

NORTH SANTIAM SCHOOL DISTRICT 29J

Special Session/Regular Session - 6:00 PM

AGENDA - EXPLANATION Thursday, August 15, 2013 District Office

The North Santiam School District's Board of Directors will meet in a Special Session at 6:00 p.m. followed by a Regular Session starting at 7:00 p.m. on August 15, 2013. Both meetings will be held at the District Office site located at 1155 N 3rd Avenue in Stayton.

1. ROLL CALL FOR SPECIAL SESSION

2. 2013-14 GOALS

2. 1. **Board Goal Workshop & Combined Goals:**

Attached are the combined goals based on what was presented on August 6th. Full presentations that note alignment of leadership goals with board goals are on Google Docs in the 2013-14 Goals folder in pdf format.

2. 2. **Board Goal Strategies: Tass Morrison and Laura Wipper**

Tass, Laura, Mary, and Andy met to prepare a second draft of the Board Goal Strategies. The strategies attached were re-worded to represent the SMART goal format that all leadership members use in their goal presentations.

3. ADJOURN SPECIAL SESSION

Time:

4. CALL TO ORDER, ROLL CALL, PLEDGE-REGULAR SESSION

We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board's Executive Secretary, Mary Richards.

5. ADDED/DELETED AGENDA ITEMS

Any new items added to, or deleted from, the agenda or board packet after posting will be noted below:

- Policy Adoptions/Revisions (Consent Agenda & New Business)
- Attachment of meeting minutes and notes (Communications, Consent Agenda)
- Rescheduled After School Program Presentation for September
- Handouts~ licensed and administrative personnel reports when available
- Handout~ July financial report
- Added Board Goal PowerPoint to Special Session agenda

6. **APPROVAL OF THE AGENDA**

MOTION-APPROVAL OF THE AGENDA

I move the Board approve the agenda as presented (or modified).

By:

Second:

7. **PUBLIC PARTICIPATION**

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

8. **SPOTLIGHT**

9. **COMMUNICATION**

9. 1. **Superintendent's Report and State School Funding Update: Andy Gardner, Superintendent**

Andy will give the board an oral report that includes an update on State School Funding and bond activities.

9. 1. 1. **Finance Report: Jane Nofziger**

Jane will pass out the July financial report at the meeting. She will be available to answer any questions that board members might have.

9. 1. 2. **Technical Support Contracts: Keith Butler/Jane Nofziger**

Keith and Jane will give a report on current contracts from other entities for technical support and how it is impacting the District financially as well as departmentally.

9. 2. **City Council Liaisons: David Kinney, Steven Baldwin, Gary Rychard**

This item is on the agenda to allow representatives of each city council in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in or need information about.

9. 3. **Community Engagement Activities: Tass Morrison**

The community Back to School Fair will be held at Stayton Middle School on **August**

24th starting at 9:30 am until 1:00 pm. NSSD will be handing out colored pencils to students as part of their school supply support during the event. This type of activity gives board members the opportunity to answer questions and meet parents in the community. Please sign up with Mary if you are able to attend and represent the Board at the NSSD booth.

All staff return to work on August 26th. An introduction of new staff and welcome back presentation by Andy Gardner will be held in the high school auditorium starting at 8:00 a.m. Board members are invited to attend.

Open House registration events are being held during the month of August. Mari-Linn School plans to have their traditional BBQ Open House later in September this year in order to allow the community to tour the building and view bond funded improvements made over the summer.

9. 4. Upcoming Community Events:

A list of upcoming events in the North Santiam area can be found at www.staytonevents.com. A copy of the events as listed on the website during the next month is included as an attachment.

9. 5. Bond Committee Updates:

Notes from the Executive Bond Committee meetings as well as the monthly Community Bond Oversight Committee are attached for review.

10. CONSENT AGENDA ITEMS

10. 1. Approval of Minutes: Mary Richards

Mary prepared the minutes from latest board meeting, which are attached in the board packet for your review and approval. All past "approved" minutes have been posted to the website.

- 07.17.13 Regular Session Minutes

10. 2. Approval of Licensed Personnel: Teri Butler

A final list of new hires, retirements, resignations, etc. will be posted the day of the board meeting. A copy will be brought to the meeting if late hires are being completed.

10. 3. Policy Revisions/Adoptions:

The following policies were reviewed during the July board meeting. Revisions have been made and they are ready for approval.

