



**Board of Directors Meeting
Regular Session - 6:00 PM**

**AGENDA - EXPLANATION
Thursday, March 18, 2021
NSSD District Office/Santiam Room
1155 N 3rd Ave
Stayton, OR 97383**

VISION

*We change kids' lives through a commitment to excellence,
integrity, equity, and community engagement*

NSSD MISSION STATEMENT

*Ensure students reach their highest academic and vocational
potential and develop into productive citizens*

GUIDING PRINCIPLE

Do what is best for all kids

BOARD GOALS

- 1. Offer the most comprehensive program possible for students and the appropriate staffing to support our commitment to doing what is best for all kids*
- 2. Celebrate the successes of the District and community*
- 3. Routinely monitor the effectiveness of District programs and services in order to better serve all kids*
- 4. Build and sustain dynamic relationships with stakeholders of the District through proactive communication exchanges*

The board packet is available on the District's website at www.nisantiam.k12.or.us under District>Board of Directors>Agendas/Minutes.

The North Santiam School District Board of Directors will meet in Regular Session on March 18, 2021 at 6:00pm. The meeting will be held both in person and virtually at the Zoom link provided. Access to the agenda, agenda explanation, and board packet can be located on the District website at www.nisantiam.k12.or.us > School Board.

1. CALL REGULAR SESSION TO ORDER

Description: *The Regular Session of the North Santiam School District's Board of Directors is called to order at 6:00 pm. It is a "hybrid" meeting of the Board and the public is allowed to observe either in-person or via the Zoom link below. Occupancy limits inside the Santiam Meeting Room will be followed which may limit the number of the members of the public who can be present in the room at*

one time. On the agenda is a place for public comment. Those that wish to address the Board during this time must complete a public comment request available via the link PUBLIC COMMENT CARD prior to this point in the agenda. Comment cards are also available in person in the District Office (prior to 4:00 pm on the day of the meeting) or near the entrance of the Santiam Room. Speakers may offer objective criticism of school operations and programs however, the law prohibits the Board from hearing complaints regarding any personally identifiable District staff member. The Board asks that anyone wishing to communicate a complaint of this manner follow the proper administrative process in Board policy KL (Public Complaints). This information is available on the District website.

<https://nsantiam-k12-or-us.zoom.us/j/87151294884?pwd=VUIrckxPdUYzamtWTC8wZCsvgblZnQT09>

Meeting ID: 871 5129 4884

Passcode: 363165

ACKNOWLEDGEMENT OF BOARD MEMBERS PRESENT: MIKE WAGNER

Alisha Oliver and Tod Nau have provided advance notice they will be absent.

PLEDGE OF ALLEGIANCE: MIKE WAGNER

2. **APPROVAL OF THE AGENDA**

Description: Any changes to the agenda after posting on March 12, 2021 are noted below:

Added Attachments-

- 4.1-Transitions Class New ASB Request
- 6.2- PERS Pension Bond PPT, General Fund Board Financials, Revenue Projections 03.18.21
- 7.1-02.18.21 Meeting Minutes-Draft
- 8.1-Appropriation Transfer March 2021
- 8.3-2021-22 Staff Calendar draft 03.18.21

Added Agenda Items-

Removed Agenda Items-

DRAFT MOTION

Motion that the Board approves the meeting agenda as modified.

Motion Made By:

Vote:

3. **SPOTLIGHT**

Description: This item is set aside for informational presentations that are not recurring agenda items. This may include guest speakers and highlights on schools or programs in the District.

1. **Acknowledgement of Board Service**

Includes a Board Motion

Description: Garrett Trott has declared his intent to resign his NSSD Board position (Director Position #5, At Large #1) and will be honored for his eight years of service. In addition, the remaining Board members will then declare his seat vacant to allow the process for appointment to begin.

DRAFT MOTION

Motion that the Board declares NSSD Director Position 3, At-Large #1 vacant as of March 18, 2021.

Motion Made By:

Vote:

2. Stayton Elementary School Spotlight

7

3. Mari-Linn School Spotlight

26

4. STUDENT BUSINESS

Description: This agenda item is for monthly reports from the Stayton High School ASB president and for other requests/reports from students.

1. New Student ASB Account Request

Includes a Board Motion

Description: The students enrolled in the Transitions Program (post grad for SPED students) are making shirts, sweatshirts, and terrariums that they want to sell. The entire process (production, advertising, distribution, finances) will provide life lessons and any proceeds will be used to fund other class activities or projects.

DRAFT MOTION-NEW ASB FUND

Motion that the Board approves the request to establish a new ASB account for the Stayton High School Transitions Class.

Motion Made By:

Vote:

2. SHS Associated Student Body (ASB) Report

5. PUBLIC COMMENT

Description: *The meeting will now be opened to receive public comment. We value the time and initiative members of the public take to share their thoughts with the Board. The Board's role during public comment is not to immediately respond, but to listen. If there is follow-up necessary, we will direct our Superintendent to do so. Remember that we all model the way for our students, and we ask that everyone share their thoughts in a respectful way. Should any public comment include complaints regarding a personally identifiable District staff member, the Board chair may direct the speaker to the proper administrative process found in Board policy KL which can be found on the table near the entrance of the room and on the District's website. Anyone who has filled out a public comment card is now asked to step forward and state their name and address. Please note that speakers will have three minutes to express their thoughts.*

6. REPORTS

1. Superintendent's Report

2. Business Director's Report

47

Description: As a component of the report, Jane will be presenting information with regard to the District entering into a PERS Bond. She will be asking, by show of hands, to indicate if they are in support of the District moving forward with this transaction.

3. Measure 98 Report

58

Description: Alan Kirby will be present to answer any questions regarding the Measure 98 Report that was included in the meeting materials.

Secondly, Alan has begun working on a proposal to open a school based health clinic at the cottage across from SHS, in the fall of 2022. He will give a description of what this would look

like including partnerships that may be established with Santiam Hospital and others to provide acute care, mental health services, and dental services.

4. Student Success Act

5. Community Engagement Committee Report 62

Description: The Community Engagement Committee is a sub-committee of the NSSD Board of Directors made up of NSSD staff and two board members. Tass Morrison is the committee chair and Alisha Oliver is a member of the committee. The committee meets monthly and this item is for a monthly report of meeting minutes.

7. CONSENT AGENDA

Description: *In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.*

1. Approval of Meeting Minutes 65

Description: The minutes from the previous month's meeting will be submitted for Board review and approval.

2. Licensed Staff Changes 71

Description: School boards must approve the hiring and annual renewal and extensions of the Licensed staff contracts. Any changes in Licensed staff since the last board meeting are listed below. Only new hires require board approval; building transfers, resignations and retirements are for information only.

New Hires (Board Action Required)

N/A

Reassignments (No Board Action Required)

Vicky Storey - SHS Principal (previously SHS Assistant Principal)

Resignation Rescinded (No Board Action Required)

Michael Hammond - SHS Special Ed Teacher

3. Action on Consent Agenda

Description: DRAFT MOTION-CONSENT AGENDA

Motion that the Board approve the Consent Agenda including; 7.1 -Minutes from the February 18, 2021 Regular Session.

Motion Made By:

Vote:

8. NEW BUSINESS

1. Budget Appropriation Resolution #031821A 72

Description: The Board will be asked to approve a budget appropriation as a result of receiving the CARES Act II Grant which is a federal relief grant for \$1.38 million.

DRAFT MOTION -RESOLUTION 031821A

WHEREAS, the Board of Directors for the North Santiam School District hereby authorizes the transfer of a budget appropriate in the special revenue fund as follows:

APPROPRIATION REQUEST 1

Reduce 200 Fund 1000 Function by \$30,000

Increase 200 Fund 5200 Function by \$30,000

APPROPRIATION REQUEST 2

Reduce 200 Fund 2000 Function by \$210,000

Increase 200 Fund 3000 Function by \$210,000

Motion Made By:

Vote:

2. 2021-22 Budget Committee Calender

73

Description: Jane will present the final 2021-2022 Budget Committee Calendar and list of members for Board approval. She will also be presenting a draft list of committee members as it is still being finalized.

DRAFT MOTION-BUDGET COMMITTEE

Motion that the Board approves the 2021-22 Budget Committee Calendar as presented.

Motion Made By:

Vote:

3. 2021-2022 School Calendar Approval

74

Description: The NSSD calendar committee has reviewed the proposed staff calendar for the 2021-22 school year which dictates the days school will be in session. The Board must approve the calendar in order for it to be finalized. If changes are made in the future which effect the days school is in session, the calendar will be re-submitted to the Board for approval.

DRAFT MOTION-2021-22 SCHOOL CALENDAR

Motion that the Board approves the 2021-22 school calendar as presented.

Motion Made By:

Vote:

9. INFORMATION ONLY

1. Student Enrollment:

75

Description: Current enrollment is approximately 2,114 across the District. Numbers for each school are listed below. Refer to the attachment for a breakdown by grade at each location.

Mari-Linn: 164

Sublimity: 339

Stayton Elementary: 337

Stayton Intermediate/Middle: 468

(SIS: 137 SMS: 331)

Stayton High: 729

Options Academy: 77

2. Future Agenda Items:

77

Description: A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

3. Upcoming Board Events & Activities:

Description: Information regarding activities across the District can be found on the website at www.nstantiam.k12.or.us

April 15, 2021 Regular Session-Board Meeting:

6:00 pm ~ Santiam Room/District Office

May 20, 2021 Regular Session Board Meeting:
6:00 pm ~ Santiam Room/District Office

10. **BOARD ANNOUNCEMENTS**

Description: Announcements for this meeting:

Board Greeter for Next Month:

Possible Future Agenda Items:

11. **ADJOURN**

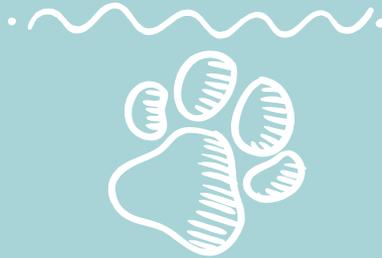
Description: Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.

STAYTON ELEMENTARY BOARD PRESENTATION

A collaborative school that strives for excellence by providing a positive and nurturing environment that allows our diverse student population to develop self worth and reach their highest potential.





PRESCHOOL



MRS. KIRBY & MS. LOPEZ-HIPOLITO



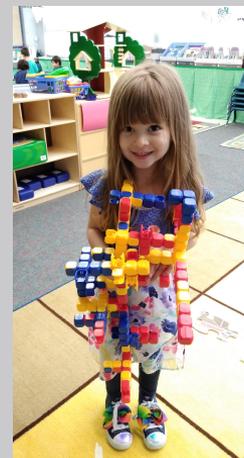
1ST DAY PRESCHOOL

- ★ All 18 spots are filled
 - 3 & 4 year olds - 7
 - Transitioning to kinder next fall - 11
- ★ Home Based Learning
 - Started 12/8
- ★ Hybrid
 - Started 1/12



PRESCHOOL FOCUS

- ★ Fine & Gross Motor Development
- ★ Social emotional skills
- ★ Number sense & recognition
- ★ Phonological awareness
- ★ Problem Solving
- ★ Creative Movement
- ★ Artistic Expression
- ★ Self Management
- ★ Self Confidence

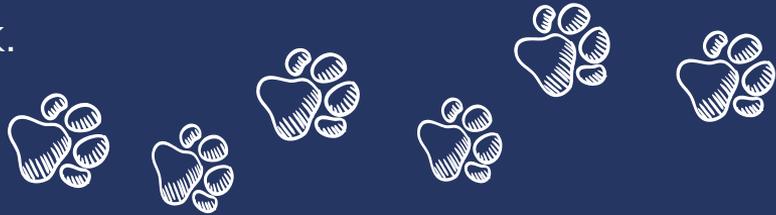
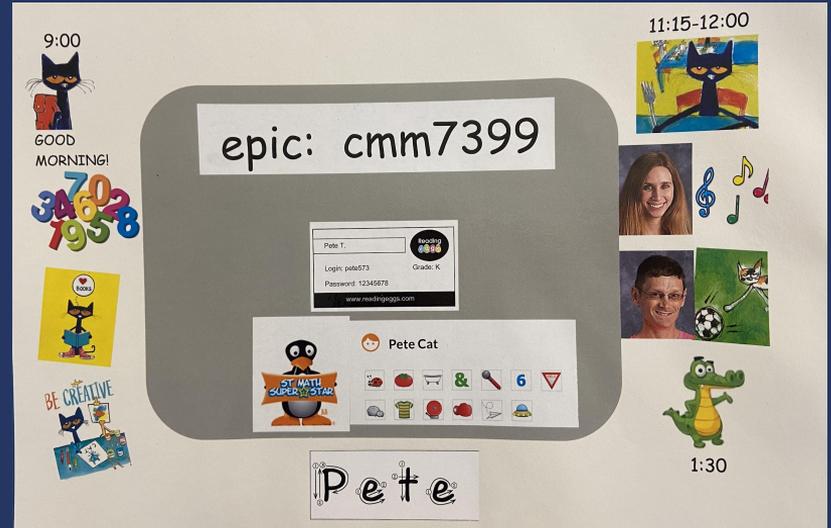


KINDERGARTEN STAYING ORGANIZED

We created learning mats for each kindergartener.

It contains a picture schedule, name writing formation, and passwords for Asynchronous Learning.

The middle section is a placeholder for the chromebook.



