

NORTH SANTIAM SCHOOL DISTRICT 29J

Executive/Regular Session - 6:00 PM

AGENDA - EXPLANATION

Thursday, April 16, 2015

Stayton Elementary School

The North Santiam School District Board of Directors will meet in Executive Session under ORS 192.660 (2)(i)-Performance Evaluations and ORS 192.660 (2)(h)-Legal Counsel, starting at 6:00 p.m. in the Stayton Elementary School library followed by the Regular Session at 7:00 pm in the cafeteria. Both sessions will be located at 875 N 3rd Avenue in Stayton.

All agendas, agenda-explanations, and board packets are available to the public online at:

<https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000581>

1. **EXECUTIVE SESSION-CALL TO ORDER-6:00 PM**

Tod Nau Absent with Notice.

1. 1. **ORS 192.660 (2)(i)-Performance Evaluation: Tass Morrison**

1. 2. **ORS 192.660 (2)(h)-Legal Counsel: Andy Gardner**

2. **ADJOURN TO REGULAR SESSION**

3. **REGULAR SESSION-CALL TO ORDER, ROLL CALL, PLEDGE-7:00 PM**

The Board would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, who wishes to address the Board regarding an issue that is not on the agenda, must fill out a public participation card, that is available at the door, and give it to the Board Secretary, Mary Richards.

4. **ADDED/DELETED AGENDA ITEMS**

Anything added to, or deleted from, the agenda after its initial posting will be listed below:

Added Agenda Items:

Approval of New Budget Committee Member

New Attachments:

JFCF-AR Policy Revision

Presentation by Wendy Moore

SHS 2015-16 Curriculum Guide/Pathways

Written Update Documents from David Bolin

Revised Licensed Personnel Report

Version #2 of Medication Policies

District Financial Document for March

Updated Bond Projects List

5. **APPROVAL OF THE AGENDA**

MOTION-APPROVAL OF THE AGENDA

I move the Board approve the agenda as presented (or as modified).

By:

Second:

Vote:

6. SPOTLIGHT

6. 1. Stayton Elementary School: Principal, Wendy Moore

Wendy will be sharing information on building goals, student behavior and assessments.

6. 2. Board Awards: Tass Morrison, Wendy Moore, and Alan Kirby

There are nine students from SES that will be getting various awards. Wendy Moore will present the students to the Board. These include: Madison Washburn (social/emotional growth), Miguel Ceballos (positive attitude), Presley McCaslin (positive attitude/work ethic), Amarylli Garcia (citizenship), Donovan Molin (character/emotional development), Isabella Burlington (academic achievement), McKenna Bronson (make a difference), Dulce Navarro (volunteer/service) and Roxanna Navarro (citizenship).

Alan Kirby will introduce the two high school students that will be getting a Santiam Award. They are Madison Shryock (SHS Future First Citizen) and Abran Arreola (SHS Academic All-Star).

6. 3. Stayton High School Pathways: Principal, Alan Kirby

Alan will present information on the different pathways at Stayton High School for students in grades 9-12.

7. PUBLIC PARTICIPATION

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint is available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District website. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

8. COMMUNICATION

8. 1. Superintendent Report: Andy Gardner

Andy will give the Board an oral report on the District. A written update from David Bolin is attached.

8. 2. Financial Report: Jane Nofziger

Financial reports on the general fund as well as the bond are attached for the Board's information. Jane will also be discussing the transfer of funds and the naming of the Board Reserve as a "PERS Reserve" account.

8. 3. City Council Liaisons:

This item is on the agenda to allow representatives of area city councils in the District an

opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Sublimity City Council, Jim Kingsbury-
Stayton City Council, Jennifer Niegel-
Lyons City Council, Steven Baldwin-

9. **CONSENT AGENDA ITEMS**

9. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the last board meeting. They are attached for review by board members prior to approval.

- March 19, 2015-Special/Regular Session Minutes

9. 2. **Approval of Policy Adoptions/Revisions: Mary Richards**

The following policies were included in the board packet last month for review. These policies were required by law or highly recommended by OSBA.

DN-District Surplus

Allows for the disposal of items that cost more than the \$500 it costs to advertise a surplus sealed bid sale in the newspaper to be disposed of without board approval. Most of these items are given to co-curricular programs to use for sale in fund raisers or can be sold individually through some other type of sale. A process for providing evidence of items disposed of with a value of less than \$500, if not being donated to outside non-profit agencies or for school fund raising purposes, will be set up by the business manager.

GBDA-Mother Friendly Workplace

Requires that the policy be published in the employee handbook with a list of designated locations readily available upon request.

GBM-Staff Complaints

This is a re-adoption of the policy on complaints by staff.

9. 3. **Licensed Personnel: Teri Butler**

A licensed personnel report is included in the board packet for the Board's review. This report has been revised since its original posting.

Resignations:

Michael Roberts-Math Teacher at SHS

Megan Halligan-First Grade Teacher at SES

Leave of Absence:

FMLA/OFLA for New Baby-Late Sept through Remainder of 2015-16

9. 4. **Approval of the Consent Agenda:**

MOTION-APPROVAL OF THE CONSENT AGENDA

I move the Board approve the Consent Agenda as presented, including: 7.1 the approval of the minutes from the March 19, 2015-Special/Regular Session; 7.2 the approval of policy revisions to DN-District Surplus, GBDA-Mother Friendly

Workplace, and GBM-Staff Complaints; and 7.3 the acceptance of resignations from Michael Roberts-Math Teacher at SHS and Megan Halligan-First Grade Teacher at SES, and the approval of a Leave of Absence for Brittany Lee-Third Grade Teacher at SES.

