

# NORTH SANTIAM SCHOOL DISTRICT 29J

Regular Session/Executive Session - 7:00 PM

## AGENDA - EXPLANATION Thursday, June 27, 2013 District Office

The North Santiam School Board of Directors will meet in Regular Session on June 27, 2013 at 7:00 p.m. followed by an Executive Session under ORS 192.660 (2)(i) -Performance Evaluation and ORS 192.660 (2)(b)-Discipline of a Public Officer or Employee. All sessions will be held in the Santiam Meeting Room located on the District Office site at 1155 N 3rd Avenue in Stayton.

### 1. CALL TO ORDER, ROLL CALL, PLEDGE

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

### 2. ADDED/DELETED AGENDA ITEMS

Any changes to the agenda after the initial publication will be listed below:

#### Added Agenda Items

Executive Session under ORS 192.660 (2)(b)-Discipline of a Public Officer or Employee  
Resolution #062713E-GASB 54

#### Added Attachments to Original Agenda Items

Delta Force Presentation (Updated)  
Administrative Personnel Report  
Licensed Personnel Report  
Finance & Budget Resolutions #062713A, B, C, D, and E  
Data Presentation  
Financial Cash Flow Report  
Executive Bond Committee Notes

#### Newly Posted Management Team Reports

- ISST Department ~ David Bolin
- SIS-SMS ~ Jamie McCarty (Review)
- Finance Department ~ Jane Nofziger

#### Deleted Agenda Items

None

3. **APPROVAL OF THE AGENDA**

**MOTION:**

**I move the Board approve the agenda as modified.**

**By:**

**Second:**

**Vote:**

4. **SPOTLIGHT**

4. 1. **Teen Parent Program Presentation: Rachel Krieger and Lisa Eckis**

Rachel will present information on the SHS/YMCA Teen Parent Program with Lisa Eckis during the spotlight. A copy of the PowerPoint is attached.

5. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

6. **COMMUNICATION**

6. 1. **Superintendent's Report: Andy Gardner**

Andy will give an oral report to the Board on State School Funding and the June Goal Workshop.

6. 2. **Financial Report: Jane Nofziger**

Jane will be available to answer any questions that the Board may have on the financial report submitted.

6. 3. **City Council Liaisons: David Kinney, Gary Rychard, and Steven Baldwin**

This item is on the agenda to allow an opportunity to share information between communities in the District regarding upcoming city projects, grants, or community events that the school district or board members might participate in or need information about.

6. 4. **Upcoming Community Events:**

Events listed at [www.StaytonEvents.com](http://www.StaytonEvents.com) for the next month are attached in pdf format.

For those board members interested: Stayton City Council meetings are scheduled for the third Monday of the month at 7:00 p.m.; Sublimity City Council meetings are scheduled for the second Monday of the month at 7:00 p.m.; Lyons City Council meetings are scheduled for the fourth Tuesday of the month at 6:00 p.m.

**6. 5. Community Engagement: Tass Morrison**

Tass will give the Board a report on the activities of the Community Engagement Committee.

**6. 6. Executive Bond Committee Report: Andy Gardner**

Andy will give a report on the Bond Executive Committee and their interactions with the Community Bond Oversight Committee. Meeting minutes from the last meetings are attached.

**7. CONSENT AGENDA ITEMS**

**7. 1. Minutes: Mary Richards**

Mary has prepared the minutes from last month, which are attached in the board book packet for review and approval. All "officially approved" minutes have been posted to the Board Books website.

- 05.16.13 Regular/Executive Session Minutes
- 05.23.13 Budget Committee Minutes
- 06.20.13 Special/Executive Session Minutes

**7. 2. Licensed/Administrative Personnel Report: Teri Butler**

Teri will submit an administrative and licensed employee report detailing changes in personnel over the past month.

