

# NORTH SANTIAM SCHOOL DISTRICT 29J

Regular Session - 7:00 PM

## AGENDA - EXPLANATION Thursday, July 17, 2014 District Office

The North Santiam School District Board of Director's will meet in a Regular Session on July 17th at 7:00 pm in the Santiam Meeting Room located on the District Office site at 1155 N 3rd Avenue in Stayton. All agendas, agenda-explanations, and board packets are available to the public online at:

<https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000581>.

### 1. **CALL TO ORDER, ROLL CALL, PLEDGE**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

### 2. **ADDED/DELETED AGENDA ITEMS**

Any changes to the board packet after posting will be noted below:

New Agenda Items-

Approval of Classified Contract

Additional Attachments-

Added Revised July 2014 HR Report

Revisions-

**Added Robert Lindsey, Jeff Davis, and David Lewin as new hires**

**Added Tyler Orr as a resignation**

Added approval of all non-profit grant applications to Organizational Agenda

### 3. **APPROVAL OF THE AGENDA** **MOTION- AGENDA APPROVAL**

**I move the Board approve the agenda as presented (or modified).**

**By:**

**Second:**

**Vote:**

### 4. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable*

*solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

5. **SPOTLIGHT**

6. **ELECTIONS~BOARD CHAIRMAN AND VICE CHAIRMAN**

Nominations and election of the Board Chairman and Vice Chairman will take place as required by policy. After the election, the newly elected Board Chairman will take over the meeting and continue with the nominations for Board Vice Chairman. Policy allows for two terms in a row as board chairman or vice chairman (revised in 2012). Tass and Laura have served one term in their current positions.

6. 1. **Nominations for Board Chairman:**

Nominations:

By:

Second:

**MOTION- ELECTION OF BOARD CHAIRMAN**

**I move the nominations be closed and a vote be taken for \_\_\_\_\_ as Board Chairman.**

**By:**

**Second:**

**Vote:**

6. 2. **Nominations for Board Vice Chairman:**

Nominations:

By:

Second:

**MOTION- ELECTION OF BOARD VICE CHAIRMAN**

**I move the nominations be closed and a vote be taken for \_\_\_\_\_ as Board Vice Chairman.**

**By:**

**Second:**

**Vote:**

7. **COMMUNICATION**

7. 1. **Superintendent's Report and Bond Update: Andy Gardner, Superintendent**  
Andy will give the Board an oral report.
7. 2. **Financial Report: Jane Nofziger**  
The finance office is closing out the 2013-14 school year. A full report will be given in at the Regular Session in August.
7. 3. **City Council Liaisons: Joanie Wiggington**  
Letters will be sent out to the Lyons and Stayton City Council asking for a liaison to the NSSD Board. Joanie Wiggington sent an email stating that she had no report for the Board. She requested a list of bond activities for the summer and asked what happened on the 4th of July (cancellation of ceremonies on SMS grounds as planned).
7. 4. **Board Activities ~ SummerFest: Tass Morrison**  
SummerFest is coming up on Saturday, July 26th. If board members have not signed up to help with the booth, please do so at the meeting. Mary will give out copies of the schedule for the booth at the meeting.

## **8. CONSENT AGENDA ITEMS**

8. 1. **Approval of Minutes: Mary Richards**  
Mary has prepared the minutes from the board meetings last month, which are attached in the board packet for your review and approval. All past "approved" minutes have been posted to the BoardBook website.

- June 19, 2014-Regular/Executive Session
- June 19, 2014-Special Session/Budget Hearing

8. 2. **Approval of Licensed Personnel: Teri Butler**  
Any new licensed or administrative hires, resignations, retirements, or request for leaves of absence will be posted under this section as they become available.

New Hires: Erin Holm, Melissa Herring, Eric Johnson, Megan Turner, Kevin Hill, Laura Owens, Mark Hesedahl, Stuart Peterson, Gary Daily, Kathleen Schumacher, Janalyn Potts, and Robert Lindsey

Resignations: Jerimy Kelley and Scott Buchheit

FYI: Transfer-Joseph Kiser from SMS to SUB

8. 3. **Approval of Policy Revisions:**  
Attached are recommendations by OSBA for revisions to policy as reviewed in the June board packet.

JFCJ- Weapons in Schools  
JGAB- Use of Physical Restraint or Seclusion  
JEC-Admission of Resident Students  
IGBAF-Special Education IEP  
IGBAH-Evaluation Procedures

8. 4. **Action on Consent Agenda:**  
**MOTION- APPROVAL OF CONSENT AGENDA**  
**I move the Board approve and accept items listed in the Consent Agenda including:**

- The approval of the minutes from the June 19, 2014-Regular/Executive Session and the June 19, 2014-Special Session/Budget Hearing;
- The approval of new hires: Erin Holm, Melissa Herring, Eric Johnson, Megan Turner, Kevin Hill, Laura Owens, Mark Hesedahl, Stuart Peterson, Gary Daily, Kathleen Schumacher, Janalyn Potts, Robert Lindsey, Jeff Davis, and David Lewin;
- The acceptance of resignations from Jerimy Kelley, Scott Buchheit and Tyler Orr; and
- The approval of policy revisions to IGBAF-Special Education, IGBAH-Evaluation Procedures, JEC-Admission of Resident Students, JFCJ-Weapons in Schools, and JGAB-Use of Physical Restraint.

