



# Parkrose School District No. 3

10636 NE Prescott St.  
Portland, OR 97220-2699  
[www.parkrose.k12.or.us](http://www.parkrose.k12.or.us)

## Agenda

### Board of Education Regular Business Meeting

Parkrose School District - Boardroom

Monday, August 24, 2015

6:30 PM

1. Executive Session - 6:00 p.m.  
*Recess into Executive Session under ORS 192.660(2)(d) labor*
2. Call to Order - Regular Board Meeting - 6:30 p.m. to 9:00 p.m.
3. Pledge of Allegiance
4. Presentations/Recognitions
  - A. Recognitions
    1. Gateway Area Business Association 2015 Citizen of the Year Award - Superintendent Dr. Karen Fischer Gray  
*Dr. Gray's award will be presented at the GABA First Responder's Tribute/Business Fair event on September 10th, 2015. The program begins at 5:30pm and the Citizen of the Year award will be presented around 7:00pm.*
    2. Parkrose Middle School LEED Gold Acknowledgement
5. Consent Agenda (5 minutes)
  - A. Personnel
    1. New Hires
      - a. Christie Apodaca, .60 FTE, Probationary Speech Language Pathologist, District
      - b. Amanda Burton, 1.0 FTE, Probationary 2nd Grade Teacher, Russell
      - c. Stacy Dadfarma, 1.0 FTE, Probationary 1st Grade Teacher, Sacramento
      - d. Andrea Dole Church, 1.0 FTE, Probationary 1st Grade Teacher, Shaver
      - e. Tracey Kravetz, 1.0 FTE, Probationary ESOL Teacher, Sacramento
      - f. Zachary Melzer, 1.0 FTE, Probationary Social Studies Teacher, High School
      - g. Kristin O'Leary, 1.0 FTE, Probationary Humanities Teacher, Middle School
      - h. Diana Scott, 1.0 FTE, Probationary 1st Grade Teacher, Prescott
      - i. Ann Stinson, 1.0 FTE, Probationary Media Specialist Teacher, High School
      - j. Laseng Thao, .50 FTE, Temporary Kindergarten Teacher, Sacramento
      - k. Erin Voelker, 1.0 FTE, Probationary Assistant Principal, Middle School
      - l. Sarah Vraneza, 1.0 FTE, Probationary Music Teacher, Sacramento
      - m. Cynthia Waldman, 1.0 FTE, Probationary 3rd Grade Teacher, Russell



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- n. Justin Walker, 1.0 FTE, Probationary 3rd Grade Teacher, Prescott
- o. Ashley Wanless, 1.0 FTE, Special Education Teacher, Russell
- 2. Resignations
  - a. Dayna Curtis, 1.0 FTE, 3rd Grade Teacher, Russell
  - b. Jacqueline Fitzgerald, 1.0 FTE, 6th Grade Humanities Teacher, Middle School
  - c. Neil Kavanagh, 1.0 FTE, 4/5th Grade Teacher, Shaver
  - d. Michelle Lenius, 1.0 FTE, 1st Grade Teacher, Sacramento
  - e. Stephanie Thomas, 1.0 FTE, Media Specialist Teacher, High School
- B. Free/Reduced Facility Requests
  - 1. Parkrose Youth Soccer Annual Jamboree @ PHS
  - 2. Jim Pepper Native Arts Festival @ PHS
  - 3. Teaching With Purpose Conference - A Call To Culturally Responsive Teaching @ PMS
  - 4. City of Portland Fix-it-Fair @ PHS
- C. Extended Travel
  - 1. Request for Christine Blouke to attend Edupoint's National Users Conference, November 4-6, 2015 in Anaheim, California  
*Budget source: Title IIA. Benefit: Professional Development on Synergy our student information system.*
  - 2. Request for Laura Goodman, Angie King, Heather Bailey and Sam Maranto to attend RTI Conference, October 21-23, 2015 in Salt Lake City, Utah  
*Budget source: Focus Funds. Benefit: Further Response to Intervention Training/Student Support for Behavior & Academics.*
- D. Board Minutes
- E. Business/Finance
  - 1. Disposal of Surplus Property
- 6. District Business
  - A. Superintendent Reports (30 minutes)
    - 1. Board & Superintendent Retreat
    - 2. First Reading Board Policy
      - a. Discrimination
        - 1. AC - Nondiscrimination
        - 2. AC-AR - Discrimination Complaint/Procedure



