

NORTH SANTIAM SCHOOL DISTRICT 29J

Stayton Elementary Tour/Regular Session - 6:00 PM

**AGENDA - EXPLANATION
Thursday, December 18, 2014
Stayton Elementary School**

The North Santiam School District Board of Director's will meet for a tour of Stayton Elementary School bond activities starting at 6:00 p.m. followed by the **Regular Session at 7:00 pm in the new multi-purpose room**. Stayton Elementary School is located at 875 N 3rd Avenue in Stayton. All agendas, agenda-explanations, and board packets are available to the public online at: <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000581>.

1. **TOUR OF SES BOND ACTIVITIES-6:00 PM**

2. **CALL TO ORDER, ROLL CALL, PLEDGE-7:00 PM**

The Board would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, who wishes to address the Board regarding an issue that is not on the agenda, must fill out a public participation card, that is available at the door, and give it to the Board Secretary, Mary Richards.

3. **ADDED/DELETED AGENDA ITEMS**

Anything added to, or deleted from, the agenda after its initial posting will be listed below:

Added Agenda Items:

Policy Review was added in as 8.1 on the Agenda

New Attachments:

Written Report from Associate Superintendent-David Bolin

Collaboration Grant Information

Policy for Review

Revised Athletic Contract

Draft Budget Calendar

November Financials

ADM Basic School Support Comparison

Bond Priority Projects List

Removed Items:

4. **APPROVAL OF THE AGENDA**

MOTION-APPROVAL OF THE AGENDA

I move the Board approve the agenda as presented (or as modified).

By:
Second:
Vote:

5. PUBLIC PARTICIPATION

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint is available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District website. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

6. COMMUNICATION

6. 1. Superintendent Report and Bond Update: Andy Gardner

Andy will give the Board a general district-wide report and an update on bond activities.

6. 2. Financial Report: Jane Nofziger

Financial reports will be posted after Jane meets with David Kinney.

6. 3. City Council Liaisons:

This item is on the agenda to allow representatives of area city councils in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Sublimity City Council, Joanie Wigginton-
Stayton City Council, Jennifer Niegel-
Lyons City Council, Steven Baldwin-

6. 4. Community Engagement Report: Tass Morrison

Minutes from the last CE Committee meeting are attached in the board packet. Items discussed included:

- School District Apps for phones or iPads
- Forum Debrief
- Hispanic Forums Options
- Ad Hoc Committee Processes and Procedures (AR in board packet)
- Review of Leadership Team Communication Goals

7. CONSENT AGENDA ITEMS

7. 1. Approval of Minutes: Mary Richards

Mary has prepared the minutes from the last board meeting. They are attached for review by board members prior to approval.

- November 20, 2014-Regular Session

7. 2. Approval of Policy Adoptions/Revisions: Mary Richards

The following policy revisions were included in the November board packet for the Board's review. These policies are OSBA recommended and are required based on new law or new interpretations of the law:

- **Revisions to EFA-Local Wellness Program**

Revisions add physical education and school health professionals as those who should give input into the promotion of healthy eating habits; supports the integration of nutrition education throughout the school environment; adds additional nutritional guidelines; adds adapted PE and program minute requirements based on ORS 329.045 and ORS 343.151; and sets up a District Health & Wellness Advisory Committee to oversee school health and wellness goals and activities, and report back to the superintendent regarding policy implementation and meeting goals.

- **IKF/IKFC-Graduation Requirements**

Revises wording under Extended Diplomas and the students documented history of disability; Revises wording under Modified State Assessments and Alternative Certificates; and provides major revisions under District Responsibilities.

- **KL-Public Complaints**

Adds slight revisions to wording within the policy and process for filing a complaint about the violation of standards for public elementary and secondary schools.

7. 3. **Licensed Personnel: Teri Butler**

There hasn't been any changes to licensed personnel over the past month.

7. 4. **Approval of the Consent Agenda:**

MOTION-APPROVAL OF THE CONSENT AGENDA

I move the Board approve the Consent Agenda as presented, including:

- 6.1 the approval of the November 20, 2014-Regular Session Minutes; and**
- 6.2 the approval of policy revisions to EFA-Local Wellness Program, IKF/IKFC-Graduation, and KL-Complaints.**

By:

Second:

Vote:

8. **NEW BUSINESS**

8. 1. **Review of Policy Revisions: Andy Gardner/Mary Richards**

The attached policy revisions were required by law, highly recommended by OSBA, or recommended by staff after their attendance at the recent law conference. Policy on a Tobacco Free Environment are duplicated three times in order to place them in three different sections of the policy notebook. The only difference is the reference lettering.

