



**Board of Directors Meeting
Management Team Reports - 7:00 PM**

**AGENDA - EXPLANATION
Thursday, March 17, 2011
NSSD District Office/Santiam Room
1155 N 3rd Ave
Stayton, OR 97383**

VISION

*We change kids' lives through a commitment to excellence,
integrity, equity, and community engagement*

NSSD MISSION STATEMENT

*Ensure students reach their highest academic and vocational
potential and develop into productive citizens*

GUIDING PRINCIPLE

Do what is best for all kids

BOARD GOALS

- 1. Offer the most comprehensive program possible for students and the appropriate staffing to support our commitment to doing what is best for all kids*
- 2. Celebrate the successes of the District and community*
- 3. Routinely monitor the effectiveness of District programs and services in order to better serve all kids*
- 4. Build and sustain dynamic relationships with stakeholders of the District through proactive communication exchanges*

The board packet is available on the District's website at www.nstantiam.k12.or.us under District>Board of Directors>Agendas/Minutes.

1. Stayton Elementary School: Principal-Missy Riester	3
2. Stayton Intermediate & Middle School: Principal-Paula Vawter	6
3. Sublimity Schools: Principal-Jamie McCarty	14
4. Mari-Linn School & Special Education: Principal and Special Education Director-Jeri Harbison	18
5. SHS Co-Curricular/Athletics: Athletic Director-Michael Proctor	20
6. Human Resources: Director Teri Butler	23
7. Finance Office: Business Manager-Jane Nofziger	25

8. Technology Department: Director-Keith Butler	27
9. Library/Media: Director-John Kendall	28
10. Maintenance/Facilities: Director-Ron Osborne	33
11. Instruction & Student Support: Associate Superintendent-David Bolin	34
12. Health, Safety, & Security: Director-Gary Rychard	36
13. Stayton High School: Principal-Robert Abdou	37
14. Food Service: Director-Toni Silbernagel	39
15. Communications/Grants/Alumni: Coordinator-Jodi Hack	

EQUAL OPPORTUNITY EMPLOYER

Equal employment opportunity and treatment shall be practiced by the North Santiam School District regardless of an individual's perceived or actual race, color, religion, sex, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or of any other persons with whom the individual associates is able to perform the essential functions of the position, with or without reasonable accommodation. This meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodations, please contact Tonia Whisman at the North Santiam School District Office at 503-769-4928.



North Santiam School District

29J



Missy Riesterer
Principal
Anette Carroll
Vice Principal

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Kim Walling
Office Manager
Linda Hendricks
Secretary

Stayton Elementary School

Board Report **March, 2011**

March/April Upcoming Events:

MARCH:

- 3/8 – PTC Meeting – 6:00pm
- 3/9 - “Anti-Bullying” Assembly
- 3/11 – Teacher Work Day – NO SCHOOL
- 3/14 – Parent/Teacher Conferences –Book Fair
- 3/15 – Parent/Teacher Conferences – Book Fair
- 3/16- Parent/Teacher Conferences - Book Fair
- 3/17 – Early Release Day – NO
KINDERGARTEN
- 3/17 – Board Meeting – 7:00pm –
Mari-Linn
- 3/18 – Conference Comp Day – NO SCHOOL
- 3/21-3/25 – Spring Break – NO SCHOOL
- 3/31 - Cheetah Awards Assembly 9:00am

APRIL:

- 4/12 – PTC Meeting – 2:45 pm
- 4/14 – Site Council – 2:45 pm
- 4/15 – Furlough Day – NO SCHOOL
- 4/21 – Board Meeting 7:00 pm
Special Session 6:00 pm
- 4/28 – Cheetah Awards Assembly 1:30 pm
- 4/28 – 3B Store Open
- 4/29 – In-Service Day – NO SCHOOL

School Goals 2010-2011

Immediate Goal

Goal Setting

Extend goal setting at the grade level, classroom, and individual levels (It is important to note that DIBELS is a screening tool and the data collection is used in conjunction with classroom assessments and observations. The goals in this section are to provide a target)

- We are currently meeting each student’s needs by differentiating instruction to promote the most academic growth for every student in our school.
- Anette and I will be meeting with the third grade teachers to set goals for each class. There will be a school wide reward if the classes meet these goals. We are allowing for students who achieve a lot of growth but might not meet state standards. We want to recognize and celebrate the successes of all of our kids!
- Our school continues to progress monitor all of our yellow and red zone kids to see if the interventions we are currently using are working for that particular student. Our data review team meets weekly to determine if adjustments need to be made to be the most effective and have the greatest impact on student learning.

Intermediate Goal #1

Sustaining PBS

Enhance and maintain high fidelity implementation of the PBS system across school-wide, classroom, and individual student systems.

- I am very excited to announce that our student body will be participating in an assembly titled “Mission Possible!” This assembly focuses on positive thinking, bully proofing yourself, and sharing the secrets to being successful. This will be a wonderful opportunity for students and staff alike!
- Our behavior specialist Erica Stockdale and her assistant Heidi Sanchez, Anette, and I meet regularly to evaluate and analyze our SWIS data. This helps us tremendously when it comes to meeting student and teacher needs.
- We have been meeting with parents and getting students started in our school wide check-in/check-out program. This is just another opportunity for a positive contact with an adult in school each day. It gives some students that extra care they need.

Intermediate Goal #2

Math Instruction

Continue to develop teachers’ content knowledge in order to deepen their understanding of math content and standards, understanding and using instructional models, approaches, and routines built into the materials, and analysis of student work samples and OAKS performance data.

- The work that we started with the math vocabulary words is still an area we are focusing on and we will continue to do so until we have every grade level planned out and agreed upon.
- The district will be providing more in-service in the area of math coming up in April. All K-6 teachers in the district have participated in math in-service all year long. We have been working very hard to adjust to the new standards and scores implemented by the state for this school year.
- We are focusing on the new standards through our daily instruction and in every math lesson objective taught in our building. This will continue to be a focus throughout the remainder of the year as well as into the coming school year.

Long Term Goal

Literacy Instruction

Develop consistency, have clear communications and provide targeted staff development in order for each student to show growth on District and State reading assessments.

- We would like to invite all of you to our Family Literacy Night on March 10th, from 5:30-7:00 pm. Our date for this event had to be postponed due to snow days and inclement weather. This will be a night full of learning and fun! Join us for all kinds of reading activities. There will also be ideas shared that will help support literacy at home. Every student that attends will receive a free book to take home with them that night!
- I want to thank Jodi Hack for her assistance in getting grants for both our Read At Home reading incentive program and books for our strategic reading program. The money is very much appreciated and we couldn't provide these activities for our kids without them!
- We have many students proud to be wearing their reading badges! They also receive special recognition and admission into special activities by displaying their badge. They definitely wear them with pride!

“If you don't know, admit it. Then go seek out the answer!”



**Stayton Middle & Intermediate School
School Board Report March 8, 2011
Paula Vawter**

ACTIVITIES:

3/9	4:00	Last Boys Basketball Game @ SMS
3/10	7:30	Book Club – Library
	1:20	SIS PBIS Bingo Celebration
	2:15	SMS PBIS Assembly
	6:00	ODS Semi-Formal Dance (rescheduled)
3/14-17		PARENT/TEACHER CONFERENCE WEEK
4/1	7:15	SIS PBIS Mtg.
	2:15	PBIS Assembly - SIS

MEETINGS:

14	3:05	SIS SIT Mtg.
17	7:15	6 th Grade Team Mtg.
	3:05	4 th Grade Team Mtg.
18	7:15	SIS PBIS Mtg.
28	3:05	SIS SIT Mtg.
3/1	7:15	Staff Meeting
	3:05	4 th Grade Team Mtg.
3/7	3:05	SMS SIT Mtg.
3/8	3:05	8 th Grade Team Mtg. Reading Mtg. SIS
3/11	9:00	6 th Grade Yellow Zone Meeting
	1:30	PE Team Mtg.
3/18	3:05	SIS SIT Mtg.
3/30	7:00	All Staff Mtg. - Teri Butler HB 2062
	12:20	5 th Grade Team Mtg.
3/31	3:05	Site-Council

GENERAL COMMENTS:

- We now have a new Office Manager – Janine Christiansen
- Jon Harrington and Erica VanderLinden attended the PBIS conference in Eugene on February 28th and March 1st and will do a training with the staff at our April meeting.
- Our Dance Team won 1st and 2nd place at the Clackamas Dance Tournament
- Semi-formal ODS Dance is March 10th from 6:00 – 8:00
- Outdoor School Candy Bar sales have begun
- “Battle of the Books” SIS championship begins March 9th. NSSD Championship between SIS and Sublimity begins March 15th.
- 2nd round of OAKS will be completed by spring break.
- Our Book Fair was open at the Market Place and will remain open until March 15th.
- Math Contest concludes March 10th and winners of bikes (1 per grade level) will be announced March 16th.

