

NORTH SANTIAM SCHOOL DISTRICT 29J

Regular Session - 7:00 PM

AGENDA - EXPLANATION
Thursday, September 20, 2012
Stayton Elementary School

The North Santiam School District Board of Directors will meet in a Regular Session on September 20, 2012 at 7:00 p.m. in the library at **Stayton Elementary School**, located at 875 N 3rd Avenue in Stayton.

1. **CALL TO ORDER, ROLL CALL, PLEDGE**

We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.

2. **ADDED/DELETED AGENDA ITEMS**

Any new items added to, or deleted from, the Board Agenda or to Management Team Reports after posting will be noted below:

Attachments Only:

Board Reports under Superintendent Report

Financial Report under Superintendent Report

OSBA Board Nomination Materials under OSBA Board Position

Policy Adoptions/Revisions added under Unfinished Business

3. **APPROVAL OF THE AGENDA**

MOTION:

I move the Board approve the agenda as presented (modified).

By:

Second:

4. **PUBLIC PARTICIPATION**

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

5. **SPOTLIGHT**

5. 1. **Stayton Elementary School: Principal, Anette Carroll**

Anette is working on a presentation to the Board. As soon as she has it ready I will add it as an attachment.

6. **COMMUNICATION**

6. 1. **Superintendent's Report: Andy Gardner**

Andy will give the Board a verbal report. No Management Team reports were due this month, although some departments did submit theirs (see attached). Regular MT reports will begin in October.

6. 2. **City Council Liaisons: David Kinney, Steven Baldwin, Brandon Hamilton**

This item is on the agenda to allow representatives of each city council in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in or need information about.

6. 3. **Bond Informational Activities: Superintendent, Andy Gardner**

Activities that provide the public with information about the bond measure will be listed on Andy's calendar in yellow (see attached).

There will be a chili cook-off booth that needs to be manned at the event by board members. Please sign up for a shift as soon as possible:

9:00-11:00: Mary to cook chili
11:00-12:00:
12:00-1:00:
1:00-2:00:
2:00-3:00:

Also, see Tass for information on PAC activities.

6. 4. **Community Engagement Report: Tass Morrison**

The minutes from the last meeting of the CE Committee are attached.

6. 5. **Upcoming Community Events: Stayton Events Web Site**

A list of upcoming events in the North Santiam area can be found on the Stayton Events web site at www.staytonevents.com. Events that board members may be interested in attending are listed as an attachment.

City Council Meeting Schedule:

Stayton-scheduled for the third Monday of the month at 7:00 p.m.

Sublimity-scheduled for the second Monday of the month at 7:00 p.m.

Lyons-scheduled for the fourth Tuesday of the month at 6:00 p.m.

7. **CONSENT AGENDA ITEMS**

7. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the board meeting held in August, which are attached for your review. All past "approved" minutes have been posted to the board books website.

» August 16, 2012-Regular Session Minutes

7. 2. **Approval of Licensed Personnel: Teri Butler**

Teri has prepared the HR Personnel Report. Kristen Shiellee has been hired as the new 6th grade teacher at SMS.

7. 3. **Policy Revisions: Executive Secretary, Mary Richards**

The District's graduation policy (IKF-IKFC) was reviewed by OSBA and they suggested that NSSD change the words *State Diploma* to *Regular Diploma* and also delete some repetitive language throughout both the policy and the administrative rule. The revisions did not change any graduation requirements, but simply clarified the different types of diplomas and certificates available. They are attached for your review and approval.

IKF-IKFC~Graduation Requirements

IKF-IKFC AR~Graduation Requirements

7. 4. **Action on Consent Agenda:**

MOTION:

I move the Board approve and accept the items listed in the Consent Agenda including: the approval of the minutes from the August 16, 2012-Regular Session; the approval of new hire, Kristen Shielee; and the approval of revisions to IKF-IKFC Graduation Requirements.

8. **NEW BUSINESS**

8. 1. **Board Member Resignation and Replacement: Board Chairman, Mike Wagner**

Brunk Conley has resigned from the Board due to a promotion in the National Guard that will take him to Washington, DC. The Board needs to discuss the process for a replacement for the *At-Large District #5* position. Attached is the board policy regarding the process and the letter of resignation from Brunk Conley to the Board.

8. 2. **New OSBA Board Position Nomination: Board Chairman, Mike Wagner**

Tass is interested in continuing on the OSBA Board. A nomination from this Board and a motion to approve the nomination need to be completed at this board meeting in order for her to run for this position.

MOTION:

I move that the North Santiam School Board nominate Tass Morrison for the OSBA Board of Director position #11.

