

# NORTH SANTIAM SCHOOL DISTRICT 29J

**Regular Session - 7:00 PM**

**AGENDA - EXPLANATION  
Thursday, August 20, 2015  
District Office**

The North Santiam School District Board of Directors will meet in Regular Session on August 20, 2015 at 7:00 pm in the Santiam Meeting Room located on the District Office site at 1155 N 3rd Avenue in Stayton. Access to the agenda, agenda explanation, and board packet can be located on the District website at [nsantiam.orvds.org/district/school-board/board-agendas-and-minutes](http://nsantiam.orvds.org/district/school-board/board-agendas-and-minutes).

**1. CALL REGULAR SESSION TO ORDER, ROLL CALL, PLEDGE**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

**2. ADDED/DELETED AGENDA ITEMS**

Any changes to the board packet after posting will be noted below:

New Agenda Items-

Additional Attachments-

Policy Revisions

Financial Report

Licensed Report

Rescheduled-

Food Service Procurement Agenda Item

**3. APPROVAL OF THE AGENDA  
MOTION- AGENDA APPROVAL**

**I move the Board approve the agenda as presented (or modified).**

**By:**

**Second:**

**Vote:**

**4. PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable*

*solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

## 5. **SPOTLIGHT**

### 5. 1. **Leadership Team Goal Presentations:**

Toni and Jane will be present to present their goals to the Board.

## 6. **COMMUNICATION**

### 6. 1. **Superintendent's Report and Bond Update: Andy Gardner, Superintendent**

Andy will give the Board an oral report on the District and completed bond projects.

### 6. 2. **Financial Report: Jane Nofziger**

A full end of year report for 2014-15 will be given to the Board by Jane.

### 6. 3. **City Council Liaisons: New Chairman**

This item is on the agenda to allow representatives of area city councils in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Sublimity City Council, Jim Kingsbury-  
Stayton City Council, Jennifer Niegel-  
Lyons City Council, Steve Baldwin-

### 6. 4. **YMCA After School Care Program: Jane Nofziger and Andy Gardner**

Jane and Andy will share with the Board the plans for a partnership with the YMCA to continue the After School Program. Sam Carroll, the CEO of the Salem YMCA, will be in attendance.

### 6. 5. **Curriculum Adoption Report: David Bolin**

Dave will provide the Board with a written report on the curriculum and where we are at regarding adoptions.

## 7. **CONSENT AGENDA ITEMS**

### 7. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the board meetings last month, which are attached in the board packet for your review and approval. All past "approved" minutes have been posted to the BoardBook website.

July 16, 2015-Executive/Regular Session Minutes

### 7. 2. **Approval of Licensed Personnel: Teri Butler**

Teri Butler will submit a licensed report prior to the board meeting. Once received it will be posted under this section.

New Hires:

Resignations:

7.3. **Action on Consent Agenda:**

**MOTION- APPROVAL OF CONSENT AGENDA**

**I move the Board approve and accept items listed in the Consent Agenda including item 7.1-the approval of the minutes from the July 16, 2015-Executive/Regular Session; and item 7.2 the approval of new hires- Ben Haskell, Tegan Johnson, Amy Donaldson, Mika Hippen, Beth Schrieber-Duncan, Elisabeth Brown, Katrina Womack, and Sonya Lyon; the approval of the transfer of Katrina Hunsaker to SMS; and the acceptance of the resignation of Jennifer McGinley.**

**By:**

**Second:**

**Vote:**

8. **NEW BUSINESS**

8.1. **Board Protocol: Laura Wipper**

Each year the Board reviews its protocol and has the opportunity to make changes. The current protocol is attached for final review. After discussion if revisions are made, the Board will need a motion to approve the revisions as discussed. If no revisions are needed, then no action is necessary.

8.2. **Adopt A School: Laura Wipper**

Each year board members choose a school to adopt. Members are expected to connect with the principal and help present awards as requested and attend school wide events as much as possible.

SHS: Tass and Laura

SIS/SMS: Garrett

SES:

SUB:

ML:

8.3. **Policy Revisions/Adoptions-First Reading:**

A summary of each policy revision recommended by OSBA is below:

Revised AC & AR-Nondiscrimination & Discrimination Complaint Procedure

The recommended changes are a result of combining the procedural steps in the sample administrative regulation, in addition to identifying to whom complaints may be filed, and to better clarify the roles of parties in the complaint process.

