

# NORTH SANTIAM SCHOOL DISTRICT 29J

**Regular Session - 6:00 PM**

**AGENDA - EXPLANATION  
Thursday, February 15, 2018  
Stayton Elementary School**

The North Santiam School District Board of Directors will meet in Regular Session on February 15, 2018 at 6:00 pm in the cafeteria at Stayton Elementary School at 875 N 3rd Ave, Stayton. Access to the agenda, agenda explanation, and board packet can be located on the District website under northsantiam.k12.or.us >School Board> Agenda/Minutes.

## 1. **CALL REGULAR SESSION TO ORDER, ROLL CALL, PLEDGE**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to observe. On tonight's agenda is a place for public comment. Those in attendance that wish to address the Board during this time must complete a public comment card and present it to the Board Secretary, Tonia Whisman. These orange cards are available on the table at the door. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session.*

ACKNOWLEDGEMENT OF BOARD MEMBERS PRESENT: Garrett Trott

PLEDGE OF ALLEGIANCE: Garrett Trott

MOMENT OF SILENCE FOR SCHOOL SHOOTING VICTIMS IN FLORIDA: Garrett Trott

## 2. **ADDED/DELETED AGENDA ITEMS**

Any changes to the board packet after the posting on February 9, 2018 will be noted below:

Added/Moved Agenda Items-

- The Classified Employee Appreciation Proclamation has been moved from 9.1 to 4.2 under the Spotlight agenda item.

Additional Attachments-

- 7.2 - Budget Calendar
- 7.2 - Budget Committee Members
- 7.2 - 2017.18 Financial Report
- 10.2 - Field Trip Report 02.15.18

Amended Attachments-

- 8.1 - 01.18.18 Minutes

## 3. **APPROVAL OF THE AGENDA** **MOTION- AGENDA APPROVAL**

*Motion that the Board approves the meeting agenda as modified.*

**Motion Made By:**

**Vote:**

4. **SPOTLIGHT**

4. 1. **Community Partnership Award: A & W**

A & W received the Community Partnership Award from the NSSD Board in June in 2017. They were not able to be present at that meeting. They offer a great deal of support to Stayton Elementary School so they've been invited to attend this meeting to receive their award publicly.

4. 2. **Classified Employee Appreciation Proclamation**

The Board will publicly acknowledge the work of the District's classified staff by issuing a proclamation to observe March 5-9, 2018 as Classified Employee Appreciation Week.

4. 3. **Stayton Elementary School: Wendy Moore, Principal**

5. **PUBLIC COMMENT**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

6. **STUDENT BUSINESS**

6. 1. **ASB Report: Bradley Phelps**

Stayton HS ASB President and NSSD Student Board Rep, Bradley Phelps, will give a report on Stayton High School.

7. **COMMUNICATION**

7. 1. **Associate Superintendent's Report: Dave Bolin**

Dave Bolin will be representing Superintendent Gardner and give a report on the District.

7. 2. **Business Director's Report: Jane Nofziger**

The January financial report will be submitted by Jane Nofziger for the Board's review prior to the meeting. She has submitted the budget calendar and the list of budget committee members and will be asking for Board approval of the calendar

**MOTION- APPROVAL OF BUDGET CALENDAR**

***Motion that the board approves the 2018-2019 District Budget Calendar for as presented (or modified).***

**Motion Made By:**

**Vote:**

7. 3. **Community Engagement Report: Tass Morrison**

There is no review of the minutes because the February meeting was moved to Feb 28, 2018 to be combined with the March meeting. This was due to scheduling conflicts involving committee members.

8. **CONSENT AGENDA ITEMS**

8. 1. **Approval of Minutes: Tonia Whisman**

The minutes from the board meeting last month have been attached for the Board's review. All past "approved" minutes have been posted to the BoardBook website.

- January 18, 2018 -Special/Regular Session Minutes

8. 2. **HR Director Report: Teri Butler**

There have been no changes in Licensed Staff since the January meeting.

8. 3. **Action on Consent Agenda:**

**MOTION- CONSENT AGENDA APPROVAL OF MINUTES**

*Motion that the Board approves the items listed in the Consent Agenda including: 8.1 - minutes from the January 18, 2018-Special Session.*

**Motion Made By:**

**Vote:**

9. **NEW BUSINESS**

9. 1. **Board Policy Updates**

**JECB-Admission of Nonresident Students (Board Action Required)**

This policy update contains a change in the date by which the Board is required to establish the number of student transfer requests into and out of the District via the Interdistrict transfer rules or for tuition paying students. This allows administration more time to review spring registration numbers before placing any limits on potential openings.

**JECB AR4-Nonresident Admission Application (no board action needed)**

This administrative regulation has been updated to include the attendance requirement information and make the form more concise.

**MOTION-REVISE BOARD POLICY JECB**

*Motion that the Board approves amended policy JECB as presented (or modified)*

**Motion Made By:**

**Vote:**

The Board will discuss the remainder of policy updates from OSBA and the best process by which to review them. The Board Chair and Vice-Chair have recommended that the Board review all the policies individually at the Special Session on March 1, 2018. Due to the size of the file, it has been included in the "extras" section of the packet.

9. 2. **Open Enrollment Transfers**

The Board is required to make a motion prior to March 1st to announce if NSSD will accept transfer requests from outside its boundaries during the Open Enrollment period.

**MOTION-OPEN ENROLLMENT**

*Motion that the Board declares that North Santiam School District is closed to any transfer requests processed under the Open Enrollment rules for admission of nonresident students.*

**Motion Made By:**

**Vote:**

**10. INFORMATION ONLY**

**10. 1. Student Enrollment:**

Current enrollment, as of 2/09/18, is approximately 2263.

School

Mari-Linn 215

Sublimity 363

Stayton Elementary 399

Stayton Intermediate 223

Stayton Middle 373

Stayton High 690

Totals 2263

**10. 2. Field Trip Report:**

A list of field trips planned or taken since 01/01/18 is included in the packet. Trips added since the last report are highlighted in yellow and overnight trips are indicated in red.

**10. 3. Upcoming Events & Activities:**

Community wide events, high school athletics, and district-wide information can be found on the following websites:

[www.staytonevents.com](http://www.staytonevents.com)

[www.nisantiam.k12.or.us.com](http://www.nisantiam.k12.or.us.com)

February 21, 2018: AVID Showcase Presentation @ Stayton Intermediate

February 22, 2018: Chamber of Commerce Awards Banquet  
11:30 am @ Foothills Church

February 22, 2018: SHS National Honor Society Induction Ceremony  
6:00 pm @ Stayton HS auditorium

February 27, 2018: Lyons City Council Presentation  
6:30 pm @ Lyons City Hall

March 1, 2018: Special Session (Licensed Contracts)  
6:00 pm @ District Office

March 7, 2018: Leadership Team Meeting  
9-11 am @ District Office

March 15, 2018: Regular Session

6:00 pm @ Mari-Linn School

April 19, 2018: Regular Session  
6 pm @ Sublimity Elementary School

April 21, 2018: Board Workshop (Distributed Leadership/OSBA)  
9-12 @ District Office

10. 4. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

11. **BOARD ANNOUNCEMENTS**

12. **ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.*