

**NORTH SANTIAM SCHOOL DISTRICT 29J**

**Regular Session - 7:00 PM**

**AGENDA - EXPLANATION**

**Thursday, July 21, 2011**

**District Office**

The North Santiam School District's Board of Directors will meet in Regular Session at 7:00 pm. on July 21, 2011 in the Santiam Room located at the District Office at 1155 North 3rd Avenue in Stayton.

**1. REGULAR SESSION~CALL TO ORDER, ROLL CALL, PLEDGE**

*We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.*

**2. SWEARING IN ALL NEWLY ELECTED BOARD MEMBERS**

Brunk Conley, Dick Morley, Steve Hack, and Mike Wagner will all need to be sworn in by Tass Morrison at the beginning of the board meeting.

**3. ADDED AGENDA ITEMS**

Any new items added to the agenda after it has been posted onto Board Books will be listed here. As additions are added to the Management Team Report, they will also be noted here.

Added:

10.3 Surplus

Gary Rychard's and Jodi Hack's July Board Reports were added to MT Reports

**4. APPROVAL OF THE AGENDA**

**MOTION:**

**I move the Board approve the agenda as presented (or revised).**

**By: \_\_\_\_\_ Second: \_\_\_\_\_**

**5. PUBLIC PARTICIPATION**

*The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a*

*public participation card and wishes to address the Board, please step forward and state your name and address.*

**6. ELECTIONS-BOARD CHAIR/VICE CHAIR**

**Nomations for the Board Chair:**

**MOTION: I move the nominations be closed and a vote be taken.**

**By: \_\_\_\_\_ Second: \_\_\_\_\_**

**Nominations for the Vice Chairman:**

**MOTION: I move the nominations be closed and a vote be taken.**

**By: \_\_\_\_\_ Second: \_\_\_\_\_**

**(New Board Chairman to take over the meeting)**

**7. COMMUNICATION**

**7. 1. Superintendent's Report and State School Funding Update: Andy Gardner, Superintendent**

Management Team monthly reports have been posted to the Board Book web site (Principals and Directors on vacation will not submit reports for July and August). Andy will give the Board a verbal report and also discuss any of the latest developments in State School Funding.

**7. 2. City Council Liaisons: David Kinney (Stayton), Brandon Hamilton (Sublimity), and Leanne Lail (Lyons)**

This item is on the agenda to allow representatives of each City Council in the District an opportunity to share information on upcoming city projects or community events that the school district or board members might participate in.

**7. 3. Upcoming Community Events: Stayton Events Website**

A list of upcoming events in the North Santiam area can be found on the Stayton Events web site at [www.staytonevents.com](http://www.staytonevents.com) . Those that board members may be interested in attending are listed as an attachment in the board book packet. City Council meetings for Stayton are scheduled for the third Monday of the month at 7:00 p.m.; for Sublimity they are scheduled for the second Monday of the month at 7:00 p.m.; and for Lyons they are scheduled for the fourth Tuesday of the month at 6:00 p.m.

**7. 4. Board Announcements/Committee Reports: Board and CE Committee Members**

Board meeting announcements and/or committee reports will be posted in this area.

- Community Engagement Committee members will not meet again until August 16th

- Administrative Retreat is on August 8th and 9th ~ Two Board Members are invited
- LRFMP Committee being developed
- On-Line Pilot Program to begin in fall
- Electronic Handbooks for 2011-12

8. **CONSENT AGENDA ITEMS**

8. 1. **Minutes: Submitted by Mary Richards**

Mary has prepared the minutes from the last board meeting, which are attached in the board packet for your review and approval. A copy of the minutes from the budget committee orientation and meetings are also attached for approval. All approved minutes have been posted to the board books website.

8. 2. **Policy Adoptions/Revisions: Andy Gardner, Superintendent**

Policy revision KG that was reviewed in June is included in the board book packet as an attachment. It is on the consent agenda for final approval.

8. 3. **Personnel: Submitted by Teri Butler, Human Resources Director**

Any changes to licensed personnel will be listed in this area. At this time, there are two resignations from Steve Miller and Jake Miller as well as a request for a year leave of absence from Julianne Olson.

8. 4. **Action on Consent Agenda:**

**MOTION:**

**I move the Board approve Consent Agenda Item 8.1, 8.2 and 8.3 (including the approval of the minutes for the June 23, 2011-Executive/Regular Session and Budget Hearing; the approval of revisions to policy KG~Community Use of School Facilities; the acceptance of the resignations of Jake Miller and Steve Miller; and the approval of the leave of absense from Julianne Olson (1 year).**

By: \_\_\_\_\_ Second: \_\_\_\_\_

9. **ORGANIZATIONAL AGENDA ITEMS**

Every July the Board must approve the organizational items in order to proceed with business for the new fiscal year.

