

NORTH SANTIAM SCHOOL DISTRICT 29J

Special/Regular Session - 6:00 PM

AGENDA - EXPLANATION Thursday, January 23, 2014 Sublimity Elementary School

The North Santiam School District's Board of Directors will meet in a Special Session at 6pm followed by the Regular Session at 7pm on January 23, 2014. Both sessions will be held in the library at Sublimity Elementary School located at 431 Main Street in Sublimity.

All agendas, agenda-explanations, and board packets are available to the public online at: <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000581>

1. **SPECIAL SESSION**

2. **CALL TO ORDER**

Present:

3. **SUPERINTENDENT GOAL PROGRESS**

Andy will give the Board a report on the progress towards his 2013-14 goals. Last week during the Leadership Team meeting, Andy had members spend time on brainstorming what the purpose, value, mission and vision of the District was and where it is now. The notes from the brainstorming session are attached.

4. **ADJOURN SPECIAL SESSION**

Time:

5. **REGULAR SESSION**

6. **CALL TO ORDER, ROLL CALL, PLEDGE**

We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board's Executive Secretary, Mary Richards.

7. **ADDED/DELETED AGENDA ITEMS**

Any new items added to, or deleted from, the agenda or board packet after posting will be noted below:

Attachments:

- Board Financials
- Working DJCA-Personal Services Contracts
- Revised Resolution #012314A-Board Zones
- In-Service Activities
- Budget Calendar and Membership

8. **APPROVAL OF THE AGENDA**
MOTION-APPROVAL OF THE AGENDA

I move the Board approve the agenda as presented (or modified).

By:

Second:

Vote:

9. **PUBLIC PARTICIPATION**

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

10. **SPOTLIGHT**

10. 1. **School Board Recognition Proclamation: Superintendent, Andy Gardner**

Andy will talk about some the work of the Board and the District's appreciation of the time spent toward improving academic achievement and community engagement in the North Santiam School District. The Governor's proclamation of January as School Board Recognition Month is attached.

10. 2. **Sublimity School: Principal, Missy Riesterer**

Missy will give the Board an update on the progress of her goals for 2013-14 , and some of the successes at Sublimity Elementary/Middle School.

11. **COMMUNICATION**

11. 1. **Superintendent's Report and State School Funding/Bond Update: Andy Gardner**

Andy will give the board an oral report that includes an update on State school funding and bond activities.

11. 1. 1. **Technology Committee: David Bolin**

Dave will give the Board an update on the activities of the Technology Committee.

11. 1. 2. **HANDS Program: David Bolin**

Dave will give the Board a report on the Homeless and Needy Team, the number of students it serves, and its current funding source.

11. 1. 3. **Upcoming In-Service Plans: David Bolin**

Attached are plans for the upcoming In-Services to be held on January 30th and 31st for both classified and certified employees. Dave will be available to answer any questions you may have regarding them.

11. 2. **Intent to Award CMGC Contract: Bond Project Manager, Ed Fitz-Patrick**

The Executive Bond Committee has reviewed and scored the RFP submissions for the Construction Manager/General Contractor for upcoming projects at both SES/SUB and

SHS. Board member, Laura Wipper was able to be a part of this process. Interviews are scheduled to be held on January 22nd. Ed Fitz-Patrick will bring the recommendations for hiring the CMGC(s) and the intent to award the two contracts. The Board will need to approve the intent to award the contracts as presented.

MOTION-INTENT TO HIRE BOND CMGC

I move the Board approve the intent to hire Skanska USA Building Inc. as the CMGC for the Stayton High School and Stayton Elementary/Sublimity Schools bond projects as presented in the RFPs.

By:

Second:

Vote:

11. 3. Policy DJCA (AR)-Personal Services Contracts: Jane Nofziger

Jane will be available to answer questions regarding the new administrative rule for policy DJCA. The AR requires that criminal background checks be performed on all contractors, sub-contractors, and any employees that will be on school grounds while children are present. Policy DJCA has been approved previously, so this is just notification regarding how the policy will be administered.

- DJCA (AR)-Personal Services Contracts

11. 4. District and Bond Finance Report: Jane Nofziger

The financial report for the District is attached. The bond financials are basically the same with no expenditures except for services from Dowa and Heery.

11. 5. Budget Calendar and Committee Membership: Jane Nofziger

Jane will present the final 2014-15 Budget~Calendar and discuss the open positions on the Budget Committee. The Budget Calendar is set to be approved as part of the Consent Agenda.

11. 6. Board Calendar-Common Core Presentation: Mary Richards

Mary has scheduled an OSBA presentation on the Common Core for March 6th starting at 7pm, right after the scheduled Special Session. It is scheduled to last about an hour with time at the end for questions and answers. School PTC and Booster Club members will be invited to join the Board for this presentation.

