

NORTH SANTIAM SCHOOL DISTRICT 29J

Executive/Regular Session - 6:00 PM

AGENDA - EXPLANATION

Thursday, July 16, 2015

District Office

The North Santiam School District's Board of Directors will meet at 6:00 p.m. on July 16, 2015 for an Executive Session under ORS 192.660 (2)(d)-Labor Negotiator Consultations followed by the Regular Session at 7:00 p.m. Both sessions will be held in the Santiam Meeting Room located on the District Office site at 1155 N 3rd Avenue in Stayton. Access to the agenda, agenda explanation, and board packet can be located on the District website at nsantiam.orvsd.org/district/school-board/board-agendas-and-minutes.

1. EXECUTIVE SESSION-CALL TO ORDER

1. 1. ORS 192.660 (2)(d)-Labor Negotiator Consultations:

The Board will receive an update on Certified and Classified Negotiations.

2. ADJOURN EXECUTIVE SESSION

Time:

3. CALL REGULAR SESSION TO ORDER, ROLL CALL, PLEDGE

We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.

4. ADDED/DELETED AGENDA ITEMS

Any changes to the board packet after posting will be noted below:

New Agenda Items-

None

Additional Attachments-

Licensed Report

Technology Plan Presentation

Exit Survey Information

5. APPROVAL OF THE AGENDA

MOTION- AGENDA APPROVAL

I move the Board approve the agenda as presented (or modified).

By:

Second:

Vote:

6. **PUBLIC PARTICIPATION**

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

7. **SPOTLIGHT**

7. 1. **Technology Plan Update: Keith Butler**

Keith will present the updated Technology Plan.

8. **SWEARING IN OF NEWLY ELECTED BOARD MEMBERS**

Evan Smith, Mike Wagner, Garrett Trott, and Tod Nau need to be sworn in for their four year terms on the Board. A copy of the oath is attached.

9. **ELECTIONS~BOARD CHAIRMAN AND VICE CHAIRMAN**

Nominations and election of the Board Chairman and Vice Chairman will take place as required by policy. After the election, the newly elected Board Chairman will take over the meeting and continue with the nominations for Board Vice Chairman. Policy allows for two terms in a row as board chairman or vice chairman (revised in 2012).

9. 1. **Nominations for Board Chairman:**

Nominations:

By:

Second:

MOTION- ELECTION OF BOARD CHAIRMAN

I move the nominations be closed and a vote be taken for Board Chairman.

By:

Second:

Vote:

Additional Motions:

9. 2. **Nominations for Board Vice Chairman:**

Nominations:

By:

Second:

MOTION- ELECTION OF BOARD VICE CHAIRMAN

I move the nominations be closed and a vote be taken for Board Vice Chairman.

By:

Second:

Vote:

Additional Motions:

10. COMMUNICATION

10. 1. Superintendent's Report and Bond Update: Andy Gardner, Superintendent

Andy will give the Board an oral report. Attached is information submitted by David Bolin on 2014-15 Professional Development.

10. 2. Financial Report: Jane Nofziger

The finance office is closing out the 2014-15 school year. A full end of year report will be given at the Regular Session in August.

10. 3. City Council Liaisons: New Chairman

This item is on the agenda to allow representatives of area city councils in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Sublimity City Council, Jim Kingsbury-

Stayton City Council, Jennifer Niegel-

Lyons City Council, Steve Baldwin-

10. 4. Community Engagement Activities ~ SummerFest: Tass Morrison

SummerFest is coming up on Saturday, July 25th. Mary will pass around a sign up schedule. If board members are available that day and have not signed up to help with the booth yet, please do so at the meeting.

10. 5. HR Exit Report: Teri Butler

Teri Butler did exit interview with staff leaving the District. She has submitted a written report and will be available to answer any questions the Board may have.

11. CONSENT AGENDA ITEMS

11. 1. Approval of Minutes: Mary Richards

Mary has prepared the minutes from the board meetings last month, which are attached in the board packet for your review and approval. All past "approved" minutes have been posted to the BoardBook website.