IMMEDIATE GOAL:

To increase math and reading scores on AYP and the Oregon School Report Card by 3% from 2009-10.

- **Progress toward implementation**
 - Focus Walls – every teacher, every classroom
 - Bi-Monthly grade level team meetings scheduled
 - Compile and Review DIBELS and OAKS data for teachers to begin year
 - Assign students to Red/Yellow intervention
 - Focus on scoring student work
 - Develop performance assessments
 - Develop common assessments
 - Develop consistency in teacher expectations
 - Non-fictional writing
 - Students will produce non-fictional writing samples as per the District's writing workshop in October
 - Real time feedback
 - EBIS process – We are focusing on reading this year-will add math next year.
 - We have created a zone reading and math class in the 6th grade and are moving students in and out based on the data.
 - 4th and 5th grades currently have yellow zone strategic classes for reading and we are using educational assistants in 5th grade math classes to help with focused instruction.
 - At the 7th and 8th grade level we have reading assist electives and place students in these classes based upon need.
 - All math teachers are looking at the state Blueprints for the new standards and using these to help ensure they are teaching to the new standards.
 - Teachers look at data generated by OAKS, pre-assessments, unit tests, and teacher created test measures. We are looking at creating more formative assessments at each grade level so teachers know where to make adjustments in their teaching.
 - Research has shown there is a link between visuals in math, and a deeper conceptual understanding of algorithms. Therefore, the 4th Grade teachers have decided that each of them would create a new math visual each week to teach math standards.
 - Our Science teachers are using data from OAKS to determine if they need to focus more or less attention in one or more of the standards – Earth, Physical, or Life.
 - **We're making math fun with a math game that started Monday, February 7th and will continue for 5 weeks. Each week Mrs. Debbie Hilfiker gives teachers a math problem solving challenge to give to their students. The math problems are problems solving questions wrapped around grade level strands. All participants get a small weekly reward, and each correct answer that meets the criteria below is put into a drawing for a bicycle. The Stone Front in Salem donated one bike. Hilfiker Tree Farms is donating a second, and Arena Sports Grill is donating a third. Mrs. Jodi Hack was successful in getting a grant from a local business to provide the other two bikes. Now we have one bike per grade lever.**

MATH CONTEST RULES

- **First and Last name must be on paper.**
- **Grade level must be on paper.**
- **4/5/6 grade level teacher must be on paper.**
- **Must show all work - no credit will be given if just an answer is shown**

- The contest will be each week for the next 5 weeks:
 - 2/7/11 - 2/11/11
 - 2/14/11 - 2/18/11
 - 2/21/11 - 2/25/11
 - 2/28/11 - 3/4/11
 - 3/7/11 - 3/11/11
- All entries must be turned in by Friday of each week. Box will be located in the SIS Main Office for the 4/5 grades and SMS Main Office for the 6/7/8 grades.
- Each entry will be given a small prize for the week.
- Each correct entry will be entered into the final drawing for the grand prize which will be drawn on Tuesday, March 15th. Each grade level will have a grand prize.

4th GRADE MATH

Barbara has exactly \$2.00 in nickels and dimes. She has twice as many dimes as nickels. How many of each does she have?

5th GRADE MATH

There are two rectangles whose perimeter is the same number as its area. Find both rectangles.

6th GRADE MATH

Jenny lives in California and bought 7 T-shirts, one for each of her seven brothers, for \$9.95 each. The cashier charged her an additional \$13.07 in sales tax. She left the store with a measly \$7.28. How much money did Jenny start with?

7th GRADE MATH

A farmer grows 252 pounds of apples. He sells them to a grocer who divides them into 5 pound and 2 pound bags. If the grocer uses the same number of 5 pound bags as 2 pound bags, then how many bags did he use in all?

8th GRADE MATH

Four strips of paneling 40cm long and 4cm wide are arranged for form a square. What is the area of the inner square in cm squared?

- Mrs. Karen Bish, Reading Specialist, is conducting “Battle of the Books”, a program designed as an incentive to get students reading. 76 4th graders and 64 5th graders read 12 books. Then, in teams of 4 students each they competed by answering comprehension questions about the books. On March 8th and 9th they will compete for the school championship and on March 15th they will compete against the winning team from Sublimity for the District Championship.

- Measure

- OAKS

- After Round 2
- Reading 2009-2010 71.2% **Currently 69%**
- Math 2009-2010 70.2% **Currently 31% with new standards**
- *indicates an increase of at least 3% as compared to 2009-10.

Grades	09-10	Reading	Math	Science	2010-11	Reading	Math	Science
4 th		87%	77%			81%	30%	
5 th		72%	74%	68%		73%	26%	57%
6 th		62%*	62%			72%*	29%	
7 th		74%	68%			56%	31%	
8 th		48%*	49%	50%*		62%*	36%	56%*

- DIBELS
- Progress Monitor
- Teacher feedback
- Local assessments
- **EBIS and SIT teams will look at the second round of OAKS to determine which students need RTI**

INTERMEDIATE GOAL #1:

Improve implementation of PBIS at SMS/SIS in the classroom setting as it relates to instruction

- **Progress toward implementation**

- New PBS leader appointed – Mike Mannix at SMS and Katrina Hunsaker at SIS.
- Develop a PBS Handbook for SMS (SIS already has a handbook)
- Classroom expectations clarified
- Vocabulary consistent across classrooms and grades
- PBS comment area on all observations and final evaluations of teachers
- Classroom PBS agenda item and presentations at all SIS and SMS staff meetings
- The first SMS PBS Bingo/Game/Movie/Concessions Celebration 2:05-2:20 was held on Thursday, October 7th. All students were invited to attend and spend their Viking Prides. The celebration was very successful.
- Monthly lessons about Safe, Responsible, and Respectful are taught by teachers. In November teachers taught a lesson about being SRR at assemblies.
- Monthly character traits advertised on a main hallway bulletin board. Grade level ‘Students of the Month’ are based on students who display this trait.
- As of December 1, 2010 there have been 759 referrals written. 68% of these referrals are minor – re-teach moments.
 - 32% minor disrespect 12% major disrespect = 44%
 - 13% disruption of class
 - 9% inappropriate language
 - 8% minor physical contact 2% fighting = 10%
 - 63% of all referrals come from the classroom setting (including PE)
 - 9% of all referrals come from the playground
 - 9% of all referrals come from the hallway
 - Of the 249 major behavior referrals, 50% of them occur in the classroom setting, 21% occur on the playground, and 10% in the hallway. 36% are written for disrespectful behavior.
 - That the majority of referrals are coming from the classroom is an indication that this is where the focus is placed.
 - We continue to have monthly Character Trait bulletin boards and Students of the Month are selected from students displaying those traits.
- As of January
 - On December 10 the 4th and 5th graders had a PBIS Celebration. They gathered in the gym and watched “A Christmas Carole” and spent their Viking Prides on concessions and raffle prizes.

