

NORTH SANTIAM SCHOOL DISTRICT 29J

Executive/Regular Session - 6:00 PM

AGENDA - EXPLANATION

Thursday, May 21, 2015

Stayton High School

The North Santiam School District's Board of Directors will meet at 6:00 pm on May 21, 2015 for an Executive Session under ORS 992.660 (2)(i)- Performance Evaluations and ORS 992.660 (2)(d)-Labor Negotiator Consultations followed by the Regular Session beginning at 7:00 pm. Both sessions will be held at Stayton High School in the library located at 757 W Locust Street in Stayton.

1. **EXECUTIVE SESSION-CALL TO ORDER-6:00 PM**

1. 1. **ORS 192.660 (2)(i)-Performance Evaluation: Tass Morrison**

Tass Morrison and Laura Wipper have met with Andy and shared the evaluation document with him. This is a chance for Andy to ask questions regarding comments on his evaluation that could not be clarified during his discussion with Tass and Laura.

1. 2. **ORS 192.660 (2)(d)-Labor Negotiator Consultations:**

Tass and Laura met with Andy to discuss a one-year extension to his current contract. They will share the comparison process they used and their recommendations for the Superintendent's salary. The Board will vote on the Superintendent's contract/salary in Regular Session.

2. **ADJOURN TO REGULAR SESSION**

Time:

3. **REGULAR SESSION-CALL TO ORDER, ROLL CALL, PLEDGE-7:00 PM**

The Board would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, who wishes to address the Board regarding an issue that is not on the agenda, must fill out a public participation card, that is available at the door, and give it to the Board Secretary, Mary Richards.

4. **ADDED/DELETED AGENDA ITEMS**

Anything added to or deleted from the agenda after its initial posting will be listed below:

Added Agenda Items:

11.4 Policy Review

Deleted Agenda Items:

7.4 Board Awards-Sublimity

Moved Agenda Items:

11.3 Valedictorian/Salutatorian Awards

New Attachments:

Revised Maryhill Museum Itinerary
Policy Review-Forms and Notices
General Fund Financials
Licensed Report

5. **APPROVAL OF THE AGENDA**

MOTION-APPROVAL OF THE AGENDA

I move the Board approve the agenda as presented (or as modified).

By:

Second:

Vote:

6. **APPROVAL OF OUT OF STATE FIELD TRIP**

A request for an out of state field trip has been submitted by Phillip Hall for the Transitions class to go to Maryhill Museum located in Goldendale, Washington. All out of state field trips must be approved by the Board. An itinerary for the trip has been submitted by Phillip, who plans to be at the meeting to answer any questions that the Board may have. This trip has been approved by the Superintendent pending the Board's approval.

MOTION-APPROVAL OF OUT OF STATE FIELD TRIP

I move the Board approve the out of state field trip planned for the Transitions class to Maryhill Museum located in Goldendale, Washington.

By:

Second:

Vote:

7. **SPOTLIGHT**

7. 1. **Jack Adams Award: Alan Kirby and Tass Morrison**

The Jack Adams award is given to staff or volunteers who go above and beyond to do what is best for students. This award is being given to Dale Sunderman for his continued efforts in the classroom as well as his work with the Skills USA charter from Stayton High School. Alan Kirby will talk about Dale as part of the presentation of this award to him.

7. 2. **Board Awards-Skills USA: Dale Sunderman**

Dale Sunderman will introduce members of the SHS Skills USA team that went to State and won 3rd place in their competition category. These members are: Dylan Schneider, Troy Donohue, and Kevin McFadden who competed in fabrications and Casey Walbridge who competed in safety.

8. **PUBLIC PARTICIPATION**

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint is available at the back of the room, at any school office, from the board secretary, or from the North Santiam School

District website. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

9. **COMMUNICATION**

9. 1. **Superintendent Report: Andy Gardner**

Andy will give the Board an oral report on the District.