- June 18, 2015-Special Session/Budget Hearing
- June 18, 2015-Regular Session

11. 2. Approval of Licensed Personnel: Teri Butler

Teri Butler has submitted a licensed report showing the following:

New Hires:

Stephen Fulks, SMS/SHS Band/Music (replacing Mike Hettwer)

Resignations:

Katheryn Kem, SES Music Teacher

11. 3. **Action on Consent Agenda:**

MOTION- APPROVAL OF CONSENT AGENDA

I move the Board approve and accept items listed in the Consent Agenda including item 11.1-the approval of the minutes from the June 18, 2015-Regular Session and the June 18, 2015-Special Session/Budget Hearing, and item 11.2 the approval of new hire- Stephen Fulks and the acceptance of the resignation of Kathryn Kem.

By:

Second:

Vote:

12. **ORGANIZATIONAL AGENDA ITEMS**

Every July the Board must approve organizational items in order to proceed with business for the new fiscal year.

12. 1. **Identify Confidential and Supervisory Employees:**

Confidential and supervisory employees for 2015-16 include: Full Time-Jane Nofziger, Toni Silbernagel, Teri Butler, Nancy Peterson, Debbie McDonnell, Janine Christensen, Mary Richards, Sara Moberg, Sarah Ninman, Tiffany Walbridge, Keith Butler, Debbie Johnston, Steve Burkleo, and Michael Miller along with Part Time- Jodi Hack, Sharon Etzel, and Gary Rychard.

12. 2. **Designations and Authorizations:**

The Board needs to approve the following:

- Chief Administrative Officer-Andy Gardner
- District Clerk-Andy Gardner
- Deputy Clerk-Jane Nofziger
- Legal Counsel-Garrett, Hemann, et al
- Official Auditors for School Year- Accuity, LLC
- Budget Officer-Andy Gardner
- Board Meeting Calendar- Third Thursday of the Month
- Custodian of Funds-Jane Nofziger
- Depositor(ies) for School Funds-LGIP, US Bank
- Facsimile Signatures-Andy Gardner, David Bolin and Jane Nofziger
- Inter-Fund Borrowing Within Fiscal Year

12. 3. **Grant and Consolidated Sub-Grant Authorization:**

These grants include the following but are not limited to:

- Title Grant Applications
- NCLB/eCIP Consolidated Grant Applications
- ESEA Grant Applications
- All State and Federal Grant Applications
- All Non-Profit Grant Applications

12. 4. **Approval of Organizational Agenda: New Chairman**

MOTION TO APPROVE ORGANIZATIONAL AGENDA ITEMS

I move the Board approved Organizational Agenda Items 12.1-Identification of Confidential and Supervisory Employees; 12.2-Designations and Authorizations; and 12.3-Grant and Consolidated Sub-Grant Authorizations.

By:
Second:
Vote:

13. **NEW BUSINESS**

13. 1. **Approval of Licensed Contract: Teri Butler/Andy Gardner**

During the Executive Session the Board will be given an update on licensed and classified negotiations.

MOTION- APPROVAL OF LICENSED CONTACT

I move the Board approve the 2015-2018 Licensed Contract and any associated Memorandums of Agreement or Understanding as presented.

By:
Second:
Vote:

13. 2. **Board Protocol Review: New Chairman**

Each year the Board reviews its protocol and has the opportunity to make changes. The current protocol is attached for review. If changes are made, it will be on the consent agenda next month for approval to the policy (BBF AR- Board Protocol).

13. 3. **Standing Board Committee Membership: New Chairman**

The Board needs to review the assignment of board members to the Community Engagement Committee. Currently Tass Morrison, Garrett Trott, and Mike Wagner are members, with Tass as the Committee Chairman. The new Board Chairman can choose to keep the current board members on the Committee if they wish to continue or assign new board members for 2015-16.

13. 4. **Board Presentation-August Goal Workshop: New Chairman**

An updated presentation on District and Board Goals needs to be completed prior to the August 10th Goal Setting Workshop. The Board Chairman will need to determine which board member will be responsible for putting this together.

14. **INFORMATION ONLY**

14. 1. **Upcoming Board Events & Activities:**

The Board Calendar is attached for the Board's convenience. Community wide events, high school athletics, and district-wide information can be found on the following websites:

www.staytonevents.com
<http://staytonathletics.org/>
<http://nsantiam.orvsd.org/combined-calendar>

- SummerFest~ July 25th (9am-4pm)
- Leadership Team Summer Goal Workshop~ August 10th
- Next Regular Session~ August 20th at District Office (7pm)

14. 2. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

15. **BOARD ANNOUNCEMENTS**

This time is reserved on the agenda for the announcements of upcoming board workshop/conference registration windows or for reports on recent workshops/conferences attended by board members.

16. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.