- On December 16 the 6th – 8th grade students had a Winter Celebration. They gathered in the SIS gym and watched “Despicable Me”. They also spent their Viking Prides on concessions and raffle prizes.
- On December 17 we had a PBIS and Holiday Concert with 4th – 8th grade students. Students of the month were announced as well as Outstanding Teachers of the Month. The SHS Chanticleirs and the SMS Concert Choir and band performed.
- Team Time Tuesday – Positive team building lessons based upon the PBIS philosophy being taught by the PE teachers – Katie Lynch, Dean Munkers and Matt Olson.
- Teachers of the Month
 - October Dannie Martin, Laura Warren, Lori Jantz
 - November Kevin Dohman, Scott Buchheit, Jason Dornhecker
 - December Lisa Glavey, Rene Gower
 - January Marjorie Washburn **Matt Olson**
 - February **Katrina Hunsaker**
- The PBIS team will address the SMS staff with some role playing and skits to demonstrate how teachers can use strategies in their classrooms and avoid power struggles with students.
- **Our Behavior Specialist, Jon Harrington, and our Autism Specialist, Erica VanderLinden, went to a PBIS conference for two days in Eugene. They will address the staff with what they learned at the all staff meeting in April.**
- **As of March 7, 2011 there have been 1431 referrals written. 65% of these referrals are minor – re-teach moments.**
 - **430 minor referrals for disrespect**
 - **190 major referrals for disrespect**
 - **160 minor referrals for disruption**
 - **135 minor referrals for language**
 - **55 major referrals for language**
 - **95 minor referrals for minor contact**
 - **120 major referrals for aggression**
 - **60 minor referrals property misuse**
 - **70 major referrals for harassment**
- **Measure**
 - SWIS data

INTERMEDIATE GOAL #2

Bolster staff and student morale in the wake of the budget crisis

- **Progress toward implementation**
 - Motivational Assembly September 1 at 9:00 AM with Mark Speckman
 - Exceptional student work displayed in the hallways using “standards language”
 - Theme banners in hallway – Figure It Out and Rise to the Top.
 - Thermometers in the hallways showing progress toward growth
 - Work with student council for school-wide celebration once goals are met
 - Monthly celebrations of student achievement
 - Adult presence in the hallways – morning, passing times, after school – adult presence stops 99% of harassment.
 - Greet students every morning
 - Recognize and celebrate awesome colleagues
 - Staff of the Month – September – ¹⁰Laura Warren and Lori Jantz.

- Pizza dinner planned for the staff, compliments of the Social Committee, during arena conferencing.
- Mr. Weeks and the high school woods class are cutting out letters to spell “Viking Pride” in the main hallway. Wood is being donated by Freres Lumber Company.
- Staff members of the Month – October Dannie Martin, Laura Warren & Lori Jantz
 November Kevin Dohman, Scott Buchheit & Jason Dornhecker
 December Lisa Glavey & Rene Gower
 January Marjorie Washburn
- Staff Thanksgiving Feast – put on by the Social Committee
- Staff Christmas/Holiday Party December 3 at a staff member’s house.
- Viking mural completed in the main hallway above the library doors. Character traits painted in each hallway.
- Staff vs Student Volleyball game scheduled for December 10.
- SIS PBS Celebration scheduled for December 10
- SMS PBS Celebration scheduled for December 16
- School-wide PBIS Holiday Concert with the SHS choir and the SMS choir and band.
- On Grading Day the SIS/SMS Social Committee organized a staff potluck luncheon.
- **For Classified Week each grade level team is doing something special for our Classified Staff on one day of the week. On Thursday the whole staff is giving gifts and putting on a special luncheon.**
- **Measure**
 - Student and staff surveys
 - Attendance at activities and functions
 - SWIS

LONG RANGE GOAL:

Achieve an “Outstanding” on the Oregon Report Card

- **Progress toward implementation**
 - Focus Walls – every teacher, every classroom
 - Establish EBIS, SIT, Grade Level, and Site-Council committees that look at academic and behavior data to determine which students need interventions and at what level.
 - Bi-Monthly grade level team meetings scheduled
 - Compile and Review DIBELS and OAKS data for teachers to begin year
 - Assign students to Red/Yellow intervention
 - Focus on scoring student work
 - Develop performance assessments
 - Develop common assessments
 - Develop consistency in teacher expectations
 - Non-fictional writing
 - Students will produce one non-fictional writing sample during each 6 week grading period (social studies?)
 - Real time feedback
 - New PBS leaders appointed – Mike Mannix & Katrina Hunsaker
 - Develop a PBS Handbook for SMS (SIS already has a handbook)
 - Classroom expectations clarified
 - Vocabulary consistent across classrooms and grades
 - PBS comment area on all observations and final evaluations of teachers
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- Work with student council for school-wide celebration once goals are met
- Monthly celebrations of student achievement
- Adult presence in the hallways – morning, passing times, after school – adult presence stops 99% of harassment.
 - Greet students every morning
- Recognize and celebrate awesome colleagues
 - Michelle Borst received recognition for her outstanding work in science education at the science conference October 8th.
- Writing In-Service October 8th. Progress toward implementation outlined by Desiree Satterfield.
- Reading work sample taught at the October 8th in-service.
- Reading and Math in-service on December 3.
- EBIS process – We are focusing on reading this year-will add math next year.
 - We have created a zone reading and math class in the 6th grade and are moving students in and out based on the data.
 - 4th and 5th grades currently have yellow zone strategic classes for reading and we are using educational assistants in math classes to help with focused instruction.
 - At the 7th and 8th grade level we have reading assist electives and place students in these classes based upon need.
 - All math teachers are looking at the state Blueprints for the new standards and using these to help ensure they are teaching to the new standards.
 - Teachers look at data generated by OAKS, pre-assessments, unit tests, and teacher created test measures. We are looking at creating more formative assessments at each grade level so teachers know where to make adjustments in their teaching.
 - Communicate EBIS and SIT processes to staff at December 7 staff meeting.
- Research has shown there is a link between visuals in math, and a deeper conceptual understanding of algorithms. Therefore, the 4th Grade teachers have decided that each of them would create a new math visual each week to teach math standards.
- Our Science teachers are using data from OAKS to determine if they need to focus more or less attention in one or more of the standards – Earth, Physical, or Life.
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North Santiam School District



Jamie McCarty
Principal

Sublimity School

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Sublimity, OR. 97385
Telephone: 503-769-2459
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Andrew Gardner
Superintendent

3/7/11
BOARD REPORT

March Dates to Remember

3/4 - 6th-8th Grade Celebration - Oaks Park Skate Rink
3/4 - Family Fun Night - 5-8pm
3/7 - 3rd-5th Grade Celebration - Oaks Park Skate Rink
3/7 - PTC Meeting - 6:30pm
3/11 - Grading Day - NO SCHOOL
3/14 - Kindergarten Field Trip to Elsinore Theater
3/14 - Parent/Teacher Conferences
3/25 - Parent/Teacher Conferences
3/17 - Early Release Day - NO KINDERGARTEN
3/17 - Board Meeting - 7:00pm -
Mari-Linn
3/18 - Comp Day - NO SCHOOL
3/21-3/25 - Spring Break - NO SCHOOL
3/31 - Wildcat Pride Assembly (no store) - 2:00pm

School Goals 2010-2011

Short Term

Immediate Goal:

Implement second language curriculum into our middle school elective offerings. This will provide opportunities to better prepare our students to be successful with the second language track at the high school level. This will create a systemic approach that will build and provide a platform for future success.

- On March 14th we will start our 5th six week period at Sublimity School. This will be the fourth week we have offered a second language elective. We have 22 students signed up for the elective. That is about the maximum you want. There are some space concerns because of the fact that it has a lot of talking into a speaker microphone. If a student is too close it hinders performance because of the sounds coming from other students. We have found that spacing is vital to the success, speed, and accuracy of the program.

Intermediate Goal #1

Expand our elementary “response to intervention” (RTI) program from a K-5 approach to a K-8 approach to further benefit each student in our school and raise individual student scores on their universal screenings, curriculum based assessments, and state reading/math assessments. We will also differentiate instruction for individual students through the use of the three tier reading/math model, and provide teacher support and guidance from the reading specialist, math specialists, and building administration.