9. 2. **LBL Conversion Report: David Bolin**

David Bolin is overseeing the conversion of student services software from Willamette ESD to the Linn Benton Lincoln ESD. This includes the scheduling of all training sessions and the design of the new report cards for students. He will give the Board a report on its progress. Dave asked that the following website be available for the Board:

<https://sites.google.com/a/lblesd.k12.or.us/nsantiam-sis-implementation/home>

9. 3. **Financial Report: Jane Nofziger**

The financial report for the month of April is attached in the board packet. Jane will also discuss the impact of the May adjustment and the State's Economic Forecast on the 2015-16 General Fund budget.

Budget Committee documents for the 2015-16 Budget will be given to any board member who has not had a chance to pick them up at the district office.

9. 4. **City Council Liaisons:**

This item is on the agenda to allow representatives of area city councils in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Sublimity City Council, Jim Kingsbury-
Stayton City Council, Jennifer Niegel-
Lyons City Council, Steven Baldwin-

9. 5. **Community Engagement Report: Tass Morrison**

The Community Engagement Committee met during the first week of May. The main topic of discussion was the criteria for student board awards for athletics and activities.

Tass had met with Darren Shryock earlier and they came up with some recommendations for the committee to review.

The minutes from the meeting and the recommendations presented are attached for the board's review. The Committee would like the Board's input on the recommendations for awards as presented.

The Board currently gives awards to students for service to the community with the Future First Citizen Award and gives academic awards to students who are recognized as the Academic All-Star, Valedictorian and Salutatorian at SHS. They have also began to give student awards and recognition at board meetings for students in grades K-8 for citizenship, student achievement, and growth based on principal recommendations.

10. **CONSENT AGENDA ITEMS**

10. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the last board meeting. They are attached for review by board members prior to approval.

- April 16, 2015 Executive/Regular Session Minutes

10. 2. **Approval of Policy Adoptions/Revisions: Mary Richards**

The attached policy revisions were reviewed at the last meeting and are on the Consent Agenda for approval.

JFG-Student Searches

This policy revision clarifies the grounds for student searches.

JHCD-Nonprescription Medication Version #2

The policy only speaks to nonprescription medication. In the past, nonprescription and prescription medication were addressed in one policy. Anything referring to prescription medication has been crossed out. All medication administered by staff (prescription or non-prescription) must be handled and maintained in accordance with established regulations. Version #2 has the definition of a non-prescription medication as defined in the ORS.

JHCDA-Prescription Medication Version #2

This is a re-adoption of the policy on prescription medication, which includes the definition of prescription medication as defined in the ORS. The District's practices have been reviewed and align with this policy adoption.

10. 3. **Licensed Personnel: Teri Butler**

Teri Butler will submit a licensed report before the board meeting.

Retirements:

Roberta Persons, SES grade 3
Tere Kaiser, SES Reading Specialist
Marjorie Washburn, SIS grade 4

Resignations:

Kadee Kaczynski, SIS Resource Room
Emily Kuntz, SUB Reading Specialist
Kathy Conley, SHS Language Arts
Mike Hettwer, SHS, SIS/SMS Music-Band
Jill Saari, ML Grade 3
Kristi Storm, SIS Grade 4
Melissa Herring, SHS Language Arts
Michelle Borst, SMS Math and Science
Eric Johnson, SHS Counselor
Justin Haworth, SHS PE/Health
Kelsey Atkins, SMS Grade 6

New Hires:

Kelsey Hallin, SIS/SMS Resource Room
Bethany Tausch, SMS Resource Room

Allison Hill, SES Elementary
Andy Campbell, SHS PE
Shannon Hawkins, SUB Reading Specialist
Ian Van Der Zwan, SIS/SMS Counselor
Mark Luebbert, SHS Advanced Math
Lynsdey Kaufman, SMS Grade 6
John King, SES Elementary
Julie Laugle, SES Kindergarten

Leave of Absence:

None

Transfers:

Rebecca Mitchell-Transfer from SES to SIS for 2015-16

Jessica Roth- Transfer from SES to SIS for 2015-16 for Job Share with Megan Schiedler

10. 4. **Approval of the Consent Agenda:**

MOTION-APPROVAL OF THE CONSENT AGENDA

I move the Board approve the Consent Agenda as presented, including: 10.1 the approval of the minutes from the April 16, 2015-Executive/Regular Session; 10.2 the approval of policy revisions to JFG-Student Searches, JHCDAA-Prescription Medication, and JHCD-Nonprescription Medication; and 10.3 the following changes to licensed staff:

