

# NORTH SANTIAM SCHOOL DISTRICT 29J

Regular Session - 7:00 PM

AGENDA - EXPLANATION

Thursday, April 17, 2014

Stayton Elementary School

The North Santiam School District's Board of Directors will meet Regular Session on April 17, 2014 at 7pm in the Stayton Elementary School library located at 875 N 3rd Avenue in Stayton.

All agendas, agenda-explanations, and board packets are available to the public online at: <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000581>

## 1. CALL TO ORDER, ROLL CALL, PLEDGE:

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, who wishes to address the Board regarding an issues that is not on the agenda, must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

## 2. ADDED/DELETED AGENDA ITEMS

Anything added to, or deleted from, the posted agenda will be listed below:

New Agenda Items:

Deleted Agenda Items:

- Dave Novotney will be at the May meeting to discuss the Mid-Willamette Promise Grant and hopefully introduce a coordinator.
- The awards that were to be given out at this meeting have been rescheduled for May.

New Attachments:

- Policies for review were attached after the initial posting
- Revised policy JFCG...Use of Tobacco, Alcohol or Drugs
- David Bolin Written Report
- ADM Projection for 2014-15
- SES Spotlight PowerPoint

## 3. APPROVAL OF THE AGENDA

**MOTION-APPROVAL OF THE AGENDA**

**I move the Board approve the agenda as presented (or as modified).**

**By:**

**Second:**

**Vote:**

4. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

5. **SPOTLIGHT**

5. 1. **Stayton Elementary School: Principal, Wendy Moore**

Wendy will share the progress toward the SES Building Goals for 2013-14, and well as student achievement data.

6. **COMMUNICATION**

6. 1. **Superintendent Report and Bond Update: Andy Gardner**

Andy will give the Board a general report and an update on bond activities. Attached is a report on the project status from Ed Fitz-Patrick, a copy of the bond meeting minutes, and a list of bond acronyms. There is also a written report regarding communications, report cards, a staff development overview, and first round OAKS data from David Bolin.

6. 2. **Financial Report: Jane Nofziger**

Jane will present information on the financial report for March and discuss an upcoming RFP and intent to award contract for the SMS bus loop and parking areas. The intent to award will need to be approved by the Board the week after the Regular Session on the 24th of April.

6. 3. **City Council Liaisons: David Kinney, Steven Baldwin, and Joanie Wiggington**

This item is on the agenda to allow representatives of each city council in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

6. 4. **Community Engagement Report: Tass Morrison**

The CE Committee meets again on Friday, April 18th to prepare for the Stayton/Sublimity Chamber of Commerce Business Expo to be held at Regis High School. If board members haven't signed up to help man the booth, please see Mary after the meeting.

6. 5. **CLASS Grant Update: Tass Morrison/Andy Gardner**

Tass and Andy will give the Board an update on the progress of the CLASS Grant. A letter of support for the CLASS Grant needs to be signed by each board member during the meeting. A copy of the letter is attached.

7. **CONSENT AGENDA ITEMS**

7. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the last board meeting. They are attached for review prior to the board meeting.

- March 20, 2014-Regular/Executive Session Minutes

**7. 2. Licensed Personnel: Teri Butler**

Teri Butler has no new hires, retirements, etc. to report.

**7. 3. Action on Consent Agenda:**

**MOTION-APPROVAL OF THE CONSENT AGENDA**

I move the Board approve the Consent Agenda including: the approval of the minutes from the March 20, 2014-Regular/Executive Session (plus any personnel items that must be approved).

**By:**

**Second:**

**Vote:**

**8. NEW BUSINESS**

**8. 1. Policy Adoptions/Revisions: Andy Gardner/Mary Richards**

The following adoptions/revisions are based on OSBA recommendations as well as current processes and procedures used by the District. The policies regarding FMLA/OFLA, evaluations, and records checks have been reviewed by the HR department prior to submission to the Board. Transfer policies will be added as they are ready for review based on House Bill 2747.

CCG & AR (Evaluations)

GCBDA-GDBDA AR (1-3) (FMLA/OFLA)

GCDA-GDDA & AR (Criminal Background Checks)

GCN & GCN-GDN (Standards and Evaluations)

JECBB (Intra-District Transfers)

JECF & AR (Inter-District Transfers)

JECB & AR (Non Resident Transfers)

JFCG/JFCH/JFCI (Use of Tobacco, Alcohol or Drugs)

**8. 2. Approval of Budget Committee Members:**

The following people need to be approved for a first or second three-year term on the Budget Committee: Chad Niegel, Scott Miller, Damian Centanni, and Steven Baldwin. They will serve to approve budgets for 2014-15, 2015-16, and 2016-17.

**MOTION-APPROVAL OF BUDGET COMMITTEE MEMBERS**

I move the Board approve Chad Niegel, Scott Miller, Damian Centanni, and Steven Baldwin for a three-year term on the Budget Committee.

**By:**

**Second:**

**Vote:**

**9. UNFINISHED BUSINESS**

**9. 1. Budget Committee Meeting Calendar:**

The Budget Committee meeting calendar is attached. Please make sure the meetings are on your calendar. If you are unable to attend any of the meetings, let Jane know as soon as possible.

9. 2. **Board Zone Update: Mary Richards**

All supporting documents along with the board zone resolution have been received by the Marion County Elections office for review prior to the final approval of the resolution by the Board. The District should hear back from them in the next month as to any revisions needed prior to final submission.

10. **INFORMATION ONLY**

10. 1. **Enrollment:**

Enrollment is slightly up with 2371 students enrolled in the District as of April 10, 2014. Attached is a breakdown of enrollment by building and grade.

10. 2. **Donations/Gifts:**

John Larch donated a clarinet (value \$400) to the music department at SMS, and Freres Lumber donated two sheets of plywood for basketball backboards (value \$250) to Mari-Linn School.

10. 3. **Field Trip Notification:**

Attached is a list of field trips requested for the months of March and April as of April 10, 2014. Overnight field trips taken in early April are noted in the list.

10. 4. **Upcoming Events and Board Activities:**

Community wide events and high school athletics can be found on the following websites:

[www.staytonevents.com](http://www.staytonevents.com)  
<http://staytonathletics.org/>

April 19, 2014-SSCOC Business Expo at Regis High School  
April 24, 2014-Special Session at the District Office at 4 pm (Intent to Award)  
May 8, 2014-Budget Committee Meeting #1 at the District Office at 7 pm  
May 15, 2014-Special/Executive Session at Stayton High School at 6pm  
May 15, 2014-Regular Session at Stayton High School at 7pm  
May 22, 2014-Budget Committee Meeting #2 at the District Office at 7pm (if needed)  
June 19, 2014-Budget Hearing at the District Office at 6pm  
June 19, 2014-Regular Session at the District Office at 7pm

10. 5. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

11. **BOARD ANNOUNCEMENTS**

This agenda item is for announcements, comments on recent District activities, or information on recent workshops.

12. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*