- We have started to take a look at our RTI systems district wide and our EBISS system within our schools. Andy and Dave have put together a time for principals to learn and grow in these areas. It has been a great process. Although there are systems in every building that supports our RTI mission and that looks like EBISS we have a ton of growth that needs to happen district wide. This has been great for me and our building. Especially since it was our Intermediate Goal #1. What I have learned so far from our discussions is that as a school we have some work that can be done in this area. The following are some building needs that have been identified that we will focus on.
- Building Needs identified:
 - The need for policies and a procedural manual for LD/RTI Framework.
 - Set the team properly and meet as a team
 - District providing time and resources to school teams twice a year to analyze and update systems/ once a month to meet analyze and adjust student interventions.
 - School/Districts hiring procedures (With EBIS in Mind)
 - Goals and Action plan for EBIS system
 - The team has not yet identified time and strategy for working on our action plans for EBISS priorities.
 - The evaluation process of our EBIS team and the work we are doing.
 - Sharing our accomplishments with the community
 - Funding Levels addressed

Intermediate Goal #2

Create a systemic school wide approach to writing and use the standards that are provided by state to improve student writing scores using explicit teaching strategies daily that will improve writing skills K-8.

- We had our district wide writing in-service last week. Missy presented to the 4-5 grades at Sublimity Elementary and Annette presented to the K-3 at Stayton Elementary. There was a direction that was set that will guide our instruction for the rest of the school year. There was also a book that every staff member received that gave examples of writing comments that you could make on student work that related to the standards or modes of writing. The staff was very excited and thankful for the book. I attended the training at Sublimity. Missy did a great job of instruction. Teachers scored a random writing sample from another building and then shared it with that teacher when they were done. As a group they also scored example pieces together so they could talk out why it was what it was and then gave examples to back up the scoring. I think it gave the teachers a lot of confidence and validated to them the scores they were giving were close or right on.

Long Term Goal:

Provide all students the best education possible both academically and behaviorally by using data to drive all decisions made on a daily basis in our building. Staff will utilize data to set goals and lesson objectives within all content areas.

- The following are the goals set for each grade level and the finished product of what we accomplished after round two. We were excited about the growth school wide. We are concerned with 6th grade reading and math. We will look closer to why we are not where we need to be and set some focus goals of getting there in the end. As a school we celebrated our success with a school celebration for all of those students who took part in our OAKS state testing. 6-8th graders went to Oaks Park Skating Rink on March 4th and our 3-5th graders went on March 7th. The students and staff had a great time and really deserved the day provided for them.

Reading
3rd Grade

<u>2nd Goal</u>	<u>Final</u>	
222	221	-1

Meets = 204 Exceeds = 218

Reading
4th Grade

<u>2nd Goal</u>	<u>Final</u>	
226	227	+1

Meets = 211 Exceeds = 223

Reading
5th Grade

<u>2nd Goal</u>	<u>Final</u>	
230	229	-1

Meets = 218 Exceeds = 230

Reading
6TH Grade

Math
3rd Grade

<u>2nd Goal</u>	<u>Final</u>	
211	212	+1

Meets = 212 Exceeds = 219

Math
4th Grade

<u>2nd Goal</u>	<u>Final</u>	
223	226	+3

Meets = 219 Exceeds = 227

Math
5th Grade

<u>2nd Goal</u>	<u>Final</u>	
228	230	+2

Meets = 225 Exceeds = 234

Math
6TH Grade

<u>2nd Goal</u>	<u>Final</u>	
230	229	-1

Meets = 222 Exceeds = 234

Reading
7th Grade

<u>2nd Goal</u>	<u>Final</u>	
239	239	+0

Meets = 227 Exceeds = 239

Reading
8th Grade

<u>2nd Goal</u>	<u>Final</u>	
238	239	+1

Meets = 231 Exceeds = 241

<u>2nd Goal</u>	<u>Final</u>	
229	227	-2

Meets = 227 Exceeds = 237

Math
7th Grade

<u>2nd Goal</u>	<u>Final</u>	
236	234	-2

Meets = 232 Exceeds = 242

Math
8th Grade

<u>2nd Goal</u>	<u>Final</u>	
238	240	+2

Meets = 234 Exceeds = 245

Focus Points:

- Reading/Math Instruction (Treasures/Math Connects/Holt)
- Looking towards Science implementation with state report card

Miscellaneous

Sublimity School would like to thank Mr. Gardner, the District Office Staff, as well as the North Santiam School Board for all it is you do for our schools, communities, and students.



Mari-Linn & Special Education Board Report

March, 2011

Jeri Harbison

March Activities

02/15-03/02	Jump/Hoops for Heart	11 th	Inservice Work Day
4 th	Totally Courageous	14 th -17 th	Parent Teacher conferences
	Basketball Assembly-8:45	14 th	Science Fair Displays
7 th	Scaling Up!-ODE	15 th	Middle School Frolic
8 th	PTA Meeting 6:30	17 th	Early Release
10 th	End of 6 weeks	17 th	Board Meeting @ Mari-Linn
10 th	8 th grade Pizza Night at Papa Murphy's	18-27	Spring Break-No Students

April Activities

1 st	Coffee with Principal	14 th	Site Council-2:45
1 st	High school registration	15 th	NO School-Day Cut
4 th	Scaling Up!-ODE	21 st	Board Meeting
7 th	NASCAR Day!!!	25 th	PBS Store/Assembly
8 th & 9 th	Spring Workshop	27 th	Middle School Reward Trip
10 th -14 th	Volunteer Week	28 th	End of 6week
	Book Fair-Library	28 th	Dance???
12 th	Family Fun Night	29 th	In Service/Work Day

ENROLLMENT: 209

Driving Goal: Improve the perception of Mari-Linn both externally and internally. Expose the community to the great qualities that lie within the walls of Mari-Linn. Lift the attitudes and beliefs of staff and students that can help Mari-Linn reach its true potential of exceptionality.

- The talent show was a huge success, despite the rescheduling of the event due to weather.
- The community forum was well received by those who participated.
- The reader board has been placed and is being used. We are still waiting for the electricity to be wired in.

Immediate and Intermediate Goals:

Improve climate increasing student achievement, rigor and relevance of the education of students at Mari-Linn

- The students and families have raised over \$1200 so far for American Heart Assoc. We are sure that next year we will be able to raise even more.
- The Totally Courageous Basketball Exhibition with Steve Granata was held on March 4th. This assembly was funded through a grant that was acquired by Jodi Hack. Thanks, Jodi. The students were very attentive and impressed with his skills and message.

Increase student achievement in Reading and Math to 90% of students meeting benchmark expectations at grade level.

- We have completed our 2nd round of OAKS testing and will be meeting to discuss students' progress.
- We also have DIBELS data to review.

Increase community confidence and participation in school activities.

- About 30 people attended the community forum on February 23. Linda made a wonderful soup dinner.

Other Information:

Attached Newsletters since last board report.

Stayton High Athletics



757 West Locust
Stayton, Oregon 97383

Phone (503) 769-2171
Fax (503) 769-6050

To: Mr. Andy Gardner
NSSD Board
From: Michael Proctor, Athletic Director
Re: Management Team Report
Date: March 7, 2011

Winter sports have finished up. Dance is the only winter activity still preparing for their state championships which will be held on March 18-19 at Memorial Coliseum.

