

NORTH SANTIAM SCHOOL DISTRICT 29J

Regular Session - 7:00 PM

AGENDA - EXPLANATION

Thursday, May 17, 2012

Stayton High School

The North Santiam School District's Board of Directors will meet in Regular Session starting at 7:00 p.m. in the Stayton High School library located at 757 West Locust Street in Stayton.

1. **CALL TO ORDER, ROLL CALL, PLEDGE**

We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.

2. **ADDED/DELETED AGENDA ITEMS**

Any new items added to, or deleted from, the Board Agenda or to Management Team Reports after posting will be noted below:

- LRFMP Minutes and **Recommendation Documents**
- Community Engagement Minutes
- Additional Management Team Board Reports
- **Corrected Version of the Budget Calendar and Addition of Promotion/Graduation Calendar**
- **Corrected Wording in Policy**
- **Revised Title for Policy~KBA to "Public Records" on Consent Agenda**

3. **APPROVAL OF THE AGENDA**

MOTION:

I move the Board approve the agenda as presented (or modified).

By:

Second:

4. **PUBLIC PARTICIPATION**

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

5. SPOTLIGHT

5. 1. **Jack Adams Awards-Out Door School Nurses: Introduced by Erin Hill**

Erin Hill will introduce the two volunteer nurses that go to Outdoor School for SMS students each year. They were nominated by Jamie McCarty.

The Jack Adams Award was originally set up to honor Dr. Jack Adams, a former Superintendent of the North Santiam School District. He put the District's vision of "Doing What is Best for Kids" into every decision made while he served the District. It has become the first and foremost question due to his verbal repetitive nature of this vision and his profound leadership.

*As a recognition of their service and "doing what is best for kids", this award is given to **Jan George and Kristen Williams.***

5. 2. **Valedictorian and Salutatorian Awards: Introduced by Robert Abdou**

Robert will introduce the Valedictorian and Salutatorian for the Stayton High School Class of 2012.

*It is the tradition of the Board to recognize the outstanding academic achievement of the Valedictorian and Salutatorian of a graduating class with framed certificates and academic pins. These two students exemplify the District's mission of "preparing all students for continuing education, work, and citizenship". The Board recognizes **Valedictorian~Gabriel Higginbotham, and Salutatorian~Samanthan Coblenz for the Class of 2012.***

5. 3. **Stayton High School: Robert Abdou**

Robert will be presenting information on the progress made in several area at Stayton High School.

6. COMMUNICATION

6. 1. **Superintendent's Report and State School Funding Update: Andy Gardner, Superintendent**

Management Team monthly reports have been posted to the Board Book web site. Andy will give the Board an oral report to the Board.

6. 2. **City Council Liaisons: David Kinney, Steven Baldwin, Brandon Hamilton**

This item is on the agenda to allow representatives of each city council in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in or need information about. All liaisons have been notified of upcoming meetings via email with a link to the current board book packet. They are David Kinney-Stayton, Brandon Hamilton-Sublimity, and Steven Baldwin-Lyons.

6. 3. **Upcoming Community Events: Stayton Events Web Site**

A list of upcoming events in the North Santiam area can be found on the Stayton Events web site at www.staytonevents.com. Events that board members may be interested in attending are listed as an attachment in the board book packet.

For those board members interested: Stayton City Council meetings are scheduled for the third Monday of the month at 7:00 p.m.; Sublimity City Council meetings are scheduled

for the second Monday of the month at 7:00 p.m.; and Lyons City Council meetings are scheduled for the fourth Tuesday of the month at 6:00 p.m.

6. 4. **Committee Reports/Minutes: Tass Morrison, Andy Gardner**

The draft minutes from recent CE Committee and LRFMP Committee meetings are attached.

6. 5. **LRFMP Committee Recommendations: Andy Gardner, Art Christiansen, Lou Tarnay**

Art Christiansen is the Chairman of the Long Range Facilities Master Plan Committee. He will be present to give you an overview of what the LRFMP Committee accomplished and their recommendation to the Board as part of 'Phase One' of the Long Range Master Facilities Plan.