9. 1. **Identify Confidential Supervisors and Employees:**

Confidential and Supervisory Employees—Jane Nofziger, Sheila Martin, Sharon Etzel, Toni Silbernagel, Teri Butler, Nancy Peterson, Liisa Zeimantz, Mary Richards, Sara Moberg, Keith Butler, Tiffany Walbridge, Jodi Hack, Debbie Johnston, Ron Osborne, Gary Rychard, Steve Burkleo, and Ken Rowling.

9. 2. **Designations and Authorizations:**

- Chief Administrative Officer—Andrew Gardner
- District Clerk—Andrew Gardner
- Deputy Clerk – Jane Nofziger
- Legal Counsel—Garrett, Hemann, et al.

- Official Auditors For School Year—Pauly, Rogers and Company
- Budget Officer—Andrew Gardner
- Board Meeting Dates—3rd Thursday of Each Month, 7:00 p.m. (Calendar)
- Custodian of Funds—Jane Nofziger
- Depository (ies) For School Funds—LGIP, US Bank Stayton
- Facsimile Signature—Andrew Gardner, David Bolin, & Jane Nofziger
- Inter-Fund Borrowing Within Fiscal Year

**9. 3. Title Grant Authorization-NCLB Consolidated Sub Grant:**

- Title Grant Applications—NCLB/eCIP Consolidated Grant
- IDEA Grant Application
- The filing of the 2011-12 ESEA: No Child Left Behind Consolidated Grant:
  - o **Title I (A)-Improving Basic Programs Operated by LEA’s**
  - o Title I (C) -Education of Migratory Children
  - o Title I (D)-Prevention and Intervention Programs for Youth
  - o **Title II (A) Preparing, Training and Recruiting HQ Teachers/Principals**
  - o Title II (D) Enhancing Education Through Technology
  - o **Title III-Language Instruction for LEP and Immigrants**
  - o Title V (A) Promoting Parental Choice and Innovative Programs
  - o Title VI (B) Rural Education Initiative

\*Bolded items are currently being applied for

**9. 4. Action on Organizational Items:**

**MOTION: I move the Board approve Organizational Agenda under 9.1 to 9.3 as presented (including the identification of confidential and supervisory employees; the approval of designations and authorizations; and the authorization to apply for the Title Grant/NCLB Consolidated Sub Grants).**

**By: \_\_\_\_\_ Second: \_\_\_\_\_**

**10. NEW BUSINESS**

**10. 1. Board Protocol:**

Each year the Board reviews its protocol and has the opportunity to make changes.

**10. 2. Policy Adoptions and Revisions: Andy Gardner/Mary Richards**

Attached in the board book packet are policies CCA-Organizational Chart (updated), JHCA-Physical Exams (adding 6th graders), IGAM Distance & On-Line Learning (adds on-line option), KGC-GBK-JFC-Tobacco Free Environment (OSBA recommended changes), and KG-AR Procedures and forms 1, 2, and 3 with changes discussed last month (non-refundable administrative fee changed to \$10).

**10. 3. Surplus:**

The District has an old upright piano that has been in storage for over a year. No school currently needs it and the Senior Center needs one. The Board needs to declare it as surplus before it can be donated to the Senior Center.

**MOTION:**

**I move the Board declare the upright piano in storage as surplus and grant permission for it to be donated to the Senior Center in Stayton.**

By: \_\_\_\_\_ Second: \_\_\_\_\_

11. **UNFINISHED BUSINESS**

12. **INFORMATION ONLY**

12. 1. **Projected Enrollment: Jane Nofziger**

Projected enrollment based on roll ups to the next grade level and the same number of K students equals 2420 students for the fall of 2011-12. How that breaks down is listed on the attached enrollment projections excel worksheet. **Jane will discuss why we can no longer backload or frontload our projected student enrollment as we have been able to in the past.**

12. 2. **Upcoming Board Meetings & Activities:**

The next meeting of the Board will be held on August 18th at 7:00 p.m. at the District Office.

12. 3. **Future Agenda Items:**

A list of future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

13. **BOARD REPORTS**

This time is reserved on the agenda for reports on recent workshops and conferences attended or for OSBA reports.

14. **ADJOURN**

Time:

**EQUAL OPPORTUNITY EMPLOYER**

*Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.*