If you are having trouble finding things to do, you don't have to wait long. Spring sports first play date is next Monday March 14th. Here is a list of some early home events to catch;

Baseball: AJ Buckholz

3/14 vs Yamhill-Carlton 4:30pm both JV and varsity
3/16 @ Elmira 4:30 pm Varsity
3/16 vs Elmira 4:30pm JV
3/18 vs Seaside 1pm & 3pm Double header both Varsity and JV

Softball: Steve Miller

3/16 vs Elmira 4:30pm varsity and JV
3/18 @ Seaside 1pm and 3pm double header varsity and JV

Tennis: Les Conley Boys, Tal Wold Girls

3/14 vs Silverton 4pm Girls
3/14 @ Silverton 4pm Boys
3/16 vs North Salem 4pm Girls
3/17 @ Philomath 4pm boys
3/18 @ North Salem 4pm boys

Golf: Jim Paige Boys, Darci Proctor Girls

3/15 @ Mallard Creek 12pm Girls
3/18 @ Creekside 11am Girls

Track: Justin Haworth
3/17 @ McMinnville

Dance Team: Robin Meire
3/18-19 @ State Competition Memorial Coliseum

You can find athletic schedules at www.highschoolsports.net,

- Congratulations to the following boys and girls basketball players that received Oregon West Conference recognition;
 - Boys: Coby Proctor 1st Team, Nick Brown HM
 - Girls: Edith Pelayo 1st Team, Dlanie Coates HM, Courtnie Bowers HM, Hannah Lopez HM, Capri Edington HM
- Congratulations to Coby Proctor for being selected to participate in the 59th annual Oregon East-West Shrine Game. The game will be played in Baker City on July 30, 2011 at 12:00pm.
- Athletic schedules are on the web. Please go to www.highschoolsports.net to get updated schedules.
- Once again, Stayton High School and Big Town Hero will be offering our Big Town Hero's of the Month;
 - February Winners; Tyler Blythe and Jessie Wallace Congrats to both of you. Keep up the great work!

My Immediate Goal for the 2010-11 is to educate coaches, parents and students on the NCAA Clearinghouse. We have added it to the web page, handbook, had coaches training and now will include this into our freshman parent night (Wednesday September 8th). Also each head coach will discuss this at their pre-season parent meeting.

My intermediate goals were to continue with my coaches trainings. We were able to provide trainings on policy and procedures as well as CPR/AED updates and recertification's during the month of August. Trainings went well. My second intermediate goal was for coaches to begin to develop program web pages. At this time all programs have been notified of my goals, and 9 programs have web pages up and running. Head coaches are aware that their timeline to have web pages going is prior to the start of their 2010-11 first OSAA practice date.

My long range goal is to work towards a solution to the drainage problem on the North end of the football field. At this time nothing has been done due to the discussions of field turf.

Thank you for all your support of all students in the North Santiam School District 29J.

Special thanks to the Board for their continued support of our student/athletes.

Thank you,
Mike Proctor



HR Department
Teri Butler, Director of Human Resources
Board Report: March 2011

ACTIVITIES:

Training Licensed on HB 2062 still going on through staff meetings- are now scheduled in every building

Admin/Dir Institute -Friday 3/11/11 1-4 p.m.

GENERAL COMMENTS:

We are going to attend the Oregon Professional Educator Fair again this year. It is scheduled for April 12, 2011. Please put that on your calendar, as we have been able to sign top-notch employees at this fair. We always want some administrators and even directors to come that day.

Registration Forms have now been printed and given to every building.

ODE Reports Class Size and Staff Assignment due

2010-2011 GOALS

IMMEDIATE GOAL:

Continue using the process and expand the realm of electronic files, thus moving towards paperless functions, processes, files and archives, etc.

STATUS: We are at a standstill and need some additional training to complete this work. We are working with Jodi Hack to see about some grant opportunities to be able to pay for this training so that we can continue to move forward. At the time of this report, we do not have that.

If we can find that funding and get the additional training, we should meet by the end of the 2010-2011 school year.

We have moved to paperless hiring for ALL applicants, Licensed, Classified, Administrative, Confidential, and Coaching.

INTERMEDIATE GOAL #1:

Implement a formal mentoring program, for newly hired teachers, including a less involved program for those experienced teachers that were newly hired into our district

STATUS: Not approved by the Budget- Cost \$7,000; we still planning on meeting with principals to work on a much less formal mentoring program for the schools. During my monthly HR meeting with each individual principal, we discuss new staff and determine what type of supports that either we feel is appropriate or that they have requested.

INTERMEDIATE GOAL #2:

Continue to work in partnership with the Technology department to create “Best Practices” for HR forms and electronic processes

STATUS: Have completed reviews of some of our systems to ensure that we use “Best Practices” but will continue to work on using “Best Practices” when creating processes or implementing current ones that use forms throughout next school year and evaluate for any necessary changes, thus meeting the timelines of the end of the 2010-2011 school year. Even after that, the processes will be in place to continue.

LONG RANGE GOAL:

Review Job Descriptions, Evaluations, and Physical Demand Sheets

STATUS: Progressing and ongoing. It is now scheduled to be part of the required Admin/Director Institute work and created a sub-committee to do some of the leg work to bring to these 3 hour workshops. This should allow those meetings to be as effective as possible. Our first meeting was held in December. Our last scheduled meeting is to be held on March 11, 2011 but believe there is still so much work to be done that we will be scheduling at least two more meetings, maybe in the evening to complete the work.

The long range goal is partially met at this time, but we hope to meet prior to the end of June since there will need to be work done with the unions.

NORTH SANTIAM SCHOOL DISTRICT 29J

Jane Nofziger, Business Manager



*** BUSINESS OFFICE ***

February Board Report:

- **Budget Preparation:** The business office has been busy this month beginning the preparation work for the budgeting process. Developing revenue projections based upon the Governor's budget at the state education level of 5.557 funding. Andy and I have met with the building principals to analysis their expenditures and develop spending projections for next year. I continue to be impressed by the team work and cooperative attitudes of the staff of North Santiam who seem to have resolved to succeed together through a difficult process. It is encouraging to meet teachers and listen to them tell me of their success stories, and how they continue to invest their time and talent into our students.
- **2010-11 Audit Preparation:** I am excited to be able to focus on the 2010-11 audit process and have the 2009-10 audit completed. Next week the auditing team from Pauly Rogers will conduct the pre-audit on site. We have been busy pulling together information and documents for the audit team in preparation for next week. We have also been working with the middle school staff to prepare for the audit of their ASB accounts.
- **ODE Reports;** Financial and attendance reports to ODE take a considerable amount of time and energy. Three reports this month were required of our office. I have been continually surprised by the number of reports required each month by school district personnel. This month our office provided ODE with an expenditure report on 2009-10 ARRA (federal stimulus) funding. The state department is complying with requests from the federal government for expenditure details. We are also completing a report on ARRA expenditures and FTE saved with ARRA funds for 2010-11.

Business Office progress summary:

- **IMMEDIATE GOAL: Have a more user-friendly office & website:** Continue to work on this wherever possible. This continues to be a goal for me. My goal for the next month is to take old information off of the website and to work with Jodi to develop a plan for sharing financial information in a manner that is both informative and user friendly.
- **INTERMEDIATE GOAL #1: Help Food Service Program improve and grow:** Will be meeting with the Food Service Director to review the overall financial operations of the Department for 2010-11 and the budget plan for 2011-12.
- **INTERMEDIATE GOAL #2: Communicate better with numbers:** The monthly cash flow report will be submitted at the board meeting.

- **INTERMEDIATE GOAL #3: Long Range (10 Year) Financial Projection**
A three year projection will be completed by March/April as a good foundation for the complete long range projection.

- **LONG RANGE GOAL: Cross Training among Business Office staff:** Plan to review staff assignments in relation to internal controls and cross training. A component of that review will be users rights assigned to employees on the business information system.

Motions, Issues, Discussions: None needed.

**NORTH SANTIAM SCHOOL DISTRICT
DISTRICT TECHNOLOGY DEPARTMENT**

Keith Butler, Director of Technology

March 10, 2011



ACTIVITIES:

GENERAL COMMENTS:

We have preliminary rolled our student data into the 2011-12 school year in eSchool to allow administrators to begin to work on scheduling classes for next school year. We have also printed all registration forms for all buildings so they can have parents review current information and make corrections for next school year.

Linda Hendricks & I have been working with the Business Office and HR on gathering information for state report from within our eSchool and eFinance programs. ODE continues to make changes to required reporting, and this being our first year with the new eSchool program, there has been quite a few changes needed to get the correct information.

I have been working on the District Technology budget for 2011-12 school year with Jane and Andy. It will be another lean year for Technology, but I feel we will be just fine for another year. I will continue to work with Jodi to search out possible technology grants to help the District maintain and hopefully move forward, a little.