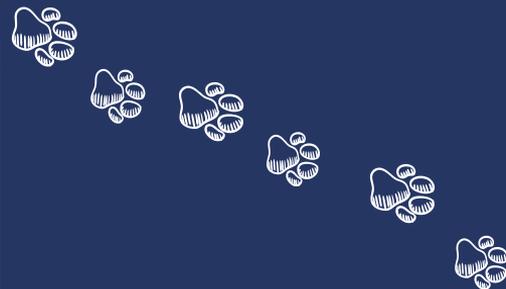
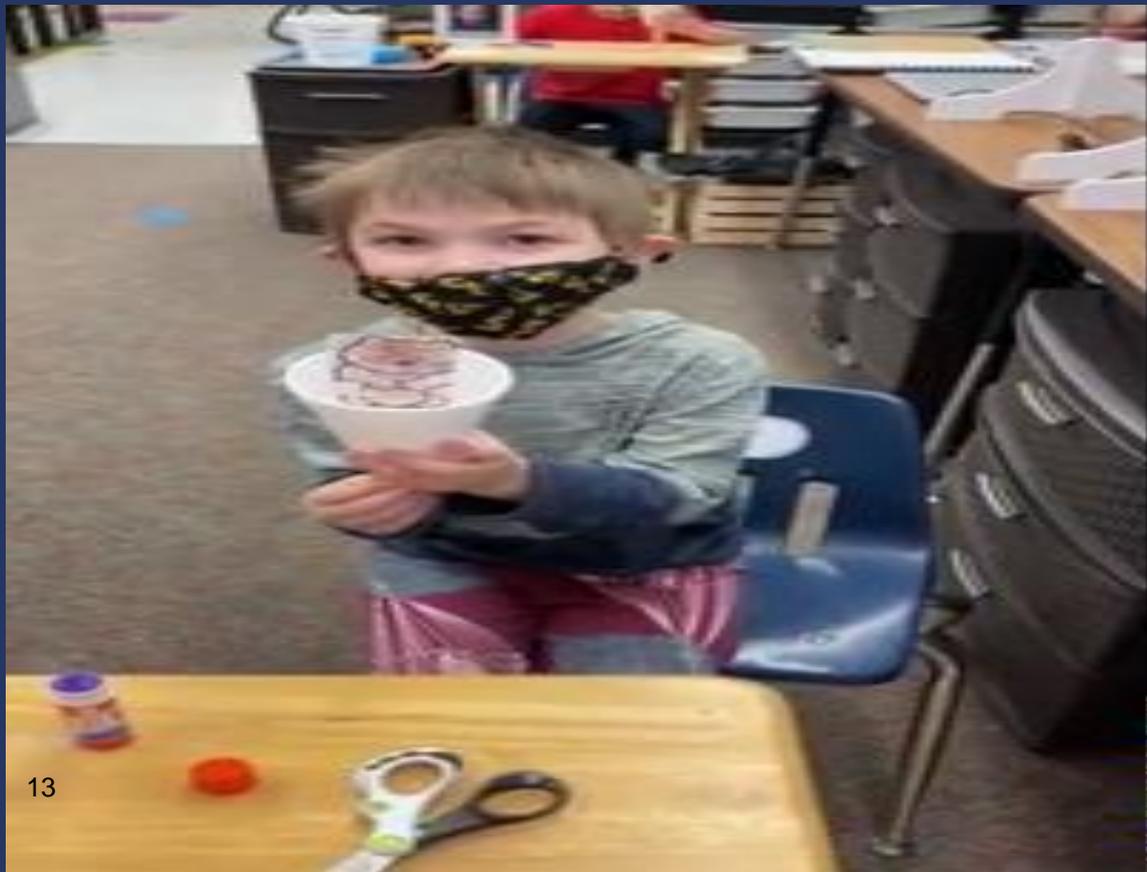


KINDERGARTEN

It takes a lot of technology to Zoom with kindergarteners.



KINDERGARTEN



Still making learning
fun from 6 feet away.



FIRST GRADE~

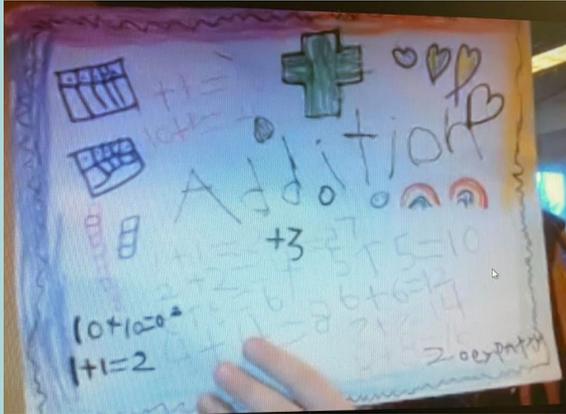
WORKING TOWARDS AVID CERTIFICATION THROUGH COMPREHENSIVE DISTANT LEARNING

First graders are ready to learn with SLANT!



FIRST GRADE~

EXAMPLES OF WICOR THROUGH CDL



WRITING!

ONE PAGERS~ the kids have created one-pagers, an AVID note-taking strategy to demonstrate and interact with their learning as well as explain their thinking to their peers!

ORGANIZATION!

MONTHLY CALENDARS - all first grade kiddos receive blank calendars, which are filled out at the beginning of each month as a class, to help develop their organization and planning skills. They are encouraged to refer to and check them often throughout the month.

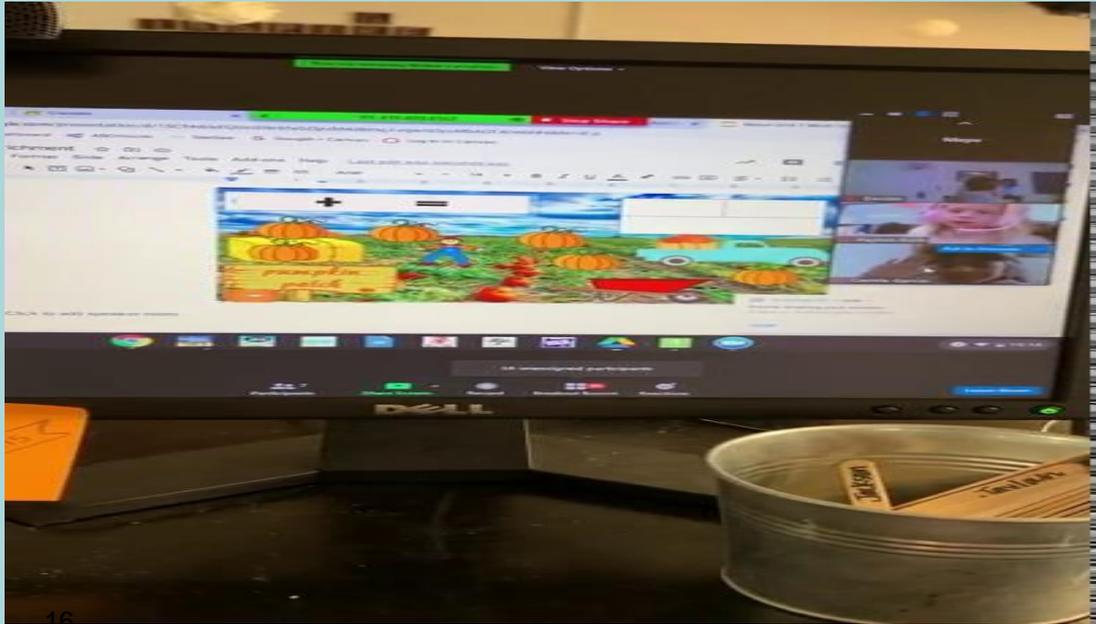
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 A	3 MIS A A	4 A	5 NO SCHOOL	6
7	8 MATH	9	10 MIS P	11 A	12 NO SCHOOL	13
14 MIS V PEER	15 NO SCHOOL	16	17 MIS A	18 A	19 MIS V PEER	20
21 A	22	23	24 MIS P	25 A	26 A	27 A
28	Notes: PRESIDENTS / LEADERS I CAN BE A LEADER					

FIRST GRADE~

EXAMPLES OF WICOR THROUGH CDL



INQUIRY!
(with a decorative squiggly line underneath)



COLLABORATION!
(with a decorative squiggly line underneath)

First grade students are using “Breakout Rooms” to collaborate through CDL.. In this video a group of 1st graders are working on a group math problem. A student is using the screen share feature in zoom to explain the math process to another classmate.

SECOND GRADE



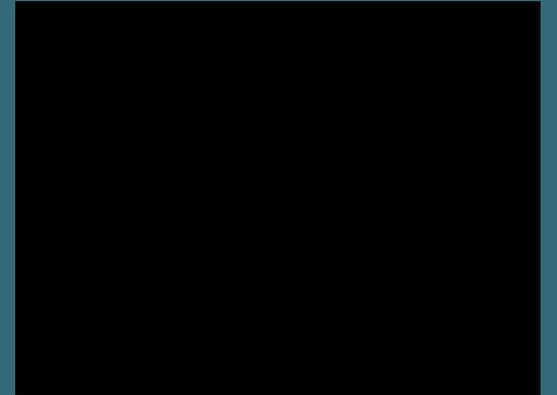
Land Events Jamboard

What is it? opening in ground that erupts with lava rock and ash	smol it can luk lik an fire	can hav ulektric	Fast or slow? can erupt fast or ooze slowly	fast
Fun Facts cool can hav snow	pompeli was destroy by a volcano people used to think gods lived in them.	Earth Event Volcanoes		

17



Using Seesaw to Show Learning



Informational Writing

While distance learning this year, 3rd graders learned to...

THIRD GRADE



Multiply!

5. Find the product. Show the strategy you used.

$5 \times 6 = \underline{30}$

2 points

6. Find the product. Show the strategy you used.

$7 \times 4 = \underline{28}$

2 points

Take reading notes!

M.E. cant pull off a lie

What did the black come from

I spy you

I wach you

Matt

How does Matt know something only the code busters know

Matt the brat blurred a top secret thing so how does he know?

4:38 / 4:41

Thank you Seesaw!



While distance learning this year, 3rd graders learned to...

THIRD GRADE



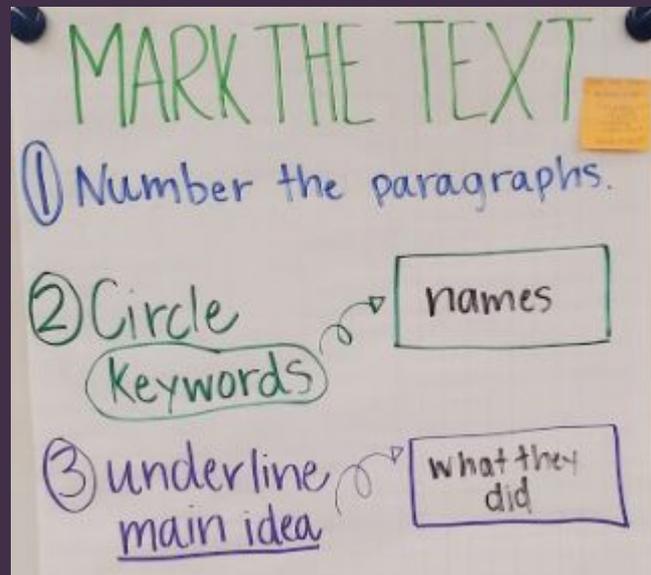
Take care of their emotional health.

Use the AVID strategy,
Mark the Text!

Panicked	Stressed	Tense	Annoyed	Surprised	Silly	Motivated	Enthusiastic
Furious	Frustrated	Nervous	Restless	Energized	Cheerful	Focused	Inspired
Angry	Irritated	Worried	Uneasy	Pleasant	Happy	Hopeful	Excited
Pessimistic	Concerned	Sad	Bored	Easygoing	Chill	Content	Grateful
Hopeless	Sullen	Grim	Tired	Secure	Thoughtful	Satisfied	Balanced
Miserable	Lonely	Exhausted	Drained	Sleepy	Calm	Relaxed	Restful

More Energy <-----> Less Energy

Unpleasant <-----> Pleasant

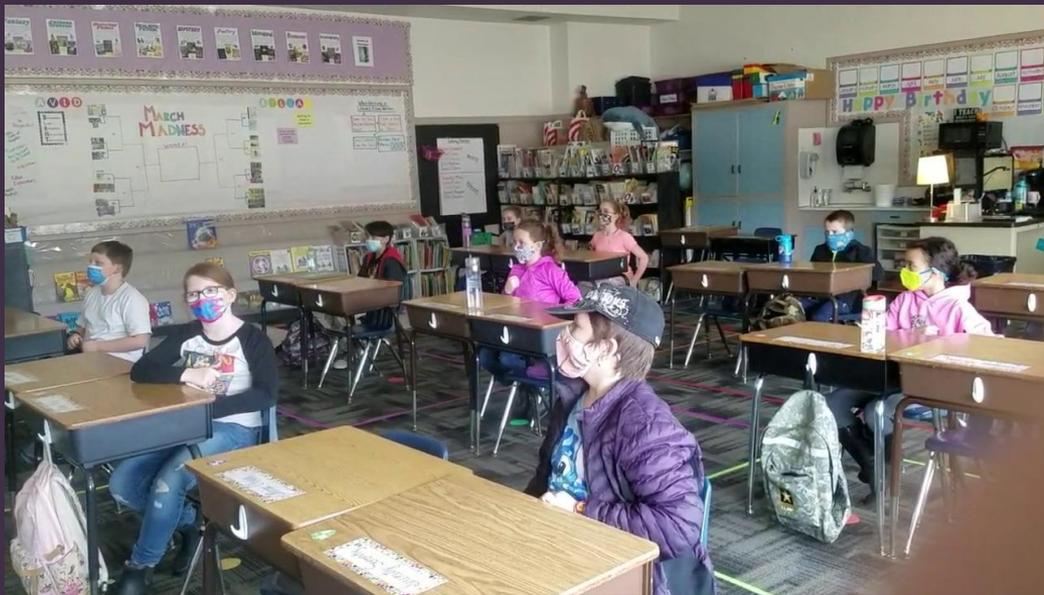


In hybrid this year, 3rd graders
continue to...

THIRD GRADE



Take care of their
emotional health.



Affirmation

I am somebody!

I was somebody when I came.

**I will be a better somebody when I
leave.**

I am smart. I am kind.

I am hardworking.

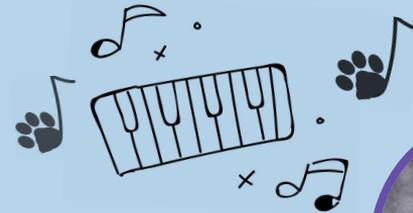
**I deserve the education that I get
here and I will do important things
with it!**



SPECIALISTS

Music Class with Ms. Pavelek

Using Seesaw, students are able to record themselves singing, dancing, and create their own songs.

