



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
www.parkrose.k12.or.us

## Agenda

### Board of Education Budget Committee Meeting

Parkrose School District - Boardroom

Wednesday, April 20, 2016

6:30 PM

1. Call to Order - Budget Organizational Committee Meeting - 6:30 p.m. - Dave Carter, Board Chair
2. Welcome and Introductions - Superintendent, Dr Karen Fischer Gray
3. Election of Budget Committee Officers
  - A. Elect Chair
  - B. Elect Vice Chair
  - C. Elect Budget Officer
  - D. Appoint Jeanne Morgan Secretary
4. Budget Message - Superintendent, Dr Karen Fischer Gray
5. Parkrose School District Information - Sharie Lewis, Director of Business Services & Operations
6. Directions for next steps
7. Budget Committee Discussion - Budget Committee Chair
8. OSEA Comments (5 minutes) - Richard Doyle
9. PFA Comments (5 minutes) - Lisa Robison
10. Audience Time/Citizen Comments (3 minutes each) - Budget Committee Chair
11. Summary of Meeting - Budget Committee Chair
12. Resolution to Approve 2016-17 All Funds
13. Correspondence/Announcements/Requests
  - A. Upcoming Budget Committee Meetings
    1. Budget Committee Meeting, Wednesday, May 4, 2016 District Office Boardroom, 6:30 p.m.
    2. (if needed) Budget Committee Meeting, Wednesday, May 18, 2016 District Office Boardroom, 6:30 p.m.
14. Adjournment

*Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed*



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*boardroom capacity are required, please contact Administrative Assistant Becky Nino at least two full business days prior to the Board meeting.*

*Contact phone: (503)408-2123 Contact e-mail: [becky\\_nino@parkrose.k12.or.us](mailto:becky_nino@parkrose.k12.or.us)*

*Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699*

*It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson.*

*Contact phone: (503)408-2118 Contact e-mail: [Kathy\\_keimrob@parkrose.k12.or.us](mailto:Kathy_keimrob@parkrose.k12.or.us)*

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Code: BDDH-AR

Adopted: 10/23/95

Revised: 1/30/13

## PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



# Parkrose School District No. 3

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Code: **KL**  
Adopted: 10/23/95  
Reviewed: 2.23.15

## Public Complaints\*

Board members recognize that complaints about schools will be voiced by employees, students and patrons from time-to-time. When such complaints are made to a Board member, he/she shall refer the person making the complaint to the Superintendent. A Board member shall not attempt to consider such complaints in any official capacity acting as an individual Board member.

If the person making the complaint does discuss the matter with the appropriate administrator, that administrator shall attempt to resolve the complaint or identify the reasons for not resolving the issue.

In the event a complaint is not resolved within 10 working days at the building level, the complainant may file a formal, written complaint with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent of the written complaint, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled Board meeting. Any written complaint bearing the signature of a district patron, which is presented to the Board, may be considered by the entire Board. A final determination shall be made within 20 working days from receipt of the complaint by the Board.

Complaints alleging violation of standards for public elementary and secondary schools shall be made in writing and presented to the superintendent.

In the event that a complaint alleges a violation of state standards and is not resolved at the Board level, then the district will supply the complainant with appropriate information in order to file a direct appeal to the State Superintendent of Public Instruction as outlined in Oregon Administrative Rules.

### END OF POLICY

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#### **Legal Reference(s):**

[ORS 192.610](#) to -192.690

[ORS 332.107](#)

[OAR 581-022-1940](#)

[OAR 581-022-1941](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

HR10/23/14 | PH