

# NORTH SANTIAM SCHOOL DISTRICT 29J

Regular Session - 7:00 PM

## AGENDA - EXPLANATION Thursday, April 19, 2012 District Office

The North Santiam School District's Board of Directors will meet in a Regular Session at 7:00 p.m. on April 19, 2012 in the Santiam Room located on the District Office site at 1155 N 3rd Avenue in Stayton.

### 1. **REGULAR SESSION~CALL TO ORDER, ROLL CALL, PLEDGE**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

### 2. **ADDED/DELETED AGENDA ITEMS**

Any new items added to, or deleted from, the Board Agenda or to Management Team Reports after posting will be noted below:

- Consent Agenda Item-Licensed Report
- Additional MT Reports Added (Facilities, Safety, and Food-Service)
- Approval of Budget and Board Calendar Revisions
- Superintendent Evaluation Calendar
- Revision to Attached School Calendars

### 3. **APPROVAL OF THE AGENDA**

#### **MOTION:**

**I move the Board approve the agenda as presented (or modified).**

**By:**

**Second:**

### 4. **PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.*

### 5. **SPOTLIGHT**

5. 1. Student Achievement Award~ Rachel Gries (SHS): Robert Abdou  
Stayton High School Principal, Rober Abdou will be talking about Rachel Gries who

was chosen as the Statesman Journal academic all star prior to the certificate presentation by the Tass Morrison.

5. 2. Student Service Awards~ James Guerra (SHS) and Erin Marshall (RHS): Robert Abdou and Joanie Gillis

James Guerra and Erin Marshall were named as Future First Citizens. Their school principals will talk about them prior to the presentation of certificates by Tass Morrison.

5. 3. Community Partnership Award~ Freres Lumber: Andy Gardner

Superintendent, Andy Gardner will be talking about Freres Lumber and the Freres Foundation as community partners in doing what is best for kids. The Board Vice Chairman will present the award to Ted Freres.

## 6. COMMUNICATION

6. 1. **Superintendent's Report and State School Funding Update: Andy Gardner, Superintendent**

Management Team monthly reports have been posted to the Board Book web site. Andy will give the Board an oral report regarding negotiations, funding, etc.

6. 2. **City Council Liaisons:**

This item is on the agenda to allow representatives of each City Council in the District an opportunity to share information on upcoming city projects, grants, or community events that the school district or board members might participate in. All liaisons have been notified of upcoming meetings via email with a link to the current board book packet. They are David Kinney, Brandon Hamilton, and Steve Baldwin.

6. 3. **Upcoming Community Events: Stayton Events Website**

A list of upcoming events in the North Santiam area can be found on the Stayton Events web site at [www.staytonevents.com](http://www.staytonevents.com). Events that board members may be interested in attending are listed as an attachment in the board book packet.

For those board members interested: Stayton City Council meetings are scheduled for the third Monday of the month at 7:00 p.m.; Sublimity City Council meetings are scheduled for the second Monday of the month at 7:00 p.m.; and Lyons City Council meetings are scheduled for the fourth Tuesday of the month at 6:00 p.m.

6. 4. **Board and Committee Reports:**

Information regarding sub-committee reports are shared under this section of the agenda.

- Long Range Facilities Master Plan Committee Report:: Andy Gardner
- Community Engagement Committee~ Review of objective: Tass Morrison

6. 5. **Mid-Year Assessment Results and Data: David Bolin**

David Bolin has compiled mid-year information on assessment results, attendance and behavior information. It was in his board report, but has been added below as an attachment as well. Missy and Dave will be on hand to answer any questions you may have regarding this data.

## 7. CONSENT AGENDA ITEMS

7. 1. **Minutes: Submitted by Mary Richards**

Mary has prepared the minutes from the last board meeting, which are attached in the board packet for your review and approval. All past "approved" minutes have been posted to the board books web site.

- March 15, 2012~ Regular Session Minutes

- April 11, 2012~ Special Session Minutes

**7. 2. Personnel: Submitted by Teri Butler, Human Resources Director**

Any changes to licensed personnel will be listed in this area as an attachment for the Board's approval.

