

**NORTH SANTIAM SCHOOL DISTRICT 29J**

**Regular Session - 7:00 PM**

**AGENDA - EXPLANATION  
Thursday, December 17, 2015  
District Office**

The North Santiam School District Board of Directors will meet in Regular Session on December 17, 2015 at 7:00 pm in the Santiam Meeting Room located on the District Office site at 1155 N 3rd Avenue in Stayton. Access to the agenda, agenda explanation, and board packet can be located on the District website at [nsantiam.orvds.org/district/school-board/board-agendas-and-minutes](http://nsantiam.orvds.org/district/school-board/board-agendas-and-minutes).

**1. CALL REGULAR SESSION TO ORDER, ROLL CALL, PLEDGE**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

**2. ADDED/DELETED AGENDA ITEMS**

Any changes to the board packet after posting will be noted below:

Added Agenda Items-  
None

Additional Support Materials (attachments)-

- Community Engagement Minutes
- Additional Leadership Team Reports
- Resolution for Increase to Excise Tax
- Draft Budget Calendar
- PowerPoint on Assessments and Report Cards for 2014-15

**3. APPROVAL OF THE AGENDA  
MOTION- AGENDA APPROVAL**

**I move the Board approve the agenda as presented (or modified).**

**By:**

**Second:**

**Vote:**

**4. PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable*

*solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

## 5. **SPOTLIGHT**

### 5. 1. **OSBA Award: Steve Kelly**

### 5. 2. **OSBA Community Engagement Pilot Project: Steve Kelly and Tricia Yates**

OSBA will share a pilot program they are using to help boards with their community engagement activities.

### 5. 3. **Board PLCs: Steve Kelly & Tricia Yates**

Steve Kelly and Tricia Yates will discuss how boards are using the PLC model.

### 5. 4. **Assessment Report: David Bolin**

Dave gave the Board some preliminary information last September on how subgroups did on the Smarter Balanced Assessment. He will expand on the information to include all students during his presentation.

## 6. **STUDENT BUSINESS**

### 6. 1. **ASB Report: Rachel Krieger**

## 7. **COMMUNICATION**

### 7. 1. **Superintendent's Report: Andy Gardner, Superintendent**

Andy will give the Board an oral report on the District.

### 7. 2. **Financial Report: Submitted by Jane Nofziger**

The November financial report has been submitted by Jane Nofziger for the Board's review.

### 7. 3. **City Council Liaisons: Laura Wipper**

This item is on the agenda to allow representatives of area city councils in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Sublimity City Council, Jim Kingsbury-

Stayton City Council, Jennifer Niegel-

Lyons City Council, Steve Baldwin/Mike Wagner-

### 7. 4. **Community Engagement Report: Tass Morrison**

Tass will update the Board on the activities of the Community Engagement Committee. The minutes from the last meeting are attached for the Board's review.

## 8. **CONSENT AGENDA ITEMS**

### 8. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the board meeting last month, which are attached in the board packet for the Board's review and approval. All past "approved" minutes have

been posted to the BoardBook website.

November 19, 2015-Regular Session Minutes

8. 2. **Licensed Report: Teri Butler**

The licensed report is attached for the Board's review.

8. 3. **Policy Adoptions/Revisions: Mary Richards**

GCDA/GDDA-Fingerprinting

House Bill (HB) 2412 (2015) included a change that repealed Oregon Revised Statute 342.232, which means, a school district may not start the employment of a potential employee or contractor prior to receipt and disposition of the criminal records check and/or fingerprinting. The district may begin the service of a volunteer pending the return and disposition of a criminal records check. It also repealed ORS 342.227 which allowed Teacher Standards and Practices Commission to issue a temporary license or certificate to a teacher, etc. pending the return of a records check.

JHCDA-Prescription Medications (Adoption)

OSBA pretty much revamped this entire policy, so it is presented to you as a new adoption. A review of the Oregon Health Authority's revised training protocol now suggests the additional training is "strongly encouraged." The new House Bill (HB) 3149 (2015) allows a registered nurse who is employed by a public or private school to accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S., if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days. New language also addresses prescription medication for before and after school programs held on district property as well as transportation to school and school sponsored events.

