



**Board of Directors Meeting  
Regular Session - 6:00 PM**

**AGENDA - EXPLANATION  
Thursday, June 21, 2018  
District Office**

**NSSD MISSION STATEMENT**

*Ensure students reach their highest academic and vocational potential  
and develop into productive citizens*

**GUIDING PRINCIPLE**

*Do what is best for Kids*

**VISION**

*We change kids' lives through a commitment to excellence, integrity,  
and community engagement*

**BOARD GOALS**

- 1. Offer the most comprehensive program possible for students and the appropriate staffing to support our commitment to doing what is best for kids*
- 2. Celebrate the successes of the district and community*
- 3. Routinely monitor the effectiveness of District programs and services in order to better serve kids*
- 4. Build better relationships with stakeholders of the District through proactive communication exchanges*

*The board packet is available on the District's website at [www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us) under District>Board of Directors>Agendas/Minutes.*

The North Santiam School District Board of Directors will meet in Regular Session on June 21, 2018 at 6:00 pm in the Santiam Meeting Room located on the District Office site at 1155 N 3rd Avenue in Stayton. Access to the agenda, agenda explanation, and board packet can be located on the District website at [www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us) > School Board.

**1. CALL REGULAR SESSION TO ORDER**

*The Regular Session of the North Santiam School District's Board of Directors is called to order at 6:00 pm. It is an open meeting of the Board and the public is allowed to observe. On the agenda is a place for public comment. Those in attendance that wish to address the Board during this time must complete a public comment card and present it to the Board Secretary, Tonia Whisman. These orange cards are available on the table at the door. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session.*

*ACKNOWLEDGEMENT OF BOARD MEMBERS PRESENT/ABSENT: Garrett Trott  
Alisha Oliver will be absent with prior notice.*

*PLEDGE OF ALLEGIANCE: Garrett Trott*

**2. ADDED/DELETED AGENDA ITEMS**

Any changes to the board packet after posting on June 15, 2018 are noted below:

**Added Agenda Items-**

- 11.3- 2018-2020 Licensed Agreement
- 13.1 - Donation Acknowledgments

**Added or Revised Attachments to Board Packet-**

- 8.3- June 2018 AVID Board Presentation (added)
- 8.4- 06.07.18 CE Committee Meeting Minutes
- 9.1- 05.17.18 Meeting Minutes (revised)
- 9.2- June 2018 Licensed Report
- 11.1 - Resolution Adopting Budget 18.19, GASB 54 Resolution, Appropriation Transfer Resolution
- 11.3-2018-2020 Licensed Agreement

**3. APPROVAL OF THE AGENDA**

**MOTION- APPROVAL OF THE AGENDA**

*Motion that the Board approves the agenda as modified.*

**Motion Made By:**

**Vote:**

**4. SPOTLIGHT**

This time is set aside for special presentations that are not recurring agenda items.

**4. 1. Board Awards: Garrett Trott & Tass Morrison**

The following individuals or organizations have been selected to Board Awards by the Community Engagement Committee:

**Services Integration Team:** Community Partnership Award. The award will be officially presented by Andy Gardner and Tass Morrison to the SIT at a celebration at Santiam Hospital on June 22.

**Teri Butler** will be acknowledged by the Board for her 32 years of service to the District.

**5. RECESS FOR REFRESHMENTS**

The board will take a brief recess for refreshments to celebrate the Board Award recipients

**6. PUBLIC COMMENT**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open*

*session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the Board's Executive Assistant, or from the North Santiam School District website. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

7. **STUDENT BUSINESS**

Bradley Phelps will be present to give a final report about SHS for 2017-18.

8. **COMMUNICATION**

8. 1. **Superintendent's Report: Andy Gardner**

Andy will give the Board an oral report on the District and legislative issues affecting education.

8. 2. **Business Director's Report: Jane Nofziger**

Jane will be in attendance to answer any questions on the financial report for May.

8. 3. **Assoc. Superintendent's Report: Dave Bolin**

Dave will present summary data from the school sections of the parent surveys. There will also be an opportunity for Board members to ask questions of school principals.

In addition, Vicky Storey will be presenting a report on AVID.

8. 4. **Community Engagement Report: Tass Morrison**

CE Committee Chair, Tass Morrison, will review the meeting minutes from the June 7, 2018 meeting. In addition, she summarize some key points from the Board and District level questions from the parent survey.

9. **CONSENT AGENDA ITEMS**

In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

9. 1. **Approval of Minutes: Tonia Whisman**

The minutes from the May Board Meeting have been attached for Board review and approval.