By:

Second:

8. 3. **Achievement Compact: Andy Gardner, David Bolin**

Andy and Dave will give the Board an update on what is on the calendar for the Achievement Compact and how the District is meeting the time lines set forth by the Educational Investment Board. The first step will be to form an Achievement Compact Committee made up of District Employees.

September 20, 2012: Begin formation of an AC Committee with board approval in September or October

December 20, 2012: Presentation of AC Content by Committee; Revise as needed

January 17, 2012: Board approves AC Content to meet dead line of February 1st

June 27, 2012: Board approves AC to meet dead line of June 30th

Time lines based on SB 1581 Section 16

9. UNFINISHED BUSINESS

9. 1. HRA/HSA and VEBA Insurance Update: Jane Nofziger

Jane will give the Board an update on how the HRA/HSA and VEBA insurance options worked in 2011-12, and how the District is working with employees who opt-out or take higher deductible insurance plans.

9. 2. Professional Development Calendar: David Bolin

Dave will share with the Board his plans for professional development during 2012-13.

9. 3. Community Schools/After School Program: Andy Gardner and Teri Butler

Andy and Teri will discuss personnel and hiring changes for the upcoming 2012-13 After-School Program. The program runs from October 1st through May 31st this year.

9. 4. Summarization/Outcomes of Instructional Rounds: Dave Bolin and Andy Gardner

Dave and Andy will update the Board on the outcomes of instructional rounds used during 2011-12, and the plans for 2012-13.

9. 5. Technical Support Contracts Update: Keith Butler

The technology department contracts with several businesses and public entities in the area. Keith will give the Board an update on how the contracts worked last year and future plans for this type of assistance.

9. 6. Policy Adoptions/Revisions:

The policies attached are for board review, any revisions or comments should be directed to the Board Chair or Vice Chair who will relay their recommendations to the Board Secretary. These policies will be placed on the Consent Agenda in October.

Based on OSBA sample policy and recommendations by Andy Gardner, Keith Butler, and Gary Rychard there are revisions to JFCFA-GBNAA Cyberbullying (also listed as GBNAA-JFCFA) on how to file complaints and the adoption of JFCEB & AR Personal Communication Devices and Social Media.

- JFCFA-GBNAA Cyberbullying (Revision)
- JFCEB & AR Personal Communication Devices and Social Media (Adoption)

10. INFORMATION ONLY

10. 1. Enrollment: Andy

Based on the projection for student count and rolling students numbers up to the next grade level, the district is up by about 65 students. September student count is always a little high compared to the October count due to adjustments that must be made. There has been an increase in new families moving into the District and transfers into the District are higher than in 2011-12.

10. 2. Donations/Gifts:

Big Town Hero each) SHS	Outstanding Faculty Meal Awards	(Value \$7
Roger Neufert Children	School Supplies for Needy DO	

10. 3. **Field Trip Notification:**

Attached is a list of field trips requests received before September 15, 2012.

10. 4. **Upcoming Board Meetings/Board Activities:**

October 18, 2012~ Regular Session at the District Office, 7pm

November 6, 2012~ General Election, Bond Measure Approval

November 9-11~ OSBA Annual Convention (Sessions for Board Members)

November 17, 2012~ OSBA Work Session at the District Office, 9am-Noon

November 15, 2012~ Regular Session at Sublimity School, 7pm

*See community calendar that includes bond informational meetings

10. 5. **Outside Vendor/Fund Raisers:**

Schools are required to let the Board know when they are planning to use an outside vendor for fund raising. The following is a list of the current outside vendors being used.

Mari-Linn School-General Fund Raiser: T-Shirt Sales from August 28, 2012 to August 28, 2013

Stayton Middle School-Outdoor School: Candy Bar Sales during 2012-13

10. 6. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

11. **BOARD ANNOUNCEMENTS**

This time is reserved on the agenda for the announcement of upcoming board conferences and workshops or for reports on recent workshops, or conferences attended by board members.

11. 1. **OSBA Conference Registration and Banquet Verification: Mary Richards**

OSBA Annual Convention~ November 9-11, 2012

11. 2. **OSBA Board News: Tass Morrison**

11. 3. **OSBA Regional Meeting/Candidate Forum: Tass Morrison**

The Regional Meeting will have a candidate forum to introduce board members who were nominated for local positions on the OSBA Board. This is the same night as the Lyons Community Forum on October 3rd. Tass will have to attend if the board nominates her for the open board seat. Mary will need to know who else plans to go to the meeting with Tass.

12. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.