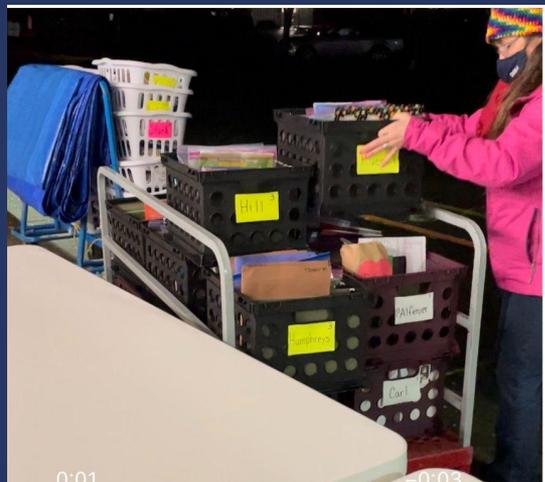


Watch a 2nd Grade student, Leila, sing:

[“This Land Is Your Land, This Land is My Land”](#)



MATERIALS INTO THE HANDS OF CHILDREN

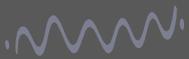


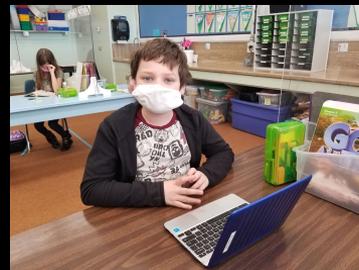
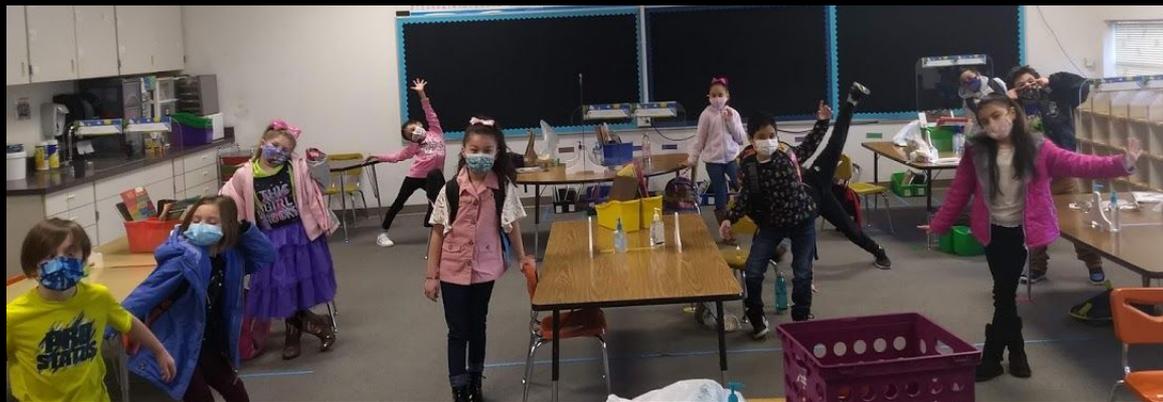
We stayed open until 7:00 every Thursday night.

Fridays we delivered materials to families who were not able to pick up.



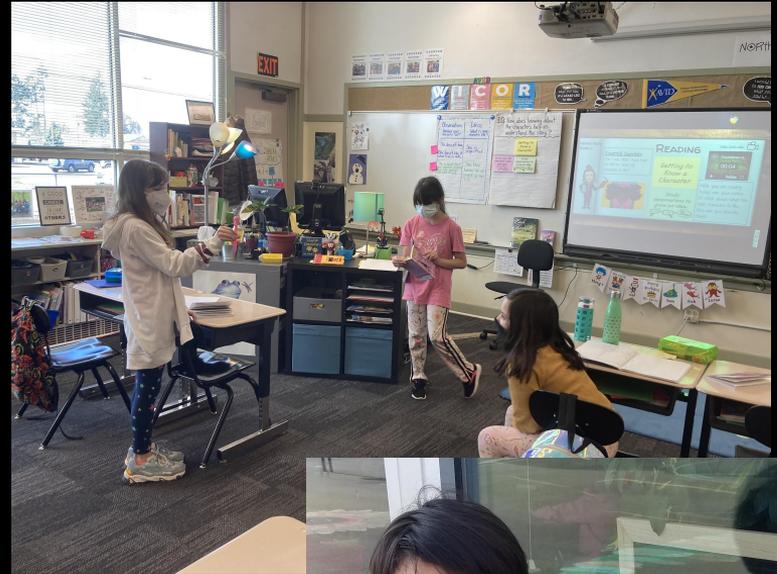
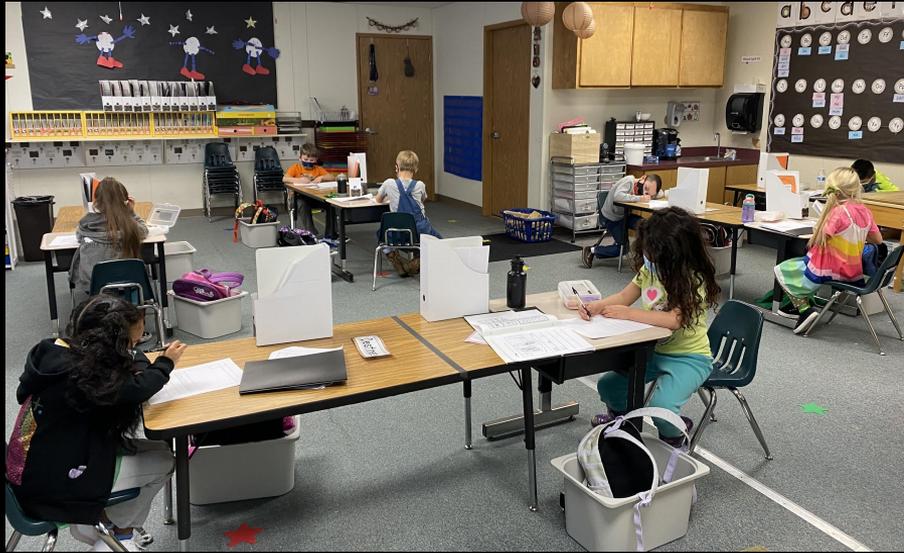
MAKING THE
TRANSITION TO
HYBRID.





HYBRID LEARNING- BACK IN THE CLASSROOMS!





March Board Meeting

Mari-Linn School 2021

Mari-Linn--- Educating the Future of a Bright, Exceptional and Caring Community Through Acceptance, Achievement, Perseverance, and Kindness!

- As a staff, we will work with a positive and constructive attitude.
- As a staff, we will be flexible, adaptable and understanding.
- As a staff, we will build intentional connections with the entire Mari-Linn Community.
- As a staff, we will be purposeful and prepared to instruct our students every day.
- As a staff, we will support and value everyone where they are on a daily basis.
- As a staff, we will regularly communicate and celebrate the success and growth of our students and our school.

	Total of students	Cohort A	Cohort B	CDL Only
Kindergarten	14	9	4	1
1st Grade	13	4	5	4
2nd Grade	17	6	9	2
3rd Grade	16	10	5	1
4th Grade	17	6	7	4
5th Grade	24	9	7	8
6th Grade	23	10	11	2
7th Grade	21	10	10	1
8th Grade	17	9	5	3
Totals	162	73	63	26=16%

Hybrid at
Mari-Linn
gained 6
students in the
past few
weeks.

K-5 Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:30	CDL for ALL	CDL for ALL	CDL for ALL	CDL for ALL	CDL for ALL
8:30-9:00	Cohort A-Bus transition to school	Cohort A-Bus transition to school	CDL for ALL	Cohort A-Bus transition to school	Cohort A-Bus transition to school
9:00-11:30	Cohort A in person	Cohort A in person	CDL for ALL	Cohort A in person	Cohort A in person
11:30-12:30	Lunch Prep Transition-Cleaning	Lunch Prep Transition-Cleaning	Lunch	Lunch Prep Transition-Cleaning	Lunch Prep Transition-Cleaning
12:30-2:30	Cohort B in person	Cohort B in person	PREP/PLANNING/PD	Cohort B in person	Cohort B in person

6-8 Schedule

- 8:00-8:30 CDL Homeroom for ALL
- Teachers teach simultaneously from 9:00-2:30 M, T, Th F
- Cohort A attends on Monday and Thursday
- Cohort B attends on Tuesday and Friday
- Wednesday CDL in the morning includes small group check ins and academic support time.
- Teachers meet in PLCs, Attend Professional Development and Staff meetings on Wednesday afternoon.

Merging our Instruction

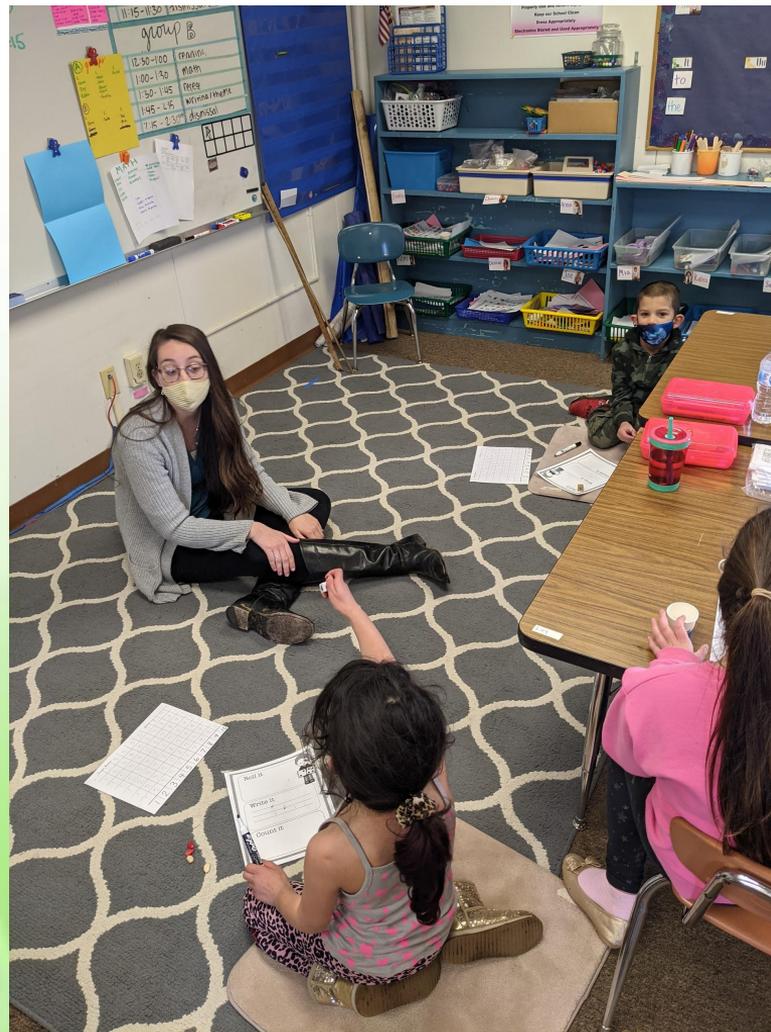


Mrs.
Lamoreaux's
Super Second
Graders Learning
Reading Skills
out in
Wonderland and
In Person.

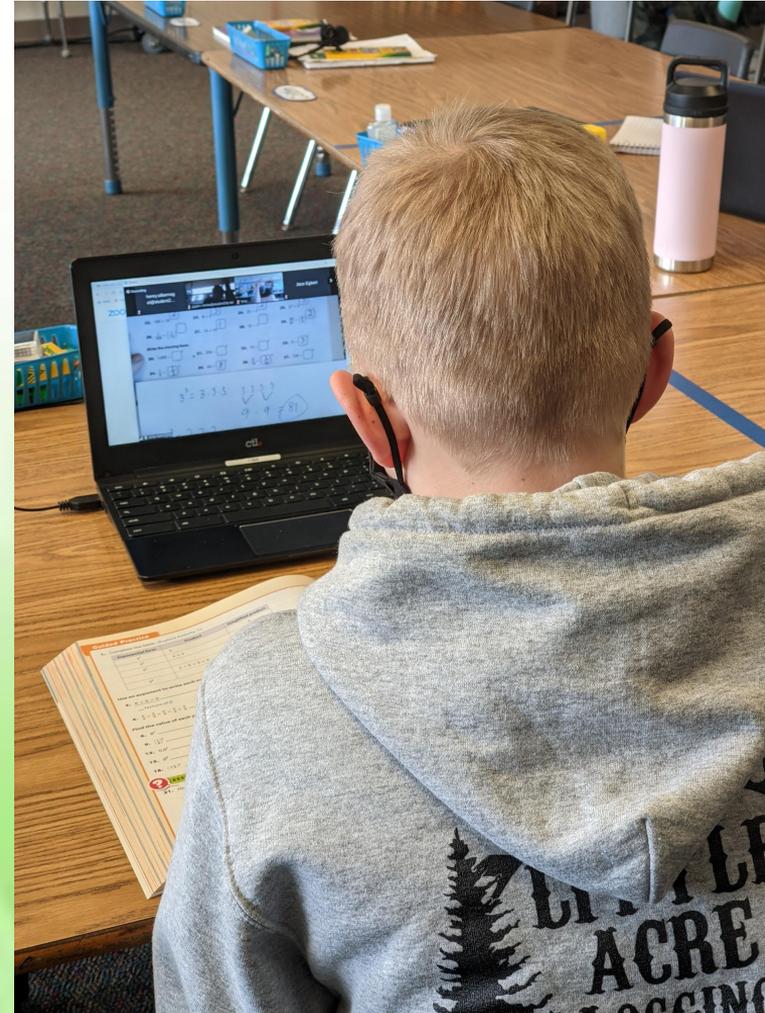


Mrs. Britton's Fifth Grade Learns Fractions Simultaneously.

Kindergarteners learn the old school way in a new setting.



Middle School Students Learning Together!



