



2023-24 Board of Directors

Board Chair, Erin Cramer **Board Vice-Chair**, Mackenzie Strawn

Board Members: Mike Wagner, Laura Wipper, Mark Henderson, Coral Ford & Alisha Oliver

Student Representatives to the Board, Benjamin Perez & Lucas Joyce

Superintendent, Lee W. Loving

Director of Business & Fiscal Services, Rhonda Allen

Director of Human Resources, Danielle Blackwell

Director of Teaching & Learning, Nicole Duncan

Director of Special Services, Brittney Spencer

Director of Nutrition Services, John Barnes

Director of Safety, Security and Health Services, Gary Rychard

Director of Facilities, Dave Parsons

Superintendent/School Board Executive Assistant, Tonia Whisman

Regular Session

Thursday, April 21, 2022 ~ 6:00 PM

Stayton Elementary Cafeteria

875 N 3rd Ave

Stayton, OR 97383

NSSD VISION

We change kids' lives through a commitment to excellence, integrity, equity, and community engagement

NSSD MISSION STATEMENT

Ensure students reach their highest academic and vocational potential and develop into productive citizens

NSSD GUIDING PRINCIPLE

Do what is best for all kids

BOARD GOALS

- 1) Offer the most comprehensive program possible for students and the appropriate staffing to support our commitment to doing what is best for all kids
- 2) Celebrate the successes of the District and community
- 3) Routinely monitor the effectiveness of District programs and services in order to better serve all kids

4) Build and sustain dynamic relationships with stakeholders of the District through proactive communication exchanges

1. **CALL REGULAR SESSION TO ORDER**

The Regular Session of the North Santiam School District’s Board of Directors is called to order at 6:00 pm. It is an open meeting of the Board and the public is allowed to observe in-person and via Zoom. On the agenda is a place for public comment. Those in attendance that wish to address the Board during this time must complete a public comment request available via the link PUBLIC COMMENT CARD prior to this point in the agenda. Comment cards are also available in person at meeting sites and in the District Office during business hours. Speakers may offer objective criticism of school operations and programs, however, the law prohibits the Board from hearing complaints regarding any personally identifiable District staff member. The Board asks that anyone wishing to communicate a complaint of this manner follow the proper administrative process in Board policy KL (Public Complaints). This information is available on the District website.

ACKNOWLEDGEMENT OF BOARD MEMBERS PRESENT: ALISHA OLIVER

PLEDGE OF ALLEGIANCE: ALISHA OLIVER

2. **APPROVAL OF THE AGENDA**

Any changes to the agenda after posting on April 16, 2022 are noted below:

Added Attachments-

- 3.1 -Resolution #042122A
- 3.2-Resolution #042122B
- 5.2-General Fund Board Financials 21.22
- 7.1-Meeting Minutes from 3/3/22, 3/17/22 & 3/30/22
- 9.1-2021-2022 School Calendar

Added Agenda Items-

- 3.2-School Lunch Hero Day Proclamation

RECOMMENDED MOTION- AGENDA APPROVAL

Motion that the Board approves the meeting agenda as modified.

3. **SPOTLIGHT**

1. **Teacher Appreciation Week Proclamation**

9

Teacher Appreciation Week is May 2-6, 2022. The Board will vote to approve a resolution honoring their commitment and dedication.

RECOMMENDED MOTION-RES #042122A

Be it resolved that the NSSD expresses its deep appreciation of its Licensed staff by adopting Resolution #042122A proclaiming May 2-6 to be TEACHER APPRECIATION WEEK.

Motion Made By:

Teacher Appreciation Week RESOLUTION 042122A

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2. **School Lunch Hero Day Proclamation**

10

The Board has been made aware (after the meeting posting on April 15th) that May 6,

2022 is School Lunch Hero Day and so a proclamation has been added to the agenda to honor the District's amazing food nutrition staff.

RECOMMENDED MOTION-RES #042122B

Be it resolved that the NSSD expresses its deep appreciation of its Food Nutrition staff by adopting Resolution #042122B proclaiming May 6, 2022 to be School Lunch Hero Day.

SLHD-2022-Proclamation

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4. **STUDENT BUSINESS**

This standing agenda item is for monthly reports from the NSSD Student Reps. to the Board and for other requests/reports from students.

5. **REPORTS**

1. **Superintendent's Report: Andy Gardner**

This standing agenda item is for the Board to receive a monthly report from the Superintendent.

2. **Business Director's Report: Jane Nofziger**

This standing agenda item is for the Board to receive the monthly financial report from the Business Director as well as other information relating to that department.

11

General Fund Board Financials 21.22

11

3. **Student Success Act: Dave Bolin**

This standing agenda item is for the Board to receive regular reports regarding the activities and expenditures funded by the Student Success Act. This month will also include a review of the parent/staff/student surveys being launched in May.

12

SIA Q3 Report

12

4. **Licensed Union Report**

This standing agenda item is to receive regular reports from the Licensed Union representatives.

6. **PUBLIC COMMENT**

The meeting will now be opened to receive public comment. We value the time and initiative members of the public take to share their thoughts with the Board. The Board's role during public comment is not to immediately respond, but to listen. If there is follow-up necessary, we will direct our Superintendent to do so. Remember that we all model the way for our students, and we ask that everyone share their thoughts respectfully. Should any public comment include complaints regarding a personally identifiable District staff member, the Board chair will direct the speaker to the proper administrative process found in Board policy KL which can be found on the table near the entrance of the room and on the District's website. Those who have completed a public comment card will be called one at a time to step forward

(or turn on their cameras/mics) and state their name and relationship to the District. Please note that speakers will have three minutes to express their thoughts.

To submit questions for a follow-up response, please complete the form available near the room entrance or via this link [QUESTIONS](#)

7. CONSENT AGENDA

In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

1. *Approval of Meeting Minutes* 19

The minutes from the previous month's meetings will be submitted for Board review and approval.

03.03.22 - Regular Session Minutes-DRAFT	19
03.17.22 Regular Session Minutes-DRAFT	23
03.30.22- Special Session Minutes-DRAFT	32

2. *Licensed Staff Changes* 35

School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts. HR Director Debi Brazelton will review any changes in Licensed staff since the last board meeting. Only new hires require board approval; building transfers, resignations and retirements are for information only.

New Hires (Board Action Required)

Ron Stutzman-SHS/Manufacturing (was on a temp. contract)

Devon Garber-SHS/SMS/SIS Choir, effective '22-'23

Evan Tait-SHS Drama, effective '22-'23

Resignations

Dana Fowler-Options Academy K-5 Teacher, effective 6/22

Retirements

Kim Lamoreaux-ML 2nd grade teacher effective 6/22

Apr 2022 Licensed Report 35

3. *Action on Consent Agenda*

RECOMMENDED MOTION-CONSENT AGENDA

Motion that the Board approve the Consent Agenda including; 6.1-Minutes from the 03/03/22 Regular Session, 03/17/22 Regular Session and 3/30/22 Special Session and 6.2 New hires -Ron Stutzman, Devon Garber and Evan Tait.

8. NEW BUSINESS

1. **World Languages Curriculum Adoption Proposal**

36

The World Language committee will be presenting the final recommendation for the World Language Instructional materials to the Board to adopt for the Fall of 2022.

Committee Members: Laura Shoemaker, Elijah Neves, Les Conley

Spanish:

Publisher: Vista Higher Learning

Program Title: Senderos

POSSIBLE MOTION

Motion that the Board accepts the recommendation of the curriculum adoption committee and adopts a new Spanish language curriculum from Vista Higher Learning entitled Senderos to be implemented starting in the 2022-23 school year.

French - is pending until a new instructor is hired and can participate in the process. A motion to adopt will be brought back to the Board at that time.

Publisher: Cengage

Program Title: *LIAISONS: AN INTRODUCTION TO FRENCH
OR

Publisher: Wayside Publishing Company

Program Title: *EntreCultures

World Languages Adoption Board Presentation

36

9. **UNFINISHED BUSINESS**

1. **Staff Retention Bonus/Paid Day Off**

49

The Board will continue conversations regarding changing the 2021-22 school calendar to convert one instructional day into a paid day off for staff.

2021-22 School Calendar

49

2. **New Supt. Contract Parameters**

The Board will review the changes recently made to the NSSD's superintendent contract in preparation for negotiations with the chosen candidate. They will also compare NSSD contract to a few others gathered from neighboring school districts.

3. **Board Reflection**

This standing agenda item has been added to allow the Board to collectively reflect upon statements made during public comment or topics covered during Reports.

10. **INFORMATION ONLY**

1. Field Trip Report: 50

A list of the field trips taken and/or scheduled since the start of the school year has been included in the board packet. New trips scheduled since the last board meeting are highlighted in yellow. Any overnight stays are indicated in red.

April 2022 Fieldtrips Report 04.22 50

2. Student Enrollment: 54

Current enrollment is approximately 2,102 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location.

Mari-Linn: 174
Sublimity: 341
Stayton Elementary: 365
Stayton Intermediate/Middle: 448
Stayton High: 624
Options Academy: 150

April 2022 Enrollment Totals 54

3. Future Agenda Items: 56

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

Agenda Items Annual Calendar 11.21 56

4. Upcoming Board Events & Activities:

Information regarding activities across the District can be found on the website at www.nisantiam.k12.or.us

April 26, 2022 - Finalist Visits & Forum starting @ 11:45 am (events & meetings occurring throughout the day)

May 17, 2022 - Budget Committee Meeting
6:00 pm ~ Santiam Meeting Room/District Office

May 19, 2022 - Regular Session Board Meeting:
6:00 pm ~ Location TBA

June 9, 2022 - 8th Grade Promotion Ceremonies
Mari-Linn ~ 6:30 pm
Stayton Middle (held at SHS) ~ 7:00 pm
Sublimity ~ 7:00 pm

June 10, 2022 - SHS Class of 2022 Graduation

7:00 pm ~ Salem Armory

June 16, 2022 - Budget Hearing
5:30 pm ~ Location TBA

June 16, 2022 - Regular Session Board Meeting
6:00 pm ~ Location TBA

11. **BOARD MEMBER REPORTS/ANNOUNCEMENTS**

This item is for things such as reports from board members (E.g. conferences or community events they attended) or to request volunteers for upcoming activities.

Board Greeter for Next Month:

Chamber Greeters NSSD Board Rep:

Possible Future Agenda Items:

12. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.



RESOLUTION #042122A

WHEREAS, teachers mold future citizens through guidance and education; and

WHEREAS, teachers encounter students of widely differing backgrounds; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the North Santiam School District Board of Directors proclaims May 2 – 6, 2022 to be TEACHER APPRECIATION WEEK; and

BE IT FURTHER RESOLVED that the North Santiam School Board of Directors strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

Adopted this 21st day of April, 2022

Signed:

Board Chair, Alisha Oliver

Superintendent, Andy Gardner



SCHOOL LUNCH HERO DAY

OFFICIAL PROCLAMATION-RESOLUTION #042122B

- WHEREAS Nutritious meals at school are an essential part of the school day; and
- WHEREAS the staff of the NSSD's school meals and nutrition department are committed to providing healthful, nutritious meals to the District's children; and
- WHEREAS the men and women who prepare and serve school meals help nurture our children through their daily interaction and support; and
- WHEREAS the day of Friday, May 6, 2022 is School Lunch Hero Day;

NOW THEREFORE, be it resolved that the North Santiam School District expresses its deep appreciation to these valuable employees and commends their good work on behalf of children.

