

**NORTH SANTIAM SCHOOL DISTRICT 29J**  
**Regular Session Begins - 7:00 PM**  
**Special/Regular Session - 6:00 PM**

**AGENDA - EXPLANATION**  
**Thursday, January 19, 2017**  
**Stayton Middle School**

The North Santiam School District Board of Directors will meet on January 19, 2017 in a Special Session starting at 6:00 pm with a Regular Session to begin at 7:00 pm. Both Sessions will be held at Stayton Middle School in the cafeteria, located at 1021 Shaff Road in Stayton. Access to the agenda, agenda explanation, and board packet can be located on the District website at <http://www.n santiam.k12.or.us/domain/110>

1. **CALL SPECIAL SESSION TO ORDER**

2. **RECESS TO EXECUTIVE SESSION**

The board will enter in Executive Session as pursuant to ORS 192.660 (2)(d) regarding labor negotiations.

3. **ADJOURN EXECUTIVE SESSION**

The board will adjourn the Executive Session portion of the meeting and return to Special Session.

Time:

4. **REVIEW OF SUPERINTENDENT GOALS**

Superintendent, Andy Gardner will review his progress on goals for the 2017-18 school year.

5. **REVIEW OF DISTRICT/BOARD GOALS**

The Board will review the current 2016-2019 District and Board Goals as well as the Goal Strategies for 2016-2017. If work needs to be done the Board Chairman may ask several board members to work on a sub-committee to make revisions or a Special Session can be set up to review more in depth.

6. **ADJOURN SPECIAL SESSION**

Time:

7. **CALL REGULAR SESSION TO ORDER, ROLL CALL, PLEDGE**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Tonia Whisman. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session.*

8. **ADDED/DELETED AGENDA ITEMS**

Any changes to the board packet after posting on January 14, 2017 will be noted below:

Added Agenda Items-

- District Plans for Snow Days

Additional Support Materials (attachments)-

- December Financial 2016
- January 2017 Collaboration Grant Newsletter
- Enrollment Totals
- Future Agenda Items

9. **APPROVAL OF THE AGENDA**  
**MOTION- AGENDA APPROVAL**

*Motion that the Board approve the agenda as modified.*

**Motion Made By:**

**Motion Seconded By:**

**Vote:**

10. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

11. **SPOTLIGHT**

11. 1. **Board Recognition Month: Andy Gardner**

Andy will announce that Governor Kate Brown has declared January 2017 to be School Board Recognition Month and will acknowledge the board's dedicated service to the district and appreciation from all the schools.

11. 2. **OSBA Promise Scholarship Program Check Presentation: Steve Kelly & Betty Reynolds**

Steve and Betty from the Oregon School Boards Assoc will be here to present a check for \$5,000 to the NSSD board to be used for student scholarships.

11. 3. **Stayton Intermediate/Middle School: Mike Proctor, Principal**

Mike will acknowledge some students and staff who are doing exciting things at SIS/SMS and also share, in general, what's happening on campus.

The following individuals will be recognized for their efforts in creating the walking/running path behind SMS: Dennis Holm, Mike Bauer, Stephen Phillip and, SIS/SMS staff member, Erin Holm.

SMS Food Services Manager, Charmaine Mollet , will be recognized for receiving the quarterly *School Meal Hero Award* from ConAgra Foods.

SMS student, Sebastian Baker, will be recognized for being selected to represent SMS on the All-State Middle School Honor Band. He was chosen as one of 20 clarinet players from over 400 middle schools.

11. 4. **Staff Service Award: Laura Wipper**

Teri Butler will be acknowledged for 30 years of service to the district.

12. **STUDENT BUSINESS**

12. 1. **ASB Report: Rachel Krieger**

ASB advisor, Rachel Krieger, will be present to give a report on the group's activities.

13. **COMMUNICATION**

13. 1. **Superintendent's Report: Andy Gardner**

Andy will give the Board an oral report on the District.

13. 2. **Financial Report: Jane Nofziger, Financial Services Director**

The December financial report has been submitted by Jane Nofziger for the Board's review. November's report has also been attached due the cancellation of the December board meeting. She will also be presenting hard copies of the draft budget calendar and the 2015-2016 audit report. The audit report will be for the board to review prior to the February board meeting when the auditing firm will be to here to present their findings. Jane will be in attendance to answer any questions.

