

NORTH SANTIAM SCHOOL DISTRICT 29J

Regular Session/Executive Session - 7:00 PM

**AGENDA - EXPLANATION
Thursday, January 26, 2012
District Office**

The North Santiam School District's Board of Directors will meet in Regular Session at 7:00 pm. followed by an Executive Session under **ORS 192.660 (2)(d)-Negotiator Consultations and ORS 192.660 (2)(e)-Real Property Transactions**. Both sessions will be held on January 26, 2012 in the Santiam Room located at the District Office at 1155 North 3rd Avenue in Stayton.

1. REGULAR SESSION~CALL TO ORDER, ROLL CALL, PLEDGE

We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.

2. SWEARING IN OF NEW BOARD MEMBER

Tod Nau needs to be sworn in as the new board member that was appointed in December. Mike Wagner will do the swearing in of Tod.

3. ADDED/DELETED AGENDA ITEMS

Any new items added to the agenda after it has been posted onto Board Books will be listed here. As additions are added to the Management Team Report, they will also be noted.

- Executive Session Discussion under ORS.660 (2)(e)-Real Property Transactions
- Additional submissions for the MT Report
- Movement of the Public Participation agenda item to 5.0
- Movement of PLC Presentation agenda item to 9.5
- Motion added after PLC presentation to approve Calendar Changes (Delayed Start) item 9.5

4. APPROVAL OF THE AGENDA

MOTION:

I move the Board approve the agenda as modified.

By: _____ Second: _____

5. PUBLIC PARTICIPATION

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

6. **SPOTLIGHT**

6. **Board Member Recognition Month: Andy Gardner**

1. The proclamation regarding School Board Recognition Month from Governor Kirzhaber is attached. Board members play an important role in guiding district achievement, overseeing the budget, and providing policy. The North Santiam School Board is committed to supporting the goals of the District and the Board which are guided by their Mission Statement, Guiding Principles and Vision including:

- Preparing all students for continuing education, work, and citizenship
- Doing what is best for kids
- Changing Kids' Lives

Board and District Goals for 2011-14 and the Superintendent's Goals for 2011-12 are listed this month as attachments in the Special Session Board Book packet.

7. **COMMUNICATION**

7. **Superintendent's Report and State School Funding Update: Andy Gardner, Superintendent**

1. Management Team monthly reports have been posted to the Board Book web site. Andy will give the Board a verbal report and also discuss the latest developments in State School Funding and State Revenue.

7. **City Council Liaisons:**

2. This item is on the agenda to allow representatives of each City Council in the District an opportunity to share information on upcoming city projects or community events that the school district or board members might participate in. All liaisons have been notified of upcoming meetings via email with a link to the current board book packet. They are David Kinney, Brandon Hamilton, and Leanne Lail.

7. **Upcoming Community Events: Stayton Events Website**

3. A list of upcoming events in the North Santiam area can be found on the Stayton Events web site at www.staytonevents.com. Events that board members may be interested in attending are listed as an attachment in the board book packet. City Council meetings for Stayton are scheduled for the third Monday of the month at 7:00 p.m.; for Sublimity they are scheduled for the second Monday of the month at 7:00 p.m.; and for Lyons they are scheduled for the fourth Tuesday of the month at 6:00 p.m.

7. **Board and Committee Reports:**

4. Information regarding board updates or committee reports are shared under this section of the agenda.

- Long Range Facilities Master Plan Committee Report: Andy

8. **CONSENT AGENDA ITEMS**

8. **Minutes: Submitted by Mary Richards**

1. Mary has prepared the minutes from the last board meeting, which are attached in the board packet for your review and approval. All past "approved" minutes have been posted to the board books website.

- December 16, 2011~ Special Session Minutes
- December 16, 2011~ Regular/Executive Session Minutes

8. **Personnel: Submitted by Teri Butler, Human Resources Director**

2. Any changes to licensed personnel will be listed in this area as an attachment for the Board's approval.

8. **Policy Revision: Andy Gardner/Mary Richards**

3. The attached policies were reviewed at the December Regular Session. These are OSBA recommended policy revisions and include policies: EBB-Integrated pest Management, IGBAB-JO and (AR)-Student Records, JBN-GBN-JFCF-GBNA and (AR)-Harassment, AE-District Goals, and IGAM (AR)-On-Line Education. Recommended changes have been made to policy AE-District Goals.