Retirements:

Roberta Persons

Tere Kaiser

Marjorie Washburn

Resignations:

Kadee Kaczynski

Emily Kuntz

Kathy Conley

Mike Hettwer

Jill Saari

Kristi Storm

Melissa Herring

Michelle Borst

Eric Johnson

Justin Haworth

Kelsey Atkins

New Hires:

Kelsey Hallin

Bethany Tausch

Allison Hill

Andy Campbell

Shannon Hawkins

Ian Van Der Zwan

**Mark Luebbert
Lynsdey Kaufman
John King
Julie Laugle**

**By:
Second:
Vote:**

11. NEW BUSINESS

11. 1. WESD Board Elections: Tass Morrison

WESD's governance structure differs from that of school districts. Five of the nine board members are elected by the region's school districts. Once seated, the five elected members appoint the additional members through an application and review process.

Zone 3 consists of members from North Santiam, Central, Dallas, Falls City, Jefferson, and Silver Falls School Districts. Traci Buller from Silver Falls is the only person on the ballot to fill the open position for Zone 3. Biographical information on Traci is included in the Election Packet and Ballot information attached in the board packet.

MOTION: I move the Board submit its vote to elect Traci Buller to represent Zone 3 on the WESD Board of Directors.

**By:
Second:
Vote:**

11. 2. Approval of Superintendent's Contract Extension: Tass Morrison

The Board reviewed the Superintendent's Evaluation during the Executive Session.

MOTION-APPROVAL OF CONTRACT EXTENSION

I move the Board approve a one year extension to the current Superintendent's Contract with a yearly salary of \$ _____.

11. 3. Valedictorian and Salutatorian Awards: Alan Kirby

Alan will talk about the 2015 SHS Valedictorian (Madison Shryock) and Salutatorian (Micayla Callahan) as they are presented their framed certificate.

11. 4. Policy Review: Mary Richards/Andy Gardner

The following forms and notices are based on the process and procedures as outlined in policies JFCB/GBNA-AR Harassment and JFCF Non-Resident Transfers.

- JFCB R Transfer Renewals
- JFCF/GBNA R Harassment Form
- JFCF/GBNA R Harassment Notice

12. INFORMATION ONLY

12. 1. Enrollment:

Enrollment is down from last month by 18 students across all schools. The student count was at 2300 as of May 15, 2015.

12. 2. **Upcoming Events and Board Activities:**

The Board Calendar is attached for the Board's convenience. Community wide events, high school athletics, and district-wide information can be found on the following websites:

www.staytonevents.com

<http://staytonathletics.org/>

<http://nsantiam.orvsd.org/combined-calendar>

Board Meetings

The next board meeting will be held on June 18th starting at 7:00 pm. Prior to the board meeting a Budget Hearing will be held starting at 6:30 pm. Both will be held in the Santiam Room located on the District Office site.

Budget Meetings

The next Budget Committee meeting will be held on May 28th starting at 7:00 pm in the Santiam Room located on the District Office site.

SHS Awards Assembly

The SHS Awards Assembly will be held on May 29th starting at 9:40 am in the main gymnasium.

12. 3. **Future Agenda Items:**

A list of future agenda items is attached as part of the board packet. Items in red font are based on the Board goals and items in blue font are based on the measures set forth for the District goals. Board members may request that additional items be posted to this list.

12. 4. **Field Trip Requests:**

Attached is a list of field trip requests received for the month of May (as of May 14th).

12. 5. **Gifts and Donations:**

The following are gifts and donations to the District:

- Matt Rauch donated an Alto Saxophone (value \$250) to Sublimity School
- Anthro Technology Furniture of Tualatin donated a tablet charging cart (value \$1500) to Mari-Linn School

13. **BOARD ANNOUNCEMENTS**

- New Board Member in July- Evan Smith takes over for Ron Lierman
- OSBA Summer Board Conference
- Board Leadership-Garrett Trott
- Graduation-June 5th 7:00 pm at the Salem Armory

14. **ADJOURN**

Time:

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.