13. 3. **Community Engagement Report: Tass Morrison**

Tass will update the Board on proposed discussions for the next Community Engagement Committee meeting. The December '16 and January '17 meetings were cancelled due to inclement weather and scheduling conflicts. The next meeting will be February 2, 2017.

13. 4. **City Council Liaisons: Laura Wipper**

This item is on the agenda to allow representatives of area city councils in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Sublimity City Council, Jim Kingsbury-  
Stayton City Council, Jennifer Niegel-  
Lyons City Council, Mike Wagner-

14. **CONSENT AGENDA ITEMS**

14. 1. **Approval of Minutes: Tonia Whisman, Executive Assistant**

Tonia has prepared the minutes from the board meetings in November (Dec meeting was cancelled), which are attached in the board packet for review and approval. All past approved minutes have been posted to the BoardBook website.

November 8, 2016-Special Session Minutes  
November 17, 2016-Regular Session Minutes

14. 2. **Licensed Report: Teri Butler, HR Director**

The licensed staff report has been included in the board packet.

New Hires-  
Anthony Steele (temporary) -SMS

Resignations- none

14. 3. **Action on Consent Agenda:**

**MOTION- APPROVAL OF CONSENT AGENDA**

*Motion made that the Board approve 14.1 - the November 8, 2016 ~ Special Session and November 17, 2016-Regular Session Meeting Minutes; 14.2 - approval of temporary hire of Anthony Steele and 14.3 - approval of the increase in salary and benefits for Classified employees and the associated Memorandum of Agreement and changes of Articles 6 and 14 as agreed upon during negotiations for 2016-2017 school year as presented.*

**Motion Made By:**

**Motion Seconded By:**

**Vote:**

15. **NEW BUSINESS**

15. 1. **WESD 2017-2019 Local Service Plan Resolution: Laura Wipper**

In November, the Willamette Education Service District (ESD) Board of Directors approved the 2017-2019 Local Service Plan and now it must be approved by the NSSD board in preparation for next school year. The LSP Resolution has been included for the board's review.

15. 2. **District Plans for Snow Days: Andy Gardner**

Andy will discuss the proposed plan or plans to make up for instruction time lost due to snow days and to also plan for potential snow days that may occur in the future. The board may be asked to vote on a motion to change the school calendar to accommodate the recommendations.

POSSIBLE MOTION - TO EXTEND SCHOOL DAYS/HOURS

Motion Made By:

Motion Seconded By:

Vote:

16. **INFORMATION ONLY**

16. 1. **Gifts & Donations:**

The following gifts/donations were accepted by schools in the District during the last month:

- Gary Rychard donated 16 six foot tables to Stayton Middle School (value \$720)
- Mark and Rebecca Larsen made a \$1,000 donation to the Stayton Middle School Band Dept
- MaPS Credit Union made a \$7,500 donation to the district for the turf football field
- Power Chevrolet made a \$10,000 donation to the district for the turf football field
- Freres Lumber Co, Inc made a \$4428.71 donation to Mari-Linn for the new greenhouse.

16. 2. **Field Trip Report:**

A list of the field trips as of January 14th has been included in the board packet..

16. 3. **Student Enrollment:**

A report showing enrollment numbers by school has been attached for board review. Current enrollment is approximately 2,283

16. 4. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

16. 5. **Upcoming Board Events & Activities:**

Community wide events, high school athletics, and district-wide information can be found on the following websites:

[www.staytonevents.com](http://www.staytonevents.com)

<http://www.staytonathletics.com>

<http://northsantiam.schoolwires.net/>

National Honor Society Induction Ceremony - January 26th

6:00 pm ~ SHS auditorium

Title I Night - February 2nd

6:00 pm ~ SES

ConAgra Foods Award Presentation to Charmaine Mollett - February 8th

time TBA ~ SMS

Stayton Booster Club Auction - February 11th

Cascade Hall Oregon State Fairgrounds ~ 5 PM

Silent Auction 5 PM, Dinner Served 6 PM, Oral Auction 7 PM

Tickets on sale at STAYTONEVENTS.COM Tickets

\$35.00 per person on-line or \$40.00 at the door

Regular Session-Board Meeting: February 18th

7:00 pm ~ location TBA

Special/Executive Session: March 2nd

8:00 am ~ District Office Santiam Room

17. **BOARD ANNOUNCEMENTS**

18. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This*

*meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.*