Administrative

- Administrative Hires- Graham Hughes, SHS Principal; Alan Kirby, SHS Assistant Principal
- Administrative Resignation- Anette Carroll, SES Principal

Licensed

- New Hires- Gina Rooney, Jerimy Kelly, Jim Fitzgerald, Amber Carky, Brandis Piper
- Resignations- Jon Harrington, Matt Olson, Katie Agee, Leigh Elliott, Abigail Huff, and Laura Murray
- Retirements- Valerie DeLoretto

**7. 3. Action on Consent Agenda:**

**MOTION**

**I move the Board approve the Consent Agenda including:**

**7.1 the minutes from the 05.16.13-Regular Session, 05.16.13-/Special/Executive Session, 05.23.13-Budget Committee Meeting, and the 06.20.13-Special/Executive Session; and**

**7.2 The approval of administrative hires- Graham Hughes and Alan Kirby; and licensed hires Gina Rooney, Jerimy Kelly, Jim Fitzgerald, Amber Carky, and Brandis Piper; the acceptance of the resignation of administrator- Anette Carroll**

and licensed teachers- Jon Harrington, Matt Olson, Katie Agee, Leigh Elliott, Abigail Huff, and Laura Murray; and the approval of the retirement of Valerie DeLoretto.

**By:**  
**Second:**  
**Vote:**

8. **NEW BUSINESS**

8. 1. **Policy Revision:**

Policy BBE-Vacancies on the Board needs some clarification regarding zones and districts. These changes will be prepared and attached prior to the Board meeting. OSBA has sent out a great many policy revisions that will need to be reviewed by the Board during the next few months.

8. 2. **Acceptance of Election Results:**

The Board needs to accept the abstract of votes from the May 21, 2013 Special District Election and determine that the candidates noted are qualified to hold office based on policy BBBA-Board Member Qualifications.

**MOTION**

**I move the Board accept the abstract of votes as presented and certified by Linn and Marion Counties for the May 21, 2013 Special District Election and approve the determination that all candidates elected are qualified to hold office based on board policy.**

**By:**  
**Second:**  
**Vote:**

8. 3. **INTASC Teacher/Administrator Evaluation System Approval: Teri Butler**

Information on the new teacher evaluation system developed by the DELTA Force Committee was presented to the Board in May. Additional information on the administrator evaluation piece of the INTASC will be presented at the meeting. The Board needs to approve the new INTASC system by July 1st.

**MOTION:**

**I move the Board approve the INTASC System as developed by the DELTA Force Committee as presented.**

**By:**  
**Second:**  
**Vote:**

8. 4. **Achievement Compact and Preliminary OAKS Data for 2012-13: David Bolin**

The Achievement Compact due date has been moved to October. This will allow for finalized year-end data to be reviewed and inserted into the formula sheet for more accurate information. Dave will present "preliminary" year-end OAKS data to the

Board.

**8. 5. Approval of Continuation of PLC-Late Starts: Andy Gardner**

Based on the data regarding student achievement as presented by David Bolin, Andy recommends approval for the continuation of one-hour "Late Starts" as part of the regular calendar approval.

**MOTION**

**I move the Board add Late Starts as part of the School/Work Calendar approval each year.**

**By:**

**Second:**

**Vote:**

**8. 6. HB 2220 Student Academic Proficiency Reporting: David Bolin**

David Bolin will give the Board an overview of the requirements under House Bill 2220 for reporting to parents and students on academic proficiency and how the District plans to implement this requirement through a change in the report card format. He will hand out an example of the new report card and it will be posted to the board packet at a later date.

**8. 7. 2013-14 Revised School Calendar: Andy Gardner**

Andy will share revisions to the school calendar that implements a 9-week grading period. The beginning and end dates are the same, as are the holiday and break periods. The 9-week period allows for more communication with parents at the lower grade levels and connects the grading periods with conferences to allow for one-on-one communication regarding the new report card format. A motion is not needed since the beginning and end dates, as well as the number of contractual days have not changed.