Andy Gardner, Superintendent

Alisha Oliver, Board Chair

**2021-22 BOARD FINANCIALS - GENERAL FUND
REVENUE AND EXPENSE PROJECTIONS**

April 2022 Financial Report	ACTUALS												PROJECTED				% of
REVENUES:	July	August	September	October	November	December	January	February	March	April	May	June	Totals	Budget	Budget		
Local Sources																	
Property taxes -R1111:R1112	25,811	38,684	17,496	10,936	5,703,764	644,163	82,256	36,476	102,509	20,000	20,000	121,000	6,823,095	6,700,000	101.84%		
Electric Tax - 1200	0	0	1,568										1,568	0			
Investment Earnings -R1510	45,986	5,380	5,380	4,678	4,647	6,677	6,672	5,912	6,907	4,700	4,700	4,700	106,339	140,000	75.96%		
Admissions, Fees, Rents, R1710:R1910 & R1330	136	342	40	516	1,581	50	0	2,712	1,018	75	150	1,046	7,666	3,000	255.55%		
Other local Sources R1940:R1990	120	2,446	42,440	505	78	10	943	510	353	4,668	906	75,000	127,979	152,500	83.92%		
0								0				0	0				
County School Funds R2101	0	0	0	0	0	0	0	0	80,907	0	0	0	80,907	45,000	179.79%		
Interm. Revenue Heavy Equipment Tax 2199		6,301		0	0	0	3,269	0	2,596	0	0	0	12,166	10,000			
Restricted Revenue - PTP R2200 & R3299	0	0	0	3,614	0	0	0	0	0	0	0	0	3,614	0			
WESD Transit Fund R2102	0	0	0	0	0	150,000	0	150,000	0	150,000	0	150,000	600,000	600,000	100.00%		
State Sources													0				
School Support Fund R3101	2,605,951	1,302,194	1,302,194	1,302,194	1,150,636	1,150,636	1,150,636	1,150,636	1,150,636	811,718	811,718	0	13,889,149	15,533,461	89.41%		
School Support Fund High School Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000			
St Sch Fd-Prior Year Adjustment R3101.5		0							0	0	0	0	0	(150,000)	0.00%		
Common School Fund R3103	0	0	0	0	0	0	120,529	0	0	0	0	120,000	240,529	226,889	106.01%		
State Timber R3104	899,179	0	738,978	0	0	47,090	3,060	0	0	0	37,000	0	1,725,307	250,000	690.12%		
Federal Sources		0									0	0	0				
Federal Forest Fees R4801	0	0	0	0	0	0	0	0	0	0	10,000	0	10,000	10,000			
Bond Proceeds			14,634,899										14,634,899	14,743,334			
Accrued Interest			0										0	1,000			
Beginning Fund Balance - est R5400	3,640,909	0	0	0	0	0	0	0	0	0	0	0	3,640,909	2,400,000	151.70%		
Total Monthly Revenue	3,577,184	1,355,348	16,742,995	1,322,442	6,860,706	1,998,625	1,367,366	1,346,246	1,344,926	991,161	884,474	471,746	41,904,127		103.02%		
Cumulative Revenue	7,218,093	8,573,441	25,316,436	26,638,878	33,499,584	35,498,209	36,865,575	38,211,821	39,556,747	40,547,907	41,432,381	41,904,127	41,904,127	40,675,184	101.79%		
EXPENDITURES BY OBJECTS																	
100 Salaries	227,142	266,712	984,658	1,010,618	995,132	980,300	953,759	965,341	988,984	990,000	990,000	2,250,000	11,602,645	12,083,287	96.02%		
200 Employee Benefits	137,616	168,795	674,525	607,571	602,254	593,031	576,459	593,908	590,819	595,000	595,000	1,380,000	7,114,977	7,939,982	89.61%		
300 Purchased Services	45,780	136,970	99,800	231,437	198,855	227,311	182,214	336,365	280,507	280,000	280,000	650,000	2,949,239	3,188,043	92.51%		
400 Supplies	18,923	60,675	39,266	72,506	30,049	19,854	26,692	22,108	35,500	58,000	57,000	87,643	528,216	810,633	65.16%		
500 Capital Outlay	1,760	69,526	4,526	24,026	20,101	4,526	4,526	8,878	87,685	75,000	20,000	35,000	355,552	142,335	0.00%		
600 Dues, Fees, Other	287,063	68,800	14,583,775	11,341	1,555	1,004	15,248	7,050	3,588	30,000	2,750	20,000	15,032,174	15,160,904	99.15%		
700 Transfers to other Funds	0	0	0	0	0	0	0	0	0	0		50,000	50,000	50,000	100.00%		
800 Contingency/Unappropriated		0	0	0	0	0	0						0	1,300,000	0.00%		
Total Monthly Expenditure	718,284	771,477	16,386,550	1,957,499	1,847,945	1,826,025	1,758,897	1,933,651	1,987,081	2,028,000	1,944,750	4,472,643	37,632,803	40,675,184			
Cumulative Expenditure	718,284	1,489,761	17,876,312	19,833,811	21,681,756	23,507,781	25,266,678	27,200,329	29,187,410	31,215,410	33,160,159	37,632,803	37,632,803	40,675,184	92.52%		
EXPENDITURES BY FUNCTION																	
1000 - Instruction	19,729	21,725	1,113,959	1,212,885	1,184,177	1,135,025	1,131,499	1,166,744	1,168,179	1,220,504	1,200,836	3,000,879	13,576,139	14,862,331	91.35%		
2000 - Support Services	653,518	680,657	702,355	740,115	663,768	686,500	624,203	766,907	832,402	742,996	743,914	1,461,764	9,299,100	9,588,099	96.99%		
3000 - Community Services	0	4,500	0	4,500	0	4,500	0	0	(13,500)	4,500	0	0	4,500	10,700	42.06%		
5000 - Debt Service / Transfers	45,037	64,595	14,570,237	0		0	3,195	0	0	60,000	0	10,000	14,753,064	14,914,054	98.92%		
6000 - Contingencies	0	0	0	0	0	0	0	0	0	0	0	0	0	800,000			
7000 - Unappropriated Balance	0	0	0	0	0	0	0	0	0	0	0	0	0	500,000	0.00%		
Total Monthly Expenditure	718,284	771,477	16,386,550	1,957,499	1,847,945	1,826,025	1,758,897	1,933,651	1,987,081	2,028,000	1,944,750	4,472,643	37,632,802	40,675,184			
Cumulative Expenditure	718,284	1,489,761	17,876,312	19,833,811	21,681,756	23,507,781	25,266,678	27,200,329	29,187,410	31,215,410	33,160,159	37,632,802	37,632,802	40,675,184	92.52%		
Month End Balance	6,499,809	7,083,680	7,440,124	6,805,068	11,817,829	11,990,429	11,598,897	11,011,492	10,369,337	9,332,498	8,272,222	4,271,325					

NSSD SIA Reporting Dashboard
Quarter 3 Report
March 2022

Implementation of the third quarter activities in the midst of a second surge of the pandemic was a difficult period for students and staff. We continued to focus on the following key areas: supporting students' mental health, supporting student learning loss and safety, increasing access to technology, focusing on high-quality instruction, and continuing the work on increasing outcomes for all.

Question 1: What has been the impact of the implementation of SIA activities?

Counselors and Behavior Specialists:

- Counselors and Behavior Specialists continued to meet to have collaborative discussions regarding meeting student needs and increasing the effectiveness of our intervention program. During this quarter we worked in collaboration with the WESD to focus on the District suicide response plan. A drafted plan has been completed and will be presented to this group in Q4 for final adjustments. These positions are partnering to support building SEL system implementation by all staff in each building. The brief impact identified through data analysis is that our most needy students are making significant progress. Question #2 will dive deeper into the data.

AVID Update:

- North Santiam School District is a K-12 AVID School district; all five schools are implementing AVID to improve instruction, decrease the opportunity gap, and increase student mindsets about being college and career-ready. AVID has allowed staff to increase awareness of our systemic practices, enhance our understanding of culturally relevant teaching, and promote learning for all. AVID implementation requires all sites to engage in a plan-do-study-act cycle to create goals, write action plans, and evaluate their success. Throughout the school year, we have had over 50% of our teachers engage in many of the professional learning opportunities offered by AVID and our instructional coaches. Our secondary elective programs are closing the gap for our at-risk students by monitoring student success data and increasing our student's eligibility potential to attend 4-year universities, 2-year community colleges, and trade school programs. This quarter's data has been submitted by all sites to the district director and to AVID.

Curriculum Adoptions Update:

- World Languages - The North Santiam School District is adopting new World Language materials for Spanish and French. These materials have gone through an extensive review at the Oregon Department of Education (ODE) to ensure they are highly aligned with Oregon standards. A team of World language teachers have 1) Conducted a preliminary study of all ODE materials and teacher-requested materials for fundamental adoption; 2) Invited publishers and curriculum consultants to answer questions for the top choices for adoption; 3) Decided on the best quality materials to be reviewed by peers and the community; 4) Reviewed feedback and selected an instructional material to be reviewed by the school board. The committee members will present their top recommendation to the school board on April 21st, 2022, to be in classrooms by the Fall of 2022.
- K-8 Science - The North Santiam School District is in the process of adopting new K-8 science materials. These materials have gone through an extensive review at the Oregon Department of Education (ODE) to ensure they are highly aligned with Oregon standards. A team of K-8 teachers has 1) Conducted a preliminary study of all ODE materials and teacher-requested materials for fundamental adoption; 2) Invited publishers and curriculum consultants to answer questions for the top choices for adoption; 3) Decided on the best quality materials to be reviewed by peers and the community. The materials are now in public preview. The public review is a time for community members, parents, and staff not on the Science adoption committee to review the top candidates for possible materials.

Question 2: What evidence can you point to that supports the impact you have described.

- The Mid-DESSA assessment was completed. In grades K-8 7% of our students were identified in the Need for Instruction. 64% Typical, and 29% Strength in overall combined categories of Social-Emotional Health. Although the Need category remained the same as the preassessment, 2% of students moved from Typical to Strength rating. A deeper dive into the data identifies that 32 moved from Need to a Typical rating, but 32 students moved from Typical to Need. It would be the hope that students don't regress, but having DESSA as a monitoring tool allows us to then respond to the newly identified students.

The students identified in the Need category have an additional assessment completed by staff to identify target needs and strengths in 8 competency areas. The skills of students in this group grew between 2% and 16% with four categories showing above a 10% growth. This is a clear identification that the resources allocated to support our most vulnerable students in SEL is making a difference. One can conclude the 32 students identified in Need progressed and the schools identified a new set of 32 for targeted support. The support is still needed.

- Of note, 7th and 8th-grade cohorts have been identified as higher areas of need through this assessment.
- Goal-Directed Behavior and Personal Responsibility competencies continue to be the two highest areas of need.

Question 3: Share any stories or anecdotes about who is contributing to your SIA activities and how they are making significant contributions.

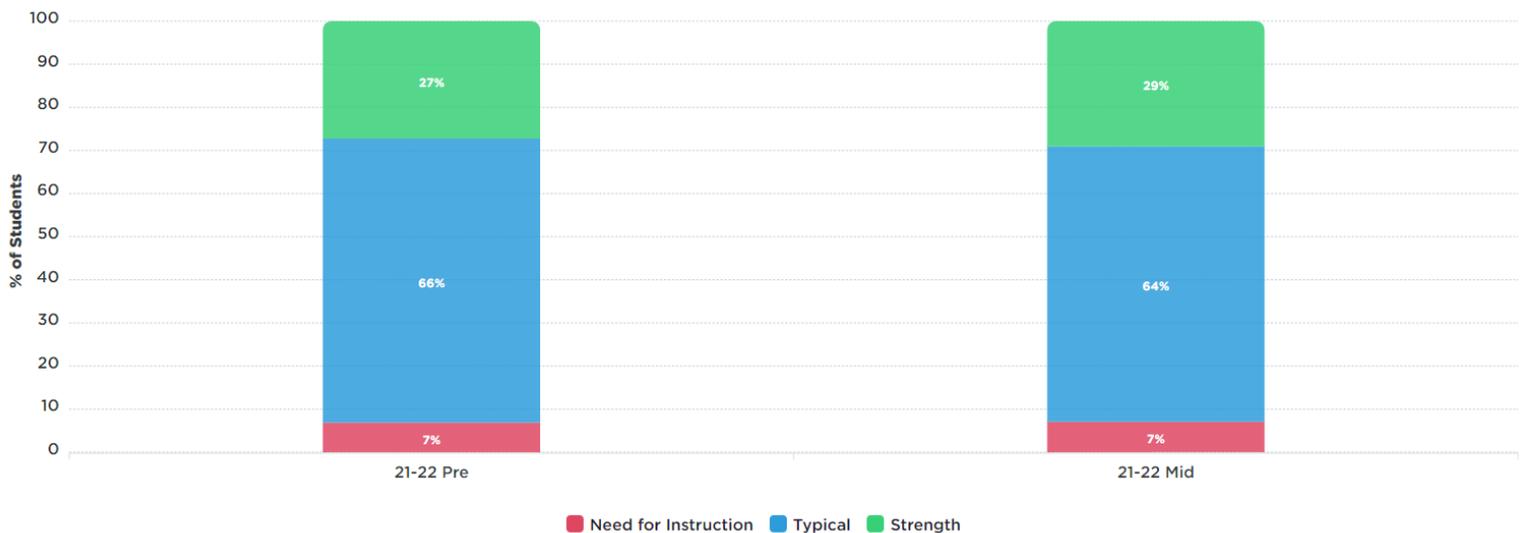
- This quarter Nicole Duncan and I met to draft the Suicide Prevention, Intervention and Postvention Response Plan. This will bring the District into compliance and be a great resource to support our buildings in this area.

