



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Budget Hearing & Regular Business Meeting

Parkrose School District - Boardroom

Monday, June 26, 2017

6:30 PM

1. Executive Session - 5:30 p.m.
Recess into Executive Session under ORS 192.660(d) labor
2. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. Open Budget Hearing - 6:30 p.m.
 - A. Citizen Comments (3 minutes each)
If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.
4. Close Budget Hearing
5. Pledge of Allegiance
6. Presentations/Recognitions
 - A. Presentations
 1. High School Student Leadership Update - Jacquelyn Anderson (10 minutes)
 - B. Recognitions
 1. Ed Grassel 2005-2017
7. Consent Agenda (5 minutes)
 - A. Personnel
 1. New Hires
 - a. Megan Davis, 1.0 FTE Temporary Counselor, Prescott
 - b. Shawn Higgins, 1.0 FTE Probationary Technology Teacher, Middle School
 - c. Adelle McLean, 1.0 FTE Probationary 3rd Grade Teacher, Prescott
 - d. Dana Mortellaro, 1.0 FTE Probationary Wellness Teacher, Middle School
 - e. Amber Wilson, .70 FTE Probationary Speech Pathologist, Sacramento
 2. Resignations
 - a. Tom Cavanaugh, 1.0 FTE Drama Teacher, High School
 - b. Mackenzie Spencer, 1.0 FTE Special Education Teacher, Middle School
 - B. Free/Reduced Facility Requests
 1. Jim Pepper Native American Arts Festival @ PHS
 2. MESD Annual Staff Welcome Back Event @ PHS
 3. Movies In The Park @ Knott



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4. World Safe Swim @ PHS
- C. Extended Travel
 1. Request for Sharie Lewis to attend Association of School Business Officials Legislative Advocacy Conference July 9-12, 2017 in Washington D.C.
- D. Board Minutes
- E. Business/Finance
 1. Monthly Financial Report
 2. Disposal of Surplus Property
- F. Second Reading Board Policy

This is the Second and Final Reading of Policy on Consent. Upon Board Approval these will become Official District Policy.

 1. Equity Team Policies
 - a. AA - Equity, Diversity and Inclusion Policy: A Roadmap for Closing the Gap
 - b. AAA - Equity Lens
 - c. GE - Recruiting, Hiring and Retaining Employees
 - d. IGACA-AR - Recognition of Religious Beliefs and Customs
 - e. JGF - Eliminating Disparities in Exclusionary Discipline
 2. CBG - Evaluation of the Superintendent
 3. EFA - Local Wellness Program
 4. EFAA-AR - Reimbursable Meals and Milk Programs
 5. GBMA - Whistleblower
 6. GCBDA/GDBDA - Family Medical Leave
8. Non-Agenda Item Citizen Comments (3 minutes each)

If you wish to make a comment before the Board please fill out a comment card.
9. District Business
 - A. Superintendent Reports (30 minutes)
 1. Equity Team Update
 - a. Chalkboard Project Training Discussion
 2. ESSA Update
 3. Final Goals Data Report
 4. Graduation Report
 5. Student Achievement Gallery Walk Review
 6. Appreciative Inquiry Draft Strategic Plan
 - B. School Improvement - Assistant Superintendent Michael Lopes (5 minutes)



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Michael Lopes out attending AVID Conference

1. New Kindergarten Handbook
- C. Technology, Student Information & Assessment - Christine Blouke (5 minutes)
 1. Elementary Playground Speakers
- D. Human Resources - Mary King (10 minutes)
 1. Staffing Update
 2. New Human Resources Director and Assistant Update
- E. Student Services - Kathy Keim-Robinson (10 minutes)
 1. Alternative Education Evaluation Report
 2. New SUN Process
- F. Business & Operations - Sharie Lewis (10 minutes)
 1. Student Body Report
 2. ASBO Honor
10. PFA Monthly Report - Angie King (5 minutes)
11. OSEA Monthly Report - Richard Doyle (5 minutes)
12. Agenda Item Citizen Comments (3 minutes each)
If you wish to make a comment before the Board please fill out a comment card.
13. Action Items (5 minutes)
 - A. Accept/Reject Intergovernmental Agreement - Mutual Aid Omnibus Agreement
Emergency Assistance 2017-2018
 - B. Accept/Reject Resolution to Approve Amendment #2 Fiscal Year 2016-2017 Budget
 - C. Accept/Reject Resolution to Adopt, Appropriate, Levy & Categorize Funds for the
Fiscal Year 2017-2018 Budget
 - D. Accept/Reject 2017-2018 Lunch, Breakfast and Milk Prices
14. Board of Education (30 minutes)
 - A. August 19th Retreat Plan
 - B. Committee Reports
*Certified Bargaining, Classified Bargaining, Equity, School Improvement, Educational
Foundation*
 - C. Final Board Goals Report
 - D. Discuss Chair and Vice Chair July Elections
15. Discussion/Future Agenda Items (8 minutes)
16. Correspondence/Announcements (2 minutes)
 - A. Correspondence



