

**NORTH SANTIAM SCHOOL DISTRICT 29J**

**Regular Session - 7:00 PM**

**Special Session - 6:00 PM**

**AGENDA - EXPLANATION**

**Thursday, March 16, 2017**

**Mari-Linn School**

The North Santiam School District Board of Directors will meet in a Special Session on March 16, 2017 at 6:00 pm followed by the Regular Session set to begin at 7:00 pm. Both sessions will be held at Mari-Linn School located at 641 5th Street in Lyons. All agenda explanations and board packets are available to the public through the District's website under nsantiam.k12.or.us >School Board>Agendas.

1. **CALL SPECIAL SESSION TO ORDER**

2. **WORK SESSION**

2. 1. **Cash to Accrual Accounting System: Accuity, LLC**

Representatives from Accuity, LLC will be present to explain the process of switching the NSSD's accounting system from cash to accrual.

3. **ADJOURN SPECIAL SESSION**

4. **CALL REGULAR SESSION TO ORDER, ROLL CALL, PLEDGE**

*The Board would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, who wishes to address the Board regarding an issue that is not on the agenda, must fill out a public participation card, that is available at the door, and give it to the Board Secretary, Tonia Whisman.*

Board Roll Call - Laura Wipper, Garrett Trott, Tod Nau, Evan Smith, Tass Morrison, Dave Kinney and Mike Wagner.

Leadership Team members present:

Number of staff members present (est.):

Number of public/community members present (est):

5. **ADDED/DELETED AGENDA ITEMS**

Any changes to the agenda after the posting on March 11, 2017 are listed below:

**Added Agenda Items:**

**Deleted Agenda Items:**

- 9.2 - The Principal's Report regarding Seniors on Track to Graduate will now be encompassed within the Superintendent's report.

**New Attachments:**

- Meeting Minutes - 2/16/17 Reg. Session, 3/2/17 Spec. Session and 3/02/17 CE Comm. Meeting
- February Financial Report

- Division 22 Assurances Report
- Graduation Rates Report

6. **APPROVAL OF THE AGENDA**

**MOTION-APPROVAL OF THE AGENDA**

*Motion that the Board approve the agenda as modified.*

**Motion Made By:**

**Motion Seconded By:**

**Vote:**

7. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint is available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District website. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

8. **SPOTLIGHT**

8. 1. **Mari-Linn School: Principal, Jeri Harbison**

Jeri will share with the Board what's been happening at Mari-Linn.

8. 2. **Community/Staff Awards: Jeri Harbison & Laura Wipper**

Jeri and Laura will present awards to the following individuals for their efforts on remodeling the cottage classroom space at the Stayton High School for the Special Ed students.

Community Members: Jay Jungworth, Tadd Humphreys, Craig Shelton

NSSD Staff: Rachel Heuberger, Travis King & Britney Shelton

9. **STUDENT BUSINESS**

This agenda item is set aside for reports from the high school's ASB advisor and student representatives and items like overnight/out-of-state field trip requests and new club formation requests

9. 1. **Associated Student Body (ASB) Report: Rachel Krieger, ASB Advisor**

Due to a scheduling conflict, Rachel Krieger will not be in attendance for the meeting. Below is a written report submitted by ASB President, Kalie Harper.

Right now the high school does not have a lot going on at this time. We are gearing up for prom and spring sports, but this month is more of a preparation month. Next week we are having a staff vs student volleyball game and at half time we will be announcing prom court and revealing the prom theme. Prom is on April 8th, and our juniors have been putting in some amazing effort and hard work to make it enjoyable and affordable!

Spring sports have started up and games are just beginning to take place this week, but unfortunately many have been cancelled due to the lovely weather we have been having. Our drama program just finished performing their play "Into the Woods" and they did an amazing job all four nights they performed.

The Highlights are performing at state this weekend and yesterday our students gathered in the halls with posters and sang the fight song to send them off and wish them good luck. ASB is currently working on their personal projects. Each student chooses something that they want to do to either help someone or improve the school in some way. We are having a garage sale to raise funds for school supplies for those who can't afford any as well as a fundraising dinner night for the Emily Reedy scholarship. Thank you for your time, We apologize that we could not make it, and I hope you have a wonderful evening!

## 10. **COMMUNICATION**

### 10. 1. **Superintendent's Report: Andy Gardner**

Andy will give the Board an oral report about the district. His report will include information regarding Division 22 Assurances. The report has been attached for review. It will also include a written report submitted by Alan Kirby, SHS Principal, regarding graduation rates.

### 10. 2. **Business Director's Report: Jane Nofziger**

The February financial report is included in the Board packet for review. Jane will be present to answer any questions.