Question 4: What lessons, constructive or critical, have you learned throughout this reporting period?

- Aligning for Student Success guidance to be implemented in 2022 will be a powerful step in moving this work forward.

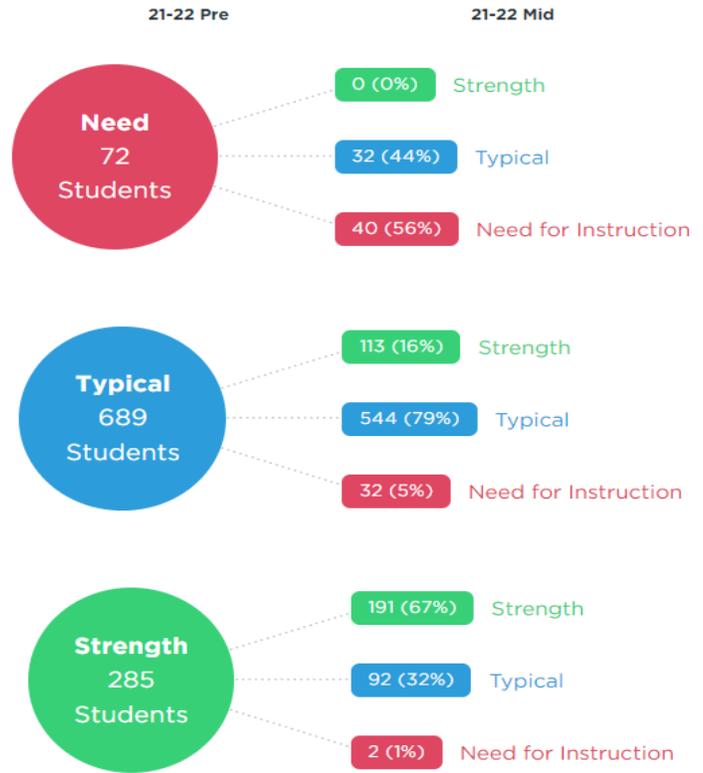
Change in Students' Overall Social and Emotional Competence

Displays changes over time in the distribution of descriptive ranges for students



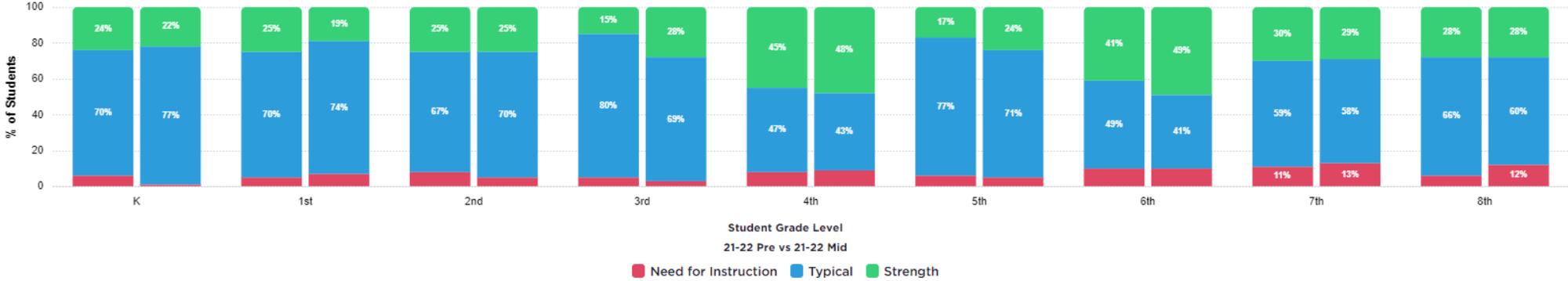
Student Movement

See where students changed in descriptive range from first rating window to second rating window

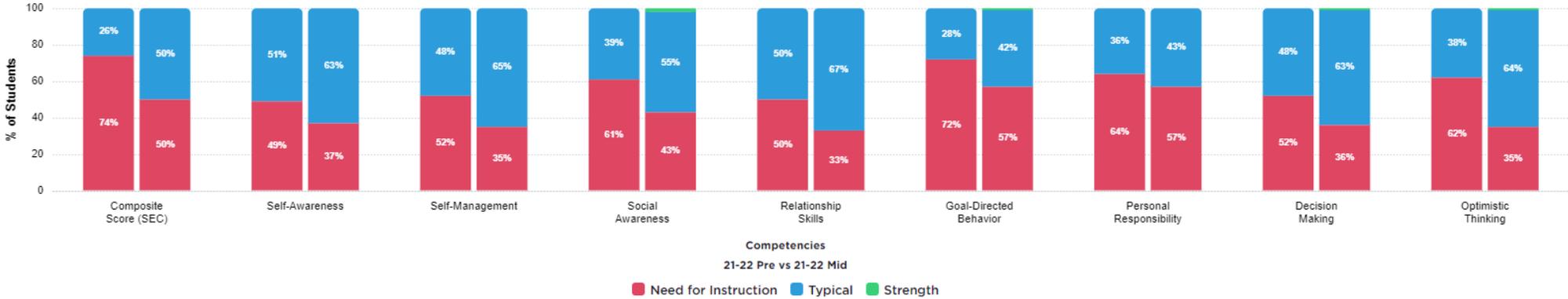


Change in Students' Social and Emotional Competence by Grade Level

Current grades as of 04/11/2022



Change in DESSA Social and Emotional Competencies



	Activity Number	Activity	2021-22 (Y1) Budgeted Cost	Total Spent 2021-22	Q3 Progress Notes (1/1/22-3/31/22)	Q3 Progress Rating (1/1/22-3/31/22)	Q3 Amount Spent (1/1/22-3/31/22)
2	1	ADMIN	\$73,700.00	\$0.00			
3	2	Provided increased Behavioral Specialist / Stude	\$306,162.00	\$112,629.62	Executing position responsibilities	●	\$49,861.62
4	3	Provide high quality and increased access to Co	\$124,350.00	\$50,981.17	Executing position responsibilites	●	\$21,493.41
5	4	Benefits for Behavior Specialist and Student Inte	\$105,078.00	\$66,068.82	Executing position responsibilities	●	\$31,738.12
6	4	Benefits for Counselors	\$52,539.00	\$24,041.16	Executing position responsibilities	●	\$10,725.94
7	5	Hire additional Instructional Assistants to increas	\$34,734.00	\$5,305.04	One of two hired	●	\$2,235.54
8	6	Benefits for Activity 5/Instructional Assistants	\$8,935.00	\$1,780.79	Executing position responsibilities	●	\$741.61
9	7	Purchase core curriculum (ELA, Social Studies, :	\$436,904.86	\$0.00	Completing final processes for curriculum	●	
10	8	Purchase technology to support 1:1 initiatives	\$293,095.00	\$112,200.48	Additional purchases to be made this quarter	●	\$264.96
11	9	Contract with BEREC to continue to monitor instru	\$40,000.00	\$12,000.00	Additional contract work being completed	●	
12	10	AVID: Contract Fees	\$32,258.00	\$14,679.00	Completed	●	
13	11	AVID: Tutors	\$6,000.00	\$4,014.32	Executing position responsibilities	●	\$2,494.59
14	12	AVID: Benefits for Tutors	\$2,100.00	\$336.48	Executing position responsibilities	●	\$201.02
15	13	AVID: Travel	\$30,000.00	\$652.47	Majority will be expensed in Q4	●	\$55.87
16	14	AVID: Supplies	\$14,300.00	\$4,225.49	Majority will be expensed in Q4	●	\$2,770.98
17	15	AVID: Summer Instate Registration	\$28,800.00	\$0.00	Majority will be expensed in Q4	●	
18	16	AVID: Learning Activities	\$17,300.00	\$0.00	Will occur in Q4 and over the summer	●	
19	17	AVID: Benefits for Teacher Participants Learning	\$6,055.00	\$0.00	Will occur in Q4 and over the summer	●	
20	18	Contract with Equity Facilitator to lead district ini	\$73,411.00	\$65,000.00	Work is continuing	●	\$65,000.00
21	19	Provided GLAD/SIOP Training for all Staff	\$8,000.00	\$0.00	Will occur in Q4	●	
22	20	Benefits for Teacher participants GLAD/SIOP Trc	\$2,000.00	\$0.00	Will occur in Q4	●	
23	21	Implement Focal Group listening sessions	\$2,000.00	\$0.00	Event occurred, expenses will be transferred in Q4	●	
24				\$0.00			

Grant Recipient Strategies

Strategy 1	Create and implement a comprehensive school behavioral and mental health system to support all students' social-emotional and behavioral learning needs.
Strategy 2	NSSD will increase the academic achievement of all students by using culturally responsive and evidence-based classroom practices (STAR framework, WICOR strategies, and academic language support), and build capacity for general education teachers to support learners in our focal groups.
Strategy 3	Ensure standards-based curriculum is inclusive to culture, disability, race, gender, and language with equitable learning supports and opportunities.
Strategy 4	Increase coordination of services to support multi-tiered level supports for the mental health and academic learning needs of focal group populations.
Strategy 5	NSSD will implement inclusive and equitable practices in all settings to establish a welcoming, safe, and inclusive environment. NSSD will develop methods to ensure equity and removing barriers for success for all students.



**North Santiam School District
2021-22 Board of Directors**

Board Chair: Alisha Oliver **Board Vice-Chair:** Laura Wipper
Board Members: Mike Wagner, Erin Cramer, Mark Henderson, Coral Ford & Mackenzie Strawn
Student Representatives to the Board: Tayven Whieldon & Sarah Wolf
Superintendent: Andy Gardner
Assoc. Superintendent, Dave Bolin,
Business Director, Jane Nofziger
Human Resources Director, Debi Brazelton
School Board/Superintendent Executive Secretary: Tonia Whisman

Access to the agenda and meeting materials can be located on the District website at www.nstantiam.k12.or.us > School Board > Agendas/Meeting Minutes

Regular Session Meeting Minutes-DRAFT
Thursday, March 3, 2022 ~ 6:00 PM
Stayton Elementary Cafeteria
875 N 3rd Ave, Stayton, OR 97383

1. CALL REGULAR SESSION TO ORDER:

The Board Chair called the meeting to order at 6:04 pm. She noted which members were present (indicated below) and led everyone in the pledge of attendance.

PRESENT: Alisha Oliver, Coral Ford, Mike Wagner, Laura Wipper, Mackenzie Strawn, Mark Henderson, Erin Cramer (virtual) and Tayven Whieldon.
ABSENT: Sarah Wolf

2. APPROVAL OF THE AGENDA:

Any changes to the agenda after posting on February 25, 2022 were acknowledged:

Added Agenda Items-

- 5.1-Executive Session
- 5.2-Action on Licensed Contracts

Revised Agenda Items-

- 7.0- was revised to include staff in addition to students

MOTION - AGENDA APPROVAL

Motion that the Board approves the meeting agenda as modified.

Motion Made By: Laura Wipper

Vote: 7-0

Result: Motion Passed

3. QUALITIES & QUALIFICATIONS OF SUPERINTENDENT:

3.1. OSBA Survey Report/Draft Q & Q of Supt: Steve Kelley

Steve Kelley, OSBA Executive Search Consultant, presented the results from the stakeholder survey regarding the desired qualities and qualifications of a superintendent. He noted there were 302 responses with roughly 60% identifying themselves as parents or community members and 30% identifying themselves as staff. He presented a draft based on the findings for the public and board members to review.

3.2. Public Comment on Q & Q of Supt.

There were no comments from the public.

