

# NORTH SANTIAM SCHOOL DISTRICT 29J

Regular Session - 7:00 PM

## AGENDA - EXPLANATION Thursday, December 19, 2013 District Office

The North Santiam School District's Board of Directors will meet in a Regular Session on December 19, 2013 at 7:00 p.m. in the Santiam Meeting Room located on the District Office site at 1155 N 3rd Avenue in Stayton.

All agendas, agenda-explanations, and board packets are available to the public online at: <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000581>

1. **CALL TO ORDER, ROLL CALL, PLEDGE:**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, who wishes to address the Board regarding an issues that is not on the agenda, must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

2. **ADDED/DELETED AGENDA ITEMS**

Anything added to, or deleted from, the posted agenda will be listed below:

New Attachments:

- Infinite Visions Report
- Revised Financials for November 2013

3. **APPROVAL OF THE AGENDA**

**MOTION-APPROVAL OF THE FULL AGENDA**

**I move the Board approve the agenda as presented (or modified).**

**By:**

**Second:**

4. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your*

*name and address.*

5. **SPOTLIGHT**

6. **COMMUNICATION**

6. 1. **Superintendent and Bond Report: Andy Gardner**

Andy will give the Board a verbal report.

6. 2. **Financial Report and Infinite Visions: Jane Nofziger**

A revised financial report for November is attached. Jane made adjustments on 12/09/13 to show the final audited beginning fund balance. She will be available to answer any questions that the Board may have.

Jane will also be discussing Infinite Visions and the process to be used for the proposed changeover from the cash to accrual accounting system. A cost report is attached.

6. 3. **City Council Liaisons: David Kinney, Steven Baldwin, and Joanie Wiggington**

This item is on the agenda to allow representatives of each city council in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in, or need information about.

6. 4. **Community Engagement Report: Tass Morrison**

The CE Committee would like to recommend that an outside agency or committee with representation from the District be responsible for an Annual Hall of Fame dinner and awards ceremony to be established to honor former students and staff of the District. A committee of 10-12 community members would be charged to set nomination criteria, provide a process for selection, decide on the type of awards, define a budget needed for a dinner/ceremony, and plan and implement the annual event. It is the expectation that the District would financially support an approved budget for the supplies needed by the committee for the awards and event. The CE Committee would like approval to move forward with this plan.

**MOTION-APPROVAL OF HALL OF FAME**

**I move the Board approve a plan to form a Hall of Fame Committee as discussed.**

**By:**

**Second:**

**Vote:**

6. 5. **CLASS Grant Update: Tass Morrison**

Tass will give the Board an update on the progress of the CLASS Grant.

7. **CONSENT AGENDA ITEMS**

7. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the November and early December board meetings. The November Regular Session minutes have been revised to include the name of Ruthe Farmer as the recipient of the Santiam Alumni Award. All past "approved" minutes have been posted to the BoardBooks website.

•November 16, 2013~Special Session Minutes

•November 16, 2013~REVISED Regular Session Minutes

•December 12, 2013~Special Session Minutes

7. 2. **Licensed Personnel: Teri Butler**

There are no new hires, retirements, or resignations to accept at this time.

7. 3. **Approval of Policy Revisions/Adoptions:**

The following policies adoptions/revisions were reviewed at the November meeting and are ready to be approved. In policy GCL/GDL-Staff Development, the word Board was deleted and is noted in red lettering. This was due to the current processes and procedures in place for the approval of professional development.

- Delete Current GCL- Staff Development Licensed
- GCL/GDL-Staff Development
- IIBGA Electronic Communications
- GBNAA/JFCFA (JFCFA/GBNAA)-Cyberbullying
- JFE-Teen Parent Program
- JOA-Directory Information

7. 4. **Action on Consent Agenda:**

**MOTION:**

**I move the Board approve the Consent Agenda including:**

**7.1~the approval of the minutes from the November 21, 2013 Special Session, the REVISED minutes from the November 21, 2013 Regular Session, and the minutes from the December 12, 2013 Special Session; and**

**7.3~the approval of policy adoptions/revisions to GCL-Staff Development Licensed (delete), GCL/GDL-Staff Development, IIBGA-Electronic Communications, GBNAA/JFCFA & JFCFA/GBNAA-Cyberbullying, JFE-Teen Parent Program, and JOA-Directory Information.**

**By:**

**Second:**

**Vote:**

8. **NEW BUSINESS**

8. 1. **Budget and Board Calendars: Jane Nofziger**

Jane has put together a draft calendar for the 2014-15 Budget process. She is also recommending that the board meeting in June be moved back one week in order to get back to the original "third Thursday of the month" schedule. The draft budget is attached for review. The Budget Calendar will be brought back for final approval at the January board meeting.

Besides the June board meeting date, a Special Session is needed on the 4th Thursday of January to approve the CMGC selection. An option for the Board is to move the meeting date from January 16th to the 23rd in order to have both meeting on one date. Additionally, an adjustment to the start-time for the Executive Session in April has also been made due to the change in the goal timelines. Recommended revisions are highlighted on the attached calendar.

9. **UNFINISHED BUSINESS**

9. 1. **Board Position Zones: Mary Richards**

Mary will give an update on the progress toward completing the changes to board zones

in the District.

10. **INFORMATION ONLY**

10. 1. **Enrollment:**

Enrollment has dropped by 10 students since last month. An attachment with the student count broken down by school and grade level is attached.

10. 2. **Donations/Gifts:**

Donations and gifts were received from the following:

- Kathy Kirsch Books \$62 Value Stayton High School Library
- Sarah and Gary Ninman Cash \$50 Value Needy Student Sports Fee

10. 3. **Field Trip Notification:**

Attached is a list of the field trips taken in November and December.

10. 4. **Upcoming Events and Board Activities:**

Community wide events and high school athletics can be found on the following websites:

[www.staytonevents.com](http://www.staytonevents.com)  
<http://staytonathletics.org/>

The next board meeting is scheduled based on the discussion regarding the 16th or 23rd of January.

10. 5. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

11. **BOARD ANNOUNCEMENTS**

This time is reserved on the agenda for the announcement of upcoming board conferences and workshops or for reports on recent workshops, or conferences attended by board members.

- OSBA Bonds and Ballots will be held on January 10th at the Salem Conference Center. Mary has registered Tass Morrison. If any other board members are interested in attending, please contact Mary Richards for registration right away. More information is available online at:

<http://www.osba.org/Calendar/Events>

12. **ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*