11. 7. City Council Liaisons: David Kinney, Steven Baldwin, and Joanie Wiggington

This item is on the agenda to allow representatives of each city council in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in or need information about.

11. 8. Upcoming Community Events:

High school athletic schedules can be found at <http://staytonathletics.org/>. This link is on the Stayton High School website under the tab labeled Athletics. Community Engagement opportunities can be found on the Stayton Events website at <http://www.wvi.com/~dnielson/staytonevents.htm> . Board members or Leadership Team members may announce other upcoming events.

12. CONSENT AGENDA ITEMS

12. 1. Approval of Minutes:

Attached are the minutes from previous board meetings that need to be approved. All

past "approved" minutes have been posted to the BoardBook website.

- December 19, 2013-Regular Session Minutes

12. 2. **Approval of Budget and Revised Board Calendars:**

As discussed previously, the Board needs to approve the 2014-15 Budget Calendar and the Revised 2013-14 Board Calendar.

12. 3. **Action on Consent Agenda:**

MOTION-CONSENT AGENDA

I move the Board approve the Consent Agenda (including the minutes from the December 19, 2013 Regular Session, the 2014-15 Budget Calendar, and the 2013-14 Revised Board Calendar.

By:

Second:

Vote:

13. **NEW BUSINESS**

13. 1. **Approval of Revised Resolution #012314A-Board Zone Boundaries: Mary Richards**

The Board Zone Committee recommends that the Board approve Revised Resolution #012314A. The resolution includes changes to board zones (which coincide and match slight changes to school boundary lines). The Oregon State Elections office requires that census information be used to determine representation on the Board.

The Committee makes this recommendation based on census data and the desire for at least one representative on the Board for each school boundary. If approved, there will be five zone positions (three for Stayton , one for Sublimity, and one for Mari-Linn) plus two at-large positions representing the entire NSSD boundary. Rural designations will be integrated, eliminating the need to separate city and rural representation within any zone. This should also eliminate any issues with boundaries based on growth within the city limits in the future.

Board position numbers have not changed and based on the current residency of each board member there are no eligibility issues for zone representation. The attached resolution includes the legal description for each of the boundary areas as required by the State Elections office.

MOTION:

I move the Board approve the Revised Resolution #012314A-Board Zone Boundaries as presented.

By:

Second:

Vote:

13. 2. **Approval of 2014-15 WESD Local Service Plan-Resolution #012314B: Andy Gardner**

Each year the Board must approve the use of services provided by the Willamette

Educational Service District (WESD). The WESD has a laundry list of items available to choose from as part of their local service plan. Information about the available services from WESD is attached in the board packet.

13. 3. Policy Adoptions and Revisions: Mary Richards

Attached are policy revisions/adoptions based on OSBA recommendations, current practice, and/or the recommendations of the Community Engagement Committee. The Board will have a chance to discuss revisions/adoptions to policy on attendance, material distribution, memorials and naming facilities, and inter-district transfers. The recommended revisions and adoptions are attached in the board packet. The drafted revisions/adoptions are in red font and highlighted for ease in locating them within each document. These will be placed on Consent Agenda next month for final approval.

- JE-JED-JEDA & AR Student Attendance Policy
- FF-FFA Memorials and Naming Facilities
- KJA Materials Distribution
- JECF-AR Inter-District Form

14. UNFINISHED BUSINESS

14. 1. Tyler Technology Update: Jane Nofziger

Jane discussed the move from the current financial software the District uses, Pentamation, to Infinite Visions (now referred to as Tyler Technology) in order to move from a cash system to an accrual system of accounting. She will share information gathered over the past month. No contract approval is needed.

15. INFORMATION ONLY

15. 1. Enrollment:

Enrollment is down another 10 students. Looking over the past 10 years, it is normal for ups and downs during the months of December and January. The District will have a better idea of its mid-year enrollment in February.

15. 2. Field Trips:

There have been no requests for field trips during the month of January.

15. 3. Gifts and Donations:

Linn-Benton Tractor donated a toy tractor to be included in a gift basket to be raffled off to support the wrestling program at SHS (approximate value \$10).

15. 4. Upcoming Board Meetings & Activities:

- February 06, 2014~Online/Home School Forum at 6pm at Stayton Library
- February 20, 2014~Regular Session at 7pm at Stayton Middle School

15. 5. Future Agenda Items:

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

16. BOARD ANNOUNCEMENTS

16. 1. Bonds, Ballots, and Buildings Conference: Tass Morrison

Tass will give the Board a report on the recent conference where she and Andy presented how the District passed their bond in 2012.

17. ADJOURN

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.