3.3 Board Discussion & Adoption of Q & Q of Supt.

The Board discussed the results and revised the list to be as follows:

- 1) High degree of integrity/honesty with strong core values that are consistent with our community;
- 2) Effective communication and listening skills;
- 3) Puts kids first; is committed to serving all kids K-12 based on a passion for education;
- 4) Is personable/approachable while keeping an open mind;
- 5) Background in teaching and building administration (instructional leadership) preferably in small rural areas similar to the North Santiam community;
- 6) Decisiveness based on active listening, multiple points of view, and best available data and a practice of sharing the reasons for decisions when possible (transparency);
- 7) Willing to become a meaningful and contributing member of our community within and outside of the school system;
- 8) Understands Oregon school finance, demonstrates sound fiscal management and strong budgeting skills;
- 9) Emotional intelligence and aptitude to lead, shape and motivate staff and others, based on an ability to connect to the culture, toward a common vision;
- 10) Ability to adapt proactively based on a mindset that learns from the past, navigates challenges, and anticipates and embraces obstacles.

MOTION- QUALITIES & QUALIFICATIONS OF SUPT.

Motion that the Board adopts the Qualities and Qualifications for the next Superintendent of the North Santiam School District as modified.

Motion Made By: Coral Ford

Vote: 7-0

Result: Motion passed

4. SCREENING ADVISORY COMMITTEE

The Board reviewed the applications submitted and selected the members of the new Screening

Advisory Committee. It was recommended by the Exec. Search Consultant that board leaders prepare a proposed committee list so that the entire board doesn't have to start at zero to appoint the committee. The Board Chair and Vice Chair shared the process they used to create the list of committee members. There was a brief discussion before the Board Chair called for a motion.

MOTION-SCREENING ADVISORY COMMITTEE

Motion that the Board appoint the following individuals to the 2022 Superintendent Screening Advisory Committee: Jodie DeBauw, Neal Cordry, Joseph Traeger, Jennifer Tiger, Carmelle Bielenberg, Jane Nofziger, Michael Proctor, Tod Nau, Vikki Pointer, Jessica Ritchie, Ryan Whieldon, Rebecca Arnold, Megan Schiedler, Casey Dark, Sharon Goodman, Sella Bemrose, Paulie Lime, Susy Saray, Kimberly Knox, Alan Kirby, Tayven Whieldon and Sarah Wolf.

Motion Made By: Mike Wagner

Mark Henderson asked for a discussion regarding the possibility of adding another person from the list of applicants (Grady Hardage). It was recommended that in order to add her, one of the other individuals would need to be removed in order to keep the total number of people, including board members, to a maximum of 30. The Board Chair then asked for a vote on the motion.

Vote: 7-0

Result: Motion Passed

There was a brief discussion regarding the format for the upcoming meetings with the Screening Advisory Meeting. Since the March 17th meeting is largely presentational and part of the March Regular Session meeting, it was recommended to have the Screening Committee attend virtually. It was decided that room occupancy limits would be researched to see if they are still in effect after the mask mandate is lifted on March 12, 2022. Once that is determined, a final decision would be reached regarding the format for the March 17th meeting. The March 30th meeting will be held in-person for all to allow for better engagement between the committee and the Board.

5. APPROVAL OF LICENSED CONTRACTS

HR Director, Debi Brazelton, provided a list of contract extensions and renewals of administrative and licensed staff for Board approval. The list included notices of resignations and retirements that have been received thus far however, those do not require Board approval.

5.1 Executive Session (ORS 192.660(2)(b)):

The Board Chair took the meeting into Executive Session at 7:40 pm to discuss the nonrenewal of staff contracts. The staff members involved were properly notified and did not request the discussion to be held in open session.

5.2 Action on Licensed Contracts/Return to Open Session:

The Board Chair returned the meeting to open session at 7:56 pm. The Board then voted on the list of proposed extensions/renewals.

MOTION-LICENSED CONTRACTS

Motion that the Board extend and/or renew contracts for the individuals and time periods as proposed by the Superintendent.

Motion Made By: Mike Wagner

Vote: 7-0

Result: Motion Passed

6. NSSD BUDGET COMMITTEE VACANCIES:

As per NSSD policy DBEA, the Board announced the vacancy of three Budget Committee positions members. Applications to fill open positions for the remainder of their terms will be accepted starting the following day. There will be an agenda item on the March 17, 2022 Regular Session meeting to review and possibly fill open positions.

MOTION-BUDGET COMMITTEE

Motion that the Board declares the following NSSD Budget Committee positions open to be filled by appointment for the remainder of their terms: Positions #8 and #10 expiring 6/30/24 and Position #12 expiring 6/30/25.

Motion By: Mike Wagner

Vote: 7-0

Result: Motion Passed

7. STUDENT AND/OR STAFF ACKNOWLEDGEMENT:

Board members discussed options of how the District might honor staff and/or student perseverance through all the effects of COVID. The focus of this discussion centered around how they could reward students. Board members liked the idea of giving students a treat like a candy bar or presenting them with a coupon for a free item from a local business. Dave Bolin noted there was funding earmarked for COVID relief that could likely be allocated for this purpose.

It was noted that it might be less labor intensive for staff and easier to avoid food allergies if they provided a coupon for a free item instead of an actual food item. Laura offered to contact A&W since they've provided this type of offering in the past and may be in a position to respond quickly. There was also a suggestion to make a video of Board members announcing the gift and explaining the thought behind it.

MOTION-STUDENT REWARD

Motion that the Board will pursue efforts to provide a free item to students by contacting local businesses in search of a partnership.

Motion Made By: Coral Ford

Vote: 7-0

Result: Motion Passed

Informational Items:

The Stayton City Council has expressed interest in sending a letter to Gov. Brown in support of the Board's recent letter that they sent advocating for local control regarding COVID mitigation strategies (masks, contact tracing, etc.).

Laura and Mackenzie would like to attend the Chamber Awards Ceremony on March 17, 2022. The District will have a table with 8 seats available.

8. ADJOURN:

The Board Chair adjourned the meeting at 8:25 pm.

EQUAL OPPORTUNITY EMPLOYER



2021-22 Board of Directors

Board Chair, Alisha Oliver Board Vice-Chair, Laura Wipper

Board Members: Mike Wagner, Erin Cramer, Mark Henderson, Coral Ford & Mackenzie Strawn

Student Representatives to the Board, Tayven Whieldon & Sarah Wolf

Superintendent, Andy Gardner

Assoc. Superintendent, Dave Bolin

Business Director, Jane Nofziger

Human Resources Director, Debi Brazelton

Superintendent/School Board Executive Assistant, Tonia Whisman

Regular Session Meeting Minutes-DRAFT

Thursday, March 17, 2022 ~ 5:30 PM

875 N 3rd Ave

Stayton, OR 97383

1. **CALL REGULAR SESSION TO ORDER**

The Board Chair called the Special Session to order at 5:30 pm and acknowledged all those who were present (noted below). She then led everyone in the pledge of allegiance.

Board Members Present: all present, including student representatives

Supt. Screening Advisory Committee Members Present: Jodie DeBauw, Jane Nofziger, Jennifer Tiger (left early), Paulie Lime, Vikki Pointer, Tod Nau, Megan Schiedler, Sharon Goodman, Ryan Whieldon, Casey Dark, Joseph Traeger, Jessica Ritchie, Susy Saray, Neal Cordry, Rebecca Arnold, Alan Kirby, Kimberly Knox, Jonathan Humpreys (replacing Sella Bemrose as Classified Union Rep.) and Mike Proctor.

Committee Members Absent: Carmelle Bielenberg

2. **APPROVAL OF THE AGENDA**

Any changes to the agenda after posting on March 11, 2022 were acknowledged:

Added Attachments-

- 3.1-NSSD Rating Sheet, Confidentiality Agreement, & Screening Training Packet and 2022 Bias Awareness Guide
- 5.2-March 2022 General Fund Board Financials
- 7.2-March Licensed Report
- 10.1-March 2022 Field Trips Report

- 9.1-IGBAG-AR, IGBB, JFCF, IGAF-AR
- 9.3-Community Engagement Workgroup notes

Added Agenda Items-

- 9.2-NSSD Budget Committee Vacancies

AGENDA APPROVAL

Motion that the Board approves the meeting agenda as modified.

Motion Made By: Coral Ford

Vote: 7-0

Result: Motion Passed

3. SUPT. SEARCH SCREENING ADVISORY COMMITTEE

3.1 Training for screening protocols: Steve Kelley

Steve Kelley, OSBA Executive Search Consultant, presented training for the Board and members of the Screening Advisory Committee regarding the process for screening candidates. His presentation materials were included in the meeting posting and can be viewed by clicking on the link for the [March 17, 2022](#) meeting.

3.2 Enter into Executive Session ORS 192.660(2)(a)

As per ORS 192.660(2)(a), the Board Chair called for the Board to enter into Executive Session at 6:05 pm "to consider the employment of a staff member". This portion of the agenda was only for board members, the NSSD Director of HR, the Screening Advisory Committee and the Board Administrative Assistant. All others present in the room and online exited the meeting space.

3.3 Return to Open Session

The Board Chair returned the meeting to Open Session at 6:30 pm. There was a brief recess to allow those attending the meeting online to be let back into the meeting.

4. STUDENT BUSINESS

Student Reps, Tayven Whieldon and Sarah Wolf gave their monthly report to the Board regarding activities occurring at Stayton High School. Highlights included:

- a wrap of winter sports which saw the girls basketball team make it to the “sweet 16” level and the boys team make it to the state basketball championships and placing 6th. Spring sports are getting started.
- both choir and band have competitions happening soon
- “Days of Understanding” just wrapped up which included a motivational speaker (Keith Hawkins) on Mon-Wed. The focus of the days was unity, understanding/empathy, building trust and supporting each other. There was great engagement and participation from both students and staff.
- Preparations are underway for prom which is on May 7, 2022. Tayven shared a video made by ASB to promote the event to students

5. REPORTS

5.1 Superintendent's Report: Andy Gardner

Superintendent Gardner gave his monthly report to the Board. Key points included:

- Days of Understanding: he noted that he was able to briefly attend one of the sessions with the speaker at SHS and affirmed how powerful the event was. He gave credit to Vice-Principal Joe Traeger for bringing the idea to SHS from his previous school.
- Legislative Update: the legislative session is over and we are entering into the 2nd year of the biennium. Schools were funded at \$9.3 billion for '21-'22 ('19-'20 was \$9.0 billion). A recent bill has passed providing \$79 million to schools for recruitment and retention of staff. It will be allotted to schools based on enrollment. Summer school will also be funded at 75% which means schools choosing to offer it will need to provide the remaining 25% for expenditures from grants or general funds. The District has remaining grant funds to be able to do this and plans to have school at some, or possibly all, campuses.
- SHS Home Construction Project: the walls are up and trusses are coming.
- Licensed Contract Negotiations: the current 2-year contract expires June 30, 2022. Negotiations will begin sometime in April.
- Roof repairs at SHS: based on an architect's drawings, the District anticipated the cost to repair and improve a section of the roof covering the walkway out to the manufacturing and wood shop rooms to be approximately \$300,000. The first bid for the actual work was \$550,000 so the District will work to receive additional bids and likely postpone the work as plans to have it completed in the summer of 2022 may have contributed to the high cost.

5.2 Business Director's Report: Jane Nofziger

The Business Director gave her monthly financial report. In addition she noted that she will be meeting with building and department leaders in the first two weeks of April to build budgets for the 2022-23 school year. She is actually working to build a two-year plan to help mitigate any significant losses in funding due to an economic downturn or continued decreased enrollment.

She also spoke about two facility projects that will start during Spring Break. One includes replacing wood ramps leading to buildings, such as the Annex at the District Office, with metal ones. A number of classrooms at different schools will also be recarpeted. Any classrooms not completed before the end of break will be finished this summer.

5.3 COVID-19 Report

Superintendent Gardner reviewed the processes the District is currently reviewing/revising now the mask mandate has been lifted and there is no more contact tracing. This includes allowing volunteers to begin entering schools. He noted that the vaccine mandate has not been lifted so unvaccinated members of the public wishing to volunteer will need to submit requests for exceptions and possibly provide evidence of a negative COVID test prior to volunteering. Some things are still being finalized so he will report back once that is done.

5.4 Student Success Act: Dave Bolin

Assoc. Superintendent Dave Bolin noted he will have an updated report to review after submitting it to ODE next month. He will review the report at the April 21, 2022 board meeting.

5.5 Licensed Union Report

There was no report from the union representative.

6. PUBLIC COMMENT

There were no comments from the public.

7. CONSENT AGENDA

7.1 Approval of Meeting Minutes

The minutes from the previous month's meeting were submitted for Board review and approval.

