

**NORTH SANTIAM SCHOOL DISTRICT 29J**

**Regular Session/Executive Session - 7:00 PM**

**AGENDA - EXPLANATION  
Thursday, August 21, 2014  
District Office**

The North Santiam School District Board of Director's will meet in a Regular Session on August 21st at 7:00 pm in the Santiam Meeting Room located on the District Office Site at 1155 N 3rd Avenue in Stayton.

All agendas, agenda-explanations, and board packets are available to the public online at:  
<https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000581>

**1. CALL TO ORDER, ROLL CALL, PLEDGE**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, who wishes to address the Board regarding an issues that is not on the agenda, must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

**2. ADDED/DELETED AGENDA ITEMS**

Anything added to, or deleted from, the posted agenda will be listed below:

**Revised Agenda Items:**

Renamed Resolution Agenda Items~

8.2 Approval of Purchasing **Resolution #082114A**-Cooperative Procurement:

8.5 Approval of **Resolution #082114B**-Governmental Lease:

**New Attachments:**

Licensed HR Report

Reposted Media Goals Presentation (did not load correctly)

July Financial Report

Government Lease Agreement Resolution

HR Evaluation System Presentation

**Other:**

Corrected Resolution Numbers under 8.2 and 8.5 (Added an A & B)

Changed Approval to Review of Superintendent Evaluation Form

**3. APPROVAL OF THE AGENDA**

**MOTION-APPROVAL OF THE AGENDA**

**I move the Board approve the agenda as presented (or as modified).**

**By:**

**Second:**

**Vote:**

4. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

5. **SPOTLIGHT**

5. 1. **After School Program Update: Jodi Hack**

Jodi will talk about the After School Program and the changes for the upcoming 2014-15 School Year.

5. 2. **Assessment and Media Goals for 2014-15: John Kendall**

John will present his 2014-15 goals for assessment and media to the Board since he was unable to make it to the August Goal Workshop.

5. 3. **Booster Club Report: Shannon Sheppard**

Shannon will update the Board on the Stayton High School Booster Club's activities during this time.

6. **COMMUNICATION**

6. 1. **Superintendent Report and Bond Update: Andy Gardner**

Andy will give the Board a general district-wide report and an update on bond activities.

6. 2. **Financial Report: Andy Gardner**

Jane is on vacation. A financial report will be posted in the board packet closer to the meeting date. Dave Kinney will meet with Jane to look at viewing options in the new iVisions system before the meeting in September.

6. 3. **City Council Liaisons: Joanie Wiggington**

This item is on the agenda to allow representatives of each city council in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

Joanie Wiggington-Sublimity City Council Liaison  
Lyons and Stayton unassigned

6. 4. **Leadership Team Goals Summary:**

Attached are a list of the goals from the Leadership Team Goal Workshop.

7. **CONSENT AGENDA ITEMS**

7. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the last board meeting. They are attached for review prior to the board meeting.

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7. 2. **Licensed Personnel: Teri Butler**

Teri Butler has submitted the attached August HR Report.

7. 3. **Action on Consent Agenda:**

**MOTION-APPROVAL OF THE CONSENT AGENDA**

**I move the Board approve the Consent Agenda including: the minutes from the July 17, 2014-Regular Session; the approval of new hires- Michael Roberts, Joelle Grossen, Whitney Duvall, Phillip Hall, Richard Smithson, Steve Finicle, Shannon Sheppard, Laura Owens, and Mark Hesedahl; and the acceptance of resignations from David Piper, Sandra Buckholz, and Lisa Jordan.**

**By:**

**Second:**

**Vote:**

8. **NEW BUSINESS**

8. 1. **Policy Adoptions/Revisions: Andy Gardner/Mary Richards**

The following adoptions/revisions are based on OSBA recommendations as well as current processes and procedures used by the District.

**IK-Academic Achievement**

The revisions to this policy are based on the new law that requires schools to let parents know how their children are meeting the standards at least once a year.

**IL-Assessment Program**

Revisions are based on new requirements for communication with parents and students regarding progress toward academic content standards and the assessment tools to be used.

**JF/JFA-Rights and Responsibilities**

Added the requirement that employees understand the educational rights and responsibilities afforded to parents and students.

**JFC -Student Conduct**

Adds language regarding portal to portal, states that privileges may be lost due to disciplinary action, discusses offenses that may cause disciplinary action up to and including expulsion, discusses the Unsafe School Option and the requirements for reporting specific crimes that happen on school property.

**JG-Student Discipline**

Emphasizes age appropriate and disciplinary action based on research, as well as the requirement that a code of conduct be included in the parent/student handbook. The District is already in compliance with this rule.

**JHCA-Physicals and Immunizations**

Adds the State Health Department as the authority that authorizes the notification to

parents regarding the exclusion of students that need additional immunizations.