Recess



Food Service Superstars

- Grab and Go meals at 11:30 and 2:30 for our K-5
- Hot lunch for our Middle School Students
- Curbside meals for those in CDL
- Staff Meals

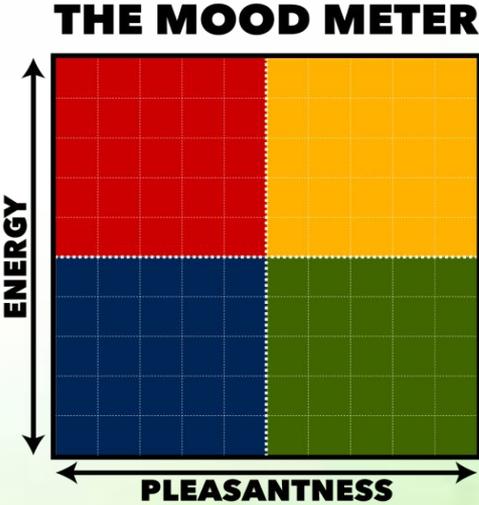
36



Bus-9:00 am, 11:30, and 2:30 (two days)



RULER-Using the Mood Meter



38



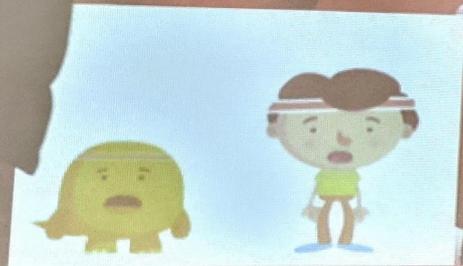
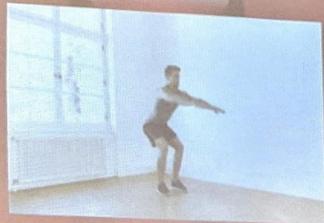
PHYS. ED. MOOD METER BODY LANGUAGE

HOW ARE YOU FEELING TODAY?



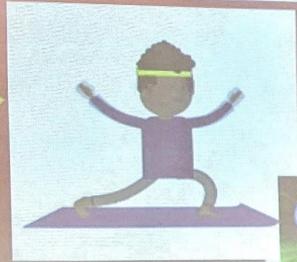
Upset
Angry
Furious

Excited
Pumped
Joyful



Tired
Sad
Worried

Calm
Relaxed
Happy





Mari-Linn's AVID Team

1st Year of Implementation

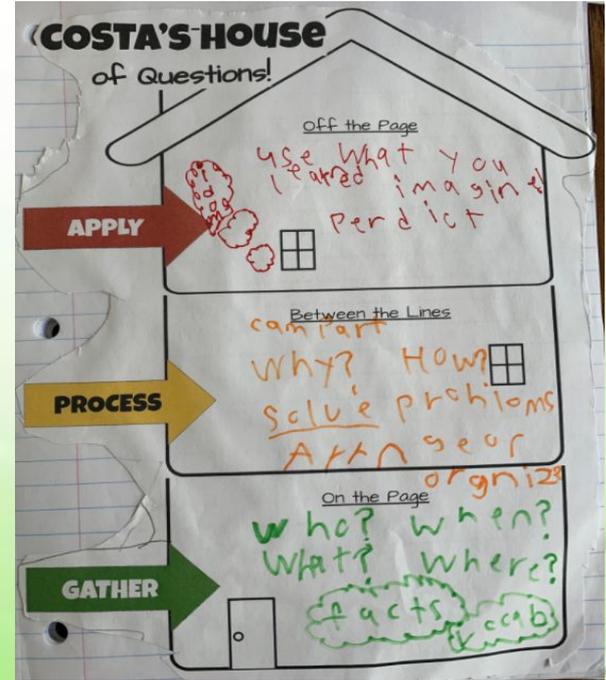
- Focus on WICOR
- AVID Professional Development
- Create AVID Systems to support our Implementation



Shaylee Hutchison, Kim Lamoreaux, Jeri Harbison, Crystal Reifschneider, Nicole Britton,

AVID and Effective Teaching Strategies

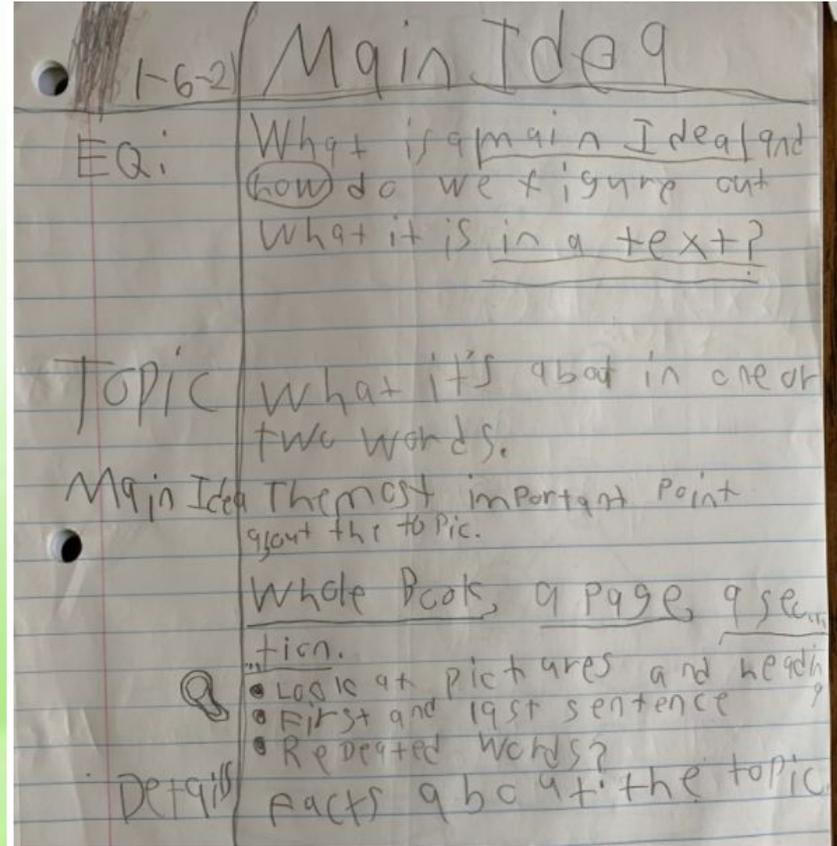
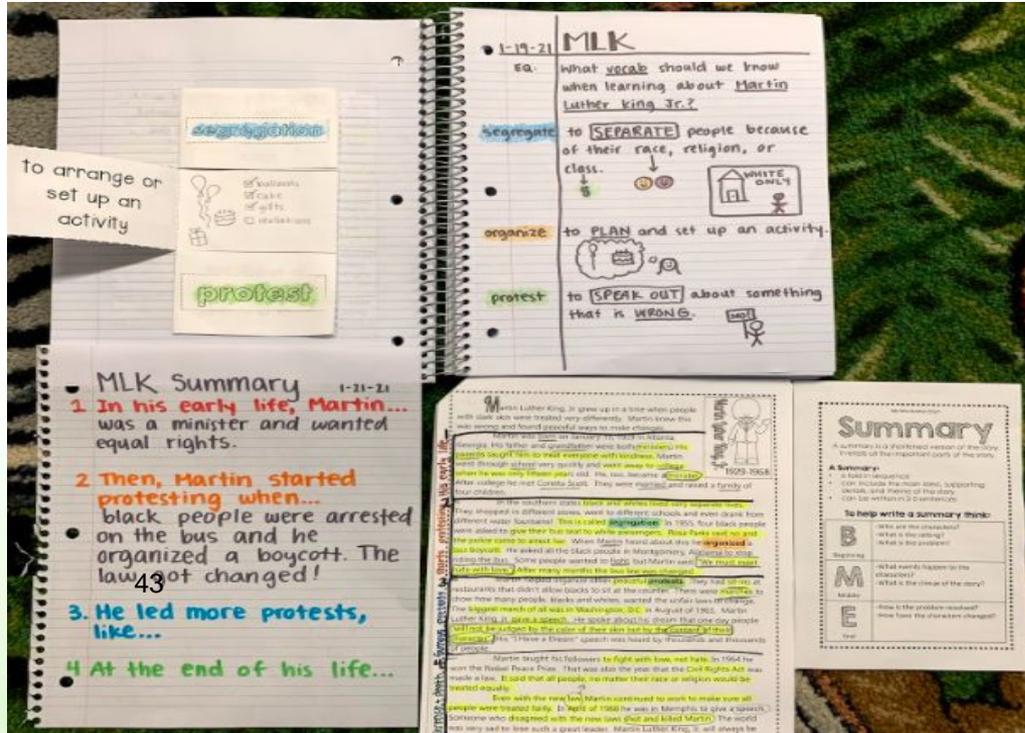
Using
Costa's
House of
Questions

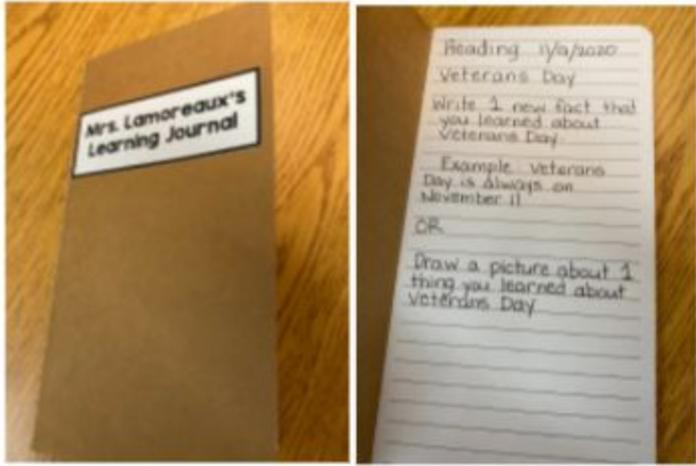


Class	Learning Objective	Why it Matters
8th Math	Students will learn how to describe the properties of translation.	Those in trades such as construction use these to determine materials + cost.
8th E.L.A.	Students will learn about the narrative structure of "Flowers for Algernon."	Comparing the book to the movie is a skill that you will exercise often.
8th Social Studies	Students will learn why the Articles of Confederation were abandoned + how the founders compromised to write a new Constitution	Shays's rebellion forced the people to reexamine and change the Articles of Confederation
7th		

Sharing the objective and why we need to learn this stuff...

Interactive Notebooks and Focused Note Taking





Lever

What it is

A lever is a long stiff bar. The bar rests on a point called the fulcrum.

How it works

Force is put on one end of the lever. The other end lifts a load.

Name some examples	DRAW a picture
fork	
spoon	
crum	
shovel	

Mrs. Franklin-Lions Club Flag Salute





**2020-21 BOARD FINANCIALS - GENERAL FUND
REVENUE AND EXPENSE PROJECTIONS**

	ACTUALS				PROJECTED								Totals	Budget	% of Budget	
	July	August	September	October	November	December	January	February	March	April	May	June				
REVENUES:																
Local Sources																
Property taxes -R1111:R1112	7,303	46,374	17,489	12,224	5,134,238	998,586	85,643	31,045	120,000	15,000	15,000	120,000	6,602,902	6,480,000	101.90%	
Tuition other districts in the state (R1312)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	
Investment Earnings -R1510	49,590	7,560	7,522	7,005	6,349	9,290	9,765	8,474	8,000	8,000	8,000	8,000	137,556	200,000	68.78%	
Admissions, Fees, Rents, R1710:R1910 & R1330	(4)	38	6	93	15	0	13	0	0	0	115	1,992	2,268	22,500	10.08%	
Other local Sources R1940:R1990	394	40	883	296	173	110	139	895	30	0	1,452	14,800	19,213	32,500	59.12%	
0								0					0			
County School Funds R2101	0	0	0	0	0	0	0	0	45,000	0	0	0	45,000	45,000	100.00%	
Restricted Revenue - PTP R2200 & R3299	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
WESD Regional Transit (2106)	0	0	0	0	0	0	0	0	0	1,000	0	0	1,000	2,500	40.00%	
WESD Transit Fund R2102	0	0	0	0	0	152,500	0	152,500	0	150,000	0	150,000	605,000	600,000	100.83%	
State Sources																
School Support Fund R3101	2,749,922	1,374,136	1,374,136	1,374,136	1,374,136	1,374,136	1,357,008	1,357,008	1,299,490	1,299,490	1,299,490	0	16,233,088	16,619,511	97.67%	
School Support Fund High School Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000		
St Sch Fd-Prior Year Adjustment R3101.5	0	0	0	0	0	0	0	0	0	0	(150,000)	0	(150,000)	(200,000)	75.00%	
Common School Fund R3103	0	0	0	0	0	0	0	118,415	0	0	0	110,039	228,454	220,078	103.81%	
State Timber R3104	0	0	0	0	5,162	0	0	1,187	30,000	0	0	0	36,349	250,000	14.54%	
Federal Sources																
Restricted Revenue - Fed Gov. to State 4500	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Federal Forest Fees R4801	0	0	0	0	0	0	0	0	0	0	10,000	0	10,000	10,000		
Interfund Transfers																
Beginning Fund Balance - est R5400	3,200,000	0	0	0	0	0	0	0	0	0	0	0	3,200,000	2,055,000	155.72%	
Total Monthly Revenue	2,807,205	1,428,148	1,400,036	1,393,754	6,520,073	2,534,622	1,452,568	1,669,525	1,502,520	1,473,490	1,184,057	404,831	26,970,830	26,970,830	101.60%	
Cumulative Revenue	6,007,205	7,435,353	8,835,389	10,229,143	16,749,216	19,283,838	20,736,406	22,405,931	23,908,451	25,381,941	26,565,999	26,970,830	26,970,830	26,547,089	101.79%	
EXPENDITURES BY OBJECTS																
100 Salaries	227,425	266,058	991,221	944,211	931,878	939,445	965,878	977,249	985,000	985,000	985,000	2,425,500	11,623,865	12,210,326	95.20%	
200 Employee Benefits	141,659	171,002	730,993	615,511	605,348	623,221	637,887	653,300	675,000	675,000	675,000	1,545,000	7,748,922	8,545,740	90.68%	
300 Purchased Services	37,225	82,385	83,226	103,219	128,476	143,969	171,334	271,076	295,250	365,000	365,000	425,000	2,471,159	3,169,148	77.98%	
400 Supplies	38,579	24,688	124,904	78,968	31,002	15,301	15,781	58,376	65,000	50,000	190,000	120,000	812,600	798,250	101.80%	
500 Capital Outlay	0	0	14,525	1,760	0	1,760	1,760	1,760	0	5,000	5,000	79,000	110,564	109,650	0.00%	
600 Dues, Fees, Other	260,399	11,759	6,420	5,886	724	653	6,195	1,058	40,000	7,500	7,500	25,000	373,095	385,975	96.66%	
700 Transfers to other Funds	0	0	0	0	0	0	0	828,000	0	0	0	0	828,000	28,000	2957.14%	
800 Contingency/Unappropriated	0	0	0	0	0	0	0	0	0	0	0	0	0	1,300,000	0.00%	
Total Monthly Expenditure	705,287	555,892	1,951,289	1,749,555	1,697,428	1,724,349	1,798,836	2,790,820	2,060,250	2,087,500	2,227,500	4,619,500	23,968,205	26,547,089		
Cumulative Expenditure	705,287	1,261,179	3,212,468	4,962,023	6,659,451	8,383,800	10,182,635	12,973,455	15,033,705	17,121,205	19,348,705	23,968,205	23,968,205	26,547,089	90.29%	
				1,749,555								0				
EXPENDITURES BY FUNCTION																
1000 - Instruction	20,683	40,309	1,136,979	1,122,713	1,058,287	1,125,451	1,172,703	1,213,442	1,225,800	1,275,800	1,271,500	3,531,767	14,195,435	15,151,413	93.69%	
2000 - Support Services	639,125	515,583	814,310	626,732	639,141	598,898	622,456	749,378	759,800	804,700	954,000	1,059,233	8,783,356	9,937,476	88.39%	
3000 - Community Services	0	0	0	110	0	0	0	0	6,086	7,000	2,000	28,500	43,696	10,700	408.37%	
5000 - Debt Service / Transfers	45,479	0	0	0	0	0	3,676	828,000	68,564	0	0	0	945,719	147,500	641.17%	
6000 - Contingencies	0	0	0	0	0	0	0	0	0	0	0	0	0	800,000		
7000 - Unappropriated Balance	0	0	0	0	0	0	0	0	0	0	0	0	0	500,000	0.00%	
Total Monthly Expenditure	705,287	555,892	1,951,289	1,749,555	1,697,428	1,724,349	1,798,836	2,790,820	2,060,250	2,087,500	2,227,500	4,619,500	23,968,206	26,547,089		
Cumulative Expenditure	705,287	1,261,179	3,212,468	4,962,023	6,659,451	8,383,800	10,182,636	12,973,456	15,033,706	17,121,206	19,348,706	23,968,206	23,968,206	26,547,089	90.29%	
Month End Balance	5,301,918	6,174,174	5,622,921	5,267,120	10,089,765	10,900,038	10,553,771	9,432,476	8,874,746	8,260,736	7,217,293	3,002,625				



