

NORTH SANTIAM SCHOOL DISTRICT 29J

Executive Session/Regular Session - 5:30 PM

AGENDA - EXPLANATION

Thursday, June 23, 2011

District Office

The North Santiam School District's Board of Directors will meet in an Executive Session under *ORS 192.660 (2)(i)-Performance Evaluation* and under *ORS 192.660 (2)(d)-Labor Negotiator Consultations* beginning at 5:30 pm. **A Budget Hearing will begin at 6:30 pm** and the Regular Session will follow at 7:00 pm. All sessions will be held on June 23, 2011 in the Santiam Room located at the District Office at 1155 North 3rd Avenue in Stayton.

1. **EXECUTIVE SESSION~ CALL TO ORDER**

This Executive Session is called to order under *ORS 192.660 (2)(i)-Performance Evaluation* and under *ORS 192.660 (2)(d)-Labor Negotiator Consultations*.

1. 1. **Superintendent Evaluation Review: Mike Wagner, Board Chairman**

The Board Chairman and Vice Chairman met with the Superintendent to review his evaluation. This time has been set aside to answer any questions and discuss any comments made on the evaluation document.

1. 2. **Negotiations Consultations: Andy Gardner**

Members of the negotiations team will update the Board on current negotiations with classified and licensed staff.

1. 3. **Adjourn Executive Session:**

2. **BUDGET HEARING~CALL TO ORDER**

2. 1. **Publishing of Budget Documents: Jane Nofziger**

Jane will talk about issues with the publishing of budget documents and the steps she took to make sure that the public was aware of the budget meetings.

2. 2. **Public Participation:**

The Budget Hearing is on the agenda to allow for public comment on the proposed 2011-12 Budget before it is approved by the Board.

2. 3. **Adjourn Budget Hearing:**

3. **REGULAR SESSION~CALL TO ORDER, ROLL CALL, PLEDGE**

We would like to welcome you to the Regular Session of the North Santiam School District's Board of Directors. This is an open meeting of the Board and the public is allowed to be present to observe. On tonight's agenda is a place for public participation. Anyone in attendance, that isn't on the agenda and wishes to address the Board during this meeting must fill out a public participation card that is available at the door and give it to the Board Secretary, Mary Richards.

4. **ADDED AGENDA ITEMS**

Any new items added to the agenda after it has been posted onto Board Books will be listed here. As additions are added to the Management Team Report, they will also be noted here.

Attachments Added: REVISED HR~Personnel Reports, Finance~June Report, Additional Field Trip Requests, Resolutions for the 2011-12 Budget, a Resolution for the 2010-11 Budget, and a Resolution to increase lunch prices.

MT Reports Added: HR Department, Finance Department, Communications

5. APPROVAL OF THE AGENDA

MOTION:

I move the Board approve the agenda as presented (or revised).

By: _____ Second: _____

6. PUBLIC PARTICIPATION

The Board welcomes public comments on topics and concerns that affect the education of students. When stating an opinion before the Board, a statement of facts on which the opinion is based is particularly helpful. The Board is also interested in your comments for viable solutions and ways of involving others who would be affected by the offered solutions. Due to confidentiality and liability issues the Board cannot hear complaints against staff in an open session. A copy of the policy and procedures on how to file a complaint are available at the back of the room, at any school office, from the board secretary, or from the North Santiam School District web site. If there is anyone in attendance at this time, who has filled out a public participation card and wishes to address the Board, please step forward and state your name and address.

7. SPOTLIGHT

7. 1. Thank You~Tim McCollister: Mike Wagner

Tim McCollister is finishing up his 12th year on the Board. He started in 1999 just a few years after consolidation, and about the same time as charter schools were approved in Oregon. Tim has worked on all bond campaigns, has served as the vice chair, and has been a member of the District's negotiating team several times during his terms of service.

We'd like to thank him for all his contributions to the District, and wish him well in his future endeavors.

7. 2. Community Engagement~Priority Theme Statements: Andy Gardner

Andy will talk about the community engagement process and the priority theme statements that came out of the process.

8. COMMUNICATION

8. 1. Superintendent's Report and State School Funding Update: Andy Gardner, Superintendent

Management Team monthly reports from principals, directors, and supervisors have been posted to the Board Book web site. Andy will give the Board a verbal report and also discuss the latest developments in State School Funding.

8. 2. City Council Liaisons: David Kinney (Stayton), Brandon Hamilton (Sublimity), and Leanne Lail (Lyons)

This item is on the agenda to allow representatives of each City Council in the District an opportunity to share information on upcoming city projects or community events that the

school district or board members might participate in.

8. 3. Upcoming Community Events: Stayton Events Website

A list of upcoming events in the North Santiam area can be found on the Stayton Events web site at www.staytonevents.com . Those that board members may be interested in attending are listed as an attachment in the board book packet. City Council meetings for Stayton are scheduled for the third Monday of the month at 7:00 p.m.; for Sublimity they are scheduled for the second Monday of the month at 7:00 p.m.; and for Lyons they are scheduled for the fourth Tuesday of the month at 6:00 p.m.

8. 4. Board Announcements/Committee Reports: Board and CE Committee Members

Board meeting announcements and/or committee reports will be posted in this area. Community Engagement Committee members will discuss the next steps that will be taken towards the review of the Long Range Master Facilities Plan. Meeting minutes are attached.

9. CONSENT AGENDA ITEMS

9. 1. Minutes: Submitted by Mary Richards

Mary has prepared the minutes from the last board meeting, which are attached in the board packet for your review and approval. A copy of the minutes from the budget committee orientation and meetings are also attached for approval.