Lou Tarnay, the facilitator of the LRFMP Committee, has prepared a written document of the elements to be included in the recommendation of the LRFMP Committee. Andy Gardner will also present a PowerPoint of the highlights of the Committee's work.

Any documents available prior to the meeting will be added to the board book packet.

7. **CONSENT AGENDA ITEMS**

7. 1. **Approval of Minutes: Mary Richards**

Mary has prepared the minutes from the last board meeting, which are attached in the board book packet for your review and approval. All past "approved" minutes have been posted to the board books web site.

- April 17, 2012-Regular Session Minutes

7. 2. **Approval of Licensed Personnel: Teri Butler**

Any changes to licensed personnel will be listed in the attached licensed report provided by Human Resources Director, Teri Butler.

7. 3. **Acceptance of Recommendations from LRFMP Committee: Board Chairman**

The acceptance of the recommendations of the LRFMP Committee as presented.

7. 4. **Approval of Policy Revisions: Mary Richards**

Policy revisions have been based on OSBA recommendations and District policy alignment of complaint procedures. These policies were included in the board book packet last month for review and are in the Consent Agenda for final approval. Any can be pulled for further discussion.

- Records Management~ IGBAB/JO-AR and JO/IGBAB-AR
- Public Records~ KBA
- Instructional Materials Complaints~ KLB-AR
- Complaints About Staff~ KLD
- Public Complaints~ KL
- Facilities Complaints~ KLC

7. 5. **Action on Consent Agenda:**

MOTION:

I move the Board approve and accept the items listed in the Consent Agenda including 7.1~the minutes of the April 19, 2012-Regular Session; 7.2~the hiring of Brandon Bennett and resignation by Laurel Black; 7.3~the recommendations of the

Long Range Facilities Master Plan Committee as presented; and 7.4~ the revisions to policies IGBAB/JO-AR and JO/IGBAB-AR, KBA, KL, KLB-AR, KLC, and KLD.

By:

Second:

8. NEW BUSINESS

8. 1. Policy Revisions: Mary Richards

The attached policies are OSBA recommended, revisions based on common practice by the District, and revisions requested by the Board. These include the following:

- BBA-AR & FORM Complaints by Staff
- BCB Board Officers
- BDDDB-BDD Meeting Agendas
- IKF-IKFC & AR Graduation Requirements
- JFH Student Complaints
- LGA-AR Public Appeals

9. UNFINISHED BUSINESS

9. 1. PLC Implementation: David Bolin

David Bolin will present information gathered on the positive effect of the current use of PLC's and the plan for implementation of PLC time starting in the fall of 2012.

MOTION:

I move the Board approve the implementation of PLC late starts as presented starting in the fall of 2012.

By:

Second:

10. INFORMATION ONLY

10. 1. Field Trips:

A list of field trip requests is attached in the Board Book Packet.

10. 2. Enrollment:

Enrollment continues to decline. Student count is at 2377 or 2291.5 FTE. Last year at this time student count was 2439 or 2354.5 FTE. Attached is a breakdown of enrollment by grade and school along with student and FTE information.

10. 3. Gifts and Donations:

Donations to the District include:

- \$160 in products from Fresh to You Produce donated to Sublimity School (Mr. Hawkins' Class)
- \$621.25 worth of gifts cards from The Daily Buzz Coffee Company to Stayton High School (Teacher Appreciation Week)

10. 4. Upcoming Board Meetings & Activities:

Budget and Board meetings are listed on the attached calendars.

10. 5. Future Agenda Items:

A list of possible future agenda items is attached as part of the board packet. Board

members may request that additional items be posted to this list.

11. **BOARD ANNOUNCEMENTS**

This time is reserved on the agenda for the announcement of upcoming board conferences and workshops or for reports on recent workshops, or conferences attended by board members.

11. 1. **OSBA Board Appointment:**

Tass Morrison has been appointed to fill a vacancy on the OSBA Board of Directors.

12. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.