

# NORTH SANTIAM SCHOOL DISTRICT 29J

Regular Session - 7:00 PM

## AGENDA - EXPLANATION Thursday, November 21, 2013 District Office

The North Santiam School District's Board of Directors will meet in a Regular Session at 7:00 p.m. on November 21, 2013. The session will be held in the Santiam Meeting Room located on the District Office site at 1155 N 3rd Avenue in Stayton.

The agenda, agenda-explanation, and the board packet are available to the public online at: <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000581>

### 1. **CALL TO ORDER, ROLL CALL, PLEDGE**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. The Board's mission is to prepare all students for continuing education, work, and citizenship. As we make decisions, our guiding principal is to do what is best for kids, and our vision is to change kids' lives!*

*This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

### 2. **ADDED/DELETED AGENDA ITEMS**

Any changes to the board packet after posting will be noted below:

Agenda Items:

- 9.2 Annexation of SMS Campus
- 9.3 Budget Resolution #112113
- 10.1 Board Zone Boundaries

Additional Attachments:

Leadership Team Reports~ Jodi Hack, Gary Rychard, and Keith Butler

### 3. **APPROVAL OF THE AGENDA MOTION**

**I move the Board approve the agenda as presented (or modified).**

**By:**

**Second:**

**Vote:**

### 4. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

## 5. **SPOTLIGHT**

### 5. 1. **Community Partnership Award~Frank Foundation: Jodi Hack**

Dennis Frank will not be able to attend the board meeting to accept the Community Partnership Award. Jodi Hack will be in attendance to talk about the many projects that the foundation has supported over the years. Jodi plan to meet with Dennis and present the award for the Frank Foundation to him in person.

## 6. **COMMUNICATION**

### 6. 1. **Superintendent's Report and State School Funding Update: Andy Gardner**

Andy will give the Board an oral report. Leadership Team quarterly reports are available on the BoardBook web site this month.

### 6. 2. **Financial Report: Jane Nofziger**

A financial report has been submitted by Jane for the month of October. She will be present to answer any questions the Board may have.

She also plans to inform the Board of clerical revisions to budget resolution documents for 2013-14 and have the Board Chairman sign the revised form. If a resolution is needed, it will be placed on the agenda under New Business-Action.

### 6. 3. **City Council Liaisons: David Kinney, Steven Baldwin, Joanie Wigginton**

This item is on the agenda to allow representatives of each city council in the District an opportunity to share information on upcoming city projects, grants, or community events that the District or Board might participate in or need information about.

### 6. 4. **Community Engagement Activities: Tass Morrison**

Attached are minutes from the most recent Community Engagement meeting. The Committee would like to recognize the good work and citizenship of former alumni of the District from time to time.

Ruthe Farmer, a 1988 graduate of Stayton High School, was recognized at the Champions for Change celebration held at the White House in Washington, D.C. last July.

Ruthe is noted for her work in expanding technological opportunities for young learners, women, and others from communities historically under served or under represented in

tech fields. She currently lives in LaFayette, Colorado and serves as the Director of Strategic Initiatives for the National Center for Women & Information Technology.

A signed certificate honoring her with the Santiam Alumni Award will be mailed to her from the Board.

**6. 5. Upcoming Community Events: Staytonevents.com**

A list of upcoming events in the North Santiam area can be found at [www.staytonevents.com](http://www.staytonevents.com). A copy of what is currently listed online is in the board packet.

**6. 6. Bond Update and Committee Reports: Andy Gardner**

There is a Special Session starting at 5:00 pm to discuss bond activities, bond budget, and the bond premium. Attached in the Special Session board packet are the minutes from the last CBOC and Bond Executive Committee meetings.

**7. CONSENT AGENDA ITEMS**

**7. 1. Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the board meeting last month, which are attached in the board packet for your review and approval. All past "approved" minutes have been posted to the BoardBook website.

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**7. 2. Approval of Licensed Personnel: Teri Butler**

The District received a grant to hire a part-time K physical education teacher. Kathleen Moore-Rasmussen has been chosen for the position and will work at SES, ML, and SUB.

**7. 3. Action on Consent Agenda:**

**MOTION-CONSENT AGENDA**

**I move the Board approve the items on the Consent Agenda, including: 7.1~the approval of the minutes from the October 17, 2013 Regular Session and 7.2~the approval of new hire Kathleen Moore-Rasmussen.**

**By:**

**Second:**

**Vote:**

**8. NEW BUSINESS-DISCUSSION**

**8. 1. Annual Report Preparation: Jodi Hack**

Jodi has prepared the "skeleton" first draft of the Annual Report. It will be handed out at the meeting for comments and suggestions.

**8. 2. Policy Adoptions/Revisions: Mary Richards**

The following attached policy adoptions/revisions are based on required changes as designated by OSBA. They have been submitted to appropriate principals or department

heads for comment prior to their presentation to the Board.