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B. Upcoming Meetings

1. Organizational Board Business Meeting, Monday, July 17**, 2017, District Office Boardroom, **5:00 p.m.**
***Meeting rescheduled due to ASBO conference conflict for Business Director Sharie Lewis
Re-elected and new Board Members will take their Oath of Office at this meeting*
2. Board Retreat, Saturday, August 19, 2017, Mary Lu Baetkey's House, 10506 NE Beech, Portland, 9:00 a.m.- 3:00 p.m.

C. Upcoming Events

1. Oregon School Boards Association Summer School Board Training, July 15th-16th, 2017, Bend, Oregon
2. New Teacher Orientation, Monday, August 28, 2017, Parkrose Middle School
3. Parkrose Staff Bus Tour, Monday, August 28, 2017, approximately 9:00 a.m.-10:30 a.m., locations to be assigned.
School Board Members are invited to welcome new staff at schools. New Board Member McKenzie will join the tour.
4. Opening Day, Tuesday, August 29, 2017, Parkrose Middle School Commons, 7:30 a.m.- 10:30 a.m.
School Board Members are invited to attend
5. Staff Benefits Fair, Tuesday, August 29, 2017, location TBA, time TBA
6. First Day of School for 1st-5th, 6th & 9th Grades, Tuesday, September 5, 2017
7. School for Grades 1st-12th, Wednesday, September 6, 2017
8. First Day for Kindergarten, Monday, September 11, 2017
9. Jim Pepper Native American Arts Festival, Saturday, September 30, 2017, Parkrose High School

17. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting. Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.



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Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR
Adopted: 10/23/95
Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: **KL**
Adopted: 10/23/95
Revised: 12.14.15

Public Complaints* (Version 4)

Board members recognize that complaints about schools will be voiced by employees, students and patrons from time-to-time. When such complaints are made to a Board member, the Board member shall refer the person making the complaint to the superintendent or designee. A Board member shall not attempt to respond, review, handle or resolve such complaints as the individual board member has no authority to do so.

A complaint of *retaliation* against a student or a student's parent who in good faith reported information that the student believes is evidence of a violation of state and federal law, rule or regulation, should be made to the superintendent. After exhausting the local complaint process, the complainant may file an appeal with the State Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-022-1940.

If the person making the complaint discusses the matter with the appropriate administrator, that administrator shall attempt to resolve the complaint or identify the reasons for not resolving the issue. In the event a complaint is not resolved within 10 working days at the building level, the complainant may file a written complaint with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled or special Board meeting. Any written complaint bearing the signature of a district patron, which is presented to the Board, may be considered by the entire Board. A final decision shall be made by the Board within 20 working days from receipt of the complaint. The written decision of the Board will include the legal basis for the decision, findings of facts and conclusions of law.

Complaints against the principal may be filed with the superintendent. Complaints against the superintendent should be referred to the Board chair. The Board may refer the investigation to a third party.

Complaints against the Board as a whole or individual Board members should be made to the Board chair and may be referred to district counsel. Complaints against the Board chair may be made directly to the Board vice chair.

Complaints alleging violation of state standards for public elementary and secondary schools shall be made in writing and presented to the superintendent. If a complaint alleging a violation of state standards or a violation of other statutory or administrative rule that the State Superintendent has appeal responsibilities, and is not resolved at the Board level, the district will supply the complainant with appropriate information in order to file a direct appeal to the State Superintendent as outlined in Oregon Administrative Rules (OAR 581-022-1940).

END OF POLICY

Legal Reference(s):

[ORS 192.610 to -192.690](#)
[ORS 332.107](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).

[OAR 581-022-1940](#)
[OAR 581-022-1941](#)

House Bill (HB) 3371 (2015)

HR10/08/15 | PH