Revised GAA-Personnel Definitions and GD/GDA Classified Instructional Assistant Positions

This policy was updated based on recommendations by OSBA. It defines personnel and includes the requirements for instructional assistants and translators.

Revised JFCG/KGC/GBK, KGC/GBK/JFCG, & GBK/JFCG/KGC -Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems; JFCG/JFCH/JFCI-Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems; JFCG/JFCH/JFCI AR-Discipline for Use, Possession, Distribution or Sale of Tobacco Products or Inhalant Delivery Systems; and KGB-Public Conduct on District

Property

House Bill (HB) 2546 (2015) adds and defines “inhalant delivery system.” It amends laws concerning the sale of tobacco products to minors, and use, distribution or possession of tobacco products by minors, so those laws equally apply to inhalant delivery systems. It continues the requirement that school and working environments be free of tobacco products and now inhalant delivery systems, and continues to prohibit smoking and now aerosolizing and vaporizing on any school property, including parking lots, by any student, staff member or visiting public.

GCBDA/GDBDA AR & Form-Federal Family and Medical Leave/State Family Medical Leave

As a result of the U.S. Supreme Court’s decision in United States v. Windsor, which struck down section 3 of the Defense of Marriage Act (DOMA), the U.S. Department of Labor issued a fact sheet in February, 2015 with a Final Rule regarding the definition of “spouse” for Family and Medical Leave Act (FMLA). The Final Rule amended the definition of spouse under FMLA so that eligible employees in legal same-sex marriages or domestic partnerships will be able to take FMLA leave to care for their spouse or family members, and became effective March 27, 2015.

JECB & AR & Forms-Admission of Nonresident Students & Interdistrict Transfers

Senate Bill (SB) 709 (2015) is a cleanup bill to address issues from the previous legislation, and addresses only interdistrict transfers.

JEA-AR Compulsory Attendance Notices and Citations

House Bill 2597 (2015) added that the notices required for noncompulsory attendance to the “parent, guardian or other person in a parental relationship,” must include a notice that the parent may request an evaluation of their student’s current individualized education program (IEP), or an evaluation to determine if their student needs an IEP.

**8. 4. 2015-16 Superintendent Evaluation Document Update and Approval: Laura Wipper**

Each year the new Superintendent goals are inserted into the evaluation document along with any changes to the Board and/or District Goals. The final revisions need to be approved by the Board.

**MOTION-APPROVAL OF 2015-16 SUPERINTENDENT EVALUATION DOCUMENT**

**I move the Board approve the 2015-16 Superintendent Evaluation document as presented.**

**By:**

**Second:**

**Vote:**

**9. INFORMATION ONLY**

**9. 1. Upcoming Board Events & Activities:**

Community wide events, high school athletics, and district-wide information can be found on the following websites:

www.staytonevents.com  
http://staytonathletics.org/  
http://nsantiam.orvsd.org/combined-calendar

Next Board Meeting:  
September 16, 2015 at Sublimity School (Executive Session at 6:00 and Regular Session at 7:00)

CE Meeting:  
(Friday) September 4, 2015 at 9:00

Welcome Back & Above and Beyond Awards:  
August 31, 2015 at SHS at 8:00 am in the SHS Auditorium

November OSBA Annual Convention:  
Members need to let Mary know ASAP if they plan to attend the OSBA Convention this year (to be held on November 13-15) and if they need hotel reservations.

Planning in Process with Dates TBA:  
Bond Dinner in Early October  
Legislative Dinner Late October or Early November

9. 2. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

9. 3. **Projected Student Enrollment for 2015-16:**

Based on rolling up one grade to the next and the expected K students, a projected student count for 2015-16 has been put together for the Board. This is only a projected student count, not the projected ADMw.

10. **BOARD ANNOUNCEMENTS**

This time is reserved on the agenda for the announcements of upcoming board workshop/conference registration windows or for reports on recent workshops/conferences attended by board members.

10. 1. **OSBA Summer Conference Report: Tass Morrison**

Tass will give a report on the OSBA Summer Conference she attended in July.

11. **ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours*

*prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*