

NORTH SANTIAM SCHOOL DISTRICT 29J

Special/Regular Session - 6:00 PM

AGENDA - EXPLANATION

Thursday, March 19, 2015

Mari-Linn School

The North Santiam School District Board of Directors will meet in a Special Session on March 19, 2015 at 6:00 pm followed by the Regular Session set to begin at 7:00 pm. Both sessions will be held at Mari-Linn School located at 641 5th Street in Lyons. All agendas, agenda explanations, and board packets are available to the public online at: <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000581>.

1. **SPECIAL SESSION-6:00 PM**

2. **DISTRICT GOALS**

2. 1. **Measurements: Laura Wipper, Mike Wagner, and Dave Kinney**

The Goal Sub-Committee will bring back their recommendations regarding measurements for existing District Goals.

3. **ADJOURN SPECIAL SESSION**

4. **REGULAR SESSION-CALL TO ORDER, ROLL CALL, PLEDGE-7:00 PM**

The Board would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, who wishes to address the Board regarding an issue that is not on the agenda, must fill out a public participation card, that is available at the door, and give it to the Board Secretary, Mary Richards.

5. **ADDED/DELETED AGENDA ITEMS**

Anything added to, or deleted from, the agenda after its initial posting will be listed below:

Added Agenda Items:

Award of Contracts-Roofing and Parking

New Attachments:

Revised March 2015 Licensed Personnel Report

School Finance Distribution Information

February 2015 Financial Information

March Class Grant Newsletter

Bid Information for Roofing and West Parking Lot at SHS

Deleted Attachments:

Draft 2015-16 Calendar (with 6 week grading periods)

6. **APPROVAL OF THE AGENDA**

MOTION-APPROVAL OF THE AGENDA

I move the Board approve the agenda as presented (or as modified).

By:

Second:

Vote:

7. SPOTLIGHT

7. 1. Mari-Linn School: Principal, Jeri Harbison-Loftus

Jeri will give the Board information on her building goals, behavior and academic achievement during the Spotlight.

7. 2. Board Student Citizenship Awards: Jeri Harbison-Loftus & Laura Wipper

During the Mari-Linn Spotlight, Jeri will discuss student behavior and how two 8th grade girls have set the tone for the building with their "Anti-Bullying" campaign. Cheyenne Harrington and Caitlynn Weiszhaar will be recognized by the Board for their outstanding citizenship and character with pins and certificates.

7. 3. Career Related Learning: Debi Brazelton

Debi will talk about Career Related Learning (graduation requirement).

8. PUBLIC PARTICIPATION

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint is available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District website. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

9. COMMUNICATION

9. 1. Superintendent Report and Bond Update: Andy Gardner

Andy will give the Board an oral general district-wide report and an update on bond activities.

9. 2. Financial Report: Jane Nofziger

Attached is the financial report for February 2015.

9. 3. City Council Liaisons:

This item is on the agenda to allow representatives of area city councils in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Sublimity City Council, Jim Kingsbury (New)-
Stayton City Council, Jennifer Niegel-
Lyons City Council, Steven Baldwin-

10. CONSENT AGENDA ITEMS

10. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the last board meeting. They are attached for review by board members prior to approval.

- February 19, 2015-Regular Session Minutes
- March 5, 2015-Special/Executive Session Minutes

10. 2. **Approval of Policy Adoptions/Revisions: Mary Richards**

The attached policy revisions were reviewed during the February Meeting. These policy revisions are required by law or come highly recommended by OSBA. They include the following:

KG-Facilities Use (Buildings and Grounds)

The bulk of the changes were made to the administrative rule and forms that go along with this policy. The revision to the policy states that an application for facilities use must be filled out and submitted at least 15 working days prior to the scheduled event and that the district has the right to deny or withdraw facility use privileges at any time. Facility use fees and personnel fees will be assessed.

Revised IGBA-Students with Disabilities-Child Identification Procedures

This is a policy re-adoption. Suggested changes during the meeting in February are highlighted and in blue font.

JECB- Inter-District Transfers

Inter-District transfer rules are constantly changing and these policy revisions delete some of the things that can no longer be taken into consideration with regards to transfer requests.

GBNA-Staff Harassment and JFCF-Student Harassment

Harassment policy must now be separated for staff and students. The time lines and basic principles have not changed since the last approved revision.