PERS PENSION BOND

IS IT A GOOD INVESTMENT ???

The Goal of a Pension Bond

1. The concept is to borrow at low interest rates - we then send the borrowed dollars to PERS and hope that PERS earns more than the rate we borrowed at.
2. PERS Invests the Funds into a Side Account for North Santiam
3. Earning and losses are credited directly to the side account
4. The side account is drawn down over a 20 year period to help reduce the PERS rate the district pays against their total payroll
5. So the goal is to save more money by having our rate reduced, then we would pay on the PERS Bond payment

History of our existing Bond

- ▶ The bond agreement was entered into in 2003 and ends in 2028
- ▶ We were part of a 45 district consortium
- ▶ The funds were borrowed at 5.73%
- ▶ The average earnings to date have been **8.35%**
 - ▶ This includes -27.2% in 2008
- ▶ Each year we have received more than we paid.
- ▶ **The total savings to date is \$5,785,955**
- ▶ Our bond payment this year is \$1.7 million
- ▶ Our average current rate without the side account would be –
 - ▶ 29.28% - after the side account reduction our rate is 10.85%

Risks to consider

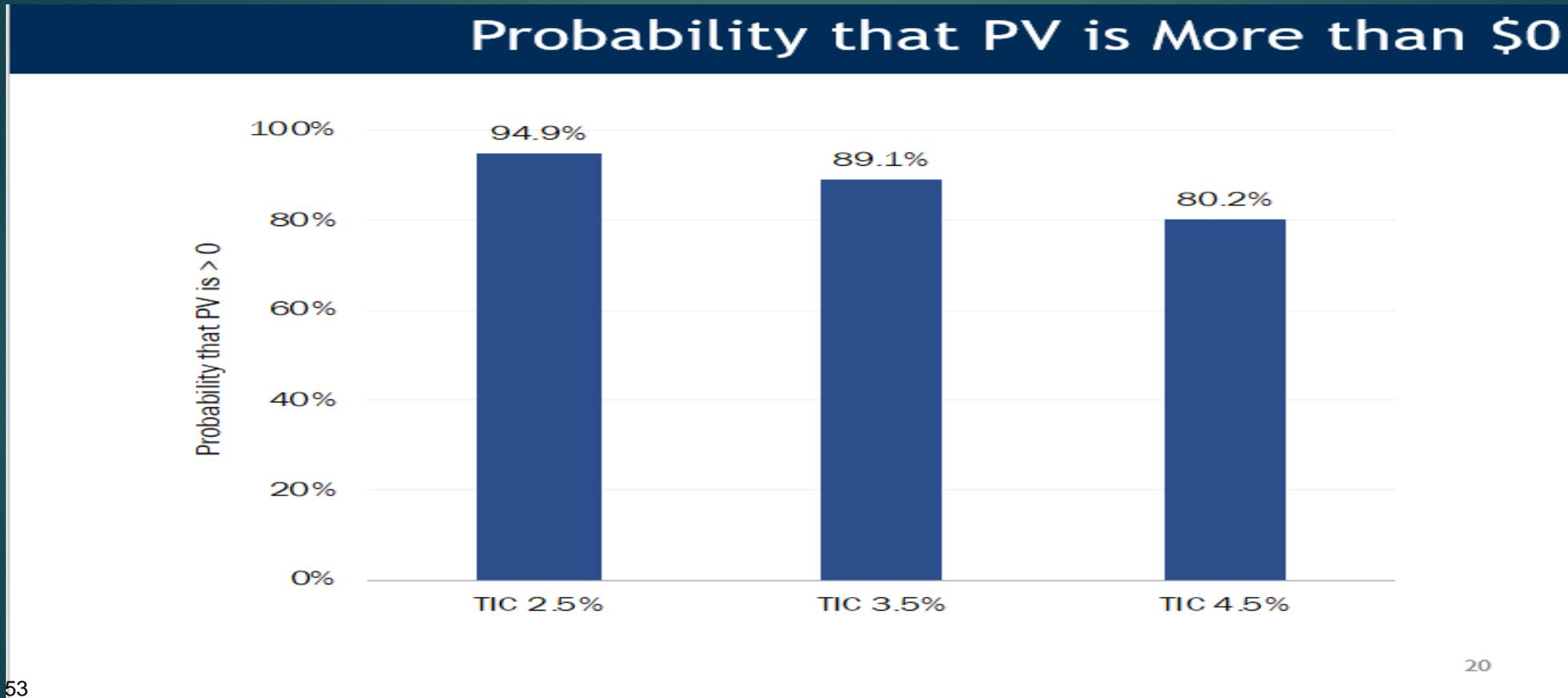
- ▶ The earnings received the first few years of the bond are important - so borrowing right before a recession is not good
- ▶ Large changes to ADMr can affect the amount earned – the draws are built upon an assumed 3% growth rate – so if you grow fast in the beginning the fund is drawn down more than the projections –
- ▶ Lastly, borrowing at a low interest rate - interest rates are currently at an all time low
- ▶ Legislative changes to PERS that have an adverse affect on side accounts

What we are proposing

- ▶ Borrowing the total of our unfunded liability which is –
 - ▶ 14,743,334
- ▶ The current projected borrowing rate is 3.5%
- ▶ The bond would be paid back over a 20 year period

ECONorthwest Risk Assessment

based upon 3 different interest rates



ECONorthwest Sensitivity Analysis

	Base Case:	Assume Actual earnings	Assume Actual earnings
	7.20% Earnings	from 2002-2019: then 7.2% for balance	from 2007-2019 then 7.2% for balance
Total Projected Payoff af 8/2/2021	14,743,334	14,743,334	14,743,334
Years where New Rate Credit is Negative	0	0	3
Years where Net Rate Credit is Positive	19	19	16
T1/T2/OPSRP Average Rate Credit	8.30%	9.66%	7.09%
Debt cost (%)	6.30%	6.30%	6.30%
Net Savings (%)	2.00%	3.36%	79.00%
T1/T2/OPSRP UALPayoff Savings (in millions)	6.7	11.5	2.7
PV Savings (in millions)	4.7	7.9	1.9
PV Savings %	31.95%	53.74%	12.66%

Time Line

- ▶ Step 1: March 18 - Present Option of Purchasing a PERS Bond to NSSD Board
- ▶ Step 2: By March 22 Notify Piper if interested to proceed
- ▶ Step 3: By March 22 Notify Bond Attorney we will need a resolution
- ▶ Step 4: By April 23 – Adopt Resolution and File Public Report
 - ▶ Send Assessment to Treasury
 - ▶ Send Payoff Requests to PERS
- ▶ Step 5: April – June: Development of POS with Attorney
- ▶ Step 6: June 15: Final Opt in Forms due to Piper
- ▶ Step 7: June 28 – 30: Bond Sale
- ▶ Step 8: July 29: Closing, Funds sent to PERS
- ▶ Step 9: August 1 – Payroll rates reduced

North Santiam SD 29J

	9 BILLION	9.1 BILLION	9.2 BILLION	9.3 BILLION	9.3 BILLION
LOCAL REVENUE	2020-2021	2021-2022	2021-2022	2021-2022	2022-2023
Property Taxes and in-lieu of property taxes	6,420,000	6,700,000	6,700,000	6,700,000	6,901,000
Federal Forest Fees	10,000	10,000	10,000	10,000	10,000
Common School Fund	220,807	226,889	226,889	226,889	226,889
County School Fund	45,000	45,000	45,000	45,000	45,000
State Managed Timber	250,000	250,000	250,000	250,000	250,000
Local Revenue	6,945,807	7,231,889	7,231,889	7,231,889	7,432,889
Experience Adjustment	(1.71)	(1.30)	(1.30)	(1.30)	(1.30)
EXTENDED ADMw	2,674	2,546	2,546	2,546	2,650
General Purpose Grant (Extended ADMw x (\$4500+(\$25*Exp. Adj))) x Ratio	22,833,920	21,753,631	21,932,110	22,100,351	23,615,363
TRANSPORTATION (70% Reimbursable)	402,500	665,000	665,000	665,000	684,950
Total Formula Revenue General Purpose + Transportation Grant	23,236,420	22,418,631	22,597,110	22,765,351	24,300,313
State School Fund Grant Total Revenue Formula - Local Revenue	16,290,614	15,186,980	15,365,221	15,533,462	16,867,424
Formula SSF	16,290,614	15,186,978	15,365,221	15,533,462	16,867,424
DIFFERENCE		(1,103,636)	(925,393)	(757,152)	1,333,962
Total Formula Rev per Ext. ADMw -	8,689	8,806	8,876	8,942	9,170
Student Improvement Act	579,422	1,473,991	1,473,991	1,473,991	1,534,154
CARES Act	473,580	2,000,000	2,000,000	2,000,000	0
BEGINNING FUND BALANCE	2,055,000	2,300,000	2,300,000	2,300,000	2,300,000
TOTAL RESOURCES	19,398,616	20,960,969	21,139,212	21,307,453	20,701,578
DIFFERENCE		1,562,353	1,740,596	1,908,837	(259,391)



Measure 98/High School Success Grant Report: Stayton High School 2019-21

HSS Overview (from ODE)

*Funding is provided to establish or expand programs in three specific areas:

- Dropout Prevention
- Career & Technical Education
- College Level Education Opportunities

How does ODE evaluate the program?

According to the measure, the intent of High School Success is to:

- Improve student progress toward graduation beginning with grade 9
- Increase the graduation rates of high schools
- Improve high school graduates' readiness for college and career

What eligibility requirements must be in place by the end of the 2020-2021 school year?

The eligibility requirements are:

- Teacher Collaboration Time around Data
- Practices to Reduce Chronic Absenteeism
- Equitable Assignment to Advanced Courses
- Systems Ensuring On-time Graduation
- Partnerships

**High School Success (Measure 98). (n.d.). Retrieved January 12, 2021, from <https://www.oregon.gov/ode/students-and-family/GraduationImprovement/Pages/HSS.aspx>*

NSSD/ODE Eligibility Assessment

In January of 2021, members of the high school team met with ODE to ensure that HSS compliance was being met, and to receive feedback on possible deficit areas. Through this meeting and discussion, 21 questions were asked surrounding the above listed eligibility requirements. SHS interventions, systems, dual credit opportunities, freshman on-track activities, and more were discussed. Adjustments that ODE will asked for (that need to be made before the Spring of 2022) were two small measures. The first is that the 9th grade intervention team include 9th grade teachers, and the second is that parents are more involved with the forecasting and process with their students, to help them align goals together.

Overview of HSS Activities

The North Santiam School District has chosen to spend these funds in a variety of ways, in order to meet the goals and intentions of the grant and to best benefit students. These are organized under the categories of Drop Out Prevention, College-Level Opportunities, and CTE Opportunities. Some of these activities have been put on hold/modified during the COVID pandemic, but plan to return as schools return to a more normal, in-person situation in the future.

