

**NORTH SANTIAM SCHOOL DISTRICT 29J**

**Regular Session - 7:00 PM**

**AGENDA - EXPLANATION  
Thursday, May 16, 2013  
Stayton High School**

The North Santiam School District's Board of Directors will meet in Regular Session at 7:00 p.m. in the library at Stayton High School located at 757 W Locust Street in Stayton.

**1. CALL TO ORDER, ROLL CALL, PLEDGE**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

**2. ADDED/DELETED AGENDA ITEMS**

Any changes to the agenda after the initial publication will be listed below:

Added Attachments to Original Agenda Items

- May Enrollment and April Board Minutes (Re-Attached for Readability)
- MT Report from Keith Butler and Jodi Hack
- Resolution #051613-Authorization to Borrow Funds

Added Agenda Items

- Resolution #051613-Authorization to Borrow Funds & Attachment
- DELTA Force Presentation & Attachment

Revisions to Explanation of Original Agenda Items

- Revision to Student Lunch Fee
- One Overnight Field Trip
- One Out of State/Overnight Field Trip to be Approved

Deleted Agenda Items

- Moved Superintendent Contract Extension to June Regular Session

**3. APPROVAL OF THE AGENDA**

**MOTION:**

**I move the Board approve the agenda as presented (or modified).**

**By:**

**Second:**

#### 4. **SPOTLIGHT**

##### 4. 1. **Community Partnership Award: Stayton Roths IGA**

Jodi Hack will talk about Roths partnership and how they have made a difference in the lives of students in the District.

##### 4. 2. **Valedictorian and Salutatorian Awards: John Kendall**

John Kendall will introduce the SHS Class of 2013 Valedictorian-Anna Smith and Salutatorian-Amanda Petersen. They will be presented awards for their academic achievement.

##### 4. 3. **Jack Adams Award: Curt Froemke**

The Jack Adams award is given out in recognition for an outstanding effort in "improving the life of a student" or "doing what is best for kids" in the North Santiam School District.

Jodi Hack will talk about Curt Froemke and his many contributions to schools in the District.

#### 5. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

#### 6. **COMMUNICATION**

##### 6. 1. **Superintendent's Report: Andy Gardner**

Andy will give an oral report to the Board that will include the budget process and school funding. Written reports from the Management Team have been submitted and are available to view on the BoardBook web site.

##### 6. 2. **Financial Report: Jane Nofziger**

Jane will answer any questions that the Board may have on the financial report submitted.

##### 6. 3. **City Council Liaisons: David Kinney, Gary Rychard, and Steven Baldwin**

This item is on the agenda to allow an opportunity to share information between communities in the District regarding upcoming city projects, grants, or community events that the school district or board members might participate in or need information about.

## Update

Several months back, Steven Baldwin mentioned the many years that Darlene Gescher has been with the District. She is going to be retiring this year and the employees at First Student will be having an event to wish her well. A clock from the Board has been purchased for her as a retirement gift and Mary has arranged for it to be presented to her by a board member at this event. The Jack Adams Award will also be presented to her during this event for always "doing what is best for kids". If you would like to attend and assist in presenting this gift as an appreciation for the many years that she has served the children in the District, please let Mary know as soon as possible.

### 6. 4. **Upcoming Community Events:**

Events listed at [www.StaytonEvents.com](http://www.StaytonEvents.com) for the next month are attached in pdf format.

For those board members interested: Stayton City Council meetings are scheduled for the third Monday of the month at 7:00 p.m.; Sublimity City Council meetings are scheduled for the second Monday of the month at 7:00 p.m.; Lyons City Council meetings are scheduled for the fourth Tuesday of the month at 6:00 p.m.

### 6. 5. **Community Engagement:Tass Morrison**

Tass will give the Board an update on upcoming Community Engagement Committee activities.

Saturday, July 17, 2013~ SummerFest in Downtown Stayton from 9am-4pm

## **7. CONSENT AGENDA ITEMS**

### 7. 1. **Minutes: Mary Richards**

Mary has prepared the minutes from the board meeting last month, which is attached in the board book packet for review and approval. All "officially approved" minutes have been posted to the Board Books website.

- April 18, 2013-Special/Executive Session
- April 18, 2013-Regular Session

### 7. 2. **Licensed Personnel Report:Teri Butler**

Teri will submit a licensed employee report detailing changes in employment over the past month for licensed personnel.

- Temporary Hire- Erika Nichols (Conley)
- New Hires- Cassidy Daniels (Roth), Lisa Jordan (SpEd-Lybarger), Shannon Stinnett (ML-Bettman)
- Resignation- Alyssa Reiger (SHS)

### 7. 3. **Action on Consent Agenda:**

#### **MOTION:**

**I move the Board approve and accept the items listed in the Consent Agenda as**

**presented including: the minutes from the April 18, 2013-Special/Executive Session and Regular Session; and the temporary hire of Erika Nichols, the new hire of Cassidy Daniels, Lisa Jordan, and Shannon Stinnett, and the resignation of Alyssa Reiger.**

**By:**  
**Second:**

**8. NEW BUSINESS**

**8. 1. Resolution #051613-Authorization to Borrow Funds:**

Jane will talk about the property on Gardner Street and the resolution needed to borrow funds to complete the purchase.