- Delete current GCL- Staff Development Licensed
- GCL/GDL- Staff Development
- GCL AR- Staff Development (administrative rules specific to the licensed)
- IIBGA & AR Electronic Communications
- GBNA/JFCFA & JFCAA/GBNA-Cyberbullying
- JFE & AR-Teen Parent Program (and service plan)
- JOA-Directory Information

**9. NEW BUSINESS-ACTION**

**9. 1. OSBA Elections and Resolution: Mary Richards**

OSBA elections include positions for the OSBA Board and Legislative Policy Committee. The proposed resolution amends the constitution to correct inconsistencies in election procedures. Information is attached regarding all.

**MOTION: OSBA BOARD POSITION 12**

**I move the Board cast its vote for David Beeson of Silver Falls to fill position 12 on the OSBA Board.**

**By:**

**Second:**

**Vote:**

**MOTION: LPC POSITION 12**

**I move the Board cast its vote for Nancy MacMorris-Adix of Salem Keizer SD to fill position 12 on the Legislative Policy Committee.**

**By:**

**Second:**

**Vote:**

**MOTION: OSBA RESOLUTION #1**

**I move the Board cast their vote to approve OSBA Resolution #1, which amends the constitution to correct inconsistencies in election procedures.**

**By:**

**Second:**

**Vote:**

**9. 2. Annexation of SMS Campus:**

As you know the Stayton Middle School campus is only partially within the City of Stayton. Mill Creek is the city line and the portion of the campus north of Mill Creek is not within the City. As the result of the projected closure of the East Marion County Justice Court in July 2014, the City of Stayton is in the process of establishing its own municipal court for the prosecution of traffic violations, city code citations and minor

misdemeanors. The Police Chief has raised concerns about properties, such as the Stayton Middle School that are partially within the City and the potential difficulties for responding to incidents outside of the City. As a result of recommendations from staff, the City Council decided to initiate annexation of a number of properties and street right of ways to clarify the jurisdiction of the Stayton Police Department, Stayton Middle School among them. The City Council will not, however, proceed with the annexation of any property without the consent of the property owner.

Dan Fleishman wrote the above information in order to gather the consent of the North Santiam School Board for the annexation of the Stayton Middle School property north of Mill Creek. Dave Kinney has volunteered to explain more at the meeting. A map is attached to show the area impacted.

**MOTION: ANNEXATION OF SMS CAMPUS**

**I move the Board approve the annexation of the SMS campus as presented.**

**By:**

**Second:**

**Vote:**

**9. 3. Budget Resolution #112113: Jane Nofziger**

If a budget resolution is needed to allow for revisions to original 2013-14 budget resolution documents, Jane will bring one to the meeting and explain why the revisions are needed during her finance report.

**MOTION-BUDGET RESOLUTION**

**I move the Board approve Resolution #112113, allowing for the revision of the original 2013-14 budget documents, as presented.**

**By:**

**Second:**

**Vote:**

**10. OLD BUSINESS**

**10. 1. Board Zone Boundaries: Mary Richards**

Mary will give a progress report on the revisions to current board zones. She has been working with Jim Andrews, a surveyor from the Lyons area. He has been gathering information in order to complete each zones legal description, which aligns with school boundary lines. It has been quite a process, but Jim now has all the information from both Marion and Linn County needed to complete the task.

Once the legal descriptions are complete, the next step in the process will be for the Board to pass a resolution approving the proposed zone changes.

**11. INFORMATION ONLY**

**11. 1. Enrollment:**

Enrollment remains steady at 2314.5 students.

11. 2. **Field Trips:**

Attached is a list of the current field trips requested for the months of November/December.

11. 3. **Gifts and Donations:**

The following donations and gifts need to be acknowledged by the Board. Letters have been prepared and will be mailed after they have been signed by the Board Chairman.

Gary and Sarah Ninman~ Scholarship for Needy Family for After School Program~ \$100

Janine Christiansen~ Scholarship for Needy Family for After School Program~ \$100

Karla Kliewer~ Weight Lifting Belt to Stayton High School~ \$30 Value

Ted Freres~ Used Boat for Fabrications Class or VICA to work on~ \$300 Value

11. 4. **Upcoming Board Meetings:**

Below is a list of upcoming board meetings and activities:

December 19, 2013

- Special Session at 6:00 p.m. in the Santiam Room at DO: Superintendent Goal Review
- Regular Session at 7:00 p.m. in the Santiam Room at DO

11. 5. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

12. **BOARD ANNOUNCEMENTS**

This time is reserved on the agenda for the announcements of upcoming board conferences and workshops or for reports on recent workshops/conferences attended by board members.

- OSBA Convention

13. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*