Coordinator of College and Career Pathways

The NSSD hired **Alan Kirby** hired as the Coordinator of College and Career pathways in 2019. Through this position, Alan facilitates the expenditure of HSS funds and activities, and oversees that the grant compliance is met. He also works with CTE teachers to improve and grow pathways, and with regional and local interests (including the WESD, Chemeketa, Oregon ACTE, and the Chamber of Commerce) to ensure alignment with industry and high-wage opportunities for students. Alan also helped to organize a community job fair, found property for the construction pathway, and organized college application week events, student trips to colleges, and “Stayton Outbound” trips to help connect students with each other and staff.

Additionally, Alan works to meet the needs of seniors transitioning out of high school by **meeting with students and parents about scholarships, financial aid, career options, and more**. He also sends out regular updates with information on opportunities and approaching deadlines.

Finally, Alan facilitates the new **Pre-Education Pathway**. In its first year, students are already taking and earning Chemeketa Credit for Ed 105, and the district is now a part of an ODE “grow your own” grant which helps classified staff (and pre-education students) to access free college credit at Chemeketa.

Drop Out Prevention

One of the most important times to ensure high school student success is the 9th grade year. Research has proven that this is the critical year, and keeping students engaged and on-track leads to a much higher completion rate for students.

Freshman on Track Specialist Wendi Nyquist continues to do a tremendous job engaging 9th graders who are identified (by staff) as struggling academically. She meets with students, asks them questions to learn what the root cause of the issue may be, coordinates with teachers, and acts as an advocate for the student to enable further supports and interventions. Wendi has also facilitated an innovative winter and summer school “boot camp” which helps students who are nearly complete with a course to be able to finish it for credit within a few days.

Freshman Summer Academy/Freshman Focus: This program targets incoming 9th graders who are identified (by middle school administration) to need extra supports in order to be more successful in high school. An academy student might be a student who has decent attendance, but below average grades and engagement. **Randy Nyquist** and others engage FSA students over two weeks to help them learn skills needed to be successful in high school, leadership skills, and more. Students have had a chance to learn these not only through a classroom setting, but also by going on a ropes course together, as well as a rafting trip down the Santiam. These same students are, when possible, placed into Mr. Nyquist’s “Freshman Focus” class, where they continue to get extra support and skill-building during the first semester of school.



Summer Bridge Math: Students identified as needing to build extra math skills are identified and placed into the summer bridge math program. This program has been built by AVID and was taught by a middle-school math teacher.

College Level Opportunities

Willamette Promise: Beginning in 2014, Mr. Kirby and the NSSD helped to pilot the Willamette Promise program through the Willamette ESD, which allowed for the teaching of a much broader set of dual-credit courses. Stayton High School has partnered with WOU and OIT to offer college credit courses in Spanish, Health Occupations. HSS funds are used to pay for substitutes and stipends for teachers who do this work.



Biology, Math, and



AVID Program: The AVID system offers transformational and consistent professional development, teaching strategies, and school-wide systematic change to help make students college ready. This involves both the AVID elective students and the entire student population. Engaging instruction not only prepares students for the next level, but also helps prevent dropouts by helping students with organization and study skills that can help them succeed academically. HSS funds are used to pay for professional development, travel, membership dues, extra-duty contracts, tutors, supplies, planners, etc. Funds are now also used to pay for **Megan Shiedler** to be the school's AVID building coordinator, and for her to teach one of the AVID electives.

Community Engagement: HSS funds have been used to facilitate community outreach events for underserved populations. Specifically, events were held for families whose native language is Spanish, to help inform them about the offerings and opportunities at SHS and beyond.

CTE Opportunities

Industry quality Equipment: HSS funds have been used to help purchase industry-standard equipment for our CTE programs. This includes a Haas Mini Mill for the manufacturing program, supports for the home building program, purchasing a student store kiosk for the business program, and more. These purchases have helped our CTE programs to push forward and to find new and engaging ways to help students prepare for careers.



CTE Middle School Summer Camp: A summer camp was created to expose students to the pathways at Stayton High School, and to give them out-of-town travel experiences to medical facilities, OMSI, Chemeketa, OSU, and more. HSS funds pay for the travel, staffing, and materials for this program.

Construction Stipend: HSS Funds pay for a stipend for **Rodney Weeks**, who spends outside-of-class time working to coordinate the student construction program.

Health Pathways Teacher: HSS funds are used to pay for **Mary Murphy** to teach biomedical pathway classes, and for training to that end. This pathway, which began with the help of an ODE grant in 2017, has been extremely well received by students and is continuing to grow in numbers. After just two years, ODE path money was earned for this program (which happens when students take 3+ credits in the pathway), and this will help to sustain the pathway through the purchase of materials and equipment.

Conclusion



COMMUNITY ENGAGEMENT MEETING MINUTES

February 2, 2021

Via Google Meet:

Meeting ID

meet.google.com/omr-zond-vbr

Phone Numbers

(US)+1 314-300-6157

PIN: 481 022 180#

Committee Objective: In doing what is best for all kids, the CE Committee will define and implement effective community engagement activities and strategies that will actively engage community members and parents within our schools in order to propel the District toward providing the best facilities and learning environments.

Committee Chair: Tass Morrison Committee Members: Andy Gardner, Dave Bolin, Alisha Oliver, Mike Vetter, Gary Rychard, Janine Moothart, Susy Saray, Alan Kirby, Debi Brazelton and Tonia Whisman

The meeting was called to order at 10:30 am.

Present Included: Tass Morrison, Andy Gardner, Dave Bolin, Alisha Oliver, Mike Vetter, Gary Rychard, Susy Saray, Alan Kirby, Debi Brazelton and Tonia Whisman

AGENDA – standing agenda items are indicated in red

1. Approval of previous meeting minutes

Motion to approve the minutes from the Dec 1, 2020 meeting.

Motion Made By: Gary Rychard

Vote: unanimous

2. Board Award Nominations

>Dorothy Loftin, Community Partner Award- Dave Bolin and Nicole Duncan requested that the committee nominate Dorothy and submitted the following comment:

“I recommend Dorothy Loftin to be recognized with the Community Partner Award because of her generous donation of time supporting NSSD’s staff’s preparation use of Canvas. Dorothy was eager and willing to meet with the ISST department to help coordinate and plan the training plan to support the staff to use a brand new LMS required by ODE. Her expertise allowed all teachers access to 20 hours of in-person training, solve problems during the first few weeks of implementation, and provided the most important tools to create a solid foundation in the new technology. She met with me on weekends, evenings and even participated in office hours in addition to her own personal job. Dorothy is a self-less person and would not accept compensation for any of her extra time. I hold her with high regard, and we could not have been successful without her offer of support. “

>Michelle Hendricks, Community Partner Award-Alan Kirby recommended Michelle for her efforts in assisting the District in selling both construction class home projects. In addition to offering expert advice on improving the salability, she also donates her sales commission.

The Committee also discussed exploring a way to thank Santiam Hospital for everything they’ve done to make the COVID-19 vaccination clinics so smooth and accessible for NSSD staff and community members.

3. Update on Board gifts to staff

The Board of Directors desired to thank all District staff for their dedicated work during the stressful working conditions surrounding COVID and the Beachie Creek wildfire. Staff were able to choose one of four types of bags (tote, lunch box/backpack, computer/backpack, duffle bag) with the NSSD logo to aid in the performance of their job duties. As of the date of the meeting, the bags had been distributed to the district office, Mari-Linn and Sublimity. The remainder were set to be delivered later that day. The bags also included a note of thanks that had been signed by all board members and the superintendent.

4. Website Update Plan: Alan Kirby

The SHS website update is nearly complete and then work will begin on the SHS Athletics page

5. 2020-21 School Year Communication Plan

The start date for Hybrid is scheduled for Feb, 22, 2021 but may be delayed until March 1 since many staff members are receiving their 2nd COVID shot on Feb. 20th. There appear to be more significant reactions from the 2nd shot and since there tend to be very few substitutes available, it may be prudent to delay in-person teaching by one week. Either way, there will be a 3-week notice to parents and staff so they can prepare.

New cameras are currently being installed and tested in classrooms that will allow students learning from home to tune into the live class on their off days of Hybrid learning (or if they are solely CDL). Communication regarding the cameras will be done individually by school.

6. Board Videos

- **New video should focus on Hybrid Protocols**
 - Amazing work of the nurses (contract tracing)
 - Why no temperature readings?
 - Cleaning processes

7. Article ideas/timelines for Statesman Journal/Our Town

- Student Investment Account Update
- Focus Groups for Equity Learning

Items for the next agenda:

The meeting was adjourned at 11:40



COMMUNITY ENGAGEMENT MEETING MINUTES

March 9, 2021

Via Google Meet:

Meeting ID

meet.google.com/mpv-azvm-ota

Phone Numbers

(US)+1 720-729-0858

PIN: 703 511 447#

Committee Objective: In doing what is best for all kids, the CE Committee will define and implement effective community engagement activities and strategies that will actively engage community members and parents within our schools in order to propel the District toward providing the best facilities and learning environments.

Committee Chair: Tass Morrison Committee Members: Andy Gardner, Dave Bolin, Alisha Oliver, Mike Vetter, Gary Rychard, Janine Moothart, Susy Saray, Alan Kirby, Debi Brazelton and Tonia Whisman

The meeting was called to order at 10:33 am. Those present included: Tass Morrison, Andy Gardner, Dave Bolin, Alisha Oliver, Mike Vetter, Gary Rychard, Janine Moothart, Susy Saray, Alan Kirby, Debi Brazelton and Tonia Whisman

AGENDA –

1. Approval of previous meeting minutes

Motion to approve the minutes from the Feb 2, 2021 meeting.

Motion Made By: Andy Gardner

Vote: unanimous

2. Website Update: Alan Kirby

Now that sports programs have begun, the SHS students enrolled in the helpdesk class will begin adding links and information and connect with coaches.

3. 2020-21 School Year Communication Plan

Janine reviewed the District's communication plan and notated any progress. She indicated she and Alan are beginning to prepare an "annual report" that will continue information for both 19-20 and 20-21.

4. Board Videos

- Hybrid "state of the union" (nursing, safety measures, message from Erin Cramer as voice of Board & health authorities)
- Metrics of students who returned vs those who remained in CDL and testimonials of students who've returned.
- Return of sports, promote streaming service

5. Article ideas/timelines for Statesman Journal/Our Town

- Return to sports (James Day) standing article-not District driven
- Retirement of Missy Riesterer for May or June
- Bond Levy
- SIA update

Items for the next agenda:

The meeting was adjourned at 11:36 AM



North Santiam School District

2020-21 Board of Directors

Board Chair, Mike Wagner

Board Vice-Chair, Alisha Oliver

Board Members: Tass Morrison, Tod Nau, Erin Cramer, Laura Wipper, Garrett Trott

Student Representative to the Board, Mya Joyce

Superintendent, Andy Gardner

School Board/Superintendent Executive Secretary: Tonia Whisman

*Access to the agenda and board packet can be located on the District website at
www.nstantiam.k12.or.us > [School Board](#) > [Agendas/Meeting Minutes](#)*

Thursday, February 18, 2021 Regular Session

Virtual Meeting, Remotely Via Zoom, Stayton, OR 97383 ~ 6:00 PM

MINUTES - DRAFT

1. CALL REGULAR SESSION TO ORDER:

The Board Vice-Chair called the meeting to order at 6:00 pm via Zoom (link details below) and acknowledged that Erin Cramer, Tod Nau and Laura Wipper were present while Garrett Trott, Mike Wagner and Tass Morrison were absent with prior notice. She then led everyone in the Pledge of Allegiance.

<https://nsantiam-k12-or-us.zoom.us/j/86881554369?pwd=anB1WkMwOEJLQ0pDSWQyeDBSV0JqQT09> Meeting ID: 868 8155 4369 Passcode: 718613

2. APPROVAL OF THE AGENDA:

Changes to the board packet after posting on February 12, 2021 were acknowledged:

Added Attachments-

- 7.1-Resolution #021821A & Memo re: resolution
- 7.2-Resolution #021821B
- 8.2- Food Services and General Fund Financials
- 9.1-Feb 2021 Enrollment

Due to the fact that only four board members were present, the agenda was shifted to allow for New Business to occur first. This was so that motions could be voted on while a quorum was present in the event technical difficulties caused a board member to lose connection.

DRAFT MOTION-MEETING AGENDA

Motion that the Board approves the meeting agenda as modified.

Motion Made By: Laura Wipper

Vote: 4-0

3. **SPOTLIGHT:**

1. **Classified Appreciation Week Proclamation**

Superintendent Gardner acknowledged the District's classified staff members and read the annual resolution proclaiming the 1st week in March as Classified Appreciation Week. Board members also shared their appreciation personally for the work of the District's Classified Staff.

2. **Stayton Elementary School -postponed until the March 18th meeting**

4. **STUDENT BUSINESS:**

Stayton High School ASB President and Student Rep. to the Board, Mya Joyce, shared her monthly report. Highlights included:

- ASB members put together an extensive list of mental health resources and shared them with students via social media and email. They also gathered numerous 3-5 minute activities, such as journaling or meditation, that they shared with teachers in hopes they could integrate them into classrooms during the week. The teachers who were able to utilize some of the ideas reported they were well-received by students.
- Students are gearing up for sports returning and the start of Hybrid learning.

After her report, Board members asked Mya how she thought students were doing in general and she (Mya) shared some of her observances. Board members acknowledged the work of the ASB (Associated Student Body) and how they've had to adjust during distance learning. They thanked Mya for her leadership and for her efforts to represent the student voice to the Board. It was also noted that perhaps one positive outcome that can come from the forced distance learning is that it has created more opportunities for success for those students who may struggle in an in-person, classroom learning environment.

5. **PUBLIC COMMENT:**

There were no requests for public comment.

6. **CONSENT AGENDA:**

1. *Approval of Meeting Minutes:*

The minutes from the previous month's meeting were submitted for Board review and approval.