**8. 8. Board Goal Strategy Revisions: Laura Wipper and Tass Morrison**

Laura and Tass worked on revisions to the Board Goal Strategies. Their recommended changes are highlighted and attached as part of the board packet for board review. The Board will approve the new strategies in July.

**8. 9. Resolution #062713A-Budget Appropriation Authority: Jane Nofziger**

A resolution is needed for budgetary reasons for the Kiel property purchase. Jane will present it at the meeting for your approval.

**MOTION**

**I move the Board approve Resolution #062713A-Budget Appropriation Authority as presented.**

**By:**

**Second:**

**Vote:**

8. 10. **Resolutions #062713B, #062713C, #062713D-Approval of 2013-14 Budget:**  
Jane will prepare the resolutions and review with the Board during the budget hearing. Once completed they will be attached in the board packet. These need to be approved as part of the budgetary process.

**MOTION**

**I move the Board approve Resolution #062713B adopting the 2013-14 Budget in the total amount of \$51,990,120; Resolution #062713C for making appropriations, and Resolution #062713D for imposing and categorizing taxes at the rate of \$4.3973 per \$1000 and in the amount of \$1,305,300 for debt service on general obligation bonds.**

**By:**

**Second:**

**Vote:**

8. 11. **Resolution #062713E- GASB 54:**

Jane will present Resolution #062713E regarding the committed fund balances for textbooks and Erate, restricted fund balances for special funds (such as food service and ASB), debt service funds, and capital project funds. These funds are carried over for specific uses in the 2013-14 Budget.

8. 12. **Bond Contracts~Intent to Award: Andy Gardner/Jane Nofziger**

Jane will talk about the handling of contracts during the bond process. Current contracts have been awarded to the following:

Greenbury Construction was awarded the contract for Stayton Middle School renovations for a base bid of \$885,000. We have since added bid alternates to the total to upgrade heating system controls.

Triplett Wellman was awarded the contract for Mari-Linn School renovations for a base bid of \$1,293,000. A bid alternate of \$26,000 for additional parking lot paving, and \$33,000 for roller shades have been added.

9. **UNFINISHED BUSINESS**

10. **INFORMATION ONLY**

10. 1. **Projected Student Count:**

Attached is the projected student count for next year based on current enrollment and "roll ups". Although it is expected that the K class will be large, this is not accounted for in the chart. The same number of K students this year has been inserted into the K fields for next year. Adjustments will be made once final numbers are known in August.

10. 2. **Field Trips:**

A list of field trips taken in June as well as what is currently planned over the summer is attached in the board packet.

10. 3. **Gifts and Donations:**

Gifts and/or donations that the District has received since the last board meeting are attached. Thank you letters will be sent out as soon as the board acknowledges these gifts.

**10. 4. Upcoming Board Meetings & Activities:**

Upcoming board activities include:

July 18 2013-Regular Session to be held at the DO at 7:00 p.m.

July 20-21, 2013- OSBA Summer Conference (Tass and Ron Lierman to also attend pre-conference on July 19th) at Riverhouse Conference Center in Bend

July 27, 2013-SummerFest (Sign-Up for Booth)

August 15, 2013-Regular Session to be held at the DO a 7:00 p.m.

**10. 5. Future Agenda Items:**

A list of future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

**11. BOARD ANNOUNCEMENTS**

OSBA Summer Convention will be held July 19-21, 2013 in Bend. Mike, Tass, Garrett, and new board member-Ron Lierman plan to attend. Mary will pass out a packet of information for these board members.

SummerFest will be held on the last weekend of July. Please sign up for one of the shifts in the NSSD Booth.

Board Certificates have been prepared for Board members.

**12. RECESS TO EXECUTIVE SESSION**

The Board will go into Executive Session under ORS 192.660 (2)(i)-Performance Evaluation and ORS 192.660 (2)(b)-Discipline of a Public Officer or Employee.

**13. RETURN TO REGULAR SESSION**

Time:

**14. ACTION**

14. 1. **Approval of Superintendent Contract: Mike Wagner**

**15. ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours*

*prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*