



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Public Forum & Regular Business Meeting

Parkrose School District - Boardroom

Monday, April 24, 2017

5:00 PM

1. Call to Order - Special Session/Public Forum - 5:00 p.m. to 6:00 p.m.
2. Citizen Comment (3 minutes each)
If you wish to make a comment before the Board please fill out a comment card.
3. Adjournment 6:00 p.m.
4. Executive Session - 6:00 p.m.
Recess into Executive Session under ORS 192.660(3) labor, ORS 192.660(2)(a) personnel and ORS 192.660(2)(i) superintendent evaluation
5. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
6. Pledge of Allegiance
7. ASB Report - Kylie Storm (5 minutes)
8. Presentations/Recognitions
 - A. Presentations
 1. FBLA Presents (5 minutes)
 2. Russell Drum Club Performs (10 minutes)
 3. All Hands Raised (20 minutes)
 4. MHCC General Obligation Bond (10 minutes)
 - B. Recognitions (5 minutes)
 1. Teacher Appreciation Week
May 1st-5th or May 8-12, 2017
 2. School Nurse Appreciation Day
May 10, 2017
9. Consent Agenda (5 minutes)
 - A. Personnel
 1. New Hires
 - a. Christopher Cohen, 1.0 FTE, Probationary 3rd Grade Teacher, Sacramento
 - b. Laura Czarniecki, 1.0 FTE, Probationary Pre-Kindergarten, Shaver
 - c. Karen Francis, 1.0 FTE, Probationary Special Education Teacher, Russell
 - d. Rebecca Gard, 1.0 FTE, Probationary 6th Grade Humanities, Middle School
 - e. Haviland Hage, 1.0 FTE, Probationary Art Teacher, High School
 - f. Morgan Hallabrin, 1.0 FTE, Temporary Language Arts Teacher, High School



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- g. Ryan Harding, 1.0 FTE, Probationary Math/Science Teacher, High School
 - h. Antoinette Harrison, 1.0 FTE, Probationary Assistant Principal, Middle School
 - i. Deana Johnson, 1.0 FTE, Probationary Counselor, Russell
 - j. Stuart Levy, 1.0 FTE, Probationary Library Media Teacher, High School
 - k. Susannah Malarkey, 1.0 FTE, Probationary 2nd Grade Teacher, Shaver
 - l. Crystal Maranto, 1.0 FTE, Probationary RTI Specialist, Prescott
 - m. Tara Richner, 1.0 FTE, Probationary 2nd Grade Teacher, Russell
 - n. Kate Shaikh, .75 FTE, Probationary Psychologist, .50 Sacramento /.25 District
 - o. Monique Sommerhiser, .80 FTE, Probationary Speech Pathologist, Middle School
2. Resignations
- a. Elden Burns, 1.0 FTE, Temporary Math Teacher, High School
 - b. Rachel Martin, 1.0 FTE, 4th Grade Teacher, Russell
3. Retirements
- a. Ricka Leaser, 1.0 FTE, Counselor, Middle School
4. Leave Request
- a. Alexandra Penix, 1.0 FTE, Counselor, Prescott
- B. Free/Reduced Facility Requests
- 1. Special Olympics Oregon track & field use @ PHS
 - 2. Chess for Success tournament @ Sacramento
 - 3. Team Hard Work gym use @ PMS
 - 4. Sparrow Club USA club meeting @ PMS
- C. Extended Travel
- 1. Request for Jennifer Poore Bentley to attend DIBELS Summit, July 9-13, 2017 in Las Vegas, Nevada
 - 2. Request for Lesley Bossert to attend Performance Tour & College Visit, May 26th-28th, 2017 in San Francisco, California
 - 3. Request for Lynn Cole to attend Counseling Conference, May 16-19th, 2017 in Boise, Idaho
 - 4. Request for Tracy Grant to attend Counseling Conference, May 16-19th, 2017 in Boise, Idaho
- D. Board Minutes
- E. Business/Finance
- 1. Monthly Financial Report