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- b. Suspensions/Expulsions
  - 1. JFC - Student Conduct and Discipline
  - 2. JG - Student Discipline
  - 3. JGD - Suspension
  - 4. JGE - Expulsion
  - 5. JEDA - Truancy
  - 6. JEA-AR - Compulsory Attendance Notices and Citations
- c. Public Conduct
  - 1. KGB - Public Conduct on District Property
- d. Tobacco Products/Inhalants
  - 1. GBK/JFCG/KGC - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems
  - 2. JFCG/KGC/GBK - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems
  - 3. KGC/GBK/JFCG - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems
  - 4. JFCG/JFCH/JFCI - Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery System
  - 5. JFCG-AR - Discipline for Use, Possession, Distribution or Sale of Tobacco Products or Inhalant Delivery Systems
- 3. 2015 Legislative Session: Bills with Impact on K-12 Education
- 4. Fundraising
- 5. Plan For Foreign Language Classes at Parkrose High School Update
- 6. Strategic Planning Information - OSBA
- 7. ACE Retreat
- 8. Getting Real with Equity in Oregon Education
- B. School Improvement - Michael Lopes (20 minutes)
  - 1. AVID Summer Institute
  - 2. Administrative Team Professional Development Week
- C. Technology, Student Information & Assessment - Christine Blouke (5 minutes)
  - 1. iPad Update  
<http://do.parkrose.k12.or.us/index.php?id=2499>



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- D. Human Resources - Mary King (5 minutes)
  - 1. Staffing Update
- E. Student Services - Kathy Keim-Robinson (10 minutes)
  - 1. Summer Program Report
- F. Business & Operations - Sharie Lewis (10 minutes)
  - 1. Financial Report
- 7. PFA Monthly Report (5 minutes)
- 8. OSEA Monthly Report - Richard Doyle (5 minutes)
- 9. Citizen Comments (3 minutes each)  
*If you wish to make a comment before the Board, please fill out a comment card and give it to the secretary.*
- 10. Action Items (5 minutes)
  - A. Accept/Reject Board Resolution to Support District Direction for Academic Achievement
  - B. Accept/Reject One Year Extension Superintendent Contract
  - C. Accept/Reject Selection of one Board Member to be the primary contact for inclement weather/emergency closures on the District Emergency Calling Tree
- 11. Board of Education (15 minutes)
  - A. OSBA Fall Regional Dinner  
*Tuesday, September 29, 2015, Embassy Suites Portland Airport, 7900 NE 82nd Avenue, 5:15pm-9:00pm - Please RSVP & give your meal selection to your Board Secretary*
  - B. 69th Annual OSBA Convention  
*November 12-15, 2015, Portland Marriott Downtown Waterfront, 1401 SW Naito Parkway - Register through your Board Secretary - [http://www.osba.org/Calendar/Events/Annual\\_Convention-2015.aspx](http://www.osba.org/Calendar/Events/Annual_Convention-2015.aspx)*
    - 1. OSBA requested Parkrose School District Present at their 69th Annual Convention
  - C. Electronic Signatures
  - D. Committee Reports
    - 1. School Improvement
    - 2. Wellness Committee
    - 3. Parkrose Educational Foundation
- 12. Discussion Items (8 minutes)



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## 13. Correspondence/Announcements

### A. Upcoming Meetings

1. Board Working Session, Monday, September 14, 2015, District Office Boardroom, 6:30 p.m.
2. Board Regular Session, Monday, September 28, 2015, District Office Boardroom, 6:30 p.m.