- May 17, 2018-Regular Session Minutes

9. 2. **Licensed Report: Teri Butler**

The list of licensed staff changes since the last Regular Session has been included in the board packet.

**New Hires (Board Action Required) :**

Megan Peetz - SES/1st grade job share  
Emerson Carl - SES/1st grade  
Megan Newquist - SHS/Special Ed Teacher

**Resignations (for information only):**

Andrea Parra - SHS/Counselor  
Taryn Wold - SUB/5th grade  
Ben Comstock - SUB/1st grade

**Transfers (For information only):**

Vicky Storey is transferring from ISST to become the Vice Principal at SHS

**9. 3. Action on Consent Agenda:**

**MOTION-APPROVAL OF THE CONSENT AGENDA**

*Motion that the Board approve the Consent Agenda including; 9.1-Minutes from the May 17, 2018 Regular Session and 9.2 New hires - Megan Peetz, Emerson Carl and Megan Newquist.*

**Motion Made By:**

**Vote:**

**10. ORGANIZATIONAL AGENDA ITEMS**

**10. 1. Designations and Authorizations**

The Board needs to approve the following designations and authorizations annually according to Oregon State statute:

- Chief Administrative Officer-Andy Gardner
- District Clerk-Andy Gardner
- Deputy Clerk-Jane Nofziger
- Legal Counsel-Garrett, Hemann, WESD
- Official Auditors for School Year- Accuity, LLC
- Budget Officer-Andy Gardner
- Custodian of Funds-Jane Nofziger
- Depositor for School Funds-LGIP, Columbia Bank
- Facsimile Signatures-Andy Gardner, David Bolin and Jane Nofziger
- Inter-Fund Borrowing Within Fiscal Year-Jane Nofziger

**10. 2. Grant and Consolidated Sub-Grant Authorization:**

The Board needs to approve the following authorizations annually according to Oregon State statute.

These grants include the following but are not limited to:

- Title Grant Applications
- NCLB/eCIP Consolidated Grant Applications
- ESEA Grant Applications
- All State and Federal Grant Applications
- All Non-Profit Grant Applications

**10. 3. 2018-2019 Board Meeting Calendar**

**10. 4. Action on Organizational Agenda**

**MOTION TO APPROVE ORGANIZATIONAL AGENDA ITEMS**

*Motion that the Board approves Organizational Agenda Items; 10.1-Designations and Authorizations, 10.2-Grant and Consolidated Sub-Grant Authorizations and 10.3-2018-2019 Board Meeting Calendar*

**Motion Made By:**

**Seconded By:**

**Vote:**

**11. NEW BUSINESS**

**11. 1. Approval of 2018-2019 Budget: Jane Nofziger**

Jane will be reviewing the budget information and motions during the Budget Hearing. The resolutions are also attached as part of the regular session board packet.

**MOTION-APPROVAL Of THE 2018-19 BUDGET**

**Motion that the Board approves Resolutions No. 062118A- Adopting the 2018-2019 Budget in the amount of \$38,169,002; No. 062118B- Making Appropriations; No. 061517C-Imposing the Tax Rate and 062118D- Categorizing the Tax**

**Motion Made By:**

**Vote:**

*Motion that the Board approves Resolution No 062118E to make designations for 2017-18 Ending Fund Balances and Revenues for Specific Uses in 2018-19.*

**Motion Made By:**

**Vote:**

*Motion that the Board approves Resolution No 062118F to transfer appropriations between functions within the 2017-2018 budget.*

**Motion Made By:**

**Vote:**

**11. 2. 2018-2020 Licensed Agreement:Teri Butler**

Teri Butler will present the 2018-2020 Licensed Agreement for board approval.

**MOTION-2018-2020 LICENSED COLLECTIVE BARGAINING AGREEMENT**

*Motion that the Board ratifies the 2018-2020 Licensed Collective Bargaining Agreement as presented.*

**Motion Made By:**

**Vote:**

**11. 3. Nominations for Board Chair & Vice-Chair**

Each year, a new Board Chair and Vice-Chair must be elected. The same Board member may be elected as Board Chair for no more than two successive years without a motion stating that individual continue on for additional time.

