

NORTH SANTIAM SCHOOL DISTRICT 29J

Special/Regular Session - 6:00 PM

**AGENDA - EXPLANATION
Thursday, March 17, 2016
Mari-Linn School**

The North Santiam School District Board of Directors will meet in a Special Session on March 17, 2016 at 6:00 pm followed by the Regular Session set to begin at 7:00 pm. Both sessions will be held at Mari-Linn School located at 641 5th Street in Lyons. All agendas, agenda explanations, and board packets are available to the public through the District's website under District>School Board>Agendas.

1. CALL SPECIAL SESSION TO ORDER

2. GOALS

2. 1. District and Board Goals: Garrett Trott and Laura Wipper

Garrett and Laura reviewed the District and Board Goals for 2016-19 and will make a recommendation for approval.

MOTION-APPROVAL OF 2016-19 DISTRICT AND BOARD GOALS

I move the Board approve the 2016-19 District and Board Goals as presented.

By:

Second:

Vote:

2. 2. Board Goal Strategies for 2016-17:

The Board will have a chance to review the current Board Goal Strategies and make revisions for 2016-17 as needed.

3. ADJOURN SPECIAL SESSION

Time:

4. CALL REGULAR SESSION TO ORDER, ROLL CALL, PLEDGE

We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board's Executive Assistant.

5. ADDED/DELETED AGENDA ITEMS

Any changes to the board packet after posting will be noted below:

Added/Deleted Agenda Items-

None

Added Attachments to Board Packet-

Policy Revisions

ML Spotlight Presentation
HR Staff Report
Financials
Requests for New SHS Club (2)

6. **APPROVAL OF THE AGENDA**

MOTION- APPROVAL OF THE AGENDA

I move the Board approve the agenda as presented (or modified).

By:

Second:

Vote:

7. **PUBLIC PARTICIPATION**

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the Board's Executive Assistant, or from the North Santiam School District website. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

8. **SPOTLIGHT**

8. 1. **Board Awards-Mari-Linn School Students: Jeri Harbison and Laura Wipper**

The following Mari-Linn School students will be receiving board awards for outstanding social and academic growth: Rocky Trussell, Avila Young, Braden Rush, Lorelei Ritchie, Trey Slusser, Courtney Taylor, Leah Longfellow, Jordan Ninman, Eddy Hall, and Alexis Stinnett.

8. 2. **Mari-Linn School: Principal, Jeri Harbison**

Jeri will share information on what is happening at Mari-Linn School.

9. **COMMUNICATION**

9. 1. **Superintendent's Report: Andy Gardner, Superintendent**

Andy will give the Board an oral report on the District.

9. 1. 1. **Division 22 Assurances:**

The Board must be notified regarding Division 22 requirements and if they are being met. Attached is the document that must be posted to the District website as part of the assurance process.

9. 2. **Financial Report: Submitted by Jane Nofziger**

The February financial report has been submitted for the Board's review. Jane will be in attendance to answer any questions.

9. 2. 1. **Revisions to ADMw Formula by State: Jane Nofziger**

Jane will go over some the changes to the State School Funding formula and how

these changes will affect the 2016-17 Budget.

9. 3. **City Council Liaisons: Laura Wipper**

This item is on the agenda to allow representatives of city councils within the District's boundary an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Sublimity City Council, Jim Kingsbury-
Stayton City Council, Jennifer Niegel-
Lyons City Council, Steve Baldwin/Mike Wagner-

10. **CONSENT AGENDA ITEMS**

10. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the board meeting last month, which are attached in the board packet for the Board's review and approval. All past "approved" minutes have been posted to the BoardBook website.

