

# NORTH SANTIAM SCHOOL DISTRICT 29J

## Sublimity Tour/Regular Session - 6:00 PM

### AGENDA - EXPLANATION Thursday, September 18, 2014 Sublimity Elementary School Library

The North Santiam School District Board of Director's will meet for a tour of Sublimity School bond activities starting at 6:00 p.m. followed by the Regular Session at 7:00 pm. Tour participants will meet in the Sublimity Elementary School library, where the Regular Session will take place later in the evening, located at 431 Main Street in Sublimity.

All agendas, agenda-explanations, and board packets are available to the public online at:

<https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000581>

#### 1. **CALL TO ORDER, ROLL CALL, PLEDGE**

*The Board would like to welcome you to the Regular Session of the North Santiam School District's*

*Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, who wishes to address the Board regarding an issue that is not on the agenda, must fill out a public participation card, that is available at the door, and give it to the Board Secretary, Mary Richards.*

#### 2. **ADDED/DELETED AGENDA ITEMS**

Anything added to, or deleted from, the posted agenda will be listed below:

##### **Revised Agenda Items:**

No Revision or Modifications to the Agenda

##### **New Attachments:**

- Willamette Promise-College Credit Options
- JBA/JBN/JFCF/GBNA (revised paragraph)
- Superintendent Evaluation Form (Goal Explanation Revisions)
- Board Financials

##### **Other:**

#### 3. **APPROVAL OF THE AGENDA**

##### **MOTION-APPROVAL OF THE AGENDA**

**I move the Board approve the agenda as presented (or as modified).**

**By:**  
**Second:**  
**Vote:**

4. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

5. **SPOTLIGHT**

The Board will return to Sublimity later in the year and hear about goals and student achievement at that time.

5. 1. **Collaboration Grant Update: David Bolin**

Dave will give the Board an update on the Collaboration Grant and the professional development that goes along with it for 2014-15. Any documentation or presentation materials will be attached as available.

6. **COMMUNICATION**

6. 1. **Superintendent Report and Bond Update: Andy Gardner**

Andy will give the Board a general district-wide report and an update on bond activities.

6. 2. **Financial Report: Jane Nofziger**

Jane meets with Dave Kinney on the Tuesday before each board meeting. As soon as they have reviewed the financials, they will be posted as an attachment.

6. 3. **City Council Liaisons:**

This item is on the agenda to allow representatives of area city councils in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Andy will be presenting bond information to the Lyons City Council members later this month. He was at the Stayton City Council meeting last week and asked if they could assign a liaison to our Board. Jennifer Niegel volunteered to do this duty. Mary will send her a copy of the board packet each month and Jennifer will email information as it becomes available from the City if she will not be in attendance.

**Sublimity-Joanie Wiggington:** No Report

**Stayton-Jennifer Niegel:** No Report

**Lyons- Unassigned**

6. 4. **OAKS Assessment-Comparison Data: David Bolin**

Dave will give the board a brief review of how NSSD students compared to the State average on the OAKS Assessments given in 2013-14. He will go over the State Report Card next month and give a more detailed breakdown of growth in subgroups at that time. His report will be posted after the board meeting.

6. 5. **Special Education Report: Jeri Harbison-Loftus**

The Mari-Linn Principal and Special Education Director, Jeri Harbison-Loftus, will talk about the changes to the SpEd program this year including: new hires, enrollment, and transitions. A copy of her written report will be attached as it becomes available.

6. 6. **Community Forums: Andy Gardner**

Part of Andy's goals is to inform parents about the Common Core and Smarter Balance Assessment. He will talk about his time line for the forums at each school site. These will not only be for parents, but the community will also be invited.

6. 7. **Community Engagement Report: Tass Morrison**

The minutes from the CE meeting will be posted prior to the meeting for informational purposes. Items discussed included:

- Formation of the School Lunch Focus Group
- eCIP and Community Engagement Policies
- Community Forums
- Welcome Packets
- Bond Celebrations and Bond Open-House Events

7. **CONSENT AGENDA ITEMS**

7. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the last board meeting. They are attached for review by board meeting prior to approval.

- August 21, 2104-Regular Session

7. 2. **Policy Revisions: Mary Richards**

The following policies were reviewed by the Board in August. If there are no further revisions, they will be approved on the Consent Agenda.

IK-Academic Achievement

The revisions to this policy are based on the new law that requires schools to let parents know how their children are meeting the standards at least once a year.