7.2 Licensed Staff Changes

School boards must approve the hiring and annual renewal and/or extensions of the Licensed staff contracts. HR Director Debi Brazelton reviewed any changes in Licensed staff since the last board meeting. Only new hires require board approval.

New Hires (Board Action Required)

Emma Bird-ML (replace Linda Luu)
Darren Shryock-SHS (retire/work back)
Tyler Tamayo - SMS
Renee Gilbreth-SMS
Allen Regnier-SUB

Resignations

Naomi Harris-SHS, effective 3/18/22
Haley Humphreys-SES, effective 6/16/22
Megan Peetz-SES, effective 2/15/22
Linda Luu-ML, effective 3/18/22
Lillian Harrison-SIS/SMS, effective 6/16/22

Retirements

Kathy Kaczynski-SES, effective 6/16/22
Joe Usselman-SMS, effective 6/16/22
Darci Proctor-SHS, effective 6/1/22

7.3 Action on Consent Agenda

MOTION-CONSENT AGENDA

Motion that the Board approves the Consent Agenda including 7.1- Meeting Minutes from the 2/3/22, 2/9/22, 2/11/22 and 2/17/22 meetings and 7.2-New Hires: Emma Bird, Darren Shryock, Tyler Tamayo, Renee Gilbreth and Allen Regnier.

Motion Made By: Erin Cramer

Vote: 7-0

Result: Motion Passed

8. NEW BUSINESS

8.1 Staff Appreciation/Retention Bonuses

The Board discussed options for staff appreciation/retention incentives. The District presented the following proposal:

All staff employed on April 1, 2022 would receive \$800 beyond their regular pay and those who are still employed as of October 1st, 2022 would receive an additional \$800.

The District further proposed to alter the 2021-2022 school calendar to make Monday, April 18, 2022 a non-school day for students and a paid day off for all staff.

The Board asked clarifying questions regarding the total cost to the District (approx. \$525,000) and the source of the funding. It was indicated that roughly 75% of the cost would be covered by the new grant funding from the state of Oregon to aid in the retention and recruitment of educational staff. The remaining 25% will be taken from the District's remaining CARES Act dollars so no money will need to be subtracted from the Ending Fund Balance as shown in the Business Directors' monthly financial report.

The Board then discussed the second part of the proposal which would subtract one instructional day from the school calendar and turn it into a paid day off for all staff. There was concern that it could put additional stress on parents without daycare arrangements and potentially cause them to lose a day of work. Additionally, with so many students lagging behind academically, there was speculation as to whether it might be better to end the school year one day earlier for students but still pay staff as if it is a work day. They elected to hold the vote on this portion of the proposal until there could be further discussion about alternative options.

MOTION-STAFF RECOGNITION/RETENTION

Motion that the Board approves the staff recognition/retention bonuses of \$800 for those employed as of April 1, 2022 and an additional \$800 for those employed as of October 1, 2022.

Motion Made By: Laura Wipper

Vote: 7-0

Result: Motion Passed

8.2 Process for 2021-2022 Superintendent Eval

The Board discussed the timeline and format for performing Supt. Gardner's final evaluation as NSSD Superintendent. The Board secretary will send the evaluation form to all members this month (March). They will do some preliminary review and scoring on their own and then meet together in Executive Session during the May 19, 2022 meeting to arrive at cumulative scores (and possibly a summative statement) for each category.

9. UNFINISHED BUSINESS

9.1 Board Policy Updates

The following policies were pulled from the Consent Agenda in the February 17, 2022 meeting. They were resubmitted for further discussion. Optional wording was added to JFCF for consideration. The Board agreed to select paragraph #3 which reads:

The Board is committed to maintaining a supportive, safe, and productive learning environment across the District. The Superintendent shall do so through the development, maintenance, and monitoring of systemic practices supporting this policy, in consultation with administrators, staff, employees, students, parents/guardians, volunteers, and community representatives under applicable Oregon law.

In the February meeting, there was concern that some language had been struck out of policy KGC/GBK in error. Upon further review by staff, it was noted that the language had been removed intentionally because the policy that had previously addressed issues related to staff, community members AND students was being changed to only address staff and the public. It was recommended to approve KGC/GBK as submitted but to re-examine the related policy or policies under [Section J-Student](#) in the Board Policy Handbook to ensure they are correct.

JFCF-Harassment, Intimidation, Bullying, Cyberbullying, Teen Dating & Domestic Violence-Student

KGC/GBK - Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

The following policies were submitted for a 1st Reading in February and were presented for a 2nd Reading and possible approval.

DH- Loss Coverage

GBA-AR-Veterans' Preference

GBL-Personnel Records *(includes corrections suggested during Feb. meeting)*

GBLA-Disclosure of Information-DELETE POLICY

IGBAF-AR-Special Education IEP *(includes corrections suggested during Feb. meeting)*

IGBAG-AR-Special Education Procedural Safeguards *(includes corrections suggested during Feb. meeting)*

IGBB-Talented and Gifted Program

MOTION-POLICY APPROVAL

Motion that the Board approves the revisions to policies JFCF (using Option #3 for the 1st paragraph) and KGC/GBK as submitted.

Motion Made by: Laura Wipper

....continued on next page

Motion to amend the previous motion to also include policies DH, GBL, GBLA and IGBB for approval as submitted.

Motion Made By: Erin Cramer

Vote: 7-0

Result: Motion Passed

9.2 NSSD Budget Committee Vacancies

The Board reviewed the applications received and determined they wished to proceed with appointing new budget committee members to fill three vacancies. Based on a desire to add representation from Lyons (Scott) and due to previous work experience relating to budgetary practices (Casey), there was a motion to appoint Scott Knox and Casey Dark.

MOTION-Budget Committee Appointments

Motion that the Board appoints Casey Dark and Scott Knox to the NSSD Budget Committee.

Motion Made By: Mike Wagner

Vote: 7-0

Result: Motion Passed

The Board then continued the discussion to fill the third position and settled on Brandon John due to his many years working in the financial industry and previous service on the NSSD Long Range Facilities Master Planning Committee.

MOTION-Budget Committee Appointment

Motion that the Board appoints Brandon John to the NSSD Budget Committee.

Motion Made By: Laura Wipper

Vote: 7-0

Result: Motion Passed

The positions will be appointed as noted below. Terms run for three years. Positions #8 & #10 still have two years remaining in their current terms.

Brandon John #8, expiring 6/30/24

Casey Dark #10, expiring 6/30/24

Scott Knox #12, expiring 6/30/25

9.3 Community Engagement

This standing agenda item is for the Board to continue discussing the process of increasing the

engagement of parents and the greater community in our schools. Laura Wipper reviewed the notes from the workgroup session that she, Coral Ford and Mark Henderson held in February.

It was noted that the coupons for free A&W floats had been distributed to all schools and students were very appreciative. It was suggested that there be some type of follow-up notice to parents to let them know that the Board had authorized and arranged for the giveaway and that it was to thank the students for their perseverance through all the COVID restrictions.

The Board also discussed the possibility of coordinating one more or more listening sessions with members of the public. They agreed there isn't sufficient time to hold these sessions because of the high demands required of a search for a superintendent, especially one with a shortened timeline. It was noted that the District intends to do another parent survey in April-May so there will still be opportunities for parents to share feedback. They would still like to hold listening sessions but thought it might be most productive if the new superintendent was present and able to participate so they will look to plan one or more events in late July and/or August.

In the meantime, Board members will plan to attend as many events in schools as possible to engage with parents and the community members. The Board secretary will gather dates and times of as many as possible and create calendar invites.

9.4 Board Reflection

This standing agenda item has been added to allow the Board to collectively reflect on the meeting. There was general optimism regarding the number of applications received for the position of superintendent and a unified position that the search should be the number one focus of the Board's time and energy until a new superintendent is hired.

10. INFORMATION ONLY

10.1 Field Trip Report:

A list of the field trips taken and/or scheduled since the start of the school year was included in the board packet. To view the list, click on the link for the [March 17, 2022](#) meeting.

10.2 Student Enrollment:

Current enrollment is approximately 2,099 across the District. Numbers for each school are listed below. Refer to the attachment in the [March 17, 2022](#) meeting for a breakdown by grade at each location.

Mari-Linn: 170

Sublimity: 334

Stayton Elementary: 359

Stayton Intermediate/Middle: 446

Stayton High: 639

Options Academy: 151

10.3 Future Agenda Items:

A list of possible future agenda items was included in the meeting materials. To view the list, click on the link for the [March 17, 2022](#) meeting.

10.4 Upcoming Board Events & Activities:

Information regarding activities across the District was included in the meeting materials. To view the list, click on the link for the [March 17, 2022](#) meeting.

11. MISC INFO & ANNOUNCEMENTS

Board Greeter for Next Month: not determined

Possible Future Agenda Items:

- Student Rep. application process for '22-'23 needs to begin soon. Sarah and Tayven will talk to students to see who may be interested.

12. ADJOURN

The Board Chair adjourned the meeting at 9:30 pm.

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.



2021-22 Board of Directors

Board Chair, Alisha Oliver **Board Vice-Chair**, Laura Wipper

Board Members: Mike Wagner, Erin Cramer, Mark Henderson, Coral Ford & Mackenzie Strawn

Student Representatives to the Board, Tayven Whieldon & Sarah Wolf

Superintendent, Andy Gardner

Assoc. Superintendent, Dave Bolin

Business Director, Jane Nofziger

Human Resources Director, Debi Brazelton

Superintendent/School Board Executive Assistant, Tonia Whisman

Special Session Meeting Minutes-DRAFT

Wednesday, March 30, 2022 ~ 5:30 PM

Stayton Elementary Cafeteria

875 N 3rd Ave

Stayton, OR 97383

1. **CALL SPECIAL SESSION TO ORDER**

The Board Chair called the Special Session to order at 5:30 pm and acknowledged all those who were present (noted below). She then led everyone in the pledge of allegiance.

Board Members Present: all present, including student representatives

Committee Members Present: Jodie DeBauw, Jane Nofziger, Jennifer Tiger (left early), Paulie Lime, Vikki Pointer, Tod Nau, Megan Schiedler, Sharon Goodman, Ryan Whieldon, Casey Dark, Joseph Traeger, Jessica Ritchie, Susy Saray, Neal Cordry, Rebecca Arnold, Alan Kirby and Mike Proctor.

Committee Members Absent: Kimberly Knox and Jonathan Humphreys

Others Present: Staff members Debi Brazelton and Tonia Whisman and OSBA Executive Search Consultant Steve Kelley.

*Carmelle Bielenberg notified the District that day she needed to withdraw from the committee due to time constraints.

2. APPROVAL OF THE AGENDA

There were no changes to the agenda after posting on March 25, 2022:

MOTION- AGENDA APPROVAL

Motion that the Board approves the meeting agenda as modified.

Motion Made By: Mike Wagner

Vote: 7-0

Result: Motion Passed

3. SUPT. SEARCH SCREENING ADVISORY COMMITTEE

3.1 Enter into Executive Session ORS 192.660(2)(a)

As per ORS 192.660(2)(a), the Board Chair entered the meeting into Executive Session "to consider the employment of a staff member" at 5:36 pm. Any members of the public were asked to leave the meeting space. The Screening Committee reviewed their rankings and observations with the Board to provide input on which applicants should be invited to interview for the position.

The Board Chair called for a recess at 7:43 pm to allow members of the Screening Committee to exit the meeting. At 7:55pm, the Board Chair called the meeting back to order to debrief the committee's observations with only the following present: board members, student representatives, HR Director and Board Administrative Assistant.

3.2 Return to Open Session

Upon the close of the discussion, the Board Chair returned the meeting to Open Session at 8:50 pm. There were no members of the public still present.

4. INTERVIEW PROCESS

It was determined that seven applicants would be invited to interview. The Board discussed possible dates, times and formats for interviews. It was agreed that four candidates would interview on Friday, April 8, 2022 starting at 3:00 pm and three would interview on Saturday, April 9, 2022 starting at 9:00 am. All applicants will be given the choice to attend in person or virtually. They also agreed that Screening Committee members will have the opportunity to attend in-person to observe the interviews and provide feedback both verbally and in writing.

Once all interviews are completed on Saturday, the Board will then deliberate to name 3-4 finalists and discuss other items such as reference checks, site visits and community forums.