I am planning on a renewed focus next year on technology training with staff to effectively utilize the technology we have in the District currently. This was a goal of mine this school year, but with numerous set up issues related to move to eSchool and the reduced support of WESD staff in this area, I have not been able to keep this goal on the front burner as I would have hoped. I know with all the work done this year in eSchool, I will not have to repeat this work again next year and I will be able to redirect my focus.

ADDITIONAL PERSONAL OR SCHOOL GOALS:

- My staff and I are dedicated to serving our customers in an efficient and timely manner. Please, always feel free to contact me with any concerns or suggestions you may have.



**NORTH SANTIAM SCHOOL DISTRICT
LIBRARY/MEDIA SERVICES**



“North Santiam Schools...We Change Kids’ Lives!”

John Kendall

Director of Library/Media Services

Month of **February 2011**

SES

Number of Days Open 17

*6 full days

*9 days open before school and from 11:50-12:30 due to OAKS testing

*2 days with modified time (closed 9:40-10:30) due to OAKS testing

Tumble Books 653

Books Loaned 1487

Overdue/Missing 114/96

New Books 47

Total Collection 10,422 Titles/11,950 Copies

Library Use : Site Council, staff, PTC, classified training, Writing training, OAKS testing, Treasures testing, 3rd grade Power Point, Strategic exercises, morning and lunch recess, small group computer lab work

Instructional Units: Groundhog Day, Chinese New Year, Valentine’s Day, 100th day of school, Black history month, President’s Day, and our Family Literacy Night (originally Feb. 24th) were highlighted with displays, bulletin boards, and class talks. 3rd grade classes again participated in Jolly Rancher Challenge

Other Notes: Feb. 1 - 11 library closed for OAKS testing except for limited access. These times were the only times students could come in to check out books resulting in fewer checkouts and higher than normal overdue numbers. Feb 14 and Feb. 16, there were small groups testing from 9:40-10:30 each day but the rest of the time the library was available.

During testing weeks teachers were told they could schedule the modular lab to take the place of their library time. My time during testing was spent processing books, weeding, repairing books and equipment, working on goals, assisting in the modular lab, troubleshooting computer issues, and assisting with monitoring non-testing students.

Jump Rope for Heart was showcased in the hallway display for the first half of February with a “Discover Books” theme taking over for the last part of the month. Bulletin boards and displays in the library showcased materials mentioned under instructional units.

Weeding has been completed on the blue Everybody paperback baskets, the nonfiction paperback baskets, and the magazines as well as individual items being removed in the course

of checkout or shelving. I have also worked on the nonfiction hardback collection. Weeding for year - 267 copies removed (mainly older magazines), for February – 129 copies removed.

ML

Number of Days Open 17
Tumble Books/Tumble Readables
Books Loaned 715
Overdue/Missing 28
New Books 116
Total Collection 10,523/copies 8,610 Titles

Library Use : Staff Meeting, Community night, science class, Parent coffee, one on one student time.

Instructional Units: Australia and tsunami, New Zealand and earthquakes, Tasmania and colonies. Hauikus are due.

Other Notes: Book Club has finished The Hunger Games and Escaping the Giant Wave.

Weeded some books.

SUB

Number of Days Open
* 4 full days
* 10 days before school and after 2:00 due to OAKS testing
* Closed three days for staff attending funeral & family emergency
* Closed two days due to weather
Tumble Books - 348
Tumblereadables - 4
Books Loaned - 813
Overdue - 196
New Books & Magazines - 157 bought with PTC funds
Total Collection 10,478 titles, 13,631 copies

Library Use - PTC Meeting, Staff Meeting, Site Council Meeting, SIT Meeting, Staff grade book training & Writing Inservice

Instructional Units - Displayed books for Valentines day & care of young animals. Battle of the books continued to be displayed and the Battles are on.

Other Notes

- * Library was closed each day until 2:00 for OAKS testing from February 7-25
- * Library was closed February 17 & 18 due to family funeral & February 28 due to family emergency

SMS

Number of Days Open -
Books Loaned -
Overdue-
New Books & Magazines-
Total Collection -

Library Use:

Instructional Units:

Other Notes:

SHS

Number of Days Open 17
Books Loaned 438
Overdue/Missing 140
New Books 20
Total Collection 11,908

Library Use :

Health Classes (Topic; Drug Use), **Play School** Classes (Topic; pre-school planning),
History Wild West Unit (using computers and books (informational and biographies) for
research and power point presentations of the west in the 1800's)

U.S. History (The Great Depression-book checkouts and research papers)

English writing classes; topic research and sub topic orientation using Sears Subject
Heading References and Issues and Controversies.

Book Club: Reading Dracula, My Love (Meeting 2 times in February during Lunch)

Science (biology research both books and computers)

CPR Classes and **Core Training**

Instructional Units :

Munoz and Agee; Instruction showing students how to find the Spanish speaking
language novel books.

Library Scavenger Hunt for finding library materials (language classes)

Sub Topic Orientation; English Classes

Other Notes:

- #1 Teen Parent day long class/CPR Training; Guest Speaker
Teen Parent Classes each morning. Topic speakers and instruction from Tiffany
Wescott. (I also helped with material location and research information)
- #2 Cleard the i-pods and downloaded 20 plus i-pods with teacher request items;
Macbeth, Midsummer Night's Dream, Frankenstein, Crucible, Driving Manual, 3

- Cups of Tea, Rumblefish, and set aside 3 for student pleasure reading;
Chronicles of Narnia, Digital Fortress, Brisinger and Angels and Demons.
- #3 Cataloged and processed 2 sets of FFA work manuals and workbooks for AGG.
 - #4 Recataloged 4 Boxes of Read 180 books.
 - #5 Went to Powell's and bought books with reimbursement funds. Cataloged and processed 28 new books.
 - #6 Inventory and clean out of Graphics Center Room (ongoing)
 - #7 Busy before school and during classes selling notebooks and poster board from library store.
 - #8 Boxed up used copy machine recyclables and sent to Xerox. Re-order of Xerox supplies for copy room. Re-stocking Copy Room and labs.
 - #9 Put together 350 District Wrestling Booklets with Book Binder. Laminated over 100 pieces of name plates, school names for tourney, etc. Made the passes for the tournament.
 - #10 3 Bulletin Boards. Featuring Valentine Day's, Staff and Photos, and Books of the Month. Featured author was Celia Rees who is considered an up and coming author. She writes historical fiction which was our focus this month. Considered the new Ann Rindaldi of historical fic. Mixes Shakespearean characters and historical people. For YA and adults alike.

Library Media Goals 2010-2011

Improving Libraries to Improve Literacy in all academic areas!

1. Immediate—Review Non-Fiction Collection in All Buildings
 - a. Some Non-Fiction selections have become out of date, they should be discarded.
 - b. Pinpoint key areas of instruction where the non-fiction collection is weak.
 - c. Utilize this list to order new books to fill in the collection.

STATUS: ONGOING. *Through the year the assistants will be placing books into discard lists.*

2. Intermediate #1— Periodical Room at SHS
 - a. Discard old magazines
 - b. Organize materials by type and use
 - c. Catalog and display materials in the main library as appropriate

STATUS: ONGOING: *Items have been discarded and moved to appropriate areas (technology). Outdated bound copies of National Geographic are being surplussed.*

3. Intermediate #2— Split ordering duties between media assistants
 - a. Using careful consideration, split the ordering duties of materials and supplies between the 5 media assistants
 - i. SHS---Ordering Books :Permabound, Ingram, Follett
 - ii. SMS---Registration for Conferences and Associations, Planning Fall Book Trip

- iii. SUB---Ordering Periodicals (Magazines and Newspapers), Reorganize vendor
 - iv. SES--- Ordering Library Supplies: Demco Library Store
 - v. ML----Orders from Central Stores
- b. Training staff on budget codes and procedures

STATUS: NOT WORKABLE/COMPLETE: *This goal has been adjusted to allow staff to do their own ordering and I have trained them on budget codes and procedures to make this process less time consuming and more informative for building principals. The first orders went out using this new procedure and has gone very well. The assistants are creating "carts" with their materials and using online methods to order needed items.*

4. Long Range—Move library at Mari-Linn School to the Main Building
- a. Utilize area across from the cafeteria
 - b. Increase the physical size of the library, Use two classrooms
 - c. Add titles and copies to increase the scope of materials offered
 - d. Include a computer lab to aide in state testing and student literacy, move computers from existing lab and re-purpose lab and art/storage area as a classroom

STATUS:COMPLETE. *Movement of furniture and placement of computers has been completed to better meet the needs of the staff and students during testing and library use times. Extra equipment has been put in place and the data connections have been added at Mari-Linn. The computers have been placed on the tables to expand the lab space to accommodate an entire class at testing time.*



North Santiam School District
Andy Gardner, Superintendent



Ron Osborne

MARCH 2011 MT REPORT

ACTIVITIES:

February was pretty busy for custodial and maintenance staff with building activities and work orders. One hundred two work orders were processed with sixty eight generated at SHS, thirteen at SMS/SIS, eleven at Sub, eight at SES and two at ML respectfully. One hundred twenty man hours were logged in to complete these submitted work orders.