10. 3. **Licensed Personnel: Teri Butler**

A revised licensed personnel report for March is included in the board packet. It includes the following:

Resignations:

Cynthia Schumacher

Retirements:

Diane North

Laura Dawson

Chris Shoji

10. 4. **Approval of the Consent Agenda:**

MOTION-APPROVAL OF THE CONSENT AGENDA

I move the Board approve the Consent Agenda as presented, including: 10.1 the minutes from the February 19, 2015-Regular Session and the March 5, 2015-Special/Executive Session; 10.2 Policy revisions to IGBA-Students with Disabilities (Child Identification Procedures), GBNA-Staff Harassment, JFCF-Student

Harassment, KG-Facilities Use (Buildings and Grounds), and JECB-Inter-District Transfers; and 10.3 the acceptance of the resignation of Cynthia Schumacher, and the approval of retirements of Diane North, Laura Dawson, and Chris Shoji.

By:
Second:
Vote:

11. NEW BUSINESS

11. 1. Review of Policy Revisions: Andy Gardner/Mary Richards

The attached policy revisions were required by law or highly recommended by OSBA. They include the following:

DN-District Surplus

Allows for the disposal of items that cost more than the \$160 it costs to advertise a surplus sealed bid sale in the newspaper to be disposed of without board approval. Most of these items are given to co-curricular programs to use for sale in fund raisers or can be sold individually through some other type of sale.

GBDA-Mother Friendly Workplace

Requires that the policy be published in the employee handbook with a list of designated locations readily available upon request.

GBM-Staff Complaints

Readoption of the policy on complaints by staff.

11. 2. Approval of 2015-16 NSSD Calendar: Andy Gardner

The Report Card Committee has recommended the final approval of the 2015-16 NSSD Calendar with 9-week grading periods as presented at the February meeting. The draft calendar for 2016-17 is attached for informational purposes. It has been reviewed and approved as a "draft" by the Calendar Committee for planning purposes.

MOTION-APPROVAL OF 2015-16 NSSD CALENDAR

I move the Board approved the 2015-16 NSSD Calendar as recommended by the Report Card Committee with 9-week grading periods.

By:
Second:
Vote:

11. 3. Superintendent Evaluation: Tass Morrison

Attached is the Superintendent Evaluation form. Board members need to fill out the form and get it turned into the District Office by April 9th for compilation.

11. 4. Award of Contracts-Roofing and Parking: Andy Gardner

Bid results are attached as part of the board packet. The lowest bid for the roofing was submitted by LP Metal Works LLC at \$314,822 and the lowest bid for the west parking lot was submitted by Willamette Valley Excavating for \$252,000.

MOTION-CONTRACT AWARD FOR ROOFING

I move the Board award the roofing contract to LP Metal Works LLC.

By:

Second:

Vote:

MOTION-CONTRACT AWARD FOR SHS WEST PARKING LOT

I move the Board approve the contract for the west parking lot paving to Willamette Valley Excavating.

By:

Second:

Vote:

12. INFORMATION ONLY

12. 1. Enrollment:

Student enrollment has dropped to 2316 students over the past month (approximate drop of 16.5 students).

12. 2. Upcoming Events and Board Activities:

The Board Calendar is attached for the Board's convenience. Community wide events, high school athletics, and district-wide information can be found on the following websites:

www.staytonevents.com

<http://staytonathletics.org/>

<http://nsantiam.orvsd.org/combined-calendar>

Board Meetings

April 16, 2014 Executive Session (Superintendent's Evaluation) at 6:00 pm at Stayton Elementary School.

April 16, 2014 Regular Session at 7:00 pm at Stayton Elementary School.

Bond Tour

April 6, 2015 Sublimity Bond Tour at 6:00 pm (Prior to PTC Meeting)

12. 3. Future Agenda Items:

A list of future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

12. 4. Field Trip Requests:

Attached is a list of field trip requests received for the month of March (as of March 13, 2015).

12. 5. Donations & Gifts:

Brad and Jo Glaze donated clothing for needy children (value \$549) and Amie Phillips donated a telescope to SHS (value \$85).

13. BOARD ANNOUNCEMENTS

14. ADJOURN

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.