will present)