2. *Licensed Staff Changes:*

New Hires (Board Action Required)

Kyle Hughes-SHS math teacher (Temporary - replacing Jim Fitzgerald)

Whit Bronaugh-SHS science teacher (Temporary - covering Danielle Weidmann)

Resignations

Michael Hammond- SHS effective 6/18/2021

Retirements

Diane Allen-Jackson- SIS/SMS/SHS teacher (Currently working back, hoping to continue)

Missy Riesterer- SUB Principal (Worked back for 20-21)

Connie Franklin-ML teacher effective 6/1/2021

Leave of Absence

Courtney Thompson-SIS teacher effective 1/8/21-5/13/21

Danielle Weidmann-SHS teacher effective 2/11/21-6/17/21

3. *NSSD Policy Updates-Second Reading (approval):*
The following updates to NSSD Board policies were recommended by the Oregon School Boards' Association as part of their Policy Plus subscription program. They were submitted for a first reading in the January 2021 meeting and were submitted for approval.

GBEB-Communicable Diseases/Staff
GBEB AR-Communicable Diseases/Staff
JHCC-Communicable Diseases/Students
JHCC AR-Communicable Diseases/Students

These updates include language regarding COVID-19 and to clearly differentiate the AR's between staff and students.

4. *Action on Consent Agenda:*

DRAFT MOTION-CONSENT AGENDA

Motion that the Board approves the Consent Agenda including; 7.1-Minutes from the 01/21/21 Regular Session, 7.2- New hires Kyle Hughes & Whit Bronaugh and 7.3-Updates to policies GBEB and JHCC

(Associated Regulations, noted by -AR, do not require board approval)

Motion Made By: Laura Wipper

Vote: 4-0

Before moving to the New Business section of the agenda, the Vice-Chair read a letter submitted by Board Member Garrett Trott that indicated he intends to step down from the NSSD Board of Directors. Garrett's board position is not set to expire until June 30, 2023 but his wife recently obtained a job outside of Stayton that requires travel time in addition to a later work schedule so he made the decision to step down now. The letter has been included at the end of the meeting minutes.

7. NEW BUSINESS:

1. **OSBA Legal Assistance-Resolution 021821A**

HR Director Debi Brazelton requested the Board approve a resolution that gives the District the latitude to use OSBA's Legal Assistance Trust or allow EduStaff's attorneys to represent NSSD in the event it is needed for NSSD to join other districts in fighting a claim filed by an EduStaff substitute. See the attached letter from Lisa Freiley, WESD Attorney.

DRAFT MOTION-RESOLUTION #021821A

WHEREAS, the North Santiam School District Board is a member of the Oregon School Boards Association, and a current dues-paying member of the Legal Assistance Trust;

NOW, THEREFORE, BE IT RESOLVED that the North Santiam School District Board hereby requests assistance from the OSBA Legal Assistance Trust to assist North Santiam School District with the costs of litigation in the case involving Bureau of Labor and Industries Order Determination Case #20-1125.

Motion Made By: Tod Nau

Vote: 4-0

2. **Excise Tax Waiver Extension-Res #021821B:**

The Oregon Homebuilder's Assoc has requested that the District extend the deadline for

applications for the excise tax waivers beyond March 1, 2021 because many homeowners are just now beginning to apply for permits. The initial waiver was set to sunset on 9/30/21 but the Board discussed it and agreed to extend the deadline through 12/31/21.

DRAFT MOTION-RESOLUTION #021821B

Motion that the Board hereby extends the expiration date of Resolution #101520A from March 1, 2021 to December 31, 2021.

Motion Made By: Erin Cramer

Vote: 4-0

8. **REPORTS:**

1. **Superintendent's Report:**

Supt Gardner gave the Board a report on the District. Key Points included:

- A damage report from the ice storm that struck the area on Feb. 11-12, 2021. There was significant damage to trees at all campuses with the exception of Mari-Linn School. There was no instruction for students or work for staff on Mon, Tues & Wed ((Feb 15-17) but staff were back working without students on the date of the meeting. Many students are still without power and/or internet services so the following day was set aside for staff to try to reestablish contact with all their students and determine what needs they may have and if they anticipate they will be able to participate in distance learning the following week.
- The District still plans to shift to Hybrid Learning on March 1, 2021. He reviewed the state metrics and indicated the District is confident in protocols that help prevent infections from spreading and intends to open. The upcoming weekly schedule will involve distance learning on Mon-Wed and then no instruction on Thur-Fri so staff can prepare for students returning to classrooms on Monday. Since many employees will be receiving their 2nd COVID-19 dose on the upcoming Sunday (Feb 20), there may be some asynchronous learning occurring on Mon-Wed if teachers aren't feeling well enough to provide instruction. They will also have the option to teach from home if they are able to provide instruction even if they don't feel well enough to travel into buildings.

The Board inquired about the District's air ventilation capacities in classrooms. Supt Gardner indicated they've been set to exchange the inside air frequently. Parents have even been advised to send warm clothes with students as the heating systems will likely not be able to heat the outside air, once it is brought inside, in ways students are accustomed since it is being exchanged so often.

- The District is beginning to build multiple budget models for the 2021-22 school year.
- He took a moment to acknowledge the contributions of the three staff members whose retirements were included in the Licensed Report – Connie Franklin, Diane Allen-Jackson and Missy Riesterer. Alisha Oliver took a moment to share a few of her own memories of Missy and Diane.

2. **Business Director's Report:**

Business Director Jane Nofziger presented the monthly financial report. Key points included:

- Food Services Director Mike Vetter has done a great job with the Food Services budget, planning and resources. It is anticipated the Food Services budget will end with a positive amount of \$20,000 after beginning with a negative amount of -\$48,000.
- She continues to work with the Facilities Director to accomplish various projects while other expenditures (bussing, staffing, etc) remain below the typical average. The District is continuing to pursue grants that might allow for the construction of a covered play area at

Stayton Middle School

- She also presented a draft 2021-2022 Budget Committee calendar for Board members to review to determine their availability. The official calendar and list of committee members will be presented for approval in the March meeting.

3. **Student Success Act:**

Assoc. Superintendent Dave Bolin reviewed the form he was required to submit to the OR Dept of Education in January. Due to COVID school closures as well as reduced funding, many of the initial strategies and activities had to be shifted or reprioritized.

9. **INFORMATION ONLY:**

1. **Student Enrollment:** Included in meeting materials

2. **Future Agenda Items:** Included in meeting materials

3. **Upcoming Board Events & Activities:** Included in meeting materials

10. **BOARD ANNOUNCEMENTS:**

Announcements for this meeting:

1) Reminder there is a Special Session on March 4, 2021 for the annual approval of licensed contract renewals and extensions.

2) Reminder to all board members who are running for re-election that all forms are due to Marion Co by March 18th at 5:00 pm.

11. **ADJOURN:**

The Vice-Chair adjourned the meeting at 7:15 pm.

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.

This is a notification that I (Garrett Trott) will be stepping down from the North Santiam School District Board of Directors. I am sure a question that people will be asking is why? The answer to that is pretty straight forward: I know some of you are aware that my wife started a new job earlier this month at the Oregon State University Library. The hours of that job are a bit different, as she will be working until the early evenings. With the commute from Corvallis to Stayton, she likely will not be home until 7:30 or even 8:00 some evenings.

I know you are aware that my wife and I have three kids. I have mentioned them several times in my dialogs with many of you, not to mention the fact that many of my questions come from scenarios that my kids face in the North Santiam School District. While our kids are getting older, neither my wife nor I felt comfortable leaving them home by themselves in the early evenings for a substantial length of time. Subsequently, my stepping down from the North Santiam School District Board of Directors was an easy choice to make.

When I say that it was easy, I mean that it was easy in choice of priorities. It would be foolish for me to serve on a board with a mission of "doing what is best for kids," when I cannot do what is best for my own children and my wife - which at this point involved stepping down from the North Santiam School District Board of Directors.

What is not easy about it is that I am stepping away from over eight years of experience on the board that has been incredible. Working with all of you, seeing your passions to improve our district, with a posture of humility enabling us to learn from one another, and understanding the critical role education can play in many, many dynamics of life, has been a privilege and joy. Thank you for that.

One of the reasons that I feel comfortable leaving the board is that I know the work in which I have participated will continue on because each of you has a passion to truly do what is best for our kids (including mine). On top of that, I have utmost confidence in Andy's skills, abilities, and passions to lead our district through challenges (like COVID-19), and I know the board will hold him accountable to pursue and achieve excellence in our district.

Thank you,

Garrett Trott

ACTION REQUIRED

NEW HIRES

SCHOOL NOTE

*****FYI*****

Michael Hammond
Vicky Storey

Resigned but has now rescinded the resignation
Principal position

RESIGNATIONS

DOT

SCHOOL NOTE

RETIREMENTS

DOR

SCHOOL NOTE

LEAVE OF ABSENCE

DOL

SCHOOL NOTE

Superintendent
Andrew Gardner



1155 N 3rd Avenue
Stayton, Oregon 97383

Phone: 503-769-6924
Fax: 503-769-3578

**RESOLUTION TO AUTHORIZE APPROPRIATION TRANSFER
200 SPECIAL REVENUE FUND – 2020-21 BUDGET
March 18, 2021
RESOLUTION 031821A**

WHEREAS, the Board of Directors for the North Santiam School District hereby authorizes the transfer of a budget appropriate in the special revenue fund as follows

APPROPRIATION REQUEST 1

Reduce 200 Fund 1000 Function by \$30,000
Increase 200 Fund 5200 Function by \$30,000

APPROPRIATION REQUEST 2

Reduce 200 Fund 2000 Function by \$210,000
Increase 200 Fund 3000 Function by \$210,000

PURPOSE – Request 1: To honor the Whipper Foundation Grant Transfer from the After School Program Donation into the Stayton Middle School Outdoor Learning Opportunity Playshed

PURPOSE – Request 2: To meet budgeting laws. The receipt of Cares Act Dollars was unanticipated at the time the budget was developed. Also, we did not budget for a daycare program. Therefore, it is necessary to move budget appropriation into the 3000 function which support the daycare program budget.

Signed: Board Chair Mike Wagner

Date:

Signed: Superintendent

Date



2021-22 DISTRICT BUDGET CALENDAR

February 18, 2021	<i>School Board Meeting 6:00 PM</i> Budget Calendar Discussion Location: Zoom Meeting
March 18, 2021	<i>School Board Meeting 6:00 PM</i> Approve Budget Calendar Budget Committee Member Discussion Approve Budget Committee Members Location: Zoom Meeting
May 14, 2021	<i>Publish First Notice of Budget Meeting in Local Newspaper and on the District Website</i>
June 3, 2021	<i>Budget Committee Meeting 7:00 PM</i> Elect Budget Committee Officers, Budget Assumptions, Revenue Update, Proposed Budget, Budget Message
June 3, 2021	<i>Publish Notice of Budget Hearing</i>
June 10, 2021	<i>Budget Committee Meeting 6:00 PM (if requested)</i> District presents information in response to questions Approval of Budget and Tax Levies
June 17, 2021	<i>Budget Hearing 5:30 District Office</i> <i>School Board Meeting 6:00 PM</i> Budget Hearing/Board Adopts Budget and Tax Levies

2021-2022 Staff Calendar



North Santiam School District
1155 N 3rd Ave - Stayton, OR 97383
www.nisantiam.k12.or.us

503-769-6924

July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- Aug 2 School Offices Open
- Aug 23-26 New Licensed Staff Training
- Aug 25 New Classified Staff Training
- Aug 30-Sept 2 *Staff Work/In-Service Days
- Sept 3 Non-work Day
- Sept 6 Labor Day
- Sept 7 First Day of School (K-9)
- Sept 8 First Day of School (10-12)
- Oct 8 State-wide Teacher In-Service Day
- Nov 5 Grading Day/Mid-Term 1
- Nov 8-10 Conferences Occur
- Nov 10 Early Release
- Nov 11 Veterans' Day
- Nov 12 Conference Hours Payback
- Nov 24-26 Thanksgiving Break
- Dec 20-Dec 31 Winter Break
- Jan 17 Martin Luther King Jr. Day
- Jan 28 Grading Day, Term 1
- Jan 28 Classified In-Service Day
- Feb 4 Teacher In-Service Day
- Feb 21 Presidents' Day
- March 21-25 Spring Break
- April 8 Grading Day/Mid-Term 2
- April 11-14 Conferences Occur
- April 14 Early Release
- April 15 Conference Hours Payback
- May 30 Memorial Day
- June 10 (Tentative) SHS Graduation
- June 14 < Last day of School
- June 15 < Grading Day, Term 2
- June 16 < Last day for Teachers

Student contact Sept	18
Student contact Oct	20
Student contact Nov	16
Student contact Dec	13
Student contact Jan	19
Student contact Feb	18
Student contact March	18
Student contact April	19
Student contact May	21
Student contact June	10
Student contact total	172

January 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Licensed Contract Days	
In-Service Days	4
Conference Days	2
Grading Days	4
Non-school Work Days	3
Holidays	5
Student Contact	172
Total Contract	190

- ### Calendar Notes
- *These In-service (2) and work dates (2) are set by Building/District Admin and will be communicated to Licensed staff at the start of the 21-22 school year. Classified staff should refer to their work calendars for start dates
 - △ Classified staff should refer to their work calendars for any date with this symbol as non-work days vary by position
 - < Dates may be extended due to unplanned closures

No School-Holiday/Break	Late Start	New Staff Orientation	Classified non-work days, varies
Early Release	In-Service	Licensed Work Day	Last day for grades K-7, 9-11
Conference Hours	Grading Day	In-service or Work Day-TBA	