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2. Disposal of Surplus Property
- F. Second Reading Board Policy
This is the Second and Final Reading of Policy on Consent. Upon Board Approval these will become Official District Policy.
 1. EFAA - District Nutrition and Food Services
 - a. EFAA-AR Reimbursable Meals and Milk Programs
 2. GCL - Staff Development - Licensed
 3. GCL/GDL - Staff Development
 4. IHB - Class Size
 5. ING - Animals in District Facilities
 - a. ING-AR Animals in District Facilities
 6. JECBD - Homeless Students
 - a. JECBD-AR Homeless Students
 7. JHCCF - Pediculosis (Head Lice) & JHCCF-AR
 8. JOC - Legal Names of Students
10. Non-Agenda Item Citizen Comments (3 minutes each)
If you wish to make a comment before the Board please fill out a comment card.
11. District Business
 - A. Superintendent Reports (30 minutes)
 1. Equity Team Update
 2. ESSA Update
 3. After School Care Parent Survey Results
 4. Discuss Resolution to Support Senator Wyden's letter to DeVos
 5. Parkrose Educational Foundation 14th Annual Dinner & Auction
 6. 2nd District Goals Data Report
 7. Ways and Means Budget - Plan B
 - B. Human Resources - Mary King (2 minutes)
 1. Job Fair
 - C. Student Services - Kathy Keim-Robinson (5 minutes)
 1. Special Education Report Card
12. OSEA Monthly Report - Richard Doyle (5 minutes)
13. PFA Monthly Report - Angie King (5 minutes)
14. Agenda Item Citizen Comments (3 minutes each)
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15. Board of Education (30 minutes)
 - A. Superintendent Evaluation Summary
 - B. Review Board Evaluation Results
 1. Evaluation #1
 2. Evaluation #2
 - C. Communication
 1. Review Board & Superintendent Working Agreement
 - D. Parkrose High School Graduation Speaker Discussion
 - E. 2nd Board Goals Update
 - F. Appreciative Inquiry Update
 - G. Committee Reports
Certified Bargaining, Classified Bargaining, Equity, School Improvement, Educational Foundation
 - H. Legislative Update
 1. Advocacy for Funding
16. Action Items (5 minutes)
 - A. Accept/Reject Teacher Appreciation Resolution
 - B. Accept/Reject National School Nurse Day Resolution
 - C. Accept/Reject Superintendent Evaluation 2016-2017
17. Discussion/Future Agenda Items (5 minutes)
18. Correspondence/Announcements (2 minutes)
 - A. Correspondence
 1. Note of Thanks from Earle DeKay
 2. Note of Thanks from Elizabeth Menashe
 - B. Upcoming Meetings
 1. Board Working Session, Monday, May 8, 2017 District Office Boardroom, 6:30 p.m.
 2. Retiree Recognition & Board Business Meeting, Monday, May 22, 2017 District Office Boardroom
5:30-6:30pm Retiree Recognition/Social, 6:30pm Regular Business Meeting begins
 - C. Upcoming Budget Meetings
 1. Second Budget Committee Meeting, Wednesday, May 3, 2017, District Office Boardroom, 6:30 p.m.
 2. Third Budget Committee Meeting (if needed), Wednesday, May 17, 2017, District Office Boardroom, 6:30 p.m.



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19. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting. Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson. Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR
Adopted: 10/23/95
Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: **KL**
Adopted: 10/23/95
Revised: 12.14.15

Public Complaints* (Version 4)

Board members recognize that complaints about schools will be voiced by employees, students and patrons from time-to-time. When such complaints are made to a Board member, the Board member shall refer the person making the complaint to the superintendent or designee. A Board member shall not attempt to respond, review, handle or resolve such complaints as the individual board member has no authority to do so.

A complaint of *retaliation* against a student or a student's parent who in good faith reported information that the student believes is evidence of a violation of state and federal law, rule or regulation, should be made to the superintendent. After exhausting the local complaint process, the complainant may file an appeal with the State Superintendent of Public Instruction under Oregon Administrative Rule (OAR) 581-022-1940.

If the person making the complaint discusses the matter with the appropriate administrator, that administrator shall attempt to resolve the complaint or identify the reasons for not resolving the issue. In the event a complaint is not resolved within 10 working days at the building level, the complainant may file a written complaint with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled or special Board meeting. Any written complaint bearing the signature of a district patron, which is presented to the Board, may be considered by the entire Board. A final decision shall be made by the Board within 20 working days from receipt of the complaint. The written decision of the Board will include the legal basis for the decision, findings of facts and conclusions of law.

Complaints against the principal may be filed with the superintendent. Complaints against the superintendent should be referred to the Board chair. The Board may refer the investigation to a third party.

Complaints against the Board as a whole or individual Board members should be made to the Board chair and may be referred to district counsel. Complaints against the Board chair may be made directly to the Board vice chair.

Complaints alleging violation of state standards for public elementary and secondary schools shall be made in writing and presented to the superintendent. If a complaint alleging a violation of state standards or a violation of other statutory or administrative rule that the State Superintendent has appeal responsibilities, and is not resolved at the Board level, the district will supply the complainant with appropriate information in order to file a direct appeal to the State Superintendent as outlined in Oregon Administrative Rules (OAR 581-022-1940).

END OF POLICY

Legal Reference(s):

[ORS 192.610 to -192.690](#)
[ORS 332.107](#)

[OAR 581-022-1940](#)
[OAR 581-022-1941](#)

House Bill (HB) 3371 (2015)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).

HR10/08/15 | PH