IL-Assessment Program

Revisions are based on new requirements for communication with parents and students regarding progress toward academic content standards and the assessment tools to be used.

JF/JFA-Rights and Responsibilities

New law added the requirement that employees understand the educational rights and responsibilities afforded to parents and students.

#### JFC -Student Conduct

Language was added by the District after legal review regarding district responsibility of students portal to portal and student disciplinary action for breaking rules during the portal to portal time frame, including privileges that may be lost and offenses that may cause disciplinary action up to and including expulsion. New law required wording regarding the Unsafe School Option and the requirements for reporting specific crimes that happen on school property.

#### JG-Student Discipline

Emphasizes age appropriate and disciplinary action based on research, as well as the requirement that a code of conduct be included in the parent/student handbook. The District is already in compliance with this rule.

#### JHCA-Physicals and Immunizations

Adds clarification that the State Health Department is the authority that authorizes schools to notify parents regarding the exclusion of students that need additional required immunizations.

#### JHCCA-Students with HIV, HBV, and AIDS

State law required that students with AIDS be identified along with students with HIV and HBV, as part of this policy.

#### JOB-Personally Identifiable Information

New state law identifies information that is now directory information, but may be limited based on a written request to withhold such information by the parent or emancipated student (such as address, phone number, and photographs). Adds student ID numbers, date and place of birth, and mother's maiden name to the list of personally identifiable information. Authorizes State government, welfare and judicial agencies, caseworkers, law enforcement, and those legally responsible for the care and protection of the student (including foster care) the right to personally identifiable information without the consent of the parent.

#### 7. 3. **Licensed Personnel: Teri Butler**

New Hires: Kathryn Kaczynski (same name as her mother who also works for NSSD in Special Education), SIS-Special Education Teacher

#### 7. 4. **Approval of the Consent Agenda:**

##### **MOTION-APPROVAL OF THE CONSENT AGENDA**

**I move the Board approve the Consent Agenda as presented, including 7.1-the approval of the minutes from the August 21, 2014-Regular Session; 7.2-the approval of policy revisions to IK, IL, JF/JFA, JFC, JG, JHCA, JHCCA, and JOB; and 7.3-the approval of new hire-Kathryn Kaczynski.**

**By:**

**Second:**

**Vote:**

#### 8. **NEW BUSINESS**

8. 1. **Policy Adoptions/Revisions: Andy Gardner/Mary Richards**

The following adoptions/revisions are attached for the Board's review and are based on OSBA recommendations due to changes to the law. The administrative rules are presented for informational purposes only. The main policies will be placed on the October Consent Agenda for final approval.

Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence~  
JBA/GBN/JFCF/GBNA

State law requires that Teen Dating Violence and Cyberbullying be noted in this policy; that coaches be included in the definition of third parties; redefines cyberbullying, hostile environment, protected class, teen dating violence, retaliation, and sexual orientation; defines reporting requirements for employees and students; and requires that the district incorporate age-appropriate education about teen dating violence into existing harassment training for students and staff. [Late Revision~Removed redundant section of one paragraph.](#)

Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence~  
JBA/GBN/JFCF/GBNA & **AR**

Adds cyberbullying and teen dating violence into this administrative rule; removes definitions that are already included in the main policy; allows for the request for a formal resolution to be requested verbally or in written form; and states that complaints related to educational programs or services may also be made to the U.S. Department of Education or the Office of Civil Rights.

LBE~ Public Charter Schools

New law adds wording to policy for reviewing a public charter school proposal; allows for a charter school students to take classes in the resident district with a financial agreement; no longer requires districts to allow public charter school students the opportunity to participate in the district's co-curricular programs; and provides the basis for calculating the 3% for virtual public charter school students.

LBE-**AR**~ Public Charter Schools

Changes in law to the requirements for approval of a public charter school by the resident district's School Board are outlined, including requirements for virtual public charter schools.

8. 2. **Approval of Superintendent Evaluation Goals: Tass Morrison**

The revised District Goals and their explanation are highlighted in the attached revised evaluation form. The Board needs to approve the goals that the Superintendent will be evaluated on for 2014-15. Tass, Mary, and Laura will prepare the rubrics for the purpose of scoring. These will be on the October agenda for discussion and final approval.