- Working CBA Qualifications and Duties of the Superintendent
- Working GBDA Mother Friendly Workplace
- Working EA G1 Compulsory Attendance

10. 4. Action on Consent Agenda:

MOTION-CONSENT AGENDA

I move the Board approve and accept the items listed in the Consent Agenda including: (10.1) the minutes from the July 17, 2013 Regular Session; (10.2) the approval of new hires _____, resignations _____ and retirements _____; and (10.3) the approval of new adoptions/revisions to policies CBA-Qualifications and Duties of the Superintendent, GBDA-Mother Friendly Workplace, and JEA-Compulsory Attendance.

By:

Second:

11. NEW BUSINESS

11. 1. Open Campus and Community Access: Gary Rychard

Gary Rychard will talk about open access and the decisions that have been made by the District based on safety and vandalism.

11. 2. Adopt-A-School Program: Tass Morrison

Each year every board member adopts at least one school in the District. This allows for each member to connect with staff, students and the community in the educational environment. Principals need assistance with presentations, etc. and appreciate the attendance by board members at their various activities. Once members formally adopt a school, they should contact the principal and let them know of their availability for attendance at school activities.

Mari-Linn School:

Sublimity School:

Stayton Middle School (includes Intermediate):

Stayton Elementary School:

Stayton High School:

11. 3. Approval of 2013-14 Superintendent Evaluation Document: Mary Richards

The Superintendent Evaluation form has been updated to include the Superintendent's goals for 2013-14. Language for levels of success have been replaced with InTASC language used for both teacher and administrators evaluations.

MOTION-APPROVAL OF SUPERINTENDENT EVALUATION FORM

I move the Board approve the 2013-14 Superintendent Evaluation form as presented.

By:

Second:

11. 4. Legislative Policy Committee Information: Laura Wipper

There are open positions on this committee if anyone is interested in being nominated to serve. Laura Wipper has served on the Legislative Policy Committee and may be able to answer any questions that board members might have.

11. 5. Excise Tax Increase: Jane Nofziger

Jane will present information on a proposed Excise Tax increase during the meeting.

11. 6. Policy Adoptions/Revisions:

The following adoptions/revisions to administrative rules (AR) were discussed at the last meeting. Revisions were made to these based on our discussion in July and include Board Operating Procedures and Reimbursable School Meals. The words milk and snacks have been removed from EFAA R (AR) since we only have a lunch and breakfast program at this time that are reimbursable.

- Working BBF R (AR) Board Operating Protocol
- Working EFAA R (AR) Reimbursable School Meals

Also attached are OSBA recommended changes to policy based on legislative action. These have been reviewed by Graham Hughes and David Bolin to make sure they align with the District's movement toward academic based grading. Revisions specific to Stayton High School are included based on their review.

- Working IKA Grading System
- Working IKA R (AR) Procedures for Assignment of Grades-Stayton High School

12. UNFINISHED BUSINESS

12. 1. Board ID Cards and Protocol Signatures:

Board members should be sure to get their new 2013-14 ID cards through the Technology Department. ID cards allow board members access to school activities and athletic events during the school year that are held at NSSD facilities.

The Board Protocol has been prepared and will be passed around for board member signatures.

13. INFORMATION ONLY

13. 1. Parent School Calendar:

A copy of the Parent School Calendar for 2013-14 is attached for your information.

13. 2. Upcoming Board Meetings & Activities:

- August 18, 2012~ Back to School Fair from 9:30 am to 1:00 pm located at Stayton Middle School
- September 19, 2013~ Regular Board Meeting @ 7:00 pm (District Office)
- September 25, 2013~ Mari-Linn School Community BBQ 5:30-7:00 pm

13. 3. Future Agenda Items:

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

Items to be added based on the implementation of board goal strategies for 2013-14 will

be added to the future agenda list.

Tass has asked that Sherry Sprenger and Fred Girod be invited to a future Special Session in order to discuss PERS and legislative initiative impacts on K-12 education. If the Board agrees with this suggestion, Mary will work to schedule it as soon as possible.

14. **BOARD ANNOUNCEMENTS**

14. 1. **OSBA Summer Conference:**

This item is on the agenda in order to give those who attended the OSBA Summer Conference a chance to share their thoughts and any pertinent information obtained during the conference.

14. 2. **OSBA Annual Convention (November 2013):**

The OSBA Annual Convention will be held in November. Information is being mailed out to every board member by OSBA. Accommodations at the convention hall are limited, board members needing hotel reservations or registration information should contact Mary as soon as possible.

15. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.