NSSD Enrollment Totals as of 3/11/21

School Name	Grade	March '20	Oct '20	Nov '20	Dec '20	Jan'21	Feb '21	March '21	April '21	May '21	June '21
MARI-LINN ELEMENTARY	KG	21	14	14	14	14	14	14			
MARI-LINN ELEMENTARY	1	21	14	13	13	14	14	13			
MARI-LINN ELEMENTARY	2	23	18	18	17	17	17	17			
MARI-LINN ELEMENTARY	3	25	17	15	15	15	15	16			
MARI-LINN ELEMENTARY	4	29	17	16	16	16	17	17			
MARI-LINN ELEMENTARY	5	26	26	24	25	25	25	24			
MARI-LINN ELEMENTARY	6	23	23	22	22	22	22	23			
MARI-LINN ELEMENTARY	7	26	19	18	18	18	18	21			
MARI-LINN ELEMENTARY	8	22	15	15	16	15	15	19			
MARI-LINN ELEMENTARY	ALL	216	163	155	156	156	157	164			
NSSD OPTIONS ACADEMY	KG	N/A	12	11	10	9	9	9			
NSSD OPTIONS ACADEMY	1	N/A	11	11	11	10	10	10			
NSSD OPTIONS ACADEMY	2	N/A	2	2	2	4	4	2			
NSSD OPTIONS ACADEMY	3	N/A	9	11	8	9	7	7			
NSSD OPTIONS ACADEMY	4	N/A	5	10	10	10	6	5			
NSSD OPTIONS ACADEMY	5	N/A	5	6	5	4	3	3			
NSSD OPTIONS ACADEMY	6	N/A	7	4	3	3	3	1			
NSSD OPTIONS ACADEMY	7	N/A	5	3	3	3	3	1			
NSSD OPTIONS ACADEMY	8	N/A	17	14	15	14	10	9			
NSSD OPTIONS ACADEMY	9	N/A	7	7	5	5	4	3			
NSSD OPTIONS ACADEMY	10	N/A	10	10	12	13	10	9			
NSSD OPTIONS ACADEMY	11	N/A	16	18	16	15	12	12			
NSSD OPTIONS ACADEMY	12	N/A	6	7	7	7	6	6			
NSSD OPTIONS ACADEMY	ALL		112	114	107	106	87	77			
STAYTON ELEMENTARY	PreK-3	N/A	N/A	N/A	N/A	N/A	2	2			
STAYTON ELEMENTARY	PreK-4	N/A	N/A	N/A	N/A	N/A	15	16			
STAYTON ELEMENTARY	KG	90	72	72	73	73	75	74			
STAYTON ELEMENTARY	1	112	71	72	72	72	71	72			
STAYTON ELEMENTARY	2	90	98	95	95	92	95	97			
STAYTON ELEMENTARY	3	86	77	72	74	74	75	76			
STAYTON ELEMENTARY	ALL	378	318	311	314	311	333	337			
STAYTON HIGH	9	189	187	183	184	182	183	186			
STAYTON HIGH	10	205	186	183	181	182	184	184			
STAYTON HIGH	11	174	180	174	175	174	176	178			
STAYTON HIGH	12	181	149	142	140	138	136	137			
Winema/GED/Early College			27	44	47	47	44	44			
STAYTON HIGH SCHOOL	ALL	*749	729	726	727	723	723	729			
STAYTON INTERMEDIATE	4	83	67	68	68	67	68	67			
STAYTON INTERMEDIATE	5	102	70	70	70	71	72	70			
STAYTON INTERMEDIATE	ALL	185	137	138	138	138	140	137			

STAYTON MIDDLE	6	138	94	95	97	95	97	98			
STAYTON MIDDLE	7	108	126	126	127	127	128	126			
STAYTON MIDDLE	8	136	104	107	108	107	108	107			
STAYTON MIDDLE	ALL	382	324	328	332	329	333	331			
SIS/SMS TOTAL	ALL	567	461	466	470	467	473	468			
SUBLIMITY	KG	45	25	23	23	24	24	24			
SUBLIMITY	1	36	40	38	38	36	36	35			
SUBLIMITY	2	43	34	36	36	36	36	35			
SUBLIMITY	3	42	39	40	39	38	39	36			
SUBLIMITY	4	42	45	37	37	38	40	42			
SUBLIMITY	5	42	46	44	44	45	44	42			
SUBLIMITY	6	45	40	38	38	39	39	37			
SUBLIMITY	7	57	42	41	39	39	39	39			
SUBLIMITY	8	34	48	48	48	48	51	49			
SUBLIMITY	ALL	386	359	345	342	343	348	339			
NSSD	TOTAL	*2296	2142	2117	2116	2106	2121	2114			
NSSD Students Enrolled in Virtual Schools				111	106	**109	**116	113			
NSSD students registered with WESD to homeschool				197	198	200	199	199			
* The March 2020 Board report showed an NSSD total of 2262. This included 34 students who were attending off campus for programs such as Early College, Winema or GED. Starting in 2020-21, those students will continue to be included in the NSSD total but will be subtracted from the individual grade level numbers in Stayton High School.											
**The increase occurred because students who were previously enrolled with an online charter school recently moved in the NSSD boundaries											
The Feb '21 totals that appeared in the 02.18.21 meeting materials appear to be slightly inflated due to possible data inconsistencies as students moved in/out out the end of the semester. They have been corrected now and are indicated in red.											



North Santiam School District
BOARD OF DIRECTORS

SCHOOL YEAR ANNUAL AGENDA ITEMS CALENDAR

Version 2, Updated 12/02/20

These agenda items typically occur every month so have not been repeated below:

1. Spotlight/Recognition/Awards (*may not occur every month*)
2. Reports:
 - ASB Report-ASB President or designee
 - Superintendent's Report
 - Business Director's Report
 - Community Engagement Committee Report
 - Student Success Act –Supt or Assoc Supt
 - Informational Reports including: field trips, enrollment & upcoming events
3. Approval of Meeting Minutes & Licensed Staff Changes
4. First and/or second readings of updates to NSSD board policies

These items may appear as needed but may not happen at the same time every year:

1. Long Range Facility Master Planning Committee/Bond Planning
2. OSBA (in-house) training or other group learning opportunities
3. Budget Appropriations/Funding Resolutions
4. Curriculum Adoptions

July

Traditional Location: Santiam Room

Annual Agenda Items:

1. Approve Board Goal Strategies for upcoming year (done annually)
2. (Next Applicable in 2022) Approve Board/District Goals – every three years
3. Supt. Evaluation Document Approval
4. Approval of Board Operating Protocol
5. Annual Organizational Agenda Items (list copied from OSBA website)
(the Annual Organizational Items must occur before July 31 but can be done in June during a non-election year, if the Board chooses to not have a July meeting)

- Swear in recently elected and appointed directors, who must take an oath of office before assuming duties. Elect the board chair and vice chair. (ORS 332.005(2), 332.040)

****if a new student representative has been selected, they can swear in during the month of the first meeting they attend***

- Make sure the following positions are designated:
 - Chief administrative officer (the superintendent) as school district clerk or another individual, if there is no chief administrative officer. (ORS 332.515)
 - Business manager or deputy clerk, or both.
 - Custodian of funds who will sign checks or, if the school board so authorizes, utilize a facsimile signature for that purpose. (ORS 328.441, 328.445)
 - Budget officer, who shall prepare or supervise preparation of the budget document under the direction of the executive officer. (ORS 294.331)
 - Financial auditors for the school year, who may be contracted for through the administrative office of the county in which the administrative office of the school district is located. (ORS 328.465, 327.137, 297.405)
 - Legal counsel.
- Determine fidelity-bond amounts for those authorized to handle district funds and ensure they are bonded by a surety company authorized in Oregon. (ORS 332.525)
- Set a borrowing limit for the custodian of funds.
- Establish dates, time and place of regular monthly board meetings.
- Establish depository(ies) for school funds. (ORS 328.441, 294.805-294.895)
- Review status of Local Public Contract Review Board and rules. (ORS 279A.060)
- Under new business:
 - Appoint members of standing committees.
 - Approve personnel changes.
 - Approve contracts for payment. (ORS 332.075(2-3))

Other Activities/Events

- OSBA Annual Conference (Bend)
- SummerFest (last Saturday in July)

August

Traditional Location: SES Cafeteria

Leadership Team Goal Workshop (early August)

1. Review standing Board/District Goals and present any new Board strategies
2. Receive end of year reports & upcoming year goals from NSSD Leadership Team

Traditional Location: Santiam Room

Regular Session Annual Agenda Items:

1. Projected Student Enrollment
2. New Excise Tax Rate Approval
3. Board members choose their “buddy school”
4. TELL Survey Results

Other Activities/Events

- Safe Schools Training on Mandatory Reporting (online)

- Welcome Back to School-Staff (last week in August)
- Back to School Open Houses (see school calendars for dates)

September

Traditional Location: Santiam Room

Annual Agenda Items:

1. Possible nominations for NSSD board member wishing to run for an OSBA board position
2. TAG Program Report
 - a. Number of Student Identified and the screening process
 - b. Supports/Programs offered
3. Previous Stayton High school year data
 - a. Graduation/Completer rates
 - b. On-Track to Graduate rates for upcoming 10-12 graders
 - c. College Credits Earned
 - d. CTE Enrollment (demographics if possible)
 - e. Percentage of Students Involved in Co-Curricular Activities
 - f. Percentage of Students Involved in Activities/Clubs with Service

Other Activities/Events

- Safe Schools Training on Mandatory Reporting-due to be completed this month

October

Traditional Location: Santiam Room

Annual Agenda Items:

1. Stayton Booster Club Report (projects, membership, etc) - Club President
2. Division 22 Report-Assoc. Superintendent
3. Professional Development Report – Assoc. Superintendent or designee
4. Evaluation of Ed Effectiveness (findings from teacher observations)-Supt or designee

Other Activities

- State-Wide Licensed In-Service Day
- Lyons Fire Dept Chili Cook-off
- OSBA Regional Meetings

November

Traditional Location: Santiam Room

Annual Agenda Items:

1. Exit Interview Survey Results (Oct or Nov)- HR Director

2. OSBA Elections
3. Leadership Team Current Year Goal Update (in report form)
 - SHS Report should include On-Track to Graduate percentages
4. Master Facilities Plan Review and Revisions—Facilities Director
5. State/District Report Cards-Assoc Supt (Nov or Dec)

Other Activities/Events

- OSBA Annual Conference

December

Traditional Location: Santiam Room

Annual Agenda Items:

1. District-wide AVID Report – District AVID Coordinator/Assoc Supt.
2. Special Education Report -Special Ed Director

January

Traditional Location: Stayton Middle School

Annual Agenda Items:

1. Board Appreciation Month-Staff/Schools
2. School Spotlight-School Admin
3. WESD Local Service Plan Approval (every 2 years)-Superintendent
4. Proposed List of Budget Committee Members and Budget Calendar-Business Director
5. Audit Review-Business Director (may also be joined by reps from auditing firm)
6. Current Year Goals Progress -Superintendent

Other Activities/Events

- Classified In-Service Day

Board Secretary Tasks:

- File notice of district board election ([see Marion Co Calendar for deadline](#))
- Provide filing information to anyone seeking election/re-election (only in odd numbered years at this time)

February

Traditional Location: Stayton Elementary School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Proclamation for Classified Appreciation Week (in March)
3. Approval of Budget Committee Members and Calendar-Business Director
4. Leadership Team Current Year Goal Updates (in written form)
 - SHS Report should include On-Track to Graduate percentages

Board Secretary Tasks:

- Provide filing information to anyone seeking election/re-election (only in odd numbered years at this time)

Other Activities/Events

- Licensed In-Service Day
- Stayton Sublimity Chamber of Commerce Awards Banquet
- Booster Club Annual Auction

March

Traditional Location: District Office/Santiam Room

Special Session:(first week in March)

1. Renewal of Contracts (Licensed/Administrative)

Traditional Location: Mari-Linn School

Regular Session Annual Agenda Items:

1. School Spotlight-School Admin
2. School Calendar Adoption (typically between now and May)
3. Superintendent Evaluation Forms to Board members
4. Projected Enrollment for Budget (review of 2nd period ADM)-in Bus. Director's report

Board Secretary Tasks:

- Distribute Evaluation Forms/Links to Board members
- Provide Reminder of Board Elections Filing Due Date (if applicable)

April

***Prior to April meeting, the individual scores from the Supt Eval must be compiled so they are available to review during the meeting* - Board Volunteer or Board Secretary**

Traditional Location: Sublimity School

Annual Agenda Items:

1. School Spotlight-School Admin
2. Review Board Goal Strategies/Schedule work session (if needed) to revise in order to be adopted in July
3. (Next Applicable 2022) Review Board/District Goals and schedule work session (if needed) to revise in order to be adopted in July – only done every three years.
4. (Next Applicable 2021) Discuss timelines for board self-evaluation (ever two years). The process should be completed by the June board meeting.
5. Review Consolidated Scores~ Superintendent Evaluation (Board only/Exec session)

After April Meeting

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to announce the student representative position opening for the upcoming school year. Applications should be submitted to the principal by June 1st.
- After meeting, send Board self-evaluation forms

May

Traditional Location: Stayton High School

Prior to Board Meeting:

The Board Chair and Vice Chair review Salary/Benefits comparisons with the HR Director. Then they review the compiled scores/comments from the evaluation with Superintendent and negotiate the extension of the contract.

Annual Agenda Items:

1. School Spotlight-School Admin
2. Student awards @ SHS-Valedictorian, Salutatorian, Future First Citizen
3. Board Awards – Santiam, Jack Adams, Community Partner, Eagle Award (as recommended by the Community Engagement Committee)

4. WESD Local Service Plan List of Services Taken-Supt or Business Director
5. Establish the number of student transfer requests into the District for coming year
6. Review results of annual parent survey
7. Review Supt. Evaluation as a group with the Superintendent (Board only/Exec Session)
8. Approve contract extension of Superintendent

Board Secretary Tasks

- Coordinate with current student board representative and SHS admin to collect student representative applications for the upcoming school year. Applications should be submitted to the principal by June 1st.

June

Traditional Location: Santiam Room

Special Session/Budget Hearing (prior to Regular Session):

Review of Budget Documents/Resolutions: Business Director

Regular Session Annual Agenda Items:

1. Budget Approval
2. Resolution~ Budget Reserves (DBDB)-Business Director
3. Professional Development Report – Assoc. Superintendent or designee
4. Select student representative to the school board for following year
5. Community Wide Activities in Schools for Previous Year (in written report)
6. Goal Workshop Prep (discuss who can attend, who will present)