By:

Second:

Vote:

10. **NEW BUSINESS**

10. 1. **Review of Policy Revisions: Andy Gardner/Mary Richards**

The attached policy revisions were required by law or highly recommended by OSBA. They have been reviewed by the Health, Safety and Security Department to make sure the administrative rules represent how the District is following the policy. Additional changes by the department are in blue font.

JFG & AR-Student Searches

Provides revisions to several definitions with a statement that notes students should have no expectation of privacy regarding their lockers, desks or other storage areas provided by the school or assigned to a student. District officials may search personal property such as student vehicles parked on district property, wallets, purses, lunch boxes/sacks, book bags, backpack or other containers used to carry belongings based on the required reasonable suspicion with the risk of immediate or serious harm. Students may be subject to breathalyzer device testing procedures at extracurricular events and activities.

JHCD-Nonprescription Medication Version #2

The policy only speaks to nonprescription medication. In the past, nonprescription and prescription medication were addressed in one policy. Anything referring to prescription medication has been crossed out. All medication administered by staff (prescription or non-prescription) must be handled and maintained in accordance with established regulations. Version #2 has the definition of a non-prescription medication as defined in the ORS.

JHCDA-Prescription Medication Version #2

This is a re-adoption of the policy on prescription medication. Version #2 has the definition of a prescription medication as defined in the ORS.

JHCD/JHCDA AR-Prescription/Nonprescription Medication & Re-Adoption of Forms

The revision adds wording that students must be able to demonstrate the ability, developmentally and behaviorally, to administer their own medication without assistance and with permission by their parents (and physician if medication is prescription) before being allowed to self-medicate. Revises some definitions and requires that staff be trained to give medication by a qualified trainer with the training documented. Any medication errors must be reported to the parent immediately and documented on the District's accident/incident report form. Students may only carry the amount of medication needed for the school day unless approved by the District nurse with the exception for packaging that contains multiple dosages or when using epinephrine, bronchodilators, or inhalers. Students may have privileges to self-medicate revoked if they fail to follow policy and are subject to discipline up to and including expulsion.

Disposal of medication at the end of the school year is also addressed.

JFCF-AR

OSBA suggested the removal of definitions that were previously in this administrative rule since they were already defined in policy JFCF.

10. 2. Student Transportation Services: Mike Wagner and Andy Gardner

Mike and Andy will bring forward a recommendation by the Transportation Services RFP interview team. A final contract approval will come back to the Board at a future board meeting. Mid Columbia (MIDCO) and First Student were the two companies that were interviewed.

MOTION-TRANSPORTATION SERVICES CONTRACT AWARD

I move the Board approve of the award for student transportation services to _____.

By:

Second:

Vote:

10. 3. Bond Priorities: Andy Gardner

The CBOC and Executive Bond Committee met to discuss final bond priorities. A copy of the CBOC minutes and their recommendation are attached in the board packet. Recommended priorities included all safety projects, including doors and lighting as listed on the priority sheet, with any residual dollars going toward the replacement of the mascot mural at the high school. An updated priority list was added after the initial posting. Blinds and final furnishing needs at the high school are being purchased with Facility Grant funds.

MOTION-FINAL BOND PRIORITY PROJECTS

I move the Board set the following final bond projects based on the priority list and the recommendations of the Community Bond Oversight Committee and the Bond Executive Committee:

1)

2)

3)

By:

Second:

Vote:

10. 4. Appointment of New Budget Committee Member:

Jane was notified that Mark Valentine will not be able to serve as a Budget Committee member. Mark Henderson has agreed to take his place once the Board approves of his appointment to the Committee.

MOTION-APPOINTMENT OF NEW BUDGET COMMITTEE MEMBER

I move that the Board approve the appointment of Mark Henderson to a three year term on the NSSD Budget Committee, beginning with the 2015-16 Budget.

By:
Second:
Vote:

11. **INFORMATION ONLY**

11. 1. **Enrollment:**

Enrollment is holding steady over the past few months with the total student count at 2318.

11. 2. **Upcoming Events and Board Activities:**

The Board Calendar is attached for the Board's convenience. Community wide events, high school athletics, and district-wide information can be found on the following websites:

www.staytonevents.com
<http://staytonathletics.org/>
<http://nsantiam.orvsd.org/combined-calendar>

Board Meetings

The Next Executive/Regular Session will be held on May 21, 2015 at Sublimity School starting at 6:00 pm.

Budget Meetings

A budget meeting calendar is attached as part of the board packet.

11. 3. **Future Agenda Items:**

A list of future agenda items is attached as part of the board packet. Items in red font are based on the Board goals and items in blue font are based on the measures set forth for the District goals. Board members may request that additional items be posted to this list.

11. 4. **Field Trip Requests:**

Attached is a list of field trip requests received for the month of April (as of April 10th).

12. **BOARD ANNOUNCEMENTS**

13. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.