- Resignations-Paula Hoffman
- Leaves of Absence- Nicole Roth and Kristi Zollner

**7. 3. Approval of Revised Objective for Community Engagement Committee: Tass Morrison**

Attached is the recommended revision to the objective of the Community Engagement Committee, a sub-committee of the Board.

**7. 4. Action on Consent Agenda:**

**MOTION: I move the Board approve Consent Agenda Items: 7.1~ the approval of the minutes from the March 15, 2012 Regular Session and the April 11, 2012 Special Session; 7.2~ the acceptance of the retirement of Paula Hoffman and the approval of the requested leave of absence from Nicole Roth and Kristy Zollner ; and 7.3~ the approval of the new objective for the Community Engagement Committee as presented.**

**By:**

**Second:**

**8. NEW BUSINESS**

**8. 1. Approval of 2012-13 School Year Calendar: Andy Gardner**

The Calendar Committee had their final meeting on April 12th where they reviewed and approved the final recommendations for the 2012-13 school calendar, as well as the draft for 2013-14. They recommend the Board approve the school calendar for 2012-13 as presented.

**MOTION:**

I move the Board approve the school calendar for 2012-13 as presented.

**By:**

**Second:**

**8. 2. Approval of District and Board Goals for 2012-2015: Tass Morrison**

At the last Regular Session on March 15th, the board reviewed the District and Board Goals for 2012-2015. David Kinney volunteered to reword strategy #1 under Board Goal #3 and bring it back to the April Session for final approval of the goals.

**8. 3. Policy Revisions and Adoptions: Mary Richards**

Mary has updated policy based on OSBA recommendations. These include the attached policies for the Board's review. These policies will be added to the Consent Agenda in April, but can be removed from consideration for further discussion as needed.

- Records Management~ IGBAB/JO-AR and JO/IGBAB-AR
- Public Complaints~ KBA
- Instructional Materials Complaints~ KLB-AR

- Complaints About Staff~ KLD
- Public Complaints~ KL
- Facilities Complaints~ KLC

8. 4. **Superintendent Evaluation: Tass Morrison**

It is time to begin the evaluation process for the Superintendent. Attached is the approved evaluation document to be used for the 2011-12 school year. Board members evaluate the Superintendent individually and then their scores are compiled and averaged for the yearly evaluation document. There is an Executive Session planned for May 17th to review the evaluations together and make revisions based on the discussion by the Board. The Board Chair and Vice Chair will compile the scores and review the evaluation, salary comparisons, and contract language with the Superintendent. They will prepare recommendations to the Board for a new contract extension based on all of the above information. A June Executive Session is planned for final discussions regarding the evaluation and these recommendations.

9. **UNFINISHED BUSINESS**

9. 1. **Board and Budget Calendar Revisions: Andy Gardner**

Due to a COSA Conference that the Superintendent would like to attend, he requests that the Budget Hearing and the Executive/Regular Session of the Board scheduled for June 21st be changed to June 28th. This also extends the time lines set on the Budget Calendar by adding an additional week to prepare and review the budget document.

**MOTION:**

**I move the Board approve the requested revisions to the 2011-12 Board Calendar as presented (including moving the Budget Hearing, Regular Session and Executive Session to June 28, 2012).**

**By:**

**Second:**

**MOTION:**

**I move the Board approve the time line revisions to the Budget Calendar as presented (due to the approved revisions to the Board Calendar).**

**By:**

**Second:**

10. **INFORMATION ONLY**

10. 1. **Field Trips:**

A list of field trip requests is attached in the Board Book Packet.

10. 2. **Enrollment:**

Student count is at 2389 students with the Average Daily Membership for full time students up by 9.0 from March.

10. 3. **Upcoming Board Meetings & Activities:**

- May Scheduled Budget Meetings
- May 17, 2012-Executive/Regular Session at SHS

10. 4. **Future Agenda Items:**

A list of possible future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

11. **BOARD ANNOUNCEMENTS**

This time is reserved on the agenda for the announcement of upcoming board conferences and workshops or for reports on recent workshops, or conferences attended by board members.

- Upcoming Summer Board Conference~ July 13th thru 15th in Bend.

12. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*