- Resolution #051613

**8. 2. WESD Board Elections: Tass Morrison**

There is only one candidate listed for the open board position for Zone 3, which covers Cascade, Central, Dallas, Falls City, Jefferson, Silver Falls, and North Santiam districts. Ken Hector lives within the boundaries of the Silver Falls S.D. and is currently serving on the WESD Board as the Board Chairman. The Board needs to vote and submit their choice before May 31st.

**MOTION:**

**I move the Board cast a unanimous vote for Ken Hector as the Zone 3 representative on the WESD Board of Directors.**

**By:**  
**Second:**

**8. 3. Lunch Increases: Toni Silbernagel**

Toni has explained in her board report the reason for a request to increase the prices of school lunches in the fall of 2013-14. She will be on hand to answer any questions you may have.

**MOTION:**

**I move the Board approve a five (5) cent increase in the price of school lunches starting in the fall of 2013-14.**

**By:**  
**Second:**

**8. 4. Roofing Contract Award: Andy Gardner**

The Board needs to approve the contract award to Arrow Roofing & Sheet Metal who was the lowest responsible bidder for the installation of roofing materials approved by the Board as a sole source material. The project manager, Ed Fitz-Patrick, constructed the bid by school so that the local company could be competitive. The local company received the bid documents, went to the informational meeting, but did not submit a bid.

The total contract is for \$870,000, which is slightly under budget.

**MOTION:**

**I move the Board approve the contract for roofing as described in the published RFP to Arrow Roofing & Sheet Metal.**

**By:**

**Second:**

**8. 5. Mehama School Property: Andy Gardner**

Andy will talk about the Mehama School Property and a community partnership opportunity. The vision of its possible use, provided by Troy Gulstrom is attached. Andy would like authorization to enter into negotiations for a long-term lease of the building and connecting land with a periodic renewal and options for building improvement. A contract would be written up and brought back before the Board for final approval.

**MOTION:**

**I move the Board authorize the Superintendent to enter into negotiations regarding the use of the Mehama School property as a community partnership opportunity based on the vision presented.**

**By:**

**Second:**

**8. 6. Alternative Paving at Mari-Linn School:**

The Board needs to authorize the additional bond expenditure of up to \$28,000 to add paving in front of the bus barn at Mari-Linn School. This section was not accounted for in the original budget and has only been graveled in the past. It is used consistently as a drive through area and paving would fix the on-going "pot hole" issues and provide additional parking space.

**MOTION:**

**I move the Board approve an additional bond expenditure of up to \$28,000 to complete the added alternative paving at Mari-Linn School.**

**By:**

**Second:**

**8. 7. DELTA Force-New Evaluation System: Teri Butler, Jeri Loftus, and Paulie Lime**

Teri, Jeri and Paulie will present the drafted information on the new teacher/administrator evaluation system. This is a discussion item that will be brought back for final approval in June. The PowerPoint presentation is attached.

**9. UNFINISHED BUSINESS**

**10. INFORMATION ONLY**

10. 1. **Enrollment:**

Student enrollment numbers (actual count) has remained the same over the past month at 2385. Last year at this time student count was listed at 2377. ADMw accounting does not correlate with these numbers, but the ups and downs should give the Board an indication of lower or higher funding from one year to the next.

10. 2. **Field Trips:**

A list of field trips to be taken during the months of May and June is attached in the board packet. Additional trips will be added as they are requested between now and the end of the year.

Overnight Request

Nine high school honor band/choir students plan to travel to Pacific University in Forest Grove to stay overnight on May 23rd, returning on May 24th. Students will be practicing one day and performing the next. It is an overnight field trip and parents will be driving the students to and from the university. There is no cost to the District.

Out of State/Overnight

Evan Brown will be taking the boys basketball team to a camp at Gonzaga University in Spokane, Washington on June 25th and will be returning on June 30th. A motion allowing them to go out of State is needed.

**MOTION:**

**I move the Board approve the Out of State field trip to Washington for the boys basketball team to attend a camp held at Gonzaga University.**

**By:**

**Second:**

10. 3. **Gifts and Donations:**

Gifts and/or donations that the District has received since the last board meeting are listed below. Thank you letters will be sent out as soon as the board acknowledges these gifts.

Charlotte Klampe donated office supplies and stationary to the high school ASB class to use as needed (value \$200).

10. 4. **Upcoming Board Meetings & Activities:**

Upcoming board activities include:

May 23rd at the District Office-Budget Committee meeting starting at 7:00 p.m.

June 6th at the District Office-Budget Committee meeting starting at 7:00 p.m. (if needed)

June 7th at the Salem Armory-SHS Graduation at 7:00 p.m.

June 11th at Mari-Linn School-8th Grade Promotion at 6:30 p.m.

June 11th at Sublimity School-8th Grade Promotion at 7:00 p.m.

June 12th at Stayton High School-8th Grade Promotion at 7:00 p.m.

June 27th at the District Office-Budget Hearing at 6:30 p.m. followed by the Regular

Session at 7:00 p.m.

10. 5. **Future Agenda Items:**

A list of future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

11. **BOARD ANNOUNCEMENTS**

This time is set aside for comments on board activities or announcements.

Several members plan to attend the OSBA Summer Convention to be held on July 19-21. Mary has registered Mike Wagner, Tass Morrison, and Garrett Trott so far. It is being held in Bend this year. If you are interested in attending, please contact Mary as soon as possible.

12. **ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*