They also discussed a process for developing interview questions. The OSBA Executive Search Consultant, Steve Kelley, indicated that he typically sends a bank of questions to board members who then rank them in order of preference. Then he sends the compilation of ranked questions to Board leadership. They then work together to establish a preliminary list of 10-12 questions for the rest of the members to consider. The Board agreed to follow this process.

5. INTERNET/SOCIAL MEDIA SEARCH TRAINING

Steve Kelley provided training for board members as they prepare to perform internet and social media searches on the applicants that are moving forward in the interview process.

6. CONTRACT PARAMETERS

This time was set aside for a Board discussion regarding the parameters of the contract for the new superintendent. It was noted that the Board should identify one member to be primarily responsible for negotiating the contract with their top choice, once selected. The entire Board will vote in a public session on the candidate and contract but selecting one person to begin immediately communicating with the top candidate allows the process to move much faster and more efficiently. In order to do this however, there needs to be agreement amongst all members what the parameters will be.

The Board asked to view the District's current contract for the superintendent and to have it reviewed by an attorney to ensure there is no outdated language. They also asked if the HR Director might be able to collect contracts from neighboring districts to compare with NSSD. They asked, if possible, that the comparative information include what others may offer in relocation costs. Steve also noted that he has a checklist he provides to school boards that he would forward to everyone.

7. ADJOURN

The Board Chair adjourned the meeting at 10:01 pm

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.

<u>ACTION REQUIRED</u>			
<u>NEW HIRES</u>		<u>SCHOOL</u>	<u>NOTE</u>
Ron Stutzman		SHS	Was on a temp contract
Devon Garber		SMS / SHS	Choir
Evan Tait		SHS	Drama
<u>***FYI***</u>			
<u>NEW HIRES</u>	<u>DOH</u>	<u>SCHOOL</u>	<u>NOTE</u>
<u>RESIGNATIONS</u>	<u>DOT</u>	<u>SCHOOL</u>	<u>NOTE</u>
Dana Fowler	6/16/2022	OA	K-5 online teacher
<u>RETIREMENTS</u>	<u>DOR</u>	<u>SCHOOL</u>	<u>NOTE</u>
Kim Lamoreaux	6/16/2022	ML	2nd
<u>LEAVE OF ABSENCE</u>	<u>DOL</u>	<u>SCHOOL</u>	<u>NOTE</u>



K-12 World Languages Adoption Process and Recommendations

NSSD School Board Presentation
April 21st, 2022

Committee Members



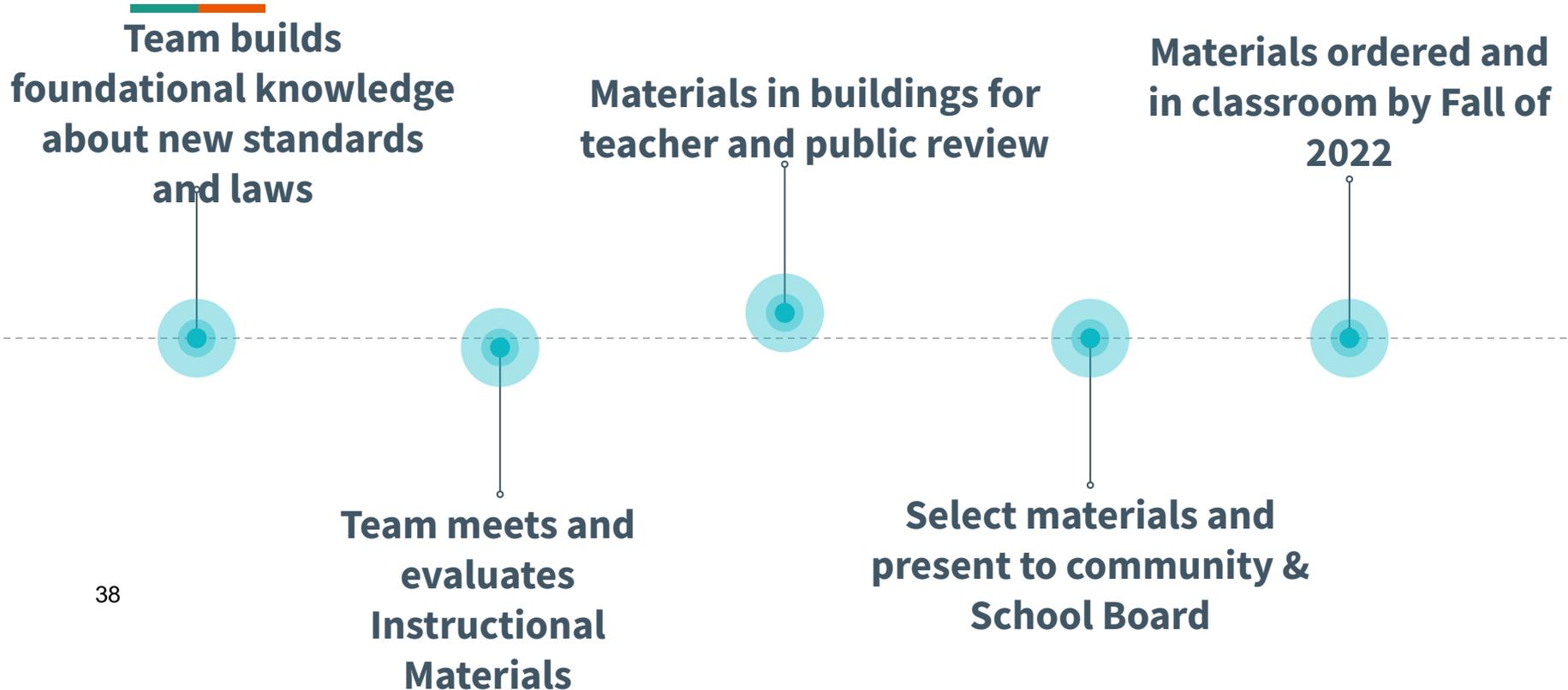
Stayton High School:

- Spanish - Elijah Neves, Laura Shoemaker
- French - Les Conley

Building Administrator:

- Vicky Storey

District Process Timeline



Adoption Process Key Components/Goals

- Fall - Extended Late Start Mornings
 - Studied Oregon's adopted World Language standards
 - Reviewed National Proficiency Levels and best practices (ACTFL)
 - Studied requirements of North Santiam Policy: Code IIA Instructional Resources/Materials and Administrative Rules: IIA-AR(1 & 2)
 - Reviewed ODE's adopted instructional materials and criteria
 - Established NSSD's additional criteria for evaluating WL materials

Adoption Process Key Components/Goals

- **Winter - Late Start Monday Mornings**
 - Narrowed down material selections to top candidates
 - Invited publishers to present to team (virtual)
 - Publishers provided free unlimited access for teacher use
 - Opened up a community/teacher feedback process (virtual)
 - Reviewed parent and staff feedback (3 people responded)
 - Identified strengths and weaknesses of each program
 - Selected materials that best represent NSSD's priorities

NSSD Criteria

Content	Student Engagement	Assessment/Measuring Progress
<ul style="list-style-type: none">❑ Teacher Access: Instructional materials are organized, defined timing/pacing of lessons, clearly defined❑ Intuitive and easy to use❑ Includes school to home connections (a way to communicate with parents)❑ Offers professional development supports❑ 41 Aligned to standards❑ Aligned to ACTFL and best practices	<ul style="list-style-type: none">❑ Instructional materials include (images, presentation materials, graphics, etc.) that are dynamic and diverse❑ Differentiated supports built in to support our Language Learners❑ Leveled reading options❑ Scenarios/stories engaging and authentic for students❑ Curricula is accessible in print, digitally and on multiple devices	<ul style="list-style-type: none">❑ Assessments are variable (formative and summative) and connected to the standards❑ Measures proficiency❑ Provide multiple opportunities for student to review and revisit material as needed

NSSD Criteria



In addition to ODE's criteria - the committee also prioritized the following indicators to determine the most appropriate program

- Instructional materials are well organized
- Implementation of content for teachers is intuitive and consistent
- Instructional materials provided in both target language and English
- Includes leveled reading options for students. (Same content, but at appropriate ability and reading levels)
- Planning Tools: Instructional materials offers teachers background for the content & professional development supports
- Resources: The instructional materials offers online, journals and/or different ways for students to access information. It is not just a textbook
- The scenarios/stories to engage students are authentic
- The instructional materials are accessible both digitally (including mobile devices) and in print
- Kids Resources: The instructional materials offer hands on learning where students can guide their learning

NSSD Criteria



- The instructional materials align to standards (content and student engagement)
- Instructional materials includes (images, presentation materials, graphics etc.) that are dynamic and diverse
- The timing/pacing of lessons is clearly defined
- Assessment are variable (formative and summative) and connected to the standards.
- The instructional materials offers an EXPLICIT strategies on how to present to students and sufficient background support
- The instructional materials includes school home connections (a way to communicate with parents)
- Are there supports built into support our Language Learners (poverty/English) - (sentence frames, vocabulary, building background - added)
- The instructional materials has whole building implementation components that extend outside of the classroom

Recommendation Spanish Critical Factors

- The World Languages Committee team recommends
Publisher: Vista Higher Learning
Program Title: Senderos 1, 2, 3 and Galería
- Here are 3-5 key reasons why the team is selecting this curriculum versus the other:
 - Easy to navigate the online platform.
 - Alignment with AP standards and topics
 - Robust teacher resources.
 - Repeated opportunities to hone skills and review.
 - Mobile friendly.

Recommendation French Critical Factors

- The World Languages Committee team recommends that SHS revisit a the following two programs when French instruction is offered in the future:

Publisher: Cengage

Program Title: *LIAISONS: AN INTRODUCTION TO FRENCH

OR

Publisher: Wayside Publishing Company

Program Title: *EntreCultures 1 & 2

- Both programs are recognized by ODE as being exemplary programs
- Both programs meet the criteria established by NSSD
- Cengage materials are soft bound rather than hard bound and will need to be replaced more frequently
- ⁴⁵ ➤ Cengage follows a story throughout the year that is engaging for students.

Next Critical Steps



- Work with teachers to develop professional development and implementation plan on instructional materials, best teaching practices, and equity.
- Create a scope and sequence of instruction with a focus on teacher alignment.
- Create vertical articulation for each level. The documents will support instructional coherence across the program offered at SHS.

Estimated Costs

Language	Cost
Spanish 4 Levels and Heritage 3 Teachers	\$85,536 *
French 2 levels 1 teacher	Wayside: \$30,444.97 Cengage: \$13,939* + replacement

Recommendation



➤ Approve adoption of

- Spanish:

Publisher: Vista Higher Learning

Program Title: Senderos 1, 2, 3 and Galería

- French: Hold

2021-2022 School Calendar



July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
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24	25	26	27	28	29	30
31						

November 2021						
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28	29	30				

December 2021						
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26	27	28	29	30	31	

Aug 2	School offices re-open
Sept 6	Labor Day
Sept 7	First Day of School (K-9)
Sept 8	First Day of School (10-12)
Oct 8	State-wide Teacher In-Service Day
Nov 5	Grading Day/Mid-Term 1
Nov 8-10	Conferences Occur
Nov 10	Early Release
Nov 11	Veterans' Day
Nov 12	Conference Hours Payback
Nov 24-26	Thanksgiving Break
Dec 20-31	Winter Break
Jan 17	Martin Luther King Jr. Day
Jan 28	Grading Day, Term 1
Feb 4	Teacher In-Service Day
Feb 21	Presidents' Day
March 21-25	Spring Break
April 8	Grading Day/Mid-Term 2
April 11-14	Conferences Occur
April 14	Early Release
April 15	Conference Hours Payback
May 30	Memorial Day
June 10	(Tentative) SHS Graduation
June 14 <	Last day of School
June 15 <	Grading Day, Term 2

-  Late Start
-  No School-Holiday/Break
-  Early Release
-  Last day for grades K-7, 9-11

< Dates may be extended due to unplanned closures

January 2022						
S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
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20	21	22	23	24	25	26
27	28					

March 2022						
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27	28	29	30	31		

April 2022						
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24	25	26	27	28	29	30

May 2022						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April 2022 Field Trip Report

New trips since the last report are in yellow. Overnight trips are indicated in red.