**11. 3. 1. Board Chair Nominations/Vote**

**Current Board Chair declares that nominations are open for a new Board Chair for 2018-2019:**

Nomination: \_\_\_\_\_ By:\_\_\_\_\_

Nomination: \_\_\_\_\_ By:\_\_\_\_\_

Nomination: \_\_\_\_\_ By:\_\_\_\_\_

**Current Board Chair offers last call for nominations:**

**Upon hearing none, the Current Board Chair declares nominations closed.**

**Current Board Chair calls for each board member to cast one vote:**

All those in favor of nominee #1 -  
All those in favor of nominee #2 - (if applicable)  
All those in favor of nominee #3 - (if applicable)

(Assuming that one member has received a majority of the votes)

**Current Board Chair announces the New Board Chair.**

11. 3. 2. Vice-Chair Nominations/Vote

**New Board Chair declares that nominations are open for the Board Vice-Chair for 2018-2019:**

Nomination: \_\_\_\_\_ By: \_\_\_\_\_

Nomination: \_\_\_\_\_ By: \_\_\_\_\_

Nomination: \_\_\_\_\_ By: \_\_\_\_\_

**New Board Chair offers last call for nominations:**

**Upon hearing none, the Board Chair declares nominations closed.**

**Board Chair calls for each board member to cast one vote:**

All those in favor of nominee #1 -  
All those in favor of nominee #2 - (if applicable)  
All those in favor of nominee #3 - (if applicable)

(Assuming that one member has received a majority of the votes)

**Board Chair announces the Board Vice-Chair for 2018-2019**

11. 4. **Standing Board Sub-Committee Membership**

The Board needs to review the assignment of Board members to the Community Engagement Committee. Currently Tass Morrison and Garrett Trott are members, with Tass as the Committee Chairman. The Board Chair can choose to keep the current Board members on the Committee if they wish to continue or assign new members for 2018-2019.

11. 5. **NSSD Leadership Team Workshop**

The 2018 workshop will be held on Tuesday, August 14. The location is still being determined but will be within the local district service area. The Board needs to determine who will be presenting the Board's goals and putting together the presentation. The 2016-2019 Board Goals and 2017-2018 Board Goal Strategies have been attached for reference.

11. 6. **Board Self-Evaluation Scores**

Board members will share their comments and scores regarding the biennial self-evaluation survey they recently completed.

12. **UNFINISHED BUSINESS**

12. 1. **Policy Revisions**

The Board will review the proposed changes from OSBA regarding policies ICC, IGAC

and IGACA and their respective AR's

IICC-Volunteers-updated language

IGAC - Teaching about Religion - delete current policy

IGAC - Religion and Schools (replaces Teaching about Religion that is proposed to be deleted)

IGAC-AR - Recognition of Religious Beliefs and Customs (proposed new)

IGACA - Recognition of Religious Beliefs and Customs - Delete

IGACA-AR - Recognition of Religious Beliefs and Customs - Delete

13. **INFORMATION ONLY**

13. 1. **Donation Acknowledgments:**

The following donations were made to the District since the last board meeting:

- Mr & Mrs Paul Willetts donated household items (mattress, bed frame, wood cabinet and sewing machine) for needy families. Items were distributed through the Services Integration Team.
- Scott Neufeld donated a clarinet to the SHS band department.
- Manning Concrete, Inc donated concrete for the SHS baseball hitting facility.

13. 2. **Student Enrollment:**

Current enrollment as of June 13, 2018 is approximately 2228. A monthly total of NSSD enrollment by school for 9/2017-6/2018 has been included as an attachment.

School	Net Change from last month
Mari-Linn- 213	-2
Sublimity- 361	-2
Stayton Elementary- 399	-2
Stayton Inter/Middle- 587	-2
SIS-217 SMS-370	
Stayton High- 668	-14
Total 2228	
Net Change From Last Month:	-22

13. 3. **Field Trip Report:**

A list of field trips taken since the last board meeting has been included in the board packet.

13. 4. **Upcoming Board Events & Activities:**

Community wide events, high school athletics, and district-wide information can be found through the following website links:

[www.staytonevents.com](http://www.staytonevents.com)  
[nsantiam.k12.or.us](http://nsantiam.k12.or.us)

Other upcoming board activities and events include:

July 21-22, 2018 Summer Board Conference  
Riverhouse Conference Center in Bend

July 29, 2018 SummerFest 9am-3pm  
Old Downtown Stayton

August 14, 2018 Leadership Team Goal Workshop 8 am-4:30 pm  
Location-TBA

13. 5. **Future Agenda Items:**

A list of possible future agenda items is attached to the board packet. Board members may request that additional items be posted to this list.

14. **BOARD ANNOUNCEMENTS**

15. **ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.*