- February 18, 2016-Regular Session Minutes
- March 3, 2016-Special/Executive Session Minutes

10. 2. **Approval of Policy Revisions/Adoptions:**

The following policies were reviewed by the Board at the last Regular Session in February:

EBC/EBCA-Emergency Procedures and Disaster Plans
EBCB-Drills
EFA-Wellness Program
JFCF-Harassment

10. 3. **Licensed Report: Teri Butler**

Teri has submitted a list with changes to licensed staff since the last Regular Session. It includes:

Resignations: Janalyn Potts, SES and Brittany Lee, SES (currently on a Leave of Absence)

Retirements: Deborah Quady, ML

10. 4. **Action on Consent Agenda:**

MOTION- APPROVAL OF THE CONSENT AGENDA

I move the Board approve the Consent Agenda including 10.2-the minutes from the February 18, 2016-Regular Session and the March 3, 2016-Special/Executive Session; 10.2-the approval of policy revisions to EBC-EBCA-Emergency Procedures, EBCB-Emergency Drills, EFA-Wellness Program, and JFCF-Harassment; and 10.3-the approval of the retirement of Deborah Quady and the acceptance of resignations from Janalyn Potts and Brittany Lee.

By:

Second:

Vote:

11. **NEW BUSINESS**

11. 1. **Policy Revisions:**

The following revisions to policy were either requested by the Board or submitted as required or highly recommended by OSBA:

FA/FAA-Naming Facilities

This policy was revised to accommodate a better understanding by the community and staff regarding the Board's ability to appoint a sub-committee to review recommendations for naming facilities, other than a new school, and the expected time lines for such a request.

BBFA-Board Member Ethics and Conflicts of Interest & BBFB-Board Member Ethics and Nepotism

The policy language was revised to better reflect the statutory wording for the definition of “relative” from Oregon Revised Statute (ORS) 244.020(15) and from the Oregon Governments Ethics Law – A Guide for Public Officials, published by the Oregon Government Ethics Commission.

EFAA-AR Reimbursable School Meals

In collaboration with the Oregon Department of Education, this administrative regulation was released to include a clarification on the use of “afterschool snacks”; and added marital status and parental status to the protected class list in #2 under ‘Civil Rights and Confidentiality Procedures’ for protected classes.

11. 2. **Approval of 2016-17 Calendar:**

The Board reviewed the draft calendars for 2016-17 and 2017-18 during the last Regular Session. No additional revisions have been made. The Board needs to approve the 2016-17 calendar.

MOTION-APPROVAL OF 2016-17 CALENDAR

I move the Board approve the 2016-17 calendar as presented.

By:

Second:

Vote:

11. 3. **Approval of New SHS Club:**

The Board received two requests to establish a new club with access to an ASB account from Stayton High School. One is called the Tabletop Games Club and the other is called the Creative Writing Club. The Board must approve access so both clubs can deposit and expend funds from an ASB account.

MOTION-APPROVAL OF NEW CLUB

I move the Board approve ASB account access to the new SHS Tabletop Games Club and Creative Writing Club at Stayton High School.

By:

Second:

Vote:

11. 4. **2015-16 Superintendent Evaluation Form:**

Attached in the board packet is the 2015-16 Superintendent Evaluation Form. Board members should fill out the form and return to Mary Richards at the District Office. She will gather the forms and deliver them to Laura Wipper who has volunteered to consolidate the scores as in the past.

The Board will review the scores together during their Executive Session set up prior to the Regular Session in April. A time line for the Superintendent Evaluation is also attached.

11. 5. **Review of LRFMP Committee Charge: Andy Gardner**

Attached is the charge that was given to the 2011-12 LRFMP Committee. Andy will review the charge given to the Committee and discuss the plan for setting up another review of the Long Range Facilities Master Plan for the District.

12. **INFORMATION ONLY**

12. 1. **Upcoming Board Events & Activities:**

Community wide events, high school athletics, and district-wide information can be found through the following website links:

www.staytonevents.com

<http://www.staytonathletics.com>

<http://nsantiam.orvsd.org/combined-calendar>

Other upcoming board activities and events include:

- April 5, 2016-Supt Evaluations Due to DO
- April 21, 2016-6:00 pm-Executive/Regular Session at Sublimity School

12. 2. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

12. 3. **Student Enrollment:**

Student Count is at 2294, up seven (7) students from the last report in February.

12. 4. **Field Trip Report:**

Attached in the board packet is a list of field trips planned and/or taken during the months of February/March (as of March 11, 2016).

13. **BOARD ANNOUNCEMENTS**

13. 1. **CE Pilot Program:**

Attached is a list of the dates when OSBA can meet over the next two months to begin the CE Pilot. Mary will be sending out a "Doodle" calendar request to see what dates work best for the Board.

14. **ADJOURN**

Time:

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.