9. 2. Policy Adoptions/Revisions: Andy Gardner, Superintendent

Policy revisions that were reviewed in May are included in the board book packet as attachments. They are on the consent agenda for final approval and include attendance policy JE-JED-JEDA, budget policy DBDB, and graduation policies IBDJA, IGBD, IGBH, IKAC, IKC, IKFB, IKF- IKFC, and JECBA.

9. 3. Personnel: Submitted by Teri Butler, Human Resources Director

Two reports have been added to the agenda. One for administrative personnel changes and one for licensed personnel changes.

Administrative Resignations: Debra Hilfiker, Middle School AD and SIS/SMS Asst. Principal

(Administrative Transfer~Mike Proctor Middle School AD and SIS/SMS Asst. Principal)

Administrative New Hires: Evan Brown as New Athletic Director/Asst. Principal for SHS

Licensed New Hires: Kelly Schindler; Mike Hettwer, Rachel Faalk, Larissa Herr, Jennifer McGinley

Licensed Resignations: Tim Widmer and Katie Lynch

9. 4. Action on Consent Agenda:

MOTION:

I move the Board approve Consent Agenda Item 9.1, 9.2 and 9.3 (including the approval of the minutes for the May 19, 2011-Executive/Regular Session, the minutes from the May 26, 2011 -Budget Committee Orientation, and the minutes from the June 7, 2011-Budget Committee Meeting; the approval of revisions to attendance policy JE-

JED-JEDA, budget policy DBDB, and granduation policies IBDJA, IGBD, IGBH, IKAC, IKC, IKFB, IKF-IKFC, and JECBA; the approval of new administrative hire, Evan Brown and the acceptance of the resignation of administrator, Debra Hilfiker; the approval of licensed hires: Karly Schindler, Mike Hettwer, Rachel Faelk, and Larissa Herr and the acceptance of resignatiions from licensed employees: Tim Widmer and Katie Lynch.)

By: _____ Second: _____

10. NEW BUSINESS

10. 1. Community Schools Update: Andy Gardner

Andy will talk about the upcoming Summer Community Schools Program and the possible grant for a start up program in the fall of 2011.

10. 2. Policy Adoptions and Revisions: Andy Gardner/Mary Richards

Attached in the board book packet are building use policies and administrative rule revisions based on committee recommendations. The committee reviewed policies from other districts and revised the forms based on the new building use software being used by the District for scheduling and billing. These policy revisions include: KG & AR for facilities use and forms changes for equipment check out and the building use agreement.

10. 3. Adoption of the 2011-12 Budget:

The Budget Committee has recommended the adoption of the 2011-12 Budget as presented. There was no additional members of the public at the meeting. If there are no further recommendations for changes to the proposed budget, the Board needs to approve it as part of its legal obligation.

MOTION:

I move the Board approve Budget Resolution #062311A~Adopting the 2011-12 Budget in the amount of \$24,042,691 with Uappropriated and Reserve Amounts of \$245,700 for a total of \$24,288,391; Resolution #062311B~Making Appropriations; and Resolution #062311C~Imposing & Categorizing Taxes-Combined at a rate of \$4.3973 per \$1000 of assessed value for permanent rate tax and \$771,000 for debt service for general obligation bonds.

By: _____ Second: _____

10. 3. 1. Appropriations Transfer Resolution #062311D:

Provided for in policy DBK and in ORS 294-450 (1), the Board need to approve of the transfer appropriations between functions within the 2010-11 Budget. These changes are needed due to ARRA funds received that allowed for 11 teachers to be recalled last summer; the adjustments to reinstate salary increases of licensed employees based on contract; and the increase in the amount of expenditures required to maintain the MOE (maintenance of effort for special programs).

MOTION:

I move the Board approve resolution #062311D to Transfer appropriations between functions for the 2010-11 Budget.

By: _____ Second: _____

10. 4. Approval of Extension of Superintendent's Contract: Mike Wagner

Superintendent's have a three year contract, which gets extended at the end of each year so that it always carries over for a three period of time just like administrator's contracts. With the favorable evaluation from the 2010-11 School Year, it is recommended that the contract for Andy Gardner be extended through the end of 2014. No other changes, including an increase in salary or benefits have been made to the contract, at the request of Mr. Gardner.

10. 5. Food Service Price Increases: Toni Silbernagel

With the new recommendations for changes to nutrition also comes a review of food costs and prices for students. The worksheet used to review the current costs and the proposed increases is attached in the board book packet.

MOTION:

I move the Board approve Resolution #062311E to increase lunch prices by 10 cents for all students.

By: _____ Second: _____

10. 6. Verification of Election Results: Andy Gardner

Once the election has ended and the results have been tabulated, board election data is sent to school boards to verify the abstract results by precinct and county. As part of the process the Board must verify that they received this information.

MOTION:

I move the Board verify the receipt of the abstract from the May 17, 2011 election and accept it as the official election results.

By: _____ Second: _____

11. UNFINISHED BUSINESS

11. 1. Curriculum Alignment: David Bolin

David Bolin will give the Board an update to the Curriculum alignment across the District, where we are at and our plans to bring math into alignment in the future.

12. INFORMATION ONLY

12. 1. Field Trip Requests and Recognition of Gifts/Donations:

A copy of all field trip requests and gifts/donations made during the past month is attached in the board book packet.

12. 2. Upcoming Board Meetings & Activities:

The next meeting of the Board will be held on July 21st at 7:00 p.m. at the District Office.

12. 3. Future Agenda Items:

A list of future agenda items is attached as part of the board packet. Board members may request that additional items be posted to this list.

13. **BOARD REPORTS**

This time is reserved on the agenda for reports on recent workshops and conferences attended or for OSBA reports.

14. **ADJOURN**

Time:

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of race, color, national origin, religion, sex, age, marital status, and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Mary Richards at the North Santiam School District Office at 503-769-4928.