### B. Upcoming Events

1. New Teacher Orientation, Monday, August 31, 2015, Parkrose Middle School, 8:00 a.m.  
*School Board Members are invited to attend the introductory portion of this event.*
2. Opening Day, Tuesday, September 1, 2015, Parkrose Middle School Commons, 7:30 a.m.  
*School Board Members are invited to attend*
3. Staff Benefits Fair, Tuesday, September 1, 2015, Parkrose Middle School Commons, 3:00-5:00 p.m.
4. Middle School Back-To-School Night, Wednesday, September 2, 2015 6:00 p.m.-7:00 p.m
5. First Day of School for 1st-5th, 6th & 9th graders, Tuesday, September 8, 2015
6. First day of school for 7th, 8th, 10th, 11th & 12th graders, Wednesday, September 9, 2015
7. GABA Citizen of the Year Award & First Responder's Tribute, Thursday, September 10, 2015
8. First Day for Kindergarten students, Monday, September 14, 2015
9. Elementary School Back-To-School Night, Wednesday, September 16, 2015 (times vary)
10. High School Back-To-School Carnival, Friday September 18, 2015, 4:30 - 7:00 p.m.
11. OSBA Fall Regional Dinner, Tuesday, September 29, 2015, Embassy Suites Portland Airport, 7900 NE 82nd Avenue, 5:15 p.m.-9:00 p.m.
12. 69th Annual OSBA Convention, November 12-15, 2015, Portland Marriott Downtown Waterfront, 1401 SW Naito Parkway

## 14. Adjournment



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*Parkrose School District Board meetings are held in accordance with open meeting laws and with accessibility requirements. If accommodations for individuals with disabilities or for groups exceed boardroom capacity are required, please contact Board Secretary Andrea Stevenson at least two full business days prior to the Board meeting. Contact phone: (503)408-2114 Contact e-mail: [andrea\\_stevenson@parkrose.k12.or.us](mailto:andrea_stevenson@parkrose.k12.or.us) Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699*

*It is the policy of the Parkrose Board of Education and Parkrose School District that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities or employment. Parkrose School District provides equal access to the Boy Scouts and other designated youth groups. Persons having questions about equal opportunity and nondiscrimination should contact the Director of Student Services Kathy Keim-Robinson. Contact phone: (503)408-2118 Contact e-mail: [Kathy\\_keimrob@parkrose.k12.or.us](mailto:Kathy_keimrob@parkrose.k12.or.us) Contact address: 10636 NE Prescott Street, Portland, Oregon 97220-2699*



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Code: BDDH-AR  
Adopted: 10/23/95  
Revised: 1/30/13

## PUBLIC PARTICIPATION IN BOARD MEETINGS

1. Time is set aside on the Board's meeting agenda for Citizen Comments at Regular Board Business meetings. The purpose of this specified time frame is to encourage public involvement in its school district and at the same time allow enough time for the Board to conduct the necessary business for which it is legally responsible.
2. A group of visitors with a common purpose should designate a spokesperson for the group.
3. Discussion or presentation concerning a published agenda item, other than announced items, is limited to its designated place on the agenda, unless otherwise authorized by the chair.
4. A visitor may introduce a topic not on the published agenda. However, the Board of Education, at its discretion, may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
5. At the discretion of the Board chair, when meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the board secretary on a citizen comment card prior to the meeting. This will help the chair provide adequate time for each agenda item and remain within the established time frame.
6. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic to ensure compliance with the established time frame.
7. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
8. These procedures will be published on the back of every Board meeting agenda.



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Code: **KL**  
Adopted: 10/23/95  
Reviewed: 2.23.15

## Public Complaints\*

Board members recognize that complaints about schools will be voiced by employees, students and patrons from time-to-time. When such complaints are made to a Board member, he/she shall refer the person making the complaint to the Superintendent. A Board member shall not attempt to consider such complaints in any official capacity acting as an individual Board member.

If the person making the complaint does discuss the matter with the appropriate administrator, that administrator shall attempt to resolve the complaint or identify the reasons for not resolving the issue.

In the event a complaint is not resolved within 10 working days at the building level, the complainant may file a formal, written complaint with the superintendent. The superintendent will attempt to resolve the complaint. If the complaint remains unresolved within 10 working days of receipt by the superintendent of the written complaint, the complainant may request to place the complaint on the Board agenda at the next regularly scheduled Board meeting. Any written complaint bearing the signature of a district patron, which is presented to the Board, may be considered by the entire Board. A final determination shall be made within 20 working days from receipt of the complaint by the Board.

Complaints alleging violation of standards for public elementary and secondary schools shall be made in writing and presented to the superintendent.

In the event that a complaint alleges a violation of state standards and is not resolved at the Board level, then the district will supply the complainant with appropriate information in order to file a direct appeal to the State Superintendent of Public Instruction as outlined in Oregon Administrative Rules.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.610 to -192.690](#)

[ORS 332.107](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).

HR10/23/14 | PH

[OAR 581-022-1940](#)

[OAR 581-022-1941](#)