**MOTION-APPROVAL OF 2014-15 SUPERINTENDENT EVALUATION FORM-  
REVISED DISTRICT GOALS**

**I move the Board approve the inclusion of the newly revised District Goals in the 2014-15 Superintendent Evaluation as presented.**

**By:**

**Second:**

**Vote:**

**8. 3. Approval of Achievement Compact Goals: David Bolin**

Dave will present online information regarding the recommendation from the Achievement Compact Committee on the AC Goals for 2014-15.

**MOTION-APPROVAL OF ACHIEVEMENT COMPACT GOALS**

**I move the Board approve the Achievement Compact Goals for 2014-15 as presented.**

**By:**

**Second:**

**Vote:**

**8. 4. Resolution #091814-OSBA Nominations: Tass Morrison**

Board members interested in running for a position on the OSBA Board for any odd numbered position, need to be nominated by a member board within their region. All candidate nomination materials are to be delivered by the nominee to the OSBA office by 5 p.m., October 3rd. Candidates are invited to speak at their area's regional meeting.

Tass Morrison would like to continue to represent the region and asks that the Board nominate her by approving Resolution #091814. The board will vote on OSBA resolutions and board positions during the November Regular Session.

**MOTION-APPROVAL OF RESOLUTION #091814**

**I move the Board approve Resolution #091814-Nominating Tass Morrison to fill the open OSBA position #11 representing the region of Marion.**

**By:**

**Second:**

**Vote:**

**8. 5. Adopt-A-School Designations: Tass Morrison**

Each board members is asked to adopt one of the schools within the district and attend its activities, awards ceremonies, etc. Board members should contact the principal of the building they adopt and get on their email list for information as well as give contact information so that they will be notified when they might be able to assist with assemblies, student awards, etc.

Mari-Linn School:

Stayton Elementary School:

Sublimity School:

Stayton Intermediate/Middle School:

Stayton High School:

District At Large:

**9. UNFINISHED BUSINESS**

## 10. INFORMATION ONLY

### 10. 1. **Enrollment:**

Enrollment after the 10 day drop time line has been calculated and the information is attached for the Board's review. I have also attached the projected enrollment which is based solely on rolling students from one grade level to the next.

The high school's enrollment is up by 9 students, and Stayton Intermediate/Middle is up by 32 students. Schools with Kindergarten classes have a reduction in enrollment due to the small number of K students enrolled this year. Overall the district K class enrollment is down by 51 students, which is not unusual since the previous year's class was very large. Projected enrollment was set at 2347, but it is actually at 2368.

### 10. 2. **Upcoming Events and Board Activities:**

The Board Calendar is attached for the Board's convenience. Community wide events and high school athletics can be found on the following websites:

[www.staytonevents.com](http://www.staytonevents.com)

<http://staytonathletics.org/>

October 2nd at 5:30 pm-OSBA Regional Dinner Meeting

- Tass Morrison and Andy Gardner plan to attend

October 4, 2014-Lyons Fire Department Chili Feed

- Please sign up to help in the booth (10am-3pm)

October 16, 2014-Regular Session 7pm at DO

November 14th and 15th-OSBA Annual Conference

Portland Marriott Hotel and Conference Center

- Tass Morrison and Garrett Trott are currently registered

### 10. 3. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

### 10. 4. **Gifts/Donations:**

Ginna Neufeld donated 2 large bags of school supplies for Needy Children (value \$200).

## 11. BOARD ANNOUNCEMENTS

Leadership Oregon Application-Garrett Trott

Leadership Oregon is specialized leadership training offered in 2015 to 20 OSBA members. It's not for everyone - it requires a solid understanding of basic board leadership skills and a time commitment. There are four separate sessions with all session lasting one and a half days in Salem. Those interested must apply in writing. Garrett Trott plans to apply for one of the 20 open spots available. To find out more about this program go to:

[http://www.osba.org/Resources/Article/Board\\_Operations/Board\\_Development-Leadership\\_Oregon\\_2015.aspx](http://www.osba.org/Resources/Article/Board_Operations/Board_Development-Leadership_Oregon_2015.aspx)

Email Protocol Review:

- District updates from Andy (Comments to Andy and may cc: the Board Chairman only)

- Discussion regarding Informational Items, such as tour dates, appointments, events, etc. are fine
- Items of concern may be directed to the board chairman, who decides what is on the agenda.
- When a consensus or decision is going to be made by the board, discussion cannot be done via email.

12. **ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*