JHCCA-Students with HIV, HBV, and AIDS  
Students with AIDS have been added to the policy.

**JOB-Personally Identifiable Information**

Adds identifiable information that would normally be directory information, but is limited based on a request from the parent or emancipated student. Removes telephone numbers and photographs as personally identifiable information that must have parent permission before release. Adds student ID numbers, date and place of birth, and mother's maiden name to the list of personally identifiable information. Authorizes State government, welfare and judicial agencies, caseworkers, law enforcement, and those legally responsible for the care and protection of the student (including foster care) the right to personally identifiable information without the consent of the parent.

**8. 2. Approval of Purchasing Resolution #082114A-Cooperative Procurement: Andy Gardner**

The approval of Purchasing Resolution #082114A allows for the purchase of furniture for new classrooms, SES multi-purpose room, etc. with bond dollars through a School Specialty Federal Procurement Agreement with the National Joint Powers Alliance (NJPA) as presented.

**MOTION-APPROVAL OF PURCHASING RESOLUTION #082114A  
I move the Board approve Resolution #082114-Authorizing Cooperative Procurement through NJPA for the purchase of furniture for bond projects (new classrooms, SES multi-purpose room, etc.) not to exceed \$250,000 per contract agreement.**

**By:**  
**Second:**  
**Vote:**

**8. 3. Review of Superintendent Evaluation Form: Mary Richards**

The current Superintendent Evaluation form has been updated with the 2014-15 District and Superintendent Goals. The Board Chairman needs to assign one or two members to set up the rubric for the newly revised District Goals (see highlighted areas within the document). It needs to be completed and brought back for final approval at the September meeting.

**8. 4. Approval of New Evaluation System: Teri Butler**

Teri has given presentations to the Board on the teacher and administrative evaluation system to be used starting in 2014-15. Teacher handbooks have been completed and are ready for distribution. She will answer any questions you may have before final approval.

**MOTION-APPROVAL OF TALENT ED EVALUATION SYSTEM  
I move the Board approve the use of the Talent Ed Evaluation System as a tool for teacher and administrative evaluations starting in the fall of 2014.**

**By:**  
**Second:**  
**Vote:**

**8. 5. Approval of Resolution #082114B-Governmental Lease: David Bolin and Keith Butler**

The Technology Plan and a lease agreement for Chromebooks and iPads, plus insurance will be reviewed by Dave and Keith. The lease agreement must be approved by the Board.

**MOTION-APPROVAL OF RESOLUTION #082114B~GOVERNMENTAL LEASE/INSURANCE FOR CHROMEBOOKS AND IPADS**

**I move the Board approve Resolution #082114B (the lease agreement for the purchase of Chromebooks, iPads and insurance as presented.**

**By:**  
**Second:**  
**Vote:**

**9. UNFINISHED BUSINESS**

**9. 1. Board Zone Update: Mary Richards**

Legal Descriptions for the North Corner of the District are being reviewed by Linn County and the Elections Office. Linn County agreed with our surveyor's description and are working with Marion County Elections to adjust so they are happy with the description format.

This is in process and once resolved the Board will vote to approve the resolution to adjust the current board zones to match school boundaries as discussed.

**10. INFORMATION ONLY**

**10. 1. Projected Enrollment:**

Projected enrollment for the fall is 2347 students based on roll ups and normal enrollment for kindergarten. Attached is the breakdown used for the projection.

**10. 2. Upcoming Events and Board Activities:**

Community wide events and high school athletics can be found on the following websites:

[www.staytonevents.com](http://www.staytonevents.com)  
<http://staytonathletics.org/>

August 25th- Welcome Old and New Staff to NSSD at 8:00 am in Field House Gym at SHS

August 27th-Stayton Intermediate/Middle School Open House from 3:30-6:30 pm

August 27th-Mari-Linn School Open House from 5:30-7:00 pm

August 28th- CBOC Tour of Bond Activities CBOC, meet in Santiam Room at 7am

September 2nd-First Day of School

September 18th-Special Session at Sublimity Elementary in Library at 6pm (Tour of Sublimity School)

September 18th-Regular Session at Sublimity Elementary in Library at 7pm

10. 3. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

11. **BOARD ANNOUNCEMENTS**

This agenda item is for announcements, comments on recent District activities, or information on recent workshops.

Reminder: The OSBA Annual Conference will be held on November 14th-16th. If board members plan to attend and need a room reservation they need to let Mary know before September 1st in order to secure a room where the conference will be held. If you plan to attend and drive back and forth, please let Mary know as soon as possible so that she can register all those planning to attend.

Garrett Trott attended the OSBA Summer Conference in July and will give a short report to the Board.

12. **ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*