Trip ID	Trip Name	Departure Date Time	Status	Departing Location	Return Date Time	Kids	Adults	Trip Destination	Educational Objectives	Organization
1141	Senior Graduation Practice	6/10/2022 8:15:00 AM	Approved	Stayton High School	6/10/2022 12:30:00 PM	180	5	Salem Armory	practice graduation ceremony	Stayton High Counseling
1137	SUB 3rd Grade Kiwanis Swimming	5/31/2022 12:30:00 PM	Approved	Sublimity School	6/3/2022 2:30:00 PM	34	3	Stayton Family Memorial Pool	Choose a personal health goal and track progress toward its achievement. Recognize a variety of healthy practices and behaviors that maintain or improve personal health.	Curriculum Trip
1128	Portland Art Museum	5/27/2022 8:45:00 AM	Approved	Stayton High School	5/27/2022 2:30:00 PM	48	1	Portland Art Museum	Spanish and ELD classes going to the Frida Kahlo, Diego Rivera, and other Mexican artists exhibit.	Curriculum Trip
1116	Disneyland Trip	5/27/2022 3:00:00 AM	Approved	Stayton High School	5/30/2022 2:00:00 PM	25	11	Disneyland California	Students will be performing at the Disneyland recording studio. Students will get to record music from scenes of Disney movies and see/hear their performance over the action scene of that movie scene.	Stayton High Band
1136	SUB 3rd Grade Aurora Colony Historical Society	5/24/2022 8:00:00 AM	Approved	Sublimity School	5/24/2022 2:30:00 PM	32	9	Aurora Colony Historical Society	Compare and contrast the history of the local community to other communities in a region. Apply research skills and technologies to gather information about the past in a region. Explain why individuals and groups (e.g. socioeconomic, ethnic, and religious groups, and other traditionally marginalized groups) in the same historical period differed in the way they viewed and interpreted historical events. Use a variety of historical sources including artifacts, pictures and documents to identify factual evidence.	Curriculum Trip

1133	SUB 8th Grade Silver Falls	5/20/2022 9:00:00 AM	Approved	Sublimity School	5/20/2022 1:30:00 PM	38	3	Silver Falls State Park	<p>*Construct a scientific explanation based on evidence for the role of photosynthesis in the cycling of matter and flow of energy into and out of organisms.</p> <p>*Develop a model to describe how food is rearranged through chemical reactions forming new molecules that support growth and/or release energy as this matter moves through an organism.</p> <p>* Analyze and interpret data to provide evidence for the effects of resource availability on organisms and populations of organisms in an ecosystem.</p> <p>*Develop a model to describe the cycling of matter and flow of energy among living and nonliving parts of an ecosystem.</p> <p>*Construct an argument supported by empirical evidence that changes to physical or biological components of an ecosystem affect populations.</p>	Curriculum Trip
1123	WOU Tour	5/20/2022 9:00:00 AM	Approved	Mari Linn School	5/20/2022 2:00:00 PM	17	5	Western Oregon University -345 Monmouth, OR	Tour College Campus	Curriculum Trip
1132	SUB 7th Grade Silver Falls	5/19/2022 9:00:00 AM	Approved	Sublimity School	5/19/2022 1:30:00 PM	40	3	Silver Falls State Park	See Above 8th grade trip	Curriculum Trip
1131	SUB 6th Grade Silver Falls	5/18/2022 9:00:00 AM	Approved	Sublimity School	5/18/2022 1:30:00 PM	41	3	Silver Falls State Park	See Above 7/8 grade trips	Curriculum Trip
1129	SMS 6th Grade Outdoor School	5/16/2022 9:00:00 AM	Approved	Stayton Middle School	5/20/2022 1:00:00 PM	66	5	Camp Tadmor	Outdoor School	Curriculum Trip
1130	SMS 6th Grade ODS Counselors	5/15/2022 1:00:00 PM	Approved	Stayton Middle School	5/20/2022 3:00:00 PM	15	2	Camp Tadmor	Outdoor School	Curriculum Trip
1134	SUB 4th Grade State Capitol	5/10/2022 9:45:00 AM	Approved	Sublimity School	5/10/2022 1:00:00 PM	42	11	State Capitol	To learn about Oregon History and government.	Curriculum Trip
1138	SUB 2nd Grade Zoo Trip	5/10/2022 8:15:00 AM	Approved	Sublimity School	5/10/2022 2:00:00 PM	46	13	Oregon Zoo	Research animals for informational writing	Curriculum Trip
1142	SUB 3/4/5/LS Star Theater	5/9/2022 12:00:00 PM	Submitted	Sublimity School	5/9/2022 2:00:00 PM	116	0	Star Theater	Describe how interacting with peers can promote healthy behaviors, healthy options when making a decision. Set goals and track progress toward achievement, and celebrate achievement	Curriculum Trip

1139	Linn-benton Livestock Judging Contest	5/3/2022 7:00:00 AM	Approved	Stayton High School	5/3/2022 4:00:00 PM	4	1	Linn Co Expo Center 3700 Knox Butte Rd. E Albany OR 97322	Student will demonstrate their knowledge of livestock	FFA
1125	Construction Career Day	4/19/2022 8:00:00 AM	Approved	Stayton High School	4/19/2022 3:00:00 PM	30	3	Salem Fairgrounds	Students are introduced to local construction companies, trade schools, and job opportunities.	Stayton High Construction Class
1127	SkillsUSA Leadership and Skills Conference Day 2	4/16/2022 5:30:00 AM	Approved	Stayton High School	4/16/2022 7:00:00 PM	12	2	Stayton High School	To have SkillsUSA members complete in Leadership and skills events	Skills USA
1126	SkillsUSA Leadership and Skills Conference Day 1	4/15/2022 5:30:00 AM	Approved	Stayton High School	4/15/2022 7:00:00 PM	12	2	Camp Withycomb	To have SkillsUSA Students Compete in Leadership and skills events	Skills USA
1140	Family Building Blocks Luncheon	4/12/2022 11:45:00 AM	Approved	Stayton High School	4/12/2022 1:15:00 PM	3	1	Family Building Blocks	To promote and encourage community service, dining etiquette, and recognize the efforts of our students.	Stayton High FBLA
1120	Cesar Chavez Leadership Conference	4/8/2022 6:15:00 AM	Approved	Stayton High School	4/8/2022 4:30:00 PM	10	2	Western Oregon University	Exposes participating students to important aspects of college readiness.	Stayton High Counseling
1122	FBLA State Business Leadership Conference	4/7/2022 8:00:00 AM	Approved	Stayton High School	4/9/2022 2:00:00 PM	4	1	Double Tree Hilton 1000 NE Multnomah St Portland, OR	To compete in the State Business Leadership Conference and to develop business and leadership skills.	Stayton High FBLA
1135	Jazz Band Festival	4/5/2022 9:00:00 AM	Submitted	Stayton High School	4/5/2022 1:45:00 PM	16	0	West Albany High School	Band will be performing for our OWC League Competition.	Band
1124	Western Oregon University Band Festival	3/31/2022 8:00:00 AM	Approved	Stayton High School	3/31/2022 2:00:00 PM	45	1	Western Oregon university	Symphonic Band students will be performing at the Western Oregon university band festival as a state qualifier.	Stayton High Band
1119	Mari-Linn Outdoor School	3/30/2022 8:30:00 AM	Approved	Mari Linn School	4/1/2022 2:30:00 PM	41	6	OMSI	Outdoor School	Curriculum Trip
1118	Oregon FFA State Convention	3/17/2022 9:00:00 AM	Approved	Stayton High School	3/20/2022 4:00:00 PM	20	1	Deschutes County Fairgrounds 3800 SE Airport Way, Redmond Oregon 97756	Student will compete in State level contest, they will serve on committees to pick state winners, participate in workshops, visit a career fair etc.	FFA
1117	OMEA Band Festival	3/1/2022 8:00:00 AM	Approved	Stayton High School	3/1/2022 2:30:00 PM	44	1	West Albany HS	Students will be performing for state qualifying scores.	Stayton High Band
1115	Jazz Band League	2/22/2022 8:00:00 AM	Approved	Stayton High School	2/22/2022 2:30:00 PM	15	1	Cascade HS	Band will be performing for our OWC League Competition.	Stayton High Band
1121	Capital FFA District Convention	2/18/2022 8:00:00 AM	Approved	Stayton High School	2/18/2022 2:00:00 PM	20	1	Chemeketa Community College 4000 Lancaster Dr. NE Salem, OR 97305	Student will help select state winners, compete in various contest and elect our new district officers	FFA

1114	FBLA Virtual Regional Skills Conference	2/5/2022 8:30:00 AM	Approved	Stayton High School	2/5/2022 3:00:00 PM	4	1	Stayton High School	Competition in the FBLA Regional Conference	Stayton High FBLA
1112	Northwest Ag Show	1/13/2022 8:30:00 AM	Approved	Stayton High School	1/13/2022 1:30:00 PM	20	1	Oregon State Fair grounds Salem, OR	students will observe local businesses and be able to gain job and career related information.	FFA
1111	FFA Creed Freshman Night	12/15/2021 3:00:00 PM	Approved	Stayton High School	12/15/2021 8:00:00 PM	5	1	Woodburn High School 1785 N Front St, OR 97071		FFA
1110	State FFA Food Science/Ag Sales	11/20/2021 7:00:00 AM	Approved	Stayton High School	11/20/2021 4:00:00 PM	10	1	OSU 100 Wiegand Hall 3051 SW Campus Way Corvallis, OR 97331	Student will demonstrate their Food Science knowledge.	FFA
1109	Capital District Rituals Contest	11/17/2021 3:00:00 PM	Approved	Stayton High School	11/17/2021 8:00:00 PM	6	1	St. Paul High School 20449 Main St. NE. St Paul, OR 97137	Student will recite their opening and closing ceremonies and compete against other schools.	FFA
1108	Capital District Ag Sales and Food Science	11/10/2021 3:00:00 PM	Canceled	Stayton High School	11/10/2021 8:00:00 PM	10	1	Silverton High School 1456 Pine St. Silverton, OR 97381	Students will demonstrate their knowledge of Food Science.	FFA
1107	Capital District Soil Judging	10/5/2021 8:30:00 AM	Approved	Stayton High School	10/5/2021 2:00:00 PM	20	1	Kennedy High School	Student will demonstrate their knowledge in Soils	FFA
1106	Alder's gate	9/19/2021 8:00:00 AM	Approved	Stayton High School	9/19/2021 8:00:00 PM	6	0	Alder's gate	FFA Leadership Camp	Stayton High FFA
1105	WCA Tour	9/2/2021 8:00:00 AM	Approved	Stayton High School	9/2/2021 11:00:00 AM	20	0	Willamette Career Academy- Lancaster	To view new career center	Stayton High Counseling
1104	Lakeshore Lanes	8/26/2021 9:00:00 AM	Approved	Stayton High School	8/26/2021 1:00:00 PM	20	3	5432 Pacific Blvd SW Albany, OR	Freshman Focus	Curriculum Trip
1103	Freshman Academy Silver Falls	8/24/2021 9:00:00 AM	Approved	Stayton High School	8/24/2021 1:00:00 PM	20	3	Silver Falls	Freshman Focus	Curriculum Trip
1102	ML Oregon Gardens	7/22/2021 10:30:00 AM	Approved	Mari Linn School	7/22/2021 1:45:00 PM	14	3	Oregon Gardens	Summer Enrichment	Curriculum Trip
1101	ML Silver Creek Falls Park	7/15/2021 9:00:00 AM	Approved	Mari Linn School	7/15/2021 1:00:00 PM	14	3	Silver Creek Falls Park	Summer Enrichment	Curriculum Trip
1100	ML John Neal Park	7/8/2021 11:00:00 AM	Approved	Mari Linn School	7/8/2021 1:00:00 PM	14	3	John Neal Park, Lyons	Summer Enrichment	Curriculum Trip
1099	ML Freres Lumber Company Tour	7/1/2021 12:30:00 PM	Approved	Mari Linn School	7/1/2021 2:15:00 PM	7	2	Freres Lumber Company	Summer Enrichment	Curriculum Trip