GBK/JFCG/KGC (and duplicates JFCG/KGC/GBK and KGC/GBK/JFCG)-Tobacco Free Environment

Adds the definition of tobacco (including nicotine substitutes such as e-cigarettes), and discusses the policy to be used for students with disabilities. Only one of the duplicate policies is included in the board packet, however the Board will need to approve all three duplicates as listed above in January.

IBBCA-Parent Involvement-

Discusses the need to meet with parents to keep them informed and allows for period conferences with teachers. It also states that the District's community engagement policies and plans shall be reviewed and updated periodically to meet the changing needs of parents and schools, and that this policy will be distributed through the District's website. Currently community engagement policy is reviewed as part of Consolidated Improvement Plan (eCIP), and there is a link to board policies on the District website.

JHCG/JHCH/JHCI-Tobacco, Alcohol, and Drugs

Adds the definition of tobacco (including nicotine substitutes such as e-cigarettes).

KC (AR)- Ad Hoc Committees

An ad hoc committee refers to committees set up by the Superintendent or a building administrator to review processes, procedures, or concerns about a program brought forward from parents. As part of the eCIP, the Community Engagement Committee reviewed how an ad hoc committees is normally set up, using the set up of the Food Service Focus Group as a model. An administrative rule was added under policy *KC-Community Involvement in Decision Making* and includes adding at least one parent or community member on ad hoc committee.

IKF/IKFC (AR)-Graduation

This policy has been updated, removing older information in the policy regarding the requirements for graduates with a cohort year of 2009-10 (Class of 2013). The requirements listed are for students with a cohort year of 2010-11 (Class of 2014) and after.

8. 2. Designation of New Auditors: Jane Nofziger

Last December, the District went out for an RFP for new auditors and chose Accuity, LLC with partners Glen Kearns and Kori Sarrett (CPA). The old contract with Pauly, Rogers, and Company has now expired. Jane will present information and recommend that the Board designate Accuity, LLC as the new auditors for the District.

MOTION-DESIGNATION OF DISTRICT AUDITORS

I move the Board designate Accuity, LLC as the new auditors for the District.

By:

Second:

Vote:

8. 3. Draft 2015-16 Budget Calendar: Jane Nofziger

Jane is working on a draft of the 2015-16 Budget Calendar and will present it at the meeting for review. It will be brought back for finalization in January.

8. 4. Approval of Resolution #121814-WESD Local Service Plan: Andy Gardner

Each year the District must approve the local service plan resolution from the WESD. This includes a list of options that are provided at no cost to the District and a list of items that the WESD may provide as contracted services.

MOTION:

I move the Board approve Resolution #121814-WESD Local Service Plan as presented.

By:

Second:

Vote:

8. 5. Athletic Agreement Revisions: Darren Shryock & Alan Kirby

Darren and Alan are working on the SHS Athletic Agreement and will be at the board meeting to discuss the revisions.

9. OLD BUSINESS

9. 1. Annual Report: Andy Gardner

Attached is a copy of the Annual Report for the Board's information. This is available at all schools and is on the District and school websites.

10. INFORMATION ONLY

10. 1. Enrollment:

As of December 10th, student enrollment is at 2340 (or 2269 FTE). That is up 6 students over the past month.

10. 2. Upcoming Events and Board Activities:

The Board Calendar is attached for the Board's convenience. Community wide events, high school athletics, and district-wide information can be found on the following websites:

www.staytonevents.com

<http://staytonathletics.org/>

<http://nsantiam.orvsd.org/combined-calendar>

The next board meeting will be held on **January 15, 2015**, starting with a Tour of SHS and Special Session to review the Superintendent's goals at 5:30 pm and the Regular Session beginning at 7:00 pm.

Dates for Common Core Forums are listed on the front page of the District website. Stayton Elementary School has their forum scheduled for **January 22nd at 7:00 pm** in their new multi-purpose room.

Watch school newsletters, weekly bulletins, and school websites for information on upcoming building activities in January and February.

10. 3. Future Agenda Items:

A list of future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

10. 4. Field Trip Requests:

Attached is a list of field trip requests received for the months of November and December (as of December 12, 2014).

10. 5. Donations & Gifts:

Tim O'Brien donated a Leap Pad 3 (value \$100) as a reading aid to Mari-Linn School.

11. BOARD ANNOUNCEMENTS

12. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.