All buildings in the District weathered the cold temperatures well with the exception of a couple minor roof leaks when the temperatures warmed up. The maintenance staff, aided by Mike Carbaugh and Adam Baily, was able to help out food service by moving a little used oven from SMS kitchen to Mari-Linn replacing one that failed, avoiding a costly repair bill.

IMMEDIATE GOAL: *Complete all projects currently on the 'Project Board'*—Completed

- **SHS Restrooms project is completed**
- **SMS Gym Re-Roof project is completed**
- **SHS Field Track Resurfacing project is completed**
- **SES Library/Media Remodel is completed**
- **Mari-Linn Library/Media Remodel is completed**

INTERMEDIATE GOAL #1: *RFPs or RFQs published for 'On Call Service Providers'*—Completed

- **HVAC Mechanical-RFP process went well with Allaint Systems being the apparent successful bidder**
- **Electrical On-Call Services- RFP: Pacific Coast Electric received letter of intent to award as apparent responsible low bidder**

INTERMEDIATE GOAL #2: *Improvement of Evaluation Process*

I attended the first Admin/Director Institute session on the 9th of December and the second session on January 27th, which focused on the processes to improving the Evaluations process.

LONG RANGE GOAL: *Resource Conservation Management Program (RCMP) On Going Enhancement/Improvement*

This goal was started several years ago, and it is expected to remain as a goal until conservation programs are fully implemented in the district.

NORTH SANTIAM SCHOOL DISTRICT
Instructional Support and Service Team
Board Report
Dave Bolin
March 9, 2011

GENERAL COMMENTS:

- **March 11 In-service:** The in-service flyer is attached to this report. March 11 in-service is focused on 6-12 teachers, music and P.E. Our special education staff has a wide range of activities planned to support their program. I have also schedule a debrief meeting with the staff who attended the Positive Behavior Interventions and Supports (PBIS) conference. They will be developing a communication plan to disseminate information learned.
- **Bussing Project:** We are close to completing the first draft of documents to be reviewed by the District. These include; (New Referral, Referral Process Procedures, Behavior Descriptions, Responses to Major / Minor Behavior, PBS Monthly Focus Chart / Implementation).
- **Principal Workshop:** Principal's will be presenting their (EBISS) and Response to Intervention (RTI). Drafted goals this month to our team and presenting information learned at District in-service.

IMMEDIATE #1

- Assist the District in responding to budget shortfalls by effectively utilizing Maintenance of Effort budget requirements and all Federal grants.
 - The District has recently implemented some movement of funds between maintenance of effort (MOE) special education funds and Federal special education funds to prepare the District for the reduction in Federal ARRA funds next year. See goal two.

IMMEDIATE #2

- Establish procedures and monitoring tools to ensure Special Education Maintenance of Effort and Federal Grant allocations are efficiently utilized and monitored.
 - The monitoring documents we have in place allow us to be confident in our decisions to make adjustments with our special education general fund and federal dollars. I believe the tools also allow us to make these adjustments during the year and not at the end of the budget and grant closing dates.

IMMEDIATE #3

- Ensure the 2141 and E-CIP are achieved by implementing a year long, effectively planned, outcome based staff development plan.
 - See above

LONG RANGE GOAL #1

- Build a comprehensive staff development plan for 2011-12 by June 30, 2011
 - We have started planning for implementation of 7-12 Literacy next year and K-12 math. The focus of many meetings I have scheduled this spring will be to identify needs of the District. The priority of the District in-service will continue to be K-12 Math and Literacy, but the focus of other staff development activities will be focused by completing needs assessments.

OTHER DEPARTMENT ACTIVITIES: (Susy Saray, Tiffany Walbridge, Sara Moberg)

- Completed the entering of Special Education Performance Review and Improvement (SPR & I) information-9 Special Ed file reviews to Oregon Department of Education (Due 2/25/2011).
- Completed work with Human Resources and Business Office to complete movement of staff coding between grants to fully expend each grant.
- Completed Behavior Evaluations/Reports for the Behavior Specialists.
- Attended Oregon Department of Education Special Ed Child Census Feedback session via web-ex online.
- Completed transition training to Administrative assistant position from Office Manager at SMS beginning February 3, 2011.
- Completed communications for March 11, 2011 half day Certified In-Service.
- Completed four expulsion hearings, one expulsion violation and one expulsion update meeting.
- Added four students for tutoring services this month.

- Preparations for our Hispanic Community Meeting.
- Processed several applications for needy children in the District.
- Prepared and implemented schedules and interpreters for student conferences.

DISTRICT HIGHLIGHTS:

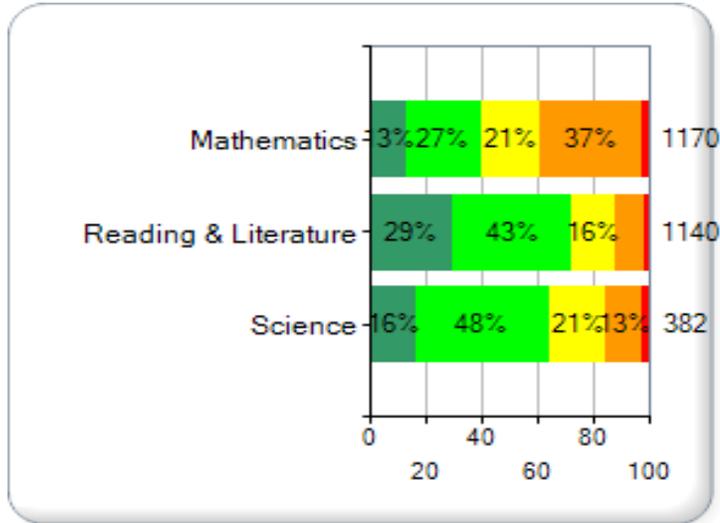
***the following are current live data collections**