8. **Action on Consent Agenda:**

4. **MOTION:**

I move the Board approve Consent Agenda Items including: 7.1~ the acceptance of the minutes from the January 17, 2011 Regular/Executive Session, 7.2~ the acceptance of the resignation of Kevin Murphy, and 7.3~ the approval of policy revisions and adoptions to AE-District Goals, EBB-Integrated Pest Management, IGAM AR-On Line Education, IGBAB JO & AR-Student Records, and JBA-GBN-JFCF-GBNA & AR-Harassment.

By: _____ Second: _____

9. **NEW BUSINESS**

9. **Approval of Budget Calendar:**

1. Jane presented the draft calendar for the budget process. After a discussion and any revisions it will need to be approved.

MOTION:

I move the Board approve the calendar for the 2012-13 Budget.

By: Second: _____

9. **2012-13 WESD Local Service Plan Approval-Resolution #012612: Andy Gardner**

2. The LSP Resolution shows all the services that are available to District within the Willamette Service District area. Andy will discuss the LSP options that the District plans to purchase from the WESD for the 2012-13 School Year.

MOTION:

I move the Board approve Resolution #012612 providing for the District's plan to use the WESD Local Service Plan for the 2012-2013 School Year.

By: Second: _____

9. **Audit Report: Andy Gardner/Jane Nofziger**

3. A copy of the audit will be handed out to the Board by Jane. The auditor and Jane will make a presentation at the next board meeting in February, after board members have had a chance to review the printed financial audit report.

9. **Revisions to Board Policy:**

4. Two policy revisions are recommended by OSBA and are included in the board packet:
 - IK Academic Achievement
 - IKA Grading System

9. **Professional Learning Communities Presentation: Dave Bolin**

5. Dave will present information on the progress for implementing the PLC process and the plans for delayed starts as part of the process. A change in the school calendar will show that March 14th, April 11th, April 25th, May 9th, and May 23rd are delayed start days.

MOTION:

I move the Board approve the revised 2011-12 School Calendar based on the addition of five (5) delayed starts for the PLC process implementation and for the collaborative work for teachers.

By: _____ **Second:** _____

10 **UNFINISHED BUSINESS**

- . Board Operating Protocol: Mike Wagner

With Tod Nau as a new board member, the Board has this opportunity to discuss the protocol. New signatures need to be completed on 7 copies of the document. A new picture of the Board and the signed document will be updated in each building as soon as possible.

Brunk Conley will not be at the meeting, so we will need to get a picture of the full board at the next meeting in February.

10. **Board Operating Protocol Signatures: Mike Wagner**

1. With a new board member, the signatures on the Operating Protocol need to be updated. Keith will plan to take a picture of the Board at the next Regular Session so that the framed protocol and picture can be updated in every building.

11 **INFORMATION ONLY**

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11. **Field Trips:**

1. A list of field trip requests is attached in the Board Book Packet.

11. **Enrollment:**

2. Enrollment continues to fall and we are now down 29.5 FTE from the projected number which is based on the rollover of students from 2010-11.

11. **Upcoming Board Meetings & Activities:**

3. January 5, 2012~ Community Engagement Meeting at 8:30 a.m. in the Santiam Room
January 11, 2012~LRFMP Committee Meeting @ 7:00 p.m. , location TBA
January 26, 2012~ Special Session @ 5:30 p.m. at the District Office
January 26, 2012~ Regular Session @ 7:00 p.m. at the District Office

11. **Future Agenda Items:**

4. A list of future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

11. **Gifts/Donations:**

5. Robert Rose donated 540 loaves of Bread and 12 jars of peanut butter (value \$500) to the Peanut Butter and Jelly Drive held throughout the District in December for needy children.
Sandra and Brent Hiatt of Hiatt Christmas Trees donated \$180 to the District's Needy Child Fund.
The Martin Family donated \$100 towards the IXL math program to Stayton Intermediate School.

12 **BOARD REPORTS**

- . This time is reserved on the agenda for reports on recent workshops and conferences attended or for OSBA reports.

13 **RECESS TO EXECUTIVE SESSION**

- . Under ORS 192.660 (2)(d)~ Labor Negotiator Consultations and ORS 192.660 (2)(e)~ Real Property Transactions

Time:

14 **RETURN TO REGULAR SESSION**

- . Time:

15 **ADJOURN**

. Time.

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.