### 10. 3. **Community Engagement (CE) Committee Report: Tass Morrison**

CE Committee Chair, Tass Morrison, will review the meeting minutes from the most recent meeting.

### 10. 4. **City Council Liaisons:**

This item is on the agenda to allow representatives of area city councils in the District an opportunity to share information on upcoming city projects, grants, or community events.

Sublimity City Council, Jim Kingsbury -  
Stayton City Council, Jennifer Niegel-  
Lyons City Council, Mike Wagner-

## 11. **CONSENT AGENDA ITEMS**

In order to make more efficient use of meeting time, items that are routine in nature are placed on the Consent Agenda when no debate is anticipated. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

### 11. 1. **Approval of Minutes: Tonia Whisman**

The minutes from the last two board meetings have been included in the Board packet for review and approval.

- February 16, 2017-Regular Session Minutes
- March 2, 2017-Special Session Minutes

### 11. 2. **Licensed Personnel: Teri Butler**

The Licensed Report has been attached:

New Hires (Board approval needed):  
Randall Nyquist - SHS

For information only:  
Resignations:  
Mika Hippen- SES  
Katelyn Burke - previously on LOA

Retirements:

11. 3. **Approval of the Consent Agenda:**

**MOTION-APPROVAL OF THE CONSENT AGENDA**

*Motion made that the Board approve the listed in the Consent Agenda as presented, including: 11.1 the minutes from the February 16, 2017-Regular Session and March 2, 2017-Special Session and 11.2 - the hiring of Randy Nyquist.*

**Motion Made By:**  
**Motion Seconded:**  
**Vote:**

12. **NEW BUSINESS**

12. 1. **Superintendent Evaluation: Laura Wipper**

The Superintendent Evaluation time-line has been attached for the Board's information. A blank version of the 2015-2016 Board eval form has been included for reference. If there are no changes, members will receive a editable version (via e-mail) the following day to complete and e-mail to Board Chair, Laura Wipper, by April 3rd for compilation.

12. 2. **Regular Session Start Time/Meeting Calendar**

The Board will discuss the possibility of moving up the start time of Regular Sessions. They will also consider moving the annual organizational items that typically occur in July meetings to the June meeting. This would be done in order to cancel the July meeting since the agenda is generally light and there are often scheduling conflicts.

**MOTION-MEETING TIME/CALENDAR CHANGE**

*motion to be determined*

**Motion Made By:**  
**Motion Seconded By:**  
**Vote:**

13. **INFORMATION ONLY**

13. 1. **Policy Review/Rewrite Update: Garrett Trott**

Garrett will update the Board on how the process is proceeding.

13. 2. **Vision Screening**

The following is a report from Safety and Security Director, Gary Rychard, regarding the recent Vision Screening.

*"In a joint project with the Oregon Lions Club, NSSD Nursing staff and our local Lions*

*Club we conducted our annual vision screening. We used parent volunteers and local Lions Club volunteers to do the actual screening process using the advanced equipment. This screening was one done over a 2 day period in the district. A total of 1483 students K-8 was completed. From that total 164 students were referred for further screening to their doctor. Added to that total we also screened 214 student at St. Mary's. From that total they had 11 referred to their doctor.*

*This is our 3rd year conducting this newer more advanced screening process working with the Oregon Lions Club and our local Lions chapter. The total cost of the event was \$ 500.00 which was paid for by our local Lions Club Chapter.- Prior to bringing this more advanced process to us this screening used to take almost 2 weeks to complete in our district alone. This continues to be an excellent community project and benefits the health of our students."*

**13. 3. Upcoming Events and Board Activities:**

Community wide events, high school athletics, and district-wide information can be found on the following websites:

[www.staytonevents.com](http://www.staytonevents.com)  
<http://staytonathletics.org/>  
[www.nisantiam.k12.or.us](http://www.nisantiam.k12.or.us)

March 18, 2017 - OSAA State Dance Championships - 2:30 pm

March 27-31, 2017 ~ Spring Break

April 12, 2017 - LRFMP Committee: 6-8 pm ~ District Office

April 20, 2017 Special Session (Superintendent's Evaluation) at 6:00 pm at Stayton Elementary School followed by the Regular Session at 7:00 pm.

**13. 4. Field Trips:**

A list of field trips has been attached to the Board packet. It includes all trips planned for the remainder of the year and trips taken since the last Board meeting. All new trips added since the last report are highlighted in yellow and overnight stays are indicated in red.

**13. 5. Enrollment:**

Current enrollment as of March 2017 is approximately 2290.

**13. 6. Future Agenda Items:**

A list of future agenda items will be attached as part of the board packet. Board members may request that additional items be posted to this list.

**14. BOARD ANNOUNCEMENTS**

**15. ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.*