**By:**

**Second:**

**Vote:**

**9. ORGANIZATIONAL AGENDA ITEMS**

Every July the Board must approve organizational items in order to proceed with business for the new fiscal year.

**9. 1. Identify Confidential and Supervisory Employees:**

Current confidential and supervisory employees include: Jane Nofziger, Toni Silbernagel, Teri Butler, Nancy Peterson, Sharon Etzel, Debbie McDonnell, Janine Christensen, Mary Richards, Sara Moberg, Sarah Ninman, Tiffany Walbridge, Keith Butler, Jodi Hack, Debbie Johnston, Gary Rychard, Steve Burkleo, and Michael Miller.

**9. 2. Designations and Authorizations:**

The Board needs to approve the following:

- Chief Administrative Officer-Andy Gardner
- District Clerk-Andy Gardner
- Deputy Clerk-Jane Nofziger
- Legal Counsel-Garrett, Hemann, et al
- Official Auditors for School Year-**Pauly, Rogers, and Company**
- Budget Officer-Andy Gardner
- Board Meeting Calendar- Third Thursday of the Month
- Custodian of Funds-Jane Nofziger
- Depositor(ies) for School Funds-LGIP, US Bank
- Facsimile Signatures-Andy Gardner, David Bolin and Jane Nofziger
- Inter-Fund Borrowing Within Fiscal Year

**9. 3. Grant and Consolidated Sub-Grant Authorization:**

These grants include the following but are not limited to:

- Title Grant Applications
- NCLB/eCIP Consolidated Grant Applications
- ESEA Grant Applications
- All State and Federal Grant Applications
- All Non-Profit Grant Applications

**9. 4. Action on Organizational Agenda Items:**

**MOTION- APPROVAL OF ORGANIZATIONAL ITEMS**

**I move the Board approve organization items as presented including:**

**The identification of confidential and supervisory employees;**

**The approval of designations and authorizations;  
The authorization to apply for all Federal and State competitive and non-competitive grants; and  
The authorization to apply for all Non-Profit grants.**

**By:  
Second:  
Vote:**

**10. NEW BUSINESS**

**10. 1. Board Protocol Review:**

Each year the Board reviews its protocol and has the opportunity to make changes. The current protocol is attached for review. If changes are made, it will be on the consent agenda next month for approval to the policy (BBF AR- Board Protocol).

**10. 2. Policy Revisions/Adoptions-Discussion:**

OSBA has recommended the following policy AR revisions based on changes to law.

- EFAA AR- Reimbursable School Meals
- IGBAG AR Special Education
- IGBAB-JO AR Student Records

**10. 3. Standing Board Committee Membership:**

The Board needs to review the assignment of board members to the Community Engagement Committee. Currently Tass Morrison and Mike Wagner are members, with Tass as the Committee Chairman. The new Board Chairman can choose to keep the current board members on the Committee if they wish to continue or assign new board members for 2014-15.

**11. UNFINISHED BUSINESS**

**11. 1. Approval of Classified Contract: Teri Butler/Andy Gardner**

During the Executive Session in June, the Board was given an update on labor negotiations with the Classified Union and the recommendations of the Negotiation Team. Classified employees will receive a 1.5% increase in salary and an \$82 increase to the cap for insurance for 2014-15. The Classified Union voted and approved the revisions to salary and benefits and the associated MOUs and MOAs as presented on June 25th.

**MOTION- APPROVAL OF CLASSIFIED CONTACT**

**I move the Board approve the increase to Salary and Benefits for the Classified Union, and the associated Memorandums of Understanding and Memeorandums of Agreements as presented.**

**By:  
Second:  
Vote:**

**12. INFORMATION ONLY**

**12. 1. Upcoming Board Events & Activities:**

- SummerFest~ July 26th (9am-4pm)

- Leadership Team Summer Goal Workshop~ August 4th and 5th (All day)
- Regular Session~ August 21st at District Office (7pm)
- Bond Tour~ August 28th at District Office (7am)

12. 2. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

13. **BOARD ANNOUNCEMENTS**

This time is reserved on the agenda for the announcements of upcoming board workshop/conference registration windows or for reports on recent workshops/conferences attended by board members.

13. 1. **August Goal Workshop Presentation:**

The Board Chairman needs to assign one or two board members to work on the PowerPoint presentation of goals for the August Goal Workshop scheduled all day on August 4th and 5th (location to be announced).

14. **ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*