OSAT Legend: Exceeds Meets Near/Conditional Low Very Low Unknown

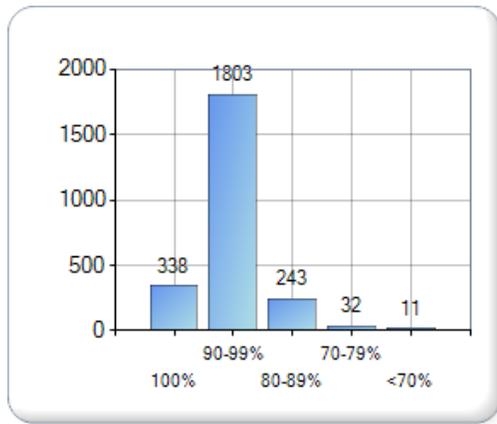
District Attendance



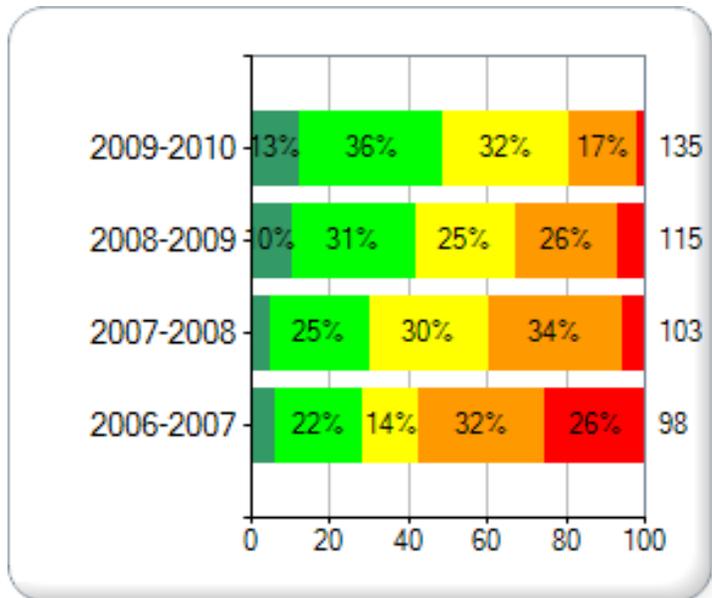
Oregon Knowledge and Skills Assessments



Grouped Average Daily Attendance



English Language Proficiency Scores by Cohort



NORTH SANTIAM SCHOOL DISTRICT

Gary Rychard

Feb. 2011

**Director of Safety, Security
& Health Services**

Department Staff:

**Gary Rychard, Director, Denise Cardinali, Lead Nurse, Nancy Puntney, Nurse
Tiffany Wallbridge, Admin Assistant**

ACTIVITIES

State Exclusion Day was a very busy time for our department. At one point, we had over 87 students that received exclusion orders due to not having their required immunizations for school. As a result, in cooperation with the Marion County Health Department, we sponsored an on-site health clinic on exclusion day. Marion County Health staff came out and ran the clinic. To date, we only have (1) student out still waiting for parents to get all their needed immunizations. We are also still having students out with chicken pox. To date, we currently have or had 19 students with chicken pox. We have a couple of students with pending exclusion orders from Marion County Health Department. This is due to parents taking the exemption to NOT have their children receive the immunizations.

GENERAL COMMENTS: We are still finishing up some storm related repairs at SES and SHS. The new replacement phone system is up and running at SES with no issues. Camera repairs are done at SHS as part of this damage repair.

IMMEDIATE GOAL: Collaborate with the Nursing staff to revise, change and update operating procedures and how that relates to student health in the NSSD.

≈ Goal # 1 **COMPLETED, but on-going**

INTERMEDIATE GOAL #1: Ensure the new Superintendents priorities and goals are met, as they relate to this department

≈ Goal #1: **COMPLETED, but on-going**

INTERMEDIATE GOAL #2: Re-locate the district-wide alarm monitoring company with a new vendor to reduce costs.—In progress,

LONG RANGE GOAL: Work to expand building security systems with possible new vendor and technology.- In Progress, Due to limited district funds, this goal will NOT be completed this year.

ADDITIONAL PERSONAL, SCHOOL GOALS or COMMENTS: Working with SCTC and our I.T. Department, we expanded the computer lab work stations at ML and SMS. We also completed the fiber install at the SHS Field House.-- COMPLETED

I've also been working a lot of our local Santiam Senior Center, to establish a long-term partnership on several projects between their center and the school district, that will bring their members into our schools. Their current center membership is just under 160 members.

I'm also in communication and have been meeting with the Marion County Health Department to see if they are interested in some long-range partnerships that could bring a clinic on-site in one of our district locations. I will keep you updated as we progress.

NORTH SANTIAM SCHOOL DISTRICT

Stayton High School
Robert W. Abdou
2/9/11

Use Logo or School
Letterhead

ACTIVITIES: (from one board meeting date till the next)

March

3/14/11 Spring Conferences Main Gym 5-8 pm
3/16/11 Spring Conferences Main Gym 5-8 pm
3/17/11 Board meeting, Mari Linn 7:00 pm
3/17/11 Conferences by appt. 12:30-3:30 pm
3/17/11 Minimum Day
3/17/11 Senior Interview Fair, Field House 8-12 am
3/18/11 No school
3/19/11-3/27/11 Spring Break

April

4/1/11 Am assembly (Kick off for spirit month)
4/6/11 Concert Choir at Central 8 am
4/8/11 80's Dance 9-11pm
4/9/11 Saturday school 9-12 Library
4/15/11 No school
4/23/11 Saturday school 9-12 Library

GENERAL COMMENTS:

We will be having conferences with parents the week of the 14th on Monday and Wed. with by appointment meetings occurring on Thursday afternoon. We have had many positive comments on the home access center and are working with technology if parents are having issues accessing. There are just a few that seem to be having problems and it is usually user error. Dance will be competing for their ninth straight State Championship on the 18th and 19th of this month. Go Eagles! We are working on goals for next year incorporating Superintendents goals in the process.

IMMEDIATE GOAL: Improve school climate

- Continue to work on reducing failure rates and get students on track to graduate
- Will meet with every student who is failing one or more classes as of the 4th 6 weeks
- Check-ins, walk-through of classes.

INTERMEDIATE GOAL #1: Improve test scores in all areas

- Focused and intentional staff development in the areas of Language Arts, Math and Science are planned for the entire school year.
- Next staff development will occur in Jan.
- Monitoring will occur monthly

INTERMEDIATE GOAL #2: Obtain and implement curriculum that will target students that are at risk.

- Identification of those at risk is on-going
- Plans for those students are implemented and tracked
- **Meeting goal/ Looking to expand offering**

LONG RANGE GOAL: Develop an AE program where various program offerings will fit the individual academic, social, and emotional needs of students that may require an alternative setting

- **Winema, GED and Night school. Are filling up. We had one recent graduate of Winema and two GED kids ready to test for their GED.**
- **Teen Parent Program- We are at capacity with eight babies. We have seen two students graduate so far and will see two more graduate by the end of the year.**
- **Monthly meetings occur at district level and weekly meetings are slated at the campus level**

ADDITIONAL PERSONAL OR SCHOOL GOALS: Information about other things you are working on and how it relates to kids, the staff, the school, or your leadership.

- Visibility of administration to the school population will be a continued priority.
- Staff development is targeted and inclusive of all subject areas which will pay dividends down the road. Our latest staff development on Literacy was well attended and successful
- Transition to new semester was smooth with students being properly placed in the classes they need.

NORTH SANTIAM SCHOOL DISTRICT 29J

Andy Gardner, Superintendent



1155 N Third Avenue Stayton, Oregon 97383 (503) 769-6924 FAX (503) 769-3578

Stayton High 9-12 / Stayton Middle 4-8 / Sublimity K-8 / Mari-Linn K-8 / Stayton Elementary K-3

FOOD SERVICE REPORT

Toni Silbernagel

3/15/11

Immediate Goal #1:

- **IMPROVE INVENTORY CONTROL AND ORDERING SYSTEMS**

- Submitted orders for next year for commodity diversion and worked on the monthly delivery amounts to help stretch our purchasing dollars.

Intermediate Goal #1:

- **IMPROVE COMMUNICATION AND PERSONAL RESPONSIBILITY**

- The entire food service department attended the Oregon School Nutrition Association 3/10 and 3/11. We attended classes on Diabetes, Food Allergies, Summer Food Program, the new Nutrition Law, Oregon's Nutrition Standards and had great speakers on Saturday with an excellent food show to help us find new items. With the food service team becoming more informed it gives them the tools to ensure they are operating the programs correctly and with excellent customer service. It was also great to get to know each other better as a team.

Intermediate Goal #2:

- **BUILD THE AWARENESS OF PROGRAM NEEDS RELATING TO STUDENTS WHO ARE RECEIVING FREE AND REDUCED MEAL BENEFITS.**

- Looking at expanding sites available during summer food. We had a meeting with Salvation Army to review the services our low income families can access. We are hoping to improve the services families receive from Salvation Army. Posted on the website under hot topics and in the schools that Marion-Polk Food Share will be providing lunches during spring break at Stayton Christian Church.

Long Range Goal

- **Marketing the Food Service**

- Looked at new ideas on ways to improve the food service at the conference.