



Parkrose School District No. 3

10636 NE Prescott St.
Portland, OR 97220-2699
www.parkrose.k12.or.us

Agenda

Board of Education Regular Business Meeting

Parkrose School District - Boardroom

Monday, October 26, 2015

6:30 PM

1. Executive Session - 6:00 p.m.
Recess into Executive Session under ORS 192.660(2)(h) litigation
2. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. Pledge of Allegiance
4. ASB Report - Parris Le (5 minutes)
5. Presentations/Recognitions
 - A. Presentations
 1. Learning by Design
Awards Parkrose Middle School & Dull Olson Weekes - IBI Group Architects, Inc. Citation of Excellence, Fall 2015
6. Consent Agenda (5 minutes)
 - A. Free/Reduced Facility Requests
 1. Outdoor School Movie Night Fundraiser @ Middle School
Waiving facility and equipment fees.
 2. Outdoor School Holiday Bazaar Fundraiser @ Middle School
Waiving facility and equipment fees.
 3. Teaching With Purpose Conference @ Middle School
Fifty percent discount on facility, equipment and custodial fees.
 4. Grace Bible Fellowship @ Sacramento
Renter must set-up, break-down and clean up after each event. District only collecting half the custodial fees.
 5. Team Hard Work Basketball Practices @ Middle School
Zero fees, custodian already on duty, scholarship opportunity. Former Pro Coach coordinates this M.S. program and helps with SUN. Hopefully this will transition over to the H.S. eventually.
 6. Parkrose High School SUN practices @ Middle School
Zero fees, custodian already on duty. Longtime valuable partnership with Schools Uniting Neighborhoods & Portland Parks & Rec.
 - B. Extended Travel
 1. Request for Principal Goodman and 1 Shaver Teacher to attend AVID National,



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December 9-12th, 2015 in San Diego, California
Using Title Funds

2. Request for Principal Maranto, Vice Principal Gould and 2 Prescott Teachers to attend AVID National, December 9-12th, 2015 in San Diego, California
Using Focus Funds

C. Board Minutes

D. Business/Finance

1. Disposal of Surplus Property

E. Second Reading Board Policy

This is the Second and Final Reading of Policy. Upon Board Approval these will become Official District Policy.

1. FMLA/OFLA

- a. GCBDA/GDBDA-AR(1) - Federal Family and Medical Leave/State Family Medical Leave
- b. GCBDA/GDBDA-AR(2) - Request for Family and Medical Leave

2. Medication

- a. JHCDA - Prescription Medication
- b. JHCD/JHCDA-AR - Prescription/Nonprescription Medication

7. Non-Agenda Item Citizen Comments (3 minutes each)

If you wish to make a comment before the Board please fill out a comment card.

8. District Business

A. Superintendent Reports (20 minutes)

1. Equity Team Update
2. Site Council Membership Update
3. November Business Meeting
4. School Based Decision Making Team

B. School Improvement - Michael Lopes (10 minutes)

1. Professional Development Update

C. Student Services - Kathy Keim-Robinson (5 minutes)

1. After School Programs Update

D. Business & Operations - Karen Gray (10 minutes)

Sharie Lewis out attending Association of School Business Officials Conference

1. Financial Report



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2. Announce Budget Committee Vacancies (Required by policy DBEA)
Position #5 is vacant.
3. Proposed Budget Calendar for Fiscal Year 2016-2017 (Required by policy DBC)
See Action item 12.B.
9. PFA Monthly Report - Lisa Robison (5 minutes)
10. OSEA Monthly Report - Richard Doyle (5 minutes)
11. Agenda Item Citizen Comments (3 minutes each)
If you wish to make a comment before the Board please fill out a comment card.
12. Action Items (5 minutes)
 - A. Accept/Reject Budget Committee Vacancies
 - B. Accept/Reject Proposed Budget Calendar for Fiscal Year 2016-2017
13. Board of Education (20 minutes)
 - A. OSBA Appreciative Inquiry Training Date Discussion
 - B. Interview with Auditors Discussion
 - C. Committee Reports
 1. Parkrose Educational Foundation Liaison
 2. School Improvement
 3. Wellness Committee
 4. Finance Advisory Committee
 5. Ad Hoc Community Communications
 - D. Legislative Update
14. Discussion/Future Agenda Items (8 minutes)
15. Correspondence/Announcements (2 minutes)
 - A. Correspondence
 - B. Upcoming Meetings
 1. Board Working Session, Monday, November 9, 2015 District Office Boardroom, 6:30 p.m.
 2. Board Business Meeting, Monday, November 23, 2015(??) District Office Boardroom, 6:30 p.m.
 3. Special Session, OSBA Strategic Planning\ Appreciative Inquiry Training date TO-BE-DETERMINED
 - C. Upcoming Events



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1. Deputy Superintendent of Public Instruction, Salam Noor, Ph.D. visits Parkrose Middle School, November 10, 2015
2. 69th Annual OSBA Convention, November 12-15, 2015, Portland Marriott Downtown Waterfront, 1401 SW Naito Parkway

16. Adjournment

Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting. Contact phone: (503)408-2114 Contact e-mail: andrea_stevenson@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699

It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson. Contact phone: (503)408-2118 Contact e-mail: Kathy_keimrob@parkrose.k12.or.us Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699



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Code: BDDH-AR
Adopted: 10/23/95
Revised: 1/30/13

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: **KL**
Adopted: 10/23/95
Reviewed: 2.23.15

Public Complaints*

Board members recognize that complaints about schools will be voiced by employees, students and patrons from time-to-time. When such complaints are made to a Board member, he/she shall refer the person making the complaint to the Superintendent. A Board member shall not attempt to consider such complaints in any official capacity acting as an individual Board member.

If the person making the complaint does discuss the matter with the appropriate administrator, that administrator shall attempt to resolve the complaint or identify the reasons for not resolving the issue.

In the event a complaint is not resolved within 10 working days at the building level, the complainant may file a formal, written complaint with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent of the written complaint, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled Board meeting. Any written complaint bearing the signature of a district patron, which is presented to the Board, may be considered by the entire Board. A final determination shall be made within 20 working days from receipt of the complaint by the Board.

Complaints alleging violation of standards for public elementary and secondary schools shall be made in writing and presented to the superintendent.

In the event that a complaint alleges a violation of state standards and is not resolved at the Board level, then the district will supply the complainant with appropriate information in order to file a direct appeal to the State Superintendent of Public Instruction as outlined in Oregon Administrative Rules.

END OF POLICY

Legal Reference(s):

[ORS 192.610 to -192.690](#)

[ORS 332.107](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

HR10/23/14 | PH

[OAR 581-022-1940](#)

[OAR 581-022-1941](#)