NSSD Enrollment Totals as of 04/13/22

School Name	Grade	March '20	June '21	Sept '21	Oct '21	Nov '21	Dec '21	Jan'22	Feb '22	March '22	April '21	May '21	June '21
MARI-LINN	KG	21	14	21	21	21	22	23	23	25	25		
MARI-LINN	1	21	13	13	14	15	16	16	17	17	17		
MARI-LINN	2	23	17	14	14	14	14	14	14	14	16		
MARI-LINN	3	25	17	14	14	15	17	18	17	17	17		
MARI-LINN	4	29	16	19	20	20	20	19	18	17	17		
MARI-LINN	5	26	24	17	16	16	16	17	17	17	19		
MARI-LINN	6	23	22	21	21	20	21	22	22	22	22		
MARI-LINN	7	26	22	21	22	22	23	24	24	24	24		
MARI-LINN	8	22	20	17	18	19	18	17	17	17	17		
MARI-LINN	ALL	216	165	157	160	162	167	170	169	170	174		
OPTIONS ACADEMY	KG	N/A	8	4	4	4	4	4	3	3	1		
OPTIONS ACADEMY	1	N/A	9	5	5	5	4	2	3	2	2		
OPTIONS ACADEMY	2	N/A	2	4	5	5	4	3	4	2	2		
OPTIONS ACADEMY	3	N/A	7	4	5	4	4	4	4	4	4		
OPTIONS ACADEMY	4	N/A	5	6	7	7	5	5	6	7	5		
OPTIONS ACADEMY	5	N/A	2	5	6	5	5	4	4	3	3		
OPTIONS ACADEMY	6	N/A	1	2	3	5	5	4	6	5	5		
OPTIONS ACADEMY	7	N/A	2	3	4	4	4	3	6	4	3		
OPTIONS ACADEMY	8	N/A	8	11	10	10	9	7	7	6	7		
OPTIONS ACADEMY	9	N/A	3	6	7	10	11	10	9	12	12		
OPTIONS ACADEMY	10	N/A	9	5	12	13	15	14	16	19	21		
OPTIONS ACADEMY	11	N/A	14	19	26	30	32	28	28	31	37		
OPTIONS ACADEMY	12	N/A	24	24	44	44	43	43	47	53	48		
OPTIONS ACADEMY	ALL		94	98	138	146	145	131	143	151	150		
STAYTON ELEMENTARY	PreK-3	N/A	3	2	2	2	2	2	2	2	4		
STAYTON ELEMENTARY	PreK-4	N/A	16	14	16	16	16	16	16	14	14		
STAYTON ELEMENTARY	KG	90	77	76	80	80	81	83	85	85	87		
STAYTON ELEMENTARY	1	112	74	82	82	84	84	84	87	85	81		
STAYTON ELEMENTARY	2	90	99	81	79	79	78	79	77	78	84		
STAYTON ELEMENTARY	3	86	77	97	97	98	97	96	94	95	95		
STAYTON ELEMENTARY	ALL	378	346	353	356	359	358	360	361	359	365		
STAYTON HIGH	9	189	188	186	185	184	183	182	181	179	182		
STAYTON HIGH	10	201	187	178	170	168	165	162	157	156	155		
STAYTON HIGH	11	168	177	170	159	152	149	152	147	140	137		
STAYTON HIGH	12	163	119	146	161	161	158	158	152	149	136		
Winema/Early College		28	35	18	16	16	14	14	15	15	14		
STAYTON HIGH	ALL	721	706	698	691	681	669	668	652	639	624		

School Name	Grade	March '20	June '21	Sept '21	Oct '21	Nov '21	Dec '21	Jan'22	Feb '22	March '22	April '21	May '21	June '21
STAYTON INTERMEDIATE	4	83	69	82	82	83	87	86	85	86	87		
STAYTON INTERMEDIATE	5	102	72	73	73	73	75	75	73	73	72		
STAYTON INTERMEDIATE	ALL	185	141	155	155	156	162	161	158	159	159		
STAYTON MIDDLE	6	138	101	70	66	67	67	66	65	67	66		
STAYTON MIDDLE	7	108	127	104	104	104	104	103	103	105	107		
STAYTON MIDDLE	8	136	110	126	119	117	119	118	115	115	116		
STAYTON MIDDLE	ALL	382	338	300	289	288	290	287	283	287	289		
SIS/SMS TOTAL	ALL	567	479	455	444	444	452	448	441	446	448		
SUBLIMITY	KG	45	24	32	32	32	32	34	34	34	34		
SUBLIMITY	1	36	39	23	24	24	23	23	23	23	23		
SUBLIMITY	2	43	34	44	45	45	44	45	45	46	46		
SUBLIMITY	3	42	38	30	29	30	30	29	30	30	31		
SUBLIMITY	4	42	41	43	41	41	41	41	41	40	42		
SUBLIMITY	5	42	43	39	38	39	39	38	38	37	40		
SUBLIMITY	6	45	36	43	43	43	43	43	43	43	43		
SUBLIMITY	7	57	40	41	41	41	41	40	39	39	40		
SUBLIMITY	8	34	51	41	41	41	41	41	42	42	42		
SUBLIMITY	ALL	386	346	336	334	336	334	334	335	334	341		
NSSD	TOTAL	*2296	2136	2097	2123	2128	2125	2111	2101	2099	2102		
Students registered w/ WESD to homeschool			188	190	200	204	180	180	183	183	158		
Students Enrolled in Online Charter Schools			108	97	94	94	95	95	91	93	89		
3% cap of NSSD student population released to online charter schools = 78.69 (until the number of online enrollments drops below this number, new requests to enroll in online charters schools will be denied)													
Notes													

* The March 2020 Board report shows enrollment at the time of the initial COVID school closure.

Starting in June 2021, students working toward a GED are listed under Options Academy.

The numbers of students registered with WESD have fluctuated recently due in part to new reporting processes from WESD (they continue to include non-resident students on the NSSD report). The District has increased efforts to vet these reports and in the process has located enrollment records in other districts for these and other students across the state



North Santiam School District
BOARD OF DIRECTORS
SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR
Version 2, Updated 11/08/21

These agenda items typically occur every month so have not been repeated below:

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
 - ASB Report-ASB President or designee
 - Superintendent's Report
 - Business Director's Report
 - COVID-19 Report
 - Student Success Act –Supt or Assoc Supt
 - Informational Reports including: field trips, enrollment & upcoming events
3. Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies

These items may appear as needed but may not happen at the same time every year:

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

July

Traditional Location: Santiam Room

Annual Agenda Items:

1. Approve Board Goal Strategies for upcoming year (done annually)
2. (Next Applicable in 2022) Approve Board/District Goals – every three years
3. Supt. Evaluation Document Approval
4. Approval of Board Operating Protocol
5. Annual Organizational Agenda Items (list copied from OSBA website)
(the Annual Organizational Items must occur before July 31 but can be done in June during a non-election year, if the Board chooses to not have a July meeting)
 - Swear in recently elected and appointed directors, who must take an oath of office before assuming duties. Elect the board chair and vice chair. (ORS 332.005(2), 332.040)

****if a new student representative has been selected, they can swear in during the month of the first meeting they attend***

- Make sure the following positions are designated:
 - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
 - Business manager or deputy clerk, or both.
 - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
 - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
 - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
 - Legal counsel.
- Determine fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Set a borrowing limit for the custodian of funds.
- Establish dates, time and place of regular monthly board meetings.
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Review status of Local Public Contract Review Board and rules. (ORS 279A.060)
- Under new business:
 - Appoint members of standing committees.
 - Approve personnel changes.
 - Approve contracts for payment. (ORS 332.075(2-3))

Other Activities/Events

- OSBA Annual Conference (Bend)
- SummerFest (last Saturday in July)

August

Traditional Location: SES Cafeteria

Leadership Team Goal Workshop (early August)

1. Review standing Board/District Goals and present any new Board strategies
2. Receive end of year reports & upcoming year goals from NSSD Leadership Team

Traditional Location: Santiam Room

Regular Session Annual Agenda Items:

1. Projected Student Enrollment
2. New Excise Tax Rate Approval
3. Board members choose their “buddy school”
4. TELL Survey Results

Other Activities/Events

- Safe Schools Training on Mandatory Reporting (online)
- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

September

Traditional Location: Santiam Room

Annual Agenda Items:

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. TAG Program Report
 - a. Number of Student Identified and the screening process
 - b. Supports/Programs offered
3. Previous Stayton High school year data
 - a. Graduation/Completer rates
 - b. On-Track to Graduate rates for upcoming 10-12 graders
 - c. College Credits Earned
 - d. CTE Enrollment (demographics if possible)
 - e. Percentage of Students Involved in Co-Curricular Activities
 - f. Percentage of Students Involved in Activities/Clubs with Service

Other Activities/Events

- Safe Schools Training on Mandatory Reporting-due to be completed this month

October

Traditional Location: Santiam Room

Annual Agenda Items:

1. Stayton Booster Club Report (projects, membership, etc) - Club President
2. Division 22 Report-Assoc. Superintendent
3. Professional Development Report – Assoc. Superintendent or designee
4. Evaluation of Ed Effectiveness (findings from teacher observations)-Supt or designee

Other Activities

- State-Wide Licensed In-Service Day
- Lyons Fire Dept Chili Cook-off
- OSBA Regional Meetings

November

Traditional Location: Santiam Room

Annual Agenda Items:

1. Exit Interview Survey Results (Oct or Nov)- HR Director
2. OSBA Elections
3. Leadership Team Current Year Goal Update (in report form)
 - SHS Report should include On-Track to Graduate percentages

4. Master Facilities Plan Review and Revisions—Facilities Director
5. State/District Report Cards-Assoc Supt (Nov or Dec)

Other Activities/Events

- OSBA Annual Conference

December

Traditional Location: Santiam Room

Annual Agenda Items:

1. District-wide AVID Report – District AVID Coordinator/Assoc Supt.
2. Special Education Report -Special Ed Director
 - a. Must include the Abbreviated School Day Notice & Acknowledgement (see ISST)

January

Traditional Location: Stayton Middle School

Annual Agenda Items:

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years)-Superintendent
4. Proposed List of Budget Committee Members and Budget Calendar-Business Director
5. Audit Review-Business Director (may also be joined by reps from auditing firm)
6. Current Year Goals Progress -Superintendent

Other Activities/Events

- Classified In-Service Day

Board Secretary Tasks:

- File notice of district board election ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

February

Traditional Location: Stayton Elementary School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (occurs in March)
3. Approval of Budget Committee Members and Calendar-Business Director
4. Leadership Team Current Year Goal Updates (in written form)
 - SHS Report should include On-Track to Graduate percentages

Board Secretary Tasks:

- Provide filing information to anyone seeking election/re-election (only in odd numbered years)

Other Activities/Events

- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet
- Booster Club Annual Auction

March

Traditional Location: District Office/Santiam Room

Special Session:(first week in March)

1. Renewal of Contracts (Licensed/Administrative)

Traditional Location: Mari-Linn School

Regular Session Annual Agenda Items:

1. School Spotlight-School Admin
2. School Calendar Adoption (typically between now and May)
3. Superintendent Evaluation Forms to Board members
4. Projected Enrollment for Budget (review of 2nd period ADM)-in Bus. Director's report

Board Secretary Tasks:

- Distribute Evaluation Forms/Links to Board members
- Provide Reminder of Board Elections Filing Due Date (if applicable)

April

***Prior to April meeting, the individual scores from the Supt Eval must be compiled so they are available to review during the meeting* - Board Volunteer or Board Secretary**

Traditional Location: Sublimity School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Adopt resolution for Teacher Appreciation Week (first week of May)
3. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July
4. (Next Applicable 2022) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July – only done every three years.
5. (Next Applicable 2021) Discuss timelines for board self-evaluation (ever two years). The process should be completed by the June board meeting.
6. Review Consolidated Scores~ Superintendent Evaluation (Board only/Exec session)

After April Meeting

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1st.
- After meeting, send Board self-evaluation forms

May

Traditional Location: Stayton High School

Prior to Board Meeting:

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Annual Agenda Items:

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen

3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)
4. WESD Local Service Plan List of Services Taken-Supt or Business Director
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey
7. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
8. Approve contract extension of Superintendent

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1st.

June

Traditional Location: Santiam Room

Special Session/Budget Hearing (prior to Regular Session):

Review of Budget Documents/Resolutions: Business Director

Regular Session Annual Agenda Items:

1. Budget Approval
2. Resolution~ Budget Reserves (DBDB)-Business Director
3. Professional Development Report – Assoc. Superintendent or designee
4. Select student representative to the school board for following year (June-Aug)
5. Community Wide Activities in Schools for Previous Year (in written report)
6. Goal Workshop Prep (discuss who can attend, who will present)