KL-Public Complaints

There have been some questions from the field that prompted OSBA to issue some further updates and clarifying changes in our related sample policies and administrative regulation for Public Complaints. Oregon Administrative Rule (OAR) 581-022-1941 says "...the district must establish a process for the prompt resolution of a complaint..." A complaint process must be established and be available in writing to a complainant, but is not required to be in policy. Therefore, OSBA designates the administrative regulation (KL-AR) as optional. The District currently has a form as part of their AR for this policy. When the district establishes a multiple step complaint process, it must include time periods and a designated person to receive the complaint for each step of the complaint process, and must include when a final decision will be reached.

JECEB-AR-Transfer Forms

Clarifications on the new transfer laws have created the need to update the transfer forms once again. School Districts can no longer ask where a "resident" student plans to attend when their transfer has been

approved or what their resident address is. The form also states the transfer can only be revoked due to poor attendance or behavior. Unless a student's transfer is revoked, they do not have to request a transfer out of the District again, so that is also stated.

A separate form must be filled out for students requesting to enroll in the District who are

non-resident students. Their transfers may be reviewed yearly with continuation based on attendance and behavior history. Their transfer cannot be revoked based on class size once they have been approved.

IKE-Grade Level Placement (Retention and Acceleration)-Recommended by David Bolin

There have been some requests for retentions and accelerations of grade placement in the past and it is expected in the future. The District currently does not have policy or administrative rules to address these issues. David Bolin pulled policy, administrative rules and forms available from Jefferson, Albany, and Eugene in order to come up with an appropriate policy, administrative rules and forms for North Santiam School District.

8. 4. **Action on Consent Agenda:**

**MOTION- APPROVAL OF CONSENT AGENDA**

**I move the Board approve and accept items listed in the Consent Agenda including: item 8.1- the approval of the minutes from the November 19, 2015-Regular Session; and item 8.3- the approval of policy revisions to GCDA/GDDA-Fingerprinting, JHCDA-Prescription Medication, KL-Complaints, and IKE-Grade Level Placement.**

**By:**

**Second:**

**Vote:**

9. **NEW BUSINESS**

9. 1. **Website Update: Keith Butler**

In 2016-17 the current website host will no longer be supporting schools. The District must find another provider and get the websites updated before that time. Keith will share some of the information gathered in order to get a new provider and the plan moving forward.

9. 2. **Resolution to Increase Excise Tax: Jane Nofziger**

Jane has prepared Resolution #121715 in order to increase the excise tax. It raises the residential construction tax by nine cents per square foot and the non-residential construction tax by five cents per square foot.

**MOTION-RESOLUTION #121715 TO INCREASE OF EXCISE TAX**

**I move the Board approve Resolution #121715 as published by the Oregon Department of Revenue for 2015-16 to \$1.20 per square foot for residential and \$.60 per square foot for non-residential effective January 1, 2016.**

**By:**

**Second:**

**Vote:**

9. 3. **Board PLCs: Laura Wipper & Garrett Trott**

**The Board will discuss PLCs and how this process might be helpful with specific topics reviewed by the Board.**

9. 4. **Draft Budget Calendar: Jane Nofziger**

A draft budget calendar is attached as part of the board packet for review. It will be on the January agenda for approval.

10. **INFORMATION ONLY**

10. 1. **Upcoming Board Events & Activities:**

Community wide events, high school athletics, and district-wide information can be found on the following websites:

[www.staytonevents.com](http://www.staytonevents.com)

<http://www.staytonathletics.com/> (new)

<http://nsantiam.orvsd.org/combined-calendar>

December 18, 2015 at 7:00 pm (between varsity games)  
Re-Dedication of the SHS Gymnasium as Don Carey Court

January 7, 2016 at 8:00 am  
Community Engagement Committee Meeting

January 21, 2016 at 5:30 pm and 7:00 pm  
Special Session-Goals and Regular Session

10. 2. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

10. 3. **Student Enrollment:**

Student count as of December 10th is attached for the Board's review. The District is down 10 students from November, but is still above the projected number for September 2015.

10. 4. **Field Trip Report:**

Attached is a list of the field trips planned for the months of November/December as of December 11th.

10. 5. **Gifts & Donations:**

The following gifts/donations were accepted by schools in the District during the last month:

- The Fulfillment Corporation of America gave SMS 525 1" View Binders (value \$871.50);
- Tim and Debi O'Bryant donated a used flute to the District (value \$200); and
- The Slayden Community Fund donated \$1000 to SHS for their needy kids fund.

11. **BOARD ANNOUNCEMENTS**

12. **ADJOURN**

Time:

*EQUAL OPPORTUNITY EMPLOYER*

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*